

**CITY COUNCIL MEETING**

St. Ignace, Michigan

Tuesday, September 5, 2023 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 860 3463 7054

**\*\*\*\*AGENDA\*\*\*\***

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to the Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of August 21, 2023
- 8) Old Business
- 9) New Business
  - A. DPW Loader Purchase
  - B. Water Department Truck Purchase
  - C. Pool Demolition Cost Share Agreement
  - D. Fire Department Report
  - E. Marina Report
  - F. City Clerk/Treasurer Training October
- 10) Consideration of Bills
- 11) Public Comment (3-minute limit)
- 12) Management Report
- 13) Committee Reports
- 14) Council Member Comments



**City of St. Ignace  
Council Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 21, 2023, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance led by Girls Scout Troop 5072. Councilmember Gustafson led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, and Councilmember Williford.

**ABSENT:** None.

**STAFF PRESENT:** Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney; Bill Fraser, DPW Director; Cathy Lamb, Recreation & Facility Manager; Nick Montie, Fire Chief.

**ADDITIONS TO THE AGENDA**

DPW Director Fraser – Alpha Enterprise Hut Location.  
Mayor LaLonde – Resolution 23-22 Liquor License Update.

**PUBLIC COMMENT (3-min limit)**

Public comment was received regarding Dock #3.

**CONSIDERATION OF THE MINUTES OF THE AUGUST 7, 2023, REGULAR COUNCIL MEETING:**

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the minutes of the August 7, 2023, Regular Council meeting as presented.  
Motion carried unanimously.

**OLD BUSINESS**

No old business was discussed.

**NEW BUSINESS**

**A. GIRL SCOUT TROOP 5072**

City Manager Marshall introduced Kristina Underwood with Girl Scout Troop 5072 to give an update on their current activities.

**B. AUDIT 2022 PRESENTATION**

Ken Talsma and Tori Kruse with Anderson Tackman presented the Council with an overview of the 2022 Financial Audit. After some discussion, it was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to accept the 2022 Financial Audit as presented and place it on file.

**Roll Call Vote**

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor

Pro-Tem St. Louis, Councilmembers Williford and Cronan.  
No: None.  
Motion carried unanimously.

### **C. RESOLUTION 23-30 FALL FEST & PUMPKIN ROLL 2023**

#### **A RESOLUTION TO APPROVE FALL FEST & PUMPKIN ROLL 2023**

The following Resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember Cronan:

- WHEREAS:** The St. Ignace Chamber of Commerce requests permission to conduct the 2023 Fall Fest & Pumpkin Roll; and
- WHEREAS:** This event requires the use of a portion of Goudreau Street and the Little Bear East Community Center parking lots; and
- WHEREAS:** Chapter 22 of the City of St. Ignace Code of Ordinances, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and
- WHEREAS:** It is understood that there may be fees for certain services if provided by the City; and
- WHEREAS:** The St. Ignace City Council has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of Chapter 22; now therefore
- BE IT RESOLVED:** The St. Ignace City Council does approve Special Events status for Fall Fest & Pumpkin Roll 2023 on September 30, 2023; now further
- BE IT RESOLVED:** The St. Ignace City Council does approve the use of Goudreau Street and the Little Bear East Community Center parking lots for this event on Saturday, September 30<sup>th</sup> from 12:00 p.m. to 5:00 p.m.

**Roll Call Vote:**

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Absent: None.

Resolution declared Adopted.

### **D. LBE DEPARTMENT UPDATE**

Recreation & Facility Manager Lamb updated the Council on the status of the Community Center and reported on the summer programs. Manager Lamb also reviewed upcoming programs for the fall and winter seasons.

### **E. DPW STORAGE BARN ROOF REPLACEMENT**

DPW Director Fraser informed Council that the cold-storage pole barn roof needs to be replaced due to leaking issues. Director Fraser presented three bids he collected for materials from

Straits Building Center, Home Depot and Lowes, with Straits Building bidding the lowest amount at \$7,000. It was noted that this project was not budgeted for and the DPW department would perform the labor.

It was moved by Councilmember Gustafson, seconded by Councilmember Fullerton, to approve the purchase of materials for the DPW garage roof replacement for \$7,000 from Straits Building Center.

**Roll Call Vote**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Gustafson.

No: None.

Motion carried unanimously.

**F. WATER PLANT CHLORINE EQUIPMENT**

DPW Director Fraser requested Council's approval to replace the chlorine equipment used for preventative maintenance at the Water Plant. Director Fraser explained that RS Technical Services, Inc is the only service in the area that provides the product to perform the necessary maintenance, and submitted a quote for \$4,900. Director Fraser also requested Council's approval to purchase a chlorine gas sensor from RS Technical for \$2,100. Both items are essential pieces and have not been budgeted in this fiscal year, but will be recorded from the RR&I account in the 591 Fund.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve purchasing the chlorine equipment and gas sensor for the Water Plant from RS Technical for a total of \$7,000.

**Roll Call Vote**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

**ADDITION TO THE AGENDA (1)**

**DPW Director Fraser – Alpha Enterprise Hut Location.**

Director Fraser informed Council that Alpha Enterprises has requested to construct a series of huts for their fiber optic cable network on areas of City-owned property along Cheeseman Road. The hut locations will require a temporary construction easement area of 75' x 75' which will then become a land acquisition area of 40' x 40'.

After some discussion, it was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the concept of the process and to revisit once a survey is completed and appropriate agreements have been written to present.

**Roll Call Vote**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

**G. CITY CLERK/TREASURER TRAINING SEPTEMBER**

City Clerk/Treasurer Insley requested Council's approval to attend the Michigan Municipal Treasurer Association's (MMTA) fall conference at the Grand Traverse Resort from September 24<sup>th</sup> through September 27<sup>th</sup>. It was noted the expenses for training and travel were budgeted sufficiently.

It was moved by Councilmember Cronan, seconded by Councilmember Williford, to approve the MMTA conference attendance for the City Clerk/Treasurer in September.

**Roll Call Vote**

Yes: Councilmembers Williford, Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

**H. COMMITTEE APPOINTMENTS**

Mayor LaLonde proposed to appoint Councilmember Cronan to the Dock #3 Committee to add to the committee members. In addition, Mayor LaLonde also proposed the appointment of Charlotte Doud to the Planning Commission to replace Tharan Suvarna.

It was moved by Councilmember Gustafson, seconded by Councilmember Williford, to approve each of the appointments to the respective committee.

Motion carried unanimously.

**ADDITION TO THE AGENDA (2)**

**Mayor LaLonde – Liquor License Update.**

Mayor LaLonde informed Council that the liquor license Resolution 23-22 for 1141 N State, LLC approved in May needed to be updated from a correction to exclude the banquet facility permit. It was moved by Councilmember Pelter, seconded by Councilmember Gustafson, to approve Resolution 23-22 with the removal of the banquet facility permit.

**Roll Call Vote**

Yes: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Absent: None.

Abstain: Councilmember Williford, due to his spouse working for 1141 N State, LLC.

Motion carried six to zero, with one abstaining.

**I. FINANCIALS**

City Clerk/Treasurer Insley reviewed the July 2023 financial report with Council.

It was moved by Councilmember Gustafson, seconded by Councilmember Pelter, to approve the July 2023 financial report as presented.

**Roll Call Vote**

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

### **CONSIDERATION OF BILLS**

City Clerk/Treasurer Insley noted two updates to the list of bills from the Council packet information. The Napa Auto Parts statement amount had increased due to miscalculation, and the Grand Traverse Resort invoice was removed because the amount was already considered under the UPSCU Visa credit card. The updated total amount of the bills considered increased to \$99,278.68.

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$99,278.68.

### **Roll Call Vote**

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

### **PUBLIC COMMENT (3 min limit)**

No public comment was received.

### **MANAGEMENT REPORT**

City Manager Marshall discussed the following:

- Dock #3 meeting on August 18<sup>th</sup> and plans to come to an agreement with the use of the City property.
- A summary of the recent training City Manager Marshall attended.
- The deadline and job description for the Administrative Assistant position in the City Manager's office.
- Police department update.
- Summary of the first staff meeting with City Manager Marshall.
- Renewal of the F.O.P. contract with the Police Department due for 2024.
- City Manager Marshall's office hours and communication methods.

### **COMMITTEE REPORTS**

Dock #3 Committee minutes were provided in the packet.

SAEMS Authority minutes were provided in the packet.

### **COUNCILMEMBER COMMENTS**

Councilmember comments were received.

There being no further business, the meeting adjourned at 9:05 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**





# 544 P Wheel Loader

26-Jul-2023

Code	Description	Qty	List Price(USD)
6031DW	544 P Wheel Loader	1	\$266,524.00

## Option Codes

0202	United States	1	No Added Cost
0259	English English language for operator's manual and electronic content	1	No Added Cost
0351	Translated Text Labels Vehicle labels translated to selected language	1	No Added Cost
0400	Standard Loader	1	No Added Cost
0451	Standard Z-BAR	1	No Added Cost
0613	Level 3 Trim Includes: - Flat Black Exhaust - 140 Amp Alternator - 30 Amp Converter - LED Work and Drive Lights - Premium Seat, Heated and Ventilated with Heavy Duty Air Suspension - Premium AM/FM/Weather Band (WB) with Bluetooth, Remote Aux and Remote USB Port - Ride Control	1	\$8,629.00
0656	Level 2 Performance This Package is recommended for machines that will be used in unstable or unmaintained ground conditions doing V-pattern loading  Package includes: - Locking Front Differential - Locking Rear Differential - Auto Diff Lock - Less Throttle Lock - Wheel Spin Control - 5-Speed Powershift Transmission	1	\$4,589.00
0951	Rear Camera (Primary Display) Rear camera with display integrated into monitor	1	No Added Cost

<b>1100</b>	<b>Less Detection System</b>	<b>1</b>	<b>No Added Cost</b>
<b>1301</b>	<b>Left Side Steps</b>	<b>1</b>	<b>No Added Cost</b>
<b>183E</b>	<b>JDLink™</b> Includes integrated cab wiring harness, antenna, and JDLink™ Modem (MTG).	<b>1</b>	<b>No Added Cost</b>
<p>JDLink™ connectivity is enabled separately through the JDLink™ website. Connectivity service is subject to country availability.</p>			
<b>2205</b>	<b>SmartWeigh Ready + Trial</b>	<b>1</b>	<b>\$930.00</b>
<p>The 250-hour SmartWeigh trial period enables the loader to be equipped with SmartWeigh components and software from the factory and utilize the system for 250 machine hours. After 250 hours, the solution will be disabled but an option to fully purchase the software via a software only field kit is available. Payload weighing information is displayed on the primary machine monitor.</p>			
<b>4095</b>	<b>John Deere 6.8L - FT4/SV</b> John Deere Powertech PVS 6.8L Meets FT4/EU Stage V Emissions	<b>1</b>	<b>\$20,570.00</b>
<b>6522</b>	<b>Rear Counterweight &amp; Rear Hitch w/ Pin</b>	<b>1</b>	<b>No Added Cost</b>
<b>7026</b>	<b>Joystick Controls</b> Provides a single lever (joystick) control for the boom and the bucket. Optional 3rd and 4th functions are controlled with proportional thumb rollers integrated in the joystick handle (if equipped for applicable models).	<b>1</b>	<b>No Added Cost</b>
<b>7054</b>	<b>Three Function Hydraulics</b> Controls boom, bucket, and adds an auxiliary function (w/ boom lines).	<b>1</b>	<b>\$2,342.00</b>
<b>5117</b>	<b>Michelin XSNOPLUS - 20.5R25 L2 1-Star Radial Tires w/ 3 PC Rims</b>	<b>1</b>	<b>\$20,947.00</b>
<b>5554</b>	<b>Full Coverage Front &amp; Rear Fenders w/ Mudflaps</b> Includes: - Full width front fenders - Full width rear fenders - Mudflaps	<b>1</b>	<b>\$2,945.00</b>
<b>7403</b>	<b>Hydraulic Coupler - JRB 416 Pattern</b>	<b>1</b>	<b>\$6,083.00</b>
<b>7823</b>	<b>3.25 YD (2.50 CM) Enhanced Performance</b> Bucket includes curved side cutters, integrated center section spill guard, and weld on skid shoes.	<b>1</b>	<b>\$11,410.00</b>
<b>7458</b>	<b>Bolt-On Cutting Edge</b>	<b>1</b>	<b>\$1,036.00</b>
<b>7500</b>	<b>Less Fork Frame</b>	<b>1</b>	<b>No Added Cost</b>

<b>7700</b>	<b>Less Tines</b>	<b>1</b>	<b>No Added Cost</b>
<b>8500</b>	<b>Cold Weather Package</b>	<b>1</b>	<b>\$518.00</b>

This Package is recommended for machines that will spend extended periods of time working in colder environments

Package includes:

- Block Heater
- Hydrau XR Hydraulic Oil (provides all-season capability in ambient temperatures ranging from -40C to 40C (-40F to 104F))

X \* Selection of this package will also require the machine to be equipped with option code 8295 (Heated and Powered Exterior Mirrors)

X <b>8295</b>	<b>Heated And Powered Exterior Mirrors</b>	<b>1</b>	<b>\$747.00</b>
<b>8505</b>	<b>Guards - Transmission &amp; Bottom</b>	<b>1</b>	<b>\$2,135.00</b>
<b>8042</b>	<b>Axle Oil Cooling and Filtration</b>	<b>1</b>	<b>\$2,283.00</b>

<b>Total</b>			<b>\$351,688.00</b>
MIDEAL	34		119573.92
BASE			232114.08
PDI			2320
Delivery St Ignace 115 m			790
CONSIDER EXTENDED WARRANTY PTH 60/3000h			
<b>NET MIDEAL 2023</b>			<b>\$235,224.08</b>

X





*First National Bank of St. Ignace*

*P.O. Box 187  
132 North State Street  
St. Ignace, Michigan 49781  
(906) 643-6800  
(906) 643-6808 Fax*

August 15, 2023

City of St. Ignace, DPW  
Attn: Bill Fraser  
396 N. State Street  
St. Ignace, MI 49781

Re: John Deere 544P Front End Wheel Loader

Dear Bill:

The First National Bank of St. Ignace is offering the City of St. Ignace financing for a new John Deere 544P Front End Wheel Loader. It is understood the purchase price is \$235,224.08. The interest rate would be 5.85% and the loan would be amortized over a period of three years. There is no penalty for early payoff.

We thank you for the opportunity to finance this equipment and if you have questions, please do not hesitate to contact me.

Sincerely,

Bob Brandstrom  
Vice President

hap

**BRANCH BANKING OFFICE LOCATIONS**

*St. Ignace North Bay \* Cedarville \* Mackinac Island  
Naubinway \* Moran Township \* Newberry  
www.fnhsi.com*





# CENTRAL SAVINGS BANK

ASK WHAT THE CSB FAMILY CAN DO FOR YOU

511 BINGHAM AVENUE ■ PO BOX 339

SAULT STE. MARIE, MI 49783

PHONE: 906 . 635 . 6250 ■ FAX: 906 . 635 . 6293

EMAIL: CSBBANK@SAULT.COM

August 16<sup>th</sup>, 2023

City of St. Ignace  
Attn: Bill Fraser, DPW Director  
396 N. State Street  
St. Ignace, MI 49781

Dear Mr. Fraser,

Thank you for extending the opportunity to Central Savings Bank to bid on the loan in the amount of \$235,224.08 to purchase a new John Deere 544P Front End Wheel Loader.

Central Savings Bank is willing to finance the loader over three years at a **fixed rate of 6.48%**. There will be no other fees involved with this financing. The proposed interest rate is based on the assumption that the interest paid will be tax exempt for state and federal taxes.

Please feel free to contact me directly at 906-253-1237 if you need any further information.

Sincerely,

A handwritten signature in cursive script that reads "Andrew Will". The signature is written in dark ink on a white background.

Andrew Will

Loan Representative

AGW





**CITY OF ST IGNACE DEBT**

Updated November 2022

DEPARTMENT	DATE ISSUED	AMOUNT ISSUED	FUNDING SOURCE	DEBT/BOND TYPE	OF PAYMENT	LAST YEAR OUTSTANDING AS OF 1/1/23	NAME OF DEBT OR FILE	PAYMENT DATES
						(Principal)		
Water	5/13/1998	\$2,685,000	Water	Revenue	2038	\$1,649,000	USDA WATER 91-02	Jan 1 - Prin/Int, July 1 - Int
	7/25/2017	\$109,500	Water	Revenue (SITwp)	2029	\$44,854	MDOT STATE INFRASTRUCTURE BANK (SIB)	Annually July 25th
Sewer	6/1/1998	\$741,000	Sewer	Revenue	2038	\$452,000	USDA SEWER 92-04	June 1-Int, Dec 1-Prin/Int
	10/23/1998	\$100,000	Sewer	Revenue	2038	\$63,000	USDA SEWER 92-05	June 1-Int, Dec 1-Prin/Int
	9/22/2008	\$3,815,000	Sewer	Revenue	2029	\$1,555,000	SRF 5320-01 (US Bank Bond Control)	March 25-Int, Sept 24 - Prin/Int
	9/28/2009	\$668,711	Sewer	Revenue	2030	\$290,711	SRF 5292-01 (US Bank Bond Control)	March 25-Prin/Int, Sept 24-Int
	12/7/2010	\$2,787,000	Sewer	Revenue	2030	\$2,240,000	USDA SEWER 92-06	June 1-Int, Dec 1-Prin/Int
	10/1/2015	\$1,545,108	Sewer	Revenue	2037	\$1,225,108	SRF 5593-01 (US Bank Bond Control)	March 25 -Prin/Int, Sept 24-Int
	9/28/2017	\$1,411,000	Sewer	Revenue	2059	\$1,327,000	USDA SEWER 92-10	June 1-Int, Dec 1-Prin/Int
SI Build Authority (A)	12/4/2019	\$2,200,000	General Tax	General Obligation	2049	\$2,047,000	FIRE HALL - USDA RD 97-01	May 1-Prin/Int, Nov 1-Int
SI Build Authority (B)	12/4/2019	\$250,000	General Tax	General Obligation	2048	\$232,000	FIRE HALL - USDA RD 97-02	May 1-Prin/Int, Nov 1-Int
City Hall	10/28/15	\$100,000	General Tax	General Obligation	2025	\$34,000	Windows - USDA 97-09	April 1-Int, Oct 1-Prin/Int
City Hall 51%	1/2014	\$328,000	General Tax	General Obligation	2044	\$268,600	HYAC - USDA 97-08	March 1-Prin/Int, Sept 1-Int
DPW 49%	1/2014	\$472,000	General Tax	General Obligation	2044	\$391,400	Roof - USDA 97-08	March 1-Prin/Int, Sept 1-Int
DPW Dump Truck	8/10/2016	\$93,015	General Tax	General Obligation	2036	\$71,013	2016 Dump Truck (FNB 7630265)	Annually Aug 1st
DPW Trailer	1/17/2017	\$85,737	General Tax	General Obligation	2036	\$64,590	2016 Dump Truck Trailer (FNB 7630380)	Annually Aug 1st
DPW Pickup	7/28/2020	\$37,380	General Tax	General Obligation	2023	\$12,831	2020 Ford F150 (FNB 7631556)	Annually Aug 1st
DPW Holder	12/13/2018	\$64,034	General Tax	General Obligation	2023	\$14,192	Bobcat Holder (CSB 51765-3)	Annually Sept 15th
LBE Arena	10/23/2017	\$53,188	General Tax	General Obligation	2027	\$27,775	LBE Lighting (CSB 51765-1)	April 1 - Int, Oct 1 -Prin/Int
Marina	8/22/2011	\$785,000	Operations	Revenue	2026	\$295,000	STIGNACEBA11 (Huntington Bank)	March 1 - Int, Sept 1 - Prin/Int
Water Vehicles	7/28/2020	\$39,474	General Tax	General Obligation	2023	\$13,549	2020 Ford F150 (FNB 7631555)	Annually Aug 1st
Golf Mower	10/21/2021	\$55,064	Operations-Capital Lease	Revenue	2026	\$42,503	Golf Course - TCF Bank/The Huntington National Bank	Monthly - 20th
Golf Cars/Yamaha	3/16/2021	\$44,460	Operations - Lease	Revenue	2025	\$26,676	Yamaha Financial Services - Lease #M21045902	Monthly May-Oct
Police Dept	1/18/2021	Lease	General Tax	General Obligation	2026	Open-ended	Enterprise Fleet Mgmt	20th every month
DDA/Museum	8/10/2022	\$205,832	General Tax	General Obligation	2042	\$203,615	Museum Cultural Center (CSB 56431-00001)	July 1 & Dec 1

SRF - State Revolving Fund  
 FNB - First National Bank  
 CSB - Central Savings Bank





Preview Order 0623 - X3B 4x4 Super Cab SRW: Order Summary Time of Preview: 06/21/2023 13:41:52 Receipt: NA

Dealership Name: Mackinac Sales, Inc.

Sales Code : F48646

Dealer Rep.	PAUL KRAUSE	Type	Stock	Vehicle Line	Superduty	Order Code	0623
Customer Name		Priority Code	80	Model Year	2023	Price Level	345

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 SUPERCAB PICKUP/148	\$50155	JOB #2 ORDER	\$0
148 INCH WHEELBASE	\$0	CV LOT MANAGEMENT	\$0
ANTIMATTER BLUE	\$0	11400# GVWR PACKAGE	\$0
VINYL 40/20/40 SEATS	\$0	50 STATE EMISSIONS	\$0
MEDIUM DARK SLATE	\$0	SNOWPLOW PREP/CAMPER PACKAGE	\$305
PREFERRED EQUIPMENT PKG.610A	\$0	JACK	\$0
.XL TRIM	\$0	STEEL ROAD WHEELS-18"	\$455
.AIR CONDITIONING -- CFC FREE	\$0	UPFITTER SWITCHES	\$165
.AM/FM STEREO MP3/CLK	\$0	250 AMP ALTERNATOR	\$85
.6.8L DEVCT NA PFI V8 ENGINE	\$0	TAILGATE STEP	\$375
10-SPEED AUTO TORQSHIFT-G	\$0	FUEL CHARGE	\$0
LT275/70R18E BSW ALL TERRAIN	\$265	PRICED DORA	\$0
3.73 ELECTRONIC-LOCKING AXLE	\$430	DESTINATION & DELIVERY	\$1895

TOTAL BASE AND OPTIONS		MSRP	\$54130
DISCOUNTS		NA	
TOTAL		MSRP	\$54130
		Discout	-2000.00
			52133.00

Customer Name:	City of St Ignace	Customer Email:	Dovc & Titke	7445.00
Customer Address:	396 N. State St	Customer Phone:	Total	\$59575.00
	St Ignace MI 49781			115.00
				\$59690.00

Mackinac Sales Inc  
 W585 West US 2  
 St Ignace, MI 49781

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

*This order has not been submitted to the order bank.*

*This is not an invoice.*



# ENVIRONMENTAL FRIENDLY

These ratings are not directly comparable to the U.S. EPA's. For information on how to compare, please see www.ford.com

Protect the environment. Choose vehicle:

## Greenhouse Gas Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. California Air Resources Board based on this vehicle's measured engine

### INTERIOR MEDIUM DARK SLATE CLOTH

#### LA CHARGE

- PRODUCTIVITY SCREEN
- 4-WHEEL ANTILOCK BRAKE SYS
- HILL START ASSIST
- MANUAL LOCKING HUBS
- MONO BEAM COIL SPRING FRT SUSPENSION W/STAB BAR
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- SYNC®4 W/8" SCREEN

#### FUNCTIONAL

- ADVANCETRAC™ WITH RSC®
- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- DRIVER/PASSENGER AIR BAGS
- SECURILOCK® ANTI-THEFT SYS
- SOS POST-CRASH ALERT SYS™

#### SAFETY/SECURITY

- 3YR/36,000 BUMPER / BUMPER WARRANTY
- 5YR/60,000 POWERTRAIN
- 5YR/100,000 DIESEL ENGINE

#### MSRP

15.00  
15.00  
30.00  
15.00

#### PRICE INFORMATION

BASE PRICE \$50,680.00  
TOTAL OPTIONS/OTHER 11,970.00  
TOTAL VEHICLE & OPTIONS/OTHER 62,650.00  
DESTINATION & DELIVERY 1,885.00

#### (MSRP)

15.00

15.00  
35.00  
50.00  
10.00  
50.00  
35.00

20.00  
50.00  
75.00  
10.00  
15.00

RAMP ONE

RA5M

RAMP TWO

RAIL

ITEM #:

TOTAL MSRP \$64,425.00

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [ford.com/credit](http://ford.com/credit)



1FT8W2BN3PED42626



**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck or trailer can expose you to airborne dusts and vapors which can irritate your eyes, nose and throat. Breathing these dusts and vapors can aggravate your asthma, cause bronchitis, and lead to lung disease. Avoid breathing dusts and vapors. Do not use power windows if you have a pacemaker. Do not use power windows if you are pregnant. Do not use power windows if you have a heart condition. Do not use power windows if you have a seizure disorder. Do not use power windows if you have a hearing aid. Do not use power windows if you have a hearing impairment. Do not use power windows if you have a hearing loss. Do not use power windows if you have a hearing reduction. Do not use power windows if you have a hearing sensitivity. Do not use power windows if you have a hearing threshold. Do not use power windows if you have a hearing tone. Do not use power windows if you have a hearing type. Do not use power windows if you have a hearing value. Do not use power windows if you have a hearing weight. Do not use power windows if you have a hearing width. Do not use power windows if you have a hearing height. Do not use power windows if you have a hearing depth. Do not use power windows if you have a hearing length. Do not use power windows if you have a hearing area. Do not use power windows if you have a hearing volume. Do not use power windows if you have a hearing intensity. Do not use power windows if you have a hearing loudness. Do not use power windows if you have a hearing softness. Do not use power windows if you have a hearing harshness. Do not use power windows if you have a hearing brittleness. Do not use power windows if you have a hearing dullness. Do not use power windows if you have a hearing clearness. Do not use power windows if you have a hearing brightness. Do not use power windows if you have a hearing darkness. Do not use power windows if you have a hearing color. Do not use power windows if you have a hearing hue. Do not use power windows if you have a hearing saturation. Do not use power windows if you have a hearing contrast. Do not use power windows if you have a hearing sharpness. Do not use power windows if you have a hearing softness. Do not use power windows if you have a hearing hardness. Do not use power windows if you have a hearing flexibility. Do not use power windows if you have a hearing rigidity. Do not use power windows if you have a hearing pliability. Do not use power windows if you have a hearing inflexibility. Do not use power windows if you have a hearing malleability. Do not use power windows if you have a hearing immalleability. Do not use power windows if you have a hearing ductility. Do not use power windows if you have a hearing inductility. Do not use power windows if you have a hearing malleability. Do not use power windows if you have a hearing immalleability. Do not use power windows if you have a hearing ductility. Do not use power windows if you have a hearing inductility. Do not use power windows if you have a hearing malleability. Do not use power windows if you have a hearing immalleability. Do not use power windows if you have a hearing ductility. Do not use power windows if you have a hearing inductility.



**Pool Demolition Cost Share Agreement**

**City of St. Ignace and St. Ignace Area Schools**

Cost Share Agreement between the City of St. Ignace, Michigan, a home rule City, of 396 North State Street, St. Ignace, Michigan 49781, hereinafter referred to as "City" and the St. Ignace Area School District, of W429 Portage Road, St. Ignace, Michigan, 49781, hereinafter called School.

**RECITALS**

- A. The City and the School, since the early 1970s, have approved various agreements related to the construction and operation of a municipal pool that is built and connected to School property. The final Agreement on the pool between the City and School expired on December 31, 2020.
- B. In the early 2000s, the City decided to cease the pool operation as it was no longer cost-effective to operate a municipal pool. Since the closure of the pool facility, it has remained unused. The future of pool, building, and equipment inside the Lasalle High School has been under various discussions that have led to the facility remaining vacant.
- C. The City and School have discussed the facility's future in discussions in 2022 with a consensus that it is too expensive to operate a pool and neither party is interested in reopening it.
- D. Each party is interested in demolishing and removing the pool with a cost possibly in excess of \$100K; the City and School agree to share this cost. Doing this is in the interest of the taxpayers of both entities.
- E. The parties agree to share the cost of demolition at 50% between the City and the School.
- F. Demolish will be incorporated with future renovation and repair projects the School is proposing to perform sometime in 2023 and 2024. Performing this work as part of a larger construction project can provide significant savings in demolishing the facility. It will also give the parties time to have an engineer develop a plan to appropriately remove all facilities from Lasalle High School without harming the building.

**TERMS**

NOW, THEREFORE, in light of the mutual promises and obligations contained herein, and good working relationship over the years, it is hereby acknowledged by the City and School, the parties agree as follows:

1. The City and School agree to undertake and share the responsibility for demolishing the pool, building, and equipment and restoring the site to a building parcel.

2. The City and School share the cost of said demolition at 50% to each entity with a cap of \$150,000 for the total cost of demolition. If the cost exceeds this, the parties will meet to discuss altering the scope of work to bring the total down to the expected number.
3. Parties will work together on demolition specifications and will participate in the bid process. If the bid process is part of a larger project, the School discusses the demolition portion with the City but will defer to the School project engineer on the contractor to best select to perform the work.
4. The parties agree that should any dispute arise that cannot be resolved through negotiations and by mutual consent concerning the validity and effect of this Agreement or of any breach of the Agreement herein, the venue of action concerning such dispute shall be heard in Mediation with the cost of shared by the parties. If Mediation cannot resolve the differences, the dispute will be heard in Mackinac County Courts.
5. This Agreement constitutes the entire Agreement between the City and the School with respect to this transaction and the Project, and it expressly supersedes all previous written, email, and oral communications between the parties. No amendment, alteration, or modification of this Agreement shall be valid unless executed in writing by all the parties.
6. No party shall be liable for any failure to perform its obligations where such failure is a result of acts of God, fire, strikes, riots, floods, war, and other disasters or events beyond the City's or the School's reasonable control.
7. By signing this Agreement, the representative of each party represents that such person is duly authorized to execute this Agreement on behalf of that party and that the party agrees to be bound by its provisions.
8. If any section, sentence, clause, or phrase of this Agreement is found to be invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining provision of this Agreement.
9. This Agreement shall be construed and enforced in accordance with and shall be governed by the laws of the State of Michigan.

[SIGNATURE PAGES FOLLOW]



SCHOOL: ST. IGNACE AREA SCHOOL DISTRICT

Kari Visnaw

Kari Visnaw, Superintendent

Jane Ann Weiss

Jane Ann Weiss, School Board President

ACKNOWLEDGMENT

THE STATE OF MICHIGAN )

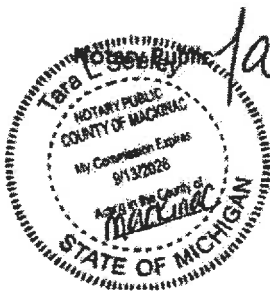
) ss:

THE COUNTY OF MACKINAC )

BE IT REMEMBERED, that on this 20<sup>th</sup> day of December, 2022, before me the undersigned, a notary public in and for the County and State aforesaid, came 12/20/2022

Kari Visnaw, as Superintendent of the St. Ignace Area School District who, is personally known to me to be the same person who executed this instrument in writing, and said person fully acknowledged this instrument to be the act and deed of the aforementioned entity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the day and year last written above.



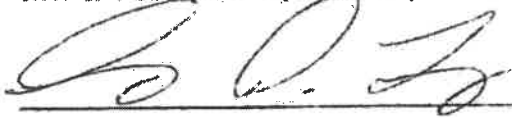
Tara Cassidy

My Appointment Expires:


9/13/2028

IN WITNESS WHEREOF, the undersigned has caused this Cost-sharing Agreement to be executed as of the date noted above.

CITY: CITY OF ST. IGNACE, MICHIGAN,



Darcy D. Long, City Manager



Mayor, William Lalonde

ACKNOWLEDGMENT

THE STATE OF MICHIGAN )  
 ) ss:  
THE COUNTY OF MACKINAC )

**STEPHANIE BAAR**  
Notary Public, State of Michigan  
County of Mackinac  
My Commission Expires: July 29, 2028

BE IT REMEMBERED, that on this 21<sup>st</sup> day of June, 2022, before me the undersigned, a notary public in and for the County and State aforesaid,

Darcy D. Long, as City Manager of the City of St. Ignace, Michigan, who is personally known to me to be the same person who executed this instrument in writing, and said person fully acknowledged this instrument to be the act and deed of the aforementioned entity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the day and year last written above.

Notary Public 

My Appointment Expires: July 29, 2028

Project: St Ignace Area Schools  
2023 Pool Building Demolition

Submitted By: Bierlein Companies, Inc.  
(Bidder's Company Name)

Address: 2000 Bay City Road

City/State/Zip: Midland, Michigan 48642

Phone: 989.496.0066

Fax: 989.496.0144

Contact Name: Matthew Wood

Email: mwood@bierlein.com

Bid Proposal Deadline: Prior to Wednesday, August 23, 2023 at 10:00AM (local time) to:

St Ignace Area Schools  
Keri Visnaw, Superintendent,  
W429 Portage Street  
Saint Ignace, MI 49781.

Bid Division Name: Building Demolition

Bid Division Number: One

**ADDENDA**

We (the Bidder) acknowledge receipt of the following Addenda:

- Addendum # 1 Dated 8/15/23
- Addendum #     Dated
- Addendum #     Dated

**BID BOND ATTACHED?**

- Yes, 5% Bid Bond is Attached
- Certified Check/Money Order for 5% of Base Bid is Attached

**BASE BID for St Ignace Area Schools – Pool Bldg Demo (not including Labor Bond, Material Bond, and/or Performance Bond Costs):**

Eighty-Nine Thousand Dollars. Dollars and 00/100ths

\$ 89,000.00 BID

**BOND COST for St Ignace Area Schools – Pool Bldg Demo (Cost to provide Labor Bond, Material Bond, and/or Performance Bonds on Base Bid):**

One Thousand Six Hundred Fifty Dollars Dollars and 00/100ths

\$ 1,650.00





# St. Ignace Fire Dept. ANNUAL REPORT 2023

## St. Ignace Fire Department

Email: [sifdchief@cityofstignace.com](mailto:sifdchief@cityofstignace.com)

Website: [Fire Department](#) | [St. Ignace, MI](#)

Tel: 906-298-0298

618 Chambers St.

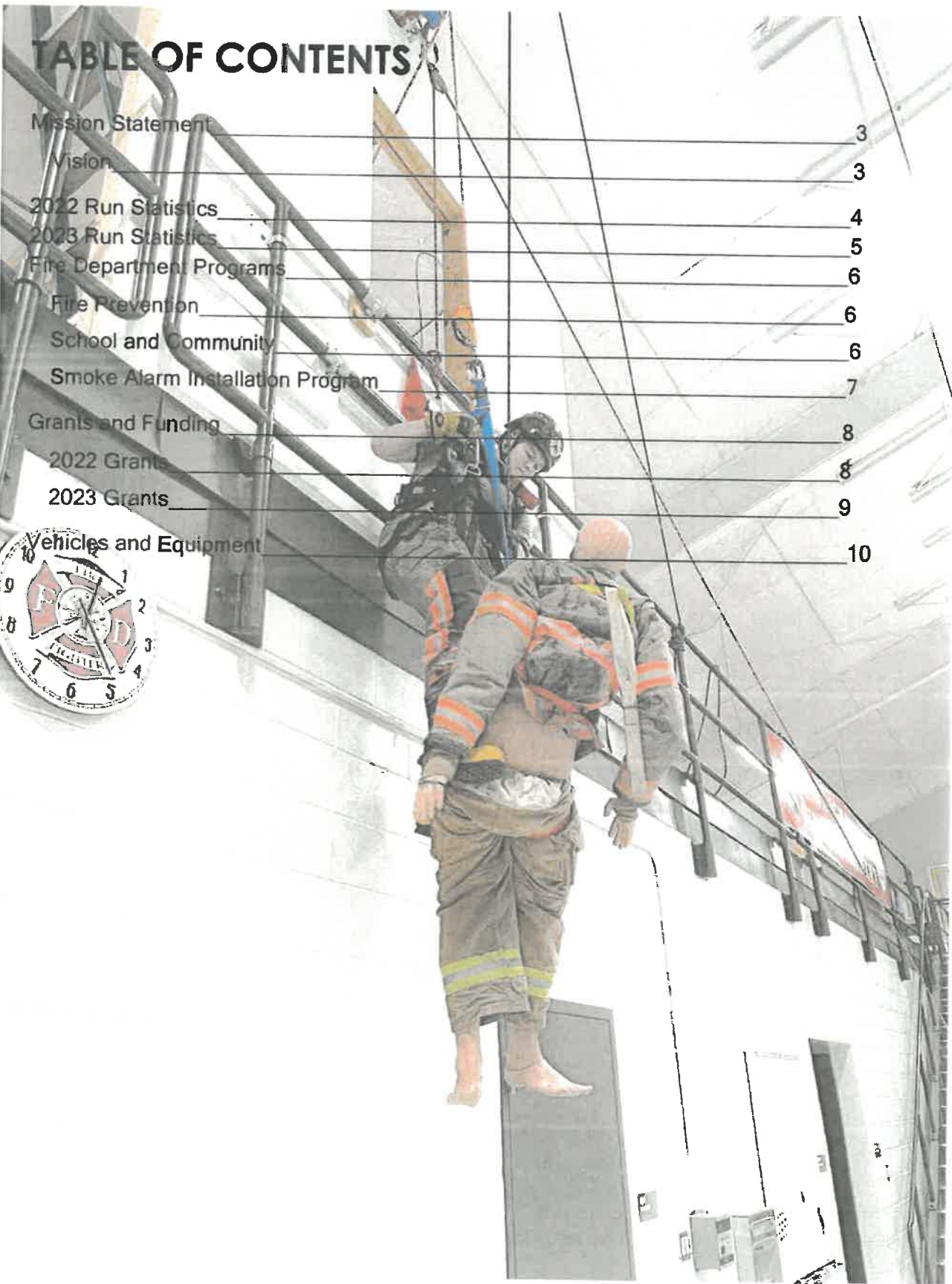
St. Ignace MI 49781





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## MISSION STATEMENT

**The City of St. Ignace Fire Department is organized and operated to the best of its ability with the intent to save lives, protect property, suppress and control fires, handle hazardous materials, and provide technical emergency/rescue response services to our area. The Fire Department is responsible for providing emergency and life safety services within the city limits, Moran Township, and St. Ignace Township.**

### SIFD Vision Statement

**"The St. Ignace Fire Department strives for industry best practice and excellence in emergency preparedness, response and mitigation. Our efforts are customer-focused, innovative, and driven toward world class emergency services delivery."**

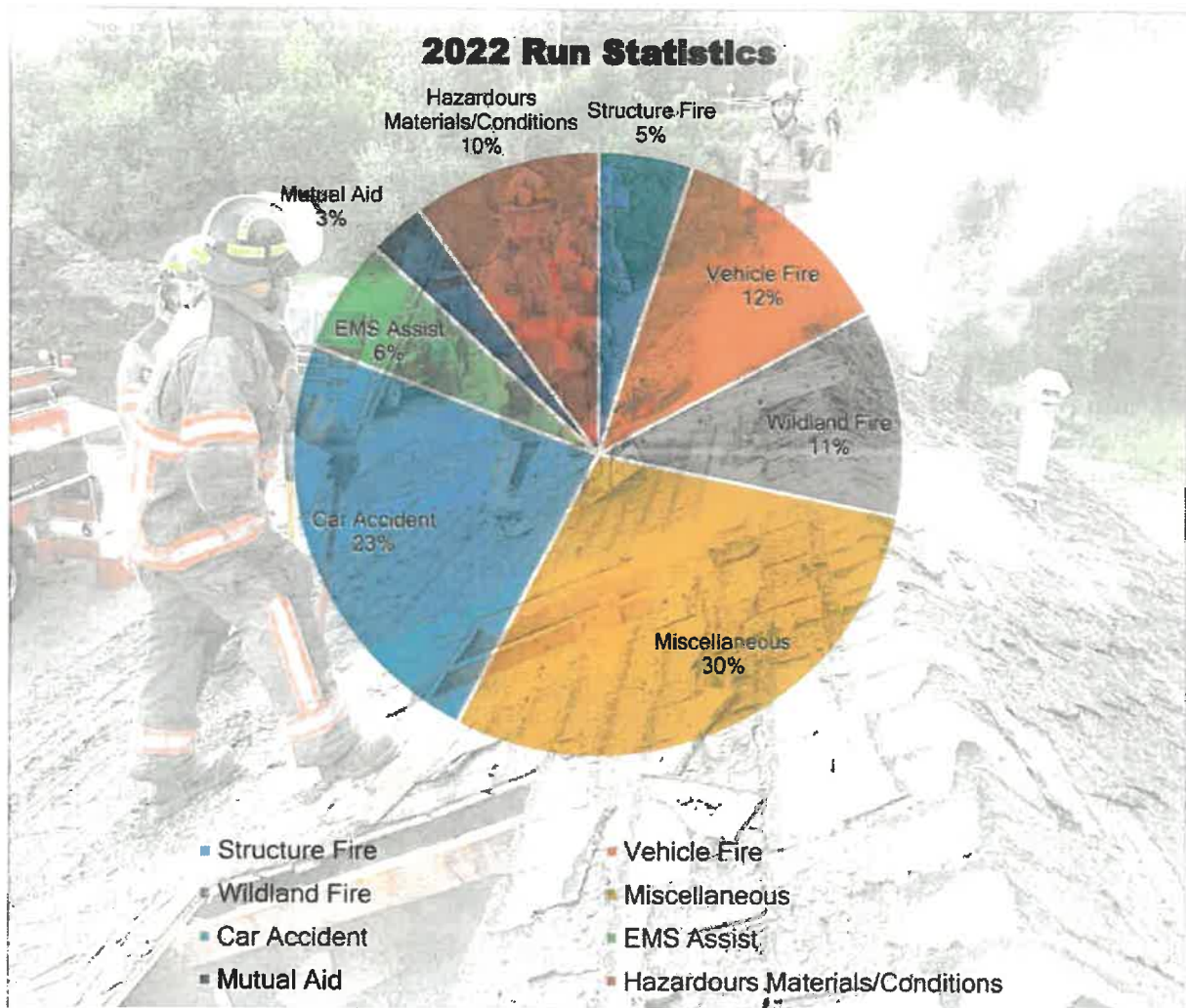




# 2022 RUN STATISTICS

In 2022, St. Ignace Fire Department responded to 100 calls for service.

The chart below outlines the percentage of calls as they are broken down by the NFIRS Incident Codes that are required to be submitted monthly.

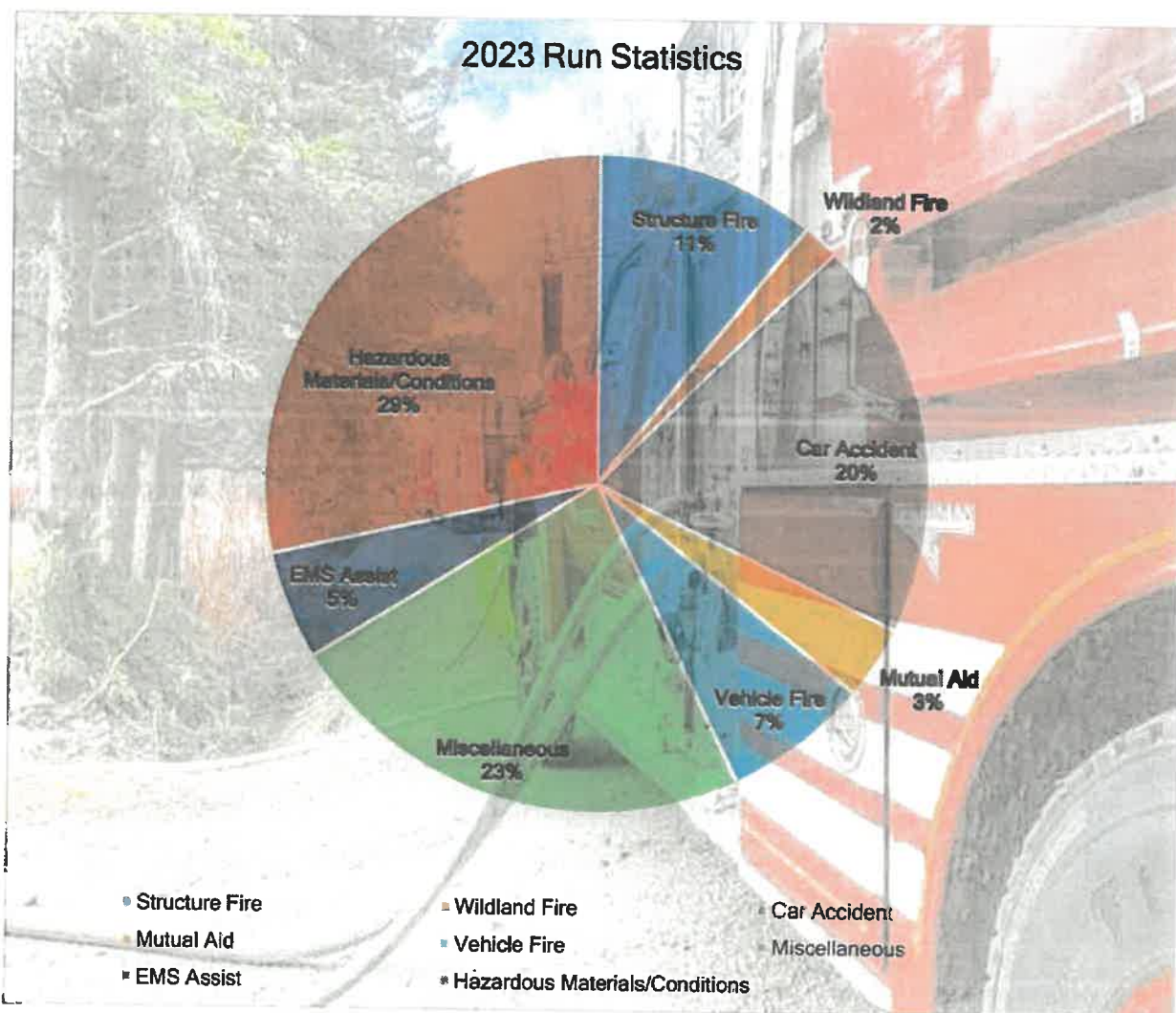




# 2023 RUN STATISTICS

So far this year, St. Ignace Fire Department has responded to 56 calls for service.

The chart below outlines the percentage of calls as they are broken down by the NFIRS Incident Codes that are required to be submitted monthly.





# FIRE DEPARTMENT PROGRAMS

## Fire Prevention

Last year the department was fortunate enough to secure funding for the purchase of a new tool for teaching fire prevention. The department ordered a inflatable Fire Education House to help teach kids about fire safety. We used this on the 4th of July and was a big hit with children that came to 4<sup>th</sup> of July Celebration Party at Little Bear. The Fire Education House will be used during Fire Prevention Week at schools and at other local events.



## School & Community Events

The St. Ignace Fire Department has made it a priority to help participate in local school events and community events that take place throughout the year.







# FIRE DEPARTMENT PROGRAMS

## Smoke Alarm Installation Programs

This January Ace Hardware donated 36 Smoke Detectors to the Fire Department. The department has decided that it would use these detectors and start a Smoke Alarm Installation Program where residents could contact the department if they did not have smoke alarms in their house. During school events we stress the importance of checking the smoke alarms in their houses and tell the kids to remind their parents to check the batteries. We also tell them that if they need smoke detectors to contact the fire department and we can arrange to have them installed.





# GRANTS AND FUNDING

## 2022 Grants Awarded

- **Enbridge Safe Community Responder Grant Program-** SIFD received \$25,000 toward the purchase of the department's new truck expected to arrive late 2025.
- **MMRMA Grant Spring 2022-** received \$1,445.16 towards purchase of a new Thermal Imaging Camera. The total cost of a Thermal Imaging Camera was \$2,890.32 and through the grant process MMRMA covered half of total cost.
- **Sault Ste. Marie Tribe of Chippewa Indians 2% Grant Spring-** received \$2,556 for the purchase of Personal Hand-held Thermal Imaging Cameras.
- **Sault Ste. Marie Tribe of Chippewa Indians 2% Grant Fall-** received \$8,500 towards the purchase of new composite SCBA Bottles, with the fire department contributing \$1,500. The department was able to purchase 12 new SCBA Bottles to replace expired ones.
- **St. Ignace Area Community Foundation-** received \$3,600 towards the purchase of the departments Inflatable Fire Education House.
- **St. Ignace Area Hope-** received \$250 towards the purchase of the departments Inflatable Fire Education House.
- **St. Ignace Kiwanis-** received \$1,000 towards the purchase of departments Inflatable Fire Education House.
- **Clyde and Betsy Hart-** received \$250 towards the purchase of departments Inflatable Fire Education House.
  - The last four mentioned donors all helped supply funding to the department's new way of teaching fire safety to kids and helping eliminate some of the cost to purchase the Inflatable Fire Education House.





# GRANTS AND FUNDING

## 2023 Grants Awarded

- **Sault Ste. Marie Tribe of Chippewa Indians 2% Spring-** received \$4,200 towards the purchase of new ventilation saws.
- **MMRMA Grant Spring 2023-** received \$1,589.03 towards the purchase of a new Thermal Imaging Camera. The total cost of a Thermal Imaging Camera was \$3,178.07 and through the grant process MMRMA covered half of total cost.
- **Mackinac Bridge Swlm-** received \$12,000 for the purchase of new fire equipment.

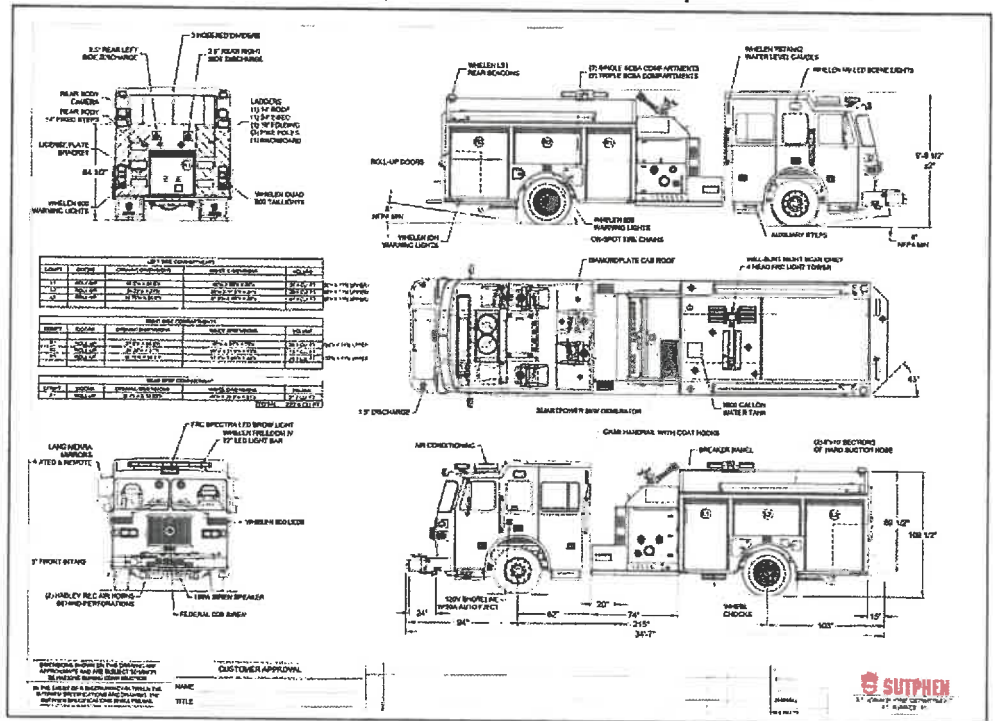




# VEHICLES & EQUIPMENT

- Rescue 1: 2004 Rescue/Pumper. Recently had its tank cradle replaced and protective coating sprayed on frame rails that is inspected annually.
- Engine 2: 1989 Engine/Pumper. The truck is starting to show its age but is a reliable reserve apparatus that is used as a back up for in city fires.
- Engine 3: 1991 Engine/Pumper. This truck will be replaced soon with the addition of the new truck arriving in 2025.
- Engine 4: 2000 Pumper/Tanker. Had maintenance completed last year to replace corroded parts. Will continue maintenance this fall to replace any other issues found during annual inspection.
- Ladder 1: 1990 Ladder/Pumper. The truck was acquired in the fall of 2021 from Mackinac Island. It has been a valuable resource that adds to the department's ability to respond to emergencies.
- Squad 1: 2008 Chevy Pickup. Used as the departments brush truck during summer months for responding to wildland fires and to haul the rescue trailer.

Last year the department along with the city and townships agreed to purchase a new custom-built fire engine from Sutphen to replace Engine 3. Members are expected to make a trip to Ohio in the fall or early next year to finalize the drawing plans of the apparatus for work to commence.









## City of St. Ignace, MI

396 N State Street  
St. Ignace, MI. 49781  
cityofstignace.com

### Staff Report

**Agenda Date:** 9/5/2023

**Presenter:** City Clerk/Treasurer Insley

**Department:** Treasurer

**City Manager:** Scott Marshall

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

**AGENDA ITEM TITLE:** City Clerk/Treasurer Training October

**BACKGROUND:** Michigan Government Finance Officers Association (MGFOA)

The MGFOA is a professional association of public officials and finance professionals in all areas of finance in state and local government.

Fall Training Institute at Boyne Mountain Resort Oct 9<sup>th</sup> to Oct 11<sup>th</sup>.

**FISCAL EFFECT:** Registration fee \$350

Lodging \$337.56

The total of \$687.56 is within the budgeted amount.

**SUPPORTING DOCUMENTATION:** Attached is the draft agenda, registration confirmation, and lodging confirmation.

**RECOMMENDATION:** The annual conference and training events with MGFOA are both valuable for accreditation purposes and support continued education for the Clerk/Treasurer position.



HOME CALENDAR FALL TRAINING INSTITUTE 2023

## Fall Training Institute 2023

Sun, Oct 8 - Wed, Oct 11, 2023

### ONLINE REGISTRATION IS OPEN!

Boyne Mountain Resort  
1 Boyne Mountain Road  
Boyne Falls, MI 49713

### DRAFT AGENDA

### SPEAKERS

### Registration Fees:

	If Registered by Aug. 31, 2023	After Aug. 31, 2023
Members	\$350	\$395
Non-Members	\$495	\$540
	<i>(price difference would cover membership fee)</i>	
Social Guests* (not co-workers)	\$55 (*see inclusions)	\$55 (*see inclusions)

\*Includes only the Monday President's Reception and Tuesday Banquet, but does not include drink tickets or any other meals. If you are bringing a guest to the hotel but the guest will not attend these two events, there is no need to register the guest.  
Note: Hard-copy registrations will incur a \$5 service fee.

**Refund Policy:** Notice of cancellations must be received by August 31, 2023. No refunds will be made after that date.

### LODGING:

Please use this [reservation link](#) to make on-line reservations for the MGFOA 2023 Fall Institute at Boyne Mountain Resort.

#### Hotel room Pricing:

Prices range from \$135-\$242 depending on room type. All details are located in the link above.

Please note after the cut-off date of 9/8/2023, attendees will need to call Central Reservations at 800.462.6963 and ask for the MGFOA 2023 Fall Institute to book a reservation, based on availability.

#### INDIVIDUAL RESERVATION DEPOSIT AND CANCELLATION POLICY

A deposit of one night's room rental is required to confirm a reservation. Failure to arrive on the confirmed reservation date will result in forfeiture of the total deposit amount. Cancellations received seven (7) or more days prior to arrival date will allow a refund of the deposit minus a \$10 administrative fee. Cancellations received within seven (7) days of arrival require forfeiture of the entire deposit. Cancellation of lodging reservations will result in the automatic cancellation of any tee times booked in conjunction with accommodations.

Registration is: **OPEN**

Register Now

**Andrea Insley**

---

**From:** centres@boyne.com  
**Sent:** Wednesday, August 16, 2023 4:14 PM  
**To:** Andrea Insley  
**Subject:** Boyne Mountain Confirmation



# Thank You

08/16/2023

Dear City Clerk/T. Andrea Insley,

Thank you for booking with Boyne Mountain Resort. We hope you're looking forward to your upcoming stay as much as we are. Below, you'll find a confirmation of your reservation details, lodging policies, and resort information.

**Confirmation Number:** 1479HX

**Accommodations:** Innsbruck Queen - Hotel room in the Mountain Grand Lodge and Spa with two queen beds, bathroom with shower and wet bar with refrigerator. Sleeps maximum of 4 people. These units observe a 5pm check-in and 11am check-out. Your room comes with a hair dryer, iron and ironing board, k-cup coffee maker and complimentary Wi-Fi. Unit is 474 sq. ft.

*Special requests are not guaranteed unless slope view has been confirmed for a fee.*

**Number of Rooms:** 1

**Total Adult 16 and Older:** 2

**Total Juniors (6-15):** 0

**Total Child (5 and under):** 0

**Deposit Received:** \$-177.54 \*

**Stay Plan:** Rates include lodging only Rate includes lodging only from October 8, 2023 to October 10, 2023 A two night minimum is required on weekends (Friday and Saturday night). Rate cannot be combined with any other offer

**Arrival Date:** 10/09/2023

**Departure Date:** 10/11/2023

**Total Stay Rate:** \$355.08

**BoyneRewards Number:** Not Applicable \*

*\* If your number is not printed, please call with your BoyneRewards number or sign up at [BoyneRewards.com](http://BoyneRewards.com).*

*\* Sorry, debit cards are not accepted due to additional funds being held out of your checking account by your bank at check in.*

Package or stay rate is subject to change if number of people, accommodation types or arrival/departure are modified. Total stay rate includes the 6% Michigan state tax added to the rate and 10% resort fee as well as a 5% local lodging assessment. Additional charges included when applicable as well as end of stay cleaning.

# Fall Training Institute 2023

## Event Schedule

Sun, Oct 08, 2023

2:00 PM

### Registration

🕒 2:00 PM - 5:00 PM, Oct 8

📍 MGL Lobby

### MGFOA Board Interviews

🕒 2:00 PM - 5:00 PM, Oct 8

📍 Geneva

6:00 PM

### MGFOA Board Dinner

🕒 6:00 PM - 8:00 PM, Oct 8

📍 Everett's

This is a private event.

Mon, Oct 09, 2023

7:00 AM

### Registration

🕒 7:00 AM - 5:00 PM, Oct 9

📍 West Lobby

8:00 AM

### Breakfast

🕒 8:00 AM - 9:00 AM, Oct 9

📍 Matterhorn AB

9:00 AM

### President's Welcome

🕒 9:00 AM - 9:30 AM, Oct 9

📍 Matterhorn CD

Enjoy a Welcome message from MGFOA President Kim Garland, get informed about the Whova Conference App and applaud the winners of the Fitness Challenge before sessions begin.

🗣 Speaker



**Kim Garland**

MGFOA President  
Great Lakes Water Authority

9:30 AM

### ARPA 3.0

🕒 9:30 AM - 10:40 AM, Oct 9

📍 Matterhorn CD

We have had time to digest the ARPA requirements, but questions still remain. Our panel of experts, including CPAs and local government officials, will answer your ARPA related questions. This session will allow for audience participation so come prepared to ask questions and join the conversation with your expertise.

### Speakers



**Amanda Garber, CPA**

Senior Accounting Consultant | Government Accounting Professionals  
Plante Moran



**Joe Snyder**

Chief Financial Officer  
City of Rochester Hills



**Alan Panter, CPA, CGFM**

Principal  
Yeo & Yeo



**Rod Taylor**

Senior Governmental Consultant  
Maner Costerisan

10:50 AM

### Economic Update

🕒 10:50 AM - 11:50 AM, Oct 9

📍 Matterhorn CD

The Federal Reserve (Fed) increased the target rate by 5% between March 2022 and May 2023 in response to prevalent inflation amid a tight labor market. The economic and market environment continues to be clouded with uncertainty as market participants grapple with questions regarding the Fed's path forward and its potential impact on both the economy and interest rates. During this session, we will explore the current state of the economy, market considerations going forward, and the potential impact on the investment landscape.

### Speaker



**Gray Lepley**

Portfolio Strategist  
PFM Asset Management, LLC

12:00 PM

### Lunch

🕒 12:00 PM - 1:00 PM, Oct 9

📍 Matterhorn AB

1:00 PM

### Keynote: Leadership Lessons from Hollywood

🕒 1:00 PM - 2:30 PM, Oct 9

📍 Matterhorn CD

Award-winning author and Leadership expert Andy Masters creatively uses the magical imagery of Hollywood to help Government leaders recruit, develop, and empower their organizations—while reducing turnover and defeating the staffing & succession planning crisis. That's right, be entertained and inspired with actual license-protected scenes from movies such as *The Devil Wears Prada*, *Apollo 13*, *The Iron Lady*—and even *Office Space* and *X-Men*. This unique program also cites the latest research from Harvard Business Review, Deloitte, and Glassdoor to provoke REAL organizational change from every attendee. Powerful leadership principles are based on Andy's latest book "Things LEADERS Say: A Daily Guide to Help Every Leader Empower & Inspire." Andy's program provides attendees with not only an interactive multi-media experience, but also with immediate "take-home" action items to embrace our NEW workforce revolution in today's challenging government environment.

2:40 PM

Speaker



**Andy Masters, MA, CSP**  
Masters Performance Improvement

**Economic Development**

2:40 PM - 3:40 PM, Oct 9

Arlberg 1&2

Breakout

In this session, Michele Wildman, Executive Vice President, Economic Development Incentives & Services, Michigan Economic Development Corporation will join Craig Hammond and John Weiss from Dickinson Wright PLLC to discuss economic development incentive tools available to Michigan municipalities.

Topics of discussion may include tax incentives under the Obsolete Property Rehabilitation Act, the Commercial Rehabilitation Act, the Commercial Redevelopment Act, the Neighborhood Enterprise Zone Act, the Plant Rehabilitation and Industrial Development Districts Act, and the 2017 Federal Tax Cuts and Jobs Act. The panel may also address the Michigan Community Revitalization Program, Redevelopment Ready Communities, other local and state economic development resources, tax increment financing authorities, social districts, redevelopment liquor licenses, conditional land transfers, amongst other topics. The panel will highlight recent legislative amendments to the Brownfield Redevelopment Financing Act, which introduces tax incentives to support housing activities, facilitates additional opportunities for transformational brownfield projects across the state, and simplifies grant-making using a revolving loan fund.

Speakers



**Craig Hammond**  
Dickinson Wright



**John Weiss**  
Associate  
Dickinson Wright



**Michele Wildman**  
Executive Vice President Economic Development Incentives and Services  
MEDC

**Applying Best Practices When Making Investment Decisions**

2:40 PM - 3:40 PM, Oct 9

Arlberg 3&4

Breakout

In this session, the following questions will be addressed:

1. How much should I invest?
2. How long should I invest for?
3. What investments should I invest in?
4. Who should I use to help invest my funds?
5. What types of investments are available for me to invest?

Speaker



**Jeff Anderson**  
Michigan Class

**Creating A Positive Workforce Culture for Our NEW Work Environment**

2:40 PM - 3:40 PM, Oct 9

📍 Matterhorn CD

Breakout

As the world emerges from the pandemic, Government agencies must now overcome the Great Resignation, staffing shortages, WFH/Remote work arrangements, high turnover, and low morale—while still in the midst of a succession planning crisis. Further, never before have managers and employees been asked to wear so many hats, and do more with less. Therefore, the time to create a positive work environment and make the workplace FUN again has never been more important. People are tired of being stressed. People want to be happy, laugh, and enjoy their jobs again. Employees also want to work within a positive workplace culture, which includes everything from fun, to creative perks & benefits, to family-friendly flex time and remote work options.

The incredible impacts of a positive work environment include improved recruiting, less stress, higher morale, lower turnover, greater teamwork, creativity, and even increased service levels—accomplished with LITTLE or NO costs. Join international Author/Speaker Andy Masters in this timely and entertaining program which illustrates inexpensive ways to create a positive working environment, while sharing success stories of how other organizations have RE-ENERGIZED their culture in our new work environment.

🗣️ Speaker



**Andy Masters, MA, CSP**

Masters Performance Improvement

3:50 PM

### Municipal Finance

🕒 3:50 PM - 4:50 PM, Oct 9

📍 Matterhorn CD

This session will examine the borrowing process to issue debt, including Qualifying Statements, Prior Approval Applications, and Security Reports. Discussion on Deficit Elimination Plans and available educational resources to assist local governments.

🗣️ Speaker



**Harlan Goodrich**

Michigan Department of Treasury

5:00 PM

### New Member Reception

🕒 5:00 PM - 6:00 PM, Oct 9

6:00 PM

### President's Reception

🕒 6:00 PM - 7:00 PM, Oct 9

📍 Vienna Patio

**Tue, Oct 10, 2023**

7:00 AM

### Fitness Walk

🕒 7:00 AM - 7:40 AM, Oct 10

Meet up location and walking area will be announced at a later date.

7:30 AM

### Registration

🕒 7:30 AM - 5:00 PM, Oct 10

📍 West Lobby



8:00 AM

**Breakfast**

⌚ 8:00 AM - 9:00 AM, Oct 10

📍 Matterhorn AB

9:00 AM

**Fall Institute Forums**

⌚ 9:00 AM - 10:10 AM, Oct 10

TOPIC	FACILITATOR	ROOM
ARPA Potpourri	Joe Snyder	Matterhorn CD
Budget Adoption – Tips & Tricks	Karen Lancaster	Arlberg 1&2
Michigan Freedom of Information Act (FOIA)	Eric McGlothlin	Arlberg 1&2
Accounting for Grants	Ali Barnes	Arlberg 3&4
Benefits of Being a MGFOA Member	Adam Bonarek	Arlberg 3&4

10:20 AM

**Michigan Legislative Update**

⌚ 10:20 AM - 11:50 AM, Oct 10

📍 Matterhorn CD

🗨️ Speakers



**Deena Bosworth**  
Michigan Association of Counties



**John LaMacchia II**  
Michigan Municipal League



**Judy Allen**  
Michigan Township Association

12:00 PM

**Lunch/MGFOA Business Meeting**

⌚ 12:00 PM - 1:00 PM, Oct 10

📍 Matterhorn AB

1:00 PM

**GFOA National Update / Financial Data Transparency Act**

⌚ 1:00 PM - 2:00 PM, Oct 10

📍 Matterhorn CD

*This session will be presented virtually.*

Hear the latest update on what's happening (and not happening) inside the Capital Beltway as we enter the final stretch of 2023. Among the topics to be covered, attendees will get a brief recap on what the 118th Congress has accomplished thus far, a recap of the Financial Data Transparency Act and its current implementation status. Finally, speakers will offer their thoughts on matters Congress and the Administration may try to tackle in the final months of 2023.

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🗣️ Speaker



**Michael Belarmino**

Senior Policy Advisor  
GFOA

2:00 PM

**GASB Standards Update**

🕒 2:00 PM - 3:00 PM, Oct 10

📍 Matterhorn CD

Understand and apply the latest updates from the Governmental Accounting Standards Board (GASB). This session will cover upcoming pronouncements, current GASB project status, and practical guidance for implementation.

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🗣️ Speaker



**Dan Merritt**

Senior Manager  
Rehmann

3:10 PM

**“I Am From the Government and Am Here to Help” – Lessons Learned From the IIJA and IRA**

🕒 3:10 PM - 4:10 PM, Oct 10

📍 Arlberg 1&2

Breakout

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🗣️ Speaker



**Chris Lover**

PFM

**Common Financial Statement Reporting Issues and Questions**

🕒 3:10 PM - 4:10 PM, Oct 10

📍 Arlberg 3&4

Breakout

In this session, we will discuss financial reporting items that tend to be commonly misunderstood or misapplied. We will discuss new items, like accounting for the opioid settlement, as well as other items like net position categories, grant accounting, and more!

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🗣️ Speaker



**Marie Stiegel**

Principal  
Plante Moran

4:20 PM

### Shall We Play a Game? Are You Prepared to Survive a Cyber Crisis?

🕒 4:20 PM - 5:20 PM, Oct 10

📍 Matterhorn CD

JPMorgan will walk participants through a simulated cyber attack as it “hits,” and the many decisions that need to be made, to protect individuals and their organization. During this real-time, “sink or swim” interactive exercise, we will incorporate audience participation via a live polling and opportunity to ask questions. Participation in this event will provide attendees with actionable processes and procedures to implement, so they can properly prepare for whatever comes their way.

#### 🗣️ Speaker



**Sam Collis**

Vice President Attack Simulation, Cybersecurity & Technology Controls  
JPMorgan Chase & Co.

5:45 PM

### Reception

🕒 5:45 PM - 6:15 PM, Oct 10

📍 Stein Eriksen's Patio

6:15 PM

### Banquet & Entertainment

🕒 6:15 PM - 10:15 PM, Oct 10

📍 Stein Eriksen's Patio

Banquet - 6:15-7:30pm

Entertainment - 7:30-9:00pm - Interactive Comedy show followed by dancing

Danny Adams' "Laughter is the Best Medicine" program will leave you filled with laughter! *Do you know what the benefits of laughter are?* Laughing reduces stress and eases anxiety and depression, which improves productivity. It even strengthens relationships, promotes group bonding, and enhances teamwork. Who wouldn't want to put on a show that they knew would improve the health and connectivity of everyone who attended?

#### 🗣️ Speaker



**Danny Adams**

**Wed, Oct 11, 2023**

7:30 AM

### Registration

🕒 7:30 AM - 12:00 PM, Oct 11

📍 West Lobby

8:00 AM

### Board of Directors Breakfast & Meeting

🕒 8:00 AM - 9:00 AM, Oct 11

📍 Aurora

### Breakfast

🕒 8:00 AM - 9:00 AM, Oct 11

📍 Matterhorn AB

9:00 AM

### Everything You Wanted to Know About Chat GPT\* \*but were afraid to ask

🕒 9:00 AM - 10:00 AM, Oct 11

📍 Matterhorn CD

Chat GPT is an artificial intelligence model that uses deep learning to generate human-like text in response to prompts, and it has quickly taken the world by storm since its introduction in December of last year. Chatbots are not a new idea, but Chat GPT raised the bar immensely with its almost spooky ability to compose essays, create art and music, have philosophical conversations, and even write computer code. This presentation will address the immediate implications of Chat GPT, as well as other AI programs, on business operations and competitive advantages, and discuss the disruptions that are coming much more quickly than people realize.

🔊 Speaker



**Greg Prost, CFA**  
Chief Investment Officer  
Robinson Capital Management

10:10 AM

**Capital Asset Accounting 101**

🕒 10:10 AM - 11:10 AM, Oct 11

📍 Arlberg 1&2

Breakout

New to capital asset recording or need a refresher? This session will cover the basics of capital asset recording, internal controls and financial statement presentation.

🔊 Speaker



**Ali Barnes, CPA, CGFM**  
Principal  
Yeo & Yeo

**Capital Improvement Plan / The rise of project costs**

🕒 10:10 AM - 11:10 AM, Oct 11

📍 Arlberg 3&4

Breakout

🔊 Speakers



**Nate Watson**  
Managing Director  
PFM



**Karen Lancaster**  
Woodhill Group

**Protect Your Accounts: Tools, Red-Flags, Best Practices, and Real-Life Examples**

🕒 10:10 AM - 11:10 AM, Oct 11

📍 Matterhorn CD

Breakout

Everyone wants your money, especially the bad guys. This session will focus on tools, red flags, and best practices to help you minimize the risk to your bank accounts.

🔊 Speaker



**Ben Stone**  
First Vice President, Government Banking  
Independent Bank

11:20 AM

**Fall Institute Forums**

© 11:20 AM - 12:20 PM, Oct 11

<b>TOPIC</b>	<b>FACILITATOR</b>	<b>ROOM</b>
ARPA Potpourri	Joe Snyder	Matterhorn CD
Budget Adoption – Tips & Tricks	Karen Lancaster	Arlberg 1&2
Michigan Freedom of Information Act (FOIA)	Eric McGlothlin	Arlberg 1&2
Accounting for Grants	Ali Barnes	Arlberg 3&4
Benefits of Being a MGFOA Member	Adam Bonarek	Matterhorn CD
Cybersecurity	Jody DeFoe	Arlberg 3&4



# Invoices for Approval

## Tuesday, September 5, 2023

Arrow Signs	Street Signs/WTR Plant Signs	\$510.00
BAM Tools	Tools/Supplies DPW	\$1,235.24
Becket & Raeder	Zoning Ordinance Planning Services	\$1,045.00
Belonga Plumbing & Heating	Marina Parts	\$26.25
Blair's Power Wash	American Legion Park Repair/Stain	\$500.00
Blarney Castle Oil Co.	Marina Fuel	\$19,557.61
Boyne Mountain	A. Insley MGFOA Conference	\$337.56
Fire Suppression Products (Fire Cad)	SIFD Fire CAD Plus Pails	\$1,450.00
Grainger	Uniform Boots/Parts	\$428.47
Hawkins	WTR Plant Supplies	\$3,670.68
Jason Horricks	Golf Kids Club Lessons	\$1,680.00
KSS	LBE/Marina/Parks Supplies	\$1,843.08
Meyer Ace Hardware	August 2023 Statement	\$2,786.96
MGFOA	Annual Membership A. Insley, S. Cece	\$260.00
MGFOA	A. Insley Fall Conference	\$350.00
Mid-Continent Group	Marina Tank Insurance	\$2,230.00
Municipal Emergency Services (MES)	Scott Air Pack Testing	\$809.74
Nelson Paint Company of Michigan	Marking Paint	\$702.89
Oscar W. Larson Co.	Marina Repairs/Qrtly B Inspection	\$5,226.48
Paragon Laboratories	Plant Testing	\$228.75
Precision Edge Outdoor Services	Lawn Care Through 8/22/2023	\$3,990.00
Quill	Office Supplies	\$298.02
The Cedars of Mackinac/Carol Bell	Spring Cleanup/Maintenance	\$279.50
The Home City Ice Company	Marina Ice	\$515.00
The St. Ignace News	August 2023 Statement	\$824.00
		<b>\$50,785.23</b>





**City of St. Ignace**  
**Finance/Negotiating Committee**  
**Monday, August 28, 2023 – 4:00 p.m.**  
**City Hall Council Chambers**

**Present:** Councilmember Gustafson, Mayor LaLonde, and Councilmember Williford.

**Staff Present:** Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer; Billy Fraser, DPW Director; Ryan Sigmon, DDA Director.

Meeting called to order at 4:00 p.m.

**New Loader-** DPW Director Fraser is requesting a new loader to replace the current loader, which is over 17 years old. Director Fraser said that loaders are worked hard and it is efficient to replace them within 10 years before the loader has no trade-in value. In recent years the current loader has needed a lot of maintenance and is an essential piece of equipment in many emergency situations. Director Fraser informed the Committee it will be approximately nine months for a new loader to be delivered once it is ordered.

Director Fraser is requesting a John Deere loader and stated that the City has consistently purchased John Deere equipment because of performance, quality, and price. Director Fraser plans to work with MIDEAL, a program through the State of Michigan that offers governmental pricing benefits. The MIDEAL discounted price for the loader is \$235,224.08. Director Fraser will research quotes for financing and noted the expense would be charged to Equipment Fund 641. Two other pieces of equipment will be paid off in 2023 at a total of \$27,000. Trade-in value of the current loader and the length of the financing were also discussed.

**Water Pick-up Truck-** Director Fraser requested to purchase a new pickup truck for the Water Department, sharing four quotes that were collected. Mackinac Sales submitted the the lowest bid for a Ford truck. The expense will be charged to Water Fund 591. The Water Department will be making a final payment in 2023 for the last truck financed, and Director Fraser plans to carry over this annual payment to the new truck. Director Fraser is seeking permission to order the new truck, which may take up to six months. Director Fraser is researching financing options as well.

**Internet Hut-** City Manager Marshall informed the Committee that not enough information has been collected from Alpha Enterprises regarding the easement request for a communication station "internet hut" to be placed on Cheeseman Road. City Manager Marshall recommended postponing the discussion.

**St. Ignace Pool-** St. Ignace Area Schools Superintendent, Kari Visnaw, contacted City Manager

Scott Marshall on Thursday, August 24<sup>th</sup>, 2023 to discuss the Pool Demolition Cost Share Agreement between the City of St. Ignace and the St. Ignace Area Schools signed in December 2022. The school has scheduled the construction and received a low bid for the demolition of \$89,000. The City of St. Ignace would need to pay the St. Ignace Area School \$44,500. The committee recommends paying it out of the General Fund's fund balance.

Meeting adjourned 5:02 p.m.

SM