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Topic: City Council

Time: May 17, 2021 07:00 PM Eastern Time (US and Canada)

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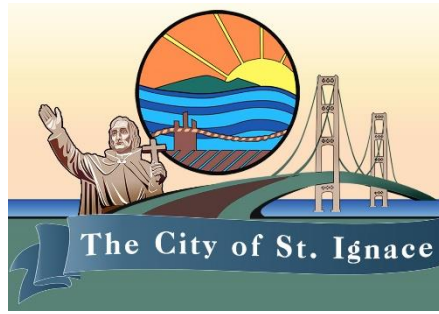
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CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, May 17, 2021 – 7:00 p.m.

Virtual Attendance Meeting

This meeting will be held virtually as allowed by the Mackinac County Declaration of Emergency and as allowed under PA 254 of 2020, providing virtual meetings under a local state of emergency.

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Public Comment (3-minute limit)
- 6) Consideration of Minutes of May 3, 2021
- 7) Consideration of Bills
- 8) New Business
 - A. C2AE Invoices
 - B. Resolution Straits Brews Bash 2021
- 9) Public Comment (3-minute limit)
- 10) City Manager's Report
- 11) Committee Reports
- 12) Council Member Comments

***City of St. Ignace is an equal opportunity employer and provider
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**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, May 3, 2021, via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton (City Hall), Fullerton (City Hall), LaLonde (City Hall), Mayor Litzner (City Hall), Councilmember Pelter (City Hall), Mayor Pro-Tem St. Louis (City Hall) and Councilmember Tremble (City Hall).

STAFF PRESENT/ZOOM: Kyle Mulka, City Assessor; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Tony Brown, Police Chief; Bill Fraser, DPW Director.

LIMITED PUBLIC COMMENT

Public comment was received regarding the annual bulk pickup for St. Ignace residents, the May 4th Special Election and a concern regarding communicating questions to Council.

CONSIDERATION OF MINUTES OF THE APRIL 19, 2021 REGULAR COUNCIL MEETING:

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Tremble, to approve the minutes from April 19, 2021.

Roll Call Vote:

Yes: Councilmembers Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember LaLonde, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$ 25,151.94.

Amazon	SIFD Engine Starter/Water Dept Toner/SIPD Holsters	\$474.59
Arrow Signs	Council Name Plates/Traffic/Fire Hall Signs	\$285.00
Belonga Excavating LLC	Repair Service Valve at Chambers Street	\$2,331.88
BS&A Software	Yearly Renewal	\$4,078.00
C2AE	Proj 21-0076	\$328.68
C2AE	Proj 21-0084	\$3,395.98
C2AE	Proj 21-0085	\$2,338.20
City Services Incorporated	Hydrant Head	\$500.00
EJ USA, INC	Golf Course Water Valves	\$899.66
Election Source	Voter ID Card	\$92.89
ETNA	Gate Valve	\$594.00

Forestry Suppliers	Shipping	\$20.11
Gary Sorenson	Reimbursement/Rear Lighs on R-1	\$352.28
Great Lake Air, Inc.	Flights	\$70.00
Harrell's	Tee Box/Spreader	\$853.00
Hawkins	Chlorine/Flouride/Soda	\$2,103.89
Judy Wyse	Sewing-SIPD J Rogers Patches	\$15.00
Paragon Laboratories	Water Plant Testing	\$927.00
R & R Fire Truck Repair, Inc.	Quarterly Maintenance Feb & April	\$438.96
Rudyard Electric	Coast Guard Lift Station Breaker	\$66.78
Skinner's	Filters for Kubota Mower	\$53.72
Spartan Distributors	Tee Box	\$1,601.16
Straits Building Center	April 2021 Statement	\$241.84
Straits Building Center	April 2021 Statement	\$241.84
Ted Festerling LLC	Bobcat Sweeper Broom	\$515.50
Waubauskene Machine & Welding	Pump Out Machine Shipping	\$850.00
Yamaha Motor Finance Corp	Golf Cart Lease Payment	\$1,481.98
	Total	\$25,151.94

OLD BUSINESS – None.

NEW BUSINESS

A. LAKESIDE CEMETERY MOWING BID:

Mayor Litzner informed Council that Kyle Brow, owner of Precision Edge Outdoor Services, submitted the only bid received for the Lakeside Cemetery lawn maintenance request. Mr. Brow proposed a three-year service agreement for \$8,640 per year under the same stipulations as the prior contract, an increase from \$7,200 per year since 2018.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to approve the three-year agreement for the Lakeside Cemetery lawn maintenance at \$8,640 per year.

Roll Call Vote:

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and LaLonde.

No: None.

Motion carried unanimously.

B. GOLF COURSE PRO-SHOP AGREEMENT:

Mayor Litzner reviewed the Golf Course Pro-Shop Agreement with Council. City Clerk/Treasurer Insley requested the agreement state that the “Manager shall deposit said funds to the City Treasurer...” in the paragraph after Section A to reflect current City policy.

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve the Agreement with the addition that the Manager shall deposit funds to the City Treasurer.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: None.

Motion carried unanimously.

PUBLIC COMMENT – None.

CITY MANAGER’S REPORT

No report was presented, as City Manager Long was on vacation.

COMMITTEE REPORTS

The St. Ignace-Area EMS Council met Tuesday, April 20th at 2 p.m. in the City Council Chambers.

COUNCILMEMBER COMMENTS

Councilmembers reminded residents to vote in both the May 4th Special Election and the Cloverland Election and offered thanks to those candidates running for City Council in the Primary Election in August.

There being no further business, the meeting adjourned at 7:16 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

User: ANDREA

DB: St Ignace

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021	% BDGT
		MONTH 04/30/2021	04/30/2021	AMENDED BUDGET	USED
Fund 101 - GENERAL FUND					
Revenues					
TAXES	TAXES	0.00	46,678.16	1,202,530.00	3.88
LIC/PERM	LICENSES AND PERMITS	0.00	0.00	800.00	0.00
CHG SERV	CHARGE FOR SERVICES	9.00	1,371.13	20,470.00	6.70
CONT	CONT FM LOCAL UNITS	0.00	0.00	11,320.00	0.00
O/REV	OTHER REVENUE	596.99	1,759.57	172,460.00	1.02
FIN/FOR	FINES AND FORFEITURES	0.00	64.35	800.00	8.04
INT	INTEREST AND RENTALS	173.14	846.37	3,500.00	24.18
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	100,870.00	0.00
UNCLASSIFIED	Unclassified	43,428.04	89,283.16	406,561.00	21.96
TOTAL REVENUES		44,207.17	140,002.74	1,919,311.00	7.29
Expenditures					
101	CITY COUNCIL	1,454.17	6,765.05	25,960.00	26.06
172	CITY MANAGER	18,876.52	73,003.75	190,770.00	38.27
191	ACCOUNTING DEPT	0.00	915.00	30,040.00	3.05
201	ADMINISTRATION	25.00	100.00	0.00	100.00
215	CLERK	26,031.95	79,713.45	260,900.00	30.55
234	CENTRAL SUPPLIES	1,178.83	2,041.14	3,400.00	60.03
247	BOARD OF REVIEW	96.85	1,175.80	2,090.00	56.26
257	ASSESSOR	5,795.00	38,655.84	79,794.00	48.44
262	ELECTIONS	0.00	0.00	4,000.00	0.00
265	BLDG & GROUNDS	2,499.48	9,921.86	31,250.00	31.75
266	ATTORNEY	16,730.24	22,254.32	27,000.00	82.42
301	POLICE	49,809.39	157,420.18	533,989.00	29.48
335	SAFETY & HEALTH	82.25	53,163.77	16,950.00	313.65
336	FIRE DEPARTMENT	14,837.25	46,043.38	104,575.00	44.03
441	PUBLIC WORKS	14,744.29	42,835.22	120,860.00	35.44
448	STREET LIGHTING	2,996.72	12,671.14	40,000.00	31.68
528	GARBAGE COLLECTION	0.00	0.00	1,100.00	0.00
701	PLANNING	0.00	0.00	3,000.00	0.00
703	ZONING BD OF APPEALS	269.72	269.72	650.00	41.50
704	COMMUNITY DEVELOPMENT	0.00	3,806.00	97,314.00	3.91
770	PARK MAINT	6,826.20	7,152.08	54,260.00	13.18
773	BOAT LAUNCH	1,930.38	2,031.57	4,195.00	48.43
953	FRINGE BENEFITS	4,636.64	19,761.36	96,000.00	20.58
954	INSURANCE & BONDS	0.00	0.00	26,300.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	101,050.00	0.00
TOTAL EXPENDITURES		168,820.88	579,700.63	1,855,447.00	31.24
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		44,207.17	140,002.74	1,919,311.00	7.29
TOTAL EXPENDITURES		168,820.88	579,700.63	1,855,447.00	31.24
NET OF REVENUES & EXPENDITURES		(124,613.71)	(439,697.89)	63,864.00	688.49

User: ANDREA

DB: St Ignace

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 202 - MAJOR STREETS					
Revenues					
TAXES	TAXES	0.00	1,660.67	55,200.00	3.01
CONT	CONT FM LOCAL UNITS	0.00	0.00	3,250.00	0.00
O/REV	OTHER REVENUE	6,892.59	26,085.51	55,000.00	47.43
INT	INTEREST AND RENTALS	211.38	787.35	2,300.00	34.23
ST REV	STATE REVENUE	22,668.94	111,305.66	235,800.00	47.20
UNCLASSIFIED	Unclassified	407.95	815.90	4,000.00	20.40
TOTAL REVENUES		30,180.86	140,655.09	355,550.00	39.56
Expenditures					
444	SIDEWALKS	143.08	143.08	2,291.00	6.25
451	ROAD CONSTRUCTION	0.00	0.00	11,200.00	0.00
463	ROUTINE MAINT	5,288.90	6,390.70	84,599.00	7.55
474	TRAFFIC CONTROL	172.54	197.26	2,810.00	7.02
479	SNOW & ICE CONTROL	2,115.74	53,586.61	155,470.00	34.47
483	ADM & RECORDS	763.95	1,506.41	6,571.00	22.93
486	SURFACE MAINT TRUNKLINE	0.00	0.00	5,361.00	0.00
488	SWEEPING & FLUSHING TRUNKLINE	2,781.68	2,781.68	12,020.00	23.14
491	DRAINAGE & BACKSLOPES TRUNKLIN	0.00	0.00	4,270.00	0.00
493	GRASS & WEED CONT TRUNKLINE	0.00	0.00	1,275.00	0.00
494	TRAFFIC CONTROL TRUNKLINE	0.00	180.49	1,041.00	17.34
497	WINTER MAINT TRUNKLINE	1,061.32	20,573.63	50,820.00	40.48
965	TRANS TO OTHER FUNDS	0.00	0.00	56,369.00	0.00
TOTAL EXPENDITURES		12,327.21	85,359.86	394,097.00	21.66
Fund 202 - MAJOR STREETS:					
TOTAL REVENUES		30,180.86	140,655.09	355,550.00	39.56
TOTAL EXPENDITURES		12,327.21	85,359.86	394,097.00	21.66
NET OF REVENUES & EXPENDITURES		17,853.65	55,295.23	(38,547.00)	143.45

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PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 203 - LOCAL STREET					
Revenues					
TAXES	TAXES	0.00	1,660.66	50,200.00	3.31
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	300.00	0.00
CONT	CONT FM LOCAL UNITS	0.00	0.00	3,250.00	0.00
O/REV	OTHER REVENUE	0.00	0.00	5,100.00	0.00
INT	INTEREST AND RENTALS	40.55	169.56	550.00	30.83
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	45,369.00	0.00
ST REV	STATE REVENUE	10,273.00	31,890.42	115,387.00	27.64
UNCLASSIFIED	Unclassified	184.87	369.74	13,882.00	2.66
TOTAL REVENUES		10,498.42	34,090.38	234,038.00	14.57
Expenditures					
444	SIDEWALKS	0.00	0.00	9,715.00	0.00
451	ROAD CONSTRUCTION	0.00	0.00	24,054.00	0.00
463	ROUTINE MAINT	17,187.09	37,077.51	133,500.00	27.77
474	TRAFFIC CONTROL	190.71	465.40	2,659.00	17.50
479	SNOW & ICE CONTROL	193.64	27,715.43	54,450.00	50.90
483	ADM & RECORDS	69.70	701.66	3,160.00	22.20
965	TRANS TO OTHER FUNDS	0.00	0.00	6,500.00	0.00
TOTAL EXPENDITURES		17,641.14	65,960.00	234,038.00	28.18
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		10,498.42	34,090.38	234,038.00	14.57
TOTAL EXPENDITURES		17,641.14	65,960.00	234,038.00	28.18
NET OF REVENUES & EXPENDITURES		(7,142.72)	(31,869.62)	0.00	100.00

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PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 271 - LIBRARY FUND					
Revenues					
TAXES	TAXES	0.00	2,213.89	73,000.00	3.03
CHG SERV	CHARGE FOR SERVICES	0.00	40.00	350.00	11.43
O/REV	OTHER REVENUE	0.00	0.00	500.00	0.00
INT	INTEREST AND RENTALS	121.68	486.81	500.00	97.36
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	569.35	2,500.00	22.77
UNCLASSIFIED	Unclassified	0.00	50,718.25	95,630.00	53.04
TOTAL REVENUES		121.68	54,028.30	172,480.00	31.32
Expenditures					
790	LIBRARY	17,628.19	45,113.51	170,430.00	26.47
965	TRANS TO OTHER FUNDS	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		17,628.19	45,113.51	172,430.00	26.16
Fund 271 - LIBRARY FUND:					
TOTAL REVENUES		121.68	54,028.30	172,480.00	31.32
TOTAL EXPENDITURES		17,628.19	45,113.51	172,430.00	26.16
NET OF REVENUES & EXPENDITURES		(17,506.51)	8,914.79	50.00	7,829.58

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PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 273 - DOCK NO. 3 IMPROVEMENTS					
Revenues					
UNCLASSIFIED	Unclassified	29,355.00	29,355.00	11,180.00	262.57
TOTAL REVENUES		<u>29,355.00</u>	<u>29,355.00</u>	<u>11,180.00</u>	<u>262.57</u>
Expenditures					
598	DOCK #3 IMPROVEMENTS	141.74	174.95	11,180.00	1.56
TOTAL EXPENDITURES		<u>141.74</u>	<u>174.95</u>	<u>11,180.00</u>	<u>1.56</u>
Fund 273 - DOCK NO. 3 IMPROVEMENTS:					
TOTAL REVENUES		29,355.00	29,355.00	11,180.00	262.57
TOTAL EXPENDITURES		<u>141.74</u>	<u>174.95</u>	<u>11,180.00</u>	<u>1.56</u>
NET OF REVENUES & EXPENDITURES		29,213.26	29,180.05	0.00	100.00

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PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 584 - GOLF COURSE FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	6,000.00	0.00
O/REV	OTHER REVENUE	0.00	0.00	4,700.00	0.00
FIN/FOR	FINES AND FORFEITURES	0.00	0.00	125.00	0.00
INT	INTEREST AND RENTALS	8.86	37.84	800.00	4.73
UNCLASSIFIED	Unclassified	0.00	500.00	116,295.00	0.43
TOTAL REVENUES		8.86	537.84	127,920.00	0.42
Expenditures					
797	GOLF COURSE OPERATIONS	8,877.55	9,932.12	127,920.00	7.76
TOTAL EXPENDITURES		8,877.55	9,932.12	127,920.00	7.76
Fund 584 - GOLF COURSE FUND:					
TOTAL REVENUES		8.86	537.84	127,920.00	0.42
TOTAL EXPENDITURES		8,877.55	9,932.12	127,920.00	7.76
NET OF REVENUES & EXPENDITURES		(8,868.69)	(9,394.28)	0.00	100.00

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PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
TAXES	TAXES	38,358.71	152,867.75	460,031.00	33.23
LIC/PERM	LICEENSES AND PERMITS	655.31	2,346.34	5,714.00	41.06
CHG SERV	CHARGE FOR SERVICES	3,557.07	22,488.66	90,740.00	24.78
O/REV	OTHER REVENUE	3,766.37	12,177.60	56,330.00	21.62
INT	INTEREST AND RENTALS	178.45	808.38	2,845.00	28.41
UNCLASSIFIED	Unclassified	38,058.24	147,331.88	576,267.00	25.57
TOTAL REVENUES		84,574.15	338,020.61	1,191,927.00	28.36
Expenditures					
540	SWR ADMIN	7,126.23	24,596.55	123,725.00	19.88
541	SWR PLANT OPERATIONS	38,914.34	129,742.01	405,060.00	32.03
542	SWR LN MAINT	8,626.76	24,818.98	93,550.00	26.53
543	2000 SANITARY SWR RR&I	0.00	0.00	12,107.00	0.00
544	2010 USDA SWR IMP RR&I	0.00	0.00	10,000.00	0.00
905	DEBT SERVICE	0.00	63,883.89	506,285.00	12.62
906	SRF/ 5593 01	0.00	81,938.85	98,900.00	82.85
965	TRANS TO OTHER FUNDS	0.00	0.00	41,200.00	0.00
TOTAL EXPENDITURES		54,667.33	324,980.28	1,290,827.00	25.18
Fund 590 - SEWER FUND:					
TOTAL REVENUES		84,574.15	338,020.61	1,191,927.00	28.36
TOTAL EXPENDITURES		54,667.33	324,980.28	1,290,827.00	25.18
NET OF REVENUES & EXPENDITURES		29,906.82	13,040.33	(98,900.00)	13.19

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PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
TAXES	TAXES	34,180.97	135,512.28	408,505.00	33.17
CHG SERV	CHARGE FOR SERVICES	29,802.75	110,535.15	477,988.00	23.13
O/REV	OTHER REVENUE	3,236.64	18,675.89	78,701.00	23.73
INT	INTEREST AND RENTALS	133.92	599.28	1,644.00	36.45
O/FINAN	OTHER FINANCING SOURCES	2,162.75	9,549.97	26,695.00	35.77
UNCLASSIFIED	Unclassified	23,151.73	81,341.98	296,850.00	27.40
TOTAL REVENUES		92,668.76	356,214.55	1,290,383.00	27.61
Expenditures					
550	WTR ADMIN	7,102.33	24,188.98	75,830.00	31.90
551	WTR PLANT OPERATIONS	38,631.72	129,885.77	482,210.00	26.94
552	WTR LINE MAINT	20,390.46	63,856.38	209,840.00	30.43
553	2000 WTR RR&I	0.00	0.00	55,000.00	0.00
905	DEBT SERVICE	0.00	109,124.04	173,328.00	62.96
965	TRANS TO OTHER FUNDS	0.00	0.00	294,175.00	0.00
TOTAL EXPENDITURES		66,124.51	327,055.17	1,290,383.00	25.35
Fund 591 - WATER FUND:					
TOTAL REVENUES		92,668.76	356,214.55	1,290,383.00	27.61
TOTAL EXPENDITURES		66,124.51	327,055.17	1,290,383.00	25.35
NET OF REVENUES & EXPENDITURES		26,544.25	29,159.38	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 594 - MARINA FUND					
Revenues					
TAXES	TAXES	0.00	0.00	3,400.00	0.00
O/REV	OTHER REVENUE	0.00	0.00	92,124.00	0.00
INT	INTEREST AND RENTALS	61.67	232.39	1,000.00	23.24
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	129,750.00	0.00
UNCLASSIFIED	Unclassified	16,403.04	153,363.22	194,724.00	78.76
TOTAL REVENUES		16,464.71	153,595.61	420,998.00	36.48
Expenditures					
590	MARINA ADMIN	0.00	4,218.26	36,205.00	11.65
597	MARINA OPERATIONS	2,408.47	16,381.42	224,560.00	7.29
851	INSURANCE	0.00	0.00	11,200.00	0.00
905	DEBT SERVICE	0.00	9,787.50	79,575.00	12.30
965	TRANS TO OTHER FUNDS	0.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		2,408.47	30,387.18	359,540.00	8.45
Fund 594 - MARINA FUND:					
TOTAL REVENUES		16,464.71	153,595.61	420,998.00	36.48
TOTAL EXPENDITURES		2,408.47	30,387.18	359,540.00	8.45
NET OF REVENUES & EXPENDITURES		14,056.24	123,208.43	61,458.00	200.48

User: ANDREA

DB: St Ignace

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 596 - GARBAGE COLLECTION					
Revenues					
LIC/PERM	LICEENSES AND PERMITS	93.11	363.89	1,300.00	27.99
UNCLASSIFIED	Unclassified	10,338.35	41,360.85	122,306.00	33.82
TOTAL REVENUES		10,431.46	41,724.74	123,606.00	33.76
Expenditures					
528	GARBAGE COLLECTION	9,732.40	29,197.20	123,606.00	23.62
TOTAL EXPENDITURES		9,732.40	29,197.20	123,606.00	23.62
Fund 596 - GARBAGE COLLECTION:					
TOTAL REVENUES		10,431.46	41,724.74	123,606.00	33.76
TOTAL EXPENDITURES		9,732.40	29,197.20	123,606.00	23.62
NET OF REVENUES & EXPENDITURES		699.06	12,527.54	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 641 - EQUIPMENT FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	0.00	3,123.22	7,000.00	44.62
O/REV	OTHER REVENUE	690.34	3,948.65	11,300.00	34.94
TRANS	TRANSFERS-INTERNAL ACTIV	7,862.72	46,969.96	168,550.00	27.87
O/FINAN	OTHER FINANCING SOURCES	0.00	0.00	1,000.00	0.00
UNCLASSIFIED	Unclassified	11,105.25	37,998.77	136,500.00	27.84
TOTAL REVENUES		19,658.31	92,040.60	324,350.00	28.38
Expenditures					
581	GARAGE MAINT	2,896.52	8,155.79	55,570.00	14.68
582	EQUIPMENT MAINT	20,187.39	65,016.14	207,543.00	31.33
905	DEBT SERVICE	0.00	0.00	39,602.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	21,635.00	0.00
TOTAL EXPENDITURES		23,083.91	73,171.93	324,350.00	22.56
Fund 641 - EQUIPMENT FUND:					
TOTAL REVENUES		19,658.31	92,040.60	324,350.00	28.38
TOTAL EXPENDITURES		23,083.91	73,171.93	324,350.00	22.56
NET OF REVENUES & EXPENDITURES		(3,425.60)	18,868.67	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 664 - OFFICE EQUIPMENT POOL					
Revenues					
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	9,900.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	19,000.00	0.00
TOTAL REVENUES		0.00	0.00	28,900.00	0.00
Expenditures					
233	CENTRAL EQUIP	621.59	4,311.05	28,900.00	14.92
TOTAL EXPENDITURES		621.59	4,311.05	28,900.00	14.92
Fund 664 - OFFICE EQUIPMENT POOL:					
TOTAL REVENUES		0.00	0.00	28,900.00	0.00
TOTAL EXPENDITURES		621.59	4,311.05	28,900.00	14.92
NET OF REVENUES & EXPENDITURES		(621.59)	(4,311.05)	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 04/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 04/30/2021	YTD BALANCE 04/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST					
Revenues					
INT	INTEREST AND RENTALS	64.46	258.86	1,200.00	21.57
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	38,300.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	23,000.00	0.00
TOTAL REVENUES		<u>64.46</u>	<u>258.86</u>	<u>62,500.00</u>	<u>0.41</u>
Expenditures					
201	ADMINISTRATION	0.00	0.00	23,500.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	39,000.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>62,500.00</u>	<u>0.00</u>
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST:					
TOTAL REVENUES		64.46	258.86	62,500.00	0.41
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>62,500.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		64.46	258.86	0.00	100.00
TOTAL REVENUES - ALL FUNDS					
		338,233.84	1,380,524.32	6,263,143.00	22.04
TOTAL EXPENDITURES - ALL FUNDS					
		<u>382,074.92</u>	<u>1,575,343.88</u>	<u>6,275,218.00</u>	<u>25.10</u>
NET OF REVENUES & EXPENDITURES		(43,841.08)	(194,819.56)	(12,075.00)	1,613.41



Escanaba, MI
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 Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

March 24, 2021
 Project No: 21-0076
 Invoice No: 71253

City of St. Ignace
 396 North State Street
 St. Ignace, MI 49781-1152

Project **21-0076** St. Ignace DSRF Plant Maintenance

Professional Services for the period ending March 14, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Planning	5,000.00	100.00	5,000.00	328.68	4,671.32
Application	15,000.00	4.7956	719.34	0.00	719.34
Total Fee	20,000.00		5,719.34	328.68	5,390.66
Total Fee					5,390.66
Total this Invoice					<u><u>\$5,390.66</u></u>

Outstanding Invoices

Number	Date	Balance
71103	2/24/2021	328.68
Total		328.68

Client:	City of St. Ignace	Date:	3/24/21
Project No.:	21-0084&85	Project Manager:	Kelly Heidbrier
Project Name:	St. Ignace USDA PER Applications	Client Manager:	Darren Pionk
Project Phase:	Planning		
Client Approved Revised Completion Date:		Project Start Date:	
Client Project No.:	21-0084 & 21-0085	Project Completion Date:	
		Period Covered:	Jan. through Feb. 2021

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

Draft of priority lists for project nearing completion. EGLE contacted for letter of reference for system deficiencies. Base PER report template created.

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

Finalization of priority list and scoping with Owner input & schedule Application meeting with USDA.

SCOPE CHANGES MADE DURING DEFINED PERIOD:

None

BUDGET STATUS (% COMPLETE):

Wastewater (Planning) - ~50%
Water (Planning) - 100% Complete
Water (Application) - ~2.5%

NEEDED FROM CLIENT: Final Scope and Priority Revisions, to be scheduled.

CLIENT INPUT, DECISIONS AND DIRECTIVES: None

REALIZED OR ANTICIPATED CONCERNS: None

VALUE ADDED:

cc: Client Relationship Manager
Client Services Leader



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 Canton, NY
 Syracuse, NY

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1-866-454-3923

March 24, 2021
 Project No: 21-0084
 Invoice No: 71254

City of St. Ignace
 396 North State Street
 St. Ignace, MI 49781-1152

Project **21-0084** St. Ignace USDA Phase 1 Water

Professional Services for the period ending March 14, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Planning	5,000.00	100.00	5,000.00	3,395.98	1,604.02
Application	5,000.00	2.5638	128.19	0.00	128.19
Total Fee	10,000.00		5,128.19	3,395.98	1,732.21
Total Fee					1,732.21
Total this Invoice					<u><u>\$1,732.21</u></u>

Outstanding Invoices

Number	Date	Balance
71104	2/24/2021	3,395.98
Total		3,395.98



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1-866-454-3923

March 24, 2021
 Project No: 21-0085
 Invoice No: 71258

City of St. Ignace
 396 North State Street
 St. Ignace, MI 49781-1152

Project **21-0085** St. Ignace USDA Phase 1 WW

Professional Services for the period ending March 14, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Planning	10,000.00	49.8241	4,982.41	2,338.20	2,644.21
Application	5,000.00	0.00	0.00	0.00	0.00
Total Fee	15,000.00		4,982.41	2,338.20	2,644.21
Total Fee					2,644.21
Total this Invoice					<u><u>\$2,644.21</u></u>

Outstanding Invoices

Number	Date	Balance
71105	2/24/2021	2,338.20
Total		2,338.20



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 Lansing, MI
 Canton, NY
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Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

April 28, 2021
 Project No: 21-0076
 Invoice No: 71401

City of St. Ignace
 396 North State Street
 St. Ignace, MI 49781-1152

Project **21-0076** St. Ignace DSRF Plant Maintenance

Professional Services for the period ending April 18, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Planning	5,000.00	100.00	5,000.00	5,000.00	0.00
Application	15,000.00	51.5729	7,735.94	719.34	7,016.60
Total Fee	20,000.00		12,735.94	5,719.34	7,016.60
Total Fee					7,016.60
Total this Invoice					\$7,016.60

Outstanding Invoices

Number	Date	Balance
71103	2/24/2021	328.68
71253	3/24/2021	5,390.66
Total		5,719.34

Client:	City of St. Ignace	Date:	4/30/21
Project No.:	21-0084&85	Project Manager:	Kelly Heidbrier
Project Name:	St. Ignace USDA PER Applications	Client Manager:	Darren Pionk
Project Phase:	Planning	Project Start Date:	
Client Approved Revised Completion Date:		Project Completion Date:	
Client Project No.:	21-0084 & 21-0085	Period Covered:	March. through April. 2021

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

Preliminary cost developed for scope of work, as well as updated work tables and maps. PER report ~60% complete.

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD:

Schedule Application meeting with USDA. USDA representative was on vacation. Tentative schedule will have meeting in first week of May.

SCOPE CHANGES MADE DURING DEFINED PERIOD:

None

BUDGET STATUS (% COMPLETE):

Wastewater (Planning) - ~70%

Water (Application) - ~40%

NEEDED FROM CLIENT: Final Scope and Priority Revisions, to be scheduled.

CLIENT INPUT, DECISIONS AND DIRECTIVES: None

REALIZED OR ANTICIPATED CONCERNS: None

VALUE ADDED:

cc: Client Relationship Manager
Client Services Leader



Escanaba, MI
 Gaylord, MI
 Grand Rapids, MI
 Kalamazoo, MI
 Lansing, MI
 Canton, NY
 Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

April 28, 2021
 Project No: 21-0084
 Invoice No: 71402

City of St. Ignace
 396 North State Street
 St. Ignace, MI 49781-1152

Project **21-0084** St. Ignace USDA Phase 1 Water

Professional Services for the period ending April 18, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Planning	5,000.00	100.00	5,000.00	5,000.00	0.00
Application	5,000.00	40.6764	2,033.82	128.19	1,905.63
Total Fee	10,000.00		7,033.82	5,128.19	1,905.63
Total Fee					1,905.63
Total this Invoice					<u><u>\$1,905.63</u></u>

Outstanding Invoices

Number	Date	Balance
71104	2/24/2021	3,395.98
71254	3/24/2021	1,732.21
Total		5,128.19



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 Grand Rapids, MI
 Kalamazoo, MI
 Lansing, MI
 Canton, NY
 Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

April 28, 2021
 Project No: 21-0085
 Invoice No: 71403

City of St. Ignace
 396 North State Street
 St. Ignace, MI 49781-1152

Project **21-0085** St. Ignace USDA Phase 1 WW

Professional Services for the period ending April 18, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Planning	10,000.00	68.1507	6,815.07	4,982.41	1,832.66
Application	5,000.00	0.00	0.00	0.00	0.00
Total Fee	15,000.00		6,815.07	4,982.41	1,832.66
Total Fee					1,832.66
Total this Invoice					\$1,832.66

Outstanding Invoices

Number	Date	Balance
71105	2/24/2021	2,338.20
71258	3/24/2021	2,644.21
Total		4,982.41

RESOLUTION

The following Resolution was offered for adoption by _____, supported by _____:

WHEREAS, the St. Ignace Visitors Bureau requests permission to conduct the Straits Brew Bash 2021; and

WHEREAS, this event requires the usage of the Marina parking lot and main dock at 13 South State Street; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held;

WHEREAS, it is understood that there may be fees for certain services if provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED that the City Council does approve the usage of the Marina parking lot and main dock at 13 South State Street for this event on:

Saturday August 7, 2021, from 12 p.m. to 10 p.m.

Roll Call Vote

Yes:

No:

Absent:

Resolution declared _____.

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, May 17, 2021 at 7:00 p.m.

Andrea Insley, City Clerk

City of St. Ignace Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event

Event Name: ~~Taste of St. Ignace / Hightlander~~ Straits Brew Bash

Describe the Event:

Previously known as Brews & Blues, this event takes place on the marina deck and parking lot area near the deck. Live music, local breweries, food trucks only if restaurants can't do it.

Sponsoring Organization Information

Legal Business Name: St. Ignace Visitors Bureau

Address: Le Spring St. City: St. Ignace State/Zip: MI, 49781

Mailing Address: Le Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-643-6950 Email: quincy@stignace.com

Contact Name: Quincy Rannille Title: events director

Telephone: 906-643-6950 Email: quincy@stignace.com

Contact Person on Day of Event

Name: Quincy Rannille Title: events director

Address: Le Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-643-6950 Cell: 906-298-1902 Email: quincy@stignace.com

Type of Event (Check one - See Special Events Policy for additional information)

- City Operated/Sponsored Event
- Political or Ballot Issue Event
- Run Event
- Co-sponsored Event (all parties must provide sponsoring info and sign application)
- Other (describe)
- Non-Profit Event
- Wedding
- Block Party
- For Profit Event
- Video or Film Production

Event Information

Event Location(s): St. Ignace Marina - deck / partial lot

Event Date(s): August 7

Event Hours: 5:00 - 10:00 pm

Estimated date/time for set up: 12:00 pm

Estimated date/time for clean up: 10:00 pm

Describe set up and clean up procedures (include specifically who will be taking care of trash):
staff, marina staff (bill us after for expenses)

Event Information (continued)

Estimated DAILY attendance: ~ 1500

Describe crowd control plans for this event:

fencing for food/alcohol area

Describe the Special Event's impact on adjacent commercial and residential property:

positive tourist event

Will sidewalks be used? YES NO

If yes, include a detailed map outlining the proposed sidewalk use

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of Northville does not have authority to close County roads.*

Describe street closures:

N/A

* Streets closed: Date/Time: N/A

* Streets re-open: Date/Time:

Event Information (continued)

Will parking lot closures be necessary? YES NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

partial marina lot closure

* Parking lot(s) closed: Date/Time: 4pm - 10pm, August 7

* Parking lot(s) re-open: Date/Time: (maybe close early so no one

What parking arrangements are proposed to accommodate attendance?

is in the area)

street parking

Will music be provided/included during the event? YES NO

Describe type of music proposed:

Live Amplification Recorded Loudspeakers

Proposed time music will begin: 6pm

Proposed time music will end: 10pm

Proposed location of live band/disc jockey/loudspeakers/equipment:

marina dock

Describe noise control:

none

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- Trash Receptacles*
- Barricades
- Traffic Cones
- Other (describe):

Quantity:
Quantity:
Quantity:

Sponsoring Organization may be required to supply a dumpster

will contact DPW if needed.

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt or in Town Square

- | <input type="checkbox"/> Item | <u>Quantity</u> |
|--|-----------------|
| <input type="checkbox"/> Booths: | |
| <input checked="" type="checkbox"/> Tents: | |
| <input type="checkbox"/> Awnings: | |
| <input type="checkbox"/> Canopies: | |
| <input type="checkbox"/> Rides: | |

- | <input checked="" type="checkbox"/> Item | <u>Quantity</u> |
|---|-----------------|
| <input checked="" type="checkbox"/> Tables: | |
| <input type="checkbox"/> Rides: | |
| <input type="checkbox"/> Portable Toilets: | |
| <small>(may be required depending on event)</small> | |
| <input type="checkbox"/> Other (describe): | |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

N/A

Event Information: (continued)

Will the event have food, beverage or concessions? YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

restaurants / organizations will get first priority.
carnival food trucks only if needed.

Do you plan to have alcohol served at this event? YES* NO

* A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.

Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

chamber of commerce liquor license

Will there be temporary electricity at this event? YES* NO

* An electrical permit is required. Include proposed locations on event layout

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? Yes No

Signs must conform to City ordinances

Describe signs, proposed locations, etc.

marina lawn

Do you plan to use the city entrance signs? Yes No

If yes, you must apply for use through the City Entrance Sign Policy

Do you plan to have banners?

Yes No

If yes, you must apply for use through the Municipal Banner System Policy

Application Checklist: (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Clerk's Office within 1 week following notice of event approval)
- Insurance Policy Endorsement (due to City Clerk's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of Applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy endorsement, and submit the required documents to the City Clerk's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Clerk's Office no later than one week following notice of the event approval.

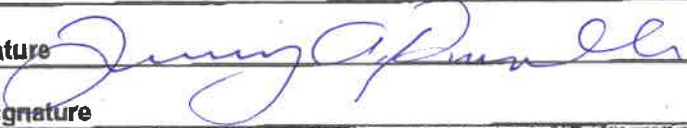
Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature 	Date 5/16/21
Co-Applicant Signature	Date
<p>Complete this application and return it along with all required documentation to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.</p>	Application Receipt Date

live music

chamber

5 tents on dock like usual

marina building

partial closure of parking lots

state street