

St Ignace Zoom is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting

Time: Jul 19, 2021 07:00 PM Eastern Time (US and Canada)

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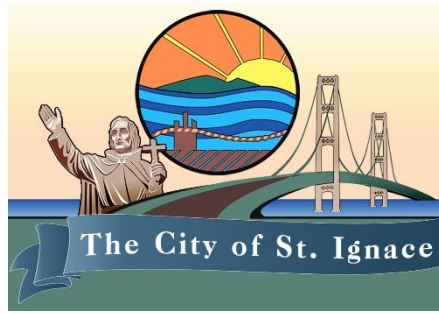
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Find your local number: <https://us02web.zoom.us/j/5886184757>



CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, July 19, 2021 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of July 06, 2021
- 8) Consideration of Bills
- 9) Old Business
- 10) New Business
 - A. Little Bear East Park Project Update—Scott Marshall
 - B. Michigan Association of Municipal Cemeteries Conference Stay—Kelly Simmons
 - C. August 3rd Election Inspectors
 - D. Financials
- 11) Public Comment (3-minute limit)
- 12) City Manager's Report
- 13) Committee Reports
 - a. Ambulance Committee
- 14) Council Member Comments

***City of St. Ignace is an equal opportunity employer and provider
TDD (800) 649-3777***

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, July 6, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

ABSENT: None.

STAFF PRESENT: Darcy Long, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Brandon Brothers, Police Officer.

PRESENT VIA ZOOM: Tony Brown, Police Chief

LIMITED PUBLIC COMMENT

Public comment was received regarding residential parking on side streets and the viewing of fireworks.

CONSIDERATION OF MINUTES OF THE JUNE 21, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember Pelter, seconded by Councilmember Tremble, to approve the minutes from June 21, 2021, as presented.

Roll Call Vote

Yes: Councilmembers Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve payment of the bills in the amount of \$55,919.31.

Amazon	May 2021 Statement	\$2,547.06
Arctic Glacier	Marina Ice	\$49.84
Arrow Signs	Signs- SIFD, MJ Streets, CMGR, CHall	\$336.00
Belonga Excavating LLC	Dock 3 Lift Station/WWTR Line Bay View	\$5,313.08
Belonga Plumbing & Heating	Marina Repair/WWTR Lift Station	\$4,831.43
Blarney Castle	Marina Fuel	\$14,200.50
Cut River Small Engine Repair	Brush Tool	\$575.98
Galls	SIPD	\$24.67
Hieman Fire Equipment	SIFD-Pike Pole and Roof Hook	\$222.22

Hydrite Chemical	Ferric Chloride	\$9,139.22
KSS	LBE and Marina Supplies	\$419.24
Kurt Ney	Cart Rental Agreement 4/23 to 5/18	\$984.00
Lynn Auto Parts, Inc	June 2021 Statement	\$1,557.36
Lynn Auto Parts, Inc	May 2021 Statement	\$871.54
Lynn Auto Parts, Inc	Golf May and June 2021 Statement	\$224.91
Mackinac Plumbing & Heating	Golf Repair/Dock #3 Repair	\$436.35
Mackinaw Old Country Market Inc.	LBE-Wrestling Camp Bagels and Donuts	\$438.00
Michigan Ammo LLC	SIPD-Ammo	\$475.00
Michigan Rural Water Association	2022 Membership	\$755.00
Milan	WWTR Parts	\$260.00
MMTA	July Treasurer-to-Treasurer	\$15.00
National Office Products	June 2021 Statement	\$594.60
Paragon Laboratories	Water Sample/WWTR Effluent	\$439.00
Pitney Bowes	Postage Machine Ink/Tape Strips	\$169.56
Power Plan - AIS	Backhoe Parts	\$1,111.45
Precision Edge Lawn Care	Cemetery Contract - Pymnt 2 of 3	\$2,880.00
Precision Edge Lawn Care	Recreation/LBE Mowing Contract Pymnt 2 of 3	\$2,880.00
R&R Fire Truck Repair Inc.	SIFD-Repair	\$1,394.18
RS Scott & Assoc. Inc	Marina-Pump Out Machine	\$800.00
St. Ignace Auto	May 2021 Statement	\$81.61
Sticker Mule	Marina Permit Stickers 2021	\$100.00
The Feed Station	Straw	\$236.00
The St. Ignace News	LBE	\$56.51
UP North Assessing	Assessing Contract - Pymnt 2 of 2	\$1,500.00
	TOTAL	\$55,919.31

Roll Call Vote:

Yes: Councilmember LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

OLD BUSINESS – None.

ADDITIONS TO THE AGENDA

City Clerk/Treasurer Insley – Request For Purchase.

City Clerk/Treasurer Insley requested Council's consideration to allow City Manager Long to approve the purchase of software licensing, over \$1,000, for the central office equipment once three bids are collected. The purchase and implementation are under a time constraint and there was only one bid collected and presented at the time of the meeting.

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to allow City Manager Long and City Clerk/Treasurer Insley to work together to make the purchase for under \$1,549 and implement the necessary software once additional bids are collected.

Roll Call Vote:

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and LaLonde.

No: None.

Motion carried unanimously.

Mayor Litzner – Proclamation for Fire Chief Gary Sorenson.

Mayor Litzner read the following Proclamation:

Proclamation

Whereas, Gary Sorenson has served the City of St. Ignace Fire Department for 47 years; and

Whereas, during his term, Mr. Sorenson performed the duties of Fire Fighter Officer for 17 years, Assistant Chief for 23 years and Chief Officer for 7 years; and

Whereas, Mr. Sorenson has completed numerous Fire and Safety trainings and certifications;
and

Whereas, Gary Sorenson also served on the St. Ignace Building Authority, working closely with the City's engineers to accomplish the construction of the new St. Ignace Fire Hall; and

Whereas, Mr. Sorenson was always willing to give his time towards organizing the July 4th community picnic and participation in various holiday parades and events; and

Whereas, his expertise in fire response and safety will be greatly missed.

Therefore, be it resolved that Connie Litzner, Mayor of the City of St. Ignace, and the St. Ignace City Council honor Gary Sorenson on this 6th day of July, 2021, and be it further to wish him well upon his retirement.

NEW BUSINESS

A. NEW FIRE CHIEF RECOMMENDATION

City Manager Long requested Council's approval, upon written recommendation from Deputy Fire Chief, Steven Paquin, and on behalf of the Fire Department, to hire Nick Montie as the City of St. Ignace Fire Chief. After some discussion, it was moved by Councilmember LaLonde, seconded by Councilmember Clapperton, to approve hiring Nick Montie as the City of St. Ignace Fire Chief.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: Councilmember Pelter.

Motion carried six to one.

Deputy Fire Chief Paquin announced the Fire Department will be hosting an Open House and Change of Command ceremony at the new Fire Hall facility on Saturday, July 10th from 11 a.m. to 2 p.m.

B. SPECIAL EVENT COMBAT VETERANS MOTORCYCLE MEET

Mayor Litzner introduced Ron Keesler, with the Combat Veterans Motorcycle Association, who submitted an application for a motorcycle parade on July 31st at 5:00 p.m. escorted by the City Police. After Chief Brown confirmed communication with the group, it was moved by Councilmember LaLonde, seconded by Councilmember Fullerton, to allow the Combat Veterans Motorcycle Association to parade through downtown St. Ignace on July 31st.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde, Mayor Litzner and Councilmember Pelter.

No: None.

Motion carried unanimously.

C. ASSESSING BIDS

City Manager Long informed Council a proposal was received from Up North Assessing Inc. in response to the request for bids the City had advertised. City Manager Long summarized the proposal, stating it would be a three-year contract beginning July 9, 2021, with annual increases as follows: 7/9/21 – 7/8/22 will be \$34,800; 7/9/22 – 7/8/23 will be \$35,400; 7/9/23 – 7/8/24 will be \$36,000. Up North Assessing, Inc. will be hired as a contracted service and not as an employee of the City, with payments made to them on a monthly basis.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve hiring Up North Assessing, Inc. for a three-year contract.

Roll Call Vote

Yes: Councilmembers Tremble, Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.
Motion carried unanimously.

PUBLIC COMMENT – None.

CITY MANAGER’S REPORT – No report was presented.

COMMITTEE REPORTS – None.

COUNCILMEMBER COMMENTS

Councilmembers congratulated Nick Montie as the new St. Ignace Fire Chief and thanked Gary Sorenson for his service. Mayor Litzner requested City Manager Long update Council regarding the dumpsters at Dock #3 with a progress report at next meeting.

CLOSED SESSION: ATTORNEY CONSULTATION – LAWSUIT: “INTRODUCTION AND INITIAL DISCUSSION OF RESPONSE TO FEDERAL COURT LAWSUIT”

Mayor Litzner requested that Council meet in Closed Session to consult with Attorney Sean Fosmire and City Attorney Palmer regarding a Federal Court lawsuit.

It was moved by Mayor Litzner, seconded by Councilmember LaLonde, to enter into Closed Session regarding Mayor Litzner’s request at 7:38 p.m.

Roll call vote:

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

No: None.

Motion carried unanimously.

After Council returned from Closed Session at 8:45 p.m., it was moved by Mayor Litzner, seconded by Councilmember Pelter, to return to the Regular Council meeting.

Roll call vote:

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble

No: None.

Motion carried unanimously.

There being no further business, the meeting adjourned at 8:46 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

Invoices for Approval - Monday, July 19, 2021

Ace Hardware	June 2021 Statement	\$1,197.81
Ace Hardware	Golf June 2021 Statement	\$332.19
Advanced Turf Solutions	Golf Supplies	\$961.38
Airgas	Rental Gas	\$155.39
Anderson, Tackman & Company PLC	2020 Annual Audit Progressive Billing	\$14,600.55
Arctic Glacier	Marina Ice	\$405.12
Blarney Castle Oil	Marina Gasoline	\$2,536.00
C2AE	Proj 21-0084 Phase 1 Water	\$713.48
C2AE	Proj 21-0076 DWSRF	\$1,574.67
C2AE	Proj 21-0085 Phase 1 WW	\$809.60
Charles Palmer, P.C.	June 2021 Statement	\$2,180.00
ETNA	Water Meters and Transceivers	\$1,600.00
Fastenal	Drill Bit for Lawn Meter Conversions	\$36.15
Galls	SIPD Equipment	\$285.73
Golden West Industrial Supply	Golf Supplies	\$178.93
Great Wolf Lodge	MAMC Conference - K. Simmons	\$293.98
Interstate Batteries	Barricade Lights Batteries	\$83.76
Kimball Midwest	Shop Stock	\$174.19
KSS	CHALL, DPW, Marina Supplies	\$900.49
Mackinac County Treasurer	Summer Tax Bill Prep	\$173.90
Mackinac Ford	Golf June 2021 Statement	\$39.08
Mackinac Plumbing	Water Plant Parts	\$6.15
Mark Wilk	Marina Fuel Dock Phone Line Repair	\$80.00
McVeigh's Truck Springs, Inc.	Springs	\$610.34
MI Assoc of Cemeteries	Conference - K. Simmons	\$129.00
MI State University	Citizen Planner Course-S. Baar, D. Long	\$500.00
NCL	WWTR Plant Supplies	\$587.48
NetExpress	LBE Additional Handset	\$209.64
Northern Lights Family Outfitters	Uniform Pants-G. Laysell	\$128.00
Northern Shirt Company	Marina Uniform Shirts	\$654.00
Pomasl	SIFD Face Shields	\$215.63
Quill	Copy Paper	\$150.90
R & R Fire Truck Repair, Inc.	SIFD Repair	\$1,036.63
Sault Printing Company	Copier Contract	\$163.06
Silversmith Data	Water Plant Annual Fee	\$1,215.00
Spartan Distributors	Course Supplies	\$861.04
Spartan Nash	June 2021 Statement	\$451.77
St. Ignace Auto	June 2021 Statement	\$117.32
St. Ignace Auto	Golf June 2021 Statement	\$51.41
St. Ignace In Bloom	Marina Flowers	\$105.00
St. Ignace True Value	June 2021 Statement	\$1,518.12
State of Michigan	Fort de Buade Boiler Inspection	\$25.00
Straits Building Center	June 2021 Statement	\$1,319.21
The St. Ignace News	June 2021 Statement	\$468.26
The St. Ignace News	Rec/LBE Ads	\$55.50

UIS Scada	Routine Calibrations at Water Plant	\$2,701.58
USA Blue Book	Water and Wastewater	\$2,391.03
West Shore Fire, Inc.	SIFD Repair	\$1,121.50
Witmer	SIFD Radio Straps	\$287.80
Yamaha Motor Finance Corp, USA	Golf Cart Lease	\$1,481.98
	TOTAL	\$47,874.75

Connie Litzner

Paul Fullerton

Jay Tremble

Kayla Pelter

William LaLonde

Jim Clapperton

Robert St. Louis

2020—2021 Officers

- President** Stacy Loar-Porter
Lincoln Charter Twp.
- Vice President** Kathy Funk
Flint Charter Twp.
- Secretary/
Treasurer** Kirk Caithamer
City Of Ludington

Board of Directors

- Tom Drougel City Of Grandville
- Kevin Gebhard Lincoln Charter Twp.
- Hillary Sohn City of Saginaw
- Elizabeth Whitt Conway Township

**MAMC
Purpose and Objectives**

To promote the improvement of Public Cemeteries in Michigan, their management, operation, and perpetuation; the collection and dissemination of information and data of an educational nature; and to develop and maintain the best possible relations between the cemeteries, the public, and the allied industries.

Suppliers & Sponsors

- CemSites**
Perryopolis, PA
- Coldspring**
Cold Spring, MN
- Crowne Urn Vault - Cressy Memorial**
Mishawaka, IN

Holland Supply Inc.
Holland, MI

Inch Memorials
Northville, MI

**Johnson & Anderson, Inc.,
a DLZ Company**
Waterford, MI

Kalamazoo Flag Company
Portage, MI

Kevin Turner Signs
Ludington, MI

Michigan Townships Association
Lansing, MI

Pace, Inc.
Plymouth, MI

Patten Monument Group
Muskegon, MI

**Michigan Association of
Municipal Cemeteries, Inc.**

**60th Annual
MAMC Conference**



August 18th ~ 20th, 2021

Great Wolf Lodge
Traverse City, Michigan

Kelby Simmons

Wednesday, August 18th

4:00 p.m.

Board Of Directors Meeting

5:00 ~ 5:45 p.m.

Conference Check-In

6:00 ~ 7:00 p.m.

Welcome Reception
Supplier Introductions
Dinner With Refreshments
And Social Hour

Conference Social Hours

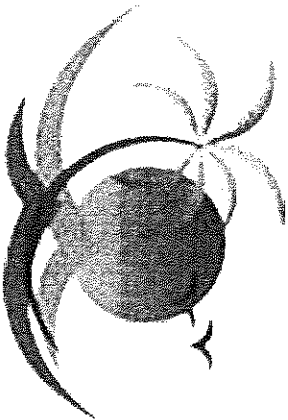
Sponsored By:

Coldspring
Holland Supply Inc.
Inch Memorials
Kalamazoo Flag Company

7:00 ~ 8:00 p.m.

Cindy White
Risk Manager
MRM Agency
"Cemetery Liability"

38-6004591



Thursday, August 19th

7:30 ~ 8:30 a.m.

Breakfast Buffet

8:30 ~ 8:45 a.m.

Conference Check-In
Meet With Suppliers
Opening Session

8:45 ~ 10:00 a.m.

Daniel Laro

GPR Manager North America
Guideline Geo Americas, Inc.
"Ground Penetrating Radar"

10:00 ~ 10:15 a.m.

Break — Meet With Suppliers

10:15 ~ 11:30 a.m.

Jared Harmon

Branch County Conservation District
"Invasive Weed Species"

11:45 ~ 12:45 p.m.

Lunch

Election Of Board Members
Community Gift Exchange

1:00 ~ 2:15 p.m.

Cindy Dodge

Information Liaison
Michigan Townships Association
"Cemetery Ordinances And Procedures"

2:15 ~ 2:30 p.m.

Break

2:30 ~ 3:30 p.m.

Continue With Cindy Dodge

3:30 ~ 4:00 p.m.

Member Panel Discussion
Open Forum / Q & A Session

4:00 p.m.

Board of Director Meeting

6:30 p.m.

Refreshments And Social Hour

7:00 p.m.

Annual Banquet—Luau Themed
Cemeterian Of The Year Award
50/50 Raffle—Door Prizes

Arrival/Departure At Alair Grand Haven

Friday, August 20th

7:30 ~ 8:30 a.m.

Breakfast Buffet

8:30 ~ 9:00 a.m.

Meet With Suppliers

9:00 ~ 10:30 a.m.

Laura Gruzowski
Project Manager
DLZ Corporation

"Cemetery Software Presentation"

10:30 a.m.

President's Closing Comments
Adjourn

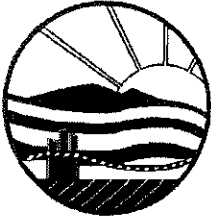
Thank You For Making
Our Conference Great.

Our Strength Is In
Our Membership.

See You Next Year In
Frankenmuth,

August 17th ~ 19th, 2022.

Hotel Confirm 32577551



City of St. Ignace

City Clerk's Office, Andrea Insley

396 North State Street,

St. Ignace, Michigan 49781

Phone: (906) 643-8545 Fax: (906) 643-9393

THE BOARD OF ELECTION COMMISSION

Alfred Feleppa; Gregory S. Cheeseman; Andrea Insley, City Clerk/Treasurer

ELECTION BOARD

Laurie Steiner, Chairperson (R)

Donna LaLonde (D)

Renee Vonderwerth (R)

Sherry Cece (R)

Helen Thibault (D)

Elle Jansen (D)

Debra Ferguson (R)

RECEIVING BOARD

Renee Vonderwerth (R)

Donna LaLonde (D)

The City Clerk is authorized to make substitutions in the event that any election inspector selected is not able to serve at this time.

User: ANDREA

DB: St Ignace

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2021	% BDGT
		MONTH 06/30/2021	06/30/2021	AMENDED BUDGET	USED
Fund 101 - GENERAL FUND					
Revenues					
TAXES	TAXES	0.00	48,026.51	1,202,530.00	3.99
LIC/PERM	LICENSES AND PERMITS	650.00	775.00	800.00	96.88
CHG SERV	CHARGE FOR SERVICES	140.30	19,265.40	20,470.00	94.12
CONT	CONT FM LOCAL UNITS	4,485.76	7,985.76	11,320.00	70.55
O/REV	OTHER REVENUE	404.98	62,705.32	172,460.00	36.36
ST REV	STATE REVENUE	0.00	(39,633.00)	0.00	100.00
FIN/FOR	FINES AND FORFEITURES	95.00	159.35	800.00	19.92
INT	INTEREST AND RENTALS	131.40	1,131.50	3,500.00	32.33
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	100,870.00	0.00
UNCLASSIFIED	Unclassified	44,601.18	136,263.79	406,561.00	33.52
TOTAL REVENUES		50,508.62	236,679.63	1,919,311.00	12.33
Expenditures					
101	CITY COUNCIL	1,931.47	10,090.16	25,960.00	38.87
172	CITY MANAGER	12,017.52	95,639.68	190,770.00	50.13
191	ACCOUNTING DEPT	4,235.00	5,150.00	30,040.00	17.14
201	ADMINISTRATION	0.00	125.00	0.00	100.00
215	CLERK	23,059.00	129,323.10	260,900.00	49.57
234	CENTRAL SUPPLIES	274.97	2,455.44	3,400.00	72.22
247	BOARD OF REVIEW	0.00	1,175.80	2,090.00	56.26
257	ASSESSOR	2,440.81	45,512.96	79,794.00	57.04
262	ELECTIONS	0.00	714.67	4,000.00	17.87
265	BLDG & GROUNDS	2,084.61	13,897.31	31,250.00	44.47
266	ATTORNEY	3,236.50	33,399.32	27,000.00	123.70
301	POLICE	44,767.18	244,396.49	533,989.00	45.77
335	SAFETY & HEALTH	0.00	53,163.77	16,950.00	313.65
336	FIRE DEPARTMENT	8,104.70	61,109.71	104,575.00	58.44
441	PUBLIC WORKS	11,026.71	62,248.82	120,860.00	51.50
448	STREET LIGHTHING	2,965.89	18,633.66	40,000.00	46.58
528	GARBAGE COLLECTION	0.00	0.00	1,100.00	0.00
596	BUS STATION	364.66	364.66	0.00	100.00
701	PLANNING	0.00	0.00	3,000.00	0.00
703	ZONING BD OF APPEALS	0.00	318.15	650.00	48.95
704	COMMUNITY DEVELOPMENT	4,162.00	7,968.00	97,314.00	8.19
770	PARK MAINT	16,662.12	47,278.46	54,260.00	87.13
773	BOAT LAUNCH	738.07	3,017.97	4,195.00	71.94
953	FRINGE BENEFITS	4,636.64	29,283.44	96,000.00	30.50
954	INSURANCE & BONDS	0.00	6,719.44	26,300.00	25.55
965	TRANS TO OTHER FUNDS	0.00	0.00	101,050.00	0.00
TOTAL EXPENDITURES		142,707.85	871,986.01	1,855,447.00	47.00
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		50,508.62	236,679.63	1,919,311.00	12.33
TOTAL EXPENDITURES		142,707.85	871,986.01	1,855,447.00	47.00
NET OF REVENUES & EXPENDITURES		(92,199.23)	(635,306.38)	63,864.00	994.78

User: ANDREA

DB: St Ignace

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 202 - MAJOR STREETS					
Revenues					
TAXES	TAXES	0.00	1,712.75	55,200.00	3.10
CONT	CONT FM LOCAL UNITS	0.00	3,250.00	3,250.00	100.00
O/REV	OTHER REVENUE	0.00	26,085.51	55,000.00	47.43
ST REV	STATE REVENUE	22,880.81	155,653.78	235,800.00	66.01
INT	INTEREST AND RENTALS	217.87	1,231.25	2,300.00	53.53
UNCLASSIFIED	Unclassified	407.95	1,631.80	4,000.00	40.80
TOTAL REVENUES		23,506.63	189,565.09	355,550.00	53.32
Expenditures					
444	SIDEWALKS	0.00	143.08	2,291.00	6.25
451	ROAD CONSTRUCTION	0.00	0.00	11,200.00	0.00
463	ROUTINE MAINT	3,756.65	10,485.51	84,599.00	12.39
474	TRAFFIC CONTROL	0.00	657.46	2,810.00	23.40
479	SNOW & ICE CONTROL	0.00	53,632.96	155,470.00	34.50
483	ADM & RECORDS	443.39	2,251.66	6,571.00	34.27
486	SURFACE MAINT TRUNKLINE	0.00	0.00	5,361.00	0.00
488	SWEEPING & FLUSHING TRUNKLINE	1,537.93	5,431.85	12,020.00	45.19
489	SHOULDER MAINT TRUNKLINE	811.44	811.44	0.00	100.00
491	DRAINAGE & BACKSLOPES TRUNKLIN	1,056.94	1,056.94	4,270.00	24.75
493	GRASS & WEED CONT TRUNKLINE	0.00	0.00	1,275.00	0.00
494	TRAFFIC CONTROL TRUNKLINE	0.00	180.49	1,041.00	17.34
497	WINTER MAINT TRUNKLINE	0.00	20,573.63	50,820.00	40.48
965	TRANS TO OTHER FUNDS	0.00	0.00	56,369.00	0.00
TOTAL EXPENDITURES		7,606.35	95,225.02	394,097.00	24.16
Fund 202 - MAJOR STREETS:					
TOTAL REVENUES		23,506.63	189,565.09	355,550.00	53.32
TOTAL EXPENDITURES		7,606.35	95,225.02	394,097.00	24.16
NET OF REVENUES & EXPENDITURES		15,900.28	94,340.07	(38,547.00)	244.74

User: ANDREA

DB: St Ignace

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 203 - LOCAL STREET					
Revenues					
TAXES	TAXES	0.00	1,712.73	50,200.00	3.41
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	300.00	0.00
CONT	CONT FM LOCAL UNITS	0.00	3,250.00	3,250.00	100.00
O/REV	OTHER REVENUE	0.00	0.00	5,100.00	0.00
ST REV	STATE REVENUE	10,369.02	51,987.90	115,387.00	45.06
INT	INTEREST AND RENTALS	44.53	257.07	550.00	46.74
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	45,369.00	0.00
UNCLASSIFIED	Unclassified	13,067.75	13,622.36	13,882.00	98.13
TOTAL REVENUES		23,481.30	70,830.06	234,038.00	30.26
Expenditures					
444	SIDEWALKS	0.00	0.00	9,715.00	0.00
451	ROAD CONSTRUCTION	0.00	0.00	24,054.00	0.00
463	ROUTINE MAINT	9,474.72	56,101.81	133,500.00	42.02
474	TRAFFIC CONTROL	0.00	575.14	2,659.00	21.63
479	SNOW & ICE CONTROL	0.00	27,854.44	54,450.00	51.16
483	ADM & RECORDS	301.86	1,245.70	3,160.00	39.42
965	TRANS TO OTHER FUNDS	0.00	0.00	6,500.00	0.00
TOTAL EXPENDITURES		9,776.58	85,777.09	234,038.00	36.65
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		23,481.30	70,830.06	234,038.00	30.26
TOTAL EXPENDITURES		9,776.58	85,777.09	234,038.00	36.65
NET OF REVENUES & EXPENDITURES		13,704.72	(14,947.03)	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 271 - LIBRARY FUND					
Revenues					
TAXES	TAXES	0.00	2,283.32	73,000.00	3.13
CHG SERV	CHARGE FOR SERVICES	0.00	40.00	350.00	11.43
O/REV	OTHER REVENUE	0.00	0.00	500.00	0.00
INT	INTEREST AND RENTALS	115.10	725.83	500.00	145.17
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	731.50	2,500.00	29.26
UNCLASSIFIED	Unclassified	1,906.54	56,106.48	95,630.00	58.67
TOTAL REVENUES		2,021.64	59,887.13	172,480.00	34.72
Expenditures					
790	LIBRARY	8,244.56	65,289.18	170,430.00	38.31
965	TRANS TO OTHER FUNDS	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		8,244.56	65,289.18	172,430.00	37.86
Fund 271 - LIBRARY FUND:					
TOTAL REVENUES		2,021.64	59,887.13	172,480.00	34.72
TOTAL EXPENDITURES		8,244.56	65,289.18	172,430.00	37.86
NET OF REVENUES & EXPENDITURES		(6,222.92)	(5,402.05)	50.00	0,804.10

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PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 273 - DOCK NO. 3 IMPROVEMENTS					
Revenues					
UNCLASSIFIED	Unclassified	0.00	29,510.00	11,180.00	263.95
TOTAL REVENUES		<u>0.00</u>	<u>29,510.00</u>	<u>11,180.00</u>	<u>263.95</u>
Expenditures					
598	DOCK #3 IMPROVEMENTS	665.12	1,037.97	11,180.00	9.28
TOTAL EXPENDITURES		<u>665.12</u>	<u>1,037.97</u>	<u>11,180.00</u>	<u>9.28</u>
Fund 273 - DOCK NO. 3 IMPROVEMENTS:					
TOTAL REVENUES		0.00	29,510.00	11,180.00	263.95
TOTAL EXPENDITURES		<u>665.12</u>	<u>1,037.97</u>	<u>11,180.00</u>	<u>9.28</u>
NET OF REVENUES & EXPENDITURES		(665.12)	28,472.03	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 584 - GOLF COURSE FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	0.00	6,000.00	6,000.00	100.00
O/REV	OTHER REVENUE	2,590.00	4,935.00	4,700.00	105.00
FIN/FOR	FINES AND FORFEITURES	0.00	125.00	125.00	100.00
INT	INTEREST AND RENTALS	13.66	59.92	800.00	7.49
UNCLASSIFIED	Unclassified	38,209.00	78,215.50	116,295.00	67.26
TOTAL REVENUES		40,812.66	89,335.42	127,920.00	69.84
Expenditures					
797	GOLF COURSE OPERATIONS	19,571.72	48,249.01	127,920.00	37.72
TOTAL EXPENDITURES		19,571.72	48,249.01	127,920.00	37.72
Fund 584 - GOLF COURSE FUND:					
TOTAL REVENUES		40,812.66	89,335.42	127,920.00	69.84
TOTAL EXPENDITURES		19,571.72	48,249.01	127,920.00	37.72
NET OF REVENUES & EXPENDITURES		21,240.94	41,086.41	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
TAXES	TAXES	38,383.56	229,620.14	460,031.00	49.91
LIC/PERM	LICENSES AND PERMITS	661.73	3,586.20	5,714.00	62.76
CHG SERV	CHARGE FOR SERVICES	11,514.81	39,273.18	90,740.00	43.28
O/REV	OTHER REVENUE	5,980.44	21,646.63	56,330.00	38.43
INT	INTEREST AND RENTALS	171.47	1,145.82	2,845.00	40.27
UNCLASSIFIED	Unclassified	67,400.04	252,815.01	576,267.00	43.87
TOTAL REVENUES		124,112.05	548,086.98	1,191,927.00	45.98
Expenditures					
540	SWR ADMIN	8,771.67	46,943.04	123,725.00	37.94
541	SWR PLANT OPERATIONS	28,578.40	189,394.04	405,060.00	46.76
542	SWR LN MAINT	7,256.57	38,222.17	93,550.00	40.86
543	2000 SANITARY SWR RR&I	0.00	0.00	12,107.00	0.00
544	2010 USDA SWR IMP RR&I	844.26	844.26	10,000.00	8.44
905	DEBT SERVICE	0.00	63,883.89	506,285.00	12.62
906	SRF/ 5593 01	0.00	81,938.85	98,900.00	82.85
965	TRANS TO OTHER FUNDS	0.00	0.00	41,200.00	0.00
TOTAL EXPENDITURES		45,450.90	421,226.25	1,290,827.00	32.63
Fund 590 - SEWER FUND:					
TOTAL REVENUES		124,112.05	548,086.98	1,191,927.00	45.98
TOTAL EXPENDITURES		45,450.90	421,226.25	1,290,827.00	32.63
NET OF REVENUES & EXPENDITURES		78,661.15	126,860.73	(98,900.00)	128.27

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PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
TAXES	TAXES	35,614.99	205,272.15	408,505.00	50.25
CHG SERV	CHARGE FOR SERVICES	60,978.71	203,408.25	477,988.00	42.56
O/REV	OTHER REVENUE	9,501.50	32,787.15	78,701.00	41.66
INT	INTEREST AND RENTALS	169.97	932.45	1,644.00	56.72
O/FINAN	OTHER FINANCING SOURCES	1,399.21	11,883.46	26,695.00	44.52
UNCLASSIFIED	Unclassified	30,602.55	150,372.26	296,850.00	50.66
TOTAL REVENUES		138,266.93	604,655.72	1,290,383.00	46.86
Expenditures					
550	WTR ADMIN	9,055.87	47,234.78	75,830.00	62.29
551	WTR PLANT OPERATIONS	39,601.08	226,047.68	482,210.00	46.88
552	WTR LINE MAINT	13,830.26	96,111.65	209,840.00	45.80
553	2000 WTR RR&I	0.00	0.00	55,000.00	0.00
905	DEBT SERVICE	0.00	109,124.04	173,328.00	62.96
965	TRANS TO OTHER FUNDS	0.00	0.00	294,175.00	0.00
TOTAL EXPENDITURES		62,487.21	478,518.15	1,290,383.00	37.08
Fund 591 - WATER FUND:					
TOTAL REVENUES		138,266.93	604,655.72	1,290,383.00	46.86
TOTAL EXPENDITURES		62,487.21	478,518.15	1,290,383.00	37.08
NET OF REVENUES & EXPENDITURES		75,779.72	126,137.57	0.00	100.00

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PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 594 - MARINA FUND					
Revenues					
TAXES	TAXES	380.00	380.00	3,400.00	11.18
O/REV	OTHER REVENUE	11,972.07	12,871.07	92,124.00	13.97
INT	INTEREST AND RENTALS	83.22	390.67	1,000.00	39.07
TRANS	TRANSFERS-INTERNAL ACTIV	15,255.36	15,255.36	129,750.00	11.76
UNCLASSIFIED	Unclassified	26,749.89	203,868.32	194,724.00	104.70
TOTAL REVENUES		54,440.54	232,765.42	420,998.00	55.29
Expenditures					
590	MARINA ADMIN	3,604.85	9,752.59	36,205.00	26.94
597	MARINA OPERATIONS	10,208.59	28,129.82	224,560.00	12.53
851	INSURANCE	0.00	3,101.28	11,200.00	27.69
905	DEBT SERVICE	0.00	9,787.50	79,575.00	12.30
965	TRANS TO OTHER FUNDS	0.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		13,813.44	50,771.19	359,540.00	14.12
Fund 594 - MARINA FUND:					
TOTAL REVENUES		54,440.54	232,765.42	420,998.00	55.29
TOTAL EXPENDITURES		13,813.44	50,771.19	359,540.00	14.12
NET OF REVENUES & EXPENDITURES		40,627.10	181,994.23	61,458.00	296.13

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PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 596 - GARBAGE COLLECTION					
Revenues					
LIC/PERM	LICEENSES AND PERMITS	93.20	559.06	1,300.00	43.00
UNCLASSIFIED	Unclassified	10,378.50	62,097.95	122,306.00	50.77
TOTAL REVENUES		10,471.70	62,657.01	123,606.00	50.69
Expenditures					
528	GARBAGE COLLECTION	10,029.81	49,256.82	123,606.00	39.85
TOTAL EXPENDITURES		10,029.81	49,256.82	123,606.00	39.85
Fund 596 - GARBAGE COLLECTION:					
TOTAL REVENUES		10,471.70	62,657.01	123,606.00	50.69
TOTAL EXPENDITURES		10,029.81	49,256.82	123,606.00	39.85
NET OF REVENUES & EXPENDITURES		441.89	13,400.19	0.00	100.00

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PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 641 - EQUIPMENT FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	139.30	3,262.52	7,000.00	46.61
O/REV	OTHER REVENUE	1,405.97	5,902.78	11,300.00	52.24
TRANS	TRANSFERS-INTERNAL ACTIV	4,331.63	53,315.03	168,550.00	31.63
O/FINAN	OTHER FINANCING SOURCES	147.48	350.33	1,000.00	35.03
UNCLASSIFIED	Unclassified	13,468.90	67,420.58	136,500.00	49.39
TOTAL REVENUES		19,493.28	130,251.24	324,350.00	40.16
Expenditures					
581	GARAGE MAINT	1,196.63	16,975.04	55,570.00	30.55
582	EQUIPMENT MAINT	8,027.43	84,468.44	207,543.00	40.70
905	DEBT SERVICE	0.00	0.00	39,602.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	21,635.00	0.00
TOTAL EXPENDITURES		9,224.06	101,443.48	324,350.00	31.28
Fund 641 - EQUIPMENT FUND:					
TOTAL REVENUES		19,493.28	130,251.24	324,350.00	40.16
TOTAL EXPENDITURES		9,224.06	101,443.48	324,350.00	31.28
NET OF REVENUES & EXPENDITURES		10,269.22	28,807.76	0.00	100.00

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PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 664 - OFFICE EQUIPMENT POOL					
Revenues					
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	9,900.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	19,000.00	0.00
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>28,900.00</u>	<u>0.00</u>
Expenditures					
233	CENTRAL EQUIP	4,021.79	9,037.05	28,900.00	31.27
TOTAL EXPENDITURES		<u>4,021.79</u>	<u>9,037.05</u>	<u>28,900.00</u>	<u>31.27</u>
Fund 664 - OFFICE EQUIPMENT POOL:					
TOTAL REVENUES		0.00	0.00	28,900.00	0.00
TOTAL EXPENDITURES		<u>4,021.79</u>	<u>9,037.05</u>	<u>28,900.00</u>	<u>31.27</u>
NET OF REVENUES & EXPENDITURES		(4,021.79)	(9,037.05)	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2021	YTD BALANCE 06/30/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST					
Revenues					
INT	INTEREST AND RENTALS	64.49	389.97	1,200.00	32.50
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	38,300.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	23,000.00	0.00
TOTAL REVENUES		64.49	389.97	62,500.00	0.62
Expenditures					
201	ADMINISTRATION	0.00	0.00	23,500.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	39,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	62,500.00	0.00
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST:					
TOTAL REVENUES		64.49	389.97	62,500.00	0.62
TOTAL EXPENDITURES		0.00	0.00	62,500.00	0.00
NET OF REVENUES & EXPENDITURES		64.49	389.97	0.00	100.00
TOTAL REVENUES - ALL FUNDS					
		487,179.84	2,254,613.67	6,263,143.00	36.00
TOTAL EXPENDITURES - ALL FUNDS					
		333,599.39	2,277,817.22	6,275,218.00	36.30
NET OF REVENUES & EXPENDITURES					
		153,580.45	(23,203.55)	(12,075.00)	192.16

**ST IGNACE AREA EMERGENCY MEDICAL SERVICES COUNCIL
(Official) Council Proceedings**

A Regular Meeting of the St. Ignace –Area EMS Council was held on Tuesday, June 15, 2021 in the St. Ignace Municipal Building. The meeting was called to order at 2:00 p.m. by Chairperson Blake-Thomas.

Members Present: Paul Fullerton, City of St Ignace; Treasurer Laurie Collier, Hendricks Township; Vice Chairperson Austin Kimberling, Moran Township; Eric Danielson, St. Ignace Township; Chairperson David Blake-Thomas, Trout Lake Township.

Absent: Ed Serwach, Brevort Township Supervisor

Others Present: Dallas Hyde, Cheboygan Life Support Systems (CLSS) Director; Mark Wilk, Area Manager; Ken Collier; Cheryl Hood; Andrea Insley (minutes).

Public Comment

Public comment was received regarding the proposal to trade in an ambulance unit from Hendrick’s Township.

Consideration of minutes from May 18, 2021 Council Meeting:

It was moved by Chairperson Blake-Thomas, seconded by Treasurer Collier, to approve the minutes from May 18, 2021 as presented. Motion carried unanimously.

Board Reports:

a. CLSS Financial Report – Dallas Hyde reviewed the Profit & Loss statement from January through May, 2020 against 2021, with Council. Mr. Hyde confirmed the disbursement of the Payroll Protection was recalculated to each entity with last year’s circumstances considered. It was also noted that the total subscription revenues for the calendar year 2020 were approximately \$15,142.

Mr. Hyde discussed the cable expense with Council, proposing to replace the cable boxes with streaming services to save money on the services available to staff.

b. Operations Report – Mark Wilk, Area Manager, informed Council the crews are still assisting smaller Covid-19 clinics and have worked a total 457.5 hours in the area to-date. Mr. Wilk noted that the reimbursement for these hours calculate from the base wage of the employee performing the work and currently totals to \$7,834 that will be submitted to Mike Casper.

Mr. Wilk updated Council on the ambulance vehicles stating the titles for each are now in the St. Ignace-Area EMS Council’s name and need municipal plates. It was moved by Vice Chairperson Kimberling, seconded by Councilmember Fullerton, to approve Treasurer Collier prepare a check in the amount of \$39 to the State of Michigan for the municipal plates. Motion carried unanimously.

Mr. Wilk confirmed the lease for the rental house has been renewed for one year and will be treated for spiders, along with the ambulance garage. Mr. Wilk also suggested changing vendors for oxygen supplies in St. Ignace, currently Air Gas in Sault Ste. Marie, to the company

used by Cheboygan Life Support Systems based in Indian River. He noted costs could improve by approximately \$2,000 to \$3,000 per year.

c. SI-Area EMS Council Financial Report – Laurie Collier, Treasurer, reviewed the monthly balance sheet with Council, stating the invoice from CLSS has just been received. It was moved by Chairperson Blake-Thomas, seconded by Vice Chairperson Kimberling, to approve payment for the quarterly Administrative Fee from April through June, for \$9,375. Motion carried unanimously.

Old Business:

a. Building Committee Update Report – Mark Wilk informed Council that he sent correspondence to Senator Schmidt and Congressman Bergman requesting any assistance that may be available for the acquisition of a new building for the Straits Area EMS. Mr. Wilk recommended that the Building Committee come to an agreement on the specifics of the building and confirm plans of the property being sought.

b. Update on acquisition of new ambulance – Mark Wilk updated Council on a possible ambulance vehicle available for purchase at \$180,000, emphasizing that additional surcharges and fees may be applied if a purchase date is delayed beyond August. Mr. Wilk also gave information on a second vehicle for approximately \$190,000, but it would take up more space in the garage. Chairperson Blake-Thomas suggested Mr. Wilk bring all updated information on the first vehicle and one other option to the next meeting for consideration. He also requested financing information be compiled and presented.

New Business:

a. American Rescue Plan Act – Council discussed potential opportunities for entities to invest ARPA monies received once compliance of expenditures is made clear by the Federal government.

b. Alternate funding sources (Authority) – Chairperson Blake-Thomas discussed pursuing alternative funding sources with Council, providing a sample of Articles of Incorporation for the creation of an Authority. After some consideration, it was the consensus of Council to be prepared for the next meeting to discuss how each entity will consider rising expenses and the cost to build a facility and purchase property.

Adjourn:

The next Regular Council Meeting will be held on Tuesday, July 13, 2021 at 2:00 p.m. in the St. Ignace Municipal Building.

There being no further business, it was moved by Chairperson Blake-Thomas, seconded by Treasurer Collier, to adjourn the meeting at 2:59 p.m. Motion carried unanimously.