

**CITY COUNCIL MEETING**  
St. Ignace, Michigan  
Monday, August 6, 2018 – 7:00 p.m.  
City Council Chambers

**\*\*\*\*A G E N D A\*\*\*\***

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the July 16, 2018 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business:
  - 1.) PERMISSION TO GET BIDS ON SHINGLES FOR FILTER BUILDING
  - 2.) RESOLUTION RICHARD CRANE MEMORIAL TRUCK SHOW
  - 3.) RESOLUTION TREK THE MIGHTY MAC
  - 4.) RESOLUTION SIDEWALK SALES
  - 5.) RESOLUTION OF SUPPORT FOR PROPERTY DEVELOPMENT
  - 6.) COMMITTEE APPOINTMENTS
  - 7.) RESPONSE TO CITIZEN QUESTION ASKED AT LAST MEETING
  - 8.) APPROVAL OF PROPERTY SPLIT
- IX. Public Comment
- X. Consideration of Bills

**Council  
Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 16, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmember Clapperton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

**Absent:** Councilmember Fullerton. It was moved by Mayor Litzner, seconded by Councilmember Tremble, to excuse Councilmember Fullerton due to illness. Motion carried unanimously.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer and Scott Marshall, Recreation Director.

**Consideration of minutes from July 2, 2018 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve the minutes of July 2, 2018. Motion carried unanimously.

**Limited Public Comment:**

Public comment was received.

**Additions to the Agenda:**

Mayor Litzner – Moyle Construction Proposal.

Councilmember St. Louis – Personal Fireworks and Fire Concern.

**1. RRC DEVELOPMENT READY:**

Betsy Dayrell-Hart reviewed the RRC-Quarterly Progress Report with Council. A volunteer Review Team has been scheduled to meet Tuesday, July 24, 2018 at 6 p.m. in the Council Chambers to begin the steps to becoming development ready.

**2. APPROVAL OF ELECTION OFFICIALS:**

City Manager Stelmaszek provided a list to Council of the Election Inspectors who have been called to serve at the August 7, 2018 Primary Election.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the Election Inspectors listed for the August 2018 Primary Election. Motion carried unanimously.

**3. RECREATION DIRECTOR/FACILITY MANAGER POSITION:**

City Manager Stelmaszek informed Council that the Recreation Board has recommended splitting the position formerly held by Scott Marshall into two administrative positions, one position as Recreation Director and one as the Facility Manager position. The Recreation Board is scheduled to meet again August 1<sup>st</sup> to review appropriate job descriptions for each position. After some discussion, it was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to support the recommendation of the Recreation Board and split the Little Bear East position into the two positions: Recreation Director and Facility Manager. Motion carried unanimously.

**4. PUBLIC COMMENT PROCEDURE:**

Mayor Litzner presented the Public Comment Procedure, drafted by Councilmember Pelter, for discussion. City Manager Stelmaszek spoke against the Procedure, describing it as unnecessary. After both positive and negative reaction to the Procedure, it was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to adopt the Public Comment Procedure into process. Motion carried five to one. Mayor Litzner voted against the motion.

**5. FINANCIALS:**

City Manager Stelmaszek reviewed the June 2018 financials with Council and announced he plans to present a more detailed review at the work session scheduled for Monday, July 30<sup>th</sup> in the Council Chambers. It was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to accept the June 2018 financials. Motion carried unanimously.

**Additions to the Agenda:**

**Mayor Litzner – Request for Support.**

Mayor Litzner introduced Kim Stoker, with Moyle Construction, to request Council's support for pursuit of a Brownfield project for the Riviera Motel properties. Mr. Stoker informed Council the State Department of Management & Budget is currently reviewing proposals to award bids for the development of properties to satisfy the need for facilities used by the Department of Health and Human Services. The State Department of Management & Budget has a projected completion date of March 2019 for the project. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Tremble, to draft a resolution in support of the Brownfield project consideration for the Riviera Motel properties. Motion carried unanimously.

**Councilmember St. Louis – Citizen Concerns With Personal Fireworks.**

Councilmember St. Louis voiced concerns regarding personal fireworks being fired off during times they are not allowed. Police Chief Wilk verified City Ordinance allows personal fireworks to be discharged around the Saturday Night Firework event, but that officers will respond to calls regarding instances outside those time frames. Councilmember St. Louis requested there be notice given to public during times of fire bans, and Police Chief Wilk reiterated the Ordinance is listed on the City's website for reference. After some discussion, it was moved by Councilmember St. Louis, seconded by Councilmember Tremble, to allow Police Chief Wilk to issue a news release reminding the public that during DNR fire bans personal fireworks are not to be discharged. Motion carried unanimously.

**Public Comment:**

Public comment was received regarding the Public Comment Procedure, support for the Election Inspectors and the speed limit on West US-2.

**Consideration of Bills:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$33, 475.28. Motion carried unanimously.

**The following bills were presented to Council for payment:**

A & I MIDWEST PRINTING CO	829.00
AIRGAS USA LLC	226.40
ALLSTAR GRAPHICS	111.03
ANDERSON TACKMAN & COMPANY	4,615.42
BAVARIAN INN LODGE	241.98
BECKER ARENA PRODUCTS INC	556.06
BELONGA EXCAVATING, LLC	182.00
BELONGA'S PLUMBING AND HEATING	138.27
BSN/PASSON'S/US GAMES	77.96
CHARLES J. PALMER, P.C.	442.00
CORE TECHNOLOGY CORP	5,301.00
CUT RIVER SMALL ENGINE REPAIR	46.78
ENTERPRISE VENDING, INC	144.15
FIRE PROS, INC.	120.00
GINOP SALES INC.	164.20
GORDON FOOD SERVICE	751.56
GOVCONNECTION INC	922.67
GREAT LAKES COCA-COLA DISTRIBUTION	241.50
INDUSTRIAL MARKETING	2,460.71
KSS ENTERPRISES	447.08



MACKINAC COUNTY TREASURER	168.72
MACKINAC PLUMBING AND HEATING CO	56.28
MAMC	99.00
NORTHERN MICHIGAN REVIEW, INC	345.33
NORTHERN MICHIGAN UNIVERSITY	280.00
NSI LAB SOLUTIONS	293.00
OK INDUSTRIAL SUPPLY	50.80
OSCAR W LARSON	323.00
POMASL FIRE EQUIPMENT	5,009.00
POWER PLAN	2,294.51
SAULT PRINTING COMPANY	196.70
SPARTAN STORES	173.51
SPORT ENGINE, INC	300.00
ST IGNACE AUTOMOTIVE	906.82
ST IGNACE TRUE VALUE	1,868.43
STATE OF MICHIGAN	130.00
THE FEED STATION	194.90
WESLEY H MAURER JR	2,765.51
Grand Total:	\$33,475.28

There being no further business, the meeting adjourned at 8:38 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

**CITY COUNCIL MEETING**  
City Council Chambers  
Monday, August 6th, 2018  
\*\*\*\***MANAGERS REPORT**\*\*\*\*

**PERMISSION TO GET BIDS ON SHINGLES FOR FILTER BUILDING**

This expense has not been planned for in this year's budget, but can be supported by the RR&I fund balance (account #591-000-006). Other factors like bond covenant requirements and water bill revenues are used toward the end of each year to create the RR&I budget. We have currently spent 94% of a \$38,000 RR&I budget. I am comfortable with going into this revenue account to deal with an emergency situation, but I would prefer to follow the budget process for situations such as this. If you choose not to fund this project this year, I will make it a priority for next year and include in the 2019 budget.

**RESOLUTION FOR RICHARD CRANE MEMORIAL TRUCK SHOW**

As done in previous Years.

**RESOLUTION FOR TREK THE MIGHTY MAC**

As done in previous years.

**RESOLUTION FOR SIDEWALK SALES**

The St. Ignace Business Association (SIBA) would like to bring this back to the Community

**RESOLUTION OF SUPPORT FOR PROPERTY DEVELOPMENT**

This resolution is in response to a request from a developer who is trying to get assistance in the selection of this property for development of their proposed project. If approved, I will also use it immediately to help secure additional support for this project from our State Legislators, MEDC, and any other organization that may be able to help.

**COMMITTEE APPOINTMENTS**

To be discussed with Council and revised by the Mayor.

## **RESPONSE TO QUESTION FROM PREVIOUS MEETING**

Per new procedure, the prepared answer to be read by me.

## **APPROVAL OF PROPERTY SPLIT**

Brian Snyder is requesting to split a piece of property (15') he is selling (lot #052-240-012-00 Or 012) to increase the adjacent lot (Lot #052-240-014-00 Or 014) so it too will meet zoning for building a structure. This is being requested per land division act #228 of 1967.

## **Report on other Matters**

The Recreation and Facilities Manager positions have been advertised through the local paper and resources at LSSU. As of Noon on 8/3/18 we have received five applications for the Recreation Position and two applications for the Facilities Manager Positions. With Input from the Recreation committee, I have extended the application deadline till the end of business on 8/17/18. This extension will broaden the promotion of these positions through Michigan Works and CMU. I reached out to them on Thursday, the day after the Recreation Committee Meeting. I also spoke to Kevin Hess from the paper and he is going to try to get a statement in the paper that the deadline has been extended.

Russell Winberg will be replacing Andy Johnson at the water plant. No one from the Union has requested to move into Russell's position as "Swing Shift Plant Operator," so this has now become the position we will be filling from the vacancy created by Andy Johnson's retirement.

Bill has been working with the residence regarding the wall issue at Goudreau and Ellsworth. The DPW has recently cut down the trees that were believed to be contributing to the problem, and has put up a guard rail in their place.



## City of St. Ignace

396 North Street,

St. Ignace, Michigan 49781

Phone: (906) 643-7451 Fax: (906) 643-9393

e-mail: [bfraser@lighthouse.net](mailto:bfraser@lighthouse.net)

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DATE: 7/17/18

TO: City Manager/Council Members

RE: New roof on Filter Building at Water Plant.

I am asking permission to get bids for new shingles on the filter building at the water plant. I put together an estimated cost for the roof.

The total estimated cost is \$16,000– \$20,000 again this cost is approximate. We replaced the other half of the Water Plant roof approx. 6–8 years ago.

I know there are other things on the list to replace I am trying to prioritize, things that need to be done. We can use money from our water RR&I account (replace,repair,improve) which has approx. \$112,348.81.

Bill Fraser  
DPW Director



Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH BANK ACCT #0405	(499,239.19)
591-000-002.000	DEPOSITS BANK ACCT 1279	790,262.39
591-000-004.000	LOAN PROCEEDS	0.00
591-000-005.000	CASH AT FISCAL AGENT	254,875.00
591-000-006.000	2000 R R & I BOND COVNT 24534	112,348.81
591-000-007.000	1993 BOND & INT REDEMP 24518	0.00
591-000-008.000	1993 BOND RESERVE 24505	0.00
591-000-010.000	CASH RESTRICTED	0.00
591-000-011.000	2000 BOND RESV-RESTRCD 24495	147,212.68
591-000-012.000	2012 BOND RESRV RESTRCD 24521	170,486.37
591-000-018.000	PETTY CASH	200.00
591-000-020.000	DELINQ TAXES REC'ABLES	0.00
591-000-021.000	DEC YE TAX RECEIVABLE	0.00
591-000-027.000	CURRENT TAX RECEIVABLES	0.00
591-000-040.000	ACCT REC'ABLE	112,531.80
591-000-041.000	ACCT RECEIVABLE W/O	1,292.00
591-000-042.000	ACCT RECEIVABLE TAX R	(40.65)
591-000-043.000	MORAN TWP ACCT REC'V	25,369.34
591-000-044.000	ST. IGNACE TWP. REC'ABLES	17,305.59
591-000-044.100	ST TWP-MDOT PROJ 2017-32 PYMT	3,654.09
591-000-068.000	DUE FM OTHER GOVT UNITS	0.00
591-000-080.000	PREPAID EXP	0.00
591-000-084.000	DUE FR OTHER FUNDS	0.00
591-000-084.101	DUE FROM GENERAL FUND	0.00
591-000-084.150	DUE FROM PERPETUAL CARE CEMETERY	0.00
591-000-084.202	DUE FROM MAJOR STREETS	0.00
591-000-084.203	DUE FROM LOCAL STREETS	0.00
591-000-084.208	DUE FROM DDA PROJECTS	0.00
591-000-084.245	DUE FROM PUBLIC IMPROVEMENT FUND	0.00
591-000-084.249	DUE FROM BUILDING INSPECTOR	0.00
591-000-084.266	DUE FROM LAW ENFORCEMENT FUND	0.00
591-000-084.271	DUE FROM LIBRARY FUND	0.00
591-000-084.273	DUE FROM CEMETERY FUND	0.00
591-000-084.587	DUE FROM DDA GEN FUND	0.00
591-000-084.588	DUE FROM MUSEUM	0.00
591-000-084.591	DUE FROM MUSEUM STORE	0.00
591-000-084.594	DUE FROM MARINA FUND	0.00
591-000-084.596	DUE FROM SEWER FUND	0.00
591-000-084.636	DUE FROM DATA PROCESSING	0.00
591-000-084.641	DUE FROM EQUIP FUND	0.00
591-000-084.715	DUE FROM PAYROLL CHECKING	0.00
591-000-084.729	DUE FROM VACATION & SICK FUND	0.00
591-000-130.000	LAND	0.00
591-000-131.000	WATER LAND	46,905.74
591-000-142.000	VEHICLES	114,209.89
591-000-143.000	DEPREC. VEHICLES	0.00
591-000-144.000	OFFICE EQUIP	0.00
591-000-145.000	DEPRECIATION/OFF EQUIP	0.00
591-000-146.000	WTR EQUIP & FURN	0.00
591-000-147.000	DEPRECIATION/EQUIP & FURN	0.00
591-000-148.000	WTR SYSTEM	11,043,466.55

(60,573.00)  
 11,043,466.55



April 6, 2018

Members of the City Council,

Please consider this letter as a request for special event status for the St. Ignace Truck Show event taking place on September 15-17, 2018.

This event will be similar to past years. Vendors will begin setup at Little Bear East Wednesday afternoon and all day Thursday; this is coordinated by Quincy Ranville and representatives from the National Association of Show Trucks. We request a full street closure at 4 PM on Friday, September 15. Prior to that time, trucks will be instructed to park in Little Bear Parking lot and the Star Line McGregor lot. Written permission from both parties can be provided upon request.

The bulk of the show will take place Friday. We are working to bring the licensed gun show back to the arena. The escorted parade of lights begins at dusk and the street reopens immediately following the parade.

Please see attached insurance policy for General Liability Coverage of the City and its employees.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Quincy A. Ranville".

Quincy Ranville  
Director  
St. Ignace Visitors Bureau  
906-643-6950 – quincy@stignace.com

RESOLUTION

The following Resolution was offered for adoption by Councilmember \_\_\_\_\_ supported by Councilmember \_\_\_\_\_:

WHEREAS, St. Ignace Visitors Bureau annually sponsor the “Richard Crane Memorial Truck Show” and Swap Meet; and

WHEREAS, the event requires the use of public property located within the City Limits of the City of St. Ignace; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the “Special Events” requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau must provide the City Council with all of the information required by Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau, to be a “Special Events Organization”, and approves the use of the public properties within the City Limits for this event on the days of September 15, 16, 17, 2018 and further grants St. Ignace Visitors Bureau, to have vending during the event that is approved by the City. Further neither the City nor the St. Ignace Downtown Development Authority financially participates in the “Richard Crane Memorial Truck Show”, and

FURTHER BE IT RESOLVED that the City does approve, subject to compliance with City rules and regulations, the use of the St. Ignace Little Bear East Community Center and parking lot and State Street closure between Marquette and Truckey Streets.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared: \_\_\_\_\_

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, August 6, 2018, at 7:00 p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

AI/ht





# CERTIFICATE OF LIABILITY INSURANCE

STIGN-8

OP ID: SO

DATE (MM/DD/YYYY)

03/20/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Madigan/Pingatore Ins Services 105 W. Water Street Sault Ste. Marie, MI 49783 Sonja J Reinhart	<b>CONTACT NAME:</b> Sonja Reinhart	
	<b>PHONE (A/C, No, Ext):</b> 906-635-5233	<b>FAX (A/C, No):</b> 906-632-1612
<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> West Bend Mutual Insurance Com		<b>15350</b>
<b>INSURER B:</b> Hastings Mutual Insurance Co.		<b>14176</b>
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED**  
 St Ignace Visitors Bureau  
 6 Spring Street  
 Saint Ignace, MI 49781

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		1831544	03/13/2018	03/13/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 9894230	03/13/2018	03/13/2019	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 City of St. Ignace is named as additional insured.

**CERTIFICATE HOLDER****CANCELLATION**

<b>CITYOFS</b>  City of St. Ignace 396 North State Street Saint Ignace, MI 49781	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Sonja J Reinhart
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April 6, 2018

Members of the City Council,

Please consider this letter as a request for special event status for the Trek the Mighty Mac event taking place on September 29, 2018.

This event will be similar to past years. ATVs will stage in Mackinaw City on Friday, September 28. Busses will transport registrants from their St. Ignace hotel back to the staging area Saturday morning.

They will cross at approximately 10 AM on Saturday, September 29 with police escort. We have permission from DNR to allow the machines to travel through Straits State Park prior to joining onto State Street near the American Legion Park. DPW employees will be hired by the committee to establish a partial street closure on State Street to Marquette Street to get the machines to Little Bear East Arena.

Lunch will be served at Little Bear East Arena and maps, guides, and volunteers will be present to help the machines get to their next destination safely and legally.

Please see attached insurance policy for General Liability Coverage of the City and its employees.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Quincy A. Ranville".

Quincy Ranville  
Director  
St. Ignace Visitors Bureau  
906-643-6950 – quincy@stignace.com

**RESOLUTION**

The following Resolution was offered for adoption by, \_\_\_\_\_ supported by Councilmember \_\_\_\_\_:

**WHEREAS**, the St. Ignace Events Committee request permission to conduct the Trek the Mighty Mac, and

**WHEREAS**, this event requires the usage of I-75NB and I-75BL and the St. Ignace Little Bear East Arena parking lot, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council has determined that the St. Ignace Events Committee does meet the criteria established in the various sections of the Ordinance No. 413, and

**FURTHER BE IT RESOLVED**, that the City Council does approve the usage of I-75NB, I-75BL and the St. Ignace Little Bear East Arena parking lot for this event on September 29, 2018.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared:

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, August 6, 2018 at 7:00 p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

hmt

July 24, 2018

To Whom It May Concern:

On behalf of the St. Ignace Business Association (SIBA),  
I would appreciate the City Council accepting my request to have  
Sidewalk Sales on Wed.  
August 22 from 10:00 A.M.to 4 P.M.

We expect businesses to participate from Truckey to Fort deBuade Museum.

Thank you for your time and consider, with regard to this mail

Sincerely,

Elizabeth J. Brown  
The Pavillion

**Resolution**

The following Resolution was offered for adoption by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_:

WHEREAS, the St. Ignace Business Association is requesting to sponsor Sidewalk Sales downtown, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Business Association does meet the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of downtown property for this event on:

Wednesday, August 22, 2018 10 a.m. – 4 p.m.

Roll Call Vote:

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Absent: \_\_\_\_\_

Resolution declared \_\_\_\_\_.

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, August 6, 2018, at 7:00 p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

AI/ht





## RESOLUTION OF SUPPORT TO DEVELOP PROPERTIES

The following Resolution was offered for adoption by Councilmember \_\_\_\_\_,  
and supported by Councilmember \_\_\_\_\_:

WHEREAS, the City Council of the City of St. Ignace, supports CCM, GCC, LLC in their proposed land development project, and

WHEREAS, the land development project would include the 6 following parcels:  
052-140-018-00, 052-140-019-00, 052-140-020-00, 052-140-021-00, 052-140-022-00,  
052-140-129 -00, and

WHEREAS, the project would improve the business climate by creating an attractive and more vibrant area, where residents want to live and work, and

WHEREAS, the City of St. Ignace recognizes the need to provide sufficient, useable office space, and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of St. Ignace does hereby support CCM, GCC, LLC in their effort to develop said properties.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared \_\_\_\_\_.

I hereby certify that this is a true copy of the Resolution presented to the St. Ignace City Council for adoption at a regular public meeting on Monday, August 6, 2018, 7:00 p.m.

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Andrea Insley, St. Ignace City Clerk





**Response to Question from Fred Paquin at 7/16/18 Council Meeting**

**Question:** If the City Charter is being violated by someone at this table (Council) is it grounds for removal?

**Follow-up by City Manager:** As stated by Mr. Paquin at the meeting, he came in the next morning for his answer. In preparation to meet with him, I had reviewed the "City Charter" and explained the provisions of Section 5.4 (Removals from Office) to Mr. Paquin when I met with him. I then provided him with a copy of Section 5.4. Highlights of this section state Council can remove an elected officer for: "(A) for any reason specified by statute for removal of city officers by the Governor, or (B) for any act declared by this charter to constitute misconduct in office." The section goes on to state the process the Council must go through to ensure the members right to due process.

**Answer:** I interpret this section to mean that the City Council may initiate a proceeding to remove a member from office for a violation of State law or other form of misconduct (that could include a violation of the City Charter) if they deem it necessary. A perceived violation of the City Charter could be grounds to initiate the hearing process; but the belief of a violation without due process is not sufficient grounds for removal from office.

Respectfully submitted for inclusion in the August 6<sup>th</sup>, 2018 City Council Meeting agenda, per new procedure adopted on 7/16/18;



Michael Stelmaszek  
St. Ignace City Manager



(b) If no person is elected to, or qualifies for, the office at the election at which such office should be filled; or

(c) If the officer shall be found guilty by a competent tribunal of any act constituting misconduct in office under the provisions of this charter; or

(d) In the case of any member of the Council, if such officer shall miss three consecutive regular meetings of the Council or twenty-five per cent of such meetings in any fiscal year of the city, unless such absence shall be excused by the Council and the reason therefor entered in its proceedings at the time of each absence; or

(e) If the officer is removed from office by the Council in accordance with the provision of SECTION 5. 4.

#### DECLARING VACANCIES IN BOARDS AND COMMISSIONS:

SECTION 5. 3. The office of any member of any board or commission (other than the city Council) shall be declared vacant by the Council before the expiration of the term of such office:

(a) For any reason specified by statute or by this charter as creating a vacancy in office; or

(b) If the officer shall be found guilty by a competent tribunal of any act constituting misconduct in office under the provisions of this charter; or

(c) If such officer shall miss three consecutive regular meetings of such board or commission or twenty-five per cent of such meetings in any fiscal year of the City, unless such absence shall be excused by the board or commission and the reason therefor entered in its proceedings at the time of each absence; or

(e) If the officer is removed from office by the Council in accordance with the provision of SECTION 5. 4.

#### REMOVALS FROM OFFICE:

SECTION 5. 4. Removals by the Council of elective officers or of members of boards or commissions shall be made for either of the following reasons: (A) for any reason specified by statute for removal of city officers by the Governor, or (B) for any act declared by this charter to constitute misconduct in office.

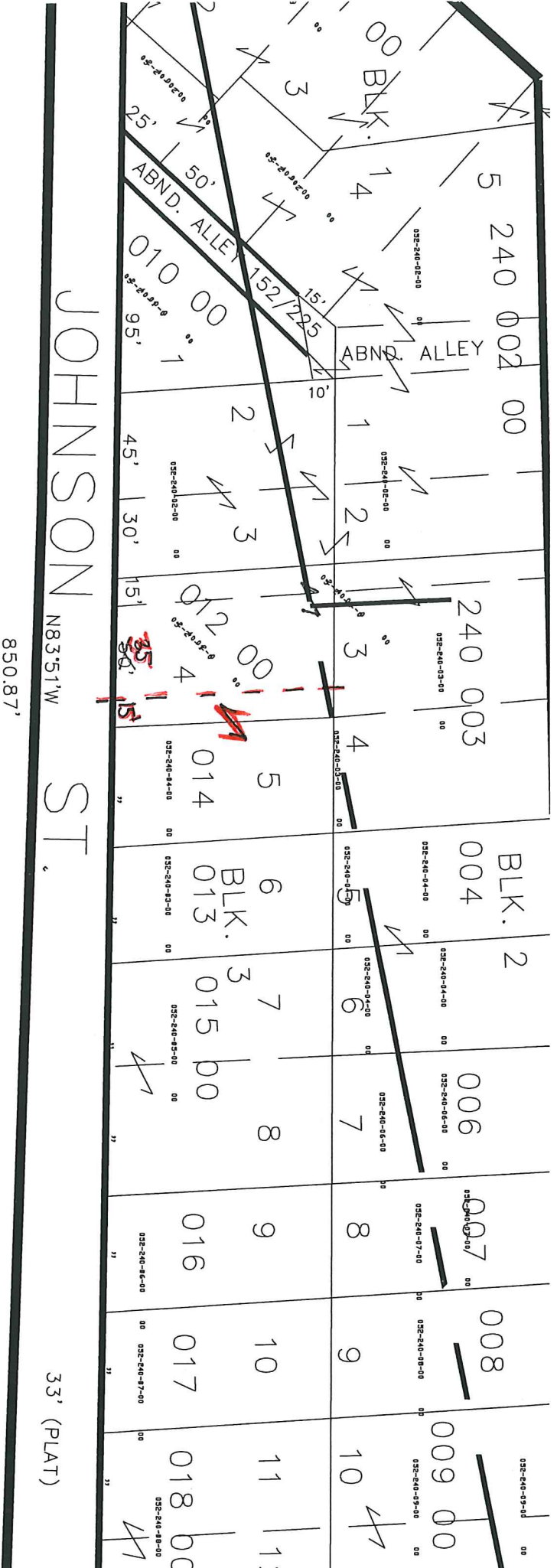
Such removals by the Council shall be made only after a hearing of which such officer has been given notice by the Clerk at least ten days in advance, either personally or by delivering the same at his last known place of residence. Such notice shall include a copy of the charges against such officer. The hearing shall afford an opportunity to the officer, in person or by attorney, to be heard in his defense, to cross-examine witnesses and to present testimony. If such officer shall neglect to appear at such hearing and answer such charges, his failure to do so may be deemed cause for his removal. A majority vote of the members of the Council in office at that time, exclusive of any member whose removal may be under consideration, shall be required for any such removal.

#### RESIGNATIONS:

SECTION 5. 5. Resignations of elective officers and of members of boards and commissions shall be made in writing and filed with the Clerk and shall be acted upon by the Council at its next regular meeting following receipt thereof by the Clerk. Resignations of appointive officers shall be made in writing to the appointing officer or body and shall be acted upon immediately. A resignation shall create a vacancy in office.

#### FILLING VACANCIES IN APPOINTIVE OFFICES:

SECTION 5. 6. Vacancies in appointive offices shall be filled



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ASSESSOR'S PL

**LAND DIVISION ACT (EXCERPT)**  
**Act 288 of 1967**

**560.263 Lots; further division; regulation.**

Sec. 263. No lot, outlot or other parcel of land in a recorded plat shall be further partitioned or divided unless in conformity with the ordinances of the municipality. The municipality may permit the partitioning or dividing of lots, outlots or other parcels of land into not more than 4 parts; however, any lot, outlot or other parcel of land not served by public sewer and public water systems shall not be further partitioned or divided if the resulting lots, outlots or other parcels are less than the minimum width and area provided for in this act.

**History:** 1967, Act 288, Eff. Jan. 1, 1968.

**Popular name:** Plat Act

**Popular name:** Subdivision Control