

CITY COUNCIL MEETING
St. Ignace, Michigan
Monday, August 5, 2019 – 7:00 p.m.
City Council Chambers

******A G E N D A******

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the July 15, 2019 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
 1. **RESOLUTION RICHARD CRANE MEMORIAL TRUCK SHOW**
 2. **RESOLUTION TREK THE MIGHTY MAC**
- IX. Public Comment
- X. Consideration of Bill

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 15, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance.

Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Councilmembers Pelter, St. Louis and Tremble.

Absent: Mayor Pro-Tem Paquin.

It was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to excuse Mayor Pro-Tem Paquin due to being out of town. Motion carried unanimously.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Andrea Insley, City Clerk/Treasurer; Bill Fraser, DPW Director.

Consideration of minutes from July 1, 2019 Council meeting:

It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve the minutes of July 1, 2019. Motion carried unanimously.

Limited Public Comment: None.

Additions to the Agenda: None.

1. APPROVAL TO PURCHASE RIP RAP ROCK TO PRESERVE WASTEWATER PROJECT FROM HIGH WATER LEVELS:

City Manager Stelmaszek informed Council that Bill Fraser, DPW Director, will be purchasing rip rap rock for drainage repair in a few locations along the shores of State Street due to erosion from increased water levels. It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve the purchase of the material needed for the drainage repair. Motion carried unanimously.

2. RESOLUTION SIDEWALK SALES 2019:

Resolution

The following Resolution was offered for adoption by Councilmember Tremble, seconded by Councilmember St. Louis:

WHEREAS, the St. Ignace Business Association is requesting to sponsor Sidewalk Sales downtown, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Business Association does meet the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED that the City Council does approve the usage of downtown property for this event on:

Saturday, August 24, 2019 10 a.m. – 4 p.m.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Absent: Mayor Pro-Tem Paquin.

Resolution declared Adopted.

3. RESOLUTION MINIS ON THE MAC/BREWS & BLUES:

RESOLUTION

The following Resolution was offered for adoption by Councilmember Tremble, supported by Councilmember Pelter:

WHEREAS, the St. Ignace Visitors Bureau request permission to conduct the Minis on the Mac/Brews & Blues, and

WHEREAS, this event requires the usage of the St. Ignace Little Bear East Arena parking lot and St. Ignace Marina parking lot, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED that the City Council does approve the usage of the St. Ignace Little Bear East Arena parking lot and St. Ignace Marina parking lot for this event on:

Friday and Saturday, August 2 - 3, 2019

Roll Call Vote:

Yes: Mayor Litzner, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Absent: Mayor Pro-Tem Paquin.

Resolution declared Adopted.

4. APPROVAL OF THE AMENDED CHANGES TO THE FIRE AGREEMENT:

City Manager Stelmaszek presented Council with the amended 2019 – 2023 Fire Agreement which has been approved by both St. Ignace Township and Moran Township. It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve the amended 2019 - 2023 Fire Agreement. Motion carried unanimously.

5. FINANCIALS:

City Manager Stelmaszek reviewed the June 2019 financials with Council and announced Anderson Tackman is scheduled to present the City's 2018 Audit at the Council Work Session on Monday July 29, at 6 p.m. It was

moved by Mayor Litzner, seconded by Councilmember Clapperton, to approve the financials for June 2019. Motion carried unanimously.

Public Comment:

Public comment was received commending the Marina on their performance hosting the Great Lakes Cruising Club last week.

Consideration of Bills:

It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$23,558.65. Motion carried unanimously.

The following bills were presented to Council for payment:

ACE HARDWARE	1,353.50
AIRGAS USA LLC	198.10
ARCTIC GLACIER USA INC	289.24
ARNOLD'S REFRIGERATION	139.75
CAROL BELL	815.50
CHRISTOPHER WILLIAM BOUCHA	1,045.00
DARROW BROS EXCAVATING INC	1,052.50
ENTERPRISE VENDING, INC	32.00
FERGUSON ENT-DBA	132.16
GORDON FOOD SERVICE	764.99
HAKOLA PORTA JOHN SERVICE & RENTALS	130.00
HYDRITE CHEMICAL CO	9,152.62
KSS ENTERPRISES	105.21
LAUREN YODER	133.78
LYNN AUTO PARTS	1,299.54
MACKINAC COUNTY TREASURER	87.40
NATIONAL OFFICE PRODUCTS	527.84
NCL OF WISCONSIN INC	1,056.09
NORTHERN SHIRT COMPANY, LLC	387.00
OFFICE DEPOT	129.92
OK INDUSTRIAL SUPPLY	59.96
ORKIN PEST CONTROL	263.97
PARAGON LABS	339.00
POMASL FIRE EQUIPMENT	1,042.96
SAFETY-KLEEN SYSTEMS INC	206.89
SAULT PRINTING COMPANY	204.61
SPARTAN STORES	46.78
ST IGNACE AUTOMOTIVE	62.46
STRAITS BUILDING CENTER	107.38
THE FEED STATION	114.90
UIS SCADA	1,978.03
WASTE MGMT OF WI-MN	87.24
WESLEY H MAURER JR	212.33
Grand Total:	\$ 23,558.65

There being no further business, the meeting adjourned at 7:14 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

CITY COUNCIL MEETING
City Council Chambers
Monday, August 5th, 2019
******MANAGERS REPORT******

RESOLUTION FOR THE RICHARD CRANE MEMORIAL TRUCK SHOW

This event is being requested as it has been done in the past for September 13-15, 2019. An events application has been completed and reviewed by Department Heads affected by this proposed event. General Liability insurance is on file for the sponsor.

RESOLUTION FOR TREK THE MIGHTY MAC

This event is being requested as it has been done in the past for September 21st, 2019. An events application has been completed and reviewed by involved Department Heads. Insurance is on file.

OTHER MATTERS

Bill Fraser has been working with C2ae and Elmer's regarding logistical issues in preparation for the upcoming sewer project. Tentatively the project will get underway later this month.

Evergreen Assisted living is sponsoring their second annual Walk to end Alzheimer's on September 28th. It will begin at 10:15am starting and ending at the American Legion Park (see attached letter).



July 17, 2019

Members of the City Council,

Please consider this letter as a request for special event status for the St. Ignace Truck Show event taking place on September 13-15, 2019

This event will be similar to past years. Vendors will begin setup at Little Bear East Wednesday afternoon and all day Thursday; this is coordinated by Quincy Ranville and representatives from the National Association of Show Trucks. We request a full street closure at 4 PM on Friday, September 13. Prior to that time, trucks will be instructed to park in Little Bear Parking lot and the Star Line McGregor lot. Written permission from both parties can be provided upon request.

The bulk of the show will take place Saturday. We are working to try to bring the licensed gun show back to the arena. The escorted parade of lights begins at dusk on Saturday and the street reopens immediately following the parade.

Please see previously provided insurance policy for General Liability Coverage of the City and its employees.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Quincy A. Ranville".

Quincy Ranville
Director
St. Ignace Visitors Bureau
906-643-6950 – quincy@stignace.com

RESOLUTION

The following Resolution was offered for adoption by Councilmember _____ supported by Councilmember _____:

WHEREAS, St. Ignace Visitors Bureau annually sponsor the "Richard Crane Memorial Truck Show" and

WHEREAS, the event requires the use of public property located within the City Limits of the City of St. Ignace; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the "Special Events" requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau must provide the City Council with all of the information required by Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau, to be a "Special Events Organization", and approves the use of the public properties within the City Limits for this event on the days of September 14, 15, 16, 2019 and further grants St. Ignace Visitors Bureau, to have vending during the event that is approved by the City. Further neither the City nor the St. Ignace Downtown Development Authority financially participates in the "Richard Crane Memorial Truck Show", and

FURTHER BE IT RESOLVED that the City does approve, subject to compliance with City rules and regulations, the use of the St. Ignace Little Bear East Community Center and parking lot and State Street closure between Marquette and Truckey Streets.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared: _____

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, August 5, 2019, at 7:00 p.m.

Andrea Insley, City Clerk

AI/ht

RESOLUTION

The following Resolution was offered for adoption by, _____ supported by Councilmember _____:

WHEREAS, the St. Ignace Visitors Bureau request permission to conduct the Trek the Mighty Mac, and

WHEREAS, this event requires the usage of I-75NB and I-75BL and the St. Ignace Little Bear East Arena parking lot, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Events Committee does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of I-75NB, I-75BL and the St. Ignace Little Bear East Arena parking lot for this event on September 21, 2019.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared:

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, August 5, 2019 at 7:00 p.m.

Andrea Insley, City Clerk

hmt



July 17, 2019

Members of the City Council,

Please consider this letter as a request for special event status for the Trek the Mighty Mac event taking place on September 21, 2019.

This event will be similar to past years. ATVs will stage in Mackinaw City on Friday, September 20. Busses will transport registrants from their St. Ignace hotel back to the staging area Saturday morning.

They will cross at approximately 11 AM on Saturday, September 21 with police escort. We have permission from DNR to allow the machines to travel through Straits State Park prior to joining onto State Street near the American Legion Park. DPW employees will be hired by the committee to establish a partial street closure on State Street to Marquette Street to get the machines to Little Bear East Arena.

Lunch will be served at Little Bear East Arena and maps, guides, and volunteers will be present to help the machines get to their next destination safely and legally.

Please see previously submitted policy for General Liability Coverage of the City and its employees.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Quincy A. Ranville".

Quincy Ranville
Director
St. Ignace Visitors Bureau
906-643-6950 - quincy@stignace.com



July 15, 2019

This letter is to ask your approval for us to hold our Second Annual Walk to End Alzheimer's through downtown St. Ignace on Saturday, September 28. All money raised through this event goes directly to the Alzheimer's Association.

The Walk is planned to start and end at the American Legion Park. We will walk the sidewalk through town to the Indian Village before turning around and walking the sidewalk back to the start. This is a fundraiser/awareness walk, therefore not a race that we need to utilize the road for. We are scheduled to begin the Walk shortly after 10:15 and should be finished by 11:15.

We appreciate your help and support.

Sincerely,

Lani N. Fettig, CTRS/CDP
Certified Therapeutic Recreation Specialist/Certified Dementia Practitioner
Evergreen Living Center
906.643.0478
lfettig@mshosp.org

"The Healthcare Jewel of the Straits"

1140 N. State St.; Bldg 2 / St. Ignace, MI 49781

Phone Numbers: *Director of Nursing*- 906.643.0475 *Social Services*- 906.643.0427 *Activities*- 906.643.0478

Fax Number: 906.643.8047