

**CITY COUNCIL MEETING**  
St. Ignace, Michigan  
Monday, July 15, 2019 – 7:00 p.m.  
City Council Chambers

**\*\*\*\*A G E N D A\*\*\*\***

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the July 1, 2019 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
  - 1. APPROVAL TO PURCHASE RIP RAP ROCK TO PRESERVE WASTEWATER PROJECT FROM HIGH WATER LEVELS
  - 2. RESOLUTION SIDEWALK SALES 2019
  - 3. RESOLUTION MINIS ON THE MAC/BREWS & BLUES
  - 4. APPROVAL OF THE AMENDED CHANGES TO FIRE AGREEMENT
  - 5. FINANCIALS
- IX. Public Comment
- X. Consideration of Bill

**City of St. Ignace  
Council Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 1, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Paquin, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmember Clapperton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

**Absent:** Mayor Litzner and Councilmember Fullerton.

It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to excuse Mayor Litzner from the meeting due to illness. Motion carried unanimously.

It was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to excuse Councilmember Fullerton from the meeting due to being out of town. Motion carried unanimously.

**Staff Present:** Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney.

**Consideration of minutes from June 17, 2019 Council meeting:**

It was moved by Councilmember Tremble, seconded by Councilmember Pelter, to approve the minutes of June 17, 2019. Motion carried unanimously.

**Limited Public Comment:**

Public comment was received regarding fireworks and the Car Show event.

**Additions to the Agenda:** None.

**1. RESOLUTION WEEKLY EVENTS 2019:**

**RESOLUTION**

The following resolution was offered for adoption by Mayor Pro-Tem Paquin, supported by Councilmember St. Louis:

WHEREAS, St. Ignace Visitors Bureau is requesting to sponsor the 2019 Weekly Events, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the "Special Events" requirements of the City, and

WHEREAS, St. Ignace Visitors Bureau has provided the City Council with all of the information required by Ordinance No. 413, and

THEREFORE BE IT RESOLVED, that the City Council has determined that the St. Ignace Visitors Bureau has met the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the St. Ignace Visitors Bureau to be a "Special Events Organization", and approves the Weekly Events be held from July thru

September 2019. The vending for this event will be handled exclusively by the St. Ignace Visitors Bureau. The City does not participate in this event, and

FURTHER BE IT RESOLVED, that the City does approve, subject to compliance with City rules and regulations, the 2019 Weekly Events usage of downtown property which would include the St. Ignace Marina and American Legion Park for the following events and dates:

Movies by the Bay Dusk Sun., July 7-Sept. 1	Museum of Ojibwa Culture Friday Night at the Museum July 5-August 30
Museum of Ojibwa Culture Historic Walking Tours July 1-August 27 7p.m., Mon. & Tues.,	Fireworks Downtown St. Ignace July 4 then every Saturday at dusk July 6-August 31
Bayside Farmer's Market St. Ignace Public Marina July 4-Sept. 26 Thursday 4p.m.-7p.m.	Music By The Bay American Legion Park July 3-September 1 7p.m.-8:30p.m.

**Roll Call Vote:**

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Absent: Councilmember Fullerton and Mayor Litzner.

Resolution declared Adopted.

**2. CLOSED SESSION [Section 8 (e), MCL 15.268(e)]:**

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to enter into Closed Session with City Attorney Charles Palmer regarding pending litigation at 7:16 p.m. Motion carried unanimously.

Council returned from Closed Session at 8:18 p.m.

**Public Comment:** None.

**Consideration of Bills:**

It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$ 28,951.36. Motion carried unanimously.

**The following bills were presented to Council for payment:**

ACE HARDWARE	2,422.43
ALFRED FELEPPA	267.75
BARNICH, KAVANAUGH, & COOPER INC	1,849.00
BELONGA EXCAVATING, LLC	135.00
BELONGA'S PLUMBING AND HEATING	492.57
DAVID FREED	446.25
EAST COAST FLAG & BANNER	42.97

ETNA SUPPLY COMPANY	1,120.14
FERGUSON ENT-DBA	125.44
GEORGE'S BODY SHOP	572.51
HAWKINS	4,276.00
KSS ENTERPRISES	1,849.03
LYNN AUTO PARTS	2,823.19
MACKINAC COUNTY 911 OFFICE	170.00
MACKINAC SALES	284.15
MICHAEL RICHARD LAMB	205.00
MICHIGAN RURAL WATER ASSOCIATION	710.00
NATIONAL OFFICE PRODUCTS	2,217.97
NORTHERN SHIRT COMPANY, LLC	464.00
OSCAR W LARSON	5,153.82
PARAGON LABS	75.00
SAMANTHA RADECKI	144.00
ST IGNACE TRUE VALUE	828.96
SYNCB/AMAZON	2,276.18
Total:	\$ 28,951.36

There being no further business, the meeting adjourned at 8:25 p.m.

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**Luke Paquin, Mayor Pro-Tem**

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**Andrea Insley, City Clerk/Treasurer**

**CITY COUNCIL MEETING**  
City Council Chambers  
Monday, July 15th, 2019  
**\*\*\*MANAGERS REPORT\*\*\***

**REQUEST TO PURCHASE RIP RAP STONE TO PRESERVE WASTEWATER PROJECT FROM EROSION ON BEACH**

Bill Fraser is requesting permission to buy some rock to repair an erosion problem that has resulted from exposed sewer piping on the beach in Moran Bay. The low bid is \$2,500. These funds would be paid from our sewer fund (590 Fund). Bill is here to answer any of your questions.

**RESOLUTION FOR 2019 SIDEWALK SALES**

This event is being done as it has in past years. We have received proof of insurance and a completed events application for this event.

**RESOLUTION FOR MINIS ON THE MAC/BREWS AND BLUES**

This event is being done as it has in the past. We have received proof of insurance and a completed events application for this event.

**REQUEST FOR APPROVAL ON AMENDED CHANGES TO THE FIRE AGREEMENT**

There have been two changes to the agreement you had approved earlier. The fund number (#206 fund) to be used for additional associated costs in the first year in new facility has been added. And the wording has been changed to say "in the first twelve months the new hall is in use" is also different then the wording that just referred to costs incurred in the year the Fire department moves into the facility.

**FINANCIALS**

There is nothing out of the ordinary to report this month.

## OTHER MATTERS

Anderson Tackman will present the results of their 2018 Audit at our Work Session on July 29<sup>th</sup> (at **6pm**). The County Board of Commissioners at their July 11<sup>th</sup> meeting agreed to lend the City \$40,000 to help pay off the \$65,000 the City has agreed to pay the State Tax Commission for their associated costs for our 2017 and 2018 assessment rolls. This will allow the City to regain jurisdiction for both these rolls this year once the Tax commission receives full payment and meets in August. This is a great opportunity. Paying these costs over multiple years would have been problematic for Citizens with property tax issues for these two years with both our City and our County government.



## City of St. Ignace

396 North Street,

St. Ignace, Michigan 49781

Phone: (906) 643-7451 Fax: (906) 643-9393

e-mail: [bfraser@lighthouse.net](mailto:bfraser@lighthouse.net)

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Date: 7/11/19

Re: Purchase Rip Rap Stone

To: Council Members/City Manager

I am requesting permission to buy Rip Rap Stone for the beach at Bayview Motel, the water level is so high it is starting to erode the soil/beach where our sewer pipe goes through the property, exposing the insulation that is on top of the pipe.

I received bids from Norris Contracting at \$2500.00 and Darrow Bros. Excavating at \$2830.00. I recommend going with the low bid. This Rip Rap Stone is so big and heavy these two companies are the only two in our area that would make it most affordable for the City.

Bill Fraser

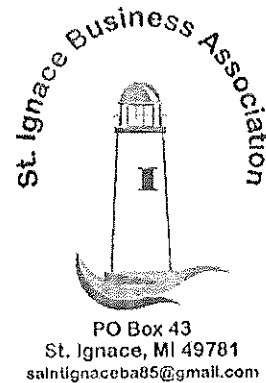
DPW Director

[bfraser@lighthouse.net](mailto:bfraser@lighthouse.net)

(906) 430-0090

July 12, 2019

Mr. Mike Stelmazek, City Manager  
City of St. Ignace  
396 N. State Street  
St. Ignace, MI 49781



Dear Mr. Stelmazek:

On behalf of the St. Ignace Business Association, please accept our request to hold Sidewalk Sales on Saturday, August 24, 2019, from 10:00 am – 4:00 pm.

Sidewalk Sales are done to encourage people to visit our downtown shops and businesses. Each participating business is asked to take their sale items to the sidewalk to sell. G-Man will provide music during the sale hours. The Sidewalk Sales will not require any assistance from the City or DPW.

If you have any questions, please contact me at 906-298-0217. Thank you for your support of our downtown activities.

Sincerely,

Janet Peterson  
SIBA Coordinator

Enclosures



**Resolution**

The following Resolution was offered for adoption by Councilmember \_\_\_\_\_,  
seconded by Councilmember \_\_\_\_\_:

WHEREAS, the St. Ignace Business Association is requesting to sponsor Sidewalk Sales  
downtown, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance",  
requires certain criteria be met in order for the event to be held.

THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that  
the St. Ignace Business Association does meet the criteria established in the various sections of  
Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of  
downtown property for this event on:

Saturday, August 24, 2019 10 a.m. – 4 p.m.

Roll Call Vote:

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Absent: \_\_\_\_\_

Resolution declared \_\_\_\_\_.

I hereby certify that the above Resolution is a true copy of a Resolution presented to the  
St. Ignace City Council for adoption at a regular meeting held Monday, July 15, 2019, at 7:00  
p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

AI/ht

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_:

**WHEREAS**, the St. Ignace Visitors Bureau request permission to conduct the Minis on the Mac/Brews & Blues, and

**WHEREAS**, this event requires the usage of the St. Ignace Little Bear East Arena parking lot and St. Ignace Marina parking lot, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of the Ordinance No. 413, and

**FURTHER BE IT RESOLVED**, that the City Council does approve the usage of the St. Ignace Little Bear East Arena parking lot and St. Ignace Marina parking lot for this event on:

Saturday, August 2,3, 2019

Roll Call Vote:

Yes: \_\_\_\_\_  
\_\_\_\_\_

No: \_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

Resolution declared: \_\_\_\_\_

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, July 15, 2019 at 7:00 p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

hmt

## FIRE AGREEMENT

This Fire Agreement is entered into the first day of June 2019 between the City of St. Ignace, a Michigan Municipal Corporation; the Township of Moran in Mackinac County and the Township of St. Ignace in Mackinac County;

WHEREAS, the parties hereto have heretofore associated themselves together for the purpose of fire protection with the City providing the means and equipment for use not only in the City but also the Townships having no fire department, and

WHEREAS, The parties hereto are desirous of providing continued fire protection to be supplied by the City for the Townships, and

WHEREAS, the formula for the funding of the fire protection has been changed and the parties desire to reduce the plan to writing through this agreement.

NOW THEREFORE, it is mutually agreed as follows:

1. The Townships of Moran and St. Ignace hereby request and the City agrees to furnish fire protection upon call into the Township, The City agreeing to respond to the calls and to send whatever equipment it deems necessary on the basis of information that is provided to answer the fire call.
2. That the Townships shall pay to the City of St. Ignace a fee for the protection which includes stand-by and ready for call the following: The annual actual operating costs will be determined by June 1<sup>st</sup> of each year and an itemized list will be provided upon request. The formula for contribution to those operating costs will be based upon the formula of averaging the percentage of population for each unit based upon the latest decennial or interim census and the percentage of the prior year state equalized valuation for each unit, including the City and the Townships of Moran and St. Ignace. The mechanics of the formula and the workout of that formula using the above general plan will be set forth in Exhibit A.
3. The parties to this contract agree to set aside additional funds for the purpose of acquiring additional fire fighting mobile equipment at an annual total amount of \$15,000 which will be applied to the formula as set forth in 2 above. The money shall be set aside in a separate fund and deposited into a separate interest-bearing account. The interest earned on said account will remain within the fund. This amount shall be increased by the annual CPI beginning in 2012.
4. The City of St. Ignace does provide water service outside its City Limits and into the Townships and has installed hydrants for fire use. The Townships agree that the rate for rental charge for these hydrants shall be as determined annually by the City. These amounts are not intended to be part of the Fire Agreement and will be billed separately.

5. The City shall keep the fire engines in ready condition for use at all times and shall answer calls in the service areas under this contract.
6. Monies held in the City of St. Ignace #206 Fire Fund may be used to offset any increases in utilities, operational costs or fire fighter's insurance the first twelve months the new hall is in use. The expenses to be made directly from the #206 Fire Fund. A listing of the expenses will be provided at any time upon request to the City Clerk's Office.

Payments under this contract shall be made to the City of St. Ignace in the following manner: The billings will be mailed to the Townships by June first when the annual actual operating expenses are determined. A penalty of 10% of the total amount due will be added to the bill if not paid within 60 days.

This contract shall be effective beginning June 1<sup>st</sup> of 2019 and will expire four years later on June 1<sup>st</sup> 2023. All parties will be notified by the City of St. Ignace in January of the year the contract expires and agree to negotiate further for mutual fire protection. This fire agreement is intended to expire every four years

City of St. Ignace

By: \_\_\_\_\_ DATE \_\_\_\_\_

Township of Moran

BY: P. James Dunn DATE 7-8-19

Township of St. Ignace

By: Aheri A. Oja DATE 7-10-19