

CITY COUNCIL MEETING
St. Ignace, Michigan
Monday, June 03, 2019 – 7:00 p.m.
City Council Chambers

******A G E N D A******

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the May 20, 2019 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
 - 1. **DOCK 3 YEAR LEASE BID OPENING**
 - 2. **PROPOSED 3 YEAR LEASE FOR IHL AT LITTLE BEAR EAST**
 - 3. **REQUEST TO BEGIN RFP PROCESS FOR 2019-2023 AUDIT SERVICES**
 - 4. **REQUEST FOR MMTA TRAINING CONFERENCE FOR TREASURER/DEPUTY TREAS.**
 - 5. **FIRE AGREEMENT RATIFICATION 2019-2023**
 - 6. **RESOLUTION FOR FIREWORKS 2019**
 - 7. **RESOLUTION FOR FISH FEAST 2019**
 - 8. **CLOSED SESSION (SECTION 8(e), MCL 15.268(e))**
- IX. Public Comment
- X. Consideration of Bill

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, May 20, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter (arrived 7:05 p.m.), St. Louis and Tremble.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Kyle Mulka, City Assessor; Andrea Insley, City Clerk/Treasurer; Gary Sorenson, Fire Chief.

Consideration of minutes from May 6, 2019 Council meeting:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve the minutes of May 6, 2019. Motion carried unanimously (Councilmember Pelter not present).

Limited Public Comment: None.

Additions to the Agenda:

Mayor Litzner – Public Hearing regarding mobile/transient businesses.

1. RECOMMENDATION FOR RECREATION GRASS CUTTING BID:

City Manager Stelmaszek informed Council that after further review of the bids received from B & B Snowplowing for \$1360 and Precision Edge Outdoor Services for \$5680, it is his recommendation to accept the bid from B & B Snowplowing for the grass cutting service for the St. Ignace Recreation Department.

It was moved by Councilmember St. Louis, seconded by Councilmember Fullerton, to approve the bid from B & B Snowplowing for \$1360 for grass cutting services for the St. Ignace Recreation Department 2019 season. Motion carried unanimously (Councilmember Pelter not present).

2. REQUEST FOR CITY MANAGER TRAINING CONFERENCE:

City Manager Stelmaszek requested Council consideration to attend the Michigan Municipal League (MML) U.P. Educational Summit in Escanaba in June, confirming sufficient expenses for this event are reflected in the current City Manager Department budget.

Mayor Litzner also requested Council consideration to attend this event, stating the current Council budget will sustain her expense to attend.

It was moved by Councilmember Fullerton, seconded by Councilmember St. Louis, to approve that both City Manager Stelmaszek and Mayor Litzner attend the U.P. Educational Summit in Escanaba June 6 through June 7, 2019. Motion carried unanimously (Councilmember Pelter not present).

3. REQUEST TO PURCHASE TRUCK FOR DPW:

City Manager Stelmaszek informed Council that DPW Director Fraser is requesting to purchase a used dump truck and snow plow from Beaudoin Excavating to replace the current truck T-34, which is

currently out of commission and will cost more to repair than it is worth. City Manager Stelmaszek also stated the current 641 Equipment budget reflects \$4000 for this purchase, noting the remaining \$5000 expense will be derived from the 641 Fund Balance.

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve the purchase of the used dump truck for \$9000 from the 641 fund for DPW. Motion carried unanimously.

4. FIRE AGREEMENT RATIFICATION 2019:

City Manager Stelmaszek presented Council with a proposed Fire Agreement renewal due June 1st for 2019 through 2023, requesting Council postpone any decision on the agreement until he has further reviewed the details with both Moran Township and St. Ignace Township.

After some discussion, it was the consensus of Council to postpone a decision on the 2019 – 2023 Fire Agreement until the next regular meeting June 3, 2019.

5. COMMITTEE APPOINTMENTS:

Mayor Litzner presented the following for Council consideration:

appointment of Walt Wilhide to replace James McDonald on the Zoning Board of Appeals; appointment of Samantha Radecki to replace Nick Adams on the Planning Commission; and combining the Utilities Committee with the Finance Committee.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve the appointments to the Planning Commission and Zoning Board of Appeals, to accept Nick Adam's resignation from the Planning Commission and to approve the Finance/Utilities Committee. Motion carried unanimously.

6. RESOLUTION FOR ANTIQUES ON THE BAY & ST. IGNACE CAR SHOW 2019:

"Antiques on the Bay" and "St. Ignace Car Show" Resolution

The following resolution was offered for adoption by Mayor Pro-Tem Paquin, supported by Councilmember Tremble:

WHEREAS, St. Ignace Visitors Bureau requests permission to conduct the "Antiques on the Bay", and "St. Ignace Car Show" and;

WHEREAS, Chapter 22, "Peddlers and Solicitors" of the City of St. Ignace Code, as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the "Special Events" requirements of the City, and;

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, "Peddlers and Solicitors" of the City of St. Ignace Code, as amended, and

THEREFORE BE IT RESOLVED, that the City Council has determined that the St. Ignace Visitors Bureau, has agreed to meet the criteria established in the various sections of Chapter 22, "Peddlers and Solicitors" of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau to be a "Special Events Organization", and approves the use of the various public properties within the City Limits for these events on the days of June 26 and 27, 2019, June 28, 29, 30, 2019 and further

grants St. Ignace Visitors Bureau the authority to control vending approved by the City during the event. The City of St. Ignace does not financially participate in the, "Antiques on the Bay "or "Car Show", and

FURTHER BE IT RESOLVED that the City does approve street closures, subject to compliance with City and MDOT rules and regulations, and the use of the following areas for the various shows and dates:

- A. Antiques on the Bay – June 26 and 27, 2019, Marina parking lot and adjoining properties;
- B. St. Ignace Car Show – June 28, 29, 30, 2019, American Legion Park, parking lot only, and other public properties located between Marquette Street and Church Street on State Street for the Car Show on Saturday, June 29, 2019 between 4:00 a.m. and 5:00 p.m., and State A Street and Church Street, for the parade on Friday, June 28, 2019, from 6:00 p.m. to 10:00 p.m., subject to MDOT approval.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

7. CITY RENTAL INSPECTION FEES AND PROCEDURES:

City Assessor Mulka presented Council with the following updated fees for short-term rental properties:

Annual application fee - \$25 per application

Initial inspection fees expiring after three years - \$100 for houses, \$200 for duplex, \$200 for apartment building up to three units, with \$50 per additional unit.

An affidavit and correspondence letter will also be sent to each short-term rental property owner to properly identify the type of rental with the City.

It was moved by Mayor Litzner, seconded by Councilmember St. Louis, to approve the associated fees and procedures for registration and inspection of short-term rental properties with the City. Motion carried unanimously.

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve a moratorium for eight months regarding the registration and inspection of year-round/full-time rental properties until further review of procedure and changes to the City's current housing ordinances can be determined. Motion carried unanimously.

Additions to the Agenda:

Mayor Litzner – Public Hearing for Mobile/Transient Businesses:

Mayor Litzner announced there will be a Public Hearing scheduled for 6 p.m. Monday, June 3rd to discuss mobile or transient businesses, such as food trucks, to operate within the City and how it may affect the current Chapter 22, "Peddlers and Solicitors" of the City of St. Ignace Code.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to schedule the Public Hearing for 6 p.m. Monday, June 3rd in the Council Chambers. Motion carried unanimously.

8. FINANCIALS:

City Manager Stelmaszek reviewed the April 2019 financials with Council.

It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to approve the April 2019 financials. Motion carried unanimously.

Public Comment: None.

Consideration of Bills:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$30,068.93. Motion carried unanimously.

The following bills were presented to Council for payment:

AIRGAS USA LLC	134.90
AMERICAN WATER WORKS ASSOCIATION	340.00
ANDERSON TACKMAN & COMPANY	3,383.37
BELONGA'S PLUMBING AND HEATING	4,080.70
BS & A SOFTWARE	3,949.00
CHARLES J. PALMER, P.C.	1,060.00
CMP DISTRIBUTORS INC	211.50
CORE TECHNOLOGY CORP	5,597.00
CRANE ENGINEERING SALES INC	3,254.97
FERGUSON ENT-DBA	85.20
GEORGE'S BODY SHOP	993.11
GINA HARMAN	500.00
GREAT LAKES COCA-COLA DISTRIBUTION	426.39
HD SUPPLY FACILITIES MAINTENANCE LT	338.20
INTERSTATE BATTERIES	25.90
KIMBALL-MIDWEST	126.22
KSS ENTERPRISES	518.28
LYNN AUTO PARTS	2,291.51
MACKINAC SALES	352.80
MICHAEL RICHARD LAMB	70.00
PRO-VISION VIDEO SYSTEMS	310.00
SAULT PRINTING COMPANY	142.52
SPARTAN STORES	46.22
ST IGNACE AUTOMOTIVE	89.09
STATE OF MICHIGAN	180.00
SYNCB/AMAZON	319.65
TED FESTERLING LLC	1,156.00
WESLEY H MAURER JR	86.40
Grand Total:	\$ 30,068.93

There being no further business, the meeting adjourned at 7:23 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

CITY COUNCIL MEETING

City Council Chambers

Monday, June 3rd, 2019

******MANAGERS REPORT******

DOCK #3 LEASE BID OPENING

On Friday we had one bid. Bid period ends at 5pm on June 3rd.

PROPOSED 3 YEAR LEASE FOR IHL AT LITTLE BEAR EAST

This lease has been revised under the direction of our City Attorney and then reviewed again and approved by him as proper, meeting the City needs, and addressing all proposed concerns. Charles Palmer is here tonight if you have any questions.

APPROVAL REQUEST TO BEGIN RFP PROCESS FOR 2019-2023 AUDIT SERVICES

Our current agreement expired for this year.

TRAINING FOR TREASURER AND DEPUTY TREASURER

This is Michigan Municipal Treasurers Association (MMTA) training for June 21st in Marquette. It is in the budget.

APPROVAL REQUEST OF NEW FIRE AGREEMENT FOR 2019-2023

At the request of Moran Twp. the provision to set aside money for maintenance of the current facility has been removed. I have added language to allow this money to be used for increases in operational costs in the year the Fire Department moves into the new facility; and any increases in Fire Fighter insurance costs to be addressed in that same year. I have reached out to both townships for impute and to provide the current wording. I am asking for your approval of this new Fire Agreement.

RESOLUTION REQUEST FOR 2019 FIREWORKS

This resolution is presented as it has been done in the past. The contract for this with the Visitors Bureau expires at the end of the season next year.

RESOLUTION REQUEST FOR 2019 FISH FEAST AT THE MARINA

This is being proposed as it has been done in the past. The Visitors Bureau has complied and submitted an application for this event and their current insurance is on file. Lauren Yoder has been consulted.

OTHER MATTERS

The deck project at the Marina has been completed. Lauren has brought back three seasonal employees from last year; David Dell, Kiara Bishop, and Alicia Green. New this year is David Freed, Hunter Metternich, and Ben Schley. Teryn Williams in Recreation has an intern who will be working there this summer. His name is Charlie Collins.

Our Auditing team from Anderson Tackman will be at City Hall Starting this Monday. They will be available while they are here to answer any questions you may have.

City SRF (State Revolving Fund) Project NO 5593-01 has been closed out as completed by the EGLE (formerly the DEQ). A copy of the notification letter is attached.



Interstate Hockey League

Ice Lease for the 2019/2020 Season at Little Bear East Arena with the City of St. Ignace, Michigan

What we are asking

1. That dasher boards be available for sale by the Interstate Hockey League
 - a. We will honor existing deals with arena sales and work with arena around there sales
 - b. We will not undercut your prices
 - c. We will split sales with the arena, at the rate of 20% of each sale to be given to the City within a month of receiving the proceeds.
2. That (If the ice is taken out) ice space made available for sale by the Interstate Hockey League
 - a. We will honor existing deals with arena sales and work with arena around there sales
 - b. We will not undercut your arena prices
 - c. We will split sales with the arena, at a rate of 20% of each sale to be given to the City within a month from when receiving the proceeds.
3. A space is made on the ice (if the ice is taken out) for a team logo somewhere on the ice in a reasonable size and location, at no cost to the team. The team will provide the logo.
4. The arena will make space for teams to hang sponsor signs and banners in the arena, as long as it does not conflict with current arena signage.
5. The locker room will be made available for the team at an additional cost of \$1,500 per season. To be paid by September 1st of each year. This locker room is the only one in the arena. It will not be exclusive to the team. If their use overlaps other uses of the locker room, it will be a shared space.
6. The teams may hang championship and retired number banners in the arena.
7. The teams are able to "build" temporary and removable "suite" areas, which the arena will be offered full access to for other events and if teams have suites or mezzanine levels that the Interstate Hockey League will have access to for games and to sell to the general public.
8. No additional office space is available for the staff of the teams to conduct meetings and general work. The arena may be used for this purpose during normal operating hours of the facility. Teams will have a set time of operations as to not upset flow of current operations.
9. That 24-open home (Friday, Saturday and Sunday) dates between the dates of November 1st and March 31st be provided to the Interstate Hockey League by July 1st, 2019 and June 1st of any subsequent years of this lease. Game times must be Friday Nights at 8pm, Saturdays at 4pm or 7pm, or Sundays at 1pm. These times will be scheduled so as not to disrupt current use of the facility.
10. Weekends in April will be made available for the Interstate Hockey League for playoffs and that the Interstate Hockey League will submit its playoff schedule at least 7 days in advance to the first game.



11. The Interstate Hockey League can extend the same lease contract for 2020/2021, and 2021/2022, but must notify the arena by June 1st.
12. 30 Practice dates of 1.5 hours will be made available for the team from October through March, totaling out to 2 practices a week in October and once a week during the season, during the easiest time for the arena to provide for the team.

What we provide

1. The Interstate Hockey League (IHL) will pay \$25,000 for ice time for the 2019/2020 season, paid in full by September 1st, 2019; and \$27,000 and \$28,500 on September 1st of 2020, and 2021 respectively if the IHL exercise their right to extend the lease contract. All these payments are nonrefundable. This price will include the extra \$10,000 offered in prior negotiations to maintain the ice into the month of April.
2. The IHL will be purchasing a videoboard/scoreboard combo to be used at the arena and will donate it to the arena if the lease is no longer in effect. The Interstate Hockey League will allow it to be used at its full potential (cameras, lights shows, etc.) when not being used for IHL events. The IHL will provide the City, within one month of receiving it, 20% on any revenue from any advertising generated from this device.
3. The IHL will give \$2 of every general admission ticket and \$10 of every suite sale to the City for arena maintenance as this revenue is being received. The IHL will submit to any procedure, and provide any or all records deemed necessary by the City, to account for ticket sales and the sale of advertising.
4. All IHL players and staff will be subject to a league code of conduct and will observe and follow all rules of the arena and its management. Upon ratification of this Lease, the IHL will provide the City a copy of its league "Code of Conduct" and other documents to verify it is a legal entity valid to operate in Michigan (also: legal address, telephone number, and email address). Insurance deemed proper by the City of St. Ignace will be obtained by the IHL and proof of insurance will be provided to the City each year prior to the IHL using the facility. This insurance coverage will be active during the entire time the IHL is using the facility.
5. The league will not make any changes to its schedule after July 15th, 2019.
6. Players will be made available for clinics and coaching help upon request.
7. The arena retains 100% of concessions. Concessions will be administered by a local youth organization who will receive the proceeds. Concessions exclude the sale of alcohol.
8. The Interstate Hockey League will provide its own staff for games and ticket sales.
9. The IHL will pay the City 10% of any broadcasting proceeds within one month of receiving them.
10. The IHL will retain all team merchandising rights and will be allowed to sell it in the arena.
11. The City will retain all control regarding the sale and consumption of alcohol at the arena.

Drake MacKenzie

Date

Michael Stelmaszek

Date

Interstate Hockey League Commissioner

City of St. Ignace Authority

Witness:

Witness:

Register by June 3 for only \$99

MMTA IN THE U.P.

Friday, June 21 • Landmark Inn

230 North Front Street • Marquette

\$99 for all sessions, materials, breakfast, lunch

8:30 am	Registration
8:55 am	Welcome & Overview of MMTA (Barb Fandell, MMTA Immediate Past President)
9:00-10:00 am	Counterfeit Currency and Cyber Threats (Special Agent Steve McMahon, U.S. Secret Service)
10-10:15 am	Break
10:15-11:30 am	Electronic Banking (Ben Stone, Flagstar Bank)
11:30-12:30 pm	Lunch and Networking
12:30-1:30 pm	Preparing for an Annual Audit (Kathleen Ciantar, CPA, Anderson Tackman)
1:30-2:30 pm	Tax Settlement (Ann Giroux, Marquette County Treasurer)
2:30-2:45 pm	BREAK
2:45-4:30 pm	Check Fraud – Are you at Risk? (Greg Lister, SAFEChecks, via Video Conference)

MMTA members and non-members are all welcome; a late fee of \$50 will be assessed after June 3; cancellations must be received by June 11; refunds subject to board approval and a \$25 fee. **Special member offer: refer a non-MMTA member who attends and receive a \$20 refund on your registration!**



Register online at www.MMTA-MI.org
Call 989.820.8389 for more info

MMTA | P.O. Box 324, Tawas City, MI 48764

FIRE AGREEMENT

This Fire Agreement entered into the first day of June, 2019, between City of St. Ignace, a Michigan Municipal Corporation; and the Township of Moran in Mackinac County, and the Township of St. Ignace in Mackinac County;

WHEREAS, the parties hereto have heretofore associated themselves together for the purpose of fire protection with the City providing the means and equipment for use not only in the City but also in the Townships having no fire department, and

WHEREAS, the parties hereto are desirous of providing continued fire protection to be supplied by the City for the Townships, and

WHEREAS, the formula for the funding of the fire protection has been changed and the parties desire to reduce the plan to writing through this agreement.

NOW THEREFORE, it is mutually agreed as follows:

1. The Townships of Moran and St. Ignace hereby request and the City agrees to furnish fire protection upon call into the Townships, the City agreeing to respond to the calls and to send whatever equipment it deems necessary on the basis of information that is provided to answer the fire call.
2. That Townships shall pay to the City of St. Ignace a fee for the fire protection which includes stand-by and ready for call the following: The annual actual operating costs will be determined by June 1st of each year and an itemized list will be provided upon request. The formula for contributions to those operating costs will be based upon the formula of averaging the percentage of population for each unit based upon the latest decennial or interim census and the percentage of the prior year state equalized valuation for each unit, including the City and the Townships of Moran and St. Ignace. The mechanics of the formula and workout of that formula using the above general plan will be set forth in Exhibit A.
3. The parties to this contract agree to set aside additional funds for the purpose of acquiring additional fire fighting mobile equipment at an annual total amount of \$15,000 which will be applied to the formula as set forth in 2 above. The money shall be set aside in a separate fund and deposited into a separate interest bearing account. The interest earned on set account will remain within the fund. This

amount shall be increased by the annual CPI beginning in 2012. The money from this fund can be used to offset any increases in operational costs in the year the Fire Department is relocated in the new Fire Hall. Also, any increases in the Fire Fighters insurance that will be addressed that same year.

4. The City of St. Ignace does provide water service outside its City Limits and into the Townships and has installed hydrants for fire use. The Townships agree that the rate for rental charge for these hydrants shall be as determined annually by the City. These amounts are not intended to be part of the Fire Agreement and will be billed separately.
5. The City shall keep the fire engines in ready condition for use at all times and shall answer calls in the service areas under this contract.
6. Payments under this contract shall be made to the City of St. Ignace in the following manner: The billings will be mailed to the Townships by June first when the annual actual operating expenses are determined. A penalty of 10% of the total amount due will be added to the bill if not paid within the 60 days.

This contract shall be effective beginning June 1st of 2019 and will expire four years later on June 1st 2023. All parties will be notified by the City of St. Ignace in January of the year the contract expires and agree to negotiate further for mutual fire protection. This fire agreement is intended to expire every four years.

CITY OF ST. IGNACE

By: _____
Its: Mayor

Date _____

TOWNSHIP OF MORAN

By: _____
Its: Supervisor

Date _____

TOWNSHIP OF ST. IGNACE

By: _____
Its: Supervisor

Date _____

RESOLUTION

The following resolution was offered to adoption by Councilmember _____, supported by Councilmember _____:

WHEREAS, the St. Ignace Visitors Bureau, and the City of St. Ignace requests permission to sponsor and hold Sensational Saturday, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", as amended, requires certain criteria be met by the St. Ignace Visitors Bureau, to comply with the "Special Events" requirements of the City, and

THEREFORE BE IT RESOLVED, that the City Council has determined that the St. Ignace Events Committee, through its association with the St. Ignace Visitors Bureau, has met the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the St. Ignace Events Committee to be a "Special Events Organization", and

FURTHER BE IT RESOLVED, that the City Council grants the St. Ignace Events Committee the authority to host fireworks on the following dates: June 29, 2019, July 4, 2019, July 6, 2019, July 13, 2019, July 20, 2019, July 27, 2019, August 3, 2019, August 10, 2019, August 17, 2019, August 24, 2019 and August 31, 2019 around 10:00 p.m./dusk.; and to schedule an alternate date(s) for fireworks in the event of weather cancellation; and

FURTHER BE IT RESOLVED, that the City Council grants the St. Ignace Chamber of Commerce, as the representative for the St. Ignace Events Committee, the authority to control the vending on the above dates, during the fireworks, beginning at dusk, so as to protect our local businesses.

Roll Call Vote:

Yes: _____

No: _____

Absent: _____

Resolution declared: _____

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, June 3, 2019, at 7:00 p.m.

Andrea Insley, City Clerk

AI/ht



Wolverine FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631
Phone: 989.662.0121 • Fax: 989.662.0122

Display, Inc.

Visit us at www.wolverinefireworks.com

Attachment #1

Display Dates and Times

Corner of Stockbridge and Robinson St.

East Moran Bay, St. Ignace, MI 49781

45 Deg 52' 24.10" N

84 Deg 43' 22.48"W

Show Number	Date	Start Time	Inclement Weather Date	Start Time
1	June 29, 2019	10:30 PM	June 30, 2019	10:30 PM
2	July 4, 2019	10:30 PM	July 5, 2019	10:30 PM
3	July 6, 2019	10:25 PM	July 7, 2019	10:25 PM
4	July 13, 2019	10:15 PM	July 14, 2019	10:15 PM
5	July 20, 2019	10:05 PM	July 21, 2019	10:05 PM
6	July 27, 2019	10:00 PM	July 28, 2019	10:00 PM
7	August 3, 2019	10:00 PM	August 4, 2019	10:00 PM
8	August 10, 2019	10:00 PM	August 11, 2019	10:00 PM
9	August 17, 2019	10:00 PM	August 18, 2019	10:00 PM
10	August 24, 2019	10:00 PM	August 25, 2019	10:00 PM
11	August 31, 2019	10:00 PM	September 1, 2019	10:00 PM

Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256
 Compliance: Voluntary
 Penalty: Permit will not be issued

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks
 Public Display
 Private Display
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Wolverine Fireworks Display, Inc.	ADDRESS OF APPLICANT 205 W. Seidlers Rd., Kawkawlin, MI 48634	AGE (18 YEARS OR OLDER) OF APPLICANT N/A
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NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Jennifer Campau	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Same
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IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER 989-662-0121
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NAME OF PYROTECHNIC OPERATOR Joshua Carter	ADDRESS OF PYROTECHNIC OPERATOR 6211 Swan Creek Rd., Saginaw, MI 48609	AGE (18 YEARS OR OLDER) OF PYROTECHNIC OPERATOR 42
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NO. YEARS EXPERIENCE 20+	NO. DISPLAYS 200+	WHERE Throughout MI
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NAME OF ASSISTANT Ronald Walker	ADDRESS OF ASSISTANT 5191 E. Atherton Rd., Burton, MI 48519	AGE OF ASSISTANT (18 YEARS OR OLDER) 18+
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NAME OF OTHER ASSISTANT Kenneth McKee	ADDRESS OF OTHER ASSISTANT 3836 Brown Rd., Millington, MI 48746	AGE OF OTHER ASSISTANT (18 YEARS OR OLDER) 18+
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EXACT LOCATION OF PROPOSED DISPLAY
 "Old Mill Slip" Corner of Stockbridge St. and Robinson St.

DATE OF PROPOSED DISPLAY See Attachment #1	TIME OF PROPOSED DISPLAY See attachment #1
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MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY The Partners Group Ltd.
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ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
 11225 SE 6th St. Suite 110, Bellevue, WA 98004

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
	Counts will vary depending on date and budget but will consist of:
	3" - 6" 1.3G Aerial Shells
	3" Fire Mines
	.5" - 3" 1.3G Multi-Shot Cake Items (Some that shoot into the water)

SIGNATURE OF APPLICANT <i>Jennifer Campau</i>	DATE February 1, 2019
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Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16.
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display. DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/1/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004	CONTACT NAME: Janet Nau	
	PHONE (A/C, No, Ext): 425-455-5640	FAX (A/C, No): 425-455-6727
E-MAIL ADDRESS: jnau@tpgrp.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Everest Indemnity Insurance Co		10851
INSURER B : Maxum Indemnity Company		26743
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED 14347
Wolverine Fireworks Display, Inc.
205 West Seidlers Road
Kawkawlin MI 48631

COVERAGES CERTIFICATE NUMBER: 290019177 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y		SIBML01687191	2/1/2019	2/1/2020	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ Excluded
	<input checked="" type="checkbox"/> \$2,000Deductible						PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident) \$
<input type="checkbox"/> ANY AUTO							BODILY INJURY (Per person) \$
<input type="checkbox"/> ALL OWNED AUTOS							BODILY INJURY (Per accident) \$
<input type="checkbox"/> HIRED AUTOS							PROPERTY DAMAGE (Per accident) \$
<input type="checkbox"/> SCHEDULED AUTOS							\$
<input type="checkbox"/> NON-OWNED AUTOS							
B	UMBRELLA LIAB			EXC803413501	2/1/2019	2/1/2020	EACH OCCURRENCE \$ 9,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 9,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0						\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							WC STATU-TORY LIMITS
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							OTH-ER
if yes, describe under DESCRIPTION OF OPERATIONS below							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract.
City of St. Ignace, St. Ignace Visitors Bureau and Arnold Transit
Dates of Events: 6/29, 7/4, 7/6, 7/13, 7/20, 7/27, 8/3, 8/10, 8/17, 8/24 and 8/31/19 RD: 6/30, 7/5, 7/7, 7/14, 7/21, 7/28, 8/4, 8/11, 8/18, 8/25 and 9/1/19
Location of Event: East Moran Bay, Old Mill Slip property of Star Lines

CERTIFICATE HOLDER**CANCELLATION**

City of St. Ignace
St. Ignace Visitors Bureau
396 N. State Street
St. Ignace MI 49871

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL INSURED – FIREWORKS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

The policy is amended to include as an additional insured:

1. The fair or exhibition association, sponsoring organization or committee for the fireworks event covered under the policy;
2. The owner or lessee of any premises used by the Named Insured for the covered fireworks events;
3. The public authority municipality granting a permit to the Named Insured to operate the covered fireworks event; and
4. Any independent contractor who operates the fireworks display on behalf of the Named Insured;

but only as respects accidents arising out of the negligence of you or your employees while acting in the course and scope of their employment.

All other terms and conditions of the policy remain unchanged.

2019 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	--

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
---	--

NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	--

ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawlin, MI 48631
--

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION City of St. Ignace
--

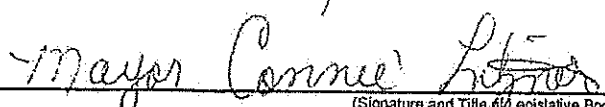
ADDRESS 396 N. State St., St. Ignace, MI 49781

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) <div style="text-align: center; padding: 20px;">See Proposal</div>

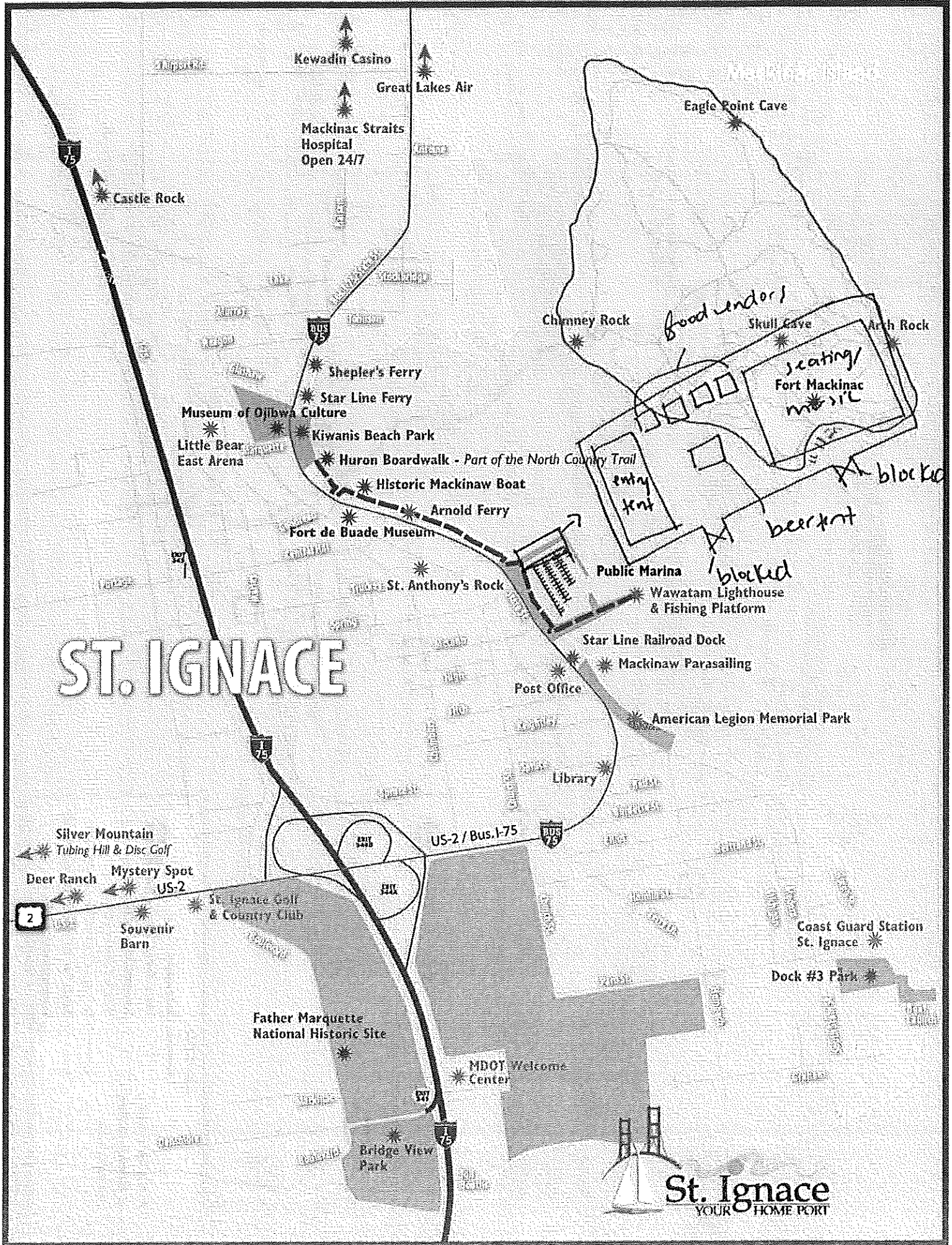
EXACT LOCATION OF DISPLAY OR USE "Old Mill Slip" Corner of Stockbridge and Robinson St.
--

CITY, VILLAGE, TOWNSHIP St. Ignace, MI 49871	DATE See Attachment #1	TIME See Attachment #1
---	---------------------------	---------------------------

BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT \$10,000,000.00
--	---------------------------

Issued by action of the Legislative Body of a <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of <u>St. Ignace</u> on the <u>4th</u> day of <u>April</u> , 2019 <div style="text-align: center;">  (Signature and Title of Legislative Body Representative) </div>
--

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



Kewadin Casino

Great Lakes Air

Mackinac Straits Hospital
Open 24/7

Eagle Point Cave

Castle Rock

Chimney Rock

food vendors

Skull Cave

Arch Rock

Shepler's Ferry

Star Line Ferry

Museum of Ojibwa Culture

Little Bear East Arena

Kiwanis Beach Park

Huron Boardwalk - Part of the North County Trail

Historic Mackinaw Boat

Arnold Ferry

Fort de Buade Museum

entry tent

*seating
Fort Mackinac
music*

blocked

beer tent

blocked

Public Marina

Wawatam Lighthouse & Fishing Platform

Star Line Railroad Dock

Mackinaw Parasailing

Post Office

Library

American Legion Memorial Park

ST. IGNACE

Silver Mountain
Tubing Hill & Disc Golf

Deer Ranch

Mystery Spot
US-2

Souvenir Barn

St. Ignace Golf & Country Club

US-2 / Bus. I-75

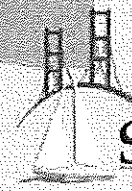
Coast Guard Station
St. Ignace

Dock #3 Park

Father Marquette
National Historic Site

MDOT Welcome Center

Bridge View Park



St. Ignace
YOUR HOME PORT

RESOLUTION

The following Resolution was offered for adoption by Councilmember _____, supported by Councilmember _____:

WHEREAS, the St. Ignace Events Committee request permission to conduct the St. Ignace Fish Feast, and

WHEREAS, this event requires the usage of the St. Ignace public marina, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Events Committee does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of the St. Ignace public marina for this event on Saturday, July 20, 2019, from 2:00 p.m. until 11:00 p.m.

Roll Call Vote:

Yes: _____

No: _____

Absent: _____

Resolution declared: _____

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, June 3, 2019 at 7:00 p.m.

Andrea Insley, City Clerk

hmt

**City of St. Ignace
Special Events Application**

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event:

Event Name: Fish Feast

Describe the Event:

food, beer, wine, live music on the marina dock

Sponsoring Organization Information:

Legal Business Name: St. Ignace Visitors Bureau

Address: 6 Spring St. City: St. Ignace State/Zip: MI 49781

Mailing Address: 6 Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-643-6950 Email: quincy@stignace.com

Contact Name: Quincy Raville Title: director

Telephone 906-298-1902 Email: quincy@stignace.com

Contact Person on Day of Event:

Name: Quincy Raville Title: director

Address: 6 Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-643-6950 Cell: 906-298-1902 Email:

Type of Event (Check one. See Special Events Policy for additional information):

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> City Operated/Sponsored Event | <input type="checkbox"/> Political or Ballot Issue Event | <input type="checkbox"/> Run Event |
| <input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application) | <input type="checkbox"/> Other (describe) | |
| <input checked="" type="checkbox"/> Non-Profit Event | <input type="checkbox"/> Wedding | <input type="checkbox"/> Block Party |
| <input type="checkbox"/> For Profit Event | <input type="checkbox"/> Video or Film Production | |

Event Information:

Event Location(s):

St. Ignace Marina

Event Date(s): July 20, 2019

Event Hours: 4pm-10pm

Estimated date/time for set up: 3pm

Estimated date/time for clean up: 10:30pm

Describe set up and clean up procedures (Include specifically who will be taking care of trash):

we handle trash

Event Information (continued)

Estimated DAILY attendance: 5000

Describe crowd control plans for this event:

N/A

Describe the Special Event's impact on adjacent commercial and residential property:

none

Will sidewalks be used? YES NO

If yes, include a detailed map outlining the proposed sidewalk use

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of Northville does not have authority to close County roads.

Describe street closures:

N/A

* Streets closed: Date/Time: N/A

* Streets re-open: Date/Time: N/A

Event Information (continued)

Will parking lot closures be necessary? YES NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

N/A.

* Parking lot(s) closed: Date/Time: N/A

* Parking lot(s) re-open: Date/Time: N/A

What parking arrangements are proposed to accommodate attendance?

marina parking, street parking

Will music be provided/included during the event? YES NO

Describe type of music proposed:

Live Amplification Recorded Loudspeakers

Proposed time music will begin: 4pm

Proposed time music will end: 10pm

Proposed location of live band/disc jockey/loudspeakers/equipment:

on dock

Describe noise control:

none. no nearby residents

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- Trash Receptacles* Quantity: *Sponsoring Organization may be required to supply a dumpster*
- Barricades Quantity:
- Traffic Cones Quantity:
- Other (describe): **NO**

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt or in Town Square

- | <input type="checkbox"/> Item | Quantity | <input type="checkbox"/> Item | Quantity |
|--|----------|--|--------------------------------------|
| <input type="checkbox"/> Booths: | | <input type="checkbox"/> Tables: | |
| <input checked="" type="checkbox"/> Tents: 5 20x40s or dock | | <input type="checkbox"/> Rides: | |
| <input type="checkbox"/> Awnings: | | <input type="checkbox"/> Portable Toilets: | (may be required depending on event) |
| <input type="checkbox"/> Canopies: | | <input type="checkbox"/> Other (describe): | |
| <input type="checkbox"/> Rides: | | | |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc. **N/A**

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES NO If yes, additional insurance coverage will be required

If yes, describe in detail the types of attractions proposed:

one or two bounce houses in designated area of lot. DDA sponsored kids fishing pond

Event Information (continued)

Will the event have food, beverage or concessions? YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

catered by local residents.
Chamber handles liquor license

Do you plan to have alcohol served at this event? YES* NO

* A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.

Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Chamber handles this.

Will there be temporary electricity at this event? YES* NO

* An electrical permit is required. Include proposed locations on event layout

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? Yes No

Signs must conform to City ordinances

Describe signs, proposed locations, etc.

we will have a sign in marina
grass

Do you plan to use the city entrance signs?

Yes No

If yes, you must apply for use through the City Entrance Sign Policy

not sure what this is.

Do you plan to have banners?

Yes No

If yes, you must apply for use through the Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Clerk's Office within 1 week following notice of event approval)
- Insurance Policy Endorsement (due to City Clerk's Office within 1 week following notice of event approval)
- Event Signage (description) in app
- Driver's License of Applicant

If document is missing, please explain:

Not applicable

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the Insurance policy Endorsement, and submit the required documents to the City Clerk's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organizations letterhead and submit it to the City Clerk's Office no later than one week following notice of the event approval.

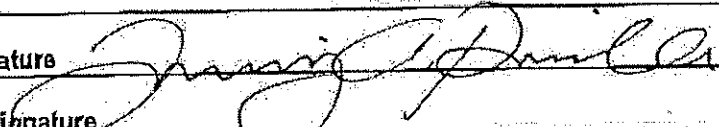
Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature 	Date 5/17/19
Co-Applicant Signature	Date
<p>Complete this application and return it along with all required documentation to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.</p>	Application Receipt Date



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



LIESL EICHLER CLARK
DIRECTOR

May 21, 2019

Mr. Mike Stelmaszek, City Manager
City of St. Ignace
396 North State Street
St. Ignace, Michigan 49781-1487

Dear Mr. Stelmaszek:

SUBJECT: State Revolving Fund (SRF)
City of St. Ignace
SRF Project No. 5593-01

We are pleased to inform you that your final Disbursement Request No. 10, in the amount of \$1,528 was paid on October 25, 2018. Your project is now administratively complete. The revised project loan amount is \$1,545,108. If you have not already received a recalculated repayment schedule, the Michigan Finance Authority (MFA) will forward a new schedule to you that reflects the final amount of the SRF loan.

Please note that the MFA or the Michigan Department of Environment, Great Lakes, and Energy (EGLE) may conduct an audit or other review of your project to determine whether SRF program requirements have been met. You will be notified in advance of any on-site review. Please retain all project records, whether in written or computerized form, for three years from the date of this letter. If requested, you must provide such records to the MFA, EGLE, or their agents for inspection.

We are pleased that we could assist you in your effort to protect and preserve the water quality of our state. If you have any questions, please contact the project manager, Mr. Clarence Jones, at 517-284-5410, by email at Jonesc13@michigan.gov, or by mail at EGLE, P.O. Box 30817, Lansing, Michigan 48909-8311; or you may contact me.

Sincerely,

Karol Patton, Acting Manager ^{for}
Revolving Loan Program
517-284-5433

cc: Mr. David Cain / Mr. Chuck Lawson, C2AE – Upper Peninsula
Ms. Nichole Dorr, MFA
Mr. Jay Parent, EGLE-Water Resources Division, Marquette District Office
Ms. Sylvia Renteria, EGLE