

CITY COUNCIL MEETING
St. Ignace, Michigan
Monday February 5, 2018 – 7:00 p.m.
City Council Chambers

******A G E N D A******

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the January 15, 2018 meeting
- VI. Limited Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
 - 1. **APPROVAL OF BILLS FROM JANUARY 15 COUNCIL PACKET**
 - 2. **RESOLUTION ON LANE REDUCTION FOR MDOT PROJECT**
 - 3. **RESOLUTION JEEPS ON THE MAC 2018**
 - 4. **RESOLUTION ANTIQUES ON THE BAY and ST. IGNACE CAR SHOW**
 - 5. **RESOLUTION TO ADOPT ALTERNATE MARCH BOR DATES 2018**
 - 6. **REQUEST TO ADVERTISE AND HIRE A FULL TIME ASSESSOR/ORD.
ENFORCEMENT PERSON**
 - 7. **REQUEST FOR APPROVAL OF SUNSCREEN DISPENSERS IN DDA DISTRICT**
 - 8. **FORENSIC AUDIT APPROVAL**
 - 9. **APPROVAL TO HIRE INTERIM ATTORNEY FOR CURRENT CITY NEEDS**
- IX. Public Comment
- X. Consideration of Bills

**Council
Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, January 15, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Andrea Insley, City Clerk/Treasurer; Mark Wilk, Police Chief; Renee Kosor, DDA Director; Scott Marshall, Recreation Director.

Consideration of minutes from January 3, 2018 Council meeting:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve the minutes of January 3, 2018. Motion carried unanimously.

Limited Public Comment:

Public comment was received.

Additions to the Agenda:

City Manager Stelmaszek – Disclosure.

- City Attorney announcement and Manager request.

1. PUBLIC HEARING ON MDOT LANE REDUCTION:

It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to go into Public Hearing. Motion carried unanimously.

Public comment was received from residents, both of the City and St. Ignace Township, expressing concern for safety and convenience regarding the option of a lane reduction on North State from Marquette Street to Antoine Street. Correspondence from two City business owners agree with the lane reduction, as did most residents who gave comment.

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to come out of Public Hearing. Motion carried unanimously.

2. ED REAVIE PRESENTATION:

No action was taken by Council.

3. RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR:

Michigan Department
of Transportation
2012 (631S)

**RESOLUTION FOR DESIGNATION
OF STREET ADMINISTRATOR**

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: 517-373-6266

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner Paul Fullerton
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Act of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate William Fraser
as the single Street Administrator for the City or Village of
St. Ignace in all transactions with the State Transportation Department
as provided in Section 13 of the Act,

Supported by the Councilperson or Commissioner Jay Tremble

Yes: Councilpersons Fullerton, Peltot, St. Louis, Tremble, Cupperon, Mayor Pro-Tem Paquin, and Mayor Lizaet

Nays: None

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the Fifteenth day of
January 2018.

CITY OR VILLAGE CLERK (SIGNATURE) <u>Andrea Tuck</u>	EMAIL ADDRESS sticler@lighthouse.net	DATE January 15, 2018
STREET ADMINISTRATOR (SIGNATURE) <u>William Fraser</u>	EMAIL ADDRESS bfraser@lighthouse.net	DATE January 15, 2018
ADDRESS OF CITY OR VILLAGE OFFICE 308 North State Street		P.O. BOX
CITY OR VILLAGE St. Ignace	ZIP CODE 49781	PHONE NUMBER (000) 043-8543

4. RESOLUTION LABATT BLUE U.P. POND HOCKEY CHAMPIONSHIP:

RESOLUTION

The following Resolution was offered for adoption by Mayor Litzner, supported by Mayor Pro-Tem Paquin:

WHEREAS, the St. Ignace Events Committee, in association with Labatt Blue, Kewadin Casinos, and many other businesses and entities in the community, requests permission to conduct the Labatt Blue U.P. Pond Hockey Championship, and

WHEREAS, this event does not require the usage of any public-owned property, except Kiwanis Beach and Moran Bay on Lake Huron and,

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Events Committee meets the criteria established in the various sections of the Ordinance No. 413, and has provided a copy of the required insurance and,

FURTHER BE IT RESOLVED, that the City Council approves Special Events status for the Labatt Blue U.P. Pond Hockey Championship on February 15-18, 2018.

Roll Call Vote:

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton and Fullerton.

No: None.

Absent: None.

Resolution declared Adopted.

5. RESOLUTION U.P. ICE GOLF SCRAMBLE:

No action was taken by Council.

6: APPROVAL OF TWO NEW MEMBERS TO THE ZONING BOARD:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve Tom Cronan and Jim MacDonald to the Zoning Board. Motion carried unanimously.

7. CONSIDERATION OF RECOMMENDATIONS ON WALL REPAIR:

City Manager Stelmaszek informed Council that after DPW Director Bill Fraser met with the property owner at 404 Ellsworth St, it had been agreed upon to install a guard rail along the roadside and place metal posts along the wall for stability. The property owner also requested the trees be cut. City Manager Stelmaszek noted this was the most cost effective process to satisfy the concerns of the wall's instability.

It was moved by Mayor Litzner, seconded by Councilmember St. Louis, to accept the recommendation of the City Manager with written permission from the property owner. Motion carried unanimously.

Additions to the agenda:

City Manager Stelmaszek – Disclosure

City Manager Stelmaszek informed Council that DDA Director, Renee Kosor, discovered discrepancies in the Pocket Park reporting and has asked the City to investigate the matter. City Manager Stelmaszek also added the department heads will be responsible to assure all expenditures and changes are appropriately reported.

City Manager Stelmaszek – Attorney Announcement and City Manager request

City Manager Stelmaszek announced that City Attorney, Tom Evashevski, has resigned his position as City Attorney. City Manager Stelmaszek requested Council's approval to begin the search for a new attorney. It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve the request to search for a replacement. Motion carried unanimously.

8. FINANCIALS:

City Manager Stelmaszek reviewed the December 2017 financials with Council.

It was moved by Councilmember Tremble, seconded by Councilmember Fullerton, to accept the December 2017 financials. Motion carried unanimously.

Public Comment

Public comment was received.

Consideration of Bills:

Council did not move to approve payment of the bills.

The following bills were presented to Council for payment:

A & I MIDWEST PRINTING CO	2,830.00
AIRGAS USA LLC	126.92

ALL-PHASE ELECTRIC SUPPLY CO	253.68
ANDERSON TACKMAN & COMPANY	155.00
BELONGA'S PLUMBING AND HEATING	83.43
C2AE	1,868.54
ENTERPRISE VENDING	103.91
ETNA SUPPLY COMPANY	465.00
GALLS, AN ARAMARK CO	84.00
GORDON FOOD SERVICE	248.80
GREAT LAKES COCA-COLA DISTRIBUTION	700.79
HYDRITE CHEMICAL CO	8,600.54
IIMC	185.00
KSS ENTERPRISES	117.71
MACKINAC ENVIRONMENTAL TECH	2,100.00
MACKINAC PLUMBING AND HEATING CO	61.50
MACKINAC SALES	244.82
MAMC	600.00
MI MUNICIPAL TREASURERS ASSOC	100.00
MICHAEL RICHARD LAMB	285.00
MICHAEL S REID	1,200.00
NATIONAL OFFICE PRODUCTS	795.27
NCL OF WISCONSIN INC	1,658.96
NYE UNIFORM COMPANY	246.75
QUILL CORPORATION	179.94
RUDYARD ELECTRICAL SERVICE INC	318.80
SAULT PRINTING COMPANY	177.26
SPARTAN STORES	20.93
ST IGNACE AUTOMOTIVE	1,700.95
ST IGNACE TRUE VALUE	1,023.51
STATE OF MICHIGAN DEQ	160.00
STRAITS BUILDING CENTER	396.36
TOM H EVASHEVSKI P L L C	1,883.50
UNITEX DIRECT	18.16
WESLEY H MAURER JR	1,893.52
Grand Total:	\$30,888.55

There being no further business, the meeting adjourned at 7:55 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

CITY COUNCIL MEETING
City Council Chambers
Monday, February 5, 2018

******MANAGERS REPORT******

APPROVAL OF BILLS FROM JANUARY 15th COUNCIL PACKET

In addition to the current bills for this meeting, this request is for approval of the bills not approved at the last meeting. These bills will also be available all day on Monday in the clerk's office and a half hour before the City Council Meeting.

RESOLUTION FOR LANE REDUCTION AS PART OF MDOT TRUNKLINE PROJECT

For your consideration in reducing N State Street to three lanes for the part of project that is still four lanes, and as a first step in reducing the speed in the affected area and to its North; and adding an additional crosswalk at Antoine intersection.

RESOLUTION FOR JEEPS ON THE MAC 2018

As similarly done in the past, this resolution is being requested for April 20th, 2018.

RESOLUTION FOR ANTIQUES ON THE BAY and THE ST. IGNACE CAR SHOW

As similarly done in the past, this resolution is being requested for Antiques on the Bay and the St. Ignace Car Show for June 22-23, 2018 and June 28-30, 2018 respectively.

RESOLUTION TO ADOPT ALTERNATE MARCH B.O.R. DATES 2018

The dates have been changed to follow the City Charter and the resolution is needed to change to March 19th appeal date to the 20th because of a conflict with a City Council meeting. This change is in accordance with state law provided you approve this resolution.

REQUEST TO ADVERTISE AND HIRE A FULL TIME ASSESSOR/ORDINANCE ENFORCEMENT PERSON

At the request of our current contracted Assessor I am moving up my efforts to fill this position as soon as it can be done.

REQUEST FOR APPROVAL OF SUNSCREEN DISPENSERS IN DDA DISTRICT

This is a request from Amanda Garlock (funded by the Kiwanis Club) to provide and maintain sunscreen dispensers in three prominent city locations (the American Legion Park, Chief Wawatam Boardwalk, and Kiwanis Beach) during the year when people are most vulnerable to the negative effects of the sun as done in other U.P. Cities. These dispensers will be set up, maintained, and taken down each year at no cost to the City.

FORENSIC AUDIT APPROVAL

Request is for approval of proposed Forensic Audit by Anderson Tackman.

APPROVAL TO HIRE AN INTERIM ATTORNEY FOR CURRENT CITY NEEDS

In response to concerns from Council Members, I would like permission to hire an interim Attorney to be used by Council in the same manner as our past City Attorney and paid at a rate no higher than our previous Attorney.

Update on Other Matters

Closed sale on property next to water tower on Marley Street

Holder repair came to \$21,712. Bill has enough money in equipment supply/parts (778) and repair/Labor (932) to cover this cost. He provided an explanation and it is with the invoice for your consideration at this meeting.

Sign off procedures for bills are moving forward. All dept. heads are participating. Not everyone yet is filling out their own P.O. Slips. This is my goal as part of their active participation in the process and management of their budget.

CITY OF ST IGNACE COUNCIL MEETING

MONDAY, JANUARY 15, 2018

INVOICES TO APPROVE

Vendor	Description	Amount
A & I MIDWEST PRINTING CO	LBE-EMPLOYEE SHIRTS	42.00
A & I MIDWEST PRINTING CO	LBE BATTLE @ BRIDGE HOCKEY SHIRTS	2,788.00
AIRGAS USA LLC	PAYER 1426015	126.92
ALL-PHASE ELECTRIC SUPPLY CO	ACCOUNT: CS-18145	253.68
ANDERSON TACKMAN & COMPANY	ID: 80848	155.00
BELONGA'S PLUMBING AND HEATING	WTR PLANT/DPW/LBE	83.43
C2AE	PROJECT 17-0001	1,868.54
ENTERPRISE VENDING	LITTLE BEAR EAST	31.21
ENTERPRISE VENDING	ST IGNACE FIRE DEPT	16.00
ENTERPRISE VENDING	#9921/#9922	56.70
ETNA SUPPLY COMPANY	CUSTOMER 3944	150.00
ETNA SUPPLY COMPANY	CUSTOMER 3944	180.00
ETNA SUPPLY COMPANY	CUSTOMER 82964	135.00
GALLS, AN ARAMARK CO	ACCOUNT 4228422	84.00
GORDON FOOD SERVICE	CUSTOMER 100107485	248.80
GREAT LAKES COCA-COLA	LITTLE BEAR EAST	264.75
GREAT LAKES COCA-COLA	LITTLE BEAR EAST	436.04
HYDRITE CHEMICAL CO	CUSTOMER 249682	8,600.54
IIMC	A. INSLEY	185.00
KSS ENTERPRISES	LITTLE BEAR EAST	44.62
KSS ENTERPRISES	LITTLE BEAR EAST	73.09
MACKINAC ENVIRONMENTAL TECH	220 N. MARLEY (M17-2796)	2,100.00
MACKINAC PLUMBING AND HEATING	COWASTEWATER BLD ON HURON STREET	61.50
MACKINAC SALES	STIG39	244.82
MAMC	S. CECE	600.00
MI MUNICIPAL TREASURERS ASSOC	A. INSLEY/H. THIBAUT	100.00
MICHAEL RICHARD LAMB	DPW/12X18 PARKING SIGNS	50.00
MICHAEL RICHARD LAMB	PARKING SIGN/NAME PLATE	45.00
MICHAEL RICHARD LAMB	LBE/OPEN SKATE BOARD	100.00
MICHAEL RICHARD LAMB	LBE/HOCKEY BANNER	90.00
MICHAEL S REID	ST IGNACE POLICE DEPT	1,200.00
NATIONAL OFFICE PRODUCTS	ACT 101067	795.27
NCL OF WISCONSIN INC	ACCT 44000	1,658.96
NYE UNIFORM COMPANY	ST IGNACE POLICE DEPT	246.75
QUILL CORPORATION	ACCT# C1326403	179.94
RUDYARD ELECTRICAL SERVICE INC	ST IGNACE DPW	318.80
SAULT PRINTING COMPANY	ACCT 1620	177.26
SPARTAN STORES	CUST 017323	20.93
ST IGNACE AUTOMOTIVE	ACCT 7675	1,700.95
ST IGNACE TRUE VALUE	ACCOUNT 220	1,023.51
STATE OF MICHIGAN DEQ	GARY LAYSELL/ANDREW JOHNSON	160.00
STRAITS BUILDING CENTER	ACCT # STI1	396.36
TOM H EVASHEVSKI P L L C	NOVEMBER 2017	1,883.50
UNITEX DIRECT	ST IGNACE POLICE DEPT	18.16
WESLEY H MAURER JR	MINUTES/ADS	330.14
WESLEY H MAURER JR	LBE/HOCKEY ADS/PROGRAMS	1,253.90
WESLEY H MAURER JR	DDA - ADS/PRINTING	309.48
Total:		30,888.55

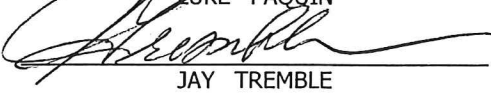

 JAMES CLAPPERTON


 PAUL FULLERTON


 LUKE PAQUIN


 KAYLA PELTER


 ROBERT ST LOUIS


 JAY TREMBLE


 MAYOR CONNIE LITZNER

PAID

JAN 17 2018

EXPENSES BY FUND

JANUARY 15, 2018

101	\$7,419.48	GENERAL FUND
248	\$319.76	DDA
271	\$511.14	LIBRARY
509	\$6,181.42	ICE ARENA
590	\$8,791.01	WASTEWATER
591	\$6,656.47	WATER
594	\$66.44	MARINA
641	\$852.21	DPW EQUIPMENT/GARAGE
664	\$90.62	CENTRAL EQUIPMENT
TOTAL:	\$30,888.55	

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/31/2017	AP	A & I MIDWEST PRINTING CO UNIFORMS Vnd: 0203 Invoice: 93247	Invoice: 93247 Ref#: 52637(LBE-EMPLOYEE SHIRTS) 509-752-755.000 509-000-202.000	42.00	42.00
Expected Check Run: 01/16/2018					
12/31/2017	AP	A & I MIDWEST PRINTING CO HOCKEY TOURNAMENTS Vnd: 0203 Invoice: 93273	Invoice: 93273 Ref#: 52638(LBE BATTLE @ BRIDGE HOCKEY SHIRTS) 509-761-959.000 509-000-202.000	42.00	42.00
Expected Check Run: 01/16/2018					
12/31/2017	AP	AIRGAS USA LLC GAS & OIL Vnd: 1909 Invoice: 9950096448	Invoice: 9950096448 Ref#: 52656(PAYER 1426015) 641-582-759.000 641-000-202.000	126.92	126.92
Expected Check Run: 01/16/2018					
12/31/2017	AP	ALL-PHASE ELECTRIC SUPPLY CO OPERATING SUPPLIES Vnd: 0008 Invoice: 1026-574134	Invoice: 1026-574134 Ref#: 52635(ACCOUNT: CS-18145) 101-265-750.000 101-000-202.000	253.68	253.68
Expected Check Run: 01/16/2018					
12/31/2017	AP	ANDERSON TACKMAN & COMPANY ACCOUNTING & AUDITING Vnd: 0016 Invoice: 119487	Invoice: 119487 Ref#: 52649(ID: 80848) 101-191-807.000 101-000-202.000	155.00	155.00
Expected Check Run: 01/16/2018					
12/31/2017	AP	BELONGA'S PLUMBING AND HEATING EQUIP MAINT SUPP EQUIP MAINT SUPP EQUIP MAINT SUPP Vnd: 0024 Invoice: 72596 Vnd: 0024 Invoice: 72596 Vnd: 0024 Invoice: 72596	Invoice: 72596 Ref#: 52658(WTR PLANT/DPW/LBE) 591-551-778.000 641-582-778.000 509-761-778.000 591-000-202.000 641-000-202.000 509-000-202.000	155.00	155.00
Expected Check Run: 01/17/2018					
12/31/2017	AP	C2AE CONTRACTED SERV Vnd: 2274 Invoice: 65507	Invoice: 65507 Ref#: 52660(PROJECT 17-0001) 591-552-818.000 591-000-202.000	83.43	83.43
Expected Check Run: 01/16/2018					
				1,868.54	1,868.54

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/16/2018	AP	ENTERPRISE VENDING EQUIP MAINT, FIRE Vnd: 2532 Invoice: 623	Invoice: 623 Ref#: 52650 (ST IGNACE FIRE DEPT) 101-336-939.000 101-000-202.000	16.00	16.00
Expected Check Run: 01/16/2018					
12/31/2017	AP	ENTERPRISE VENDING LINEN CLEANING Vnd: 2532 Invoice: 620	Invoice: 620 Ref#: 52651 (LITTLE BEAR EAST) 509-762-818.002 509-000-202.000	16.00	16.00
Expected Check Run: 01/16/2018					
01/16/2018	AP	ENTERPRISE VENDING LINEN CLEANING Vnd: 2532 Invoice: 622	Invoice: 622 Ref#: 52652 (#9921/#9922) 509-762-818.002 509-000-202.000	31.21	31.21
Expected Check Run: 01/16/2018					
12/31/2017	AP	ETNA SUPPLY COMPANY EQUIP MAINT SUPP Vnd: 0070 Invoice: S102472178.001	Invoice: S102472178.001 Ref#: 52642 (CUSTOMER 82964) 591-552-778.000 591-000-202.000	56.70	56.70
Expected Check Run: 01/16/2018					
01/16/2018	AP	ETNA SUPPLY COMPANY EQUIP MAINT SUPP Vnd: 0070 Invoice: S102481404.001	Invoice: S102481404.001 Ref#: 52643 (CUSTOMER 3944) 591-552-778.000 591-000-202.000	135.00	135.00
Expected Check Run: 01/16/2018					
01/16/2018	AP	ETNA SUPPLY COMPANY EQUIP MAINT SUPP Vnd: 0070 Invoice: S102486069.001	Invoice: S102486069.001 Ref#: 52644 (CUSTOMER 3944) 591-552-778.000 591-000-202.000	150.00	150.00
Expected Check Run: 01/16/2018					
12/31/2017	AP	GALLS, AN ARAMARK CO OPERATING SUPPLIES Vnd: 0083 Invoice: 008936609	Invoice: 008936609 Ref#: 52653 (ACCOUNT 4228422) 101-301-750.000 101-000-202.000	180.00	180.00
Expected Check Run: 01/16/2018					

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/31/2017	AP	GORDON FOOD SERVICE CONCESSIONS Vnd: 0086 Invoice: 182869037	Invoice: 182869037 Ref#: 52641(CUSTOMER 100107485) 509-761-783.000 509-000-202.000	248.80	248.80
		Expected Check Run: 01/16/2018			
12/31/2017	AP	GREAT LAKES COCA-COLA DISTRIBUTION CONCESSIONS Vnd: 3052 Invoice: 9266200069	Invoice: 9266200069 Ref#: 52639(LITTLE BEAR EAST) 509-761-783.000 509-000-202.000	248.80	248.80
		Expected Check Run: 01/16/2018			
01/16/2018	AP	GREAT LAKES COCA-COLA DISTRIBUTION CONCESSIONS Vnd: 3052 Invoice: 9262202516	Invoice: 9262202516 Ref#: 52640(LITTLE BEAR EAST) 509-761-783.000 509-000-202.000	264.75	264.75
		Expected Check Run: 01/16/2018			
12/31/2017	AP	HYDRITE CHEMICAL CO OPERATING SUPPLIES Vnd: 0099 Invoice: 02088417	Invoice: 02088417 Ref#: 52625(CUSTOMER 249682) 590-541-750.000 590-000-202.000	436.04	436.04
		Expected Check Run: 01/16/2018			
01/16/2018	AP	TIMC MEMBERSHIP & DUES Vnd: 0102 Invoice: 2018 MEMBERSHIP	Invoice: 2018 MEMBERSHIP Ref#: 52628(A. INSLEY) 101-215-958.000 101-000-202.000	8,600.54	8,600.54
		Expected Check Run: 01/16/2018			
12/31/2017	AP	KSS ENTERPRISES OPERATING SUPPLIES Vnd: 0774 Invoice: 1070716	Invoice: 1070716 Ref#: 52646(LITTLE BEAR EAST) 509-761-750.000 509-000-202.000	185.00	185.00
		Expected Check Run: 01/16/2018			
12/31/2017	AP	KSS ENTERPRISES OPERATING SUPPLIES Vnd: 0774 Invoice: 1067804	Invoice: 1067804 Ref#: 52647(LITTLE BEAR EAST) 509-761-750.000 509-000-202.000	44.62	44.62
		Expected Check Run: 01/16/2018			

73.09 73.09

Post Date Journal Description GL Number DR Amount CR Amount

12/31/2017 AP MACKINAC ENVIRONMENTAL TECH Invoice: M2796-1 Ref#: 52629(220 N. MARLEY (M17-2796))
 CONTRACTED SERV 591-552-818.000 2,100.00
 Vnd: 0637 Invoice: M2796-1 591-000-202.000 2,100.00
 Expected Check Run: 01/16/2018

12/31/2017 AP MACKINAC PLUMBING AND HEATING CO Invoice: 4866 Ref#: 52620(WASTEWATER BLD ON HURON STREET)
 CONTRACTED SERV 590-541-818.000 51.00
 EQUIP MAINT SUPP 590-541-778.000 10.50
 Vnd: 0130 Invoice: 4866 590-000-202.000 61.50
 Expected Check Run: 01/16/2018

12/31/2017 AP MACKINAC SALES Invoice: 29087 Ref#: 52636(STIG39)
 CONTRACTED SERV 509-762-818.000 90.00
 EQUIP MAINT SUPP 509-762-778.000 154.82
 Vnd: 0131 Invoice: 29087 509-000-202.000 244.82
 Expected Check Run: 01/16/2018

01/16/2018 AP MAMC ED & TRAIN Invoice: 2018 INSTITUTE Ref#: 52654(S. CECE)
 Vnd: 0418 Invoice: 2018 INSTITUTE 101-215-960.000 244.82
 101-000-202.000 600.00
 Expected Check Run: 01/16/2018

01/16/2018 AP MI MUNICIPAL TREASURERS ASSOC Invoice: 2018 MEMBERSHIP Ref#: 52659(A. INSLEY/H. THIBAUT)
 MEMBERSHIP & DUES 101-215-958.000 50.00
 MEMBERSHIPS 101-172-915.000 50.00
 Vnd: 0427 Invoice: 2018 MEMBERSHIP 101-000-202.000 100.00
 Expected Check Run: 01/16/2018

01/16/2018 AP MICHAEL RICHARD LAMB Invoice: 4726 Ref#: 52631(DPW/12X18 PARKING SIGNS)
 SUNDRY 101-441-956.000 50.00
 Vnd: 2631 Invoice: 4726 101-000-202.000 50.00
 Expected Check Run: 01/16/2018

01/16/2018 AP MICHAEL RICHARD LAMB Invoice: 4727 Ref#: 52632(PARKING SIGN/NAME PLATE)
 SUNDRY 101-172-955.000 30.00
 SUNDRY 101-215-955.000 15.00
 Vnd: 2631 Invoice: 4727 101-000-202.000 45.00
 Expected Check Run: 01/16/2018

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
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12/31/2017	AP	MICHAEL RICHARD LAMB CONTRACTED SERV	Invoice: 4714 Ref#: 52633(LBE/OPEN SKATE BOARD) 509-761-818.000 509-000-202.000	100.00	100.00
Vnd: 2631 Invoice: 4714					
Expected Check Run: 01/16/2018					

12/31/2017	AP	MICHAEL RICHARD LAMB HOCKEY TOURNAMENTS	Invoice: 4720 Ref#: 52634(LBE/HOCKEY BANNER) 509-761-959.000 509-000-202.000	90.00	90.00
Vnd: 2631 Invoice: 4720					
Expected Check Run: 01/16/2018					

12/31/2017	AP	MICHAEL S REID CAPITAL OUTLAY, POL	Invoice: 2091 Ref#: 52630(ST IGNACE POLICE DEPT) 101-301-977.000 101-000-202.000	90.00	90.00
Vnd: 2372 Invoice: 2091					
Expected Check Run: 01/16/2018					

12/31/2017	AP	NATIONAL OFFICE PRODUCTS EQUIP MAINT SUPP	Invoice: DECEMBER 2017 Ref#: 52662(ACT 101067) 101-234-778.000 101-234-818.000 101-234-751.000 509-762-728.000 591-551-750.000 101-000-202.000 509-000-202.000 591-000-202.000	563.99 40.00 55.89 110.11 25.28	1,200.00 1,200.00
Vnd: 0163 Invoice: DECEMBER 2017					
Vnd: 0163 Invoice: DECEMBER 2017					
Vnd: 0163 Invoice: DECEMBER 2017					
Expected Check Run: 01/16/2018					

12/31/2017	AP	NCL OF WISCONSIN INC CAPITAL OUTLAY EQUIP	Invoice: 400166 Ref#: 52626(ACCT 440000) 591-553-977.000 591-000-202.000	795.27 1,658.96	795.27 1,658.96
Vnd: 0167 Invoice: 400166					
Expected Check Run: 01/16/2018					

12/31/2017	AP	NYE UNIFORM COMPANY UNIFORMS	Invoice: 635400 Ref#: 52624(ST IGNACE POLICE DEPT) 101-301-755.000 101-000-202.000	246.75	246.75
Vnd: 0173 Invoice: 635400					
Expected Check Run: 01/16/2018					

12/31/2017	AP	NYE UNIFORM COMPANY UNIFORMS	Invoice: 635400 Ref#: 52624(ST IGNACE POLICE DEPT) 101-301-755.000 101-000-202.000	246.75	246.75
Vnd: 0173 Invoice: 635400					
Expected Check Run: 01/16/2018					

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
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12/31/2017	AP	QUILL CORPORATION	Invoice: 3474332 Ref#: 52645 (ACCT# C1326403)		
		OFFICE SUPPLIES	101-234-751.000	179.94	
		Vnd: 0188 Invoice: 3474332	101-000-202.000		179.94
		Expected Check Run: 01/16/2018			

12/31/2017	AP	RUDYARD ELECTRICAL SERVICE INC	Invoice: 7266 Ref#: 52655 (ST IGNACE DPW)		
		CONTRACTED SERVICES	641-581-813.000	179.94	
		BLDG. MAINT SUPPLIES	641-581-776.000	75.00	
		Vnd: 0687 Invoice: 7266	641-000-202.000	243.80	
		Expected Check Run: 01/16/2018			318.80

12/31/2017	AP	SAULT PRINTING COMPANY	Invoice: DECEMBER 2017 Ref#: 52621 (ACCT 1620)		
		OFFICE SUPPLIES	101-234-751.000	318.80	
		OFFICE SUPPLIES	101-234-751.000	17.65	
		VEHICLE REPAIRS & MAINT	664-233-932.000	68.99	
		Vnd: 0198 Invoice: DECEMBER 2017	101-000-202.000	90.62	
		Vnd: 0198 Invoice: DECEMBER 2017	664-000-202.000		86.64
		Expected Check Run: 01/16/2018			90.62

12/31/2017	AP	SPARTAN STORES	Invoice: DECEMBER 2017 Ref#: 52627 (CUST 017323)		
		OPERATING SUPPLIES	101-441-750.000	177.26	
		Vnd: 0088 Invoice: DECEMBER 2017	101-000-202.000	20.93	
		Expected Check Run: 01/16/2018			20.93

12/31/2017	AP	ST IGNACE AUTOMOTIVE	Invoice: DECEMBER 2017 Ref#: 52661 (ACCT 7675)		
		EQUIP MAINT SUPP	641-582-778.000	322.72	
		EQUIP MAINT SUPP	509-761-778.000	15.90	
		VEHICLE MAINT	101-301-930.001	1,295.89	
		VEHICLE REPAIRS & MAINT	594-597-932.000	66.44	
		Vnd: 0207 Invoice: DECEMBER 2017	641-000-202.000		322.72
		Vnd: 0207 Invoice: DECEMBER 2017	509-000-202.000		15.90
		Vnd: 0207 Invoice: DECEMBER 2017	101-000-202.000		1,295.89
		Vnd: 0207 Invoice: DECEMBER 2017	594-000-202.000		66.44
		Expected Check Run: 01/16/2018			20.93

1,700.95	1,700.95
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Post Date Journal Description DR Amount CR Amount

Post Date	Journal	Description	DR Amount	CR Amount
12/31/2017	AP	ST IGNACE TRUE VALUE		
		SUNDRY		
		EQUIP MAINT SUPP	10.28	
		SUNDRY	7.99	
		OPERATING SUPPLIES	82.72	
		OPERATING SUPPLIES	50.48	
		EQUIP MAINT SUPP	248.70	
		EQUIP MAINT SUPP	52.90	
		CONTRACTED SERV	91.29	
		BLDG. MAINT SUPPLIES	27.00	
		BLDG. MAINT SUPPLIES	14.49	
		EQUIP MAINT SUPP	11.28	
		BLDG. MAINT SUPPLIES	20.73	
		EQUIP MAINT SUPP	276.95	
		OPERATING SUPPLIES	2.99	
		OPERATING SUPPLIES	16.98	
		OPERATING SUPPLIES	31.99	
		BLDG. MAINT SUPPLIES	8.49	
		EQUIP MAINT SUPP	12.28	
		OPERATING SUPPLIES	49.99	
		OPERATING SUPPLIES	5.98	
		Vnd: 0206 Invoice: DECEMBER 2017		10.28
		Vnd: 0206 Invoice: DECEMBER 2017		442.79
		Vnd: 0206 Invoice: DECEMBER 2017		132.78
		Vnd: 0206 Invoice: DECEMBER 2017		308.96
		Vnd: 0206 Invoice: DECEMBER 2017		8.97
		Vnd: 0206 Invoice: DECEMBER 2017		48.97
		Vnd: 0206 Invoice: DECEMBER 2017		70.76
		Expected Check Run: 01/16/2018		
		1,023.51		1,023.51

01/16/2018	AP	STATE OF MICHIGAN DEQ		
		ED & TRAIN		
		ED & TRAIN	80.00	
		Vnd: 2027 Invoice: ORDER # 878		80.00
		Vnd: 2027 Invoice: ORDER # 878		80.00
		Expected Check Run: 01/16/2018		
		160.00		160.00

12/31/2017	AP	SPPRAITS BUILDING CENTER		
		BLDG. MAINT SUPPLIES		
		BLDG. MAINT SUPPLIES	378.36	
		Vnd: 0211 Invoice: DECEMBER 2017		378.36
		Vnd: 0211 Invoice: DECEMBER 2017		18.00
		Expected Check Run: 01/16/2018		
		396.36		396.36

Post Date Journal Description GL Number DR Amount CR Amount

12/31/2017 AP TOM H EVASHEVSKI P L L C Invoice: 26055 Ref#: 52622 (NOVEMBER 2017) 1,883.50 1,883.50
 CONTRACTED SERV 101-266-818.000
 Vnd: 2928 Invoice: 26055 101-000-202.000
 Expected Check Run: 01/16/2018

12/31/2017 AP UNITEX DIRECT Invoice: 160664 Ref#: 52623 (ST IGNACE POLICE DEPT) 1,883.50 1,883.50
 UNIFORMS 101-301-755.000
 Vnd: 2629 Invoice: 160664 101-000-202.000
 Expected Check Run: 01/16/2018

12/31/2017 AP WESLEY H MAUBER JR Invoice: 1056 Ref#: 52617 (MINUTES/ADS) 18.16 18.16
 PRINT & PUBLISH 101-215-900.000
 PRINT & PUBLISH 101-101-900.000
 Vnd: 1978 Invoice: 1056 101-000-202.000
 Expected Check Run: 01/16/2018

12/31/2017 AP WESLEY H MAUBER JR Invoice: 1287 Ref#: 52618 (LBE/HOCKEY ADS/PROGRAMS) 330.14 330.14
 HOCKEY TOURNAMENTS 509-761-959.000
 Vnd: 1978 Invoice: 1287 509-000-202.000
 Expected Check Run: 01/16/2018

12/31/2017 AP WESLEY H MAUBER JR Invoice: 1281 Ref#: 52619 (DDA - ADS/PRINTING) 309.48 309.48
 DOWNTOWN ACTIVITIES 248-743-892.000
 Vnd: 1978 Invoice: 1281 248-000-202.000
 Expected Check Run: 01/16/2018

Cash/Payable Account Totals:
 ACCOUNTS PAYABLE 101-000-202.000 7,419.48
 ACCOUNTS PAYABLE 248-000-202.000 319.76
 ACCOUNTS PAYABLE 271-000-202.000 511.14
 ACCOUNTS PAYABLE 509-000-202.000 6,181.42
 ACCOUNTS PAYABLE 590-000-202.000 8,791.01
 ACCT PAYABLE 591-000-202.000 6,656.47
 ACCOUNTS PAYABLE 594-000-202.000 66.44
 ACCT PAYABLE 641-000-202.000 852.21
 ACCT PAYABLE 664-000-202.000 90.62
 TOTAL INCREASE IN PAYABLE: 30,888.55

Account	DR Amount	CR Amount
ACCOUNTS PAYABLE 101-000-202.000	1,883.50	1,883.50
ACCOUNTS PAYABLE 248-000-202.000	18.16	18.16
ACCOUNTS PAYABLE 271-000-202.000	90.36	
ACCOUNTS PAYABLE 509-000-202.000	239.78	330.14
ACCOUNTS PAYABLE 590-000-202.000	330.14	330.14
ACCT PAYABLE 591-000-202.000	309.48	309.48
ACCOUNTS PAYABLE 594-000-202.000	1,253.90	1,253.90
ACCT PAYABLE 641-000-202.000	309.48	309.48
ACCT PAYABLE 664-000-202.000	309.48	309.48
TOTAL INCREASE IN PAYABLE:	30,888.55	30,888.55

Resolution Lane Reduction

At the meeting of the St. Ignace City Council on February 5, 2018, the following resolution was proposed.

The following resolution was offered for adoption by Councilmember _____, supported by Councilmember _____.

WHEREAS, the residents of the City of St. Ignace would like to provide a safe community for pedestrian; and

WHEREAS, the City of St. Ignace requests that the Michigan Department of Transportation (MDOT) to convert highway BL I-75 from 4 travel lanes to 2 travel lanes with a center lane for left turns (3 lanes) from Marquette to Antoine; and

WHEREAS, the proposed changes would be included with current construction projects; and

WHEREAS, THEREFORE BE IT RESOLVED that the City of St. Ignace City Council does support and is formally requesting that MDOT convert the 4-lane BL I-75 to a 3-lane cross section at or near Marquette Street to Antoine Street.

Roll Call Vote:

Ayes:

Nays:

Absent:

Resolution declared:

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the Council by a regular meeting held on Monday, February 5, 2018, at 7:00p.m..

Andrea Insley, City Clerk

Al/ht



January 17, 2018

Members of the City Council,

Please consider this letter as a request for special event status for the 3rd Annual Jeep the Mac event, taking place on April 20 and 21.

Similar to last year, the registered Jeeps will stage in the Little Bear East parking lot on the morning of Friday, April 20th. Registration and packet pickup will take place inside Little Bear East all day Friday.

The escorted crossing, with Mackinac Bridge Authority permission, will take place at 3:00 PM, just as it did last year. Registrants will have bridge tokens to pay their way back across the bridge after the organized crossing to take part in a Meet N Greet at Little Bear with live music, appetizers, and beer tent (pending Chamber of Commerce acquisition of temporary liquor license from MLCC). The ends at 7 PM on Friday.

On Saturday, participants are invited to travel to Drummond Island for off-roading activities. The Saturday activities will not take place in St. Ignace.

No street closure is required for this event and insurance rider will be provided when our policy renews in March.

Thank you for your consideration,

Quincy Ranville
Director
St. Ignace Visitors Bureau
906-643-6950 – quincy@stignace.com

RESOLUTION

The following Resolution was offered for adoption by Councilmember _____, supported by Councilmember _____:

WHEREAS, the St. Ignace Events Committee request permission to conduct the Jeeps on the Mac, and

WHEREAS, this event requires the usage of I-75NB and I-75BL and the St. Ignace Little Bear East Arena parking lot, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Events Committee does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of I-75NB, I-75BL and the St. Ignace Little Bear East Arena parking lot for this event on:

April 20, 2018

Roll Call Vote:

Yes: _____

No: _____

Absent: _____

Resolution declared: _____

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, February 5, 2018 at 7:00 p.m.

Andrea Insley, City Clerk

hmt



January 17, 2018

Members of the City Council,

Please consider this letter as a request for special event status for the 22nd Annual Antiques on the Bay Antique Car Show taking place on June 22 and 23.

Similar to last year, participants will be invited to take part in an informal bridge crossing from the Mackinaw City welcome center through downtown St. Ignace. They will be escorted by Mackinaw City police to the bridge and will proceed unescorted from there, as they have in past years.

On Friday evening, participants and locals are invited to partake in a Reception at the St. Ignace Marina with catered appetizers and non-alcoholic beverages.

On Saturday, staff and volunteers will be onsite at the St. Ignace Marina to assist in registration and staging for this small event. An awards ceremony will be held at a as yet undetermined restaurant in St. Ignace Saturday evening.

No street closure is required for this event. Insurance rider will be provided when our policy renews in March.

Thank you for your consideration,

Quincy Ranville
Director
St. Ignace Visitors Bureau
906-643-6950 – quincy@stignace.com



January 17, 2018

Members of the City Council,

Please consider this letter as a request for special event status for the 43rd Annual St. Ignace Car Show taking place June 28-30.

Similar to last year, the events of the weekend will kick off Thursday evening with a downtown cruise. Interested vehicles who are registered for the show will stage in the circular external parking lot at Kewadin Shores Casino. From there, police escort will take them through town, ending at Little Bear East Arena where we will have a DJ, snacks for sale provided by a local non-profit, and awards.

On Friday morning, the annual VIP brunch will take place at an as yet undetermined local restaurant, to which you will all be invited to attend. Friday evening, the Down Memory Lane will take place, which is organized in full by Merv Wyse. And special requirement for the parade will be requested by Merv himself.

Saturday is the day of the show. We will require MDOT approved street closure of State Street from Church St. to Marquette St. from 4 AM to 5 PM. Throughout downtown there will be live music, cars on display, sponsored guests, and more.

This event also includes vending, which will be organized by Janet Peterson and Eileen Evers. As in 2017, we are requesting that all inquiries for food and non-food vendors for Car Show Weekend, June 28-30, 2018, be processed through the vending organizers. Food vendors will be required to comply with health department food service guidelines and City food vending guidelines. All vendors will be issued a Vending ID card that will be required to be displayed throughout Car Show Weekend. All vending inquiries should be directed to Janet Peterson (906-298-0217), Eileen Evers (906-298-0202) or to saintignacevending@gmail.com.

Insurance rider will be provided once our policy renews in March.

Thank you for your consideration.

Quincy Ranville
Director
St. Ignace Visitors Bureau
906-643-6950 – quincy@stignace.com

“Antiques on the Bay” and “St. Ignace Car Show” Resolution

The following resolution was offered for adoption by Councilmember _____, supported by Councilmember _____:

WHEREAS, St. Visitors Bureau requests permission to conduct the “Antiques on the Bay”, and “St. Ignace Car Show” and;

WHEREAS, Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code ,as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City, and;

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, and

THEREFORE BE IT RESOLVED, that the City Council has determined that the St. Ignace Visitors Bureau, has agreed to meet the criteria established in the various sections of Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the use of the various public properties within the City Limits for these events on the days of June 22 and 23, 2018, June 28,29,30, 2018 and further grants St. Ignace Visitors Bureau the authority to control vending approved by the City during the event. The City of St. Ignace does not financially participate in the, “Antiques on the Bay “or “Car Show”, and

FURTHER BE IT RESOLVED that the City does approve street closures, subject to compliance with City and MDOT rules and regulations, and the use of the following areas for the various shows and dates:

- A. Antiques on the Bay – June 22 and 23, 2018, Marina Parking Lot and adjoining properties;
- B. St. Ignace Car Show – June 28,29,30,2018, American Legion Park, parking lot only, and other public properties located between Marquette Street and Church Street on State Street for the Car Show on Saturday, June 30, 2018 between 4:00 a.m. and 5:00 p.m., and State A Street and Church Street, for the parade on Friday, June 29, 2018, from 6:00 p.m. to 10:00 p.m., subject to MDOT approval.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared:

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, February 5, 2018 at 7:00 p.m.

Andrea Insley, City Clerk

hmt

RESOLUTION TO ADOPT ALTERNATIVE DATE FOR MARCH BOARD OF REVIEW

The following Resolution was offered by Councilmember supported by Councilmember

WHEREAS, Public Act 122 of 2008 MCL 211.30(2), which allows Cities and Townships to adopt an alternative date for the March Board of Review.

WHEREAS MCL 211.30(2) allows the governing body of the City or Township to authorize by adoption of an ordinance or resolution for the following alternative meeting date for the purpose of this section:

(a). The alternative meeting dates in March as follows:

- | | |
|--------------------------|------------------------|
| Monday, March 5,2018 | Organizational Meeting |
| Tuesday, March 20,2018 | Appeals of assessments |
| Wednesday, March 21,2018 | Appeals of assessments |

NOW, THEREFORE, BE IT RESOLVED that the St. Ignace City Council approves alternate meeting dates for the March Board of Review.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared _____

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, February 5, 2018, at 7:00p.m.

Andrea Insley, City Clerk/Treasurer

DN/ht

MELANOMA

FOUNDATION | NEW ENGLAND

Melanoma Foundation of New England Price List

Sunscreen Unit

\$70.00

Sunscreen

All Natural SPF 30

\$200.00 per case

(Four 1000 ml bags per case each bag offering 670 applications = 2680 applications per case)

Sport SPF 30

\$150.00 per case

(Four 1000 ml bags per case each bag offering 670 applications = 2680 applications per case)

Pole with Base

\$100.00



Helen Thibault

From: Amanda Garlock <closings@wsabst.com>
Sent: Wednesday, January 31, 2018 1:25 PM
To: sisec@lighthouse.net
Cc: 'Mike Stelmaszek'
Subject: City Approval

To whom it may concern:

I dropped off a request of preliminary approval on 1/31/18 for use of city property for sunscreen dispensers. My letter stated that I have not gotten approval from St. Ignace Kiwanis Club yet. Since the preparation of that letter, I have gotten preliminary approval from the St. Ignace Kiwanis board to fund and approve this project.

Please let me know if you need anything from me or would like me to be present at the February 5th council meeting.

Thank you,

Amanda Garlock
Closing Agent

Whiteside Abstract & Title Co.
Po Box 472, 132 N State Street
St. Ignace, MI 49781
First National Bank Building 2nd Floor
Ph: (906) 643-9292
Fax: (906) 643-9806