

CITY COUNCIL MEETING
St. Ignace, Michigan
Monday February 4, 2019 – 7:00 p.m.
City Council Chambers

******A G E N D A******

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the January 22, 2019 meeting
- VI. Limited Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
 - 1. **PROCLAMATION TO HONOR MARK WILK**
 - 2. **ANNUAL REPORT PLANNING COMMISSION**
 - 3. **INTER-INSTITUTIONAL COOPERATION AGREEMENT**
 - 4. **THE CITY OF ST. IGNACE CITY COUNCIL REMOTE ATTENDANCE POLICY**
 - 5. **TRAINING REQUESTS FOR CITY MANAGER AND POLICE DEPARTMENT**
 - 6. **SPENDING REQUESTS 1) SPLIT COSTS FOR RECREATION PLAN 2) REPLACE DPW TRUCK BED 3) PAY FOR RENTAL SPACE AT LBE FOR COMMUNITY ALLIANCE MEETING 4) SELL MARK WILK SERVICE WEAPON 5) EMERGENCY PURCHASE OF ALUM PUMPS AT WATER PLANT**
 - 7. **POLICE CHIEF POSITION**
- IX. Public Comment
- X. Consideration of Bills

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, January 22, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers St. Louis and Tremble.

Absent: Councilmember Pelter.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Fullerton, to excuse Councilmember Pelter for her absence due to being out of town. Motion carried unanimously.

Staff Present: Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer; Brian Peterson, Chief Water/Wastewater Operator; Alycia McKowen, Library Director.

Consideration of minutes from January 8, 2019 Special Council meeting:

It was moved by Councilmember Fullerton, seconded by Councilmember St. Louis, to approve the minutes of January 8, 2019. Motion carried unanimously.

Consideration of minutes from January 8, 2019 Regular Council meeting:

It was moved by Councilmember Fullerton, seconded by Councilmember St. Louis, to approve the minutes of January 8, 2019. Motion carried unanimously.

Limited Public Comment:

Public comment was received regarding parameters for let-runs in the City water system.

Additions to the Agenda:

Mayor Litzner – Remote meeting attendance.

1. LIBRARY REPORT:

Alycia McKowen presented the annual Library report to Council.

2. 2018 WATER QUALITY REPORT:

City Manager Stelmaszek introduced Brian Peterson, Chief Operator for Water/Wastewater to review the 2018 Water Quality Report with Council, as well as note plans for improvement in the upcoming year.

3. EUP REGIONAL PLANNING & DEVELOPMENT COMMISSION APPOINTMENT:

Mayor Litzner informed Council that the EUP Regional Planning & Development Commission is requesting the City of St. Ignace appoint a representative to sit on the Executive Board for the Planning & Development Commission. It was moved by Mayor Litzner, seconded by Mayor

Pro-Tem Paquin, to appoint Alex Iseri as the City of St. Ignace representative to the Executive Board of the EUP Regional Planning & Development Commission. Motion carried unanimously.

4. TRAINING REQUEST:

City Manager Stelmaszek requested Council approval for Assistant City Clerk, Sherry Cece, to attend the second year of the Michigan Association of Municipal Clerk's Institute in March. It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to approve the request for Sherry Cece to attend the MAMC Institute training. Motion carried unanimously.

5. 2018 WASTEWATER IMPROVEMENT PROJECT (16-0072) RECOMMENDATION:

City Manager Stelmaszek informed Council of the City's status with the South State Wastewater Improvement project, stating even though the government shut down is in effect, Rural Development is requesting the City be prepared to provide all necessary information in a timely manner. City Manager Stelmaszek requested Council approval for the lowest bidder of the project, but recommended no additional funds be allocated to the project contingency at this time.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to accept the bids received for the South State Wastewater Improvement Project and award the project to the lowest bidder, Elmer's Crane & Dozer at \$1,038,504, subject to financing and USDA concurrence. Motion carried unanimously.

6. TELECOMMUNICATION CONTRACTS:

City Manager Stelmaszek introduced Jeff Melloh with Net Express to review the most cost efficient options for the City during negotiations with the current AT&T phone contract.

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to pursue a one-year contract with AT&T until the service with Net Express/PFN can be implemented for the next long-term phone service contract. Motion carried unanimously.

7. LEAVE OF ABSENCE AND TEMPORARY REPLACEMENT REQUEST:

City Manager Stelmaszek announced Josh Soblaskey, Marina Director, has requested a leave of absence without pay from now until April 1, 2019, due to family illness. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to accept the letter of the leave of absence through April 1st without pay and approve to hire Tim Matelski as a temporary replacement during this time. Motion carried unanimously.

8. FINANCIALS:

City Manager Stelmaszek reviewed the December 2018 financials with Council. It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to accept the December 2018 financials. Motion carried unanimously.

Additions to the Agenda:

Mayor Litzner – Remote Attendance at Meetings:

Mayor Litzner inquired about the process to adopting a policy allowing remote attendance to meetings, requesting City Manager Stelmaszek to research.

Public Comment: None.

Consideration of Bills:

It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to approve payment of the bills in the amount of \$11,594.88. Motion carried unanimously.

The following bills were presented to Council for payment:

ACE HARDWARE	418.00
AIRGAS USA LLC	140.65
ARNOLD'S REFRIGERATION	508.59
COMFORT INN	467.25
CULTURE CODE SOFTWARE CONSULTING	300.00
DIGITAL-ALLY	40.00
EJ USA INC	368.36
ETNA SUPPLY COMPANY	195.60
FREIGHTLINER OF GRAND RAPIDS	203.74
GALLS, AN ARAMARK CO	31.05
GEORGES AUTO PARTS	12.00
GREAT LAKES COCA-COLA	238.70
KIMBALL-MIDWEST	222.17
KRISTY CURRIE	1,440.00
LYNN AUTO PARTS	1,459.44
MACKINAC PLUMBING AND HEATING CO.	41.68
MAMC	600.00
MY-LOR INC	25.57
NATIONAL OFFICE PRODUCTS	73.55
NATIONAL SAFETY COMPLIANCE INC	113.60
NORTHBOUND OUTFITTERS	1,474.00
OFFICE DEPOT	71.98
PITNEY BOWES INC.	113.04
POMASL FIRE EQUIPMENT	919.84
SAMATHA RADECKI	1,152.00
SPARTAN STORES	13.56
ST. IGNACE AUTOMOTIVE	165.16
ST. IGNACE TRUE VALUE	485.35
STEPHANIE VAUGHN	300.00
Grand Total:	\$11,594.88

There being no further business, the meeting adjourned at 7:25 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

CITY COUNCIL MEETING
City Council Chambers
Monday February 4th, 2019
*****MANAGERS REPORT*****

PROCLAMATION TO HONOR MARK WILK

To be read by Mayor Litzner.

ANNUAL PLANNING COMMISSION REPORT

Submitted by Chairperson Dr. Betsy Darrell-Hart. She is here today if you have any questions.

INTER-INSTITUTIONAL COOPERATION AGREEMENT

This is to inform you of this letter of intent to support an Intercontinental Indigenous art initiative again this year in St. Ignace. There may be a resolution to come at a later time.

CITY OF ST. IGNACE CITY COUNCIL REMOTE ATTENDANCE POLICY

Presented as requested for Council approval. The major components of this policy is that participation using remote attendance must be requested and approved in advance and requires a quorum to be physically presiding at the meeting having the remote attendance.

TRAINING REQUESTS

Request for City Manager to attend a MMRMA sponsored workshop. Training topics from a risk management perspective are: Governmental Immunity, Human Resource law, FOIA, Community Special Events, An Annual Legal Update, and a presentation about "Adjusting to Change." These are all issues facing our City. The Training is on March 7th and 8th in Lansing with no Council meeting the following Monday. I am requesting your approval to attend.

Second request is for Al Mitchell and Kelly Simons to attend a workshop for Child Restraint and Car Seat Safety in East Lansing in March. It requires a one night stay. It is a budgeted training event.

SPENDING REQUESTS AND A SPENDING REPORT

1) This request is to split the cost, not paid for by the DDA, of the newly adopted recreation plan between the Recreation and Marina departments. The invoice is for \$1,750. Both Departments are eligible to submit for grants listed in the Capital Improvement Plan (CIP) component of the new Recreation Plan.

2) The DPW is requesting to replace a rusted out truck bed with a new flat bed. (in budget under the Equipment fund #641 in capital outlay in dept.#541). There are three bids in your packet. The lowest is from "Truck and Trailer Specialties" for \$2,089. This is a good use of these funds.

3) Request to pay up to \$200 from Community Development (dept. #704, Sundry) for cost to have a Community Alliance organizational meeting at LBE.

4) Request to sell Mark Wilk his service weapon (40 cal. Sigsauer) at a price of \$50.

5) This is to notify Council of an emergency purchase (refer to att. letter from Bill Fraser, with quotes). One of the two needed alum pumps at the water plant broke down and could not be fixed. Two are needed at all times. There is money in the budget for this kind of expense (RR & I Funds) and because of the urgency of the situation, the decision was made to get the bids and make the needed purchase. The low bid was \$2,015.99.

POLICE CHIEF POSITION

It is before the Council to deliberate and decide from the second interviews, a candidate to receive a conditional employment offer, contingent on the successful completion of a thorough back ground investigation and ratified contractual agreement.

Other Matters

Kyle Mulka has recently signed up for a Zoning Administration online course (about 20 hours needed to complete) that is the prerequisite for a Zoning Administrative Certification program offered through Michigan State University (MSU). It is the only program like this in the State. In the absence of any State Licensing and Certification for this position, this is what can be done to train and prepare for it. The program is currently full and Kyle is on the list to get in and will soon be completing the prerequisite. Kyle is also attending a Board of Review training event in Rudyard on February 7th titled: "19 Things Assessors Need to Know for 2019).

Capital Improvement Project (CIP) 5 year objectives requests have been received from all the departments (some through provisions of the new Recreation Plan). They have been given to the Planning Commission to be used in their efforts toward the City's Redevelopment Ready Certification status. I am also working with Department Heads to bring some of these ideas forward at the next work session.

There will be a Retirement Celebration for Mark Wilk in Council Chambers from 3:00pm to 5:00pm on Friday February 8th. Everyone is Welcome. His last day will be the following Thursday.

There is a Blight report attached. Current efforts will be continued by me and the new Police Chief. Kyle is now a part of all meetings and initiatives as we move forward and will be fully active in his code enforcement capacity by the end of March. Starting in April he will be responsible for all the provisions of his current Job description.

In the Recreation Department, Teryn will soon be posting and sending out seasonal worker applications. Kevin at LBE has filled a part time vacancy with a new employee, Michelle Woodford.

PROCLAMATION

WHEREAS, Mark Wilk, has worked for the City of St. Ignace for 31 years, 5 months and served as the Chief of Police for the City of St. Ignace for 9 of those years; and

WHEREAS, Chief Wilk, began his career with the City of St. Ignace as an Auxiliary Police Officer from 1983-1986, and on September 14, 1987, the City of St. Ignace sent Mr. Wilk to the police academy to fill a Patrolman position, where he graduated in December of 1987; and

WHEREAS, Mr. Wilk, continued his career with the department, when on February 18, 1998, he was promoted to Sergeant and finally on February 1, 2010, he was promoted to Chief of Police; and

WHEREAS, during Chief Wilk's tenure, he wrote many grants, including, but not limited to, the Byrne Jag Grant, Enbridge grants, Sault Ste. Marie Tribe of Chippewa Indian 2% grants; numerous technology and security update grants, and with the grants he has written and received, Chief Wilk helped purchased new vehicles for the Police Department, spearheaded a massive technology upgrade for the Police Department, as well as, installed security cameras in City Hall, Little Bear East and the Library, and

WHEREAS, Chief Wilk's community involvement also includes, EMS (1984), Medical Examiner Investigator (2000), assisted the EMS and Fire Department on calls, and collaborated with community leaders for community events, parades and other traffic control issues, races (both bike and foot), and

WHEREAS, Chief Wilk is also active as the Secretary/Treasurer of the Northern Michigan Chiefs of Police Association, Salvage Vehicle Inspector for Mackinac County, U.P. Representative for the Michigan Chiefs of Police Association, Coordinator for the Mackinac County Child Death Review Team and is a representative on the State of Michigan Child Death Review Team, Law Enforcement coordinator for multiple community events, and

THEREFORE, BE IT PROCLAIMED, that the City of St. Ignace, its employees and Council are very proud of Chief Mark Wilk for the recognition he has received from numerous community entities; including Nostalgia Productions, the Tractor Show, Truck Show, EMS and his work on the Child Death Review team to name a few.

NOW THEREFORE BE IT PROCLAIMED, that Mark Wilk, Chief of Police for the City of St. Ignace, be honored on this 4th Day of February 2019, for his dedicated service to the City of St. Ignace and his commitment to public safety.

CITY OF ST. IGNACE

By: _____
Connie Litzner, Mayor

Dated: _____

1. Introduction: The general purpose of the St. Ignace Planning Commission is to guide and promote the efficient, coordinated development of the city in a manner which will best promote the health, safety, and general welfare of its people; preserve and protect the city and its natural resources; and to address the goals and recommendations of the Master Plan. Our mandated duties include

- a. To draft, conduct hearings, and recommend a Zoning Ordinance, and subsequent amendments thereto, to the City Council.
- b. To assist the City council by updating the Master Plan
- c. Prepare an annual report to the City Council
- d. Review and take action, or recommend appropriate actions to City Council on site plan, special land use, and planned unit development requests
- e. Attend training sessions, conferences, or meetings as needed to properly fulfill the duties of commissioner, and for which appropriations of funds have been approved by the City Council, as needed.
- f. Perform other duties and responsibilities as may be requested by the City council.
- g. conduct such site visits as deemed necessary to evaluate the application and supporting material. (Site visits shall be conducted individually unless otherwise scheduled by the commission, obeying all requirements of the Open Meetings Act.)

2. Purpose of this report

- This yearly report is mandated by the Michigan Planning Enabling Act: “A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.”
- We hope that it increases information-sharing between staff, boards, commission and the governing body
- Allows for anticipation of upcoming issues and priorities, in order to prepare and budget, if necessary
- The chair takes this opportunity to thank commissioners for their dedication and time commitment to complete the update on the City’s Master Plan

3. Membership (year term ends)

Chair Betsy Dayrell-Hart (2020), Vice Chair Rick Perry (2021), Council Representative Mayor Connie Litzner(2020), Secretary Alex Iseri (2021),

Commissioners Diggy Clement (2020), Nick Adams (2021), John Kling (2022). Retired in 2018: Mike Lilliquist. Planning Commission members may be re-appointed by recommendation the Mayor and consent of City Council

4. Meetings *(MPEA requires four meetings annually)*

The City of St. Ignace Planning Commission met 12 times. This meets the requirements of the MPEA.

5. Master plan review

- The work done for the major update of the City's Master Plan (MP) has been completed by the Planning Commission and the updated plan is being assembled by Eastern UP Planning, for initial presentation (followed by a 60 day review period). We hope to present the draft plan to Council February 2019

- The updated MP will include an action plan table to provide a format to keep us on target to implement the City's priorities

The Planning Commission has begun work on a Capital Improvements Project document as of January 2019.

6. Zoning ordinance amendments

- The Planning Commission will conduct a review of the zoning ordinance and recommend updates as per the updated MP
- There were no rezoning requests 2018
- Zoning ordinance updates to study and recommend in the upcoming year, following public outreach sessions with stake holders, include changes to setbacks in residential neighborhoods, updates in special land uses that could be allowed on property zoned residential and commercial, and discussion and study of a form-based code for the City

7. Development reviews *None this year*

Project type	Location	Description	Status	Recommendation to legislative body	Date of action
Site Plan Review					

8. Variances *None requested this year*

Variance type	Location	Description	Status	Recommendation to legislative body	Date of action

9. Actions by legislative body This year, the Recreation Pathway Envisioning Plan for the recreation pathway on the Railroad Grade was approved by Council, and the Railroad Grade will be renamed the Iron Belle Corridor. The St. Ignace DDA also approved this plan.

Redevelopment Ready Community Progress Report: resolution by Council to accept and implement findings in the report and to continue with the RRC process (June, 2018)

10. Zoning map Council made the following changes to the zoning map:

Four Property splits: parcel 052-018-011-00, The parcel was split so one home could be sold separately the other. 2 new parcels were created (052-018-011-10 & 052-018-011-020). The Second split was on South state Street involving parcel 052-007-006-00 . Half of the vacant land along the waterfront was sold. Parcel 052-007-006-10 was created in this split. Property split for parcels 052-360-002 and 003 divided the property to add 13 feet to one property and subtract it from the adjacent property, by agreement of both property owners, October 1 2018. Property split parcels 052-240-012-00 and 014-00, property split for purpose of sale, August 6, 2018. There was also **one street abandonment**, a portion of Grondin St, (20 ft wide alley, east of Lot 5 West of Lots 2,3,and 4 of Block 2 of Hombach's and Edison Moore and Co.s plat). Vacate, discontinue, or abolish the property subject to a reservation of City sewer and utilities. Details of property splits and street changes are available at the office of the City Assessor.

11. Trainings attended

Topic /description	Date
Sharing Economy: Tourism and the sharing Economy, Michigan Association of Planning (MAP) 1 hr Perry, Litzner, Dayrell-Hart	1/201
Transportation Bonanza MAP 6 Hr Dayrell-Hart	2/201
Planning and Zoning Essentials, review MAP 3 hr Perry, Dayrell-Hart	3/201
Integrating Design and community Continuing Education Center (CEC) 1 hr Perry	3/201
Community Development Tools and Pro-forma training Michigan Economic Development Corporation (MEDC) 4 hr Litzner,	4/201
Style Meets Function and Affordability: Design Strategies for Multifamily Housing Projects CEC 1 hr Perry	4/201
Conducting Land Division MAP 4 hr Dayrell-Hart	9/201
Connecting Entrepreneurial Communities MEDC 10 hr Iseri, Dayrell-Hart	10/18
Place making and Public Engagement 5 hr MAP Dayrell=Hart	11/18
Capital Improvements Procedure training MAP 4 hr Litzner, Iseri, Dayrell-Hart	11/18

Potential training topics in the upcoming year

Topic /description
Zoning topics including form - based code, accessory dwellings on residential
Green infrastructure especially where it applies to abatement of surface water run-off,
pros and cons of business licensing
Site Plan Review training

12. Joint meetings Council, Planning Commission, ZBA, DDA yearly meeting to discuss goals, objectives, implementation strategies, RRC topics
13. The Planning Commission wrote and adopted formal By-Laws in 2018; this is a requirement of the Michigan Planning Enabling Act . A copy is attached.



FRAMEWORK AGREEMENT OF INTER INSTITUTIONAL COOPERATION AND LETTER OF INTENT

St. Ignace, Michigan, November 16 - 2018

The Michilackinac Historical Society, The Rendezvous at the Straits Powwow, The Visitors Bureau of St. Ignace and the based in Ecuador, Indigenous School of the Arts, Community of Learning and Foundation, agrees to sign this framework agreement of inter-institutional cooperation and letter of intent, having the following background:

As a result of several months of joint work between our organizations, during the last week of August and the first of September of this year, we executed a coordinated initiative in the field of Arts and Culture, which made it possible for an international exhibition, called THE TRAVELING GALLERY OF THE INTERCONTINENTAL BIENNIAL OF INDIGENOUS ARTS to be presented at the new locale of the Michilimackinac Historical Society in the city of St. Ignace. The display was open from August 30 to September 3 - 2018, and included by 57 pieces of art work by 31 artists from 13 countries.

The aesthetic quality of the exhibit and its rich diversity was complemented by the presence of a group of local and foreign indigenous artists, who shared an Artistic Residency. To this, the technical and logistical support of the local institutions and organizations was added, allowing us not only to fulfill the proposed objectives, but to exceed them, responding in a practical way to the demands of the community, that has expressed their need that initiatives like this be sustained over time and enrich the Public Culture Policy that characterizes St. Ignace.

For local artists the effects were equally positive, since an international initiative of great impact was opened for them, in which they could share their works and interact with artists from other latitudes. In fact, and considering its quality, the works of 4 of them were integrated into the exhibition and was exhibited in the 7th edition of the Biennial of the Indigenous Art, held during the month of October in Lima, Peru.

For local institutions the experience was also positive, as it results in the opening of a permanent gallery dedicated to indigenous artists and the participation of the Michilimackinac Historical Society and its Fort de Buade Museum, in the VII Intercontinental Biennial of Indigenous Art, Lima, Peru, October 12 to 24 / 2018, with the display: "The Mckenney Portrait Gallery of American Indians".





Taking into account this background, the organizations present here agree to work together in the next 3 years, to promote the following actions:

1. - Keep open the Art Gallery that we inaugurated with the first activity, antecedent to this agreement.

For this purpose, the Foundation Indigenous School of the Arts agrees to leave for a period of 2 years in this gallery a total of 64 works of art, corresponding to 36 artists, from 10 countries. The exact amount of artwork in deposit in St. Ignace, will be confirmed by the end of December 2018, when the new arrivals are dropped by UPS at St. Ignace Visitors Bure. This account will be done by Quincy Ranville and Mary Beth Powers.

This exhibition will maintain its identity as The Traveling Gallery of the Intercontinental Biennial of Indigenous Art, and will be reinforced with the presence of works from the Michilimackinac Historical Society. Additionally, and starting in December 2018,, the Fundación Indigenous School of the Arts will send new works, destined to rejuvenate the exhibition and accumulate, for subsequent exhibitions in 2019 & 2020. Attached list of works to be shipped in few days.

2. - Work together to make possible that during the month of August 2019, THE TRAVELING GALLERY OF THE INTERCONTINENTAL BIENNIAL OF INDIGENOUS ART returns to St. Ignace with a new exhibit, complemented by a series of academic and artistic activities that includes:

- A magisterial conference on Indigenous Art and its relationship with the Contemporary or Modern Art.
- A Children's Workshop, which includes the themes: Construction of Masks and Costumes, Drawing and Painting, Music and Dance, including the participation of local schools.
- An indigenous film and video festival, in which selected works that were screened at the 7th intercontinental biennial of indigenous art. October 2018. This festival can be held outdoors at night or in a closed room.
- An Artistic Residence with local artists. In this residence 10 artists from various countries will participate as guests.

Among its activities will be the realization of at least 3 wall paintings of various sizes, dedicated to the city of St. Ignace. The themes of the paintings will be defined 4 months in advance. The host organizations will determine the spaces to be used and provide the materials. Once the spaces have been defined, images and dimensions are sent to the artists, so that they present





their proposals for the murals. We will choose the best - via - contest, and the winners of the ones who apply will be chosen by a committee, made up of delegates from the institutions that sign this agreement.

Dates of completion of these activities: THE TRAVELING GALLERY BACK IN ST. IGNACE. From August 16 to September 3.

Important to notice in this point:

The Foundation and Community of Learning Indigenous School of the Arts guarantees the existence of sufficient works to cover the proposed activities.

3. - The signatory parties commit themselves to work together so that from August 21 to September 2 - 2020, St. Ignace will be the host city of the VIII (eighth) EDITION of the Intercontinental Biennial of Indigenous Art, considering its general structure, based on the components: a) The Art exhibitions; b) the professional training workshops; c) the public concerts of the performing arts (theater. Dance, Music); d) Academic Conferences and e) Children's Workshops.

Details of the assembly of this VII biennial will be work simultaneously, in the process of production of the SUMMER 2019 agenda.

Final dispositions:

- The authorities that sign this inter-institutional cooperation framework agreement, of an international nature, express that they act within their competences and that they are driven by a clear spirit of service to the community, seeking their aggrandizement and the enhancement of the Arts as a tool valid to social progress.
- The parties hereby signing are free to leave this alliance at any time, as long as there is serious cause to do so.
- This agreement is of an open nature and in the future it may incorporate new parts, which add ideas and resources towards a successful execution.

For record of all of which they sign

Connie Litzner,
Mayor of St. Ignace, Michigan.





Jorge Iván Cevallos. Crazy Horse
Executive Director
THE INDIGENOUS SCHOOL OF THE ARTS.
Community of Learning and Foundation.

Quincy Ranville.
Executive Director
St. Ignace Visitors Bureau

Mary Beth Powers
Executive Director of the Michilimackinac Historical Society.

Darryl Brown. Barquing Dog
Director
Rendezvous at the Straits Powwow

Mailing notifications for that initiative will be send in USA to:
Quincy Ranville
Executive Director
St. Ignace Visitors Bureau

6 Spring Street Suite 100
St. Ignace, MI 49781
Phone: 906-643-6950
quincy@stignace.com





www.stignace.com

Mailing notifications for that initiative will be send in Ecuador to:
Jorge Ivan Cevallos
Executive Director
The Indigenous School of the Arts Community of Learning and Foundation

Inglaterra E3-58 y Eloy Alfaro
Edificio Novoa. Piso 2. Ofc. 202
Quito. Ecuador.



The St. Ignace City Council Remote Attendance Policy

- A. **Policy Statement.** It is the policy of the St. Ignace City Council that a member of the St. Ignace City Council, which is subject to the provisions of the Open Meetings Act may attend and participate in any open or closed meeting of the St. Ignace City Council from a remote location via telephone, video or internet connection, provided that such attendance and participation is in compliance with this policy and any other applicable laws.
- B. **Prerequisites.** A member of the St. Ignace City Council shall be provided the opportunity to attend an open and closed meeting or only one such meetings from a remote location if the member meets that following conditions and a majority of a quorum of the Council votes to approve the remote attendance;
1. The member must notify the recording secretary or clerk of the council at least twenty-four (24) hours before the meeting unless advance notice is impractical;
 2. The member must meet one of three reasons described herein why he or she is unable to physically attend the meeting, including either:
 - (1) that the member cannot attend because of a personal illness or disability;
 - (2) the member cannot attend because of employment purposes or the business of the St. Ignace City Council, or out of town;
 - (3) the member cannot attend because of a family or other emergency; and
 3. A quorum of the St. Ignace City Council must be physically present.
- C. **Voting Procedure.** After roll call, a vote of the Council shall be taken, considering the prerequisites set forth in paragraph (B), on whether to allow an off-site councilmember to participate remotely. All of the members physically present are permitted to vote on whether remote participation will be allowed. A vote may be taken to permit remote participation for a stated series of meetings if the same reason applies in each case. Otherwise a vote must be taken to allow each remote participation.
- D. **Quorum and Vote Required.** A quorum must be established by members physically present at any meeting before it can be considered whether to allow a member to participate in the meeting remotely. A vote of a majority of a quorum shall be necessary to decide the issue. For the meeting to continue there shall always need to be a quorum physically present.
- E. **Minutes.** The member participating remotely shall be considered an off-site participant and counted as present by means of video or audio conference, for that meeting of the members is allowed to participate. The meeting minutes of the St. Ignace City Council shall also reflect and state specifically whether each member is physically present, present by video, or present by audio means.

Adopted:

AGENDA RISK MANAGEMENT WORKSHOP

day 1 wednesday, march 6, 2019

2:00–3:30 pm Membership Committee Meeting — BALLROOM A

4:00–5:30 pm Investment Committee — BALLROOM B

7:00–9:00 pm Networking Social — DURANT ROOM

day 2 thursday, march 7, 2019

8:00–9:30 am Board of Directors Meeting — BALLROOM D
Includes breakfast, served at 7:30 am

3:15–4:15 pm **general session**

Annual Legal Update — BALLROOM AB

Panel discussion of legal trends and case studies moderated by Starr M. Khacald, Esq., Legal Services Manager, MMRMA. Panel members to include Margaret DeBor — Rosati, Schultz, Joppich and Arntsbuechler; Jeff Clark — Cummings McCleary, Davis and Acho, P.L.C.; James Melton — Melton Piles, P.C. and Judge Daniel P. Ryan (Retired) JD, PhD, MI-JADR.

8:30–9:30 am Breakfast and Information Exchange — BALLROOM AB

9:30–10:30 am **opening session**
Governmental Immunity — BALLROOM AB
Attorneys Tim Ferrand and Doug Curlew, Cummings, McCleary, Davis and Acho, P.L.C.

4:15–5:00 pm Networking Reception — BALLROOM C

10:45–11:45 am **training** (Concurrent Breakout Sessions)

5:00–6:00 pm **special guest**

"Adjust to Change, Change Your Life" — Judson Lalply, YouTube Sensation on the Evolution of Dance — BALLROOM AB

— track 1 — HUMAN RESOURCES — BALLROOM C
Recreational Marijuana — What it Means for Public Employers
Laura Brown, Attorney, Rosati, Schultz, Joppich and Arntsbuechler

— track 2 — RISK MANAGEMENT — BALLROOM E
RAP Grants — New Criteria, A Case Study, and Best Practices
Cara Koval, ARM, CPCU, Manager of Risk Management Services, MMRMA

— track 3 — LEADERSHIP — BALLROOM F
Good Ethics is Good Risk Management
Peter Letzmarn, Attorney, Mediator, Educator, Consultant

11:45–12:30 pm Luncheon Buffet — BALLROOM AB

6:00–7:00 pm Networking — BALLROOM C

12:30–1:45 pm **general session**
Freedom of Information Act (FOIA) — BALLROOM AB
Carlito Young, Attorney, Rosati, Schultz, Joppich and Arntsbuechler

2:00–3:00 pm **training** (Concurrent Breakout Sessions)

— track 1 — CLAIMS — BALLROOM C
PTSD and Public Employee Mental Health
Greg Young, Chaplain, FBI & Gormanstown Police Department, Post Traumatic Growth Consultant

— track 2 — RISK MANAGEMENT — BALLROOM E
Special Events
Terry VanDoren, CPSI, CYSA, Risk Control Consultant, MMRMA and Craig Manser, IDEX Insurance Agency

— track 3 — LEADERSHIP — BALLROOM F
Succession Planning/Transitioning
Donna Oser, Director, Leadership and Executive Search Services, Michigan Association of School Boards and Peter Spadafora, At Large Council Member, City of Lansing, Associate Executive Director for Advocacy and Communications, Michigan Association of Superintendents and Administrators.

resource exhibit

An MMRMA display will be set up in the meeting area throughout the day on Thursday. Please stop by to pick up fun giveaways and informative resources.

meet the staff

MMRMA staff will be available at events throughout this year's Risk Management Workshop to network with members, answer questions, and provide assistance.

We look forward to saying hello!

CEUs

The event mobile app will allow attendees to self-track CEUs, if allowed by your certifying agent.

If you have a certification that requires pre-approval for credit, please contact MMRMA Event Planner, Denise McGinn at denise@associationguidance.com and she will investigate to see if the Risk Management Workshop will qualify.

day 3 friday, march 8, 2019

7:30–8:30 am Breakfast and Information Exchange — BALLROOM AB

8:30 am State Pool Committee Meeting — BALLROOM C

2019 Child Passenger Safety CEU Training-THURSDAY ONLY

In Progress

Conference

ID 1081964

The Michigan Office of Highway Safety Planning (OHSP) is pleased to offer a Child Passenger Safety (CPS) CEU Training Workshop.

The workshop will be held on Thursday, March 21, 2019, from 8 a.m. to 5 p.m. at the Kellogg Hotel and Conference Center in East Lansing. Lunch and a continental breakfast will be provided by OHSP. Please use course number 1081964 to register.

Registration will begin at 8 a.m., with the workshop beginning at 8:30 a.m. Both will be in the Big 10 C Room.

Successful completion of this workshop will provide six CEU credits to satisfy the CEU portion of the CPS Instructor/Technician recertification requirements. Attendance and participation are required for the full training day in order to earn the CEU credits. No sign offs will be offered.

If you would like to participate in the CPS Training Workshop, please register **no later than Friday, March 1, 2019**. Seating is limited and will be on a first-come, first-served basis.

If you have any questions regarding the training workshop, please contact Alicia Sledge at (517) 284-3140 or via e-mail at sledgea@michigan.gov (<mailto:sledgea@michigan.gov>).

[▲ Show Less \(\)](#)

Your schedule

CPS CEU TRAINING - THURSDAY AM

8:00 AM - 11:59 AM



INVOICE

EUP Regional Planning & Development Commission

Building bridges between communities and opportunity.

INVOICE #2019-002
DATE: JANUARY 14, 2019

1118 E. Easterday Ave.
Sault Ste. Marie, MI 49783
Phone (906) 635-1581 Fax (906) 635-9582
www.eup-planning.org

TO CITY OF ST. IGNACE
RECREATION DEPARTMENT
396 N. STATE STREET
ST. IGNACE, MI 49781

SHIP
TO

CONTACT	JOB	JOB DATES			PAYMENT TERMS	DUE DATE
Jeff S. Hagan	City of St. Ignace Recreation Planning				Due on receipt	

DATE	DESCRIPTION	COST
June 1, 2018	Nov., 2017 - May, 2018 - Recreation Planning Services - Final** **Second Request: Our records indicate this invoice first mailed out June 7, 2018 has never been paid. Please remit payment upon receipt or call Ellen Benoit at (906) 635-1581. Thank you.	1,750.00
TOTAL		1,750.00

Make all checks payable to EUP Regional Planning & Development Commission
THANK YOU FOR YOUR BUSINESS!



QUOTATION

TRUCK & TRAILER SPECIALTIES OF BOYNE FALLS, INC.

P.O. Box 473 – 00399 US 131 – Boyne Falls, MI 49713

Phone: 231-549-3500 – Fax: 231-549-3555

Date: January 17, 2019

Quote #: 011719JB

Name: City of Saint Ignace

Attention: Cliff

Address: 396 N. State St., Saint Ignace, MI 49781

Phone: 906-643-8545

Fax: 906-643-9393

Email: sidpw@lighthouse.net

Prices quoted are FOB: Boyne Falls

Delivery: Approximately 5 to 6 weeks lead time. For best FRT rate we would have to coordinate with other loads.

We are pleased to quote you prices and terms in accordance with specifications described below. Prices are in effect for 30 days only. Federal excise tax and sales tax not included, but will be added if applicable.

PARKHURST RANCHER SPECIAL FLATBED, and BULKHEAD to fit 2008 Ford F250 Short Box Removal, 42" CA Single Rear Tires, would include the following:

- 84" Long X 84" wide.
- 1/8" treadplate floor.
- 7" vertical face side rail.
- 2" X 4" stake pockets and tie rails on sides, *see option for rear pockets and tie rail.
- 3" 4.1# structural channel crossmembers.
- 6" 8.2# structural channel longsills.
- 14GA smooth steel panel with 3" X 2" 11GA rectangular tubing frame, louvered window, bulkhead.
- 3/16" formed steel rear apron, 10 5/8" tall.
- 2" receiver tube with safety chain loop.
- 2 – Oval 60 series led stop-tail-turn and 1 – back-up, per side.
- 7 led marker lights installed in flatbed.
- Primed and painted industrial black.

Price for above Not Installed: \$2,089.00

Estimated Freight to be Added: \$350.00

Accepted by: _____

Date: _____

Bid submitted by: Butch

For Truck and Trailer Specialties of Boyne Falls, Inc.

Rancher Special Platform Truck Bodies



(/media/k2/items/cache/ada9a09acea936d776a6f55c82778c43_XL.jpg)

If you're looking for a strong built, economical flatbed that will work as long and hard as you do, the Parkhurst Rancher Special has you covered. The Rancher Special will get the job done on the ranch, farm, and construction site or anywhere a heavy duty flatbed is required.

The generous list of standard features includes a contoured headache rack, recessed gooseneck hitch, receiver hitch, LED tail light kit and high strength structural channel framework.

Since 1946, Parkhurst has been designing and manufacturing the best truck equipment in the world. Parkhurst products offer dependability and quality at a fair price.

Additional Info

Product Specifications: [Rancher Special Literature & Specs](#)
(/download/Rancher_Special_2017.pdf)

Read **4507** times

Scientific Brake & Equipment Company

314 W. Genesee Ave
Saginaw, MI 48602 - Phone: (989) 755-4411
(800) 292-0235 - FAX: (989) 755-4469



1455 Dickerson Rd
Gaylord, MI 49735 - Phone: (989) 732-7507
(800) 292-3081 - FAX: (989) 732-6124

910 Brandon Way
Mt. Pleasant, MI 48858 - Phone: (989) 817-4200
(855) 817-4200 - FAX: (989) 220-4338

The Vehicle of Your Success

www.scientificbrake.com

Customer Clifford Belonga
City of St Ignace
Address 397 Graham
St Ignace, MI 49781
E mail sidpw@lighthouse.net
Customer Phone (906) 298-0540

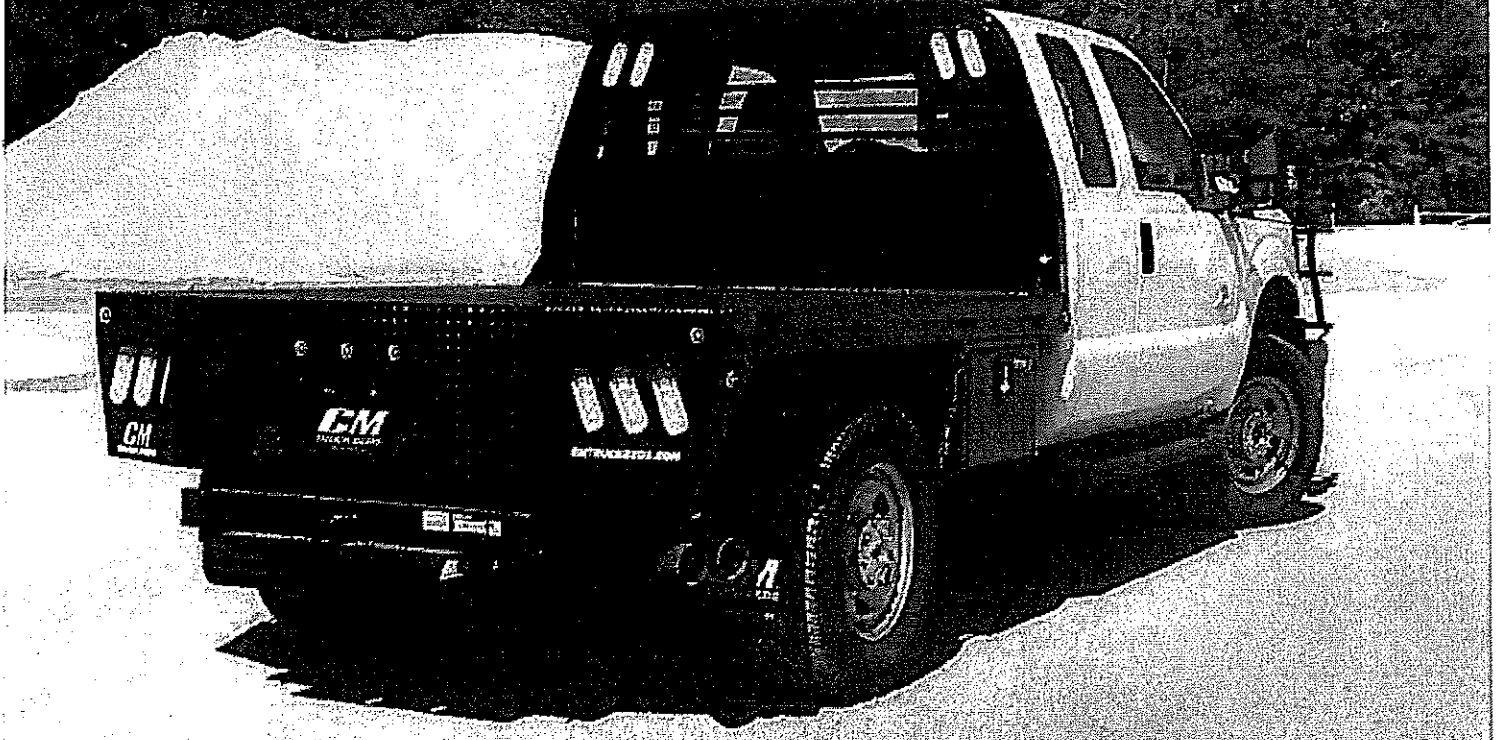
Date _____
Terms _____
Cash With Order _____
Delivery _____
Salesman _____

Sales Order # _____
Quotation # TD011419
January 14, 2019
Net 10 days w/ PO
To be determined
Randy

Quantity	Specifications	Amount	
1	<p>CM Brand Model 1510348 Flatbed / Tow body 84" long, 84" wide. For single rear wheel Ford truck with 42" cab to axle dimension. E coat Black finish. Blukhead. LED stop turn taillights. 30000 lb capacity gooseneck hitch in deck and class 5 2" square tube hitch at rear.</p> <p>Details on following page.</p> <p>Not installed, FOB Gaylord, MI.....</p> <p>Quotation prepared by Tim Deneen.</p> <p><i>641582-977 Capital Outlay</i> <i>Flat Bed for Water 2</i></p>	\$2,725.00	
Year/Make	2008 Ford	Total Net	\$2,725.00
Model	F 250 6.5' Box	Sales Tax	Exempt
Notes		Total	\$2,725.00
Trans.			
W.B./C.A.	42" CA		
VIN			

Purchased by _____

RD MODEL STANDARD FEATURES



FEATURES AND OPTIONS

LENGTHS	B4", B'6", B'4", 11'4"	FUEL FILL	Angled
HEADACHE RACK	Steel Tube	12V TRAILER PLUG	Round 7 Pin in GM Box, Round 7 Pin/4 Way Flat on Rear
HEADACHE RACK LIGHTING	Clear LED Oval	REAR LIGHTING	Clear LED Oval
DECK	1/8" Treadplate	LIGHT BOX (REAR SKIRT)	Steel
FRAME RAILS	4" Structural Channel Steel	MARKER LIGHTING	Bullet DOT Approved LED
CROSSMEMBERS	3" Roll formed 3/16" Channel Crossmembers	TOOLBOX	Optional Underbody
REAR SKIRT	Solid One Piece with Tapered Corners	TOOLBOX HANDLE	N/A
GN HITCH	30K B&W Hitch with Welded Ball	FENDERS	N/A
BP HITCH	18,500 lb. B&W Hitch with Receiver Tube	SIDESTEPS	N/A
SIDE RAILS	3/8" x 2" Side Rails with Stake Pockets	TIE DOWNS	N/A

NOTABLE RD OPTIONS INCLUDE

- 3/16" Heavy-Duty Deck
- 30K B&W Hitch with Turnover Ball (required for 5th Wheel capability)
- Cargo Light
- Drop-In or Fold-Down Side Rails
- Gooseneck Trough
- Wood, Rubber or Blackwood Flooring
- Underbody Toolbox

Ted Festerling LLC

7898 Crump Rd
Alanson, MI 49706
(231)881-1339
(231)348-8464 FAX

Estimate

Date	Estimate #
1/18/2019	1220

Name / Address
CITY OF ST. IGNACE 396 N. STATE ST. ST.IGNACE, MI 49781

Ship To
CITY OF ST. IGNACE 396 N. STATE ST. ST.IGNACE, MI 49781

				Project
Item	Description	Qty	Rate	Total
CM-RD	CM FLAT BED, MODEL RD, TO FIT 2008 FORD F-250 EXTENDED CAB SHORT BED W/ CAB TO AXLE OF 42". UNIT WILL HAVE ALL STANDARD FEATURES PER LITERATURE. DELIVERED TO ST. IGANCE	1	3,162.00	3,162.00
			Subtotal	\$3,162.00
			Sales Tax (0.0%)	\$0.00
			Total	\$3,162.00

E-mail
tedfesterling@yahoo.com

F150[®]

TRUCK BEDS

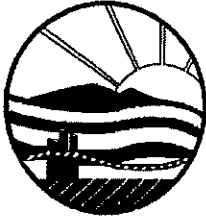
BUILT TO WORK. BUILT TO LAST.



580-564-7537 | www.fordtruckbeds.com

8/9/16

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 01/31/2019	ACTIVITY FOR MONTH 01/31/19	AVAILABLE BALANCE	% BDGT USED	2018 AMENDED BUDGET	END BALANCE 12/31/2018
Fund 641 - EQUIPMENT FUND								
Total Dept 581 - GARAGE MAINT		45,070.00	3,780.91	3,780.91	41,289.09	8.39	36,270.00	30,493.75
Dept 582 - EQUIPMENT MAINT								
641-582-706.000	WAGES	44,000.00	1,034.03	1,034.03	42,965.97	2.35	50,000.00	50,110.66
641-582-707.000	WAGES, TEMPORARY	5,500.00	252.46	252.46	5,247.54	4.59	4,500.00	4,686.25
641-582-715.000	SOCIAL SECURITY	4,170.00	97.68	97.68	4,072.32	2.34	4,170.00	4,166.02
641-582-716.000	HEALTH FRINGES	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	4,423.54
641-582-717.000	LIFE INS	230.00	0.00	0.00	230.00	0.00	230.00	232.57
641-582-718.000	RETIREMENT	16,000.00	523.30	523.30	15,476.70	3.27	20,000.00	20,556.78
641-582-719.000	MERS 457	100.00	10.50	10.50	89.50	10.50	100.00	89.70
641-582-721.000	MESC	1,100.00	63.44	63.44	1,036.56	5.77	800.00	843.67
641-582-725.000	WORKMAN'S COMP	3,300.00	76.49	76.49	3,223.51	2.32	3,300.00	1,988.71
641-582-750.000	OPERATING SUPPLIES	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	7,744.37
641-582-759.000	GAS & OIL	32,000.00	0.00	0.00	32,000.00	0.00	30,000.00	32,648.04
641-582-778.000	EQUIP MAINT SUPP	27,000.00	0.00	0.00	27,000.00	0.00	32,000.00	26,307.99
641-582-932.000	EQUIPMENT REPAIRS & MAINT	14,000.00	0.00	0.00	14,000.00	0.00	8,000.00	14,155.67
641-582-956.000	SUNDRY	150.00	0.00	0.00	150.00	0.00	150.00	92.00
641-582-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
641-582-977.000	CAPITAL OUTLAY EQUIP	4,000.00	0.00	0.00	4,000.00	0.00	5,000.00	539.99
641-582-977.002	EQUIP SCRAP	448.00	0.00	0.00	448.00	0.00	0.00	388.00
Total Dept 582 - EQUIPMENT MAINT		164,498.00	2,057.90	2,057.90	162,440.10	1.25	170,750.00	168,943.96
Dept 905 - DEBT SERVICE								
41-905-991.800	HOLDER - PRIN #7629764	12,264.00	0.00	0.00	12,264.00	0.00	11,940.00	24,099.33
41-905-991.801	PRIN - DUMP TRUCK	3,600.00	0.00	0.00	3,600.00	0.00	3,480.00	3,481.07
41-905-991.802	TK & TRAILER - PRIN	3,271.00	0.00	0.00	3,271.00	0.00	3,170.00	3,162.94
41-905-992.800	INT - HOLDER #7629764	1,736.00	0.00	0.00	1,736.00	0.00	570.00	659.35
41-905-992.801	INT - DUMP TRUCK	2,810.00	0.00	0.00	2,810.00	0.00	2,920.00	2,917.49
41-905-992.802	TK & TRAILER - INT	2,555.00	0.00	0.00	2,555.00	0.00	2,650.00	2,653.58
Total Dept 905 - DEBT SERVICE		26,236.00	0.00	0.00	26,236.00	0.00	24,730.00	36,973.76
Dept 965 - TRANS TO OTHER FUNDS								
41-965-995.013	TRANS TO CITY HALL/DPW DEBT	26,065.00	0.00	0.00	26,065.00	0.00	24,110.00	24,110.00
Total Dept 965 - TRANS TO OTHER FUNDS		26,065.00	0.00	0.00	26,065.00	0.00	24,110.00	24,110.00
TOTAL EXPENDITURES		262,269.00	5,838.81	5,838.81	256,430.19	2.23	256,260.00	260,903.33
Fund 641 - EQUIPMENT FUND:								
TOTAL REVENUES		263,560.00	13,352.53	13,352.53	250,207.47	5.07	261,000.00	315,828.38
TOTAL EXPENDITURES		262,269.00	5,838.81	5,838.81	256,430.19	2.23	256,260.00	260,903.33
NET OF REVENUES & EXPENDITURES		1,291.00	7,513.72	7,513.72	(6,222.72)	582.01	4,740.00	54,925.05
TOTAL REVENUES - FUND 641		263,560.00	13,352.53	13,352.53	250,207.47	5.07	261,000.00	315,828.38



City of St. Ignace

396 North Street,

St. Ignace, Michigan 49781

Phone: (906) 643-7451 Fax: (906) 643-9393

e-mail: bfraser@lighthouse.net

Date: 1/31/19

To: City Council

Re: Alum pump purchase

On 1/15/19 the head plant operator Brian Peterson contacted me and explained to me that one of the two Alum pumps has broke and parts are obsolete, within a day or so he had three quotes. I told him to order a new pump because how important it is for our water plant operation.

What it does is Alum is pumped into the raw water coming from Lake Huron, Alum is a chemical that coagulates the dirt so it can be better filtered when it goes through our sand filter process.

Bill Fraser
DPW Director

QUOTATION

RS Technical Services, Inc.

695 Lincoln Lake Ave.
 Lowell, Michigan 49331
 (616)-897-7041 Fax (616)-897-3015

Quote #: **CO- 14774**

Date **1/7/2019**
 Job No:

To: **ST IGNACE WTP** Ship To:
 999 CHURCH ST
 ST IGNACE MI 49781
 Attn Brian Peterson Attn:
 Phone 906 643 9670 Fax: (906) 643-9393

Shipping Details No Partial Partial F.O.B. Dest F.O.B. Ship Point

Item#	Qty	Part Number	Description	Unit Price	Amount
1	1	A2F24-SND	Blue-White Flex-Pro A2 Peristaltic Chemical Metering Pump: Local Manual Control, 0.02-1.7 GPH feed rate, 125 PSI max, 115VAC/60 Hz power with 6' Pwr cord, 3/8-in. OD x 1/4-in. ID tube w/ comp. fitting.	2243.34	2243.34
2	1	DISCOUNT	LESS 15% PREFERRED CUSTOMER DISCOUNT ON METERING PUMP	-336.50	-336.50
3	0	PRM050-P	GRIFFCO PRESSURE RELIEF VALVE: 1/2" NPT connections, PVC materials	179.00	0.00
4	0	CSB050PD	GRIFFCO CORP STOP & SOLUTION TUBE: Brass valve w/ 3/4" NPT thread, 3/8" PVC solution tube & viton poppet check valve tip, 1/2" PVC socket chemical connection.	338.00	0.00
5	0	A2-SND-T	PUMP TUBE ASSY, 3/8" Tubing Connection, NORPRENE ND (0.075 ID)	\$1.53	0.00
6	0	60429	Tubing Connector, Straight, 1/2" OD x 1/2" MNPT, PP / BUNA-N	6.12	0.00

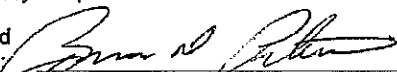
PO# 21480

Subtotal: \$1,906.84
 Estimated Shipping Charges \$50.00
 Sales tax: \$0.00
Net 30 Day Total: \$1,956.84
 Net 31 - 60 Day Total: \$1,986.19
 Net 61 - 90 Day Total: \$2,015.99

**** Please sign and return so that we can proceed with your order. ****

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Authorized Signature:



Date:

1/14/19

Quoted By:

Luke DeBoer

PLEASE REFERENCE THIS CO NUMBER WHEN PLACING ORDER - MINIMUM ORDER \$25.00 - EXCLUDING SHIPPING
 This quotation is valid for 30 days and subject to the attached terms and conditions. Thereafter it is subject to change without notice. Thank you for this opportunity to quote. All freight is now prepaid and added to invoices. "Destination" customers: add freight charge to any parts price before issuing your purchase order. All returns subject to 25% restocking fee. Credit Card Order minimum is \$100.00.

HAWKINS CHEMICAL, INC. WATER TREATMENT GROUP

1882 Morris Street
Fond du Lac, WI 54935
920-923-1850 Fax-923-0606

To: St. Ignace

Attn.: Brian Peterson

RE: Quote

Quotation No. 010919-jsa

Quotation Expires: 60 days

Terms: Net 30 days from delivery, F.O.B. factory. Our pricing does not include any Sales/Excise taxes that may apply.

QUOTATION/PROPOSAL

This quotation constitutes an offer to furnish the items listed subject to: terms and conditions stated hereon: receipt of your purchase order by Hawkins Water Treatment Group, Inc.; and written acceptance of your order by Hawkins Water Treatment Group, Inc. and/or the manufacturer(s) involved as follows;

Blue & White A2F24-SND manual pump.....\$2186.51

Blue & White A2V24-SND digital pump with 4-20ma.....\$2317.18

Please call me at 920-858-3988 with any questions. Thank you for the opportunity to provide a proposal for the above material.

Regards,

Jason Amsler
Hawkins Water Treatment Group, Inc.

QUOTATION
HDSFM
D/B/A USABLUEBOOK
PO Box 9004
Gurnee, IL 60031-9004
Toll free: 1-800-548-1234
Fax: (847) 689-3030

NO. 116732

Page 1

01/07/19

Ship-to: 1
ST IGNACE, CITY OF

999 CHURCH ST
SAINT IGNACE MI 49781-1715
USA

Bill-to: 922837
ST IGNACE CITY OF

396 N STATE ST
ST IGNACE, MI 49781
USA

REFERENCE # | EXPIRES | SLSP | TERMS | WH | FREIGHT | SHIP VIA
BLUE-WHITE PUMP | 02/06/19 | DGK | NET 30 | 01 | FXD/PPD | UPS

QUOTED BY: DGK | QUOTED TO: BRIAN PETERSON

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
55282	41 GPD 125 PSI FLEX-PRO A2 Pump w/ Manual Speed Control ITEM AVAILABLE IN VEGAS WAREHOUSE LEAD TIME IS 5 BUSINESS DAYS TO SHIP FROM ILLINOIS	1	EA	1979.95	EA	1979.95

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

TO ORDER --

For your convenience, you may simply sign below and return via fax to 847-689-3030. We will process your order promptly and fax a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department @ 800-548-1234. Please note any changes to the quantities or shipping address. Thanks for choosing USABlueBook.

Authorization Signature

PO Number (if required)

MERCHANDISE	MISC	TAX	FREIGHT	TOTAL
1979.95	.00	.00	40.00	2019.95

USE THIS QUOTE # ON PO's!

Mike Stelmaszek

From: Mike Stelmaszek <citymgr@lighthouse.net>
Sent: Wednesday, January 30, 2019 8:10 AM
To: Connie Litzner (simayorcl@lighthouse.net); 'Jay Tremble (ctremble53@att.net)'; 'Jim Clapperton (jimclapperton@gmail.com)'; Kayla Pelter; 'Luke Paquin (lukescardetailing@yahoo.com)'; Paul Fullerton (cessnaa185f@yahoo.com); 'Robert St. Louis (unclesaucy@hotmail.com)'
Cc: siassessor@lighthouse.net; Andrea Insley (siclerk@lighthouse.net)
Subject: FW: Zoning Administrator Certification/Tax Comm. Update
Attachments: Receipt.pdf

Council Members;

Our Assessor Kyle has just signed up for a Zoning Administration online course (see below email and attachment) that is the prerequisite for a Zoning Administrator Certification program offered through Michigan State University (MSU). In the absence of any State licensing and certification for this position, this is what can be done to train and prepare for it. The program is currently full and Kyle is on the list to get in and will soon be completing the prerequisite.

Our Assessment Roll issue is set to come up at the State Tax Commission meeting on February 12th. I will let you know of the outcome as soon as I know. I plan to have Kyle brief the Council at our February 18th meeting regarding what the commission meeting outcome means; what he has done to prepare for getting our tax tolls back; and what still will need to be done.

Michael Stelmaszek

City Manager
396 North State
St. Ignace, MI 49781
906-643-9671

From: Kyle Mulka [mailto:siassessor@lighthouse.net]
Sent: Tuesday, January 29, 2019 3:49 PM
To: citymgr@lighthouse.net
Subject: Zoning Administrator Certification

Mike,

Today I signed up for Michigan State University's Citizen Planner Online Program. It is a self-paced course that covers the fundamentals on roles, responsibilities and best practices for planning and zoning in Michigan. Click [here](#) for a full outline. Completion of this course is a prerequisite for Zoning Administrator Certificate Program. This program is full at the moment but I've signed up for the waiting list and will be contacted when the next course is scheduled. For more information on the Certificate program [here](#) is a link.

Also see the attached receipt for the Citizen Planner Online Program.

Kyle Mulka, MCAO
City Assessor
396 N State Street St. Ignace, MI 49781
906-643-8797

When: Thursday, February 7 2019
Where: Rudyard Township Community Hall
 18725 S Mackinac Trail
 Rudyard MI 49780
Time: 9:00 am to 12:00 pm: 2019 Board of Review Training
 1:00 pm to 5:00 pm: 19 Things Assessors Need to Know for 2019
Instructor: TBD
Cost: Course \$5 per person
 Beverages and snacks provided- Lunch on your own



19 Things Assessors Need to Know for 2019
BOR Member Training 2019
February 7, 2019

Send to: GLAD
 C/O Assessing Department
 225 E. Portage Ave.
 Sault Ste. Marie, MI 49783

Make checks payable to: GLAD

Questions: Call Tina Fuller (906) 632-5712 or Sharon Kennedy (906) 635-6304
 Email: glad.michigan@gmail.com

Unit:

Address

396 N State St.

City

St. Ignace

State

MI

Zip

49781

Phone

906-643-8797

E-mail

Participant's Name

Barb Brown

Participant's Name

Jessica Eisenman

Participant's Name

Louis Leveille

Participant's Name

Kyle Mulka

Participant's Name

Amount Enclosed \$

\$5 per Person

RETIREMENT CELEBRATION

Honoring

CHIEF MARK WILK

ST. IGNACE

Friday, February 8, 2019

3:00 p.m. - 5:00 p.m.

City Council Chambers

396 N. State Street - St. Ignace

POLICE

Please join us to celebrate Chief's 31+ years of service to the City and wish him well in his retirement.

Cake-Coffee-Punch provided

No Gifts Please

Date	Name of Property Owner	Address	Type of Violation	Status 1-30-19			
2/15/2018	Dan Moran	39 E Truckey	Abandon Vehicle	Yard taken care of. House to worked on in Spring			
7/18/2018	Scott St. Andrew	937 Huron Street	Blight	Upcoming court date			
9/27/2018	Stacie McCulley	8 Glashaw	Blight	Resolved to my satisfaction			
9/27/2018	Dean O'Brien	644 N. State St.	Blight	Ticket written and mailed			
9/27/2018	John Gill	301 Lake Street	Abandon Vehicle	Ticket written and mailed			
9/27/2018	Dennis Brown	176 W Elliott	Abandon Vehicle	Resolved to my satisfaction			
7/26/2018	Georges Body Shop	448 N. State Street	Blight	Resolved per Building Inspector			
7/26/2018	Robinson Property	Antoine Street	Blight / Dangerous Building	Work is on going on front building. Working on demolition of back building			
11/1/2018	Donna Grogan	321 N 4th Street	Blight	Will review in Spring when snow is gone.			
11/2/2018	Robert Paquin	30 Fleming	Blight - Trailer / Aban Veh	Ticket written and mailed			