

**CITY COUNCIL MEETING**  
St. Ignace, Michigan  
Monday, February 3, 2020 – 7:00 p.m.  
City Council Chambers

**\*\*\*\*A G E N D A\*\*\*\***

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the January 21, 2020 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
  - 1. APPROVAL OF AMENDED PROCUREMENT/SELLING POLICY
  - 2. PERMISSION TO PURCHASE VEHICLES FOR DPW AND WATER DEPARTMENT
  - 3. MARINA UPDATE
  - 4. PLANNING COMISSION YEAR END REPORT AND RRC UPDATE
  - 5. REQUEST TO APPROVE LEASE FOR KAYAK LAUNCH 2020
- IX. Public Comment
- X. Consideration of Bills

**City of St. Ignace  
Council Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, January 21, 2020, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers St. Louis and Tremble.

**Absent:** Councilmember Pelter.

**Staff Present:** Mike Stelmaszek, City Manager; Scott Marshall, DDA Director; Anthony Brown, Police Chief; Andrea Insley, City Clerk/Treasurer.

**Consideration of minutes from January 6, 2020 Council meeting:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the minutes from January 6, 2020. Motion carried unanimously.

**Limited Public Comment:** None.

**Additions to the Agenda:** None.

**1. PERMISSION FOR TRAINING:**

City Manager Stelmaszek informed Council that Assistant City Clerk Sherry Cece is scheduled to attend training in Mt. Pleasant March 15 – 20<sup>th</sup> for her third and final year of the Michigan Association of Municipal Clerk's (MAMC) Institute.

It was moved by Mayor Litzner, seconded by Councilmember Tremble, to approve the MAMC Institute training for Sherry Cece in Mt. Pleasant, MI in March 2020 with registration and travel expenses paid. Motion carried unanimously.

**2. REIMBURSEMENT FOR ARNOLD FREIGHT COMPANY DOCK 3 FENCE DAMAGE:**

City Manager Stelmaszek requested Council's consideration to reimburse Arnold Freight for repair to their fence gate at Dock #3 that incurred damage last year from City snowplows.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve to reimburse Arnold Freight \$3,900 towards the repair to their Dock #3 gate. Motion carried unanimously.

**3. FINANCIALS:**

City Manager Stelmaszek reviewed the December 2019 financials with Council.

It was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to approve the December 2019 financials. Motion carried unanimously.

**Public Comment:** None.

**Consideration of Bills:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Tremble, to approve payment of the bills in the amount of \$ 26,157.20. Motion carried unanimously.

**The following bills were presented to Council for payment:**

|                                     |             |
|-------------------------------------|-------------|
| ACE HARDWARE                        | 620.37      |
| ADVANCED VOIP DATA LLC              | 595.00      |
| AIRGAS USA LLC                      | 145.61      |
| B C PIZZA                           | 166.75      |
| BELONGA EXCAVATING, LLC             | 2,056.25    |
| BELONGA'S PLUMBING AND HEATING      | 1,082.10    |
| CHEMSEARCH                          | 198.06      |
| COMFORT INN                         | 446.25      |
| DUANE L BENTLEY                     | 724.00      |
| ETNA SUPPLY COMPANY                 | 1,333.00    |
| GBS Inc                             | 256.11      |
| GRAINGER INC                        | 157.37      |
| GRAND TRAVERSE DIESEL SERVICE, INC. | 5,040.64    |
| HARRIS COMPUTER SYSTEMS             | 206.90      |
| LYNN AUTO PARTS                     | 2,145.66    |
| MACKINAC SALES                      | 119.46      |
| MACKINAC STRAITS HEALTH SYSTEM      | 354.00      |
| MAIN STREET AUTOMOTIVE LLC          | 2,735.15    |
| MAXWELL MEDALS & AWARDS             | 847.00      |
| MI MUNICIPAL TREASURERS ASSOC       | 150.00      |
| MICHIGAN ASSOC MUNICIPAL CLERKS     | 770.00      |
| NATIONAL OFFICE PRODUCTS            | 441.86      |
| OSCAR W LARSON                      | 250.00      |
| PARAGON LABORATORIES, INC           | 75.00       |
| R & R FIRE TRUCK REPAIR             | 861.48      |
| SAULT PRINTING COMPANY              | 119.67      |
| ST IGNACE AUTOMOTIVE                | 786.75      |
| ST IGNACE TRUE VALUE                | 425.88      |
| STRAITS BUILDING CENTER             | 781.49      |
| SYNCB/AMAZON                        | 146.97      |
| WELLER TRUCK PARTS                  | 935.00      |
| WESLEY H MAURER JR                  | 1,183.42    |
| Grand Total:                        | \$26,157.20 |

There being no further business, the meeting adjourned at 7:06 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

**CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
MONDAY, FEBRUARY 3RD, 2020 AT 7:00PM  
\*\*\*\*MANAGERS REPORT\*\*\*\***

**REQUEST TO APPROVE AMENDED PROCURMENT/SELLING POLICY**

To summarize the changes; the procurement categories have been adjusted for inflation, the stipulation to open bids at a public forum has been omitted unless stipulated by Council, and the procedure for selling off surplus equipment was changed to be uniform for each item value.

**REQUEST TO PURCHASE A NEW PICKUP FOR DPW AND WATER DEPARTMENT**

Pre-audit cash fund amounts are up in both the Water Fund (591 at about \$299,220)) and the Equipment Fund (641 at about \$274,194). The year over year increase amounts establish a pattern sufficient for me to support a \$40,000 expenditure for the fund balance of each fund for a needed equipment purchase (see attached balance sheet reports). Bill Fraser is here to support the need for these purchases.

**MARINA UPDATE**

To be presented by Lauren Yoder.

**PLANNING COMMISSION YEAR END UPDATE AND RRC UPDATE**

To be presented by Dr. Betsy Dayrell-Hart.

**REQUEST FOR APPROVAL FOR LEASE TO CONSTRUCT ADA COMPLIANT KAYAK LAUNCH**

Attempts to accomplish this goal have become problematic because of funding issues and the proposed heavy traffic location within the Marina. This is an opportunity to address a need within the community and support economic activities on our water front. The lease was prepared by our City Attorney to work within deed restrictions and require Varsity Catering the to construct an "American with Disabilities Act" (ADA) accessible Kayak and Canoe Launch site for Commercial and Public use in Moran Bay. It will also ensure the City, vehicle and equipment access to the Wawatam Lighthouse Park for the next 20 years. This too is important. The lease does not prohibit day mooring by motorized watercraft. I am requesting your support in the approval of this lease agreement.

## **OTHER MATTERS**

We received another pay request and change order for the Sewer Project. I had some questions for the engineers that I am awaiting a response on. Expect this to come before you at the next meeting. The Recreation Department and the Library are also tentatively scheduled to give updates at our next meeting. I have attached the Minutes from our last Finance Committee meeting.

CITY OF ST. IGNACE  
Procurement/Selling Policy  
Revised February 3, 2020

This policy is adopted by the City of St. Ignace in order to provide guidelines for the purchase of supplies, equipment and procurement of contracted services and the selling or leasing of City property during the normal course of business conducted by the City.

The City of St. Ignace Charter (adopted November 4, 1969) under Chapter VII and XII sets forth criteria to be used by the City for the purchasing, selling or leasing of property by the City. Administration of this policy shall conform to the requirements of the Charter.

SECTION I. Purchasing Agent

The City Manager or the Manager's designated representative shall act as the Purchasing Agent of the City. Every purchase order shall be approved by the Purchasing Agent before being issued. The Purchasing Agent may adopt rules Regulating requisitions and purchase orders. Purchases of \$1,000. or less are subject to "Purchase Order Policy.

SECTION II: Purchases or Contracts Over \$1,000 but not to Exceed \$5,000

Purchases of supplies, materials, equipment or services, the cost of which is more than \$1000 but less than or equal to \$5,000 may be made in the open market, but such purchases shall, where practical, be based on at least three competitive bids and shall be awarded to the lowest qualified bidder. An award to a bidder other than the lowest must be explained to the City Council in writing before payment is issued. Such bids may be solicited over the telephone, by mail or in person, but in all cases such competitive bids shall be recorded by the department affected and maintained during the current budget year.

SECTION III: Purchases or Contracts Over \$5,000 but not to exceed \$10,000

Purchases of supplies, materials, equipment or services, the cost of which is more than \$ 5,000 but less than or equal to \$ 10,000, shall be made based on three competitive bids, solicited in the open market and approved by a majority vote of the City Council. The approval of a bid by City Council is not approval to issue payment. Payment must be approved by City Council as part of the regular billing cycle, but in all cases such competitive bids shall be recorded and included in the request for payment to the City Council and kept on file.

SECTION IV: Purchases or Contracts Over \$ 10,000

Purchases of supplies, materials, equipment or services, the cost of which is more than \$ 10,000 shall be made based on the formal solicitation of sealed bids as set forth below.

- A. When prudent a notice inviting bids will be published in a suitable publication as determined by the Purchasing Agent. The notice shall indicate where complete specifications are available and when and where bids will be accepted.
- B. A Notice inviting bids may be sent to all vendors identified by the Purchasing Agent as likely to be interested in bidding. When soliciting bids from selected vendors, a list will be provided to City Council.
- C. Bid deposits or Bid Bonds, may be required by the Purchasing Agent as evidence of good faith. Unsuccessful bidders shall be entitled to the return of any deposit made with the bid. A successful bidder shall forfeit any deposit or be subject to the calling of any bond upon failure to enter into a contract within ten days of award.
- D. All bids are to be opened by the City Manager or Designee in the presence of one employee and one City Council member. A date and time established in advance will be provided to all bidders. Bidders are allowed to be present.
- E. A bid tabulation shall be prepared by the City Clerk and submitted to the Purchasing Agent, the City Manager and the City Council. The City Manager may make a recommendation to the City Council to accept or reject any or all bids at the regularly scheduled meeting of the City Council following the bid opening.
- F. The City Council may direct that the formal bid opening be held at a regular meeting of the full City Council, but such direction shall be made prior to the issuance of notice pursuant to Section IV A.
- G. The City Council shall have the right to reject any or all bids, or to waive irregularities in bidding, and to accept bids which do not conform in **every respect** to bidding requirements.
- H. Performance guarantees in the form of bond, deposit or other forms acceptable to the Purchasing Agent shall be required on all contracts entered into under this section.
- I. Contracts, bonds and other legal instruments relating to purchases under this section shall be reviewed and approved by the City Attorney

#### SECTION V: Lowest Qualified Bidder

The "Lowest qualified bidder" shall be the bidder submitting the lowest bid, provided that

- A. The bidder is not disqualified pursuant to Section X
- B. The Purchasing Agent determines that the bidder is able to provide the goods and/or services in a timely, satisfactory manner, and

C. The bidder satisfied local preference criteria established by the Purchasing Agent or the City Council. Local preference criteria are based on a belief that local vendors contribute positive economic benefit to the City of St. Ignace and its citizens and such benefits should be formally recognized by local authorities.

D. All bid notices are to contain the disclaimer wording that the "City of St. Ignace" reserves the right to reject any and all bids or to accept the bid which is most advantageous to the City.

#### SECTION VI: Blanket Orders

Periodic purchases from a single vendor for reasons of time savings, availability and competitive pricing may be made using a blanket order. The competitive pricing of such goods or services shall be reviewed no less frequently than every 24 Months.

#### SECTION VII: Emergency Purchases

In the event of an emergency, the City Manager is authorized to make purchases of supplies, materials, equipment or services which are deemed necessary to protect the public health, safety and welfare without complying with the purchasing requirements set forth in this chapter. In the event of such emergency purchases, the City Manager shall report the details of the purchase to the City Council at the next regular meeting.

#### SECTION VIII: Additional Purchases After Competitive Bidding

The Purchasing Agent may make additional purchases of supplies, materials, equipment or services from a successful bidder provided that:

- Amounts of additional purchases are at the same cost per quantity as originally bid by the vendor, and
- Amounts of additional purchase do not exceed the cost of the original purchase, and
- The purchase occurs not more than 12 months after the date of the original purchase, and
- The Purchasing Agent is reasonably certain that the same supply, material, equipment or service is not available at a lesser cost from any source.

#### SECTION IX: Sole Source Vendors



Supplies, materials, equipment and services may be purchased without formal bidding when the City Manager demonstrates to the City Council, annually in writing, that there is only one practical source for the supply, material, equipment purchase, and

#### SECTION X: Disqualification

No bid shall be accepted from or contract awarded to a bidder who is in arrears to the City, who is in default on any contract with the City or who has previously demonstrated bad faith in dealings with the City.

#### SECTION XI: Cooperative Purchasing

The City may participate in cooperative purchasing arrangements with other public bodies provided that the purchasing policies and practices of the other public bodies are deemed to be fair and competitive by the Purchasing Agent and City Manager.

#### SECTION XII: Sale of City Property

Upon approval of the City Manager City personal property shall be sold using the following guidelines:

- A. Notice of sale shall be printed in a suitable publication determined by the Purchasing Agent. Such notice shall include a description of the property offered for sale, a time and place for the inspection of the property, a deadline for the submission of bids and the time and place of a public bid opening.
- B. All bids are to be opened by the City Manager or Designee in the presence of one employee and one City Council member.
- C. All bid notices are to contain the disclaimer wording that the "City of St. Ignace reserves the right to reject any and all bids or to accept the bid which is most advantageous to the City as determined by the City Council.

#### SECTION XIII: Sale or Lease of City Real Estate

City owned Real Estate which is available for sale or lease shall be subject to the requirements of Chapters 7 and 12 of the St. Ignace City Charter.

Adopted:

## 2020 F-350 SRW Models

### Reg. Cab, SuperCab, Crew Cab

### Major Standard Equipment

#### MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Electronic-Shift-On-the-Fly (ESOF) (4x4 only)
- Engine 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)
- Transmission TorqShift® six-speed automatic w/SelectShift®
- Fuel Tanks
  - 29 Gallon (Diesel Engine) – 142" or 148" Wheelbase
  - 34 Gallon (Diesel Engine) – 160" or 164" Wheelbase
  - 34 Gallon (Gas Engine) – NA 176" Wheelbase
  - 48 Gallon (Gas Engine) – 176" Wheelbase
  - 48 Gallon (Diesel Engine) – 176" Wheelbase

#### EXTERIOR

- Bumpers – front & rear, black painted
- Doors
  - Two (Regular Cab only)
  - Four (SuperCab/Crew Cab only)
- Front License Plate Bracket
- Fender vents – front
- Front License Plate Bracket
- Glass – solar-tinted
- Grille – black painted
- Handles – door & tailgate, black
- Jack
  - 2-Ton mechanical
- Lamps – pickup box and cargo area
- Manual Locking Hubs (4x4)
- Moldings – tailgate and box-rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame mounted carrier
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tow hooks – front, two (2)
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
  - 17" Argent Painted Steel w/painted hub covers/center ornaments
  - Manual Locking Hubs (4x4)
  - Spare tire, wheel, lock & carrier
- Windshield wipers – intermittent

#### INTERIOR/COMFORT

- 2.3" Productivity Screen in IP Cluster
- Air conditioning – manual, single zone
- Cabin Air Particulate Filter
- Convenience
  - Coat hooks – LH/RH color-coordinated
  - Dash top tray
  - Dome Lamp – LH/RH door activated & I/P switch operated w/delay
  - Handles, grab – driver & front-passenger
  - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
  - Map lights – dual (front and rear w/Crew Cab)
  - Powerpoint, auxiliary
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color-coordinated cloth
- Hood release
- Horn – dual electric
- Instrument panel – color-coordinated w/dual glove box, 4 air registers w/positive shut off, powerpoint
- Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
  - Mirror – rearview 11.5" day/night
  - Outside Temperature Display
  - Overhead console w/dual storage bins and map lights (NA Regular Cab)
  - Powerpoint – auxiliary two (2) in instrument panel
  - Scuff plates – front, color-coordinated
  - Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver's side), front center-seat w/integrated restraint
  - Steering – power
  - Steering damper

- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed
- Windshield wipers – intermittent

#### SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
  - Driver and Passenger frontal and side airbag/curtain
  - Passenger side airbag deactivation switch
- Belt-Minder® (front safety belt reminder)
  - chime & flashing warning light on I/P if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Child tethers (Regular Cab, front-passenger and all rear-seating positions)
- Driver and passenger frontal airbag; passenger side deactivation Switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – manually telescoping two-way fold trailer tow with manual glass
  - Rear View Camera
  - Safety belts – w/height adjustment D-ring
  - Safety Belts
    - Belt-Minder® front safety belt reminder – chime and flashing warning light on instrument cluster if belts not buckled
    - Color-coordinated w/height adjustment (front-outboard seating positions only)
  - SecurILock® Passive Anti-Theft System (PATS); includes MyKey® owner controls feature
  - SOS Post-Crash Alert System™
  - Stationary Elevated Idle Control (SEIC)
  - Safety Canopy® System (incl. side-curtain airbags)
  - SecurILock® Passive Anti-Theft System; includes MyKey® owner controls feature (PATS)
  - SOS Post-Crash Alert System™
  - Stationary Elevated Idle Control
  - Underhood service light

#### DRIVER ASSIST

- AutoLamp (Auto On/Off Headlamps)
- Automatic High Beam
- Hill Start Assist

#### FUNCTIONAL

- Alternator 157 Amp
- Axle
  - Twin I-beam front axle w/coil spring suspension (narrow front track) – 4x2
  - Mono-beam front axle w/coil spring suspension (narrow front track) – 4x4
- Rear – Non-Limited-Slip
- Audio – AM/FM stereo/MP3 Player (four (4))
- Battery
  - Gas engine – 650-CCA, 72-AH (XL only)
  - Diesel engine – 750-CCA, 78-AH, dual
- FordPass™ Connect 4G Wi-Fi Modem
  - 4G LTE Wi-Fi hotspot connects up to 10 devices
  - Remotely start, lock and unlock vehicle
  - Schedule specific times to remotely start vehicle
  - Locate parked vehicle
  - Check vehicle status
- Intelligent Oil-Life Monitor® (6.7L Power Stroke® Diesel engine)
- Oil minder system (6.2L Gas engine)
- Shock absorbers – heavy-duty gas
- Stabilizer bar – front
- Rear axle
  - Non-Limited-Slip
- SYNC®
  - Enhanced Voice Recognition Communication and Entertainment System
  - 911 Assist®
  - 4.2" LCD Center Stack screen
  - AppLink®

**10000# GVWR Regular Cab 8 Ft. Box, 142"WB, 10300# GVWR**

- [ ] Base Price 4x2 (F3A/610a) \$23,838.00
- [ x ] **Base Price 4x4 (F3B/610a)** **\$26,295.00**

**10000# GVWR SuperCab 6 3/4 Ft. SHORT Box, 148"WB, 10400# GVWR**

- [ ] Base Price 4x2 (X3A/610a) \$25,891.00
- [ ] Base Price 4x4 (X3B/610a) \$28,348.00

**10300# GVWR SuperCab 8 Ft. Box, 164"WB, 10700# GVWR**

- [ ] Base Price 4x2 (X3A/610a) \$26,066.00
- [ ] Base Price 4x4 (X3B/610a) \$28,523.00

**10100# GVWR Crew Cab 6 3/4 Ft. SHORT Box, 160" WB, 10500# GVWR**

- [ ] Base Price 4x2 (W3A/610a) \$26,977.00
- [ ] Base Price 4x4 (W3B/610a) \$29,458.00

**10500# GVWR Crew Cab 8 Ft. Box, 176" WB, 10800# GVWR**

- [ ] Base Price 4x2 (W3A/610a) \$27,173.00
- [ ] Base Price 4x4 (W3B/610a) \$29,630.00

| <u>Available Standard Options</u>   | <u>Option</u>  | <u>Price</u><br><u>Reg.&amp;Super/Crewcab</u> |
|---|----------------|---|
| [ ] 6.7L Power Stroke 4V Diesel V8 (B20)/10-Spd Auto.                       | 99T/44G        | 10,495.00                                     |
| [ ] 7.3L 2V DECVT NA PFI V8 Gas/TorqShift 10-Spd Auto.                      | 99N/44G        | 2,045.00                                      |
| [ ] CNG/LPG Fuel Capable Engine (w/ 6.2L only)                              | 98F            | 315.00  |
| [ ] Engine Block Heater   | 41H            | 100.00  |
| [ ] Seats, 40/20/40 Split Bench Cloth                                       | 1S             | 100.00/315.00                                 |
| [ ] Seat, Vinyl High Back Buckets (Regular Cab only)                        | LS             | 355.00  |
| [ ] Seats, Cloth High Back Buckets  | 4S             | 515.00/615.00                                 |
| [ ] Tires, LT245/75Rx17E All-Terrain (5)                                    | TBM            | 165.00  |
| [ ] Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)                   | TCD            | 455.00  |
| [ ] Tires, LT275/65Rx18E BSW A/S (5)  | TCH/64F        | 455.00  |
| [ x ] <b>Tires, LT275/70Rx18E BSW All-Terrain 4x4 ONLY</b>                  | <b>TDX/64F</b> | <b>620.00</b>                                 |
| [ ] CNG/LPG Prep Fuel Capable Engine  | 98F            | 315.00  |
| [ ] Engine Idle Shutdown (avail. w/6.7L diesel Only)                        | 63T            | 250.00  |
| [ ] Operator Commanded Regeneration (OCR) (6.7L Diesel Only)                | 98R            | 250.00  |
| [ x ] <b>Power Windows, Locks, Heated Mirrors, and Remote Keyless Entry</b> | <b>90L/54K</b> | <b>915.00/1125.00cc</b>                       |
| [ ] Powercode Remote Start System ( <b>Req. Power Equip. Grp 90L</b> )      | 76S            | 250.00  |
| [ ] Privacy Glass with Heated Backlight/Rear Window Defrost                 | 43B/924        | 90.00   |
| <b>(Requires Power Equipment 90L/54K)</b>                                   |                |   |
| [ ] Dual Alternators, Diesel only (total of 377 amps)                       | 67B            | 115.00  |
| [ x ] <b>Alternator 240 amp (6.2L Gas Only)</b>                             | <b>67E</b>     | <b>85.00</b>                                  |
| [ ] Alternator 397 amp w/Dual Batteries (78 Amp.) (7.3L Gas Only)           | 67B/86M        | 325.00  |
| [ ] Alternator 397 amp (6.7L Diesel Only)                                   | 67B            | 115.00  |
| [ ] Dual Batteries (78 Amp.) (Gas Engines Only)                             | 86M            | 210.00  |
| [ ] 110V/400W Outlet (Includes 240 Amp Alternator 67E)                      | 43C/67E        | 160.00  |
| [ ] Keys Extra (Regular) \$75.00 x ___ =                                    | Sig            | 75.00 ea                                      |
| [ ] Keys Extra (With Power Group) \$220.00 x ___ =                          | Sig            | 220.00 ea                                     |
| [ x ] <b>Trailer Brake Controller</b>                                       | <b>52B</b>     | <b>270.00</b>                                 |
| [ ] Transmission Power Take-Off Provision                                   | 62R            | 280.00  |

|                                     |  |             |               |
|-------------------------------------|--|-------------|---------------|
| <input type="checkbox"/>            | Cab Steps Molded Black   | 18B         | 320.00/445.00 |
| <input type="checkbox"/>            | Reverse Vehicle Aid Sensor   | 76R         | 245.00        |
| <input type="checkbox"/>            | Roof Clearance Lights  | 592         | 80.00         |
| <input type="checkbox"/>            | Tailgate Step, Incl. Tailgate Assist, Step & Handle  | 85G         | 375.00        |
| <input type="checkbox"/>            | Speed Control  | 525         | 235.00        |
| <input checked="" type="checkbox"/> | <b>Upfitter Switches (6) located in overhead console</b>   | <b>66S</b>  | <b>165.00</b> |
| <input type="checkbox"/>            | Upfitter Interface Module  | 18A         | 295.00        |
| <input type="checkbox"/>            | 10,000 GVWR Package  | 68D         | 100.00        |
| <input type="checkbox"/>            | 4x4 Off-Road Pkg (Incl.Skid Plates, E-Locking Axle & AT Tires)   | 17X/X3E/TBM | 950.00        |
|                                     | <b><u>(Only Available with Super Cab and Crew Cab)</u></b>   |             |               |
| <input checked="" type="checkbox"/> | <b>Snow Plow Prep Package(N/A with 67H)</b>  | <b>473</b>  | <b>250.00</b> |
| <input type="checkbox"/>            | Camper Package   | 471         | 160.00        |
| <input type="checkbox"/>            | Snow Plow/Camper Package   | 47B         | 245.00        |
| <input type="checkbox"/>            | Suspension Package, Heavy Service(N/A with 473)  | 67H         | 125.00        |
| <input checked="" type="checkbox"/> | <b>XL Decor Group (Chrome front and rear step bumper, Bright 17F chrome hub covers and center ornaments)</b>   |             | <b>220.00</b> |
| <input type="checkbox"/>            | <b>XL Value Pkg</b> (Chrome front and rear step bumper, Bright Chrome Hub Covers and Center Ornaments & Cruise Control)  | 96V         | 725.00        |
| <input type="checkbox"/>            | <b>Fleet Drivers Assistance Package</b> (Power Equipment Group, 96F/90L BLIS® (Blind Spot Information System) w/Cross-Traffic Alert And Trailer Tow (BLIS sensor in taillamp), Lane-Keeping Alert, Pre-Collision Assist with Automatic Emergency Braking (AEB) And Forward Collision Warning   |             | 1910.00       |
| <input type="checkbox"/>            | <b>STX APPEARANCE PACKAGE</b> (AM/FM Stereo MP3 player 17S (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab), Bright Chrome Grille, Bright Hub Covers, Chrome Front and Rear Step Bumpers, Cruise Control, STX Fender Vent Badge, SYNC® 18" Sparkle Silver Painted Cast Aluminum Wheels (648), and LT275/65Rx18E BSW A/S (TCH) |             | 1825.00       |
| <input type="checkbox"/>            | Pickup Box Delete ( <b>8' box only</b> )( <b>Not Available w/7.3L V8</b> )   | 66D         | (465.00)      |
| <input type="checkbox"/>            | Rearview Camera Prep Kit for <b>Box Delete</b> (Includes Loose Camera, Wiring Bundle, and Electrochromic Mirror w/Video Display)   | 872         | 470.00        |
| <input type="checkbox"/>            | Heavy Service Package for Pickup Box Delete Only   | 63R         | 125.00        |
| <input type="checkbox"/>            | Spare Tire & Rim (for Box delete only)   | 512         | 295.00        |
| <input checked="" type="checkbox"/> | <b>Axle, Electronic Locking</b>  | <b>X3</b>   | <b>390.00</b> |
| <input type="checkbox"/>            | Daytime running Lights   | 942         | 45.00         |
| <input type="checkbox"/>            | Skid Plate Package ( <b>Only Available with Super Cab and Crew Cab</b> )   | 41P         | 100.00        |
| <input type="checkbox"/>            | Box Link Cleats  | 66B         | 75.00         |
| <input type="checkbox"/>            | Drop in Plastic Bedliner   | 85L         | 350.00        |
| <input type="checkbox"/>            | Tough Bed(Spray-in-bedliner)   | 85S         | 595.00        |
| <input type="checkbox"/>            | Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)   | 85M         | 180.00        |
| <input type="checkbox"/>            | Splash Guards/Mud Flaps  | 61S/62S     | 130.00        |
| <input checked="" type="checkbox"/> | <b>Wheel Well Liner (Front)</b>  | <b>61L</b>  | <b>180.00</b> |
| <input type="checkbox"/>            | Wheel Well Liner Front and Rear  | 61N         | 325.00        |
| <input type="checkbox"/>            | Exterior Backup Alarm  | 76C         | 140.00        |
| <input type="checkbox"/>            | LED Box Light (Not Available with LED Warning Strobes 91S)   | 66L         | 60.00         |
| <input type="checkbox"/>            | LED Warning Strobes-Amber  | 91S         | 655.00        |

Total Price **\$29,390.00 ea**

\$ 7000.00

\$ 36,390

Colors for F-350

Exterior Colors

Interior Steel (Grey)

|                                |      |     |
|--------------------------------|------|-----|
| Race Red                       | [PQ] | [ ] |
| Blue Jeans Metallic            | [N1] | [ ] |
| Iconic Silver Metallic         | [JS] | [ ] |
| Agate Black                    | [UM] | [ ] |
| Oxford White                   | [Z1] | [ ] |
| Magnetic Metallic              | [J7] | [ ] |
| Stone Gray                     | {D1} | [ ] |
| <b>SPECIAL PAINT</b>           |      |     |
| School Bus Yellow Add \$660.00 | [BY] | [ ] |
| Omaha Orange Add \$660.00      | [MB] | [ ] |
| Green Gem Add \$660.00         | [W6] | [ ] |

VIRTCDP 

CNGP530

VEHICLE ORDER CONFIRMATION

01/28/20 09:39:58

==>

Dealer: F48646

2020 F-SERIES SD

Page: 1 of 2

Order No: 9999 Priority: C3 Ord FIN: QV216 Order Type: 5B Price Level: 035  
 Ord PEP: 610A Cust/Flt Name: CITY OF ST IG PO Number:

|      |                  | RETAIL  | DLR | INV        |                               | RETAIL | DLR | INV      |
|------|------------------|---------|-----|------------|-------------------------------|--------|-----|----------|
| F3B  | F350 4X4SDR/CSR  | \$38020 |     | \$36118.00 | TRAILER TOW PKG               |        |     |          |
|      | 142" WHEELBASE   |         |     |            | FLEET SPCL ADJ                | NC     |     | (585.00) |
| PQ   | RACE RED         |         |     |            | 17F XL DECOR PKG              | 220    |     | 200.00   |
| A    | VNYL 40/20/40    |         |     |            | 18B PLAT RUNNING BD           | 320    |     | 291.00   |
| S    | MEDIUM EARTH GR  |         |     |            | 11400# GVWR PKG               |        |     |          |
| 610A | PREF EQUIP PKG   |         |     |            | 425 50 STATE EMISS            | NC     |     | NC       |
|      | .XL TRIM         |         |     |            | 47B SNWPLW/CAMP PKG           | 245    |     | 223.00   |
| 572  | .AIR CONDITIONER | NC      |     | NC         | 512 SPARE TIRE/WHL2           | NC     |     | NC       |
|      | .AMFM/MP3/CLK    |         |     |            |                               |        |     |          |
| 996  | .6.2L EFI V8 ENG | NC      |     | NC         | TOTAL BASE AND OPTIONS        | 43125  |     | 37806.56 |
| 44G  | 10-SPD AUTOMATC  | NC      |     | NC         | TOTAL                         | 43125  |     | 37806.56 |
| TDX  | LT275/70BSWAT18  | 265     |     | 241.00     | *THIS IS NOT AN INVOICE*      |        |     |          |
| X3E  | 3.73 ELOCKING    | 390     |     | 355.00     |                               |        |     |          |
| 90L  | PWR EQUIP GROUP  | 915     |     | 832.00     | * MORE ORDER INFO NEXT PAGE * |        |     |          |
|      | JOB #1 BUILD     |         |     |            | F8=Next                       |        |     |          |

F1=Help F2=Return to Order F3/F12=Veh Ord Menu  
 F4=Submit F5=Add to Library  
 S006 - MORE DATA IS AVAILABLE. QC06385

V1DP0007

2,6



CNGP530 VEHICLE ORDER CONFIRMATION 01/28/20 09:40:32  
 ==> Dealer: F48646  
 Page: 2 of 2

2020 F-SERIES SD  
 Order No: 9999 Priority: C3 Ord FIN: QV216 Order Type: 5B Price Level: 035  
 Ord PEP: 610A Cust/Flt Name: CITY OF ST IG PO Number:

|                     | RETAIL | DLR INV   | TOTAL                    | RETAIL  | DLR INV    |
|---------------------|--------|-----------|--------------------------|---------|------------|
| 52B BRAKE CONTROLLR | \$270  | \$245.00  |                          | \$43125 | \$37806.56 |
| TELE TT MIR-PWR     |        |           | *THIS IS NOT AN INVOICE* |         |            |
| 59H HI MNT STOP LMP | NC     | NC        |                          |         |            |
| JACK                |        |           |                          |         |            |
| 61L WHL WLL LNR FRT | 180    | 164.00    |                          |         |            |
| 64F STEEL WHLS-18"  | 455    | 414.00    |                          |         |            |
| 66S UPFITTER SWTCH  | 165    | 150.00    |                          |         |            |
| 67E 240 AMP ALTRNTR | 85     | 78.00     |                          |         |            |
| SP DLR ACCT ADJ     |        | (1399.00) |                          |         |            |
| SP FLT ACCT CR      |        | (1143.00) |                          |         |            |
| FUEL CHARGE         |        | 20.56     |                          |         |            |
| B4A NET INV FLT OPT | NC     | 7.00      |                          |         |            |
| DEST AND DELIV      | 1595   | 1595.00   |                          |         |            |

TOTAL BASE AND OPTIONS 43125 37806.56 F7=Prev  
 F1=Help F2=Return to Order F3/F12=Veh Ord Menu  
 F4=Submit F5=Add to Library  
 S099 - PRESS F4 TO SUBMIT QC06385

V1DP0007 2,6

City of St Ignace  
 396 North State Street  
 Saint Ignace MI 49781

\$30185.00  
 Price Includes: Over Spec Sheet  
 1. 10 speed Auto O/D Transmission  
 2. Cab step platform running boards  
 3. Camper package  
 Boss 8.2 Steel ± 6290.00  
 V-plow complete  
 with installation \$36475.00  
 Doc & Title Fee + 115.00  
 TOTAL \$36590.00

Mackinac Sales, Inc.  
 W858 US 2  
 Saint Ignace MI 49781

Paul W Krause

| GL NUMBER                    | DESCRIPTION                         | BALANCE AS OF 12/31/2016 | BALANCE AS OF 12/31/2017 | BALANCE AS OF 12/31/2018 | BALANCE AS OF 12/31/2019 |
|------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Fund 591 - WATER FUND</b> |                                     |                          |                          |                          |                          |
| <b>- Assets</b>              |                                     |                          |                          |                          |                          |
| 591-000-001.000              | CASH BANK ACCT #0405                | 0.00                     | 0.00                     | 0.00                     | (903,174.16)             |
| 591-000-002.000              | DEPOSITS BANK ACCT 1279             | 168,176.54               | 255,988.19               | 254,520.30               | 1,202,394.47             |
| 591-000-004.000              | LOAN PROCEEDS                       | 0.00                     | 0.00                     | 0.00                     | 20.00                    |
| 591-000-005.000              | CASH AT FISCAL AGENT                | 254,875.00               | 254,875.00               | 254,875.00               | 254,875.00               |
| 591-000-006.000              | 2000 R & I BOND CONVNT 24534        | 69,411.42                | 98,052.39                | 126,736.25               | 155,406.88               |
| 591-000-011.000              | 2000 BOND RESV-RESTRCD 24495        | 146,937.67               | 147,158.24               | 147,379.14               | 147,544.58               |
| 591-000-012.000              | 2012 BOND RESV RESTRCD 24521        | 129,417.95               | 156,828.21               | 184,279.54               | 211,694.37               |
| 591-000-018.000              | PETTY CASH                          | 200.00                   | 200.00                   | 200.00                   | 200.00                   |
| 591-000-020.000              | DELINQUENT TAXES REC                | 0.00                     | 2,077.37                 | 1,918.17                 | 0.00                     |
| 591-000-040.000              | ACCT REC'ABLE                       | 72,807.17                | 74,823.40                | 73,051.78                | 72,562.92                |
| 591-000-041.000              | ACCT RECEIVABLE W/O                 | 3,658.08                 | 3,560.46                 | 1,677.75                 | 1,795.31                 |
| 591-000-042.000              | ACCT RECEIVABLE TAX R               | 4,968.48                 | 3,339.88                 | 4,530.86                 | 6,552.79                 |
| 591-000-043.000              | MORAN TWP ACCT REC'V                | 13,493.86                | 18,009.87                | 16,525.55                | 16,503.49                |
| 591-000-044.000              | ST. IGNACE TWP. REC'ABLES           | 11,431.24                | 14,264.00                | 12,280.21                | 15,290.45                |
| 591-000-044.100              | ST TWP-MDOT PROJ 2017-32 PYMT       | 0.00                     | 2,740.60                 | 3,842.37                 | 3,968.21                 |
| 591-000-080.000              | PREPAID EXP                         | 0.00                     | 11,214.69                | 17,517.48                | 0.00                     |
| 591-000-084.641              | DUE FROM EQUIP FUND                 | 22,148.86                | 0.00                     | 0.00                     | 0.00                     |
| 591-000-131.000              | WATER LAND                          | 46,905.74                | 46,905.74                | 61,115.74                | 61,115.74                |
| 591-000-142.000              | VEHICLES                            | 70,731.00                | 114,209.89               | 141,554.89               | 141,554.89               |
| 591-000-147.000              | DEPRECIATION/EQUIP & FURN           | (6,496.00)               | (60,573.00)              | (73,404.00)              | (73,404.00)              |
| 591-000-148.000              | WTR SYSTEM                          | 11,055,951.55            | 11,043,466.55            | 11,043,466.55            | 11,043,466.55            |
| 591-000-149.000              | DEPRECIATION WTR SYS                | (5,105,134.05)           | (5,270,010.05)           | (5,494,236.05)           | (5,494,236.05)           |
| 591-000-165.000              | UNAMORTIZED DISC 2002 REFUND BOND   | 0.42                     | 0.42                     | 0.42                     | 0.42                     |
| 591-000-166.000              | UNAMORTIZED ISSUANCE COSTS 2002 REF | (0.13)                   | (0.13)                   | (0.13)                   | (0.13)                   |
| 591-000-167.000              | DEFERRED LOSS ON 2002 REFUNDING     | (1,250.00)               | (1,250.00)               | (1,250.00)               | (1,250.00)               |
| 591-000-195.000              | DEFERRED OUTFLOW PENSION            | 90,163.00                | 90,163.00                | 90,435.00                | 90,435.00                |
| <b>TOTAL ASSETS</b>          |                                     | <b>7,048,397.80</b>      | <b>7,006,044.72</b>      | <b>6,867,016.82</b>      | <b>6,953,316.73</b>      |

| GL NUMBER          | DESCRIPTION                            | BALANCE AS OF 12/31/2016 | BALANCE AS OF 12/31/2017 | BALANCE AS OF 12/31/2018 | BALANCE AS OF 12/31/2019 |
|--------------------|--|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Liabilities</b> |  |                          |                          |                          |                          |
| 591-000-202.000    | ACCT PAYABLE                           | 24,842.66                | 50,955.98                | 20,228.44                | 23,181.67                |
| 591-000-202.001    | ACCURED PAYROLL                        | 2,437.37                 | 3,571.19                 | 4,460.31                 | 0.00                     |
| 591-000-207.000    | NOTES PAYABLE WTR TRUCK 2018           | 0.00                     | 28,685.97                | 22,981.12                | 22,981.12                |
| 591-000-250.000    | ACCURED INTEREST PAYABLE               | 0.00                     | 0.00                     | 51,881.00                | 51,881.00                |
| 591-000-257.003    | ACCURED WAGES PAYABLE - FED TX WH      | 770.38                   | 870.63                   | 890.45                   | 0.00                     |
| 591-000-257.004    | ACCURED WAGES - FICA                   | 678.38                   | 1,009.74                 | 945.56                   | 0.00                     |
| 591-000-257.007    | ACCURED WGES PAYABLE - MEDICARE WH     | 158.78                   | 236.32                   | 221.12                   | 0.00                     |
| 591-000-257.008    | ACCURED WAGES - STATE TX WH            | 223.93                   | 269.67                   | 320.87                   | 0.00                     |
| 591-000-257.011    | AFSCME UNION DUES                      | 92.11                    | 118.58                   | 140.41                   | 0.00                     |
| 591-000-257.018    | STANDARD 457                           | 18.76                    | 1,718.76                 | 9.37                     | 0.00                     |
| 591-000-257.021    | MISC                                   | 190.57                   | 235.37                   | 378.89                   | 0.00                     |
| 591-000-257.025    | WORKER'S COMP                          | 148.45                   | 204.18                   | 243.09                   | 0.00                     |
| 591-000-285.000    | CUST DEPOSIT PAYABLE                   | 965.90                   | 965.90                   | 965.90                   | 965.90                   |
| 591-000-286.000    | PRE-PAID/OVERPAYMENT                   | 4,509.28                 | 5,839.05                 | 11,388.66                | 4,564.54                 |
| 591-000-302.000    | CURRENT PORTION                        | 235,000.00               | 250,000.00               | 265,000.00               | 265,000.00               |
| 591-000-302.001    | CURRENT PORTION-REVENUE BOND           | 51,000.00                | 53,000.00                | 55,000.00                | 55,000.00                |
| 591-000-303.000    | WTR REV BOND                           | 2,064,000.00             | 2,011,000.00             | 1,956,000.00             | 1,956,000.00             |
| 591-000-304.000    | 2002 REFUNDING BOND PAYABLE            | 770,000.00               | 505,000.00               | 225,000.00               | 225,000.00               |
| 591-000-304.100    | PREMIUM 2012 REFUNDING BONDS-LONG TERM | 30,914.00                | 23,186.00                | 15,458.00                | 15,458.00                |
| 591-000-305.000    | 1993 ADV REF BD \$310 CURRENT          | 0.00                     | 109,500.00               | 103,125.80               | 103,125.80               |
| 591-000-334.000    | NET PENSION LIABILITY                  | 564,123.00               | 564,123.00               | 652,296.00               | 652,296.00               |
| 591-000-706.001    | ACCURED PAYROLL                        | 3,981.94                 | 4,594.67                 | 5,740.67                 | 0.00                     |
| 591-551-706.001    | ACCURED PAYROLL                        | 0.00                     | 0.00                     | (60.00)                  | (120.00)                 |



## 2020 F-350 SRW Models

### Reg. Cab, SuperCab, Crew Cab

### Major Standard Equipment

#### MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Electronic-Shift-On-the-Fly (ESOF) (4x4 only)
- Engine 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)
- Transmission TorqShift® six-speed automatic w/SelectShift®
- Fuel Tanks
  - 29 Gallon (Diesel Engine) – 142" or 148" Wheelbase
  - 34 Gallon (Diesel Engine) – 160" or 164" Wheelbase
  - 34 Gallon (Gas Engine) – NA 176" Wheelbase
  - 48 Gallon (Gas Engine) – 176" Wheelbase
  - 48 Gallon (Diesel Engine) – 176" Wheelbase

#### EXTERIOR

- Bumpers – front & rear, black painted
- Doors
  - Two (Regular Cab only)
  - Four (SuperCab/Crew Cab only)
- Front License Plate Bracket
- Fender vents – front
- Front License Plate Bracket
- Glass – solar-tinted
- Grille – black painted
- Handles – door & tailgate, black
- Jack
  - 2-Ton mechanical
- Lamps – pickup box and cargo area
- Manual Locking Hubs (4x4)
- Moldings – tailgate and box-rail
- Pickup box – partitionable & stackable
- Spare tire, wheel, lock & frame mounted carrier
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tow hooks – front, two (2)
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
  - 17" Argent Painted Steel w/painted hub covers/center ornaments
  - Manual Locking Hubs (4x4)
  - Spare tire, wheel, lock & carrier
- Windshield wipers – intermittent

#### INTERIOR/COMFORT

- 2.3" Productivity Screen in IP Cluster
- Air conditioning – manual, single zone
- Cabin Air Particulate Filter
- Convenience
  - Coat hooks – LH/RH color-coordinated
  - Dash top tray
  - Dome Lamp – LH/RH door activated & I/P switch operated w/delay
  - Handles, grab – driver & front-passenger
  - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
  - Map lights – dual (front and rear w/Crew Cab)
  - Powerpoint, auxiliary
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Headliner – color-coordinated cloth
- Hood release
- Horn – dual electric
- Instrument panel – color-coordinated w/dual glove box, 4 air registers w/positive shut off, powerpoint
- Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
- Mirror – rearview 11.5" day/night
- Outside Temperature Display
- Overhead console w/dual storage bins and map lights (NA Regular Cab)
- Powerpoint – auxiliary two (2) in instrument panel
- Scuff plates – front, color-coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver's side), front center-seat w/integrated restraint
- Steering – power
- Steering damper

- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed
- Windshield wipers – intermittent

#### SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
  - Driver and Passenger frontal and side airbag/curtain
  - Passenger side airbag deactivation switch
- Belt-Minder® (front safety belt reminder)
  - chime & flashing warning light on I/P if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Child tethers (Regular Cab, front-passenger and all rear-seating positions)
- Driver and passenger frontal airbag; passenger side deactivation Switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – manually telescoping two-way fold trailer tow with manual glass
- Rear View Camera
- Safety belts – w/height adjustment D-ring
- Safety Belts
  - Belt-Minder® front safety belt reminder – chime and flashing warning light on instrument cluster if belts not buckled
  - Color-coordinated w/height adjustment (front-outboard seating positions only)
- SecurILock® Passive Anti-Theft System (PATS); includes MyKey® owner controls feature
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control (SEIC)
- Safety Canopy® System (incl. side-curtain airbags)
- SecurILock® Passive Anti-Theft System; includes MyKey® owner controls feature (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control
- Underhood service light

#### DRIVER ASSIST

- AutoLamp (Auto On/Off Headlamps)
- Automatic High Beam
- Hill Start Assist

#### FUNCTIONAL

- Alternator 157 Amp
- Axle
  - Twin I-beam front axle w/coil spring suspension (narrow front track) – 4x2
  - Mono-beam front axle w/coil spring suspension (narrow front track) – 4x4
- Rear – Non-Limited-Slip
- Audio – AM/FM stereo/MP3 Player (four (4))
- Battery
  - Gas engine – 650-CCA, 72-AH (XL only)
  - Diesel engine – 750-CCA, 78-AH, dual
- FordPass™ Connect 4G Wi-Fi Modem
  - 4G LTE Wi-Fi hotspot connects up to 10 devices!
  - Remotely start, lock and unlock vehicle
  - Schedule specific times to remotely start vehicle
  - Locate parked vehicle
  - Check vehicle status
- Intelligent Oil-Life Monitor® (6.7L Power Stroke® Diesel engine)
- Oil minder system (6.2L Gas engine)
- Shock absorbers – heavy-duty gas
- Stabilizer bar – front
- Rear axle
  - Non-Limited-Slip
- SYNC®
  - Enhanced Voice Recognition Communication and Entertainment System
  - 911 Assist®
  - 4.2" LCD Center Stack screen
  - AppLink®

**10000# GVWR Regular Cab 8 Ft. Box, 142"WB, 10300# GVWR**

- Base Price 4x2 (F3A/610a) \$23,838.00
- Base Price 4x4 (F3B/610a) \$26,295.00

**10000# GVWR SuperCab 6 3/4 Ft. SHORT Box, 148"WB, 10400# GVWR**

- Base Price 4x2 (X3A/610a) \$25,891.00
- Base Price 4x4 (X3B/610a) \$28,348.00

**10300# GVWR SuperCab 8 Ft. Box, 164"WB, 10700# GVWR**

- Base Price 4x2 (X3A/610a) \$26,066.00
- Base Price 4x4 (X3B/610a) \$28,523.00

**10100# GVWR Crew Cab 6 3/4 Ft. SHORT Box, 160" WB, 10500# GVWR**

- Base Price 4x2 (W3A/610a) \$26,977.00
- Base Price 4x4 (W3B/610a) \$29,458.00

**10500# GVWR Crew Cab 8 Ft. Box, 176" WB, 10800# GVWR**

- Base Price 4x2 (W3A/610a) \$27,173.00
- Base Price 4x4 (W3B/610a) \$29,630.00

| <u>Available Standard Options</u>   | <u>Option</u>  | <u>Price</u><br><u>Reg.&amp;Super/Crewcab</u> |
|---|----------------|---|
| <input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/10-Spd Auto.                                | 99T/44G        | 10,495.00                                     |
| <input type="checkbox"/> 7.3L 2V DECVT NA PFI V8 Gas/TorqShift 10-Spd Auto.                               | 99N/44G        | 2,045.00                                      |
| <input type="checkbox"/> CNG/LPG Fuel Capable Engine (w/ 6.2L only)                                       | 98F            | 315.00  |
| <input type="checkbox"/> Engine Block Heater  | 41H            | 100.00  |
| <input type="checkbox"/> Seats, 40/20/40 Split Bench Cloth  | 1S             | 100.00/315.00                                 |
| <input type="checkbox"/> Seat, Vinyl High Back Buckets (Regular Cab only)                                 | LS             | 355.00  |
| <input type="checkbox"/> Seats, Cloth High Back Buckets   | 4S             | 515.00/615.00                                 |
| <input type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)   | TBM            | 165.00  |
| <input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)                            | TCD            | 455.00  |
| <input type="checkbox"/> Tires, LT275/65Rx18E BSW A/S (5)   | TCH/64F        | 455.00  |
| <input checked="" type="checkbox"/> <b>Tires, LT275/70Rx18E BSW All-Terrain 4x4 ONLY</b>                  | <b>TDX/64F</b> | <b>620.00</b>                                 |
| <input type="checkbox"/> CNG/LPG Prep Fuel Capable Engine   | 98F            | 315.00  |
| <input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)                                 | 63T            | 250.00  |
| <input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)                         | 98R            | 250.00  |
| <input checked="" type="checkbox"/> <b>Power Windows, Locks, Heated Mirrors, and Remote Keyless Entry</b> | <b>90L/54K</b> | <b>915.00/1125.00cc</b>                       |
| <input type="checkbox"/> Powercode Remote Start System ( <b>Req. Power Equip. Grp 90L</b> ) 76S           |                | 250.00  |
| <input type="checkbox"/> Privacy Glass with Heated Backlight/Rear Window Defrost                          | 43B/924        | 90.00   |
| <b>(Requires Power Equipment 90L/54K)</b>   |                |   |
| <input type="checkbox"/> Dual Alternators, Diesel only (total of 377 amps)                                | 67B            | 115.00  |
| <input checked="" type="checkbox"/> <b>Alternator 240 amp (6.2L Gas Only)</b>                             | <b>67E</b>     | <b>85.00</b>                                  |
| <input type="checkbox"/> Alternator 397 amp w/Dual Batteries (78 Amp.) (7.3L Gas Only)                    | 67B/86M        | 325.00  |
| <input type="checkbox"/> Alternator 397 amp (6.7L Diesel Only)  | 67B            | 115.00  |
| <input type="checkbox"/> Dual Batteries (78 Amp.) (Gas Engines Only)                                      | 86M            | 210.00  |
| <input type="checkbox"/> 110V/400W Outlet (Includes 240 Amp Alternator 67E)                               | 43C/67E        | 160.00  |
| <input type="checkbox"/> Keys Extra (Regular) \$75.00 x __=   | Sig            | 75.00 ea                                      |
| <input type="checkbox"/> Keys Extra (With Power Group) \$220.00 x __=                                     | Sig            | 220.00 ea                                     |
| <input checked="" type="checkbox"/> <b>Trailer Brake Controller</b>                                       | <b>52B</b>     | <b>270.00</b>                                 |
| <input type="checkbox"/> Transmission Power Take-Off Provision  | 62R            | 280.00  |

|                                     |  |             |               |
|-------------------------------------|--|-------------|---------------|
| <input type="checkbox"/>            | Cab Steps Molded Black   | 18B         | 320.00/445.00 |
| <input type="checkbox"/>            | Reverse Vehicle Aid Sensor   | 76R         | 245.00        |
| <input type="checkbox"/>            | Roof Clearance Lights  | 592         | 80.00         |
| <input type="checkbox"/>            | Tailgate Step, Incl. Tailgate Assist, Step & Handle  | 85G         | 375.00        |
| <input type="checkbox"/>            | Speed Control  | 525         | 235.00        |
| <input checked="" type="checkbox"/> | <b>Upfitter Switches (6) located in overhead console</b>   | <b>66S</b>  | <b>165.00</b> |
| <input type="checkbox"/>            | Upfitter Interface Module  | 18A         | 295.00        |
| <input type="checkbox"/>            | 10,000 GVWR Package  | 68D         | 100.00        |
| <input type="checkbox"/>            | 4x4 Off-Road Pkg (Incl. Skid Plates, E-Locking Axle & AT Tires)  | 17X/X3E/TBM | 950.00        |
|                                     | <b><u>(Only Available with Super Cab and Crew Cab)</u></b>   |             |               |
| <input checked="" type="checkbox"/> | <b>Snow Plow Prep Package(N/A with 67H)</b>  | <b>473</b>  | <b>250.00</b> |
| <input type="checkbox"/>            | Camper Package   | 471         | 160.00        |
| <input type="checkbox"/>            | Snow Plow/Camper Package   | 47B         | 245.00        |
| <input type="checkbox"/>            | Suspension Package, Heavy Service(N/A with 473)  | 67H         | 125.00        |
| <input checked="" type="checkbox"/> | <b>XL Decor Group (Chrome front and rear step bumper, Bright 17F chrome hub covers and center ornaments)</b>   |             | <b>220.00</b> |
| <input type="checkbox"/>            | <b>XL Value Pkg</b> (Chrome front and rear step bumper, Bright Chrome Hub Covers and Center Ornaments & Cruise Control)  | 96V         | 725.00        |
| <input type="checkbox"/>            | <b>Fleet Drivers Assistance Package</b> (Power Equipment Group, BLIS® (Blind Spot Information System) w/Cross-Traffic Alert And Trailer Tow (BLIS sensor in taillamp), Lane-Keeping Alert, Pre-Collision Assist with Automatic Emergency Braking (AEB) And Forward Collision Warning   | 96F/90L     | 1910.00       |
| <input type="checkbox"/>            | <b>STX APPEARANCE PACKAGE</b> (AM/FM Stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab), Bright Chrome Grille, Bright Hub Covers, Chrome Front and Rear Step Bumpers, Cruise Control, STX Fender Vent Badge, SYNC® 18" Sparkle Silver Painted Cast Aluminum Wheels (648), and LT275/65Rx18E BSW A/S (TCH) | 17S         | 1825.00       |
| <input type="checkbox"/>            | Pickup Box Delete (8' box only)( <b>Not Available w/7.3L V8</b> )  | 66D         | (465.00)      |
| <input type="checkbox"/>            | Rearview Camera Prep Kit for <b>Box Delete</b> (Includes Loose Camera, Wiring Bundle, and Electrochromic Mirror w/Video Display)   | 872         | 470.00        |
| <input type="checkbox"/>            | Heavy Service Package for Pickup Box Delete Only   | 63R         | 125.00        |
| <input type="checkbox"/>            | Spare Tire & Rim (for Box delete only)   | 512         | 295.00        |
| <input checked="" type="checkbox"/> | <b>Axle, Electronic Locking</b>  | <b>X3_</b>  | <b>390.00</b> |
| <input type="checkbox"/>            | Daytime running Lights   | 942         | 45.00         |
| <input checked="" type="checkbox"/> | <b>Skid Plate Package (Only Available with Super Cab and Crew Cab)</b>   | <b>41P</b>  | <b>100.00</b> |
| <input type="checkbox"/>            | Box Link Cleats  | 66B         | 75.00         |
| <input type="checkbox"/>            | Drop in Plastic Bedliner   | 85L         | 350.00        |
| <input type="checkbox"/>            | Tough Bed(Spray-in-bedliner)   | 85S         | 595.00        |
| <input type="checkbox"/>            | Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)   | 85M         | 180.00        |
| <input type="checkbox"/>            | Splash Guards/Mud Flaps  | 61S/62S     | 130.00        |
| <input checked="" type="checkbox"/> | <b>Wheel Well Liner (Front)</b>  | <b>61L</b>  | <b>180.00</b> |
| <input type="checkbox"/>            | Wheel Well Liner Front and Rear  | 61N         | 325.00        |
| <input type="checkbox"/>            | Exterior Backup Alarm  | 76C         | 140.00        |
| <input type="checkbox"/>            | LED Box Light (Not Available with LED Warning Strobes 91S)   | 66L         | 60.00         |
| <input type="checkbox"/>            | LED Warning Strobes-Amber  | 91S         | 655.00        |

**Total Price \$31,543.00 ea**

*Plow \$ 7000.00*  


---

*\$ 38,543.00*

Colors for F-350

Exterior Colors

Interior Steel (Grey)

|                                       |      |     |
|---------------------------------------|------|-----|
| Race Red                              | [PQ] | [ ] |
| Blue Jeans Metallic                   | [N1] | [ ] |
| Iconic Silver Metallic                | [JS] | [ ] |
| Agate Black                           | [UM] | [ ] |
| Oxford White                          | [Z1] | [ ] |
| Magnetic Metallic                     | [J7] | [ ] |
| Stone Gray                            | {D1} | [ ] |
| <b>SPECIAL PAINT</b>                  |      |     |
| <b>School Bus Yellow Add \$660.00</b> | [BY] | [ ] |
| <b>Omaha Orange Add \$660.00</b>      | [MB] | [ ] |
| <b>Green Gem Add \$660.00</b>         | [W6] | [ ] |

VIRTC1DP

CNGP530 VEHICLE ORDER CONFIRMATION 01/28/20 09:28:42  
 Dealer: F48646  
 Page: 1 of 2  
 2020 F-SERIES SD  
 Order No: 9999 Priority: C3 Ord FIN: QV216 Order Type: 5B Price Level: 035  
 Ord Code: 610A Cust/Flt Name: CITY OF ST IG PO Number:  
 RETAIL DLR INV RETAIL DLR INV  
 X3B F250 4x4 S/C \$40360 \$38341.00 TRAILER TOW PKG  
 148" WHEELBASE FLEET SPCL ADJ NC (585.00)  
 PQ RACE RED 17F XL DECOR PKG 220 200.00  
 A VNYL 40/20/40 18B PLAT RUNNING BD 445 405.00  
 S MEDIUM EARTH GR 11300# GVWR PKG  
 610A PREF EQUIP PKG 41P SKID PLATES 100 91.00  
 .XL TRIM 425 50 STATE EMISS NC NC  
 572 .AIR CONDITTONER NC NC 47B SMMPLN/CAMP PKG 245 223.00  
 .AMFM/MP3/CLK  
 996 .6.2L EFI V8 ENG NC NC TOTAL BASE AND OPTIONS 45690 40077.56  
 44G 10-SPD AUTOMATC NC NC TOTAL 45690 40077.56  
 TOX LT275/70BSWAT18 265 241.00 \*THIS IS NOT AN INVOICE\*  
 X3E 3.73 ELOCKING 390 355.00  
 90L PWR EQUIP GROUP 915 832.00 \* MORE ORDER INFO NEXT PAGE \*  
 JOB #1 BUILD F8=Next  
 F1=Help F2=Return to Order F3/F12=Veh Ord Menu  
 F4=Submit F5=Add to Library  
 5006 - MORE DATA IS AVAILABLE. QC06385

V1DP0007 9.39

City of St Ignace  
 396 North State Street  
 Saint Ignace MI 49781

\$32255.00  
 Price Includes: Over Spec Sheet  
 1. 10 speed Auto O/D Transmission  
 2. Platform Cab Steps  
 3. Camper Package  
 Boss 8.2 Steel + 6290.00  
 V-plow complete  
 with installation \$38545.00  
 Doc & Title Fee + 115.00  
 TOTAL \$38660.00

Mackinac Sales, Inc.  
 W858' US 2  
 Saint Ignace MI 49781

Paul W Krause

VIRTC1DP 01.58 54.00

CNGP530

VEHICLE ORDER CONFIRMATION

01/28/20 09:30:51

==>

Dealer: F48646

2020 F-SERIES SD

Page: 2 of 2

Order No: 9999 Priority: C3 Ord FIN: QV216 Order Type: 5B Price Level: 035  
Ord Code: 610A Cust/Flt Name: CITY OF ST IG PO Number:

|     |                 | RETAIL | DLR INV   |                          | RETAIL  | DLR INV    |
|-----|-----------------|--------|-----------|--------------------------|---------|------------|
| 512 | SPARE TIRE/WHL2 | NC     | NC        | TOTAL BASE AND OPTIONS   | \$45690 | \$40077.56 |
| 52B | BRAKE CONTROLLR | 270    | 245.00    | TOTAL                    | 45690   | 40077.56   |
|     | TELE TT MIR-PWR |        |           | *THIS IS NOT AN INVOICE* |         |            |
| 59H | HI MNT STOP LMP | NC     | NC        |                          |         |            |
|     | JACK            |        |           |                          |         |            |
| 61L | WHL WLL LNR FRT | 180    | 164.00    |                          |         |            |
| 64F | STEEL WHLS-18"  | 455    | 414.00    |                          |         |            |
| 66S | UPFITTER SWTCH  | 165    | 150.00    |                          |         |            |
| 67E | 240 AMP ALTRNTR | 85     | 78.00     |                          |         |            |
|     | SP DLR ACCT ADJ |        | (1486.00) |                          |         |            |
|     | SP FLT ACCT CR  |        | (1213.00) |                          |         |            |
|     | FUEL CHARGE     |        | 20.56     |                          |         |            |
| B4A | NET INV FLT OPT | NC     | 7.00      |                          |         |            |
|     | DEST AND DELIV  | 1595   | 1595.00   |                          |         |            |

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC06385

V1DP0007

2,6

| GL NUMBER                                 | DESCRIPTION                       | BALANCE AS OF 12/31/2016 | BALANCE AS OF 12/31/2017 | BALANCE AS OF 12/31/2018 | BALANCE AS OF 12/31/2019 |
|---|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Fund 641 - EQUIPMENT FUND</b>          |                                   |                          |                          |                          |                          |
| <b>Assets</b>                             |                                   |                          |                          |                          |                          |
| 641-000-001.000                           | CASH BANK ACCT #0405              | 118,214.86               | 87,628.77                | 129,193.05               | 274,194.40               |
| 641-000-040.000                           | ACCT REC'ABLE                     | 5,574.27                 | 0.00                     | 0.00                     | 0.00                     |
| 641-000-041.000                           | ACCOUNTS RECEIVABLE               | 7,866.34                 | 12,951.80                | 11,752.57                | 6,774.08                 |
| 641-000-080.000                           | PREPAID EXP                       | 0.00                     | 5,704.86                 | 8,834.76                 | 0.00                     |
| 641-000-136.000                           | GARAGE BLDG                       | 227,323.98               | 239,024.98               | 239,024.98               | 239,024.98               |
| 641-000-137.000                           | ACCUM DEPREC BLDG                 | (129,669.38)             | (139,276.38)             | (148,882.38)             | (148,882.38)             |
| 641-000-140.000                           | MACHINERY & EQUIP                 | 599,424.91               | 598,424.91               | 662,458.33               | 662,458.33               |
| 641-000-141.000                           | DEPREC EQUIP                      | (527,695.00)             | (539,846.00)             | (552,994.00)             | (552,994.00)             |
| 641-000-142.000                           | VEHICLES                          | 521,632.31               | 607,369.31               | 607,370.31               | 607,370.31               |
| 641-000-143.000                           | DEPREC VEHICLES                   | (387,548.04)             | (415,831.04)             | (444,112.04)             | (444,112.04)             |
| 641-000-150.000                           | CONSTRUCTION IN PROCESS           | 11,701.00                | 0.00                     | 0.00                     | 0.00                     |
| <b>TOTAL ASSETS</b>                       |                                   | <b>446,825.25</b>        | <b>456,151.21</b>        | <b>512,645.58</b>        | <b>643,833.68</b>        |
| <b>Liabilities</b>                        |                                   |                          |                          |                          |                          |
| 641-000-202.000                           | ACCT PAYABLE                      | 12,571.98                | 20,062.74                | 2,142.59                 | 6,108.12                 |
| 641-000-202.001                           | ACCRUED PAYROLL                   | 687.57                   | 322.75                   | 320.29                   | 0.00                     |
| 641-000-250.000                           | ACCRUED INTEREST PAYABLE          | 0.00                     | 0.00                     | 2,477.00                 | 2,477.00                 |
| 641-000-257.003                           | ACCRUED WAGES PAYABLE - FED TX WH | 158.09                   | 95.11                    | 63.45                    | 0.00                     |
| 641-000-257.004                           | ACCRUED WAGES - FICA              | 189.90                   | 116.72                   | 95.00                    | 0.00                     |
| 641-000-257.006                           | ACCRUED WAGES PAYABLE - GARNISH   | 26.08                    | 0.00                     | 0.00                     | 0.00                     |
| 641-000-257.007                           | ACCRUED WGS PAYABLE - MEDICARE WH | 44.48                    | 27.32                    | 22.24                    | 0.00                     |
| 641-000-257.008                           | ACCRUED WAGES - STATE TX WH       | 64.61                    | 35.29                    | 31.40                    | 0.00                     |
| 641-000-257.011                           | AFSCME UNION DUES                 | 27.82                    | 22.59                    | 16.21                    | 0.00                     |
| 641-000-257.018                           | STANDARD 457                      | 0.00                     | 3.53                     | 15.67                    | 0.00                     |
| 641-000-257.021                           | MESC                              | 53.35                    | 32.91                    | 38.07                    | 0.00                     |
| 641-000-257.025                           | WORKER'S COMP                     | 60.94                    | 46.71                    | 45.89                    | 0.00                     |
| 641-000-286.000                           | NOTES PAYABLE                     | 128,838.72               | 113,754.17               | 82,995.11                | 82,995.11                |
| 641-000-287.001                           | CURRENT PORTION-LOADER            | 0.03                     | 0.03                     | 0.03                     | 0.03                     |
| 641-000-307.000                           | NOTES PAYABLE                     | 0.00                     | 81,485.47                | 145,519.89               | 145,519.89               |
| 641-000-314.592                           | ADVANCE FM WTR FUND               | 22,148.86                | 0.00                     | 0.00                     | 0.00                     |
| 641-000-706.001                           | ACCRUED PAYROLL                   | 1,147.57                 | 721.97                   | 586.55                   | 0.00                     |
| <b>TOTAL LIABILITIES</b>                  |                                   | <b>166,020.00</b>        | <b>216,727.31</b>        | <b>234,369.39</b>        | <b>237,100.15</b>        |
| <b>Fund Equity</b>                        |                                   |                          |                          |                          |                          |
| 641-000-391.000                           | FUND BALANCE                      | 235,773.99               | 280,805.25               | 239,423.90               | 278,276.19               |
| <b>TOTAL FUND EQUITY</b>                  |                                   | <b>235,773.99</b>        | <b>280,805.25</b>        | <b>239,423.90</b>        | <b>278,276.19</b>        |
| <b>Total Fund 641 - EQUIPMENT FUND</b>    |                                   |                          |                          |                          |                          |
| <b>BEG. FUND BALANCE</b>                  |                                   | 45,031.26                | (41,381.35)              | 38,852.29                | 128,457.34               |
| <b>NET OF REVENUES &amp; EXPENDITURES</b> |                                   | 280,805.25               | 239,423.90               | 278,276.19               | 406,733.53               |
| <b>ENDING FUND BALANCE</b>                |                                   | 446,825.25               | 456,151.21               | 512,645.58               | 643,833.68               |
| <b>TOTAL LIABILITIES AND FUND BALANCE</b> |                                   |                          |                          |                          |                          |

**Unaligned**  
(3.1.5) Development Review: Internal Review Process  
☰ ☑ 0/4

**Partially Aligned**  
Development Review: Prompt Action (3.1.6)  
☰ ☑ 2/6

**Unaligned**  
(3.1.7) Development Review: Tracking System  
☰ ☑ 0/4

**Unaligned**  
(3.1.8) Development Review: Feedback & Improvement  
☰ ☑ 0/4

**Unaligned**  
(3.2.1) Development Review: Guide to Development  
☰ ☑ 0/17

**Unaligned**  
(4.1.1) Board Recruitment: Application & Expectations  
☰ ☑ 0/4


**Partially Aligned**  
(4.1.2) Board Recruitment: Orientation Materials  
☰ ☑ 1/5


**Unaligned**  
Priority Redevelopment Site #1 (FULL PACKAGE)  
☰ ☑ 0/32

**Unaligned**  
Priority Redevelopment Site #2  
☰ ☑ 0/16



# St. Ignace - RRC Roadmap (R1)

 MEDC Community Development BC

 Team Visible

 BD JK L RB +3

[Invite](#)

## Remaining/Inactive Tasks

### Helpful Hints

\*These are the items still needed for certification but you're not actively working on. You can leave them in this column until you're ready to work on them\*

### Partially Aligned

(2.1.2) Zoning: Concentrated Development

  0/14

### Partially Aligned

Zoning: Flexible Development Tools (2.1.3)

  0/16

### Unaligned

(2.1.5) Zoning: Nonmotorized Transportation

  0/9

### Partially Aligned

(2.1.6) Zoning: Parking Flexibility

  1/11

### Partially Aligned

(2.1.7) Zoning: Green Infrastructure

  1/13

### Partially Aligned

(2.1.8) Zoning: User-friendliness

  0/5

### Partially Aligned

(3.1.1) Development Review: Defined Processes

  0/3

**Unaligned**  
 Priority Redevelopment Site #3  
 ☰ ☑ 0/16

**Unaligned**  
 (6.1.1) Community Prosperity:  
 Economic Development Strategy  
 ☰ ☑ 0/7

**Unaligned**  
 (6.1.2) Community Prosperity:  
 Economic Development Strategy  
 Reporting  
 ☰ ☑ 0/3

**Partially Aligned**  
 (6.2.1) Community Prosperity:  
 Marketing Strategy  
 ☰ ☑ 0/4

**Partially Aligned**  
 (6.2.2) Community Prosperity:  
 Community Website  
 ☰ ☑ 0/15

## Active Tasks

**Helpful Hints**  
 \*Move a card to this column when you've begun to work on an item. It helps us know what you're working on and how we might be able to help!\*

**Partially Aligned**  
 (1.1.4) Plans: Capital Improvement Plan  
 ☰ ☑ 0/5 BD JK

**Partially Aligned**  
 (3.1.4) Development Review: Joint  
 Review Team  
 ☰ ☑ 4/18 BD JK

**Unaligned**

(3.1.3) Development Review:  
Conceptual Review Meetings

🕒 Aug 31, 2019 ☰ 💬 1 📧 0/4

**Partially Aligned**

(3.2.2) Development Review: Fees &  
Payment Options

🕒 Aug 31, 2019 ☰ 💬 2 📧 1/5

## Ready for RRC Review & General Questions

**Helpful Hints**

\*Think an item is complete? Just want us to take a look at a draft? Drag the card here and we'll get an email telling us it's ready for review! You can also just ask general questions here (click 'add card' below)\*

## Completed Best Practice Items

**Helpful Hints**

\*The name says it all. These items have passed RRC review and are complete! Don't forget that some items are time sensitive and/or annual tasks - we'll confirm you're still doing them prior to certifying the community.\*

**Fully Aligned**

**Update Spreadsheet  
Annual Item**

(1.1.1) Plans: Master Plan

🕒 Sep 30 ☰ 💬 5 📎 1

📧 9/9

**BD RB**

**Fully Aligned**  
 1.1.2 Plans: Downtown Plan  
 ☰ 1 ☑ 7/7

**Fully Aligned**  
**Update Spreadsheet**  
**RRC Technical Assistance Support**  
 (1.2.1) Public Participation: Adopted Plan  
 👁 ⌚ Sep 13, 2019 ☰ 💬 6 📎 1  
 ☑ 5/6  
 RB

**Fully Aligned**  
**Update Spreadsheet**  
 (1.2.2) Public Participation: Proactive Engagement Activities  
 ☰ ☑ 0/17

**Fully Aligned**  
**Update Spreadsheet**  
**RRC Technical Assistance Support**  
 (1.2.3) Public Participation: Outcomes & Evaluation  
 ⌚ Aug 31, 2019 ☰ 📎 1 ☑ 3/3  
 RB

**Fully Aligned**  
 (2.1.1) Zoning: Master Plan Alignment  
 ☰ ☑ 0/3

**Fully Aligned**  
 (2.1.4) Zoning: Housing Diversity  
 ☰ ☑ 0/11

**Fully Aligned**  
 (3.1.2) Development Review: Intake Professional  
 ☰ ☑ 0/3

**Fully Aligned**  
 (4.2.1) Training: Dedicated Line Item  
 ☰ ☑ 0/2

**Fully Aligned**

(4.2.2) Training: Strategy & Tracking

☰ ☑ 0/4

**Fully Aligned**

(4.2.3) Training: Consistent Reminders

☰ ☑ 0/3

**Fully Aligned**

(4.2.4) Communication: Joint Meetings

☰ ☑ 0/2

**Fully Aligned**

(4.2.4) Communication: Training  
Report Outs

☰ ☑ 0/2

**Fully Aligned**

(4.2.4) Communication: Planning  
Commission Annual Report

☰ ☑ 0/2

## RRC Documents & Resources

**Helpful Hints**

\*We've uploaded all the community's RRC materials and records to this list so you have easy access.\*

Baseline Report

📎 2

Self Evaluation

📎 1

MOU & Resolutions

📎 4

RRC Handbook, Library and Website

☰

Training Records



## RRC Technical Assistance Fund Activity - COMPLETE

### Helpful Hints

\*This is a record of any projects the community received RRC technical assistance funds to support.\*

CIP Training - November 2019

Public Participation Plan -  
Spring/Summer 2019

**Varsity Catering Co., Inc.**

PO Box 1 • 251 S. State Street

St. Ignace, MI 49781

906-643-7482

Mr. Mike Stelmaszek  
City Manager  
396 N. State Street  
St. Ignace, MI 49781

Dear Mr. Stelmaszek & City Council Members,

Varsity Catering would like to propose an easement agreement with the City of St. Ignace. The purpose of this easement would be to:

- 1) Allow Varsity Catering access to lakes edge for the purpose of launching kayaks.
- 2) Construct a seasonal dock to be used as a kayak launch and day mooring. This would be done at Varsity Catering's expense.
- 3) Allow City of St. Ignace access to Chief Wawatam Park on the existing road/pathway.

This agreement would be in effect for the term of 25 years.

Thank you in advance for your consideration.

Sincerely,

Catherine Sposito  
President, Varsity Catering Co., Inc.

## LEASE AGREEMENT

This Lease Agreement ("Lease") is made and effective \_\_\_\_\_, 2020, between **City of St. Ignace** ("Landlord") and **Varsity Catering Company, Inc.** ("Tenant").

Landlord is the owner of property located within in the City of St. Ignace, Michigan.

Landlord desires to lease this property ("Leased Premises") to Tenant, and Tenant desires to lease that property from Landlord according to the terms and conditions set forth. The Leased Premises shall consist of the following described property, which is attached as Exhibit A.

The purpose of this Lease would be to allow the Tenant to construct and operate a kayak and canoe docking facility along the water front in the City of St. Ignace, in any and all uses reasonably related to such use.

THEREFORE, in consideration of the mutual promises herein contained and other good and valuable consideration, it is agreed:

### **1. TERM.**

Landlord hereby leases the Leased Premises to the Tenant for a term of **five (5) years**, commencing on \_\_\_\_\_, 2020, and ending on \_\_\_\_\_, 2025. Tenant shall have an option to renew and extend the Lease for a period of **five (5) years** at a time. Three (3) such renewals are allowed under the terms of this lease. All renewals must be approved by the St. Ignace City Council.

### **2. RENTAL.**

The rental price for the property shall be **One Dollar (\$1.00) and other valuable consideration**. The Parties also agree to split equally any costs associated with the preparation or modification of the Lease Agreement.

### **3. USE.**

Tenant intends to construct a seasonal dock for kayaks and canoes, along with day mooring, at the location. Tenant agrees that the docking area will be open to the public and that the design will be American's with Disability Act (ADA) compliant. Landlord will continue to have the ability to access this property. Landlord will also have the ability to cross the Tenant's property to access its property known as the Chief Wawatam Dock.

### **4. REPAIRS and CONSTRUCTION.**

All construction, repairs and maintenance of the Tenant's Leasehold Improvements, are the Tenant's responsibility. It is understood and expected that the Tenant will be constructing a docking and wharf facility on the premises, along with all attendant structures and appurtenances related to that use. Tenant will also be responsible for maintenance of all those items, as well as,



any driveways, parking lots, gates, etc., necessary for its operation, including grading of the driveway and parking area, as needed, and any snow removal required by the Tenant. Tenant is not otherwise responsible for any unrelated repairs or maintenance of Landlord's property, fixtures or improvements. Any damage to wharf caused by Landlord's use is Landlord's responsibility to repair. All fixtures constructed on the property by Tenant shall become the property of Landlord at the termination of the Lease. If Tenant's construction project is barred by governmental action or inaction, or Tenant's inability to secure a satisfactory bid, this Agreement is terminated.

## **5. INSURANCE.**

Tenant and Landlord shall, each at its own expense, maintain a policy or policies of comprehensive general liability insurance with respect to the respective activities of each in the Leased Premises with the premiums thereon fully paid on or before due date, issued by and binding upon some insurance company approved by Landlord, such insurance to afford minimum protection of not less than \$1,000,000.00 combined single limit coverage of bodily injury, property damage or combination thereof. The Landlord shall be listed as an additional insurer on both policies of comprehensive general liability insurance, and each shall provide the other with current Certificates of Insurance evidencing compliance with this paragraph. Each party shall obtain the agreement of their insurers to notify the other that a policy is due to expire at least ten (10) days prior to such expiration. Landlord shall not be required to maintain insurance against thefts within the Leased Premises or associated structures.

## **6. MUTUAL WAIVER OF SUBROGATION.**

All insurance policies carried by either party covering the Leased Premises, including but not limited to contents, fire and casualty insurance, shall to the extent permitted by law, expressly waive any right on the part of the insurer against the other party. The parties hereto agree that their policies will include such waiver clause or endorsement so long as the same shall be obtainable without extra cost, or if extra shall be charged therefore, so long as the other party pays such extra cost. If cost shall be chargeable therefore, each party shall advise the other thereof and of the amount of extra cost, and the other party, at its election, may pay the same but shall not be obligated to do so. The failure of any insurance policy to include such waiver clause or endorsement shall not affect the validity of this Lease. Landlord and Tenant further agree to waive all claims, causes of action and rights of recovery against the other, and their respective agents, officers and employees, for any injury to or death of persons or any damage or destruction of property or business which shall occur on or about the Leased Premises originating from any cause whatsoever including the negligence of either party and their respective agents, officers and employees to the extent such injury, death or property damage shall be covered by or would otherwise be covered by a policy or policies maintained or required to be maintained by either Landlord or Tenant pursuant to this Lease.

## **7. UTILITIES.**

Tenant shall pay all utilities used by Tenant on the Leased Premises during the term of the Lease, unless expressly agreed to, in writing, by the Landlord.

## **8. SIGNS.**

Following Landlord's consent, Tenant shall have the right to place on the Leased Premises, at locations selected by Tenant, any signs which are permitted by applicable zoning ordinances, and private restrictions. Landlord may refuse consent to any proposed signage that is in Landlord's opinion too large, deceptive, unattractive or otherwise inconsistent with or inappropriate to the Leased Premises, or use of any other Tenant. Landlord shall assist and cooperate with Tenant in obtaining any necessary permission from governmental authorities or adjoining owners and occupants for Tenant to place or construct the foregoing signs. Tenant shall repair all damage to the Leased Premises resulting from the removal of signs installed by Tenant.

## **9. ENTRY.**

Landlord shall have the right to enter upon the Leased Premises at reasonable hours to inspect the same, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Leased Premises.

## **10. CONDEMNATION.**

If any legally constituted authority condemns the Leased Premises or such part thereof which shall make the Leased Premises unsuitable for leasing, this Lease shall cease when the public authority issues an order of condemnation, or takes possession, and Landlord and Tenant shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

## **11. DESTRUCTION OF PREMISES.**

In the event that the premises shall be partially destroyed by fire or other casualty so as to become partially untenable, the same shall be repaired by Tenant as soon as reasonably possible. If casualty is caused by action or negligence of Landlord, Landlord shall have the responsibility to effect repairs at its own expense. If said premises shall be destroyed or so damaged by fire or other casualty, as to become wholly untenable, then Tenant shall promptly rebuild and put said premises in as good a condition as prior to such damage or destruction and in architectural design and appearance harmonious with that which was damaged or destroyed.

## **12. REPRESENTATIONS.**

Landlord represents and warrants to Tenant that Landlord has authority to execute, deliver and perform this Lease and each instrument and agreement to be executed and delivered by Landlord pursuant hereto and to take all of the actions contemplated hereby to be taken by Landlord, including but not limited to, delivery of possession of the Leased Property to Tenant free of all leases, subleases and sub-tenancies in substantially the same condition and state of repair as of the date of execution of this Lease by Landlord, subject to covenants, conditions and restrictions of record pertaining to the Leased Property, as of the date of execution of this Lease by Lessor.

There is no pending proceeding to which Landlord is a party, or of which it has been given notice concerning any condemnation proceedings, which would materially and adversely affect the Leased Property. There are no actions, suits, investigations or proceedings pending or, to the best of Landlord's knowledge, threatened to be brought in any court or before any governmental agency which could have a materially adverse effect on the ability of Tenant to operate Tenant's use on the Leased Property or delay or prohibit possession of the Leased Property by Tenant as contemplated by this Lease, nor are there any unsatisfied judgments or consent decrees which could have any such effect. Landlord, to the best of Landlord's knowledge, is not in default with respect to or in violation of any order, writ, injunction or decree of any court, governmental department, agency or instrumentality having jurisdiction over the Leased Property which relates to the Leased Property.

### **13. SUBORDINATION.**

The Landlord reserves the right to subject and subordinate this Lease at all times to the lien of any mortgage or mortgages now or hereafter placed upon the Landlord's interest in the said premises and on the land and buildings of which the said premises are a part or upon any buildings hereafter placed upon the land of which the leased premises form a part. And the Tenant covenants and agrees to execute and deliver upon demand such further instrument or instruments subordinating this Lease to the lien of any such mortgage or mortgages as shall be desired by the Landlord and any mortgages or proposed mortgages, provided such instruments contain usual and customary attornment and non-disturbance provisions for Tenant's benefit, and hereby irrevocably appoints the Landlord the attorney-in-fact of the Tenant to execute and deliver any such instrument or instruments for and in the name of the Tenant.

### **14. NOTICE.**

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to the Landlord: **City of St. Ignace, City Manager, 3996 N. State St., St. Ignace, MI 49781**

If to Tenant to: **Catherine Sposito, President, Varsity Catering Company, Inc., P.O. Box 1, 251 S. State St., St. Ignace, MI 49781**

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

### **15. WAIVER.**

No waiver of any default of Landlord or Tenant hereunder shall be implied from any omission to take any action on account of such default, if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Landlord or Tenant shall not be construed, as a waiver of a subsequent breach of the same covenant, term or condition.

**16. HEADINGS.**

The headings used in this Lease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this Lease.

**17. SUCCESSORS.**

The provisions of this Lease shall extend to and be binding upon Landlord and Tenant and their respective legal representatives, successors and assigns.

**18. CONSENT.**

Landlord shall not unreasonably withhold or delay its consent with respect to any matter for which Landlord's consent is required or desirable under this Lease.

**19. PERFORMANCE.**

If there is a default with respect to any of Landlord's covenants, warranties or representations under this Lease, and if the default continues more than fifteen (15) days after notice in writing from Tenant to Landlord, specifying the default, Tenant may, at its option and without affecting any other remedy hereunder, cure such default and deduct the cost thereof from the next accruing installment or installments of rent payable hereunder until Tenant shall have been fully reimbursed for such expenditures, together with interest thereon at a rate equal to twelve percent (12%) per annum. If this Lease terminates prior to Tenant's receiving full reimbursement, Landlord shall pay the unreimbursed balance plus accrued interest to Tenant on demand.

**20. COMPLIANCE WITH LAW.**

Tenant shall comply with all laws, orders, ordinances and other public requirements now or hereafter pertaining to Tenant's use of the Leased Premises. Landlord shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the Leased Premises.

**21. HOLD HARMLESS.**

Tenant specifically agrees to hold Landlord harmless for any damage to the Tenant's boats or cars that will be parked upon the property, as well as for any environmental liability due to installation or operation of this docking facility. Tenant agrees to carry and pay for liability insurance and personal property insurance on the property in an agreed upon amount to be modified during the term of the Lease.

**22. FINAL AGREEMENT.**

This Agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties.

**23. GOVERNING LAW.**

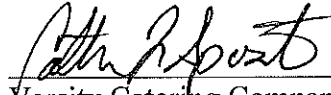
This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Michigan.

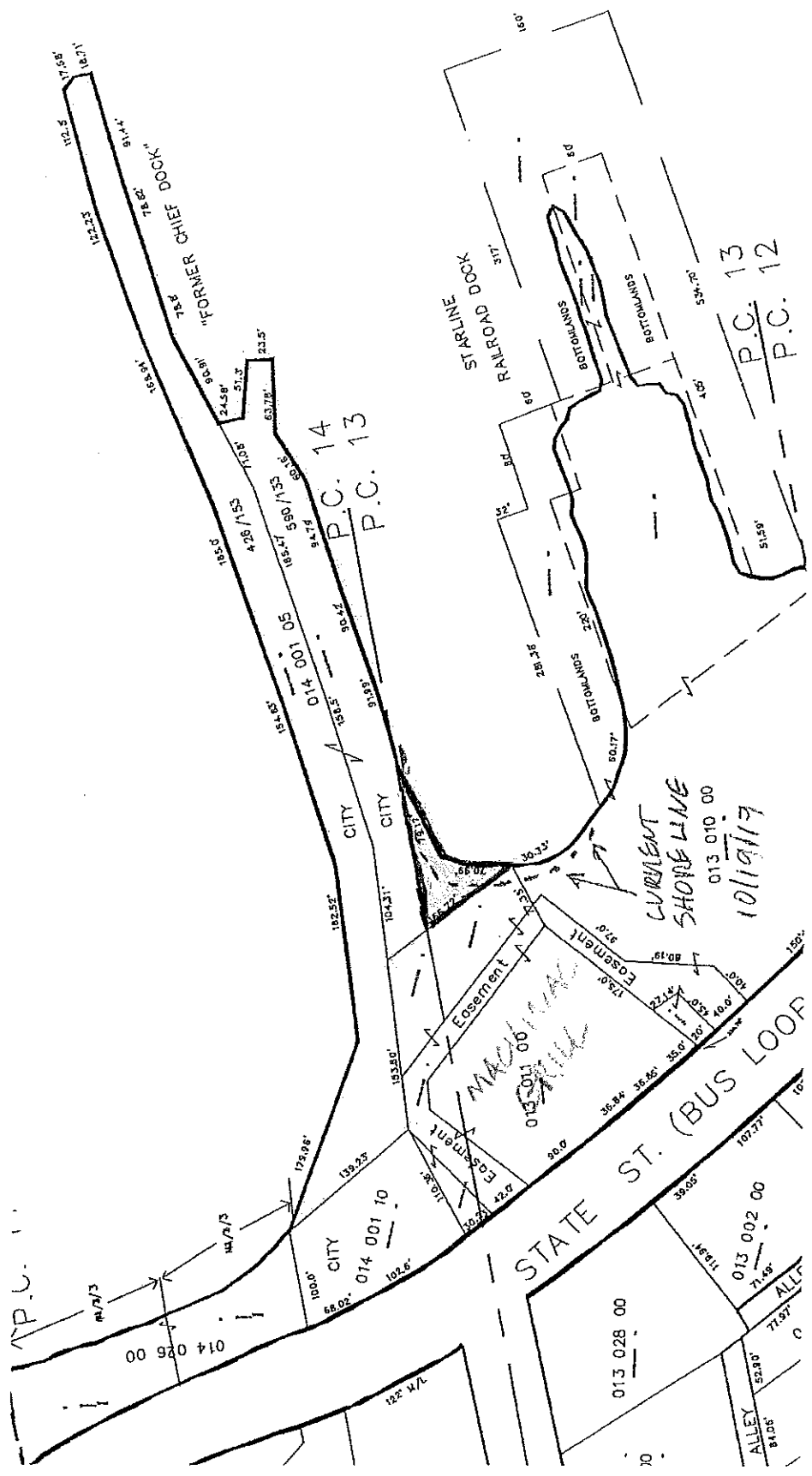
IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

LANDLORD:

\_\_\_\_\_ Date: \_\_\_\_\_ Witness \_\_\_\_\_  
City of St. Ignace  
By: Michael Stelmaszek  
Its: City Manager

TENANT:

 \_\_\_\_\_ Date: 1-31-20 Witness \_\_\_\_\_  
Varsity Catering Company, Inc.  
By: Catherine Sposito  
Its: President



102.5  
171.71  
17.95'

FORMER CHIEF DOCK  
74.2'  
74.2'  
162.41'

162.8  
4.26 N 51° 17' 31" E  
24.58'  
51.3'  
23.5'

94.74  
108.37  
5.90 N 55° 55' 31" E  
90.42'

0.14  
0.14  
0.01  
0.05  
18.45'

CITY  
102.52'

CITY  
104.31'

100.0'  
179.98'  
139.23'

102.6'  
118.35'

160'

STARLINE  
317'

RAILROAD DOCK  
317'

80' 30"

80' 30"

80' 30"

80' 30"

80' 30"

80' 30"

P.C. 14  
P.C. 13

P.C. 13  
P.C. 12

P.C. 13  
P.C. 12

P.C. 13  
P.C. 12

P.C. 13  
P.C. 12

P.C. 13  
P.C. 12

P.C. 13  
P.C. 12

P.C. 13  
P.C. 12

STATE ST. (BUS LOOP)

ALLEY  
81.06'  
52.30'

CURRENT SHORELINE  
013 010 00  
10/19/17

MAGNAN  
10/19/17

013 028 00

013 002 00

71.66'

71.97'

115.84'

107.77'

160'

**FINANCE COMMITTEE MEETING AGENDA & MINUTES**  
**WEDNESDAY, JANUARY 22<sup>ND</sup> AT NOON**  
**IN THE COUNCIL CHAMBERS**

Members Present: Connie Litzner, Luke Paquin and Jay Tremble.

Staff to be Present: Michael Stelmaszek.

To be Present from MERS: Terra Langham. **Ms. Langham cancelled due to a family problem.**

**1) MERS Pension Funding**

For their review, the City Manager passed out copies of most current MERS Actuarial. Committee Members were advised that a meeting with MERS is being rescheduled as soon as it can be, and they will be notified when the date and time are set.

**2) Procurement policy**

There was a consensus to make minor wording changes to what had already been addressed by the committee; and to take out the first step or lowest tier of the section for the sale of surplus property. With these additional changes, there was a consensus to support the implementation of the revised procurement policy.

*MJ#402*