

CITY COUNCIL MEETING
St. Ignace, Michigan
Monday, February 17, 2020 – 7:00 p.m.
City Council Chambers

******A G E N D A******

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the February 3, 2020 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
 - 1. **COMMITTEE APPOINTMENTS**
 - 2. **APPROVAL OF ELECTION INSPECTORS**
 - 3. **PAY REQUEST #5 AND CHANGE ORDER #4 WASTEWATER PROJECT 16-0072**
 - 4. **REQUEST TO PURCHASE USED POLICE VEHICLE**
 - 5. **UPDATE LBE AND RECREATION**
 - 6. **UPDATE LIBRARY**
 - 7. **FINANCIALS**
- IX. Public Comment
- X. Consideration of Bills

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, February 3, 2020, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmember Clapperton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: Councilmember Fullerton. It was moved by Mayor Litzner, seconded by Councilmember Clapperton, to excuse Councilmember Fullerton from the meeting due to being out of town. Motion carried unanimously.

In addition, it was moved by Mayor Litzner, seconded by Councilmember Tremble, to excuse Councilmember Pelter from the January 21st Council meeting due to work commitments. Motion carried unanimously.

Staff Present: Mike Stelmaszek, City Manager; Bill Fraser, DPW Director; Anthony Brown, Police Chief; Lauren Yoder, Marina Director; Andrea Insley, City Clerk/Treasurer.

Consideration of minutes from January 21, 2020 Council meeting:

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the minutes from January 21, 2020. Motion carried unanimously.

Limited Public Comment:

Public comment was received regarding the Little Bear East Park Project and stipulations regarding reimbursement of funds if the project is not completed.

Additions to the Agenda:

City Manager Stelmaszek introduced Brandon Brothers, the new part-time Police Officer.

1. APPROVAL OF AMENDED PROCUREMENT/SELLING POLICY:

City Manager Stelmaszek presented Council with a summary of the amendments to the Procurement/Selling Policy, which included omitting the stipulation to open bids at a Regular Council meeting, to adjust procurement amounts for categories identified in the original policy and the process for selling surplus equipment.

It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to approve the new procedures and to confirm scheduled bid openings of a defined dollar amount will require the City Manager, a Department Head and a Councilmember be present, as well as the vendors placing bids. Motion carried unanimously.

2. PERMISSION TO PURCHASE VEHICLES FOR DPW AND WATER DEPARTMENT:

City Manager Stelmaszek requested Council's consideration to purchase two new pickup trucks, one to replace the Water Department's 2008 Ford pickup and another to replace DPW's 1998 Ford Explorer. DPW Director Bill Fraser informed Council he collected bids from the State of Michigan's MiDeal program, as well as Mackinac Ford Sales, based on specifications for a Ford F-350 with a plow. The MiDeal program quoted \$36,390 and \$38,543, and Mackinac Sales submitted \$36,590 and \$38,660 with a total difference for only \$317 more in purchase price. City Manager Stelmaszek proposed the purchases to be charged to the 591 Water Fund and the 641 Equipment Fund.

It was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to approve the purchase of both pickup trucks with plows from Mackinac Ford Sales. Motion carried unanimously.

3. MARINA UPDATE:

Marina Director, Lauren Yoder, reviewed the 2019 season with Council.

4. PLANNING COMMISSION YEAR-END REPORT AND RRC UPDATE:

Betsy Dayrell-Hart, Planning Commission Chairperson, reviewed the year-end report with Council, as well as provided an update on the City's status with the RRC process.

5. REQUEST TO APPROVE LEASE FOR KAYAK LAUNCH 2020:

City Manager Stelmaszek informed Council that City Attorney Palmer prepared a lease between the City of St. Ignace and Varsity Catering to construct an ADA accessible kayak and canoe launch for public use on the property located south of the Chief Wawatam dock behind the Mackinac Grille Restaurant. The lease term is for a five-year period with three renewals permitted. After some discussion, it was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Pelter, to approve the lease agreement with Varsity Catering. Motion carried unanimously.

Public Comment:

Public comment was received regarding City policy to purchase locally and the Police Department's plan to update vehicles.

Consideration of Bills:

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve payment of the bills in the amount of \$10,851.86. Motion carried unanimously.

The following bills were presented to Council for payment:

ADVANCED VOIP DATA LLC	2,123.74
ALFRED FELEPPA	147.00
B C PIZZA	74.75
BS & A SOFTWARE	845.00
CITY OF ST IGNACE	516.00
ETNA SUPPLY COMPANY	936.00
GEORGES AUTO PARTS	35.00
KSS ENTERPRISES	773.83
MC VEIGH'S TRUCK SPRINGS	785.54
MICHAEL RICHARD LAMB	200.00
NORTHERN MI CODE OFFICIALS ASSOCIA	50.00
PAYNE & DOLAN INC	4,111.28
PITNEY BOWES INC	113.04
STATE OF MICHIGAN-DEQ	18.00
TRUCK AND TRAILER SPECIALTIES	122.68
Grand Total:	\$10,851.86

There being no further business, the meeting adjourned at 7:40 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

**CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, FEBRUARY 17th, 2020
AT 7:00PM
****MANAGERS REPORT******

COMMITTEE APPOINTMENTS

Mayor to present.

REQUEST TO APPROVE ELECTION INSPECTORS

Susan Justice and Jean Thibault are new to the election Board.

WASTEWATER PROJECT 16-0072, PAY REQUEST #5 AND CHANGE ORDER #4

This pay request represents the final quantity increases due to unbudgeted removal of rock and muck. The change order needed for this resulted in \$0 net change in the budget. According to our engineers this kept us in budget to complete the rest of the project on Bertrand Street in the spring. Bill Fraser has also reviewed the pay request and change order. He is present if there are any specific questions that he can answer.

REQUEST TO PURCHASE USED POLICE SQUAD

Rural Development (RD) did not receive a disbursement for police cars this quarter. Chief Brown is requesting approval to use some of the funds (\$13,500) from his capital outlay line item (101-301-977, \$27,000) that had been budgeted (65%) to match this RD grant (65%/35%) to purchase and equip a used police squad (2014 Ford Taurus AWD sedan with 54,521 miles). The Vender is "Passive Security Solutions" who the City has purchased other used police vehicles from. Information for the vender, the vehicle, and Chief Browns request has been provided for your review. If approved Chief Brown and Derek Packer are prepared to go to Indiana and inspect the vehicle before taking possession of it. The cost will be \$12,500 with up to \$1,000 needed to install a police radio and a barrier for the back seat. I feel this is a special opportunity that will provide good value for the cost. I am respectfully requesting your support for this purchase.

RECREATION DEPARTMENT UPDATE

To be presented by Morgan Mills

LIBRARY UPDATE

To be presented by Alycia McKowen

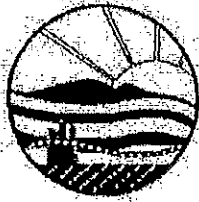
FINANCIALS

I budgeted for 2019 increases in our 2020 budget for our MERS monthly payments. Our monthly MERS invoice for January was \$6,000 higher than our December invoice. At this rate, we could have as much as \$72,000 of unbudgeted pension costs increases this year in addition to other costs that may be needed to address our current MERS funding level. The Finance Committee is meeting with MERS Representatives here this Wednesday to address our funding situation and give advice in our preparation of an Action Plan for the State Department of Treasury due in April. Other than what I have just stated, I see nothing else out of the ordinary to report to you.

OTHER MATTERS

The City of St. Ignace 2019 Water Quality report was just published in our paper. This is required annually. A copy is in your packet. The minutes from our last Work Session are in your packet also.

The Planning Commission is doing a presentation at our next Work Session on the Capital Improvement Plan (CIP) they have prepared. There is CIP information in your packet along with their tentative ordinance for short term rentals for you to review before the work session on February 24th at **6:00pm**.



City of St. Ignace

City Clerk's Office, Andrea Insley
396 North State Street,
St. Ignace, Michigan 49781
Phone: (906) 643-8545 Fax: (906) 643-9393

THE BOARD OF ELECTION COMMISSION MEETING

The Board of Election Commission met Monday, February 17, 2020 in the office of the City Clerk/Treasurer.

Present: Alfred Feleppa, Gregory S. Cheeseman, Andrea Insley, City Clerk/Treasurer.

MOTION made by Andrea Insley, SUPPORTED by Gregory S. Cheeseman, to select the following Receiving Board Inspectors for the Presidential Primary Election to be held on Tuesday, March 10, 2020.

RECEIVING BOARD

Sherry Cece (R)
Donna LaLonde (D)

The City Clerk is authorized to make substitutions in the event that any election inspector selected is not able to serve at this time.

SIGNED:

Andrea Insley

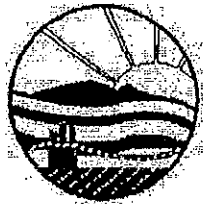
DATE: 2/17/2020

Gregory S. Cheeseman

DATE: 2/17/2020

Alfred Feleppa

DATE: 2/17/2020



City of St. Ignace

City Clerk's Office, Andrea Insley
396 North State Street
St. Ignace, Michigan 49781
Phone: (906) 643-8545 Fax: (906) 643-9393

THE BOARD OF ELECTION COMMISSION MEETING

The Board of Election Commission met Monday, February 17 in the office of the City Clerk/Treasurer.

Present: Alfred Feleppa, Gregory S. Cheeseman, Andrea Insley, City Clerk/Treasurer.

MOTION made by Andrea Insley, SUPPORTED by Gregory S. Cheeseman, to select the following Election Inspectors for the Presidential Primary Election to be held on Tuesday, March 10, 2020.

ELECTION BOARD

Laurie Steiner, Chairperson (R)
Donna LaLonde (D)
Renee Vonderworth (R)
Susan Paul (R)
Mary Kay Tamlyri (R)
Sherry Cece (R)
Susan Justice (D)
Jean Thibault (D)

The City Clerk is authorized to make substitutions in the event that any election inspector selected is not able to serve at this time.

SIGNED:

Andrea Insley

DATE: 2/17/2020

Gregory S. Cheeseman

DATE: 2/17/2020

Alfred Feleppa

DATE: 2/17/2020

CITY OF ST. IGNACE, MI
WASTEWATER SYSTEM IMPROVEMENTS

PROJECT: 16-0072

USDA-RD

APPROVAL OF PAYMENTS (#05)

Meeting Date: February 3, 2020

It was moved by: _____

and seconded by: _____

that the following invoices be approved for payment:

Invoice	Dated	From	Contract	Category	Amount
69242	01/23/20	C2AE	16-0072	Engineering	\$1,521.20
			Basic Engineering	\$1,120.00	
			Inspection	\$401.20	
			Total	\$1,521.20	
PPE #4	02/03/20	Elmer's Crane & Dozer	16-0072	Development	\$66,417.72
				TOTAL	\$67,938.92

Ayes: _____

Nays: _____

Absent: _____

Motion: Passed / Failed

By: _____

Title: _____

Date: _____

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
Jan. 1, 2020

Name of Borrower City of St. Ignace, MI, Wastewater System Improvements, Project 16-0072

Items	Amount of Funds
Development	\$ 66,417.72
Contract or Job No. <u>PPE #4</u>	
Contract or Job No. _____	
Contract or Job No. _____	
Land and Rights-of-Way	
Legal Services	
Engineering Fees	1,521.20
Interest	
Equipment	
Contingencies	
Refinancing	
Initial O & M	
Other	
TOTAL	\$ 67,938.92

Prepared by City of St. Ignace, MI

Name of Borrower

By _____

Date _____

Approved by _____

Date _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



Escanaba, MI
 Gaylord, MI
 Grand Rapids, MI
 Kalamazoo, MI
 Lansing, MI
 Canton, NY
 Syracuse, NY

Please Remit Payment To:
 106 West Allegan Street Suite 500
 Lansing, MI 48933
 1-866-454-3923

January 23, 2020
 Project No: 16-0072
 Invoice No: 69242

Michael Stelmaszek
 City of Saint Ignace
 396 N. State Street
 St. Ignace, MI 49781

Project 16-0072 St. Ignace USDA South State Street Area Wastewater

Professional Services for the period ending January 19, 2020

Phase	02	Design		Fee		
Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Preliminary Design	27,500.00	100.00	27,500.00	27,500.00	0.00	
Final Design	11,000.00	100.00	11,000.00	11,000.00	0.00	
Bidding	12,000.00	100.00	12,000.00	12,000.00	0.00	
Total Fee	50,500.00		50,500.00	50,500.00	0.00	
Total Fee					0.00	
Total this Phase					0.00	

Phase	03	Construction		Fee		
Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Construction	28,000.00	66.00	18,480.00	17,360.00	1,120.00	
Post-Construction	1,000.00	0.00	0.00	0.00	0.00	
Total Fee	29,000.00		18,480.00	17,360.00	1,120.00	
Total Fee					1,120.00	
Total this Phase					\$1,120.00	

Phase	04	Resident Project Representative		Fee		
			5.00			
			5.00			
Total Labor					401.20	

Invoices are due upon receipt.

Project	16-0072	St. Ignace USDA South State Street Area	Invoice	69242	
Contract Recap			Current Billing Amount	Previous Billed Amount	To-Date
Total Billings			401.20	61,932.87	62,334.07
Contract Amount					100,000.00
Contract Balance					37,665.93
Total this Phase					\$401.20

Phase	05	Additional Services
Task	0052	Construction Compaction Testing

Consultants

Tester Construction Inspection Services, 12/19/2019	Tester Construction Inspection Services, Inc.	180.00	
Total Consultants		180.00	180.00

Contract Recap			Current Billing Amount	Previous Billed Amount	To-Date
Total Billings			180.00	0.00	180.00
Contract Amount					2,000.00
Contract Balance					1,820.00
Total this Task					\$180.00
Total this Phase					\$180.00
Total this Invoice					<u><u>\$1,701.20</u></u>

Outstanding Invoices

Number	Date	Balance
69000	11/25/2019	18,220.58
69102	12/19/2019	8,085.84
Total		26,306.42

Contractor's Application for Payment No. 4

To (Owner): City of St. Ignace City Hall, 396 North State St., St. Ignace, MI 49781 Project: Wastewater System Improvements Owner's Contract No.: 16-0072	Application Period: 1/26/19 to 2/2/20 From (Contractor): Elmer's Crane & Dorer 3600 Kenzie School Road, Traverse City, MI 49685 Contract: St. Ignace Wastewater System Improvements Contractor's Project No.: Engineer's Project No.: 16-0072
Application Date: 2/3/2020	
Via (Engineer): C2AE 1211 Ludington St., Escanaba, MI 49829	

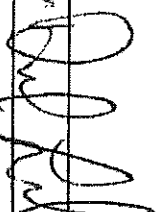
Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
CO#1	\$11,610.00	
CO#2	\$8,800.00	
CO#3	\$5,188.50	
TOTALS		
NET CHANGE BY CHANGE ORDERS	\$25,598.50	\$25,598.50


1. ORIGINAL CONTRACT PRICE \$ 51,038,503.50
2. Net change by Change Orders \$ 25,598.50
3. Current Contract Price (Line 1 + 2) \$ 51,064,102.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate) \$ 5655,983.40
5. RETAINAGE:
 - a. 5% X \$658,983.40 Work Completed \$ 322,791.17
 - b. 5% X \$658,983.40 Stored Material \$ 322,791.17
 - c. Total Retainage (Line 5a + Line 5b) \$ 645,582.34
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 510,843.66
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 355,676.41
8. AMOUNT DUE THIS APPLICATION \$ 155,167.25
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 8 above) \$ 549,917.77

Contractor's Certification

The undersigned Contractor certifies, to the best of his knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied in full to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 1-28-2020

Payment of: \$ 66,417.82 (Line 8 or other - attach explanation of the other amount)

is recommended by:  2/3/20 (Date)

Payment of: \$ 66,417.82 (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ (Funding Agency (if applicable)) _____ (Date)



Construction Pay Estimate Report

1/28/2020 11:09 AM

FieldManager 5.3c

Contract: _16-0072, St. Ignace - WW System Improvements

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
01/28/2020	4	Kelly R Heldbrier	Semi-Monthly	No		
Prime Contractor Elmer's Crane and Dozer, Inc.				Managing Office Escanaba		

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
Allow Phone Line Relocate	_16-72-102	0102	16-0072	10	0010	00	000	2,000.000	\$2,000.00
Bypass Pumping Sewer Replaceme	_16-72-106	0106	16-0072	10	0030	00	000	1,650.000	\$1,650.00
Public Relations Program	_16-72-111	0111	16-0072	10	0055	00	000	220.000	\$220.00
Env Mit, Erosion & Dust Control	_16-72-112	0112	16-0072	10	0060	00	000	2,625.000	\$2,625.00
Traffic Control	_16-72-114	0114	16-0072	10	0070	00	000	16,500.000	\$16,500.00
12" to 24" Tree/Stump Removal	_16-72-117	0117	16-0072	10	0085	00	000	1.000	\$540.00
Remove Salv or Replace Sign	_16-72-118	0118	16-0072	10	0090	00	000	2.000	\$300.00
Remove Salv or Replace Mailbox	_16-72-119	0119	16-0072	10	0095	00	000	1.000	\$90.00
Utility Location Investigation	_16-72-122	0122	16-0072	10	0110	00	000	2.000	\$580.00
12" Undercut/Stone Refill	_16-72-123	0123	16-0072	10	0115	00	000	100.000	\$3,000.00
Adjust Existing Casting	_16-72-130	0130	16-0072	10	0150	00	000	2.000	\$840.00
8" Type 'C' Pavement Replace	_16-72-136	0136	16-0072	10	0180	00	000	87.700	\$15,347.50
3" HMA Drive, w/6" Gravel Base	_16-72-138	0138	16-0072	10	0190	00	000	309.800	\$13,941.00
Addlional Fittings, 6"	_16-72-144	0144	16-0072	10	0220	00	000	1.000	\$550.00
12" Storm Sewer Replacement	_16-72-153	0153	16-0072	10	0265	00	000	19.000	\$950.00
12" to 15" Connect to Ex Sewer	_16-72-158	0158	16-0072	10	0290	00	000	6.000	\$1,680.00
48" Pre-cast MH, 10' Less	_16-72-160	0160	16-0072	10	0295	00	000	2.000	\$8,400.00
Culvert Replacement, 15"	_16-72-164	0164	16-0072	10	0310	00	000	20.000	\$700.00

Total Estimated Item Payment: \$69,913.50

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Completion Date		\$0
10	Substantial Completion	Completion Date		\$106,000
20	Final Completion	Completion Date		\$0
Total Liquidated Damages:				\$106,000

Date of Issuance: <u>2/3/20</u>	Effective Date: <u>On Funding Agency Approval</u>
Owner: <u>City of St. Ignace</u>	Owner's Contract No.: <u>16-0072</u>
Contractor: <u>Elmer's Crane & Dozer</u>	Contractor's Project No.:
Engineer: <u>C2AE</u>	Engineer's Project No.: <u>16-0072</u>
Project: <u>Wastewater System Improvements</u>	Contract Name:

The Contract is modified as follows upon execution of this Change Order: **Additional work as requested by the Owner through the Engineer. This change includes work required based on field conditions encountered to date on the project. This is a partial balancing change order. All work in this CO is within the limits of the current R.O.W. map and included in the PER. No other project related costs are associated with the items included herein. The Substantial Completion date and Final Completion date are changed due to field conditions encountered to date.**

Attachments: Partial Balancing Tab

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 1,038,503.50</u>	Original Contract Times: Substantial Completion: <u>October 15, 2019</u> Ready for Final Payment: <u>June 30, 2020</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>3</u> : <u>\$ 25,598.50</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order: <u>\$ 1,064,102.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 15, 2019</u> Ready for Final Payment: <u>June 30, 2020</u> days or dates
[Increase] [Decrease] of this Change Order: <u>\$ 0.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>259</u> Ready for Final Payment: <u>30</u> days or dates
Contract Price incorporating this Change Order: <u>\$ 1,064,102.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>June 30, 2020</u> Ready for Final Payment: <u>July 30, 2020</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u>[Signature]</u> Contractor (Authorized Signature)
Title: <u>Proj Mgr</u>	Title: _____	Title: <u>PROJECT MANAGER</u>
Date: <u>2/3/20</u>	Date: _____	Date: <u>1-28-2020</u>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Contract Modification

1/28/2020 2:13 PM

FieldManager 5.3c

Contract: _16-0072, St. Ignace - WW System Improvements

Cont. Mod. Number 4	Revision Number	Cont. Mod. Date 1/28/2020	Electronic File Created No	Net Change \$0.00	Awarded Contract Amount \$1,038,503.50
Route		Managing Office Escanaba		District 0	Entered By Kelly R Heidbrier
Contract Location St. Ignace, MI					

Short Description

CO#4 - Partial Balancing Change Order

Description of Changes

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Rock or Boulder Excavation	_16-72-11	0120	0100	16-0072	10	Original	315.000	CY	100.00000	\$31,500.00
Reason: Estimated Based on Field Conditions Encountered to Date										
Utility Location Investigation	_16-72-11	0122	0110	16-0072	10	Original	-10.000	EA	290.00000	\$-2,900.00
12" Undercut/Stone Refill	_16-72-11	0123	0115	16-0072	10	Original	-750.000	LF	30.00000	\$-22,500.00
1' Gravel Shoulder, 12"Depth	_16-72-11	0125	0125	16-0072	10	Original	500.000	LF	4.70000	\$2,350.00
6" Concrete Sidewalk or Ramp	_16-72-11	0128	0140	16-0072	10	Original	-350.000	SF	8.50000	\$-2,975.00
6" Gravel Road Surface	_16-72-11	0132	0160	16-0072	10	Original	-1,057.000	LF	12.00000	\$-12,684.00



Contract Modification

1/28/2020 2:13 PM
FieldManager 5.3c

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
6" Water Main	_16-72-1	0140	0200	16-0072	10	Original	-7.500	LF	80.00000	\$-600.00
Additional Fittings, 6"	_16-72-1	0144	0220	16-0072	10	Original	1.000	EA	550.00000	\$550.00
4"-6" Sewer Lateral	_16-72-1	0146	0230	16-0072	10	Original	-100.000	LF	21.00000	\$-2,100.00
Abandon Ex 8" to 15" Sewer	_16-72-1	0156	0280	16-0072	10	Original	-399.000	LF	14.00000	\$-5,586.00
12" to 15" Connect to Ex Sewer	_16-72-1	0158	0290	16-0072	10	Original	5.000	EA	280.00000	\$1,400.00
48" Pre-cast MH, 10' Less	_16-72-1	0160	0295	16-0072	10	Original	3.000	EA	4,200.00000	\$12,600.00
Culvert Replacement, 15"	_16-72-1	0164	0310	16-0072	10	Original	27.000	LF	35.00000	\$945.00

Total Dollar Value: \$0.00

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
16-0072	St. Ignace - WW Improvements Total Project	0	CNST			
10	Total Project					\$0.00
Total:						<u> \$0.00</u>
Total Net Change Amount:						<u> \$0.00</u>

Incorporate the following changes into the contract:

1. Adjust the project quantities to reflect conditions encountered in the field and requested by owner:

Net Change This Item: **\$ 0.00**

Total Changes this Change Order: **\$ 0.00**

Mike Stelmaszek

From: Tony Brown <stignacepd@lighthouse.net>
Sent: Wednesday, February 12, 2020 7:29 AM
To: 'Mike Stelmaszek'
Cc: Connie Litzner
Subject: Patrol unit purchase
Attachments: 2014 Ford Taurus Police Interceptor AWD 4dr Sedan.docx; PSS Distributes (Line Card).pdf

Mike,

As we have discussed, the USDA Grant monies will not be disbursed in the first quarter. I have an immediate need to replace at least one of the aging Crown Victoria Patrol units.

I have contacted a vendor that we've purchased vehicles from before and they have proven to be reliable.

PSS Distributors in Indiana has a 2014 Ford Taurus AWD with 50k miles, and they are asking \$12,500. It is outfitted with lights, and controllers.

Our current equipment will transfer over and we would be up and running in a minimal amount of time.

I would like to take Derek from DPW to inspect the vehicle the week of February 17, 2020.

I have attached PSS' Line card and vehicle description.

I am asking that this purchase request be put on the agenda for February 17, 2020.

I am available for any questions.

Sincerely,

Chief Tony Brown
St. Ignace Police Department
396 N. State St.
St. Ignace, MI 49781
906-643-6077 Office
906-643-8614 Fax

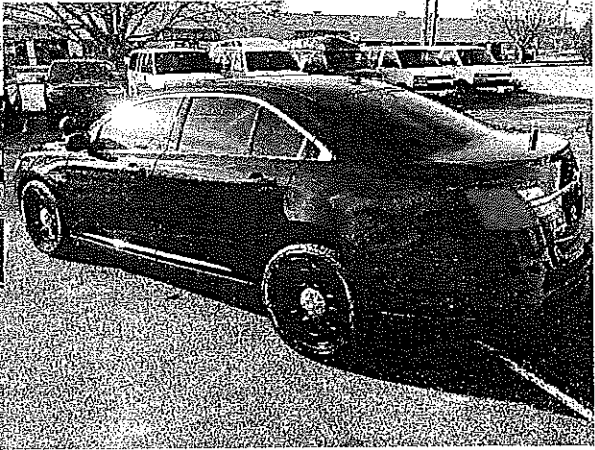
The contents of this e-mail message and any attachments are confidential and are intended solely for addressee. The information may also be legally privileged. This transmission is sent in trust, for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail or phone and delete this message and its attachments, if any.

2014 Ford Taurus Police Interceptor AWD 4dr Sedan

2014 Ford Taurus Police Interceptor Sedan with AWD and the 3.5L Ecoboost V6 engine. It is black in color and it has only 54,521 miles. The included pictures will show the idle hours and the overall engine hours. It has been freshly serviced with a full synthetic oil change. The tires are nearly brand new and they are a matching set of the correct Good Year Eagle RS-A's. A full size, matching spare tire is also included. It is being marketed primarily to law enforcement because it is set up with a comprehensive red/blue Whelen Engineering lighting package that includes an interior LED light bar with takedown lights. It has 1 pair of white corner LED's in the head lights and a light stick in the grille protecting the front end of the car. It has lights mounted in the front fender and runner lights along the bottom of the vehicle for the side lighting (Runner lights are NOT 100% functional, but operational). It has 2 pairs of corner LED's in the tail lights (white in reverse & red in tail light), plus a pair of lights at the license plate, a rear deck light that covers the entire deck width and a pair of lights at the top of the rear window to round out the lighting package. The spot light bulb is brand new. The interior has a vehicle specific Havis console which includes additional 12v outlets and extra USB charging ports. There is one small tear in the drivers seat that is approximately 1.5 - 2" long that is close to where the drivers right butt cheek would be while seated, but closer to the console. In addition, it has been properly detailed, so it is nice and clean and sanitized. My company specializes in building Police Vehicles and we buy/sell a handful of HIGH QUALITY used police cars each year. These vehicles are sourced from trusted, local Police Departments/Sheriff's Departments and NONE of these vehicles are bought at auctions. They are hand picked which allows us to offer the highest of quality

Asking price is \$12,500 which includes everything mentioned above. NADA retail value on the car is \$12,500 for a bare car. The emergency warning package is valued at approximately \$5,000 which includes labor costs. This car is ready to be placed right into your fleet and is priced to sell. Vehicle runs and drives very nicely at this time and all emergency warning equipment is operating as it should. Call or email if interested









We Distribute the Following Products:

Emergency Warning Lights & Sirens

- Federal Signal
- Sound Off Signal
- Whelen
- HG2 Emergency Lighting
- Carson Sirens
- SVP
- Code 3

Consoles & Computer Mounts

- Jotto Desk
- Gamber Johnson
- Troy Products
- RAM
- Havis

Cages, Gun Locks, Rear

Transport Seats & Accessories

- Jotto Desk/Patriot Products
- Setina
- Troy Products
- Pro-Gard Products
- Covert Cabinets
- Tactical Walls

Push Bumpers

- Jotto Desk/Patriot Products
- Go Rhino
- Federal Signal
- Setina

Portable Breath Test Devices

- CMI, Inc.

OTHER Items (Soft Goods)

- Smith & Warren Badges/Rank Insignia
- Pepper Spray (Including FOX)

Radar/Speed Measurement

- MPH Industries
- Kustom Signals
- All Traffic Solutions

Battery Savers

- Copeland Engineering & Havis

Flashlights & Spotlights

- Maglite
- Streamlight
- Pelican
- Unity Manufacturing

Tire Deflation System

- Stinger Spike Systems

PUGS Custom Command Cabinets & Consoles

- Rear Command Cabinets for SUV's
- Weapon Lockers & Equipment Consoles

Weapon Security & Storage

PUGS Vaults & Cabinets
Estes AWS Weapon Vaults
Tufloc/Tufbox Vaults
Pistol Locks
Hidden Gun Shelves
Residential Weapon Security

We also specialize in:

- Custom Graphics
- Custom Installations
- Window Tinting



ST. IGNACE PUBLIC LIBRARY
ANNUAL REPORT
FISCAL YEAR 2019

SIPL BOARD OF TRUSTEES 2019

KIM NOWACK
RUTH LACHAPELLE
ELAINE MACDONALD
ELISKA GROGAN

MARTHA SJOGREN
MARY MAURER
LONI BROWN

DIRECTOR'S NOTE

This Annual Report is a story of a year in the life of the St. Ignace Public Library, and the wonderful community provides the narrative. From checking out an item to coming in for a program, these numbers are reflective of you- our neighbor, our community and our friends. A small library can do amazing things when you serve an amazing community.

SERVICES

DOOR COUNT

21,744

TOTAL VISITORS

Highest # of visitors in over 5 years!



PROGRAM ATTENDANCE

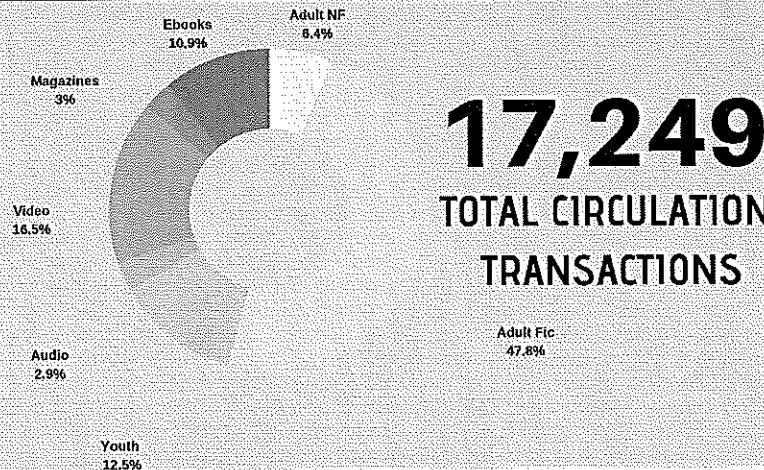
2,620

TOTAL DURING 2019 SIPL HOSTED



201 PROGRAMS

CIRCULATION



17,249
TOTAL CIRCULATION TRANSACTIONS

COMPUTER/ONLINE

4,774

HOURS OF COMPUTER USAGE

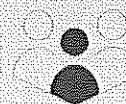


5,112

TOTAL COMPUTER LOGINS

OVER 15,000 VISITS TO STIGNACELIBRARY.ORG

HIGHLIGHTS



Youth checkouts increased by 31% from 2018



Highest usage of the library in over 5 years

CITY OF ST.IGNACE

2019

WATER QUALITY REPORT

IS MY WATER SAFE

Last year, as in years past, your tap water meets all U.S.P.A. Environmental Protection Agency (EPA) and state drinking water health standards. The City of St. Ignace vigilantly safeguards its water supplies and we are proud to report that our system has never violated a Max. Cont. level or any other water quality standard.

WHERE DOES MY WATER COME FROM?

The City of St. Ignace supplies water from Lake Huron. The water is pumped to the water plant. A chemical called alum is added to the water to help clump together particles that make the water supply water cloudy or turbid. The water then passes through filters to remove these clumps. Fluoride is added to the water daily to prevent tooth decay and cavities. Soda Ash is added to control corrosion. Corrosive water can cause lead and copper to leach out of pipes. Chlorine is added to the treatment process to kill harmful bacteria.

WHY ARE THERE CONTAMINANTS IN MY DRINKING WATER?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. The sources of drinking water (both tap and bottled) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground it dissolves naturally occurring minerals and, in some cases radioactive materials, and can pick up substances resulting from the presence of animals or from human activity.

1. Microbial Contaminants, such as viruses and bacteria, which may come from sewer treatment plants, septic systems, farming operations, swimmers and wildlife.
2. Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial or domestic wastewater discharge, oil and gas products, or farming.
3. Pesticides and Herbicides, which may come from a variety of sources such as agriculture, storm water runoff, and residential users.
4. Organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and storm water runoff, and septic systems.
5. Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities. In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.
6. If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. St. Ignace Water Department is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for ½ to 2 min. before using water for drinking or cooking. If you are concerned about lead in your water, you may have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water hotline or at <http://www.epa.gov/safewater/lead>

DO I NEED TO TAKE SPECIAL PRECAUTIONS?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of

infection by Cryptosporidium and other microbial contaminants and Health effects are available from the Safe Drinking Water Hotline (1-800-426-4791)

2019 WATER QUALITY DATA TABLE

The table below lists all of the drinking water contaminants that we detected during the calendar year of this report. The presence of contaminants in the water does not necessarily indicate that the water poses a health risk unless otherwise noted, the data presented in this table is from testing done in the calendar year of the report. The EPA or the State requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of the data though representative of the water quality, may be more than one year old.

TERMS AND ABBREVIATIONS USED.

MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLG's allow for a margin of safety.

MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water.

MCL's are set as close to the MCLG as feasible using the best available treatment technology.

MRDL: Maximum Residual Disinfectant Level. The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfection is necessary for control of microbial contaminants.

-MRDLG: Maximum Residual Disinfection Level Goal. The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

-Treatment Technique TT: A required process intended to reduce the level of a contaminant in drinking water

-AL: Action Level: the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

-Level 1 Assessment: A study of the water supply to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

- Level 2 Assessment: A very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

UNIT DESCRIPTIONS

ppm – parts per million	ND – not detected	NTU – Nephelometric turbidity
unit		
ppb – parts per billion	NA – not applicable	pCi/l – pico curies per/ liter

	MRDL or MCL	MRDLG or MCLG	Your water	RANGE low high	sample date	violations	typical source
-Disinfectants & Disinfection By-Products							
Total Trihalomethanes	NA	80	38	38 38	2019	no	by-product of chlorination
Total Haloacetic Acid	NA	60	10	10 10	2019	no	by-product of chlorination
Chlorine (ppm)	4	4	0.63	0.43 0.86	2019	no	water additive used to control microbes
-Radiological (pCi/l)							
Gross Alpha	15	0	0.40		2016	no	Erosion of natural deposits
Combined Radium	5	0	0.64		2016	no	Erosion of natural deposits

-Inorganic Contaminates (ppm)

	MRDL or MCL	MRDLG or MCLG	Your water	RANGE low high	sample	violations	Typical source
Fluoride	4	4	0.57	- -	2019	no	add to promote strong teeth
Sodium	NA	NA	12.0	12.0 12.0	2019	no	naturally present / erosion

-Microbiological Contaminants

			Your water	sample date	violation	typical source of contamination
-Total Coliform	TT	N/A	0	2019	no	naturally present
-E. coli in the distribution system	0	0	0	2019	no	Human and animal fecal waste

-Inorganic Contaminants

*Lead & Copper Monitoring (ppb)	AL	MCLG	Your water	# of sites, out of 10, over AL	sample	violation	typical source of contamination
Lead (ppb)	15	0	1	0	2019	no	corrosion of
Copper (ppb)	1300	1300	100	0	2019	no	household plumbing

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of St. Ignace is responsible for providing high quality drinking water but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you have a lead service line it is recommended that you run your water for at least 5 minutes to flush water from both your home plumbing and the lead service line. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline at 1-800-426-4791 or at <http://water.epa.gov/drink/info/lead>.

The City of St. Ignace will update this report annually and will keep you informed of any problems throughout the year, as they happen. The State performed an assessment of our source water to determine the susceptibility or the relative potential of contamination. The susceptibility rating is on a seven-tiered scale from "very-low" to "very-high" based on geological sensitivity, well construction, water chemistry, and contamination sources. The susceptibility of our source is highly susceptible. The "Source Water Assessment Report" for the City of St. Ignace was completed in October of 2003 and is on file at the Water Treatment Plant or City Hall. We invite public participation in decisions that affect drinking water quality. City of St. Ignace council meetings are held on the first and third Mondays of every month at 7pm if you have input and would like to attend. This report will not be sent to you. Copies of this report are available at the Water Treatment Plant or at City Hall.

FOR MORE INFORMATION – CONTACT -- Brian Peterson (Operator in Charge)
ST.IGNACE WATER DEPARTMENT
999 CHURCH ST.
PHONE – (906) 643-9670

WORK SESSION AGENDA & MINUTES

Council Chambers,
Monday, January 27th, 2020 at 6pm to 6:55pm
Posted: 1/24/2020

COUNCIL MEMBERS: Luke Paquin, Connie Litzner, Jim Clapperton, Robert St. Louis, Jay Tremble, Paul Fullerton, and Kayla Pelter.

Staff to be present: Michael Stelmaszek, Scott Marshall, and Bill Fraser.

LBE RECREATION PROJECT UPDATE (Scott Marshall)

Scott Marshall presented demographic information about the Community, the history and current situation regarding the project and its funding. Scott explained the project team's goal to complete the project as it was approved making the scope items for the DNR grant the first priority.

DPW AND WATER/SEWER DEPARTMENT UPDATE (Bill Fraser)

Bill Fraser discussed the need to purchase a new pickup truck and plow for both the DPW and the Water Department. He gave an operational view of the prior year including an update of the ongoing South State Street Sewer Project. He reported on new and used equipment purchases, the patching and AMZ applied to Ferry Lane cost the City about \$26,000 in labor and materials, and that the replacement of the aeration flappers at the Sewer plant went well. He stated in the coming year some of priorities are to finish the Sewer project on Bertrand Street this spring, replace the roof at a Water Plant filter building, to complete asset management inventory goals, and switch out a lift station with equipment that has already been purchased. Bill also discussed the need to have inspections completed and maintenance done on the three City water towers and the ground water storage tank at the water plant.

Meeting ended at 6:55pm.

MA#402
2/4/20