

You are invited to a scheduled Zoom meeting.

Topic: City Council Meeting

Time: February 15, 2021 @ 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5886184757>

Meeting ID: 588 618 4757

One tap mobile

+13126266799,,5886184757# US (Chicago)

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Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

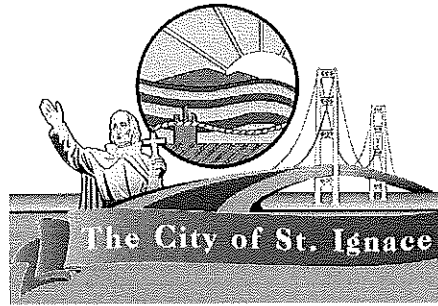
+1 669 900 9128 US (San Jose)

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Meeting ID: 588 618 4757

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CITY COUNCIL MEETING
St. Ignace, Michigan
Monday, February 15, 2021 – 7:00 p.m.
Remote Attendance Meeting

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Public Comment (3-minute limit)
- 6) Consideration of Minutes of the February 1, 2021 meeting
- 7) Consideration of Bills
- 8) Old Business
- 9) New Business

A. PUBLIC HEARING ON CITY PROPERTY COURTESY SPLIT

B. RRC UPDATE BY BETSY DAYRELL-HART

C. LIBRARY COMMITTEE APPOINTMENT

D. FINANCIALS

- 10) Public Comment (3-minute limit)
- 11) City Manager's Report
- 12) Committee Reports
 - a. Negotiation Committee update
- 13) Council Member Comments

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, February 1, 2021, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance led by City Manager Long. Councilmember Clapperton gave the invocation.

PRESENT/ZOOM FROM CITY: Councilmembers Clapperton (St. Ignace), Fullerton (St. Ignace), Mayor Litzner (St. Ignace), Mayor Pro-Tem Paquin (St. Ignace), Councilmembers Pelter (St. Ignace), St. Louis (St. Ignace) and Tremble (St. Ignace).

ABSENT: None.

STAFF PRESENT/ZOOM: Darcy Long, City Manager; Kyle Mulka, City Assessor; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Tony Brown, Police Chief; Scott Marshall, DDA Director; Lauren Yoder, Marina Director.

LIMITED PUBLIC COMMENT

Public comment was received regarding the 3-minute time limit for making comments and a resident concern. Also announced was the Planning Commission's annual meeting with DDA, Zoning Board of Appeals and Council scheduled for Tuesday, February 9, 2021, at 7:00 p.m.

CONSIDERATION OF MINUTES OF THE JANUARY 19, 2021 REGULAR COUNCIL MEETING

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve the minutes from January 19, 2021.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$11,826.72.

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

George's Body Shop	DPW-Door Hinge/Temp Control	\$65.00
George's Body Shop	SIPD-Towing Recovery	\$250.00
Blue Water Management Solutions	Water Education Sessions	\$660.00

Ferguson Waterworks	Meter Wire	\$190.94
Arrow Signs	No Camping Signs	\$35.00
BS&A Software	Annual Service/Support	\$857.00
Rudyard Electrical Service	Water Plant Smoke Alarm	\$90.00
Paragon Laboratories	Water Plant Testing	\$217.00
Belonga Plumbing	Marina Parts	\$10.20
Culture Code	NAGPRA Hosting & Maintenance Annual	\$400.00
RS Scott Assoc	Pump Out Grant Engineering	\$2,700.00
All Star Graphics	DPW WATER Uniforms	\$102.45
Ted Festerling	DPW Dump Truck Blades	\$2,402.70
International Institute of Municipal Clerks	2021 Membership - A. Insley, S. Cece	\$290.00
Zoom	Council Meetings 1-Year Subscription	\$108.80
Astrea/Lighthouse	SIPD - IT Support	\$170.00
Charter Spectrum	Internet - New Fire Hall	\$98.93
Graham Motors	New Pump Coast Guard Station	\$2,308.40
NCL	Incubator Thermometer	\$160.77
NetExpress/AVD	February 2020 City Wide Telephone Statement	\$694.53
Michigan Municipal Treasurer's Assoc	Online Treasurer Zoom Class - A. Insley	\$15.00
Total		\$11,826.72

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

A. ENBRIDGE VEHICLE DONATION:

Emma Cook from Enbridge announced to Council that Enbridge is donating a used Chevy Traverse to the City Police Department as part of their Safe Community Grant Program.

B. RESOLUTION TO EXTEND POVERTY EXEMPTIONS 2021, 2022 & 2023:

RESOLUTION FOR EXTENSION OF HARDSHIP EXEMPTIONS

The following Resolution was offered for adoption by Councilmember St. Louis, supported by Mayor Pro-Tem Paquin:

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Saint Ignace City Council; and

WHEREAS, the principal residence of persons, who the City Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Saint Ignace, Mackinac County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the City Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the **2021** federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines Used in the Determination of Poverty

Size of Family Unit	Poverty Guideline
1	\$12,880
2	\$17,420
3	\$21,960
4	\$26,500
5	\$31,040
6	\$35,580
7	\$40,120
8	\$44,660
For each additional person	\$4,540

WHEREAS, pursuant to PA 253 of 2020, if a person claiming an exemption qualified under the eligibility requirements, the board of review shall grant the exemption in whole or in part, as follows:

(a) A full exemption equal to a 100% reduction in taxable value for the tax year in which the exemption is granted.

(b) A partial exemption equal to 1 of the following:

(i) A 50% or 25% reduction in taxable value for the tax year in which the exemption is granted.

(ii) As approved by the state tax commission, any other percentage reduction in taxable value for the tax year in which the exemption is granted, applied in a form and manner prescribed by the state tax commission.

WHEREAS, the council resolves to permit a principal residence exempt from the collection of taxes under this section in tax year 2019 or 2020, or both, to remain exempt under this section in tax years 2021, 2022, and 2023 without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption and to permit a principal residence exempt for the first time from the collection of taxes under this section in tax year 2021, 2022, or 2023 to remain exempt under this section for up to 3 additional years after its initial year of exempt status without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption and if the person who establishes initial eligibility receives a fixed income solely from public assistance that is not subject to

significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.

WHEREAS, both of the following apply to a person who obtains an extended exemption:

(a) The person shall file with the local assessing unit, in a form and manner prescribed by the state tax commission, an affidavit rescinding the exemption as extended under this subsection within 45 days after either of the following, if applicable:

(i) The person ceases to own or occupy the principal residence for which the exemption was extended.

(ii) The person experiences a change in household assets or income that defeats eligibility for the exemption.

(b) If the person fails to file a rescission as required and the property is later determined to be ineligible for the exemption, the person is subject to repayment of any additional taxes with interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting, extending or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

Roll Call Vote:

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Resolution declared Adopted.

PUBLIC COMMENT

Public comment was received regarding intended use of the donated vehicle by the Police Department as an unmarked car used for administrative purposes, training or for use by the Zoning Administrator.

CITY MANAGER'S REPORT

City Manager's report was not discussed.

COMMITTEE REPORTS

Mayor Litzner informed Council that minutes for the following Committee meetings were not included in the packet and would be emailed at a later date. Mayor Litzner gave the following summaries of the meetings:

Golf Committee – The Golf Committee met January 26th and discussed hiring a new manager and implementing operational changes.

Dock 3 Committee/Favorite Dock Development – The Favorite Dock Development Committee met on January 26th and the Dock 3 Committee met on January 29th to discuss the final stages of the MDOT process for Arnold Freight’s requested construction.

COUNCILMEMBER COMMENTS

Mayor Litzner thanked Enbridge for the donation of their vehicle and commended Assessor Mulka for his work on the Extended Poverty Resolution information.

There being no further business, the meeting adjourned at 7:18 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

Invoices for Approval

Monday, February 15, 2021

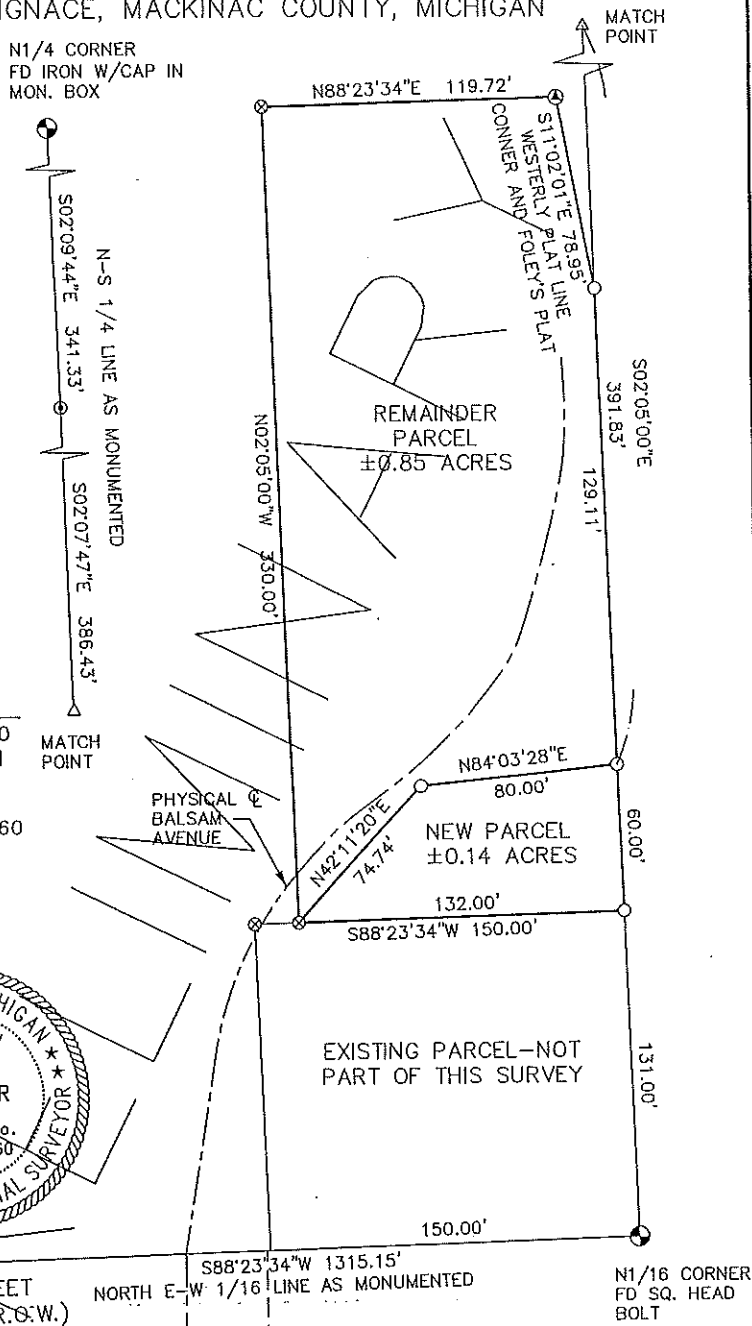
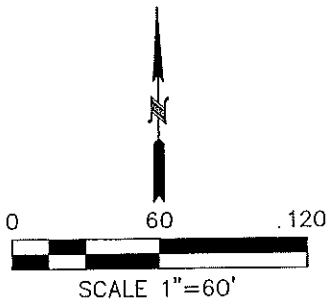
Ace Hardware	January 2021 Statement	\$248.63
Airgas USA, LLC	Rental Gases	\$154.42
All Star Graphics	DPW/WTR Uniform Shirts	\$87.00
Amazon	WTR Shirts/ Marina Bulbs/SIPD Electronics USB Drives	\$801.16
Andy's Feed Station	Uniform Boots - C Mcall, MMcNeely, L Krause, L Riordan	\$519.80
Arrow Signs	No Camping Sign/Identigo Parking Sign	\$70.00
Belonga Plumbing and Heating	LBE - Gasket / CHALL - Thermostat	\$211.66
Charles J. Palmer, PC	January 2021 Statement	\$2,456.48
Fastenal	T-43 Wing Plow Mounting Bolts	\$11.18
Galls	SIPD-Trooper Cap and Jacket-J. Rogers	\$168.90
Lynn Auto Parts	January 2021 Statement	\$3,475.39
Mackinac County 9-1-1	SIFD-Radio Battery	\$190.00
Mark Wilk	CPR/1st Aid Training - J Rogers, A Mitchell, B Paul	\$75.00
MML-MI Municipal League	2021 Membership	\$1,848.00
MMTA-MI Municipal Treasurers Assoc	2021 Virtual Advance Institute - A Insley	\$295.00
National Office Products	January 2021 Statement	\$420.72
OK Industrial	DPW Gloves/Drill Bit Sets	\$352.64
Sault Printing	Sept 2020 to Jan 2021 Printer and Copier Main Contract	\$656.59
Spartan Nash	January 2021 Statement	\$17.16
St Ignace Auto	January 2021 Statement	\$312.92
St Ignace True Value	January 2021 Statement - GOLF	\$47.97
St. Ignace True Value	January 2021 Statement	\$750.14
Straits Area Emergency Medical Services	2021 MGMT & Operations / Final Ambulance Payment	\$52,710.77
Straits Building Center	January 2021 Statement	\$62.89
The St. Ignace News	SIPD Ads/Minutes/WTR QLTY RPRT/MARINA HW/GOLF HW	\$752.18
UP North Flag & Poles	Council Chambers Flag Pole Eagle	\$65.00
USA Blue Book	WWTR Plant Chemicals	\$1,045.02
	Total	\$67,806.62

*Invoices and Purchase Orders Available for Inspection in the Clerk's Office

* Fund Number Breakdown Can be Requested by Emailing dclerk@lighthouse.net

CERTIFICATE OF SURVEY

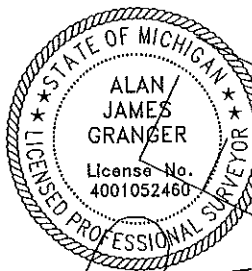
PART OF THE NE1/4 OF THE NW1/4, SECTION 7, T40N, R3W,
CITY OF ST. IGNACE, MACKINAC COUNTY, MICHIGAN



LEGEND

- ⊗ FD 1/2" REBAR W/CAP #52460
- ⊙ FD 1/2" REBAR W/CAP #16041
- ⊙ FD T-IRON
- △ FD PIPE
- SET 1/2" REBAR W/CAP #52460
- (R) RECORDED AS
- (M) MEASURED AS

BEARINGS BASED ON SURVEY BY
GRANGER SURVEYING.



NW1/16 COR.
FD T-IRON

AMELIA STREET
(PLATTED 33' R.O.S.W.)

NORTH E-W 1/16 LINE AS MONUMENTED

N1/16 CORNER
FD SQ. HEAD
BOLT

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ALAN J. GRANGER P.S. No. 52460

I, Alan J. Granger, being a Professional Surveyor, hereby certify that I have surveyed and mapped the parcel(s) hereon described and that the relative positional precision of each corner is within the limits accepted by the practice of professional surveying and that I have fully complied with the regulations of P.A. 132 of 1970 as amended.

CLIENT:
ANN MASSEY
DATE: NOVEMBER 23, 2020



GRANGER SURVEYING

224 S. Main St., Cheboygan, MI 49721
info@grangersurveying.com
231-627-2763 • 989-733-8813

SEC. 7, T40N, R3W		
DRAWN	SLG	PAGE 1 OF 2
JOB NO.	C8201-00	

CERTIFICATE OF SURVEY

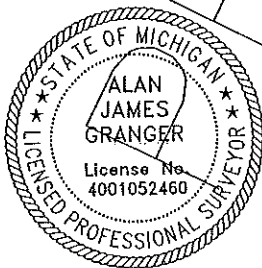
PART OF THE NE1/4 OF THE NW1/4, SECTION 7, T40N, R3W,
CITY OF ST. IGNACE, MACKINAC COUNTY, MICHIGAN

SITUATED IN THE CITY OF ST. IGNACE, COUNTY OF MACKINAC, STATE OF MICHIGAN:
NEW PARCEL

PART OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4, SECTION 7, T40N, R3W, DESCRIBED AS COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION; THENCE S 02°09'44" E, ALONG THE N-S 1/4 LINE AS MONUMENTED, 341.33 FT., TO A FOUND T-IRON; THENCE S 02°07'47" E, ALONG SAID 1/4 LINE, 386.43 FT., TO A FOUND PIPE; THENCE S 02°03'00" E, ALONG SAID 1/4 LINE, 391.83 FT., TO THE POINT OF BEGINNING; THENCE CONTINUING S 02°05'00" E, ALONG SAID 1/4 LINE, 60.00 FT.; THENCE S 88°23'34" W, PARALLEL TO THE NORTH E-W 1/16 LINE, 132.00 FT.; THENCE N 42°11'20" E 74.74 FT.; THENCE N 84°03'28" E 80.90 FT., TO THE P.O.B. CONTAINS 0.14 ACRES, MORE OR LESS.
SUBJECT TO RESTRICTIONS, RESERVATIONS, AND EASEMENTS OF RECORD, IF ANY.

REMAINDER PARCEL

PART OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4, SECTION 7, T40N, R3W, DESCRIBED AS COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION; THENCE S 02°09'44" E, ALONG THE N-S 1/4 LINE AS MONUMENTED, 341.33 FT., TO A FOUND T-IRON; THENCE S 02°07'47" E, ALONG SAID 1/4 LINE, 386.43 FT., TO A FOUND PIPE; THENCE S 02°05'00" E, ALONG SAID 1/4 LINE, 391.83 FT., TO THE POINT OF BEGINNING; THENCE S 84°03'28" W 80.00 FT.; THENCE S 42°11'20" W 74.74 FT.; THENCE N 02°05'00" W, PARALLEL TO SAID 1/4 LINE, 330.00 FT.; THENCE N 88°23'24" E, PARALLEL TO THE NORTH E-W 1/16 LINE, 119.72 FT., TO A FOUND IRON WITH CAP #16041 BEING ON THE WESTERLY LINE OF CONNER AND FOLEY'S PLAT AS MONUMENTED; THENCE S 11°02'01" E, ALONG SAID WESTERLY PLAT LINE, 78.95 FT., TO SAID 1/4 LINE; THENCE S 02°05'00" E, ALONG SAID 1/4 LINE, 129.11 FT., TO THE P.O.B. CONTAINS 0.85 ACRES, MORE OR LESS.
SUBJECT TO RESTRICTIONS, RESERVATIONS, AND EASEMENTS OF RECORD, IF ANY.



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ALAN J. GRANGER P.S. No. 52460

CLIENT:

ANN MASSEY

DATE: NOVEMBER 23, 2020



GRANGER SURVEYING

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info@grangersurveying.com
231-627-2763 • 989-733-8813

SEC. 7, T40N, R3W

DRAWN

SLG

PAGE 2 OF 2

JOB NO.

C8201-00

Granger Surveying



224 S. Main Street
Cheboygan, MI 49721
(231) 627-2763

DATE November 24, 2020

JOB NO. C8201-00

INVOICE NO. 16318

TO

Ann Massey
79 Balsam Street
PO Box 860
St. Ignace, MI 49781

PHONE NO. 906-440-0130

EMAIL masseyam@lighthouse.net

PROPERTY ADDRESS

Balsam Street

PAYMENT TERMS

DUE UPON RECIEPT

PROFESSIONAL SERVICES

New Boundary Survey

Total Amount	\$ 650
Less Deposit	\$ 0
Balance Due	\$ 650

Thank you for your business!

PLEASE INCLUDE THE **INVOICE NUMBER** ON YOUR CHECK.

If a survey drawing was ordered, a signed and sealed copy will be provided

once payment is received in full.

Payment is considered past due 30 days after the invoice date

and a 1% finance fee will be accrued.