

**CITY COUNCIL MEETING**  
St. Ignace, Michigan  
Monday, October 7, 2019 – 7:00 p.m.  
City Council Chambers

**\*\*\*\*A G E N D A\*\*\*\***

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the September 16, 2019 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business
  1. RESOLUTION INDIGENOUS PEOPLES DAY
  2. AMERICA IN BLOOM PROGRAM
  3. APPROVAL OF ELECTION INSPECTORS
  4. PRESENTATION OF 2020 BUDGET 101 FUND
  5. HOPE NETWORK HIGH DENSITY HOUSING DEVELOPMENT
  6. PERMISSION FOR DPW TRUCK REPAIR
  7. PAY REQUEST AND CHANGE ORDER REQUEST WASTEWATER PROJ. 16-0072
  8. REQUEST TO HIRE TERYN WILLIAMS TO ASSIST IN THE TRANSITION OF THE RECREATION DEPARTMENT
  9. REQUEST TO PURCHASE SOFTWARE FOR LBE AND DUMBBELL SETS FOR FITNESS CENTER
- IX. Public Comment
- X. Consideration of Bills

**CITY COUNCIL MEETING**  
**City Council Chambers**  
**MONDAY, OCTOBER 7TH, 2019 AT 7:00PM**  
**\*\*\*\*MANAGERS REPORT\*\*\*\***

**RESOLUTION INDIGENOUS PEOPLES DAY**

To be presented by the Mayor.

**AMERICA IN BLOOM PROGRAM REQUEST**

Samantha Belonga is here tonight to explain the America in Bloom Program. She is seeking the City's support in this initiative.

**APPROVAL OF ELECTION INSPECTORS AND RECEIVING BOARD**

These are the same members we have used in the past.

**PRESENTATION OF 2020 101 FUND BUDGET**

To be presented by the City Manager.

**HOPE NETWORK HOUSING DEVELOPMENT**

We have a need for every kind of housing in St. Ignace. This project will provide High Density Housing, as identified in our Master Plan that will meet the needs of a diverse socio-economic residential population by providing subsidized housing for struggling families and also market rate housing for Families that can afford it. Our City's support will help gain support from the Michigan Economic Development Corporation (MEDC). Bill Fraser and I feel we can budget for the City concessions in the letter of support Alex Iseri from the Mackinac Economic Alliance has prepared. Alex is here tonight to talk about the project and answer any questions you may have. We are seeking formal support for this project.

**DPW SPENDING REQUESTS**

Truck Repair: The low bid is Grand Traverse Diesel (\$2663).

Plow Blade Purchase: The recommended supplier is Ted Festerling (\$4,441).

### **SEWER PROJECT PAY REQUEST AND CHANGE ORDER**

This is a procedural requirement. The Total For this request is \$310,505. Included with this request is a Change order for \$11,610. This is due to the large amount of Rock the Contractors have encountered. It will be taken from the contingency fund (\$38,000). Mike Holmgren the onsite C2ae representative is here to answer any questions you may have. I am requesting Council support to make this change and pay this bill.

### **REQUEST TO HIRE TERYN WILLIAMS TO ASSIST IN THE TRANSITION OF THE RECREATION DEPARTMENT**

To be presented by the City Manager.

### **FITNESS CENTER SPENDING REQUEST**

In the transition to the Recreation Department, Teryn Williams has recommended the purchase of Facility use tracking software. She explained the reason in the attached request. The lowest bid is for \$1,395. This is for software that would not require a monthly fee. I am requesting your support on this purchase.

I have a second request for a set if dumbbells for the fitness center. These were one of the items identified recently needing replacement. The low bid here was \$1,699. This could be paid for with the \$2,000 that was just added to Capital Outlay for the Fitness Center. I am requesting your support on this purchase.

### **OTHER MATTERS**

The Visitors Bureau submitted a letter to the Editor for you to see regarding a photograph that was circulated on social media. It is in your packet.

The Building Authority accepted the bid from Roy Ness Contracting for the Fire Hall Project.

The Coast Guard is holding a Partnership Recognition event at 2:00pm on Thursday, October 24<sup>th</sup> to honor local Community Members who have provided them assistance. Officer Cullen will be receiving a letter of appreciation at this event (see attached letter). Council Members and staff are welcome to attend.

The grant extension for the LBE Recreation Project has been completed and turned in for review by the DNR.

**INDIGENOUS PEOPLES DAY**

The following resolution was offered to adoption by Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_:

WHEREAS, a true and accurate account of the residence and occupation of the Americas by Indigenous people since time immemorial, and long before Christopher Columbus sailed, is necessary to set the historical record straight and to respect the culture, language and traditional life ways of our Indigenous ancestors; and

WHEREAS, the indigenous people of the lands which would later be known as the Americas were not discovered by Christopher Columbus in 1492; and

WHEREAS, several major cities in America have been successful in changing Columbus Day to Indigenous Peoples Day to celebrate and recognize indigenous people and to reflect upon the ongoing struggles of indigenous people on this land, and to celebrate the thriving cultures and value that Indigenous nations add to cities; and

WHEREAS, having the citizens of the United States of America recognize and celebrate the heritage of indigenous peoples is necessary to respect their history and unite all peoples together.

NOW, THEREFORE BE IT RESOLVED, that the City Council does hereby support the change of Columbus Day (2nd Monday of October) to be known in the future as Indigenous Peoples Day.

BE IT FURTHER RESOLVED, the City Council officially recognizes Indigenous Peoples Day on the second Monday of October and “urges the Cities of Sault Ste. Marie and St. Ignace, and Communities throughout the State of Michigan, to officially recognize it as well, along with celebrating the thriving culture of indigenous peoples and to encourage other businesses, organizations and public entities and support celebration among the broader community.”

FURTHER BE IT RESOLVED that the City Council does recognize and approve Indigenous Peoples Day on the second Monday of October.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared: \_\_\_\_\_

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, October 7, 2019, at 7:00 p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

9/25/19



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**TO:** MEMBERS OF CITY COUNCIL

**FROM:** SAMANTHA BELONGA

**SUBJECT:** AMERICA IN BLOOM PROGRAM

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Members of City Council,

I would like to discuss the opportunity for our town to participate in the "American In Bloom" program. American In Bloom is a non-profit organization that seeks to promote beautification and community involvement through flowers, plants, trees and local culture. Once we register for the program, we will prepare for our site visit when the evaluators will come to our town and evaluate us on the following seven areas:

- Community Vitality
- Flowers
- Landscaped Areas
- Urban Forestry
- Environmental Efforts
- Celebrating Heritage
- Overall Impression

We will then receive a written evaluation which includes observations and suggestions in all of the evaluated criteria, and provides a valuable roadmap and planning tool for future projects and improvements.

The Symposium and Awards Celebration takes place each fall with keynote speakers, forums, panels and other learning opportunities as well as the National Awards Program that celebrates cities that have worked to improve their communities.

Thank you for your consideration,  
Samantha



## Helen Thibault

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**From:** St. Ignace Greenhouse & Florist <freshcut@stignaceinbloom.com>  
**Sent:** Wednesday, September 18, 2019 9:56 AM  
**To:** sisec@lighthouse.net  
**Subject:** America In Bloom

Helen,

Below are some excerpts from the America In Bloom website explaining a bit about who they are and how the program works. Thanks!

"America in Bloom (AIB) promotes nationwide beautification through education and community involvement by encouraging the use of flowers, plants, trees, and other environmental and lifestyle enhancements. We envision communities across the country as welcoming and vibrant places to live, work, and play – benefiting from colorful plants and trees; enjoying clean environments; celebrating heritage; and planting pride through volunteerism.

AIB was founded in 2001 by a group of horticulture industry professionals who developed the organization to connect people to the benefits of plants, trees, and flowers. But it quickly became apparent that real community development went beyond horticulture to include community vitality, heritage preservation, environmental efforts, and overall impression – all quality of life issues as well as economic drivers for communities."

Once we register for the program, we will prepare for our site visit when the evaluators will come to our town and evaluate us on the following seven areas:

- Community Vitality
- Flowers
- Landscaped Areas
- Urban Forestry
- Environmental Efforts
- Celebrating Heritage
- Overall Impression

The National Awards Program is a part of AIB that celebrates cities that have worked to improve their communities.

"There are immediate and long-term benefits of participating in our National Awards Program. Residents, businesses, and organizations come together to collaborate on common goals that benefit the whole community. Experience economic development, improved quality of life, greater civic pride, and renewed sense of community vitality.

The written evaluation includes observations and suggestions in all of the evaluated criteria, and provides a valuable roadmap and planning tool for future projects and improvements.

More than 245 communities have seen the impact and transformation that happens with America in Bloom."

Memorandum

To: St Ignace City Council, Mayor, and City Manager

From: Alex Iseri

Date: 9/16/19

Subject: Hope Network High Density Housing Development

The City of St Ignace, and Mackinac County as a whole, desperately needs housing, for all demographics. This is a need that has been recognized widely in the community, and especially by St Ignace's leaders. The availability of housing for men and women from diverse socio-economic backgrounds is a stated priority for the City's government, and St Ignace's Master Plan, which is developed through engagement and outreach activities with local leaders and the community as a whole, identifies high density housing as essential for economic growth, and recognizes the general need for more affordable housing options. This is articulated in several different ways throughout the Master Plan:

- In the Vision section, it is written that the City of St Ignace is committed to "Offer housing opportunities for a diverse socio-economic population"
- Item 1.2.6 of the Goals and Objectives section states the importance of supporting the "development of housing - especially housing for low- and middle-income households- and mixed-use developments"
- Item 3.2.1 of the Goals and Objectives section states the importance of developing a zoning code that supports the "development of and access to housing that meets the needs of our current and future workforce (i.e. a diverse workforce)"
- Item 3.2.2 of the Goals and Objectives section states the importance of developing a zoning code that supports "higher density housing"

The emphasis placed on this issue (higher density housing) is affirmed by a target market analysis that was also included in the St Ignace Master Plan, which identifies midrise (50+ units) developments as being especially in-demand in the next 7 years. However, this analysis was completed before plans for two major infrastructural projects, improvements to the Soo Locks and Enbridge's pipeline tunnel, were finalized. These two projects will put significantly more pressure on the housing market in St. Ignace, significantly increasing public support for new housing developments of all kinds.

One reason that housing is so much in demand is because demand has outpaced supply by such a large margin. The reason for this is that, for so many developers, the returns do not justify an investment. St Ignace does not qualify for many competitive state support mechanisms (eg. LIHTC), and there are reasonable concerns about the sustainability of such a project (Mackinac County's unemployment rate regularly exceeds 20% in the 1<sup>st</sup> quarter of a fiscal year). All this is to say that developing a high-density housing development is a risky and expensive proposition, and that when an opportunity to support such a project is proposed it should be seized upon.

The City of St Ignace currently has an opportunity to support such a high-density housing project. Hope Network, an organization that has already invested hundreds of thousands of dollars in St Ignace, plans to develop a four-story, 48-unit structure that will include both market rate units and

affordable units. This project is expected to cost \$15 million, and Hope Network is in the process of raising \$14 million through federal New Market Tax Credits and USDA backed loans. The Michigan Economic Development Corporation (MEDC) has been approached to provide approximately \$1 million. The fund from which this funding would come is the Michigan Strategic Fund, which grants funding to proposed projects based on need and competitiveness, as defined by Community Development Guidance standards. Per MEDC's Community Development Guidance standards: "community financially supports the project as demonstration the project is a priority". There are many ways that a community can do this. Projects that affirm that a given project is a priority for a community may include improving walkability between the proposed project and the downtown, lighting, an extension of the water or sewer systems, or a placemaking project. Not only will this project provide much needed housing to the community, but it will also represent a significant contribution to the City's tax base once brownfield obligations have been repaid- a tentative estimate of the property tax would be between \$70,000 and \$100,000 per annum.



# COMMUNITY DEVELOPMENT GUIDANCE

The Michigan Economic Development Corporation (MEDC)'s Community Development (CD) team supports the growth of vibrant, diverse and resilient communities across Michigan.

In order to facilitate the reinvigoration of city centers and rural communities across Michigan, the MEDC CD team administers the Michigan Strategic Fund programs:

- Brownfield Tax Increment Financing (TIF)— Act 381 Work Plans
- Community Development Block Grant (CDBG) Program
- Façade Restoration Initiative
- Michigan Business Tax Brownfield Credit (legacy)
- Michigan Community Revitalization Program (MCRP)
- Michigan Main Street program
- Public Spaces Community Places
- Redevelopment Ready Communities® program
- Transformational Brownfield Plans

## COMMUNITY DEVELOPMENT ELIGIBILITY

### Downtown?

A community's principal downtown is one with a grouping of 20 or more contiguous commercial parcels of property that include multi-story buildings of historic or architectural significance. The area must have been zoned, planned, built, or used for commercial purposes for more than 50 years. The area must primarily consist of zero-lot-line development, have pedestrian-friendly infrastructure, and an appropriate mix of businesses and services.

### High Impact Corridor/Gateway?

A high impact corridor or gateway offers unique connectivity and connections to downtowns, new economic opportunities, safe and sustainable transportation, and improvement in a community's quality of life. A corridor includes one or more routes that connect to economic activity, and often forms boundaries between neighborhoods and communities.

OR

Communities with this place type **must** demonstrate readiness through **RRC engagement.**

Communities with this place type **must** demonstrate readiness through **RRC certification.**

ALL MEDC community development projects will be evaluated on the following criteria to identify high priority projects (complete descriptions of the criteria are on the next page)

LOCAL AND REGIONAL IMPACT CONSIDERATIONS

PLACE CONSIDERATIONS

FINANCIAL CONSIDERATIONS

# COMMUNITY DEVELOPMENT GUIDANCE

ALL MEDC community development projects will be evaluated on the following criteria to identify high priority projects:

## LOCAL AND REGIONAL IMPACT CONSIDERATIONS

- Community financially supports the project as demonstration the project is a priority
- Project supports the vision and goals stated in the local master plan, downtown plan, and/or capital improvements plan and economic development strategy
- Project supports region-wide economic development strategy or initiative
- Located in a Certified Redevelopment Ready community
- Located in a Main Street community
- Significant taxable value increase

## PLACE CONSIDERATIONS

- Evaluated in concert with the basic tenets of urban design; has mass, density, building type(s), and scale appropriate to the neighborhood context and positively contributes to the pedestrian experience
- Universal design (designed to be accessed, understood and used to the greatest extent possible by all people)
- Promotes mixed-income neighborhoods
- Contributes to a traditionally dense mixed-use area and contains multi-story elements
- Rehabilitation, infill and historic revitalization projects
- Redevelopment meets a third-party certification for green buildings (Leadership in Energy and Environmental Design [LEED], Energy Star, Living Building Challenge, Net Zero Energy Building, Green Globes, etc.)
- Incorporate integrated and sustainable approaches to manage the quantity and the quality of stormwater for infrastructure improvements
- Significant square footage being revitalized and activated
- Level and extent of brownfield activities undertaken in direct support of the project

## ECONOMIC AND FINANCIAL CONSIDERATIONS

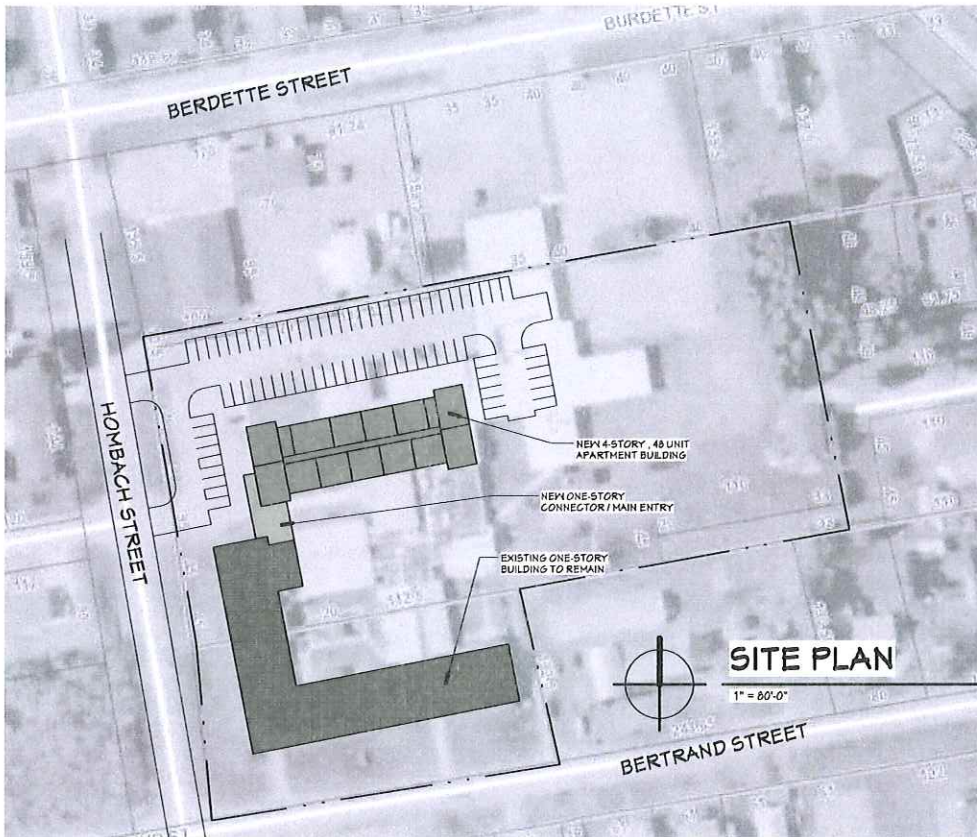
- All other potential funding resources have been explored and maximized
- Financial need for the incentive(s) demonstrated
- Reasonableness of costs
- Significant financial contribution into project by developer/owner (generally 10–20%)
- Developer and non-third party fees (including management, guarantee, and project coordination fees, etc.) will be deferred through available cash flow as a general rule
- High ratio of private dollars compared to the total amount of public contribution (state and federal funding) to a project

## OTHER PROJECT CONSIDERATIONS

- The community, developer and applicant must be in compliance with existing state and federal programs to be considered for support.
- The Michigan Strategic Fund (MSF) will not consider "big box" retail operations or single-story strip malls.
- Demolition of a structure that is a historic resource or eligible to be a historic resource is discouraged.
- If a multi-unit residential project includes investment into a residential unit that will be occupied by the project's owner/developer/sponsor, the investment into that unit will be considered for financial assistance on a case-by-case basis. If considered for assistance, such assistance will be equitable in relation to the investment into other units of the development.
- For MEDC purposes, "White Box" is defined as unfinished interior space in a commercial building with the following aspects complete: 1) Code required bathrooms; 2) Envelope wall coverings prepped for painting; and 3) Finished ceilings, flooring, electrical fixtures, plumbing fixtures, and functional HVAC and sprinkler systems. Interior space should be able to obtain a certificate of occupancy.

For more information on projects and MEDC Community Development priorities, please visit [www.miplace.org](http://www.miplace.org) or contact your Community Assistance Team (CA Team) specialist.



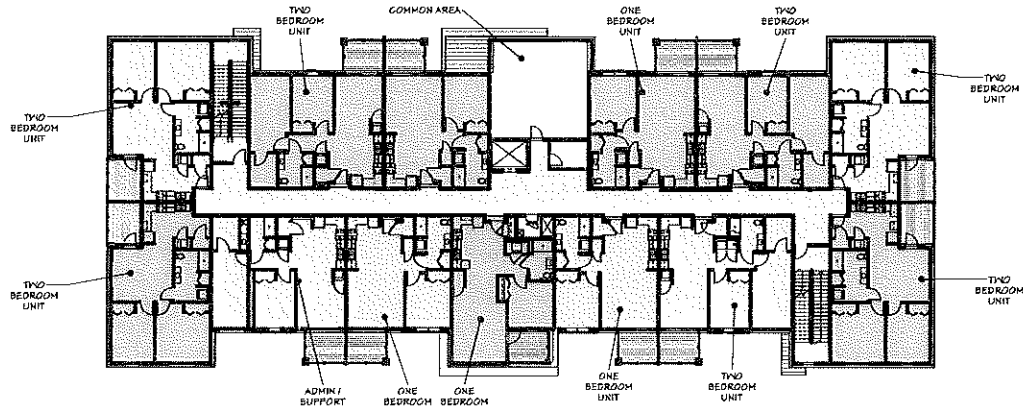


PRELIMINARY  
NOT FOR  
CONSTRUCTION

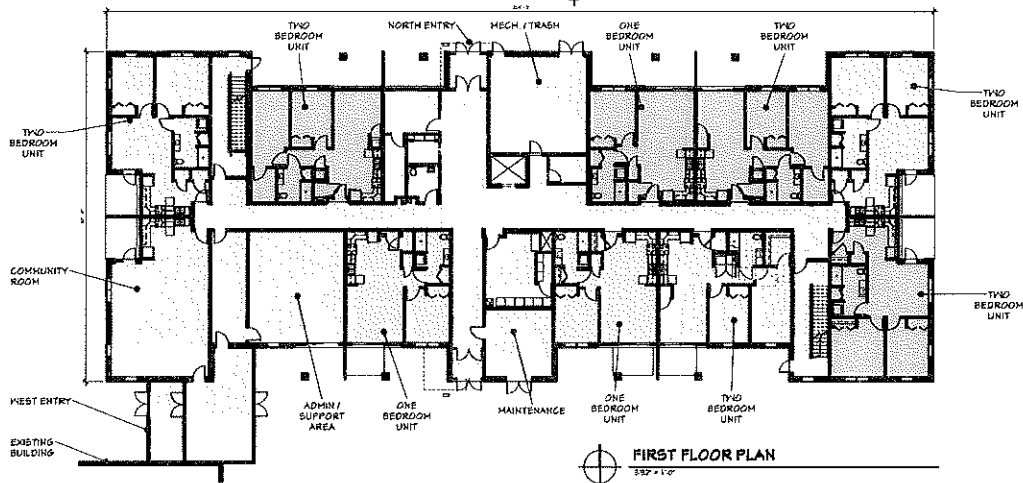
OVERALL SITE PLAN  
HOPE NETWORK  
NEW DEVELOPMENT  
ST. IGNACE, MI

**PR-1**

Project # **P12367**  
Date: 10/16/18

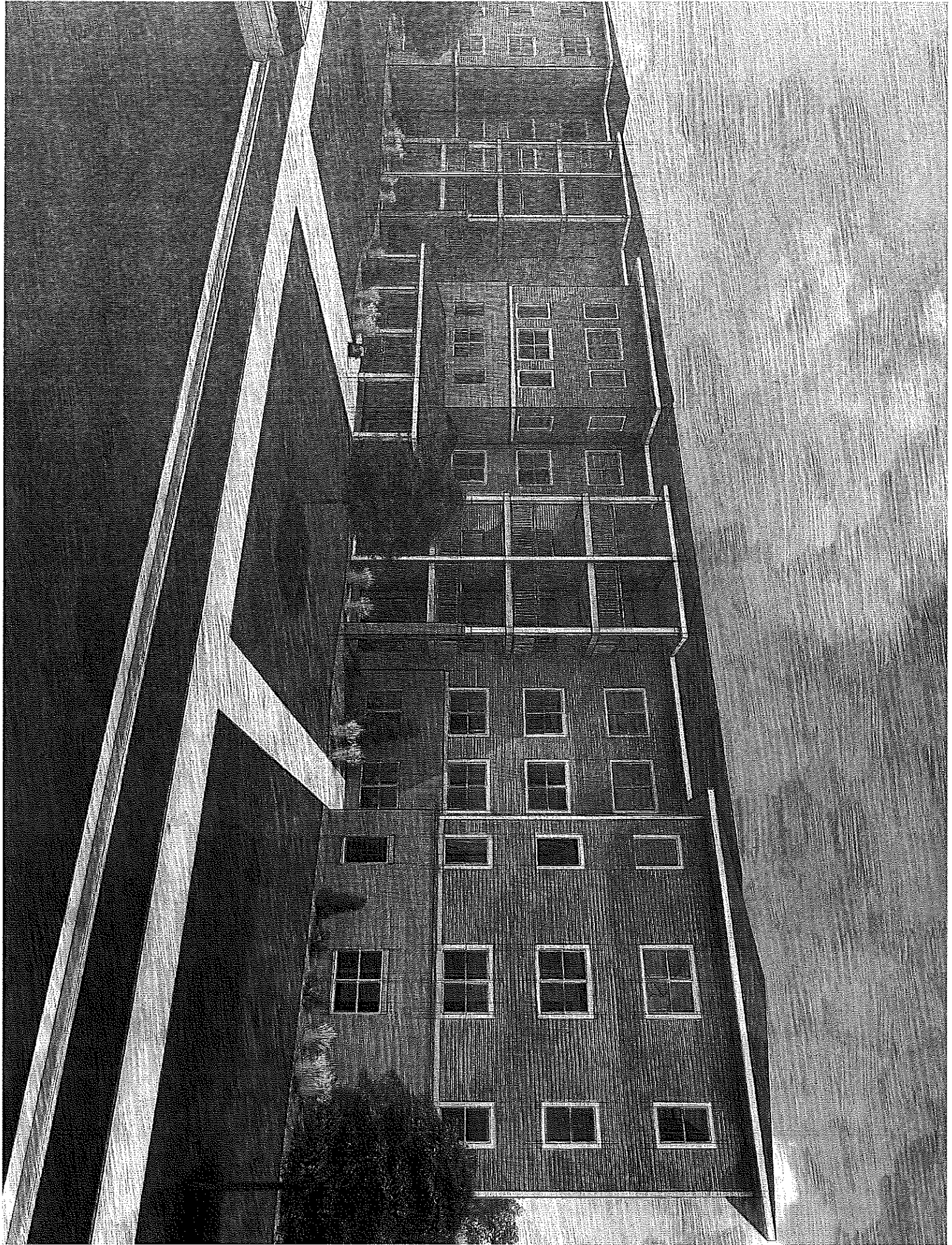


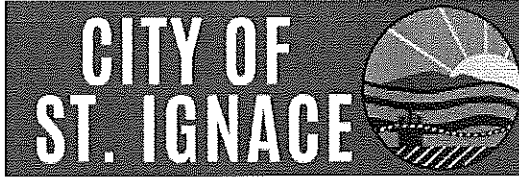
SECOND FLOOR PLAN (THIRD / FOURTH SIM.)



FIRST FLOOR PLAN

	ONE BR	TWO BR	TOTAL	AREA
FIRST FLOOR	3	6	9	15,000 SF
SECOND FLOOR	5	8	13	14,000 SF
THIRD FLOOR	5	8	13	14,000 SF
FOURTH FLOOR	5	8	13	14,000 SF
TOTAL	18	30	48	57,000 SF





City Hall  
396 N. State Street  
St. Ignace, MI 49781-1487

Michigan Economic Development Corporation  
300 N Washington Square  
Lansing, MI 48913

To the Community Development Team at MEDC:

The City of St. Ignace wish to endorse Hope Network's proposed housing development, planned for construction in the City of St. Ignace in the field between Hope Network's existing building and the County's auxiliary building at 749 Hombach Street. Their proposal to build a 48-unit apartment complex will help to meet the community's unmet demand for affordable, high-quality housing.

This strain in the housing market has been recognized widely in the community, and especially by St Ignace's leaders. The availability of housing for men and women from diverse socio-economic backgrounds is a stated priority for the City's government. Furthermore, the St Ignace Master Plan recognizes high density housing as a critical precursor for sustainable economic development, and it includes a study that specifically identifies midrise (50+ units) developments as being especially in-demand in the next 7 years.

To demonstrate the city's commitment to high density housing development, the City of St. Ignace has agreed to support Hope Network's Project through \$50,000 in public works projects. These proposed projects, described in the appended table, are intended to foster placemaking. Sidewalks will improve the walkability of the community and make it easier for residents of these neighborhoods to walk to and from St. Ignace's downtown, and the improvement of Dock 3 park will make it a more popular recreation destination for families in the neighborhood and throughout the city.

We look forward to working with the MEDC on this project and look forward to its success.

Sincerely,

Mike Stelmaszek  
St Ignace City Manager



## City of St. Ignace

396 North Street,

St. Ignace, Michigan 49781

Phone: (906) 643-7451 Fax: (906) 643-9393

e-mail: [bfraser@lighthouse.net](mailto:bfraser@lighthouse.net)

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Date: 10/2/19

RE: Truck Repair/Scraper Blades

To: City Council/City Manager

I am requesting permission to purchase Underbody Scraper Blades and send out one of our Dump Trucks/Snow plows to get repaired.

The quotes we received for the Truck repair are:

Grand Traverse Diesel \$2663.37

Complete Truck & Trailer Repair \$3481.23

Michigan Kenworth \$4470.23

I recommend that we go with the low bidder Grand Traverse Diesel.

We also need to purchase Underbody Scraper Blades the quotes we received are:

Ted Festerling LLC \$4411.47

Heights Truck Equipment \$4036.46

I recommend that we purchase the Blades from Ted Festerling LLC because we have been dealing with him for years, with this product and many others.

Bill Fraser

DPW Director

[bfraser@lighthouse.net](mailto:bfraser@lighthouse.net)

(906) 430-0090

# Grand Traverse DIESEL SERVICE INC.



194 Memorial South Commons  
Traverse City, MI 49685  
PH: 231-943-4488 Fax: 231-943-3731  
www.gtdieselservice.com



\*\*\* Customer Review \*\*\*

Date / Time: 9/11/2019 3:04:09PM  
 Repair Order: 103  
 Customer: 1429  
 Branch: Traverse  
 Invoice Total: \$2,662.37

\*\*\*Charge\*\*\*  
Page 1 of 1

**Bill To:** CITY OF ST IGNACE  
 369 N STATE STREET  
 ST IGNACE, MI 49781  
 Shop: 906-643-9670

**Ship To:** CITY OF ST IGNACE  
 369 N STATE STREET  
 ST IGNACE, MI 49781

Customer P/O: malle Completion Date:

**Unit Number:** 1263 **Model Year:** 2000 **Make/Model:** Sterling L8511  
**Type:** Truck **VIN:** 2FZHDLCB7YAA91263  
**In-Service Date:** 05/11/1999

**Task:** 1 **540032** **OIL PAN - REPAIR / REPLACE** **Department:** Service  
**Complaint:** OIL LEAK AT TIMING COVER (ESTIMATE TO REPLACE REAR TIMING COVER - CUSTOMER REQUEST)

Supp.	Part	Description / Ref Number	U/M	Quantity	Price	Extended Price
	ENV	Environmental Charge	Misc	1.00	5.00	5.00
	ShopSupply	Shop Supplies	Misc	1.00	25.00	25.00
CUM	4025270	KIT, SAL	Part	EA	27.09	27.09
CUM	3969698	SEAL RING	Part	EA	10.12	10.12
CUM	3940245	GASKET, HYDRAULIC PUMP	Part	EA	12.84	12.84
CUM	3899263	SEAL, O RING	Part	EA	9.00	9.00
CUM	3944293	GASKET, GEAR HOUSING	Part	EA	58.79	58.79
CUM	4997721	HOUSING, GEAR	Part	EA	314.53	314.53

<b>Totals</b>	
<b>Total Parts:</b>	<b>\$432.37</b>
<b>Total Core Chg:</b>	<b>\$0.00</b>
<b>Total Core Ret:</b>	<b>\$0.00</b>
<b>Total EHC:</b>	<b>\$0.00</b>
<b>Total Labor:</b>	<b>\$2,200.00</b>
<b>Total Miscellaneous:</b>	<b>\$30.00</b>
<b>Invoice Subtotal:</b>	<b>\$2,662.37</b>
<b>Total Tax:</b>	<b>\$0.00</b>
<b>Invoiced Total:</b>	<b>\$2,662.37</b>

Payment Method  
Charge

**Estimate Disclaimers:**

Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. If additional parts or labor are required, you will be contacted immediately with revised estimate and obtain your authorization to proceed. Estimates are valid for 30 days.



Complete Truck & Trailer Repair LLC

Po Box 633  
Gaylord, MI 49734

# Estimate

Date	Estimate #
8/29/2019	726

*Sept. 16 2019*

Name / Address
City of St. Ignace 297 North State St St. Ignace, MI 49781

Description	VIN #	MILEAGE	UNIT #
	Qty	Cost	Total
Gear Cover	1	145.56	145.56T
Front Seal	1	45.96	45.96T
Gear Housing	1	398.95	398.95T
Gasket	1	7.76	7.76T
Gasket	1	88.77	88.77T
Gasket	1	21.80	21.80T
Gasket	1	17.50	17.50T
Oil	7	14.99	104.93T
Misc shop Supplies	1	25.00	25.00T
Chris Labor M239178	25	105.00	2,625.00
Replace front gear housing and all necessary gaskets, seals and hardware.			
Exempt from sales tax		0.00%	0.00
Thank you for your business.		<b>Total</b>	\$3,481.23

Customer Signature \_\_\_\_\_



# MICHIGAN KENWORTH

A CSM Company

Clinton Township | Dearborn | Gaylord  
Grand Rapids | Saginaw

Gaylord  
1134 Milbocker Road  
Gaylord, MI 49735  
(989) 731-1499

\*\*\* Customer Review \*\*\*  
Date / Time: 9/4/2019 11:01:46AM  
Repair Order: 1050  
Customer: 300000  
Branch: GAY  
Invoice Total: \$ 4,470.23  
  
\*\*\*Cash\*\*\*  
Page 1 of 2

Bill To: CASH TAXABLE - MKW  
STORE  
STORE, MI 0

Ship To: CITY OF ST IGNACE  
396 N STATE ST  
ST IGNACE, MI 49781

Customer P/O: VBRECHEISEN Completion Date:

Unit Number: ST IGNACE Model Year: 1999 Make/Model: STERLING CONV  
Type: TRUCK VIN: 2FZHDLCB7YAA91263

Unit Components:

Manufacturer	Model	Part Number	Serial Number
Cummins	ISC		45853407

Task: 1 045  
Complaint:

**Cummins Power Plant - Service/Repair**

Department: SERVICE

CUSTOMER REQUESTED FRONT GEAR HOUSING REPLACEMENT FOR BEING CRACKED.  
CORRECTION: OPEN REPAIR ORDER, POWERWASH UNIT AND MOVE TO REPAIRBAY. REMOVE HOOD AND COOLING PACKAGE TO ACCESS FRONT OF ENGINE. REMOVE OILPAN AND SUPPORT ENGINE. REMOVE FRONT MOUNTED COMPONENTS AS REQUIRED. DISASSEMBLE OVEHEAD AND REMOVE CAMSHAFT. REMOVE AND REPLACE GEAR HOUSING, ALL SEALS GASKETS AND ORING. REASSEMBLE AND MAKE ALL CONNECTIONS AND ADJUSTMENTS..

\*\*\*\*\*  
ANY ADDITIONAL PARTS NOT LISTED WILL BE CALLED INTO CUSTOMER FOR AUTHORIZATION.

Supp. Part	Description / Ref Number	U/M	Quantity	Price	Extended Price	
5332563CUM	GASKET-OIL PAN	Part	EA	1.00	48.64	48.64
3939352CUM	GASKET,OIL SUC CONNECTI	Part	EA	1.00	3.86	3.86
LF9009FLG	FILTER-OIL	Part	EA	1.00	42.40	42.40
222220-990	DELO 400LE 15W40	Part	GA	28.00	3.40	95.20
4025270CUM	KIT FRONT SEAL SERVICE	Part	EA	1.00	27.29	27.29
3943813	COV,GER	Part	EA	1.00	104.08	104.08
3969698	SEAL,RECTANGULAR RING	Part	EA	1.00	10.09	10.09
3685614CUM	GASKET-ACC DRIVE SUPPORT	Part	EA	1.00	13.18	13.18
3899283CUM	SEAL,O RING	Part	EA	1.00	9.06	9.06
4997721	HOUSING,GEAR	Part	EA	1.00	304.31	304.31
3944293	GASKET,GEAR HOUSING	Part	EA	1.00	58.64	58.64
4988280CUM	GASKET,HYDRAULIC PUMP	Part	EA	1.00	3.35	3.35
3330478	SEAL,O RING	Part	EA	2.00	3.48	6.96
82194PTX	GASKET MAKER-ULTRA GREY	Part	EA	1.00	5.64	5.64
5272819CUM	SEAL-RECTANGULAR RING	Part	EA	1.00	1.48	1.48



# MICHIGAN KENWORTH

A CSM Company

Clinton Township | Dearborn | Gaylord  
Grand Rapids | Saginaw

Gaylord  
1134 Milbocker Road  
Gaylord, MI 49735  
(989) 731-1499

\*\*\* Customer Review \*\*\*

Date / Time: 9/4/2019 11:01:46AM  
Repair Order: 1050  
Customer: 300000  
Branch: GAY  
Invoice Total: \$ 4,470.23

\*\*\*Cash\*\*\*  
Page 2 of 2

Bill To: CASH TAXABLE - MKW  
STORE  
STORE, MI 0

Ship To: CITY OF ST IGNACE  
396 N STATE ST  
ST IGNACE, MI 49781

Customer P/O:

VBRECHEISEN

Completion Date:

Totals

Total Parts:	\$734.18
Total Core Chg:	\$0.00
Total Core Ret:	\$0.00
Total EHC:	\$0.00
Total Labor:	\$3,480.00
Total Miscellaneous:	\$0.00
Total Shop Supply Fee:	\$200.00
Invoice Subtotal:	\$4,414.18
Total Tax:	\$56.05
Invoiced Total:	\$4,470.23

Payment Method

Cash

DISCLAIMER OF WARRANTIES: Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranties of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

I HEREBY AUTHORIZE the above repair work to be done along with the necessary materials. You and your employees may operate above vehicle for purposes of testing, inspection, or delivery at my risk. An express mechanic's lien is acknowledged on above vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. Buyer shall not be entitled to recover from the selling dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits, or income, or any other incidental damages. NOTICE: You are entitled to inspect or receive any components, parts or accessories replaced or removed by the shop.

CUSTOMER SIGNATURE \_\_\_\_\_

Ted Festerling LLC

7898 Crump Rd  
Alanson, MI 49706  
(231)881-1339  
(231)348-8464 FAX

# Estimate

Date	Estimate #
9/25/2019	1228

Name / Address
CITY OF ST. IGNACE 396 N. STATE ST. ST.IGNACE, MI 49781

Ship To
CITY OF ST. IGNACE 396 N. STATE ST. ST.IGNACE, MI 49781

Project

Item	Description	Qty	Rate	Total
BS XTRA EDGE...	7/8X8X6 CUTTING EDGE	22	141.75636	3,118.64
BS CDB 5/8X6X6	BLADE	16	60.67875	<del>970.86</del>
BS CDB 3/4X6X6	CUTTING EDGE	16	80.80188	1,292.83
	<i>one or the other 3/4"</i> <i>last much longer</i>			

<b>Subtotal</b>	<del>\$5,382.33</del>
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	<i>4,411.47</i> <del>\$5,382.33</del>

E-mail
tedfesterling@yahoo.com



8434 M-72 E. Williamsburg, MI. 49690  
Ph. 231-267-9300 Fax 231-267-9324  
E-Mail: [sales@heightsequipment.com](mailto:sales@heightsequipment.com)  
Web Site: [www.heightstruckequipment.com](http://www.heightstruckequipment.com)

September 26, 2019

City of St. Ignace

Attn: Derek

Thank you for the opportunity to quote your scraper cutting edges this year.  
Please review the following quote.

<u>(22)</u>	3/4" x 8" x 6-ft	Curved Double Bevel, <u>Heat Treated</u>	
34	Grader Blade, 110-lbs. each, Packaged in bundles of 10		\$ 90.23 ea.
	Total for (22) blades		\$ <del>1,985.06</del> - 3067.82

(16)	5/8" x 6" x 6-ft	Curved Double Bevel, <u>Heat Treated</u>	
	Grader Blade, 64-lbs. each, Packaged in bundles of 10		\$ 60.54 ea.
	Total for (16) blades		\$ 968.64

(16)	3/4" x 6" x 6-ft	Curved Double Bevel, <u>Heat Treated</u>	
	Grader Blade, 77-lbs. each, Packaged in bundles of 10		\$ 71.04 ea.
	Total for (16) blades		\$ 1,136.64

These or  
The others  
But not  
both. 3/4" lasts  
much longer

- Notes:
- Blades manufactured by Black Cat Blades
  - Current delivery of blades is 7-8 weeks A.R.O.
  - 3/4" blades, not heat treated are in stock at Heights.

Thank you very much for the opportunity to quote, we look forward to serving you.

Keith Lederer

CITY OF ST. IGNACE, MI  
WASTEWATER SYSTEM IMPROVEMENTS

PROJECT: 16-0072

USDA-RD

**APPROVAL OF PAYMENTS (#02)**

Meeting Date: October 7, 2019

It was moved by: \_\_\_\_\_

and seconded by: \_\_\_\_\_

that the following invoices be approved for payment:

Invoice	Dated	From	Contract	Category	Amount
68150	05/31/19	C2AE	16-0072		\$6,083.19
68278	06/27/19	C2AE	16-0072		\$1,339.85
68415	07/29/19	C2AE	16-0072		\$839.00
68579	08/23/19	C2AE	16-0072		\$3,012.25
68710	09/20/19	C2AE	16-0072		\$27,949.78
			Basic Engineering	\$9,718.00	
			Inspection	\$11,136.88	
			Additional Engineering	\$18,369.19	
			Total	\$39,224.07	
PPE #1	10/07/19	Elmer's Crane & Dozer	16-0072	Development	\$269,609.05
80410	11/15/18	St. Ignace News	Advertisement Fee	Admin, Land, & Legal	\$232.20
12519	06/05/19	Charles J. Palmer P.C.	Bond Closing	Admin, Land, & Legal	\$1,439.52
				<b>TOTAL</b>	<b>\$310,504.84</b>

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Motion: Passed / Failed

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Please Remit Payment To:  
 106 West Allegan Street Suite 500  
 Lansing, MI 48933  
 1-866-454-3923

May 31, 2019  
 Project No: 16-0072  
 Invoice No: 68150

Michael Stelmaszek  
 City of Saint Ignace  
 396 N. State Street  
 St. Ignace, MI 49781

Project 16-0072 St. Ignace USDA South State Street Area Wastewater

Professional Services for the period ending May 19, 2019

Phase 02 Design

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	27,500.00	100.00	27,500.00	27,500.00	0.00
Final Design	11,000.00	100.00	11,000.00	11,000.00	0.00
Bidding	12,000.00	100.00	12,000.00	11,886.00	114.00
<b>Total Fee</b>	<b>50,500.00</b>		<b>50,500.00</b>	<b>50,386.00</b>	<b>114.00</b>
<b>Total Fee</b>					<b>114.00</b>
<b>Total this Phase</b>					<b>\$114.00</b>

Phase 03 Construction

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Construction	28,000.00	20.00	5,600.00	0.00	5,600.00
Post-Construction	1,000.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>29,000.00</b>		<b>5,600.00</b>	<b>0.00</b>	<b>5,600.00</b>
<b>Total Fee</b>					<b>5,600.00</b>
<b>Total this Phase</b>					<b>\$5,600.00</b>

Phase 05 Additional Services

Task 0075 SHHPO Archeological

Project	16-0072	St. Ignace USDA South State Street Area	Invoice	68150
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Cain, David	2.50
	2.50

<b>Total Labor</b>		<b>367.20</b>
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<b>Contract Recap</b>	<b>Current Billing Amount</b>	<b>Previous Billed Amount</b>	<b>To-Date</b>	
Total Billings	367.20	5,647.37	6,014.57	
Contract Amount			6,000.00	
Adjustment				-14.57
			<b>Total this Task</b>	<b>\$352.63</b>

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Task	0076	Easement Related Services
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Reimbursable Postage/Shipping/Delivery			
3/11/2019	Laper, Jody	Traverse City, MI	16.56
	<b>Total Reimbursables</b>		<b>16.56</b>

<b>Contract Recap</b>	<b>Current Billing Amount</b>	<b>Previous Billed Amount</b>	<b>To-Date</b>	
Total Billings	16.56	3,968.77	3,985.33	
Contract Amount			4,000.00	
Contract Balance			14.67	

<b>Total this Task</b>	<b>\$16.56</b>
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<b>Total this Phase</b>	<b>\$369.19</b>
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<b>Total this Invoice</b>	<b><u>\$6,083.19</u></b>
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Please Remit Payment To:  
 106 West Allegan Street Suite 500  
 Lansing, MI 48933  
 1-866-454-3923

June 27, 2019  
 Project No: 16-0072  
 Invoice No: 68278

Michael Stelmaszek  
 City of Saint Ignace  
 396 N. State Street  
 St. Ignace, MI 49781

Project 16-0072 St. Ignace USDA South State Street Area Wastewater

Professional Services for the period ending June 16, 2019

Phase 02 Design

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	27,500.00	100.00	27,500.00	27,500.00	0.00
Final Design	11,000.00	100.00	11,000.00	11,000.00	0.00
Bidding	12,000.00	100.00	12,000.00	12,000.00	0.00
Total Fee	50,500.00		50,500.00	50,500.00	0.00
<b>Total Fee</b>					<b>0.00</b>
<b>Total this Phase</b>					<b>0.00</b>

Phase 03 Construction

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Construction	28,000.00	23.3036	6,525.00	5,600.00	925.00
Post-Construction	1,000.00	0.00	0.00	0.00	0.00
Total Fee	29,000.00		6,525.00	5,600.00	925.00
<b>Total Fee</b>					<b>925.00</b>
<b>Total this Phase</b>					<b>\$925.00</b>

Phase 04 Resident Project Representative

	4.25				
	4.25				
<b>Total Labor</b>					<b>342.93</b>

Project	16-0072	St. Ignace USDA South State Street Area	Invoice	68278
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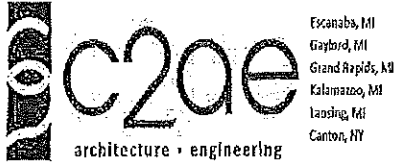
Fleet Vehicle 22 Ram

			71.92	
	<b>Total Units</b>		<b>71.92</b>	<b>71.92</b>

<b>Contract Recap</b>	<b>Current Billing Amount</b>	<b>Previous Billed Amount</b>	<b>To-Date</b>	
Total Billings	414.85	0.00	414.85	
Contract Amount			100,000.00	
Contract Balance			99,585.15	
		<b>Total this Phase</b>		<b>\$414.85</b>
		<b>Total this Invoice</b>		<b><u><u>\$1,339.85</u></u></b>

**Outstanding Invoices**

Number	Date	Balance
68150	5/31/2019	6,083.19
<b>Total</b>		<b>6,083.19</b>



Please Remit Payment To:  
 106 West Allegan Street Suite 500  
 Lansing, MI 48933  
 1-866-454-3923

July 29, 2019  
 Project No: 16-0072  
 Invoice No: 68415

Michael Stelmaszek  
 City of Saint Ignace  
 396 N. State Street  
 St. Ignace, MI 49781

Project 16-0072 St. Ignace USDA South State Street Area Wastewater

Professional Services for the period ending July 21, 2019

Phase 02 Design  
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	27,500.00	100.00	27,500.00	27,500.00	0.00
Final Design	11,000.00	100.00	11,000.00	11,000.00	0.00
Bidding	12,000.00	100.00	12,000.00	12,000.00	0.00
Total Fee	50,500.00		50,500.00	50,500.00	0.00
<b>Total Fee</b>					<b>0.00</b>
<b>Total this Phase</b>					<b>0.00</b>

Phase 03 Construction  
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Construction	28,000.00	26.30	7,364.00	6,525.00	839.00
Post-Construction	1,000.00	0.00	0.00	0.00	0.00
Total Fee	29,000.00		7,364.00	6,525.00	839.00
<b>Total Fee</b>					<b>839.00</b>
<b>Total this Phase</b>					<b>\$839.00</b>
<b>Total this Invoice</b>					<b>\$839.00</b>

Outstanding Invoices

Number	Date	Balance
68150	5/31/2019	6,083.19
68278	6/27/2019	1,339.85
<b>Total</b>		<b>7,423.04</b>

Invoices are due upon receipt.

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Project	16-0072	St. Ignace USDA South State Street Area	Invoice	68415
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Please Remit Payment To:  
 106 West Allegan Street Suite 500  
 Lansing, MI 48933  
 1-866-454-3923

August 23, 2019  
 Project No: 16-0072  
 Invoice No: 68579

Michael Stelmaszek  
 City of Saint Ignace  
 396 N. State Street  
 St. Ignace, MI 49781

Project 16-0072 St. Ignace USDA South State Street Area Wastewater

Professional Services for the period ending August 18, 2019

Phase 02 Design

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	27,500.00	100.00	27,500.00	27,500.00	0.00
Final Design	11,000.00	100.00	11,000.00	11,000.00	0.00
Bidding	12,000.00	100.00	12,000.00	12,000.00	0.00
<b>Total Fee</b>	<b>50,500.00</b>		<b>50,500.00</b>	<b>50,500.00</b>	<b>0.00</b>
<b>Total Fee</b>					<b>0.00</b>
<b>Total this Phase</b>					<b>0.00</b>

Phase 03 Construction

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Construction	28,000.00	29.6667	8,306.67	7,364.00	942.67
Post-Construction	1,000.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>29,000.00</b>		<b>8,306.67</b>	<b>7,364.00</b>	<b>942.67</b>
<b>Total Fee</b>					<b>942.67</b>
<b>Total this Phase</b>					<b>\$942.67</b>

Phase 05 Additional Services

Task 0051 Construction Layout Survey Control

Project 16-0072 St. Ignace USDA South State Street Area Invoice 68579

Boerema, Julie	.25
Heidbrier, Kelly	2.00
Holmgren, Michael	4.00
Kurncz, Michael	13.50
	19.75

**Total Labor** 1,980.96

Reimbursable Mileage, Parking, and Tolls

7/31/2019	Kurncz, Michael	bridge fare	8.00	
	<b>Total Reimbursables</b>		<b>8.00</b>	<b>8.00</b>

Fleet Vehicle 21 Ram

		80.62	
<b>Total Units</b>		<b>80.62</b>	<b>80.62</b>

Contract Recap

	Current Billing Amount	Previous Billed Amount	To-Date
Total Billings	2,069.58	0.00	2,069.58
Contract Amount			3,000.00
Contract Balance			930.42

**Total this Task** \$2,069.58

**Total this Phase** \$2,069.58

**Total this Invoice** \$3,012.25

Outstanding Invoices

Number	Date	Balance
68150	5/31/2019	6,083.19
68278	6/27/2019	1,339.85
68415	7/29/2019	839.00
<b>Total</b>		<b>8,262.04</b>



Please Remit Payment To:  
 106 West Allegan Street Suite 500  
 Lansing, MI 48933  
 1-866-454-3923

September 20, 2019  
 Project No: 16-0072  
 Invoice No: 68710

Michael Stelmaszek  
 City of Saint Ignace  
 396 N. State Street  
 St. Ignace, MI 49781

Project 16-0072 St. Ignace USDA South State Street Area Wastewater

Professional Services for the period ending September 15, 2019

Phase	02	Design				
Fee						
Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Preliminary Design	27,500.00	100.00	27,500.00	27,500.00	0.00	
Final Design	11,000.00	100.00	11,000.00	11,000.00	0.00	
Bidding	12,000.00	100.00	12,000.00	12,000.00	0.00	
Total Fee	50,500.00		50,500.00	50,500.00	0.00	
<b>Total Fee</b>						<b>0.00</b>
<b>Total this Phase</b>						<b>0.00</b>

Phase	03	Construction				
Fee						
Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Construction	28,000.00	34.30	9,604.00	8,306.67	1,297.33	
Post-Construction	1,000.00	0.00	0.00	0.00	0.00	
Total Fee	29,000.00		9,604.00	8,306.67	1,297.33	
<b>Total Fee</b>						<b>1,297.33</b>
<b>Total this Phase</b>						<b>\$1,297.33</b>

Phase	04	Resident Project Representative				
		112.00				
		112.00				
<b>Total Labor</b>			<b>9,247.22</b>			

Invoices are due upon receipt.

Project	16-0072	St. Ignace USDA South State Street Area	Invoice	68710
Reimbursable Mileage, Parking, and Tolls				
9/3/2019	Lawson, Charles	Travel	84.10	
Reimbursable Lodging and Airfare				
9/3/2019	Lawson, Charles	travel	77.28	
9/8/2019	Holmgren, Michael	Lodging	255.35	
9/15/2019	Holmgren, Michael	Lodging	286.72	
Reimbursable Per Diem Costs				
9/8/2019	Holmgren, Michael	Meals	100.00	
9/15/2019	Holmgren, Michael	Meals	125.00	
	<b>Total Reimbursables</b>		<b>928.45</b>	<b>928.45</b>

Fleet Vehicle 13 RAM

			99.18	
			18.56	
			18.56	
			18.56	
			99.18	
			106.72	
			26.10	
			26.10	
			26.10	
			107.30	
	<b>Total Units</b>		<b>546.36</b>	<b>546.36</b>

<b>Contract Recap</b>	<b>Current Billing Amount</b>	<b>Previous Billed Amount</b>	<b>To-Date</b>
Total Billings	10,722.03	414.85	11,136.88
Contract Amount			100,000.00
Contract Balance			88,863.12
		<b>Total this Phase</b>	<b>\$10,722.03</b>

Phase	05	Additional Services		
Task	0051	Construction Layout Survey Control		
	Kurncz, Michael		8.00	
			8.00	
	<b>Total Labor</b>			<b>845.68</b>
Reimbursable Mileage, Parking, and Tolls				
8/29/2019	Kurncz, Michael	bridge	8.00	
	<b>Total Reimbursables</b>		<b>8.00</b>	<b>8.00</b>



Project	16-0072	St. Ignace USDA South State Street Area	Invoice	68710
Fleet Vehicle 21 Ram				
staking			76.74	
	<b>Total Units</b>		<b>76.74</b>	<b>76.74</b>
<b>Contract Recap</b>		<b>Current Billing</b>	<b>Previous Billed</b>	<b>To-Date</b>
		<b>Amount</b>	<b>Amount</b>	
Total Billings		930.42	2,069.58	3,000.00
Contract Amount				3,000.00
			<b>Total this Task</b>	<b>\$930.42</b>

Task	0054	Construction Archeological Monitoring		
<b>Consultants</b>				
University of Illinois				
9/15/2019	University of Illinois		15,000.00	
	<b>Total Consultants</b>		<b>15,000.00</b>	<b>15,000.00</b>
<b>Contract Recap</b>		<b>Current Billing</b>	<b>Previous Billed</b>	<b>To-Date</b>
		<b>Amount</b>	<b>Amount</b>	
Total Billings		15,000.00	0.00	15,000.00
Contract Amount				80,000.00
Contract Balance				65,000.00
			<b>Total this Task</b>	<b>\$15,000.00</b>
			<b>Total this Phase</b>	<b>\$15,930.42</b>
			<b>Total this Invoice</b>	<b><u>\$27,949.78</u></b>

<b>Outstanding Invoices</b>			
	<b>Number</b>	<b>Date</b>	<b>Balance</b>
	68150	5/31/2019	6,083.19
	68278	6/27/2019	1,339.85
	68415	7/29/2019	839.00
	68579	8/23/2019	3,012.25
	<b>Total</b>		<b>11,274.29</b>

The St. Ignace News  
 359 Reagon Street  
 PO Box 277  
 St. Ignace, MI 49781  
 USA  
 906-643-9150 mary@stignaceneews.com

Invoice Number		Invoice Date
80410		11/15/2018
Advertiser No.	Invoice Amount	Due Date
1056	\$232.20	12/26/2018

City of St. Ignace  
 396 N. State Street  
 St. Ignace, MI 49781

A late fee of 1.5% will be charged to all overdue accounts with a minimum of \$1.00

Amount Enclosed

Please detach top portion and return with your payment.

**INVOICE**

The St. Ignace News City of St. Ignace Invoice No. 80410 11/15/2018

Date	Order	Description	Ad Size	Subtotal	Sales Tax	Amount
11/15/2018	23958	NEWS Display Ad - Charge: Display Ad: 3x10.75 display ad - Bonds	3 x 10.75			\$232.20
Sub Total:						\$232.20
Total Transactions: 1						Total: \$232.20

SUMMARY Advertiser No. 1056 Invoice No. 80410 Tear Sheets 1

A late fee of 1.5% will be charged to all overdue accounts with a minimum of \$1.00

WE APPRECIATE YOUR BUSINESS!

*Wastewater - S. State St.  
 Project - #16-0072  
 596-540-900*

Charles J. Palmer, P.C.  
 545 Ashmun St., Ste. 9  
 Sault Ste. Marie, MI 49783

Invoice submitted to:  
 Attn: City Manager Michael Stelmaszek  
 3896 N. State St.  
 St. Ignace MI 49781

June 05, 2019

In Reference To: RE: USRDA Matters (Our File: 354-2)

Invoice # 12519

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
5/7/2019	CJP 100 E-Mail from: Chuck Lawson RE: Waste Water	0.20 155.00/hr	31.00
	CJP E-Mail to: E-Mail to: Chuck Lawson RE: USRDA	0.20 155.00/hr	31.00
	CJP 43 Telephone Call from: Chuck Lawson	0.20 155.00/hr	31.00
5/8/2019	CJP 100 E-Mail from: Chuck Lawson	0.20 155.00/hr	31.00
	CJP 100 E-Mail from: USRDA RE: Closing	0.20 155.00/hr	31.00
5/10/2019	CJP 51 Attendance at Bond Closing in Gladstone including travel time	7.00 155.00/hr	1,085.00
For professional services rendered		8.00	\$1,240.00
Additional Charges :			
		<u>Qty/Price</u>	
5/10/2019	CJP Mileage to and from: Mileage to and from Gladstone RE: USRDA Bond Closing - 344 miles @ .58 per mile	1 199.52	199.52
Total costs			\$199.52

Attn: City Manager Michael Stelmaszek

	<u>Amount</u>
Total amount of this bill	<u>\$1,439.52</u>
Balance due	<u><u>\$1,439.52</u></u>



## Construction Pay Estimate Report

10/1/2019 8:46 AM

FieldManager 5.3c

Contract: 16-0072, St. Ignace - WW System Improvements

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
10/01/2019	1	Kelly R Heidbrier	Semi-Monthly	No		
Prime Contractor Elmer's Crane and Dozer, Inc.				Managing Office Escanaba		

### Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
Bypass Pumping Sewer Replaceme	_16-72-106	0106	16-0072	10	0030	00	000	1,725.000	\$1,725.00
General Cond Bonds, Ins & Mob	_16-72-109	0109	16-0072	10	0045	00	000	25,500.000	\$25,500.00
Public Relations Program	_16-72-111	0111	16-0072	10	0055	00	000	230.000	\$230.00
Env Mit, Erosion & Dust Control	_16-72-112	0112	16-0072	10	0060	00	000	2,750.000	\$2,750.00
Traffic Control	_16-72-114	0114	16-0072	10	0070	00	000	17,250.000	\$17,250.00
Rock or Boulder Excavation	_16-72-120	0120	16-0072	10	0100	00	000	120.000	\$12,000.00
6" Water Main	_16-72-140	0140	16-0072	10	0200	00	000	32.500	\$2,600.00
Hydrant Assembly w/6" Valve	_16-72-141	0141	16-0072	10	0205	00	000	2.000	\$9,000.00
Remove Ex Hydrant/Return Owner	_16-72-142	0142	16-0072	10	0210	00	000	2.000	\$1,730.00
Connect to Ex 6" Water Main	_16-72-143	0143	16-0072	10	0215	00	000	2.000	\$7,000.00
8" Sanitary Sewer	_16-72-145	0145	16-0072	10	0225	00	000	1,629.500	\$148,284.50
4"-6" Sewer Lateral	_16-72-146	0146	16-0072	10	0230	00	000	186.500	\$3,916.50
8" x 6" Wye Branch	_16-72-147	0147	16-0072	10	0235	00	000	22.000	\$6,688.00
Connect to Ex 4" to 6" Lateral	_16-72-148	0148	16-0072	10	0240	00	000	21.000	\$2,625.00
Cap and Mark New Lateral	_16-72-149	0149	16-0072	10	0245	00	000	1.000	\$150.00
8" to 10" Connect to Ex Sewer	_16-72-157	0157	16-0072	10	0285	00	000	2.000	\$350.00
48" Pre-cast MH, 10' Less	_16-72-160	0160	16-0072	10	0295	00	000	10.000	\$42,000.00

Total Estimated Item Payment: \$283,799.00

### Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Completion Date		\$0
10	Substantial Completion	Completion Date		\$0
20	Final Completion	Completion Date		\$0
Total Liquidated Damages:				\$0

# Contractor's Application for Payment No. 1

Application Period: 9/1/19 to 9/29/19	Application Date: 10/7/2019	1
To (Owner): City of St. Ignace City Hall, 396 North State St., St. Ignace, MI 49781	From (Contractor): Elmer's Crane & Dozer 3600 Rennie School Road, Traverse City, MI 49685	Via (Engineer): CZAE 1211 Ludington St., Escanaba, MI 49829
Project: Wastewater System Improvements	Contract: St. Ignace Wastewater System Improvements	
Owner's Contract No.: 16-0072	Contractor's Project No.:	
	Engineer's Project No.: 16-0072	

### Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions	
1. ORIGINAL CONTRACT PRICE			\$ 1,038,503.50
2. Net change by Change Orders			\$
3. Current Contract Price (Line 1 ± 2)			\$ 1,038,503.50
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)			\$ 283,799.00
5. RETAINAGE:			
a. 5% X	\$283,799.00	Work Completed	\$ 14,189.95
b. 5% X		Stored Material	\$ 14,189.95
c. Total Retainage (Line 5a + Line 5b)			\$ 28,379.90
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)			\$ 1,010,123.60
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			\$ 741,454.55
8. AMOUNT DUE THIS APPLICATION			\$ 268,669.05
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)			\$ 788,894.45

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Payment of: \$ 269,609.05  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_ (Engineer) \_\_\_\_\_ (Date)

Payment of: \$ 269,609.05  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Funding Agency (if applicable)) \_\_\_\_\_ (Date)

Endorsed by the Construction Specifications Institute.

Date of Issuance:	Effective Date: <u>On Funding Agency Approval</u>
Owner: <u>City of St. Ignace</u>	Owner's Contract No.: <u>16-0072</u>
Contractor: <u>Elmer's Crane &amp; Dozer</u>	Contractor's Project No.:
Engineer: <u>C2AE</u>	Engineer's Project No.: <u>16-0072</u>
Project: <u>Wastewater System Improvements</u>	Contract Name:

The Contract is modified as follows upon execution of this Change Order: **Additional work as requested by the Owner through the Engineer. This change includes work required based on field conditions encountered to date on the project. This is a partial balancing change order. All work in this CO is within the limits of the current R.O.W. map and included in the PER. No other project related costs are associated with the items included herein. The Substantial Completion date and Final Completion date are unchanged.**

Attachments: Partial Balancing Tab

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price:  <u>\$ 1,038,503.50</u>	Original Contract Times: Substantial Completion: <u>October 15, 2019</u> Ready for Final Payment: <u>June 30, 2020</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :  <u>\$ 0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> : Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days
Contract Price prior to this Change Order:  <u>\$ 1,038,503.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 15, 2019</u> Ready for Final Payment: <u>June 30, 2020</u> days or dates
[Increase] [ <del>Decrease</del> ] of this Change Order:  <u>\$ 11,610.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days or dates
Contract Price incorporating this Change Order:  <u>\$ 1,050,113.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 15, 2019</u> Ready for Final Payment: : <u>June 30, 2020</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: _____	Title _____	Title _____
Date: _____	Date _____	Date _____

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

Incorporate the following changes into the contract:

1. Adjust the project quantities to reflect conditions encountered in the field and requested by owner:

Net Change This Item: \$ 11,610.00

Total Changes this Change Order: \$ 11,610.00



Dear Council,

Please see attached a quote for a gym membership software. At this time all memberships are being documented via sign in sheets and an excel spreadsheet which can be difficult, time consuming, and inefficient. Going forward with the combination of the departments the fitness center is a main point of focus. We are in need of a lot of upgrades to ensure our community members are getting the best. To focus on our membership payments and tracking I believe it is best we move towards an automated system. The attached quote is for the software, as well as key cards. With this company we would be purchasing the software, whereas most other companies make you pay a monthly price, so long term this is the best decision. The keycards will be used by members, they will need to swipe their card each time they access the gym. We also will be able to have the members for a small fee purchase the key card, so this allows us to make a little bit more money as well. Now at this time it will just be for attendance tracking and getting everything set up. Starting next year, if we want, we are able to upgrade the system to allow for key access which would allow for us to be 24/7 which a lot of community members have requested. At this time for the keys and the software it would be about \$1400. If down the line, we want to upgrade to the door access it would be about another \$1000. With this software it allows us to track the attendance of members and allows us to run reports for the different entities that need it like the Tribe, Moran township etc. I would like to get this all up and running before I leave as well as before we head into the busy winter months. I have attached three quotes as per the procurement policy. We will be moving forward with Gym Assistant as long term it is the best financially.

As stated before the fitness center is a main point of focus moving forward. We have several pieces of equipment that are in dire need of replacement. I have attached quotes for the dumbbells as they are the most expensive. I am seeking approval of purchase. At this time there is room in the 509 budget, I will be consulting with Kevin to ensure there are no large purchases that will be hitting the budget, and if it is possible then I will move forward with the purchase. The dumbbells we currently have, although at first glance seem to be okay, we have several that have broken, have unmatched pairs, and we do not have a rack that suits the ones we have. With the equipment we are replacing, we also can offer to sell our current equipment to recoup some of the money as well. I have included three quotes; we will be going with the rubber coated ones from fitness factory. Although it only goes 5-75lb it does include the rack, which is important. We can always order the 80-100lb separately.

# Quote

Bio-Logic, Inc.  
 1120 Ballena Blvd Ste 500  
 Alameda, CA 94501

DATE	QUOTE #
9/27/2019	17002

CUSTOMER
City of St. Ignace Attn: Teryn Williams

REP
SH

ITEM	DESCRIPTION	QTY	RATE	Total
GA-500	Gym Assistant (500-member capacity) - Includes One-1-Year Technical Support & Maintenance Subscription - ( Please see our Support Policies here - <a href="https://www.gymassistant.com/support/policies/index.php">https://www.gymassistant.com/support/policies/index.php</a> )		899.00	899.00
BC-Imager- USB KTC 500	Imager Barcode Scanner w/stand, USB Virtual COM interface Custom Logo Keytags (500) [** Minimum order quantity / 3 to 4 weeks production time **]		275.00 350.00	275.00 350.00
DISC- Bundle	Subtotal Gym Assistant Bundle Discount - [** ONLY applies to full software + hardware configurations **]		-10.00%	1,524.00 -152.40
Ground	UPS Ground		23.00	23.00
Payment Terms: Total Invoice Amount is \$1394.60 Initial Payment of \$464.88 2 additional monthly payments of \$464.86  Assuming everything looks in place, to order the items in this quote please call us or submit payment online at:  <a href="http://www.gymassistant.com/store/submit-payment.php">http://www.gymassistant.com/store/submit-payment.php</a>  When ordering, please refer to the invoice/quote number displayed on the invoice/quote.				
Please call toll-free 877-496-2778 if you have any questions about this quote.			<b>Total</b>	\$1,394.60

# Quote

Bio-Logic, Inc.  
 1120 Ballena Blvd Ste 500  
 Alameda, CA 94501

DATE	QUOTE #
9/30/2019	17012

CUSTOMER
City of St. Ignace Attn: Teryn Williams

				REP
				SH
ITEM	DESCRIPTION	QTY	RATE	Total
GA-500	Gym Assistant (500-member capacity) - Includes One-1-Year Technical Support & Maintenance Subscription - ( Please see our Support Policies here - <a href="https://www.gymassistant.com/support/policies/index.php">https://www.gymassistant.com/support/policies/index.php</a> )		899.00	899.00
BC-Imager- USB	Imager Barcode Scanner w/stand, USB Virtual COM interface [** Indoor placement, Front area check-in location **]		275.00	275.00
KTC 500	Custom Logo Keytags (500) [** Minimum order quantity / 3 to 4 weeks production time **]		350.00	350.00
Access-BC 721EX	Barcode Access Control Package Includes: <ul style="list-style-type: none"> <li>- Standalone Controller (721EX) in enclosure</li> <li>- Slot Barcode Reader (Wiegand interface) with mounting plate [** Outdoor placement, front entrance location **]</li> <li>- USB/RS485 converter (with built-in static protection)</li> <li>- Wire crimp connectors</li> </ul>		1,150.00	1,150.00
Wiring 22/4x100	22-gauge 4-conductor solid core wire for Access Control (100 feet)		25.00	25.00
	Subtotal			2,699.00
DISC- Bundle	Gym Assistant Bundle Discount - [** ONLY applies to full software + hardware configurations **]		-10.00%	-269.90
Ground	UPS Ground		34.60	34.60
Payment Terms: Total Invoice Amount is \$2463.70 Initial Payment of \$615.94 3 additional monthly payments of \$615.92				
Please call toll-free 877-496-2778 if you have any questions about this quote.		<b>Total</b>		

All prices are per location and in USD

**STUDIO**  
USD \$ **85.00**  
per month

**150**  
Current Members\*

[Book Demo](#)

- ✓ Unlimited Casual Members
- ✓ Class Management, Bookings & Resource Scheduling
- ✓ Automated Billing & Integrated Payment Processing

**STANDARD**  
USD \$ **99.00**  
per month

**400**  
Current Members\*

[Book Demo](#)

Includes All **STUDIO** Features +

- ✓ Single Door Access (24/7)
- ✓ Member Mobile App (iOS & Android)
- ✓ Bulk Notifications to Members

**PROFESSIONAL**  
USD \$ **189.00**  
per month

**1300**  
Current Members\*

[Book Demo](#)

Includes All **STANDARD** Features +

- ✓ Unlimited Door Access (24/7)
- ✓ Direct Bank Batch Processing
- ✓ Xero Integration (*Limited Beta*)

**ENTERPRISE**  
USD \$ **POA**

**Unlimited**  
Current Members

[Book Demo](#)

Includes All **PROFESSIONAL** Features +

- ✓ Dedicated Hosting
- ✓ Custom Development
- ✓ SLA Agreement

**From:** Tyler Christensen <Tyler.Christensen@mindbodyonline.com>  
**Sent:** Tuesday, October 1, 2019 6:18 PM  
**To:** recreation@cityofstignace.net  
**Subject:** Mindbody Follow Up: 10/1

Hi Teryn,

It was good to connect with you!

If you have any additional questions please reach out by email, text, or call me.

---

**PRICING: MINDBODY PRICING & FITMETRIX PRODUCTS**

Month	MINBDODY: ACCELERATE	TOTAL
1	\$239	\$239.00
2	\$239	\$239.00
3	\$239	\$239.00
4	\$239	\$239.00

Month	MINBDODY: ULTIMATE	TOTAL
1	\$349	\$349.00
2	\$349	\$349.00
3	\$349	\$349.00
4	\$349	\$349.00

Month	MINBDODY: ACCELERATE	CUSTOM BRANDED APP	TOTAL
1	\$119.50 (50% OFF)	\$0.00 (DELAYED BILLING)	\$119.50
2	\$119.50 (50% OFF)	\$0.00 (DELAYED BILLING)	\$119.50
3	\$119.50 (50% OFF)	\$299	\$418.50
4	\$239.00	\$299	\$538

Month	MINBDODY: ULTIMATE	CUSTOM BRANDED APP	TOTAL
1	\$174.50 (50% OFF)	\$0.00 (DELAYED BILLING)	\$174.50
2	\$174.50 (50% OFF)	\$0.00 (DELAYED BILLING)	\$174.50
3	\$174.50 (50% OFF)	\$299	\$473.50
4	\$349.00	\$299	\$648

Above you will see a graph that breaks down the cost for the first 90 days and the cost each month after.

50% Off of the Mindbody Software Packages & 60 day delayed billing for all FitMetrix Products when bundled.



## Body-Solid 5-70 Pound Rubber Dumbbell Package with Rack

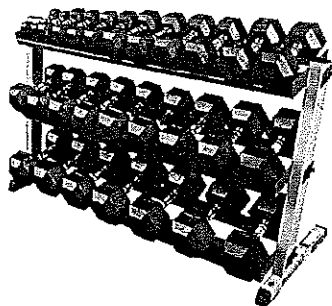
GDR60-HEAVYSET - Train for strength with a full set of rubber coat dumbbells, includes expanded rack to hold them all and a vinyl floor mat

Fitness Factory Price *On Sale!*

MSRP \$1850- **\*\* FREE SHIPPING** \*Commercial Rated\*

\$1699

1



*31 Day Price Protection and Satisfaction Guarantee! ([Click to Read](#))*

[Ask about White Glove Installation](#)

## Body-Solid 5-70 lb. Rubber Dumbbell Package with Rack

- **5-70lb. Rubber Hex Dumbbell Pairs. Over 1,000 lbs. !**
- **Body-Solid Dumbbell Rack GDR60 with 3rd Tier**
- **Vinyl Floor Mat RF36T**

1,050 lbs. of Dumbbell!

Includes 28 Dumbbells, (2 each): 5, 10, 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 65, 70 lbs.

*Note: Photo above only shows 26 dumbbells, item comes with 28*

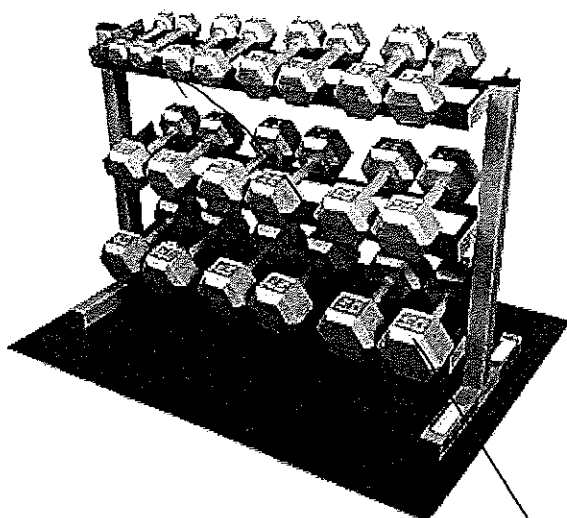
**Body-Solid SDR Rubber Hex Dumbbells**

**Durability that can't be matched! Resists cracking, fading, protects floors and equipment.**

Made from cast iron with a hex design and encased in virgin rubber. The end weights are iron, cast with a through hole. The machined chromed handle fits through the hole and is then welded to the end weight. The final step is to over-mold the rubber onto the end weights.

- Contoured Handle
- Body-Solid logo (on dumbbells made in 2014 and after)
- Packages Available with storage racks and weight benches

## Similar Products



### Body-Solid 550lb. Hex Dumbbell Package

(GDR363-PKG)

Unbeatable Price for a ready made dumbbell package with 20 hex iron dumbbells, a rack to hold them, and floor mat

~~Fitness Factory Price: \$855.00~~

**Sale Price: \$799.00**

MENU

FITNESS

SEARCH

STRENGTH / DUMBBELLS / RUBBER COATED HEX

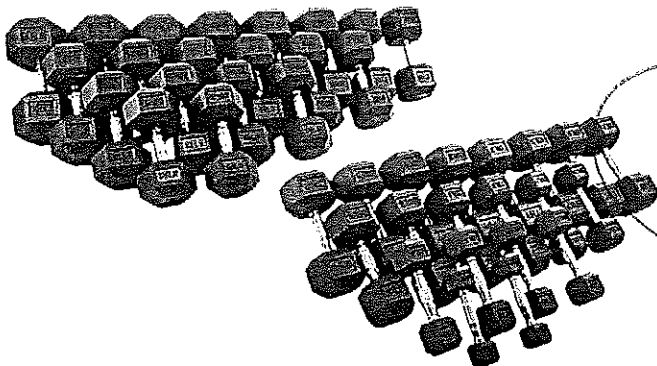
# 40 Piece Black Rubber Coated Hex Dumbbells 5 - 100 lbs Set

Item No. 421103

Quantity

1

Availability: Out of Stock



~~\$2,499.00~~ \$2,199.12

ADD TO CART

2



Description ^

These rubber coated dumbbells from Titan Fitness™ are a great addition to any gym whether you are just starting out or a seasoned weight lifter.

Details ^

The handles are chrome plated and textures for a comfortable and strong grip that holds up to use and weather. With these dumbbells you can do a range of exercises that target your biceps and triceps, abdominals, deltoids, trapezius, back muscles, etc.

**Features:**

- Includes 40 rubber coated dumbbells in various sizes
- No assembly required
- Strong, weather resistant finish
- Easy grip handle

**Specifications:**

- Weight pairs: 5 lb, 10 lb, 15 lb, 20 lb, 25 lb, 30 lb, 35 lb, 40 lb, 45 lb, 50 lb, 55 lb, 60 lb, 65 lb, 70 lb, 75 lb, 80 lb, 85 lb, 90 lb, 95 lb, and 100 lb.
- Material: Steel
- Length: 10"
- Finish: Chrome plated handle, and rubber coated weights
- Total Weight: 2100lb

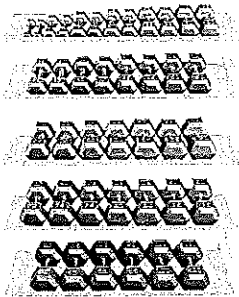
Agent Offline





## Cast Iron Hex Dumbbell Sets

SDS - Save more money on Cast Iron Hex Dumbbell Sets! Sets include pairs of Cast Iron Hex Dumbbells increasing in 5 lb. increments. Use the drop down menu below to choose your set and quantity, then click the "Add Item" button to select. Continue adding sets until satisfied then click "Add to Cart" button and continue shopping or go to check out.



**Versions**

**MSRP**

**Price**

 <small>SDS550 5-50</small>	<b>Hex Dumbbell Set 5 to 50 Pound Pairs (SDS550)</b>	<del>\$675</del>	<b>\$599</b>	<input type="text" value="0"/>
 <small>SDS650 55-75</small>	<b>Hex Dumbbell Set 55 to 75 Pound Pairs (SDS650)</b>	<del>\$899</del>	<b>\$699</b>	<input type="text" value="0"/>
 <small>SDS900 80-100</small>	<b>Hex Dumbbell Set 80 to 100 Pound Pairs (SDS900)</b>	<del>\$1249</del>	<b>\$979</b>	<input type="text" value="0"/>
 <small>SDS1200 5-75</small>	<b>Hex Dumbbell Set 5 to 75 Pound Pairs (SDS1200)</b>	<del>\$1649</del>	<b>\$1299</b>	<input type="text" value="0"/>
 <small>SDS2100 5-100</small>	<b>Hex Dumbbell Set 5 to 100 Pound Pairs (SDS2100)</b>	<del>\$2899</del>	<b>\$2199</b>	<input type="text" value="0"/>

*Handwritten:* \$2199 circled with a '3' next to it.

*31 Day Price Protection and Satisfaction Guarantee! (Click to Read)*

Ask about White Glove Installation

**Officer in Charge USCG Station St. Ignace**



07 October 2019

To: Officer Rich Cullen  
City of St. Ignace  
Police Department

I want to thank you for your heroic actions and dedicated service to the residents of St. Ignace and the surrounding area. On 11 August 2019, you responded to a report of a person in distress in the waters of the Straits of Mackinac. Understanding the serious nature of the situation you took a bias for action and formulated a response plan. Teaming up with Sault Tribal Police Officer, Anthony Lester you responded to the last known location utilizing the motor vessel KNOT INVITED. Your further coordination with officers from the Michigan State Police allowed you to arrive on-scene without delay. With great skill you and Officer Lester located the individual and brought them aboard your vessel thus providing expeditious transportation to medical teams standing by on shore. Taking these extraordinary measures to respond beyond your normal patrol posture highlights your true heroic professionalism. On behalf of the United States Coast Guard I want to thank you for these actions and recognize you for a job well done!!!

Sincerely,

**BMCS Andrew S. Babione  
Officer in Charge  
Station St. Ignace**



To the Editor:

An altered photograph of a St. Ignace trolley with a campaign poster on it has been circulated on social media, implying that the St. Ignace Visitors Bureau is endorsing a candidate for the city council. It is important that our community members, our city council members, and our neighbors understand that the St. Ignace Visitors Bureau does not endorse any political candidate in any local election. We also do not allow campaign signs on the trolleys. We've been successful under the current city council and look forward to continuing that positive relationship with any future council members, old and new.

We will continue, as we have for many years, to help this community thrive and succeed and keep being the amazing little town we all know and love. It is unfortunate that certain community members feel the need to propagate false information about others. It is unfortunate that these individuals prey on a community that simply wants the best for itself and its members. It is unfortunate that letters like this need to be written at all.

Our priority here at the Visitors Bureau is to promote community values. When we create and cultivate a beautiful city filled with kind, community-oriented people, we draw in more and more visitors. You can't help but feel happy in a happy town.

St. Ignace Visitors Bureau Board

Lora Brown, Executive Director

Luke Paquin, Board President