

**CITY COUNCIL MEETING**  
St. Ignace, Michigan  
Monday, January 7, 2019 – 7:00 p.m.  
City Council Chambers

**\*\*\*\*A G E N D A\*\*\*\***

- I. Call to Order
- II. Pledge of allegiance
- III. Invocation
- IV. Roll call
- V. Consideration of minutes of the December 17, 2018 meeting
- VI. Public Comment
- VII. Additions to the Agenda (Council and Staff Only)
- VIII. Business:

- 1.) **BERNSTEIN & ASSOCIATES PROPOSAL FOR NAGPRA SERVICES 2019**
- 2.) **RESOLUTION AMENDED COUNCIL MEETING DATES 2019**
- 3.) **RESOLUTION LABATT BLUE U.P. POND HOCKEY CHAMPIONSHIP**
- 4.) **RESOLUTION U.P. ICE GOLF SCRAMBLE**

- IX Public Comment
- IX. Consideration of Bills

**Council  
Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, December 17, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Litzner, Councilmembers Pelter, St. Louis and Tremble.

**Absent:** Mayor Pro-Tem Paquin.

It was moved by Mayor Litzner, seconded by Councilmember Fullerton, to excuse Mayor Pro-Tem Paquin due to being out of town.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer; Kevin Campbell, Facility Director; Teryn Williams, Recreation Director; Sherry Cece, Assistant City Clerk.

**Consideration of minutes from December 3, 2018 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the minutes of December 3, 2018. Motion carried unanimously.

**Limited Public Comment:**

Public comment was received regarding the Little Bear East Park project.

**Additions to the Agenda:** None.

**1. PUBLIC HEARING APPROPRIATION BILL 2019:**

It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to open the Public Hearing. Motion carried unanimously.

Public comment and discussion were received.

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to close the Public Hearing. Motion carried unanimously.

**2. ADOPTION ORD 647 ANNUAL APPROPRIATION BILL 2019**

2019 ANNUAL APPROPRIATION BILL  
ORDINANCE #647

THE CITY OF ST. IGNACE ORDAINS:

SECTION I: The Budget of the City of St. Ignace for the fiscal year beginning Jan. 1, 2019, and ending Dec. 31, 2019, as reviewed and amended by the City Council, is hereby adopted; and the following amounts are hereby appropriated for the purposes stated herein;

GENERAL FUND (G/F or 101 fund)

GENERAL GOV'T:		
City Council:	22,820.00	
City Manager's Office:	172,840.00	
Professional Services (Audit)	29,000.00	
City Clerk's Office:	193,850.00	
Central Supplies:	3,050.00	
Board of Review:	2,090.00	
Assessor's Office:	54,850.00	
Clerk Elections:	4,075.00	
City Hall and Grounds:	33,200.00	
City Attorney's Office:	19,000.00	

Total General Gov't: 534,775.00

PUBLIC SAFETY:		
Police Department:	443,099.00	
Safety/Health/Education:	400.00	
Fire Department:	97,625.00	

Total Public Safety: 541,124.00

PUBLIC WORKS DIVISION:		
Public Works Dept:	106,950.00	
Sidewalk:	2,573.00	
City Engineer:	4,000.00	
Street Lighting:	41,000.00	
Refuse Collection/Recycling:	2,500.00	

Total Public Works: 157,023.00

OTHER DIVISION:		
Planning Commission:	4,500.00	
Zoning Board of Review	580.00	
Community Development:	73,300.00	
Park Maintenance:	49,543.00	
Boat Launch	4,970.00	
Fringe Benefits:	92,300.00	
Insurance and Bonds:	25,000.00	
Cont. to Other Funds:	228,449.00	

Total Other Division: 478,642.00

TOTAL G/F APPROP'S 1,711,564.00

NON G/F FUND APPROP'S Fund #

Special Revenue Funds (200 series)  
Major St.'s and Trunkline Fund: 202 328,783.00

Local Street Fund Appropriation:	203	148,388.00
Cemetery Fund:	209	13,350.00
DDA General Appropriation:	248	239,591.00
Zoning/Building Inspector:	249	5,600.00
Library Fund Appropriation:	271	177,880.00
Dock # 3 Improvements:	273	35,300.00

Debt Service Funds (300 series)

Marina Debt:	306	81,390.00
Ambulance Debt:	310	57,264.00
City Hall/DPW Improvements:	370	57,233.00

Capital Projects funds (400 series)

Bldg. Imp. Fund:	471	10,000.00
Park Project:	494	339,938.00

Proprietary Funds (500 series)

Recreation:	508	101,675.00
Comm. Center Operations	509	237,261.00
DDA Museum Appropriations:	570	136,707.00
Museum Store:	571	103,986.00
Golf Course:	584	126,050.00
Sewer Fund Appropriations:	590	968,130.00
Water Fund Appropriations:	591	1,266,775.00
Marina:	594	423,552.00
Garbage Collection:	596	117,500.00

Internal Funds (600 series)

Equip Fund Appropriations:	641	262,269.00
Office Equip Pool:	664	27,100.00

Pension & Other Employee Benefits-OPEB (700 series)

Vacation & Sick Leave:	729	34,800.00
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TOTAL OTHER FUND: 5,300,522.00

TOTAL ALL FUND APPROPRIATION: 7,012,086.00

SECTION II: The amount necessary to be raised by ad valorem taxation on all taxable property by the City of St. Ignace is to be \$1,618,200.00 or 19.6082 mills based on \$82,526,695.00 Taxable Value (based on a 1.021 CPI factor) which is hereby authorized to be levied in accordance with provisions of the City Charter and Act 5 of 1982. Of this amount, approximately \$1,138,049.00 of the levy shall be credited to the General Fund and through capture, \$191,309.00 credited to the DDA Fund, subject to the final captured Taxable Value of the DDA. The amount of \$82,526.00 credited to the Recreation Program and same amount (\$82,526) credited to the Library. The Major and Local Streets will receive \$123,790.00 credited equally.

SECTION III: The Ordinance shall take effect on January 1, 2019.

INTRODUCED: 12/03/18

ADOPTED: 12/17/18

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to adopt Ordinance 647 Annual Appropriation Bill 2019. Motion carried unanimously.

### **3. APPROVAL OF FERRY LANE PROPERTY SALE PURCHASE AGREEMENT:**

City Manager Stelmaszek informed Council the property adjacent to 199 Ferry Lane, commonly known as Clear Vision Corner, is scheduled for property sale closing in January 2019. City Manager Stelmaszek also confirmed the right-of-way is protected in this agreement.

It was moved by Councilmember Tremble, seconded by Councilmember Fullerton, to approve the sale of the parcel referred to as Clear Vision Corner to John Basel, J & D Development LLC. Motion carried unanimously.

### **4. RESOLUTION OF COUNCIL MEETING DATES 2019:**

#### **RESOLUTION**

The following Resolution was offered for adoption by Councilmember Tremble, supported by Councilmember St. Louis.

**WHEREAS**, per the City of St. Ignace Charter, the City Council shall provide by resolution for the time and place of its regular meetings; and

**WHEREAS**, in accordance with the City of St. Ignace Charter following are the dates, times and places of the regular meetings:

January 7, 2019, @ 7:00 p.m. @ City Hall Council Chambers

January 21, 2019 @ 7:00 p.m. @ City Hall Council Chambers

February 4, 2019 @ 7:00 p.m. @ City Hall Council Chambers

February 18, 2019 @ 7:00 p.m. @ City Hall Council Chambers

March 4, 2019 @ 7:00 p.m. @ City Hall Council Chambers

March 18, 2019, @ 7:00 p.m., @ City Hall Council Chambers

April 1, 2019 @ 7:00 p.m. @ City Hall Council Chambers

April 15, 2019 @ 7:00 p.m. @ City Hall Council Chambers

May 6, 2019 @ 7:00 p.m. @ City Hall Council Chambers

May 20, 2019 @ 7:00 p.m. @ City Hall Council Chambers

June 3, 2019 @ 7:00 p.m. @ City Hall Council Chambers

June 17, 2019 @ 7:00 p.m. @ City Hall Council Chambers

July 1, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
July 15, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
August 5, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
August 19, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
September 3, 2019, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers  
September 16, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
October 7, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
October 21, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
November 4, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
November 18, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
December 2, 2019 @ 7:00 p.m. @ City Hall Council Chambers  
December 16, 2019 @ 7:00 p.m. @ City Hall Council Chambers

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council approves the herein stated regular meeting dates, times and places.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Absent: Mayor Pro-Tem Paquin.

Resolution declared Adopted.

## **5. RESOLUTION OF WAGE 2019:**

### **RESOLUTION**

The following Resolution was offered for adoption by Councilmember Tremble, supported by Councilmember Pelter:

**WHEREAS**, the City Council of the City of St. Ignace desires to establish certain conditions of employment for personnel, and

**WHEREAS**, it is the desire of the City Council to:

1. Secure and retain the services of certain employees and to provide inducement for them to remain in such employment;
2. To make possible full work productivity by assuring adequate compensation for certain employees; and

**THEREFORE, IT IS HEREBY RESOLVED** that the City Council of the City of St. Ignace does hereby approve the following employee's annual salary based on 2% cost of living adjustment (cola) as follows:

<b>City Manager.....Michael Stelmaszek</b>	<b>(2%)</b>	<b>\$ 66,300.00</b>
<b>Effective date of January 1, 2019</b>		
<b>Executive Sec/Deputy Treas.....Helen Thibault</b>	<b>(2%)</b>	<b>\$ 18.72/per hr.</b>
<b>Effective date of January 1, 2019</b>		
<b>Clerk/Treasurer.....Andrea Insley</b>	<b>(2%)</b>	<b>\$ 45,900.00</b>
<b>Effective date of January 1, 2019</b>		
<b>Assessor.....Kyle Mulka</b>	<b>(per contract)</b>	<b>\$ 40,000.00</b>
<b>Police Chief.....Mark Wilk</b>	<b>(2%)</b>	<b>\$ 55,589.15</b>
<b>Effective date of January 1, 2019</b>		
<b>Marina Director.....Josh Soblaskey</b>	<b>(per contract)</b>	<b>\$ 29,120.00</b>
<b>Recreation Director...Teryn Williams</b>	<b>(per contract)</b>	<b>\$ 34,000.00</b>
<b>LBE Facility Director...Kevin Campbell</b>	<b>(per contract)</b>	<b>\$ 34,000.00</b>
<b>DPW Director.....William Fraser</b>	<b>(2%)</b>	<b>\$ 56,100.00</b>
<b>Effective date of January 1, 2019</b>		
<b>Fire Chief.....Gary Sorenson</b>	<b>(2%)</b>	<b>\$ 15,695.42</b>
<b>Effective date of January 1, 2019</b>		
<b>Assistant Fire Chief.....Matt Bowlby</b>	<b>(2%)</b>	<b>\$ 2,883.95</b>
<b>Effective date of January 1, 2019</b>		

**AND FURTHER BE IT RESOLVED**, that the City Council does hereby agree to the terms and conditions as set forth in the "Contract Agreements" dated January 1, 2019 between the respective parties.

**Roll Call Vote:**

Yes: Mayor Litzner, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Absent: Mayor Pro-Tem Paquin.

Resolution declared Adopted.

**6. RESOLUTION APPROVING BYLAWS OF THE ST. IGNACE BUILDING AUTHORITY:**

RESOLUTION APPROVING BYLAWS OF THE  
ST. IGNACE BUILDING AUTHORITY

City of St. Ignace  
County of Mackinac, State of Michigan

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Minutes of a regular meeting of the City Council of the City of St. Ignace, County of Mackinac, State of Michigan (the "City"), held in the City on the 17th day of December, 2018, at 7:00 o'clock p.m., prevailing Eastern Time.

PRESENT: Councilmembers Clapperton, Fullerton, Mayor Litzner, Councilmembers Pelter, St. Louis and Tremble.

ABSENT: Mayor Pro-Tem Paquin.

The following preamble and resolution were offered by Councilmember St. Louis and supported by Councilmember Clapperton:

WHEREAS, the St. Ignace Building Authority, County of Mackinac, State of Michigan (the "Authority"), was established by resolution of the City Council of the City on May 18, 1987, pursuant to the provisions of Act 31, Michigan Public Acts of 1948 (First Extra Session), as amended; and

WHEREAS, the members of the Board of Commissioners (the "Board") have met and approved the Bylaws and regulations governing the activities of the Board and the Authority; and

WHEREAS, the Bylaws have been presented to the City Council and are attached to this Resolution as Exhibit A (the "Bylaws"); and



WHEREAS, it is in the best interests of the City to approve the Bylaws as approved by the Authority.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council hereby approves the Bylaws of the Authority in the form attached hereto as Exhibit A.

2. The City Clerk shall execute the Bylaws confirming the approval of the City Council and forward a copy of the Bylaws together with this resolution to the Secretary of the Authority.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

NAYS: None.

ABSENT: Mayor Pro-Tem Paquin.

Resolution declared Adopted.

#### **EXHIBIT A: BYLAWS**

Minutes of a Special Meeting of the Board of Commissioners of the St. Ignace Building Authority held on the fifth day of December, 2018, at 9 o'clock a.m., prevailing Eastern Time.

Present: Commissioners Michael Stelmazsek, Steven Paquin, Bill Fraser, Gary Sorenson  
Absent: Commissioner Larry Belonga

The following preamble and resolution were offered by Commissioner Paquin and supported by Commissioner Sorenson.

WHEREAS, the City Council of the City of St. Ignace, County of Mackinac, Michigan, has incorporated the St. Ignace Building Authority (the "Building Authority") pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended; and  
WHEREAS, the Articles of Incorporation of the Building Authority require that certain bylaws and rules of procedure be adopted by the Commission of the Building Authority.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The following shall be the Bylaws of the Building Authority:

A. Regular meetings of the Commission of the Building Authority shall be held annually in the City offices in the City of St. Ignace, Michigan, which said meetings may be adjourned by action of the Commission of the Building Authority from time to time a definitely fixed place, date and time.

B. Special meetings of the Commission of the Building Authority shall be called by the Chairman of the Commission or by any two (2) members of the Commission.

Written notice of special meetings of the Commission shall be either (a) served personally on each member of the Commission or left at his or her usual place of employment or residence not less than twenty-four (24) hours prior to the time of the special meeting; (b) given personally by telephonic communication to each member of the Commission not less than twenty-four (24) hours prior to the time of the special meeting; or (c) given by first class mail to each member of the Commission not less than seventy-two (72) hours prior to the time of the special meeting. In the event of notice of a special meeting by telephonic communication with each member of the Commission, an affidavit shall be filed by the person giving notice of said special meeting to a Commissioner by telephonic communication that notice was given to the Commissioner by such means.

Public notice of all regular, special or rescheduled regular meetings of the Commission of the Building Authority shall be given pursuant to the applicable provisions of Act 267 of the Public Acts of 1976.

Any meeting at which all members of the Commission are present shall be a legal meeting for the conduct of business, notwithstanding the fact that it was not called in the manner set forth above and notwithstanding the fact that notice of the meeting was not given in the manner set forth above, provided, that notice of such meeting of the Building Authority was given in accordance with the provisions of Act 267 of the Public Acts of 1976.

Any action of the Commission of the Building Authority taken without notice to a Commissioner as hereinabove required shall be valid if such Commissioner not so notified at anytime before or after the action is taken submits a signed waiver of notice, and, if signed after the action was taken, also ratifies the action so taken.

C. A majority of the qualified membership of the Commission of the Building Authority shall constitute a quorum and all proceedings of the Commission shall require for favorable action a vote of at least two (2) members of the Commission.

D. The Commission shall act by resolution or motion and shall keep a journal of its proceedings, which shall be signed by the Secretary. Said journal shall show how each member voted and each member shall vote upon all motions and resolutions unless he/she is disqualified from voting thereon by reason of any direct or indirect personal interest as defined by the State of Michigan Conflict of Interest Laws.

E. All checks of the Building Authority shall be executed by the Treasurer and the Chairman of the Commission of the Building Authority. Interest coupons attached to bonds shall be executed with the facsimile signature of the Chairman.

F. The Treasurer shall make an annual report of the receipts and disbursements of the funds of the Building Authority for the preceding year at the regular annual meeting.

G. The Secretary of the Building Authority is hereby authorized and directed to obtain a seal for the Authority, which seal shall be the official seal of the Building Authority.

H. In case of the temporary absence or disability of any officer, the Commission may appoint some other member of the Commission to act temporarily in his or her stead, except that in the case of the temporary absence or disability of the Chairman, the Secretary of the Commission shall act as Chairman.

I. The Commission by resolution may establish advisory committees for the purpose of assisting the Commission in the discharge of its duties. The resolution establishing an advisory committee shall state the names of the committee members, their terms of office and the committee's function.

J. The Commission may appoint a recording secretary and deputy treasurer who need not be members of the Commission.

K. All actions of the Commission of the Building Authority shall be governed by Roberts Rules of Order if not inconsistent with the Articles of Incorporation of the Building Authority or its Bylaws.

2. These Bylaws shall be effective when approved by the City Council of the City of St. Ignace and the Secretary is hereby directed to file this resolution with the City Clerk for presentation to said City Council for their approval.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners Stelmaszek, Paquin, Fraser and Sorenson.

NAYS: None.

Resolution declared Adopted.

Michael Stelmaszek, Secretary  
St. Ignace Building Authority

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the St. Ignace Building Authority, State of Michigan, at a Special Meeting held on December 5, 2018, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976.

Michael Stelmaszek, Secretary  
St. Ignace Building Authority

**7. RESOLUTION TO INTRODUCE AND ADOPT ORD 648 PROHIBITION OF MARIJUANA ESTABLISHMENT:**

**RESOLUTION**

The following resolution was offered by Councilmember Tremble, supported by Councilmember Fullerton.

**WHEREAS** the question of whether and how local units of government are required to provide for zoning and other regulations relating to the dispensing or distribution of marijuana, remains an issue discussion and debate, and

**WHEREAS** the Michigan Regulation and Taxation of Marijuana Act allows municipalities to prohibit marijuana establishments within their boundaries; and

**WHEREAS** the City is desirous of providing an informed, deliberative process in order to determine the issue of whether the City would allow dispensing, distribution and manufacture of marijuana,

**THEREFORE BE IT RESOLVED**, that the attached Ordinance No. 648 is hereby approved and adopted.

ROLL CALL VOTE:

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Councilmember Pelter.

No: None.

Absent: Mayor Pro-Tem Paquin.

Resolution declared Adopted.

**ORDINANCE NO. 648**

AN ORDINANCE TO PROHIBIT MARIJUANA BUSINESS PURSUANT TO CITY CHARTER.

**PROHIBITION OF MARIJUANA ESTABLISHMENT ORDINANCE**

THE CITY OF ST. IGNACE ORDAINS:

Section 1: The new ordinance section reads as follows:

1. Marijuana Businesses Prohibited.

Pursuant to the Michigan Regulation and Taxation of Marijuana Act, Section 6.1, the City elects to prohibit marijuana establishments within its boundaries.

Section 2.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3.

That ordinances shall take immediate effect as is necessary for the preservation of the public peace, health, or safety pursuant to City Charter, Section 7.3. The Clerk shall follow the charter rules for immediate effect ordinances.

**8. APPROVAL OF AFSCME UNION CONTRACT:**

City Manager Stelmaszek presented Council with the Negotiation Committee recommendation to accept the AFSCME Union Contract from the December 4<sup>th</sup> meeting, which includes an annual increase in pay of \$.45/h beginning January 2019, 2020 and 2021. It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve the AFSCME contract. Motion carried unanimously.

**9. TELECOMMUNICATION BID DECISION:**

City Manager Stelmaszek called upon Police Chief Wilk to present the proposals received for the City's phone and internet needs. After some discussion, it was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to accept the proposal by Peninsula Fiber Network (PFN). Motion carried five to one, with Councilmember Pelter voting against it.

**10. BUDGET AMMENDMENTS:**

City Manager Stelmaszek presented Council with the final budget amendments for 2018. It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the proposed budget amendments. Motion carried unanimously.

**11. FINANCIALS:**

City Manager Stelmaszek reviewed the November 2018 financials with Council. It was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to approve the November 2018 financials. Motion carried unanimously.

**Public Comment:**

Public comment was received regarding the Little Bear East Park Project.

**Consideration of Bills:**

It was moved by Councilmember Tremble, seconded by Councilmember Fullerton, to approve payment of the bills in the amount of \$15,420.44. Motion carried unanimously.

**The following bills were presented to Council for payment:**

AIRGAS USA LLC	134.90
ANDERSON TACKMAN & COMPANY	451.74
BELONGA'S PLUMBING AND HEATING	10.30
CHARLES J. PALMER, P.C.	1,752.91
ENTERPRISE VENDING, INC	108.75
FERGUSON WATERWORKS #3386	450.01
HD SUPPLY FACILITIES MAINTENANCE LT	844.95

INTERSTATE BATTERIES	136.65
J.A.S. VENEER & LUMBER	225.00
KIMBALL-MIDWEST	111.00
LYNN AUTO PARTS	2,837.77
MACKINAC COUNTY TREASURER	91.92
MACKINAC SALES	209.64
MARK WILK	70.00
MISS DIG SYSTEMS INC	654.70
NATIONAL OFFICE PRODUCTS	699.48
NCL OF WISCONSIN INC	914.96
NORTHERN STAR BROADCASTING	2,232.00
OFFICE DEPOT	75.78
PARAGON LABS	282.50
RUDYARD ELECTRICAL SERVICE INC	721.00
SAULT PRINTING COMPANY	267.59
SCIENTIFIC BRAKE AND EQUIPMENT CO	160.65
SPARTAN STORES	56.35
ST IGNACE AUTOMOTIVE	93.00
STRAITS BUILDING CENTER	796.03
UNITEX DIRECT	50.19
WELLER TRUCK PARTS	91.72
WESLEY H MAURER JR	888.95
Grand Total:	\$15,420.44

There being no further business, the meeting adjourned at 8:25 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

**CITY COUNCIL MEETING**  
City Council Chambers  
Monday, January 7<sup>th</sup>, 2019  
**\*\*\*MANAGERS REPORT\*\*\***

**BERNSTEIN AND ASSOCIATES PROPOSAL FOR 2019 NAGPRA SERVICES**

The grant to cover this was denied last fall with no explanation. Federal law requires our city to follow through with the NAGPRA process on the discovery of some additional human remains in our collection at Michigan State University.

**RESOLUTION OF 2019 COUNCIL MEETING DATES**

The only change is that our next meeting will be on Tuesday, the day after Martin Luther King day.

**RESOLUTION LABATTS BLUE U.P. POND HOCKEY EVENT**

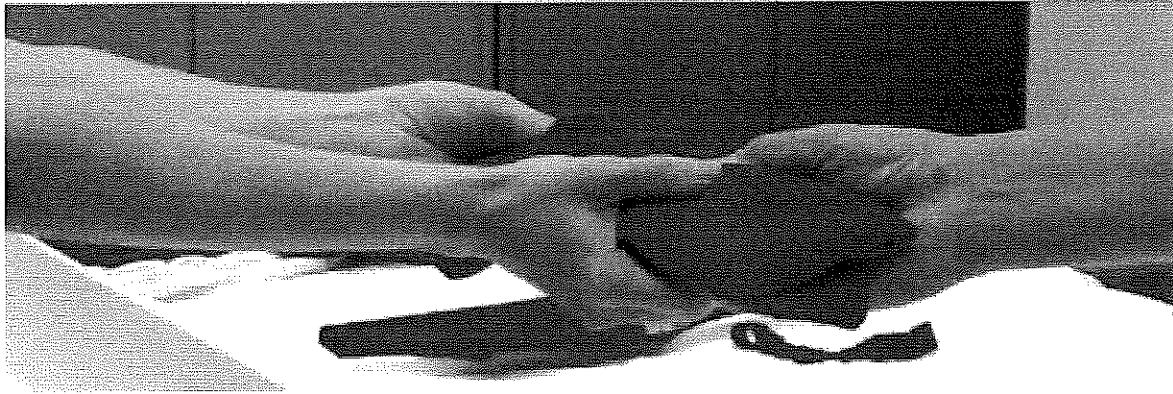
The event is being requested as it has been done in the past. I am working with Quincy Ranville to identify any needed services from the City in advance of the event.

**RESOLUTION U.P. ICE GOLF SCRAMBLE**

This event is being requested as it has been done in the past.

**Other Matters**

We have a total to 13 candidates for Police Chief. I will eliminate any that do not meet the minimum qualifications and then scheduling interviews.



# Bernstein & Associates

Native American Graves Protection and Repatriation Act  
Consultants

1041 N Lafayette Street  
Denver, CO 80218

303-894-0648  
[jan@nagpra.info](mailto:jan@nagpra.info)

[www.NAGPRA.info](http://www.NAGPRA.info)  
[www.linkedin.com/in/nagpra](http://www.linkedin.com/in/nagpra)

## Proposal for NAGPRA Services

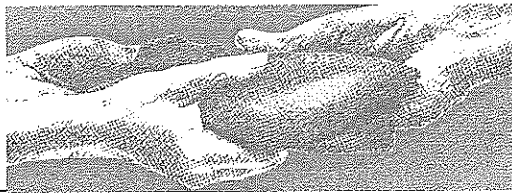
Prepared for

The City of St. Ignace

December 7, 2018



# Estimate



Prepared for

City of St. Ignace  
Attn: Helen Thibault

## Bernstein & Associates NAGPRA Consultants

1041 N Lafayette Street  
Denver, CO 80218

www.nagpra.info  
303-894-0648  
jan@nagpra.info

Date	Estimate No.	Project
12/07/18	42	Inventory-NIC & FY2019 Grant Proposal Dev

Item	Description	Units	Unit Rate	Total
43 CFR 10.9 Compliance		1	1,800.00	1,800.00

SERVICES TO BE PROVIDED BY BERNSTEIN & ASSOCIATES (B&A) are estimated to cost \$2000-\$3000 (based on our standard rate of \$90/hour). The amount of time required will depend, in large part, on Tribal interest in participating in consultation. Consultation is required during the implementation of this - the Inventory provision - of the Native American Graves Protection and Repatriation Act (NAGPRA)

#### DETAIL

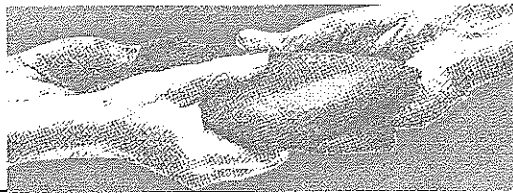
Develop an Inventory and draft Notice of Inventory Completion for Native American human remains and associated funerary objects removed from 20MK82/99, Area 3, Pit 1, which are in the control of the City and curated by the State Archaeologist in Lansing, MI.

In compliance with the Act and implementing regulation, the Inventory must be prepared in consultation with the 46 Indian Tribes whose aboriginal land includes Mackinac County, MI.

Please let Jan know if you have any questions or concerns.

Total

# Estimate



Prepared for

City of St. Ignace  
Attn: Helen Thibault

## Bernstein & Associates NAGPRA Consultants

1041 N Lafayette Street  
Denver, CO 80218

www.nagpra.info  
303-894-0648  
jan@nagpra.info

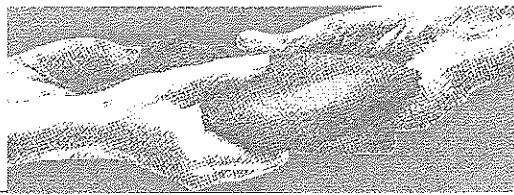
Date	Estimate No.	Project
12/07/18	42	Inventory-NIC & FY2019 Grant Proposal Dev

Item	Description	Units	Unit Rate	Total
	<p>Initiate communication with a letter and follow up with telephone calls and emails as needed.</p> <p>Develop a consultation initiation letter that will also serve as an invitation to partner on an FY2019 NAGPRA Consultation/Documentation grant. The letters will be:</p> <ul style="list-style-type: none"><li>-Developed in consultation with the City</li><li>-Personalized, utilizing B&amp;A's consultation database</li><li>-Emailed to as many recipients as possible (as per Tribal preference)</li></ul> <p>B&amp;A will provide mailing instruction to the City for any letters that cannot be emailed.</p> <p>B&amp;A will document NAGPRA compliance utilizing the DropBox filing system established for this purpose during a previous NAGPRA compliance project.</p>			
Grant Proposal Development	B&A will develop an FY 2019 NAGPRA Consultation/Documentation grant proposal. The grant will be developed in	1	1,200.00	1,200.00

Please let Jan know if you have any questions or concerns.

Total

# Estimate



Prepared for  
City of St. Ignace  
Attn: Helen Thibault

## Bernstein & Associates NAGPRA Consultants

1041 N Lafayette Street  
Denver, CO 80218

www.nagpra.info  
303-894-0648  
jan@nagpra.info

Date	Estimate No.	Project
12/07/18	42	Inventory-NIC & FY2019 Grant Proposal Dev

Item	Description	Units	Unit Rate	Total
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consultation with the City and Indian Tribes that have an interest in partnering

The objectives are expected to include:

1. Compliance with 43 CFR 10.11 for the human remains and associated funerary objects that were removed from 20MK82/99, Area 3, Pit 1. The regulation requires that the City offer disposition of culturally unidentifiable human remains to the 46 Indian Tribes whose aboriginal land includes Mackinac County, MI.
2. Facilitate repatriation of cultural items removed from the Marquette Mission site, which are housed at Michigan State University.
3. Facilitate repatriation of cultural items housed at the Museum of Ojibwa culture

Please let Jan know if you have any questions or concerns.

Total \$3,000.00

**RESOLUTION**

The following Amended Resolution was offered for adoption by supported by Councilmember

**WHEREAS**, per the City of St. Ignace Charter, the City Council shall provide by resolution for the time and place of its regular meetings; and

**WHEREAS**, in accordance with the City of St. Ignace Charter following are the dates, times and places of the regular meetings:

- January 7, 2019, @ 7:00 p.m. @ City Hall Council Chambers
- January 22, 2019, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers
- February 4, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- February 18, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- March 4, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- March 18, 2019, @ 7:00 p.m., @ City Hall Council Chambers
- April 1, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- April 15, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- May 6, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- May 20, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- June 3, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- June 17, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- July 1, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- July 15, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- August 5, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- August 19, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- September 3, 2019, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers
- September 16, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- October 7, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- October 21, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- November 4, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- November 18, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- December 2, 2019 @ 7:00 p.m. @ City Hall Council Chambers
- December 16, 2019 @ 7:00 p.m. @ City Hall Council Chambers

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council approves the herein stated regular meeting dates, times and places.

Roll Call Vote:

Yes:

No:

Absent:

Resolution Declared:

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, January 7, 2019, at 7:00 p.m.

---

Andrea Insley, City Clerk



December 17, 2018

City of St. Ignace  
396 N. State Street  
St. Ignace, MI 49781

Dear Mayor, Manager and Members of the City Council,

On behalf of the St. Ignace Events Committee, I am requesting Special Event Status for the Labatt Blue U.P. Pond Hockey Championship the weekend of Feb. 14-17, 2019. The weekend is sponsored by the St. Ignace Events Committee, Labatt, Kewadin Casinos, and many other businesses and entities in the community. The tournament has been sanctioned by USA Hockey under the auspices of the Michigan Amateur Hockey Association. These two entities provide insurance for all the participants when their requirements for sanction are met. We have developed this weekend event to celebrate winter sports and to generate business in St. Ignace.

Thursday, February 14, a Detroit Red Wings Alumni Meet-n-Greet will be held at the Mackinac Grille from 6-9 p.m. Beginning Thursday night, a pub crawl for the pond hockey participants will take place at local beverage establishments and will include free shuttle service for maximum public safety. We plan to have the same pub crawl on Friday and Saturday nights as well. Friday, Saturday and Sunday will feature the Pond Hockey Tournament on the ice of Moran Bay, Lake Huron. This tournament is for adults aged 21 and over and there are many divisions accommodating all age groups and gender. Access to the rinks will be from Kiwanis Beach for Moran Bay. The ice rinks will be smoothed by our Zamboni. We plan to fence an area on land for the heated tent which will enclose concessions, activities and entertainment. Other tented areas on the ice will hold the athletes' dressing rooms and tournament business. The public is welcome free of charge. The alcohol service area will be in the heated tent on the land at Kiwanis Beach, with an adjacent outdoor fenced area and will have a security monitor. The event will conclude Sunday afternoon with Championship Games and the award of the Championship Cups to the winners.

We may have need of the city's assistance for the weekends. We will perhaps be in need of assistance in flooding the rinks and other site preparations and will contact the city with details at that time. Permit applications for Marine use will be submitted to the U.S. Coast Guard and to Michigan DNR.

I appreciate your consideration in this matter and look forward to hearing from you.

Thank you,

Quincy Ranville  
Executive Director  
St. Ignace Visitors Bureau

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_:

**WHEREAS**, the St. Ignace Events Committee, in association with Labatt Blue, Kewadin Casinos, and many other businesses and entities in the community, requests permission to conduct the Labatt Blue U.P. Pond Hockey Championship, and

**WHEREAS**, this event does not require the usage of any public-owned property, except Kiwanis Beach and Moran Bay on Lake Huron and,

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council has determined that the St. Ignace Events Committee meets the criteria established in the various sections of the Ordinance No. 413, and has provided a copy of the required insurance and,

**FURTHER BE IT RESOLVED**, that the City Council approves Special Events status for the Labatt Blue U.P. Pond Hockey Championship on February 14-17, 2019.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, January 7, 2019, at 7:00 p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

AI/ht



December 17, 2018

City of St. Ignace  
396 N. State Street  
St. Ignace, MI 49781

Dear Mayor, Manager and Members of the City Council,

On behalf of the St. Ignace Events Committee, I am requesting Special Event Status for the U.P. Ice Golf Scramble on March 1-2, 2019. This event is being sponsored by the St. Ignace Events Committee, Classic Rock The Bear, Kewadin Casinos and the Mackinac Grille. We have developed this event to celebrate winter sports and to generate business in St. Ignace.

The U.P. Ice Golf Scramble will take place on Moran Bay in Lake Huron, in front of the Mackinac Grille Restaurant, and on Lake Michigan on Boulevard Drive.

I appreciate your consideration in this matter and look forward to hearing from you.

Thank you,

A handwritten signature in cursive script that reads "Quincy A. Ranville".

Quincy Ranville  
Executive Director  
St. Ignace Visitors Bureau

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_:

**WHEREAS**, the St. Ignace Events Committee, in association with Classic Rock The Bear, Kewadin Casinos and the Mackinac Grille requests permission to conduct the U.P. Ice Golf Scramble; and

**WHEREAS**, this event does not require the usage of any public-owned property, except Moran Bay, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council has determined that the St. Ignace Events Committee meets the criteria established in the various sections of the Ordinance No. 413; and has provided a copy of the required insurance and,

**FURTHER BE IT RESOLVED**, that the City Council approves Special Events status for the U.P. Ice Golf Scramble on March 1-2, 2019.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, January 7, 2019, at 7:00 p.m.

\_\_\_\_\_  
Andrea Insley, City Clerk

AI/ht