

CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, August 7, 2023 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 871 9795 4629

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to the Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of July 24, 2023
- 8) Old Business
- 9) New Business
 - A. Police Department Update
 - B. DDA Director Appointment & Contract
 - C. Resolution 23-27 Trek the Yoop 2023
 - D. Resolution 23-28 Richard Crane Memorial Truck Show 2023
 - E. Resolution 23-29 Strait U.P. Jeep Creep 2023
 - F. LBE Fitness Center Repair
 - G. City Manager Training August
- 10) Consideration of Bills
- 11) Public Comment (3-minute limit)
- 12) Management Report
- 13) Committee Reports
- 14) Council Member Comments

City of St. Ignace is an equal opportunity employer and provider

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 24, 2023, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, and Councilmember Williford.

ABSENT: Councilmember Fullerton. Council excused Councilmember Fullerton for this meeting (7/10/23) due to being out of town.

STAFF PRESENT: Andrea Insley, City Clerk-Treasurer; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Cathy Lamb, Facility & Recreation Manager.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Appointment to the St Ignace Area EMS (SAEMS) Authority.

PUBLIC COMMENT *(3-min limit)*

No public comment was received.

CONSIDERATION OF THE MINUTES OF THE JULY 10, 2023, REGULAR COUNCIL MEETING:

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the minutes of the July 10, 2023, Regular Council meeting as presented.

Motion carried unanimously.

OLD BUSINESS

A. TREASURER SUPPORT UPDATED AGREEMENT

City Clerk/Treasurer Insley requested Council's approval to extend the agreement with Renee Vonderwerth to assist the City Clerk/Treasurer's office with the Chart of Account update project through December 31, 2023.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve the Treasurer Support Agreement as presented.

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

NEW BUSINESS

A. TIE MICHIGAN TEAL CAMPAIGN

Mayor LaLonde introduced Diann Glaze-Helbling, the Event Manager for the Michigan Ovarian Cancer Alliance, to present the Tie Michigan Teal Campaign. The event is to bring awareness to National Ovarian Cancer Awareness Month and to display teal ribbons tied on lamp posts throughout town for the month of September.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to approve recognizing the Tie Michigan Teal Campaign.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Gustafson.

No: None.

Motion carried unanimously.

B. TREK THE MIGHTY YOOP 2023 RESOLUTION 23-27

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to postpone consideration of the Resolution until a St. Ignace Visitors Bureau representative could be in attendance. Motion carried unanimously.

C. LITTLE BEAR EAST (LBE) ARENA CIRCULATION PUMP REPLACEMENT

Recreation & Facility Manager Lamb informed Council that the Little Bear East facility is in need of a heating and cooling system replacement. Due to the extensive repairs that the facility has already undergone this year, Manager Lamb requested Council's approval to replace only the circulation pump as a short-term repair until funds can be secured for the entire replacement project. The funds of \$3,190 would be recorded from the fund balance.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve purchasing a new circulation pump replacement from Automated Comfort Controls (ACC) for the Little Bear East facility at \$3,190.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

D. FINANCIALS JUNE 2023

City Clerk/Treasurer Insley presented the June 2023 financials to Council. Councilmember Gustafson inquired if the street paving expenses, listed in the Bills to Approve, were included in the budget listed for funds 202 and 203.

It was moved by Councilmember Cronan, seconded by Councilmember Williford, to approve the June 2023 financials as presented.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

ADDITION TO THE AGENDA

Mayor LaLonde – Appointment to the St Ignace Area EMS (SAEMS) Authority.

Mayor LaLonde requested Council’s approval to appoint Scott Marshall, as City Manager, to the SAEMS Authority as Secretary, while the Mayor will be listed as an Alternate member. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Pelter, to approve appointing Scott Marshall to the SAEMS Authority and recognizing Mayor LaLonde as an Alternate member.

Motion carried unanimously.

CONSIDERATION OF BILLS

City Clerk/Treasurer Insley informed Council that there were a few invoices that had corrected amounts, one invoice was removed and one invoice was added since meeting information was distributed. Mayor LaLonde inquired about the purchase of lights and gloves from BAM Tools and requested such items be considered for purchase locally.

It was moved by Councilmember Gustafson, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$425,197.28.

Roll Call Vote

Yes: Councilmembers Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

PUBLIC COMMENT (3 min limit)

No public comment was received.

MANAGEMENT REPORT

City Clerk/Treasurer Insley discussed the progress of the 2022 audit with Anderson Tackman. Council requested to schedule the Audit presentation during the night of a Regular Council meeting on August 7th or August 21st.

COMMITTEE REPORTS

Planning Commission – Chairperson Dayrell-Hart gave Council an update on the recent items the Planning Commission has deliberated.

Recreation Advisory Committee – the meeting minutes for 7-12-23 were provided and Facility & Recreation Manager Lamb announced the meetings will occur every other month with the next one scheduled for September 13th at 6:30 p.m.

SAEMS Authority - minutes of the 6-27-23 meeting were provided to Council.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:29 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer

EMPLOYMENT AGREEMENT

THIS AGREEMENT made and entered into this ____ day of August, 2023, by and between the Downtown Development Authority of the City of St. Ignace, State of Michigan, hereinafter called “Employer,” as party of the first part, and Ryan Sigmon, hereinafter called “Employee”, as party of the second part, both of whom understand and agree as follows:

WITNESSETH:

WHEREAS, Employer desires to employ the services of said Employee as Director of the DDA; and

WHEREAS, it is the desire of the Governing Board of Employer hereinafter called “Board”, to provide certain benefits, establish certain conditions of employment and set working conditions of said Employer, and

WHEREAS, it is the desire of the Employer (1) to secure and retain the service of Employee and provide inducement for him to remain in such employment, (2) to make possible full work productivity by assuring Employee’s morale and peace of mind with respect to future security, (3) to act as a deterrent against malfeasance or dishonesty for personal gain on the part of Employee, and (4) to provide a just means for terminating Employee’s services at such time as he may be unable fully to discharge his duties or when Employer may otherwise desire to terminate his duties or when Employer may otherwise desire to terminate his employ; and

WHEREAS, Employee desires to accept employment as Director of said DDA:

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

SECTION 1. Duties:

Employer hereby agrees to employ said Ryan Sigmon as DDA Director to perform the functions and duties of said position, and to perform other legally permissible and proper duties and functions as the Employer shall from time-to-time assign.

SECTION 2. Term:

- A. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of Board to terminate the services of Employee at any time, subject only to the provisions set forth in Section 4, paragraphs A and B, of this agreement.
- B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with Employer, subject only to the provision set forth in Section 4, paragraph C, of this agreement.
- C. Employee agrees to remain in the employ of Employer until December 31, 2024 and neither to accept other employment nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided. The term “employed” shall not be construed to include occasional teaching, writing, consulting or military reserve service

performed on employee's time off, the same to be such so as not to be in any way conflicting to Employee's general duties to Employer.

- D. In the event written notice is not given by either party 30 days prior to the termination date as herein provided, this agreement shall be extended on the same terms and conditions as herein provided, all for an additional one-year period unless one party gives 30 days written notice to the other party that the party does not wish to extend this agreement for an additional one-year term.

SECTION 3. Suspension:

Employer may suspend Employee with full pay and benefits at any time during the term of this agreement, but only if:

- 1. A majority of the Board and Employee agree, or
- 2. After a public hearing, a majority of Board votes to suspend Employee for just cause provided, however, that employer shall have given written notice setting forth any charges at least ten days prior to such hearing by the Board members bringing such charges.

SECTION 4. Termination and Severance Pay:

- A. In the event Employee is terminated by the Board before expiration of the term of employment while Employee is willing and able to perform his duties under this agreement, Employer agrees to pay Employee a lump sum cash payment equal to 2 months' aggregate salary. However, in the event Employee is terminated because of his conviction of any illegal act involving personal gain to him, Employer shall have no obligation to pay the aggregate severance sum designated in this paragraph.
- B. In the event Employer at any time during the term of this agreement reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board reduction for all employees of Employer, or in the event Employer refuses, following written notice, to comply with any other provision benefiting Employee herein, or Employee resigns following a suggestion, whether formal or informal, by the Board that he resign, then Employee may, at his option, be deemed to be "terminated" at the date of such reduction or such refusal to comply within the meaning and context of the herein severance pay provision.
- C. In the event Employee voluntarily resigns his position with Employer before expiration of the aforesaid term of his employment, then Employee shall give Employer one (1) month notice in advance, unless the parties otherwise agree.
- D. In the event the DDA should cease to legally exist according to any federal, state or local ruling, the employee shall be considered to be terminated, unless his employment is assumed by the City of St. Ignace.

SECTION 5. Disability:

If Employee is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of four successive weeks beyond any accrued sick leave, Employer shall have the option to terminate this agreement, subject to the severance pay requirements of Section 4, paragraph A. Employee shall be further compensated for any accrued benefits to which he is entitled under this Agreement.

SECTION 6. Compensation:

Employer agrees to pay Employee for his services rendered pursuant hereto:

- A. **SALARY:** Salary is based on a minimum 40 hours per week (2,080 hours annually).
Employer agrees to pay Employee an annual base salary of \$55,000, payable in installments at the same time as other employees of the City of St. Ignace are paid.
- B. Employer agrees to review said base salary and/or other benefits of Employee in such amounts and to such extent as the Board may determine that is desirable to do so on the basis of an annual salary review.
- C. **VACATION TIME:** Employee shall accrue ten (10) paid vacation days, of eight (8) hours each, on an annual basis. Each subsequent year of the contract, Employee will receive one additional day of vacation. Vacation accumulation is capped at 200 hours (25 days). All unused vacation time will be paid upon severance of Employment with the Employer at a prevailing rate.
- D. **SICK TIME:** Employee shall be entitled to paid sick time credited at a rate of one (1) sick day per month, not to exceed twelve (12) per calendar year, with one hundred five (105) days maximum accumulation. A day is defined as eight (8) hours. Unused sick time will be paid upon severance of Employment with the Employer at fifty (50) percent. If employee is discharged under the terms of this agreement, no payment for unused sick leave will be paid.
- E. **PERSONAL TIME:** Employee shall receive one (1) eight (8) hour personal day per calendar year. Personal leave is non-accumulative and lost if not used within the calendar year. Employee's birthday is also granted as a personal day to be used within a reasonable time of the actual birthday.
- F. **HOLIDAYS:** Employer recognizes ten (10) paid holidays: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve. Should a holiday fall on a regularly scheduled day off, the nearest regularly scheduled work day shall be considered the holiday. Employee agrees that he may be required to work on a holiday if operational needs demand it.
- G. **MEDICAL INSURANCE:** The Employee and his dependents shall be eligible for all health, dental, and vision insurance benefits for which other City employees are eligible, per Employer group health insurance plan, upon the first day of employment. Employees electing to receive medical coverage are required to pay a set contribution bi-weekly through payroll. Employees opting out of medical coverage shall receive an in-lieu-of payment in conjunction with their regular payroll cycle.
- H. **RETIREMENT:** Employer agrees to execute all necessary agreements provided by MERS and, in addition to the base salary paid by the Employer to the Employee, Employer agrees to pay the maximum allowable amount for MERS C1 Benefit Plan Division 11, into MERS on Employee's behalf, and to transfer ownership to succeeding employers upon Employee's resignation or

discharge, if that subsequent employer participates in a MERS pension. Employee may choose to participate in available 457 plan(s). Limited buyout for sick/vacation time upon retirement and/or severance of employment is capped at 400 hours total between both sick and vacation accrual.

SECTION 7. Performance Evaluation:

- A. The Employer may review and evaluate the performance of Employee at least annually, and more frequently if deemed necessary by Employer. Said review and evaluation shall be in accordance with specific criteria developed jointly by Employer and Employee. Further, the Employer shall provide the Employee with a summary written statement of findings and provide an adequate opportunity for Employee to discuss his evaluation with them.
- B. Annually, the Employer and Employee may define such goals and performance objectives which they determine necessary for the proper operation of the DDA and in the attainment of the objectives of Employer and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.
- C. In effecting the provisions of this Section, Employer and Employee mutually agree to abide by the provisions of applicable law, and to the provisions of the DDA Ordinance.

SECTION 8. Hours of Work:

- A. It is understood Employee will be expected to devote a total of forty (40) hours per week during a regular workweek.
- B. Employee will keep a regular schedule of office hours each week.
- C. It is recognized that Employee must occasionally devote time outside of normal office hours for business of the Employer, and to that end, Employee will be allowed to adjust his work schedule for the week accordingly. No compensatory time shall be earned or accumulated.

SECTION 9. Outside Activities:

Employee shall not spend more than twenty (20) hours per week in non-employer connected business as defined in paragraph 2C without the prior approval of Employer.

SECTION 10. Automobile and Cellular Phone:

When Employee uses his automobile for accomplishing work described in his job description, the Employer will pay a sum per mile, based on City of St. Ignace mileage allowance rate, for travel outside of the city, directly to the Employee. In addition, Employee shall receive a \$50.00 per month allowance for his cellular phone service.

SECTION 11. Dues and Subscription:

Employer agrees to budget and to pay for the professional dues and subscriptions of Employee necessary for his continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for his continued professional participation, growth and advancement, and for the good of Employer.

SECTION 12. Professional Development:

- A. Employer hereby agrees to budget for and to pay travel and subsistence expense of Employee for professional and official travel, meetings, civic club membership, and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other functions for Employer, and such other national, regional, state and local governmental groups and committees of which Employee serves as a member.
- B. Employer also agrees to budget and to pay for the travel and subsistence expenses of Employee for short courses, institutes and seminars that are necessary for his professional development and for the good of Employer.
- C. Employee agrees to obtain prior approval of the DDA Board for planned professional development activities, and he will be prepared to provide a subsequent report to the DDA Board on what was learned.
- D. Professional development is understood to be a benefit to the Employer as well as Employee. Attendance at Michigan Downtown Association workshops and other beneficial training is required.

SECTION 13. General Expenses:

Employer recognizes that certain expenses of a non-personal and generally job-affiliated in nature may be incurred by Employee, and hereby agrees to reimburse or to pay said general expenses, and the Clerk is hereby authorized to disburse such monies upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits.

SECTION 14. Indemnification:

Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim, demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties. Employer will compromise and settle any such claim or suit and pay the amount of any settlement of judgment rendered thereon. Willful torts and criminal acts are excepted.

SECTION 15. Bonding:

Employer shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

SECTION 16. Other Terms and Conditions of Employment:

- A. The Employer, in consultation with the DDA Director, shall fix any such other terms and conditions of employment as it may determine from time to time, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, the DDA Ordinance or any other law.
- B. All provisions of the DDA Ordinance, regulations and rules of Employer, and working conditions as now exist or hereafter may be amended, also shall apply to Employee as they would to employees of the City of St. Ignace.

SECTION 17. No Reduction of Benefits:

Employer shall not at any time during the term of this agreement reduce the salary, compensation or other financial benefits of Employee, except to the degree of such a reduction across-the-board for all employees of the employer.

SECTION 18. Notices:

Notices pursuant to this agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

1. EMPLOYER: City of St. Ignace Downtown Development Authority (DDA)
396 North State Street
St. Ignace, MI 49781

2. EMPLOYEE: Ryan Sigmon
ADDRESS

Alternatively, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

SECTION 20. General Provisions:

- A. This agreement, together with the attached job description, shall constitute the entire agreement between the parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of employee.
- C. This agreement is effective commencing August , 2023.
- D. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, and shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereunto set their hands on the ____ day of ____ August, 2023.

WITNESS:

DDA/CITY OF ST. IGNACE

Heather Aukeman, DDA Chairman

WITNESS:

EMPLOYEE

Ryan Sigmon

**CITY OF ST. IGNACE
RESOLUTION 23-27**

A RESOLUTION TO APPROVE THE TREK THE MIGHTY YOOP 2023

The following Resolution was offered for adoption by _____, supported by _____:

WHEREAS: The St. Ignace Visitors Bureau requests permission to sponsor and conduct the “Trek the Mighty Yoop 2023”; and

WHEREAS: This event requires the usage of the St. Ignace Little Bear East Arena and parking lots; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, the “Peddler’s Ordinance”, requires certain criteria be met for the event to be held; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for Trek the Mighty Yoop 2023 on September 22 & 23, 2023; now further

BE IT RESOLVED: The St. Ignace City Council does approve usage of the St. Ignace Little Bear East Arena and parking lots for this event on Friday, September 22, 2023.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, July 24, 2023, at 7:00 p.m.

Andrea Insley, City Clerk/Treasurer

City of St. Ignace
Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event

Event Name: Trek the Mighty Yoop - The Year That Wasn't.

Describe the Event:

Usually called "Trek the Mighty Mac" we are changing this event for this year only due to construction on the bridge. Instead of a bridge crossing, it will consist of a Meet & Greet on Friday and trail riding on Saturday.

Sponsoring Organization Information

Legal Business Name: St. Ignace Visitors Bureau

Address: Le Spring St. City: St. Ignace State/Zip: MI 49781

Mailing Address: Le Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-643-6950 Email: quincy@stignace.com

Contact Name: Quincy Ranville Title: events director

Telephone: 906-298-1902 Email: quincy@stignace.com

Contact Person on Day of Event

Name: Quincy Ranville Title: events director

Address: Le Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-643-6950 Cell: 906-298-1902 Email: quincy@stignace.com

Type of Event (Check one - See Special Events Policy for additional information)

- City Operated/Sponsored Event
- Political or Ballot Issue Event
- Run Event
- Co-sponsored Event (all parties must provide sponsoring info and sign application)
- Other (describe)
- Non-Profit Event
- Wedding
- Block Party
- For Profit Event
- Video or Film Production

Event Information

Event Location(s):

Little Bear East Arena

Event Date(s): September 22, 23

Event Hours: September 22 5-9pm, September 23 all day

Estimated date/time for set up: September 22, 12pm

Estimated date/time for clean up: September 22 9pm

Describe set up and clean up procedures (include specifically who will be taking care of trash):

Based on registration #s we will coordinate LBE staff and DPW.

Event Information (continued)

Estimated DAILY attendance:

Describe crowd control plans for this event:

Describe the Special Event's impact on adjacent commercial and residential property:

Will sidewalks be used YES NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

Will street closures be necessary? YES NO
*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.*

Describe street closures:

* Streets closed: Date/Time:

* Streets re-open: Date/Time:

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

Little Bear East Arena parking lots.

" Parking lot(s) closed: Date/Time:

~ 12pm September 22

" Parking lot(s) re-open: Date/Time:

~ 9pm September 22

What parking arrangements are proposed to accommodate attendance?

Little Bear

Will music be provided/included during the event?

YES

NO

Describe type of music proposed:

Live

Amplification

Recorded

Loudspeakers

Proposed time music will begin:

5pm (9/22)

Proposed time music will end:

9pm (9/22)

Proposed location of live band/disc jockey/loudspeakers/equipment:

Little Bear

Describe noise control:

none

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Trash Receptacles | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Barricades | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Traffic Cones | Quantity: <input type="text"/> |
| <input type="checkbox"/> Other (describe): | <input type="text"/> |

Sponsoring organization may be required to provide a dumpster

will coordinate w/ DPW as we get closer

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|---|---|
| <input type="checkbox"/> Booths | <input type="checkbox"/> Tables |
| <input checked="" type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

N/A - all indoors see attached

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES

NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

N/A

Event Information (continued)

Will the event have food, beverage or concessions YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

Food trucks, beer tent provided by
Chamber of commerce

Do you plan to have alcohol served at this event? YES NO

* A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES NO

* An electrical permit is required. Include proposed locations on event layout

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? YES NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.

Directional signs only

Do you plan to use city entrance signs or banner

YES NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.


Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature 	Date <input style="width: 80%;" type="text" value="7/17/23"/>
Co-Applicant Signature	Date <input style="width: 80%;" type="text"/>
Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Receipt Date <input style="width: 80%; height: 20px;" type="text"/>



City of St. Ignace Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event		
Event Name: Richard Crane Memorial St. Ignace Truck Show		
Describe the Event: This is an annual event. Wednesday some set up begins at Little Bear. Beginning Wednesday and continuing to Friday afternoon, trucks will stage at the Mackinac County Airport. Thursday is the main set up day for vendors. Thursday night there is a VIP Dinner Cruise which boards at 6:30 and departs at 7. Friday, we request that State St. be closed from Marquette to High and that Ojibwa Trl be closed from Marquette to Glashaw. We request that these closures run from 12 noon on Friday, September 15 through Saturday, September 16 at dusk. The main show day is Saturday and concludes with the Parade of Lights Saturday evening at dusk (around 7-8). This year, due to construction, the parade will not go over the Mackinac Bridge. Instead the parade will go through downtown, north on I-75 and will loop around either at Mackinac Trl or up to the exit for 123 or 134 then head back south to St. Ignace, coming past the hotels by getting on State St. at the Castle Rock exit. Awards will not be on Sunday this year, they will be Saturday afternoon prior to the parade. <i>(exit 352 (Moran))</i>		
Sponsoring Organization Information		
Legal Business Name: St. Ignace Visitors Bureau		
Address: 6 Spring St.	City: St. Ignace	State/Zip: MI/49781
Mailing Address: 6 Spring St.	City: St. Ignace	State/Zip: MI/49781
Telephone: 906-643-6950	Email: quincy@stignace.com	
Contact Name: Quincy Ranville	Title: Events Director	
Telephone 906-298-1902	Email: quincy@stignace.com	
Contact Person on Day of Event		
Name: Quincy Ranville	Title: Events Director	
Address: 6 Spring St.	City: St. Ignace	State/Zip: MI/49781
Telephone: 906-643-6950	Cell: 906-298-1902	Email: quincy@stignace.com
Type of Event (Check one - See Special Events Policy for additional information)		
<input type="checkbox"/> City Operated/Sponsored Event	<input type="checkbox"/> Political or Ballot Issue Event	<input type="checkbox"/> Run Event
<input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application)	<input type="checkbox"/> Other (describe)	
<input checked="" type="checkbox"/> Non-Profit Event	<input type="checkbox"/> Wedding	<input type="checkbox"/> Block Party
<input type="checkbox"/> For Profit Event	<input type="checkbox"/> Video or Film Production	
Event Information		
Event Location(s): Little Bear arena, State Street, Ojibwa Trl.		
Event Date(s): September 14-16		
Event Hours: All day		
Estimated date/time for set up: Wednesday, Thursday		
Estimated date/time for clean up: Saturday, Sunday		
Describe set up and clean up procedures (include specifically who will be taking care of trash): DPW and Little Bear staff to handle trash.		

Event Information (continued)

Estimated DAILY attendance: **10,000**

Describe crowd control plans for this event:

Road closure

Describe the Special Event's impact on adjacent commercial and residential property:

Positive tourism impact. Potential inconvenience with road closure.

Will sidewalks be used YES NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.*

Describe street closures:

State Street from Marquette to High from Friday at 12 PM to Saturday at dusk
Ojibwa Trail from Marquette to Glashaw from Friday at 8 AM to Saturday at dusk

* Streets closed: Date/Time:

See above

* Streets re-open: Date/Time:

See above

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

Little Bear parking lots will be closed from Wednesday through Saturday. The front half of the marina parking lot will be closed Friday through Saturday.

" Parking lot(s) closed: Date/Time: **See above**

" Parking lot(s) re-open: Date/Time: **See above**

What parking arrangements are proposed to accommodate attendance?

We are proposing allowing spectators to park at the Mackinac County Airport again, but will have staff onsite to regulate where they park. There will be shuttles to bring them to and from the show grounds.

Will music be provided/included during the event?

YES

NO

Describe type of music proposed:

Live

Amplification

Recorded

Loudspeakers

Proposed time music will begin: **Friday, 7 PM**

Proposed time music will end: **Friday, 10 PM**

Proposed location of live band/disc jockey/loudspeakers/equipment:

Inside Little Bear arena

Describe noise control:

None.

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Trash Receptacles | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Barricades | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Traffic Cones | Quantity: <input type="text"/> |
| <input type="checkbox"/> Other (describe): | |

Sponsoring organization may be required to provide a dumpster

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|---|--|
| <input type="checkbox"/> Booths | <input checked="" type="checkbox"/> Tables |
| <input checked="" type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input checked="" type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES

NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

No attractions other than the trucks. We will coordinate quantity of cones, barricades, trash receptacles, etc. with DPW as we get closer to the event.

Event Information (continued)

Will the event have food, beverage or concessions YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe: There will be food vendors throughout the show grounds.

Do you plan to have alcohol served at this event? YES NO

** A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.*
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES NO

** An electrical permit is required. Include proposed locations on event layout*

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? YES NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.
Possible directional signs.

Do you plan to use city entrance signs or banner

YES NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of applicant

Insurance is already on file. Event signage will be minimal directional signs if needed only.

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature	Date <input type="text"/>
Co-Applicant Signature	Date <input type="text"/>
Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Receipt Date <input type="text"/>

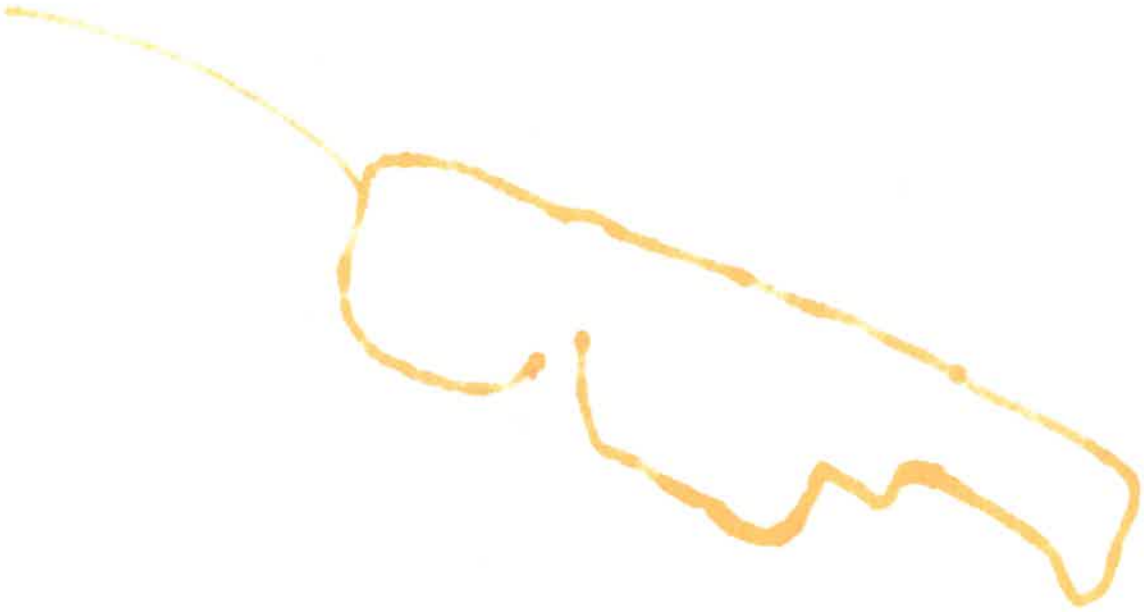


Imagery ©2023 Maxar Technologies, USDA/FPAC/GEO, Map data ©2023 100 ft

Stk drop Shuttle

show area

? Mom or car





Google

Imagery ©2023 Maxar Technologies, USDA/FPAC/GEO, Map data ©2023 200 ft

spectator parking

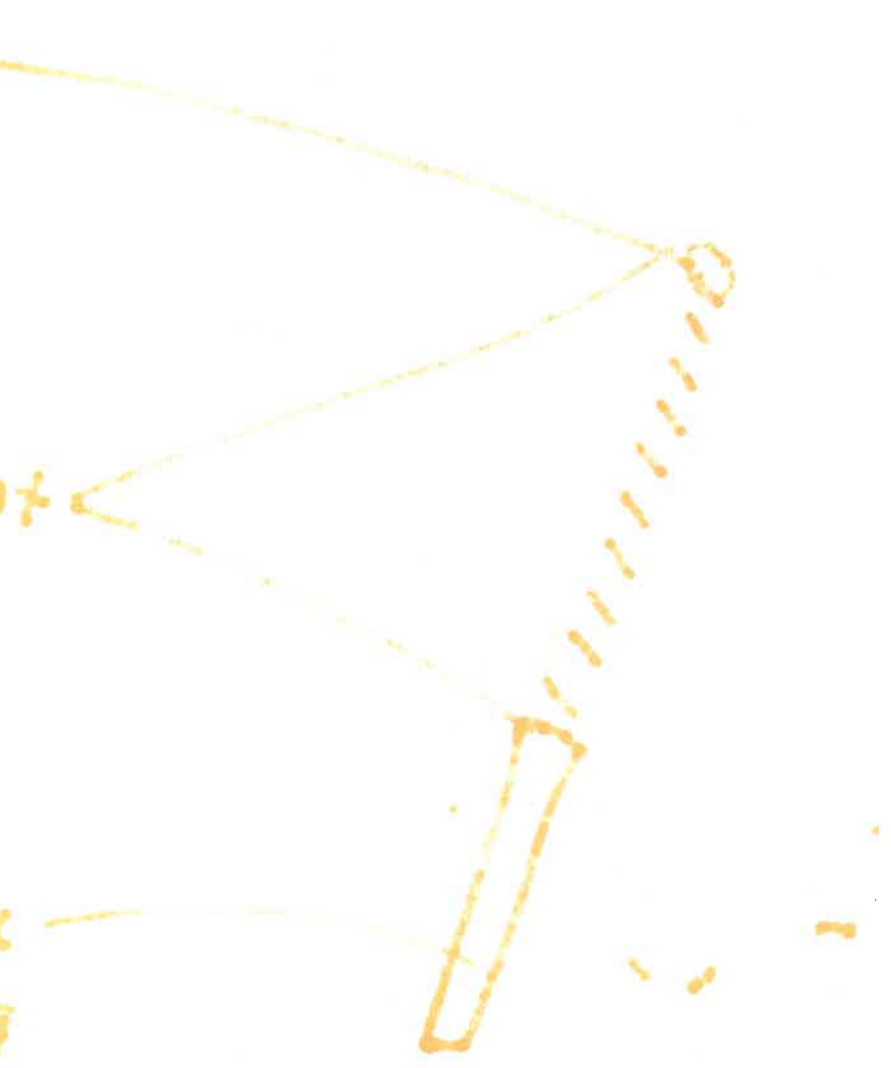
truck parking

NAST
- shuttle pickup
- part of Jon

PLAN:
- 2000
- 1500
- 1000
- 500

Bar Kind
+ net

Bar Kind
- 2000



FW: Truck Show App Change

AI Andrea Insley <ainsley@cityofstignace.com>
To: Kharizma Lebinski

  Reply  Reply All  Forward 

Fri 8/4/2023 4:20 PM

Please add this email to Reso 23-28 info.

Thanks again!
Andrea

From: Quincy <quincy@stignace.com>
Sent: Thursday, July 20, 2023 9:16 AM
To: 'Andrea Insley' <ainsley@cityofstignace.com>
Subject: Truck Show App Change

Hi Andrea!

I need to make a change to the truck show app. We're replacing the dinner cruise with a small Meet and Greet event on the marina dock. Should I change the application and resubmit it or just write a separate document to add in? It's a pretty small change, and I have permission from Joe.

Let me know, thanks!

Quincy Rawlins
Events Director
St. Ignace Visitors Bureau
www.stignace.com

**City of St. Ignace
Special Events Application**

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event

Event Name: Strait U.P. Jeep Creep

Describe the Event:

September 29: 10-1 Packet pickup at the casino, 1-4: Davis Farms and trail riding, 4-7: Meet and Greet with costume contest at casino, 8 PM: lighted Jeep parade (with decoration) starts at casino and ends at Family Fare
September 30: 12-3 St. Ignace Fall Fest with Jeep Trunk or Treat in overflow lot at Little Bear (+pumpkin roll at 4), 8PM: Haunted Trail on Castle Rock Rd.

Sponsoring Organization Information

Legal Business Name: St. Ignace Visitors Bureau

Address: 6 Spring St.

City: St. Ignace

State/Zip: MI 49781

Mailing Address: 6 Spring St.

City: St. Ignace

State/Zip: MI 49781

Telephone: 906-643-6950

Email: info@stignace.com

Contact Name: Quincy Ranville

Title: Events Director

Telephone: 906-298-1902

Email: quincy@stignace.com

Contact Person on Day of Event

Name: Quincy Ranville

Title: Events Director

Address: 6 Spring St.

City: St. Ignace

State/Zip: MI 49781

Telephone: 906-298-1902

Cell: 906-298-1902

Email: quincy@stignace.com

Type of Event (Check one - See Special Events Policy for additional information)

- | | | |
|--|---|---|
| <input type="checkbox"/> City Operated/Sponsored Event | <input type="checkbox"/> Political or Ballot Issue Event | <input type="checkbox"/> Run Event |
| <input type="checkbox"/> Co-sponsored Event | (all parties must provide sponsoring info and sign application) | <input type="checkbox"/> Other (describe) |
| <input checked="" type="checkbox"/> Non-Profit Event | <input type="checkbox"/> Wedding | <input type="checkbox"/> Block Party |
| <input type="checkbox"/> For Profit Event | <input type="checkbox"/> Video or Film Production | |

Event Information

Event Location(s):

Kewadin Shores Casino, Little Bear (for Fall Fest activities), Davis Farms in Moran, the parade route (start at Kewadin Casino, left on Mackinac Trl, left on State St., end at Family Fare), and the Haunted Trail on Castle Rock Road.

Event Date(s): September 29 and 30

Event Hours: All Day (see agenda above)

Estimated date/time for set up: Friday AM

Estimated date/time for clean up: Saturday PM

Describe set up and clean up procedures (include specifically who will be taking care of trash):

Casino staff will take care of trash.

Event Information (continued)

Estimated DAILY attendance: **500**

Describe crowd control plans for this event:

None

Describe the Special Event's impact on adjacent commercial and residential property:

Positive tourism impact

Will sidewalks be used YES NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.*

Describe street closures:

N/A

* Streets closed: Date/Time:

N/A

* Streets re-open: Date/Time:

N/A

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

Overflow parking lot at Little Bear for Trunk or Treat and again Saturday to stage for the Haunted Trail.

" Parking lot(s) closed: Date/Time: **12PM**

" Parking lot(s) re-open: Date/Time: **6PM**

What parking arrangements are proposed to accommodate attendance?

I put a long time frame for the parking lot because we aren't sure yet if we will do the Trunk or Treat during fall fest (12-3) or after the Pumpking Roll (5-6ish) Then, on Saturday the overflow parking will be closed for the Jeeps to stage for the Haunted Trail, from 7 PM to 8 PM when they leave.

Will music be provided/included during the event?

YES

NO

Describe type of music proposed:

Live

Amplification

Recorded

Loudspeakers

Proposed time music will begin: **TBD, at the casino**

Proposed time music will end: **TBD, at the casino**

Proposed location of live band/disc jockey/loudspeakers/equipment:

Casino

Describe noise control:

None

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- | | |
|---|--------------------------------|
| <input type="checkbox"/> Trash Receptacles | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Barricades | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Traffic Cones | Quantity: <input type="text"/> |
| <input type="checkbox"/> Other (describe): | |

Sponsoring organization may be required to provide a dumpster

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|-----------------------------------|---|
| <input type="checkbox"/> Booths | <input type="checkbox"/> Tables |
| <input type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES

NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

We shouldn't need much from the city for this event, but possibly some cones/barricades at Little Bear for the Trunk or Treat. We may need some assistance with traffic control for the parade.

Event Information (continued)

Will the event have food, beverage or concessions YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe: Casino to provide

Do you plan to have alcohol served at this event? YES NO

** A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.*
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES NO

** An electrical permit is required. Include proposed locations on event layout*

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? YES NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.

Do you plan to use city entrance signs or banner

YES NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of applicant

It's really a very straightforward event with very little city involvement,
If document is missing, please explain: just wanted to give a head's up.

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.


Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

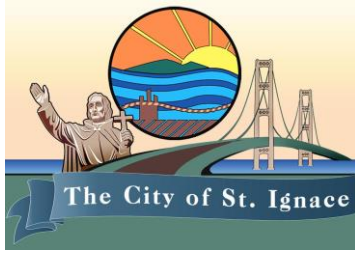
Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature 	Date <input style="width: 80%;" type="text" value="7/23/23"/>
Co-Applicant Signature	Date <input style="width: 80%;" type="text"/>
Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Receipt Date <input style="width: 80%; height: 20px;" type="text"/>



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date: 8/1/2023

Presenter: Cathy Lamb

Department: Recreation Dept.

City Manager: Acting City Manager - Andrea Insley

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE: Little Bear East Fitness Center Accident Repair

BACKGROUND: On 6/4/2023 at approximately 4:45pm a Little Bear East Fitness Center member was driving recklessly in the Fitness Center Parking Lot. They lost control on the gravel and the vehicle they were driving crashed into the northwest corner of the building causing extreme damage to the exterior of the building and damage to the interior drywall respectively. The Fitness Center closed early that night, remained closed on 6/5/2023, and reopened after Brian Olsen reviewed the damages and deemed the building safe for entry on the afternoon of 6/6/2023.

FISCAL EFFECT: Unexpected expense for building repair of Bid Total of \$ 7,699.54. An Insurance Claim has been filed with the deductible at \$1,000.00. A Bid Advertisement was placed in the St. Ignace Newspaper Publication for the week of July 12-18, 2023 with a window to accept bids through July 24, 2023 – 2:00pm. Only ONE (1) bid was submitted. Several attempts to reach out to other contractors to submit bids were made without any reception:

2 X 4 Construction	(906) 298-0149	Placed Bid	\$ 7,699.54
Matson Construction	(906) 430-7196	Came out to view the damages but never submitted a bid	
Markie Peterson	(906) 430-0522	Left Messages	No Return Contact
Sliva Construction	(906) 430-1409	Left Messages	No Return Contact
Dumas Construction	(906) 430-1492	Left Messages	No Return Contact
Jimbo Musik	(906) 298-0629	Left Messages	No Return Contact

SUPPORTING DOCUMENTATION: Please see the Attached Documents:

Property Claim / Incident Report – Michigan Municipal Risk Management Authority

Police Report – St. Ignace Police Department

Pictures of accident / damage to building

Copy of Bid Advertisement – St. Ignace Newspaper

Bid submitted by 2 X 4 Construction - \$ 7,699.54

RECOMMENDATION: With only ONE (1) Bid being submitted, it is recommended that we move forward with contracting 2 X 4 Construction to complete the repair project to the Little Bear East Fitness Center.

INVITATION TO BID
City of St. Ignace Recreation Department
Little Bear – Fitness Center

Invitations are now being accepted for the repair to the Little Bear Fitness Center located at 275 Marquette Street, St. Ignace, Michigan.

The building suffered damage to the exterior on the northwest corner of the fitness center entrance and interior damage to the drywall. Bidders are encouraged to visit the Little Bear Arena to view the damage on or before, Friday, July 21, 2023.

Bids for the repair will be accepted until Monday, July 24, 2023, at 2:00 p.m. local time, at the City Clerk Office, Attn: Cathy Lamb, Recreation Facility Manager, 396 N State Street, St. Ignace, Michigan, 49781.

Envelope must be prominently labeled:
Fitness Center Building Repair Bid

Questions may be directed to Cathy Lamb, Recreation Facility Manager, 906-643-6081, by email recdirector@cityofstignace.com or in person at 275 Marquette Street, St. Ignace, MI 49781

Owner reserves the right to accept any proposal and to waive informalities in bidding when it is deemed to be in the interest of the project.

PUBLIC NOTICE

CITY OF ST. IGNACE
RECREATION DEPARTMENT
LITTLE BEAR EAST COMMUNITY CENTER

Bid Tabulation Fitness Center Accident Repair

Bid Opening July 12, 2023 @ 2:00PM
Bid Deadline July 24, 2023 @ 2:00PM

2 X 4 Construction	(906) 298-0149	Placed Bid	\$ 7,699.54
Matson Construction	(906) 430-7196	Came out to view the damages but never submitted a bid	
Markie Peterson	(906) 430-0522	Left Messages	No Return Contact
Sliva Construction	(906) 430-1409	Left Messages	No Return Contact
Dumas Construction	(906) 430-1492	Left Messages	No Return Contact
Jimbo Musik	(906) 298-0629	Left Messages	No Return Contact

RECOMMENDATION: With only ONE (1) Bid being submitted, it is recommended that we move forward with contracting 2 X 4 Construction to complete the repair project to the Little Bear East Fitness Center.

2 x 4 Construction
Jim West
703 State A Street
St. Ignace, MI 49781
(906) 298-0149

July 12, 2023

City of St. Ignace
Little Bear East Arena
Cathy Lamb
275 Marquette St.
St. Ignace, MI 49781

Bid for repair to outside corner of building. West corner by entrance door of Fitness Center. Match to existing as close as possible.

Labor	\$ 3,900.00
Material	\$ 3,799.54
TOTAL	\$ 7,699.54



ST. IGNACE POLICE DEPARTMENT
396 N State St. St. Ignace, MI 49781

Phone: 906-643-6077
 Fax: 906-643-8614
 Non Emergency: 906-643-8877

**PRIVATE PROPERTY AND/OR
DAMAGE LESS THAN \$1,000**

COMPLAINT No: **23-207**

DATE: 6-4-23	LOCATION: Little Bear East
---------------------	-----------------------------------

VEHICLE No 1 LEGALLY PARKED YES NO

Drivers Ops Code: [REDACTED]	State: MI	Date Of Birth: [REDACTED]
Driver: [REDACTED]		
Address: [REDACTED]		Telephone:
City: [REDACTED]	State: MI	Zip: [REDACTED]
Registration Plate: [REDACTED]	State: MI	Color: Black
Vehicle Year: 2012	Make: Cadillac	Model: Escalade
V.I.N.: [REDACTED]	Registered Owner: [REDACTED]	
Insurance Company: State Farm	Policy #: [REDACTED]	Wrecker: George's

VEHICLE No 2 LEGALLY PARKED YES NO

Drivers Ops Code:	State:	Date Of Birth:
Driver:		
Address:		Telephone:
City:	State:	Zip:
Registration Plate:	State:	Color:
Vehicle Year:	Make:	Model:
V.I.N.:	Registered Owner:	
Insurance Company:	Policy #:	Wrecker:

NARRATIVE

RO was made aware of a vehicle that had hit the Little Bear East Fitness Center. The vehicle did not go through the building, but there was extensive damage to the vehicle and building. Driver 1 was driving recklessly in the gravel part of the lot, and lost control, causing the vehicle to hit the charter utility box and the northwest corner of the fitness center.

Damage Other Than Vehicles:
Little Bear East Fitness Center building. Interior damage to drywall as well.

Officer: **Sgt. Allen Mitchell**

Badge Number: **612**

DRIVER/OWNER **HORN/GALLO**
#1 NAME

DRIVER/OWNER
#2 NAME:

DATE: **6-4-2023**

COMP # **23-207**



PROPERTY CLAIM / INCIDENT REPORT

Member's Property Damage Only

Note: Use this form 1) to report any claim involving damage to Member's Property or 2) Property in Member's Care, Custody, and Control.

(1) Name of MMRMA Member:	(2) Member Department:	(3) Member Department Phone #:	(4) Reported By:
(5) Exact Location of Claim/Incident:	(6) Date of Claim/Incident:	(7) Time of Incident: A.M. <input type="checkbox"/> P.M. <input type="checkbox"/>	(8) Date Reported By Department:

MEMBER PROPERTY DAMAGE Claim Notice Only

(9) Property Damaged (Building):		
(10) Property Damage (Contents):		
(11) Property Damage (Other):		
(12) Cause of Damage:		
(13) Describe Damage:		
(14) Estimate of Repair Cost: \$	(15) Actual Repair Cost: \$	(16) Contractor's Name and Telephone #:

(17) Subrogation Potential? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Who Caused Damage?		
Name or Company Name:	Address:	Telephone #:

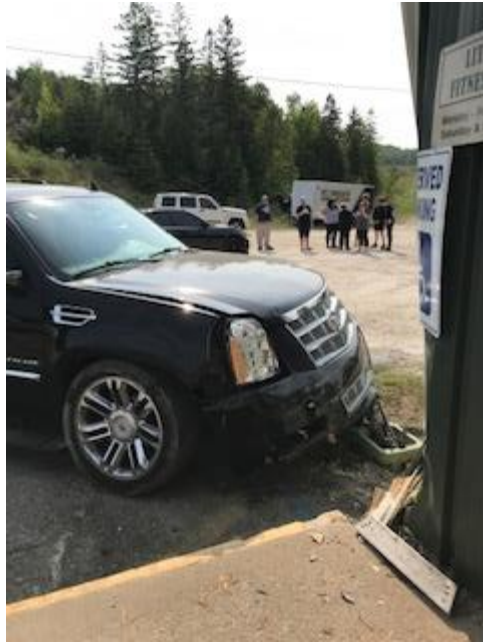
(18) Name of Witness:	Witness Address:	Witness Telephone #:
1)		
2)		
3)		

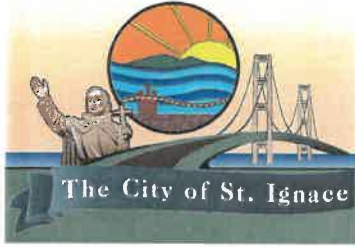
(19) Photographs Taken? Yes <input type="checkbox"/> No <input type="checkbox"/> Photographs Attached? Yes <input type="checkbox"/> No <input type="checkbox"/>	(20) Other Supporting Documents? Yes <input type="checkbox"/> No <input type="checkbox"/> Supporting Documents Attached? Yes <input type="checkbox"/> No <input type="checkbox"/>	(21) Police Report #: Police Report Attached? Yes <input type="checkbox"/> No <input type="checkbox"/>
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(22) Please describe in detail how the claim/incident occurred (attach any supporting data):

(23) Submitted By:	(24) Title:	(25) Date:
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City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date:

Presenter:

Department:

City Manager:

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE:

City Manager request to attend Michigan Economic Developers Association Workshop in Marquette

BACKGROUND:

Event Date August 13 (Sun)-16(Wed)

I would like to attend 15th & 16th only.

DDA/City has **\$135 coupon** for this event as new MEDA Members

I would attend all sessions on Tuesday and Wednesday but I am targeting the housing sessions.

FISCAL EFFECT:

\$200 registration fee

(1) night hotel

Gas

SUPPORTING DOCUMENTATION:

Attached

RECOMMENDATION:



Your Partner in Growing Your Community

Upcoming Events and Webinars

Below is a list of events and webinars that MEDA has planned. Click on the "Details" button for an agenda and more information. A "Register" button will appear when the event or webinar is open for registration.



- **MEDA Members** - Discounted registration fees are listed on the "Details" pages. You must be logged in to receive the discount.
- **Webinar Subscribers** - Staff of subscribing organizations can access webinars for free using the subscriber discount code for their organization. To become a subscriber or view a list of subscribers, [click here](#).
- **Non-Members/Non-Subscribers** - All events and webinars have a non-member rate as we encourage participation from the entire economic development community. Simply register without logging in or applying a subscriber discount code.

Lost your user ID, password, discount code, or interested in receiving the discounts? Contact cjorae@medaweb.org.

Member Lo

Username

Password

Log in

Forgot Login?

Registration: 2023 Annual Meeting (Aug 13, 2023 - Aug 16, 2023)

MEMBERS, PLEASE LOGIN TO RECEIVE THE MEMBER DISCOUNT

Cancellations must be received in writing to cjorae@medaweb.org on or before August 7th to receive a full refund.

Cancellations between August 8th and 12th will have a \$75 processing fee. There will be no refunds after the conference has started on August 13th. Those who do not cancel and do not attend will be charged the full price of registration.

Registration Fees

\$135 OFF Coupon

*\$335
- 135 Coupon
= \$200.00*

Early Rates - **MEDA Members \$335 / Non-Members \$445****

Regular Rates - **MEDA Members \$350 / Non-Members \$460** (Starts on August 7th)**

*If you joined MEDA in the last year, you may still have a New Member Coupon that you can apply toward this event. Email Cassandra at cjorae@medaweb.org to check!

**If not a member of MEDA, you can get a \$135 coupon if you join and pay for attendance before the conference. Email Cassandra at cjorae@medaweb.org if interested. You can learn more about membership on our [Join MEDA](#) page.

Optional Fees:

Cleveland-Cliffs' Tilden Mine Tour: \$25/person - Limited to 35. **THIS TOUR IS FULL!**

PottlatchDeltic Lumber Mill Tour: \$25/person - Limited to 25.

Brew Around Marquette Tour: \$25/person - Limited to 30. **THIS TOUR IS FULL!**

Lake Superior Waterfront Biking Tour: \$25/person - Limited to 10. **THIS TOUR IS FULL!**

Trivia Night: \$35/person - You can register yourself and up to 4 teammates. Don't have a team? Don't worry! We'll pair you up onsite.

Guest (spouse, children, etc.) Fees

Early Arrivals Reception: \$35

Opening Reception: \$50

Awards Reception: \$50

Cleveland-Cliffs' Tilden Mine Tour: \$25/person **THIS TOUR IS FULL!**

FIND US ON:



Lake Superior Waterfront Biking Tour: \$25/person **THIS TOUR IS FULL!**

Trivia Night: \$35/person

Free But Limited Activity:

The Small Business Difference Downtown Walking Tour: \$0/person - Limited to 20. **THIS TOUR IS FULL!**

Notes About Form

- The radial (circular) buttons below cannot be unclicked once clicked. You must refresh your screen and start over if you accidentally select one of them.
- You must complete the registration by getting to the final "Thank You" page in order to receive a confirmation email. If you leave early, you and MEDA will not receive notice of your registration.

We highly recommend having the Agenda available while filling out the form.

The tours on the 14th and 15th are concurrent. You cannot register for more than one each day.

USER INFORMATION

Your total Registration cost: \$ 445.00

First Name: *

Last Name: *

Job Title: *

Organization: *

Address: *

Address 2:

City: *

State:

Zip: *

Phone: *

Email: *

Confirm Email: *

- Which concurrent sessions will you attend? Please only select one from each timeframe:
- 8/15 - 12:45 p.m. Addressing Housing Challenges
 - 8/15 - 12:45 p.m. Launchpad for Local Entrepreneurs
 - 8/15 - 12:45 p.m. A Deep Trek into the Upper Peninsula's Trails - Creating a Quality Trail Experience
 - 8/15 - 1:45 p.m. MML Pattern Book for Multi-Unit Housing
 - 8/15 - 1:45 p.m. Sixty by 30 - Building a Better Michigan
 - 8/15 - 1:45 p.m. New Investment in Outdoor Recreation
 - 8/16 - 8:15 a.m. Private Sector Housing Solutions
 - 8/16 - 8:15 a.m. Investing in Talent to Keep College Graduates
 - 8/16 - 8:15 a.m. Talent Needs in Recreational Boating

I will attend the Early Arrivals Reception - 8/13 @ 5:00 (\$0): yes

I will attend the "PottlachDeltic Lumber Mill Tour" Tour - 8/14 @ 11:45 (\$25): yes

I will attend the Opening Reception - 8/14 @ 6:00 (\$0): yes

TRIVIA NIGHT: Register Alone or Pay for a Team (Teams of 5 Max):

TRIVIA NIGHT: Please list your team members' names.:

I will attend the Awards Reception: yes



Your Partner in Growing Your Community

2023 Annual Meeting "Inside and Out" Agenda

A solid foundation for a vibrant Michigan economy - inside and out!

Overview

A solid foundation for economic development requires that we work from the inside to attain the best incentives and resources that are needed for continual growth while also working on the outside to utilize natural resources and make sure residents and visitors alike enjoy and experience our unique quality of life.

Michigan is poised to build on opportunities to attract residents and visitors because of climate migration and work-from-home policies. These attractions would be made easier with a good supply of housing in urban and rural areas, a plethora of recreational activities, talent-building opportunities, and a ripe entrepreneurial environment.

After being motivated by many possibilities in those areas, we will hear from site selectors about what they feel Michigan needs in its site location offerings to attract and retain companies in today's environment. We'll cap everything off by hearing from State leaders on what can be done to keep Michigan on the right track.

MEDA's Annual Meeting Committee has planned a conference full of learning, networking, and fun while also working on what is most important in keeping a vibrant Michigan!

Agenda

Sunday, August 13th

5:00 to 8:00 p.m. Pictured Rocks Boat Cruise Early Arrivals Reception

Set sail on picturesque Lake Superior! Join MEDA's Board of Directors, Committee Chairs, and staff for this light-hearted networking reception where you will experience beautiful scenery that makes our state a fantastic tourist destination.

Katherine A. Reynolds, Ph.D., CEO, Greater Munising Bay Partnership/Alger County Chamber of Commerce, and Executive Director, Munising Downtown Development

Attendees: Included in registration **Guests:** \$35/person

Monday, August 14th

10:00 a.m. to 5:00 p.m. Conference Registration

Conference registration is not only for checking in, but also for picking up your materials, paying if you have not, asking any questions that you have, and networking as they arrive.

11:00 to 3:30 p.m. Cleveland-Cliffs' Tilden Mine Tour - **THIS TOUR IS FULL!**

Cleveland-Cliffs is the largest flat-rolled steel company in North America and a leading supplier of automotive-grade steel. Their products not only touch roadways, appliances, heating systems, military armor, food preservation, and more. View their Tilden Mine and see how mined materials are transformed into the many components of our economy and lives stronger while you gain perspective on how innovation will see manufacturing needs met well into the future.

Attendees: \$25/person **Guests:** \$25/person

Dress: All participants adhere to a strict dress code. Closed-toed, flat-soled shoes must be worn. No high heels or sandals are permitted. Long pants to the top of the thigh must be worn. No dresses, skirts, shorts, or capris are permitted. Shirts or blouses with sleeves must be worn. The shoulders must be covered. Anyone not appropriately dressed is not permitted to participate in certain tours. No firearms, drugs, or alcohol allowed.

Limit: Limited to 35. **THIS TOUR IS FULL!**



technology in manufacturing, but also works to sustain the valuable timberlands that are under their care. See up close how lumber is safely turned into materials products throughout the United States.

Attendees: \$25/person **Guests:** \$25/person

Dress: Closed-toed shoes, no heels. No dresses, skirts, or shorts are permitted. Eyewear, hard hats, and hearing protection will be provided.

Limit: Limited to 25.

2:00 to 5:45 p.m. Brew Around Marquette Tour - THIS TOUR IS FULL!

Experience Marquette's unique mix of top-notch craft beverage producers. This tour will allow you to visit – and sample from – four distinct downtown locations: Bar Brewing Company, Black Rocks Brewing Company, Ore Dock Brewing Company.

Attendees: \$25/person **Guests:** \$25/person

Dress: Wear comfortable shoes; be prepared for a lot of walking.

Limit: Limited to 30. **THIS TOUR IS FULL!**

6:00 to 7:30 p.m. Opening Reception at Upper Peninsula Brewing Company

Brewed with history, the recently renovated Upper Peninsula Brewing Company has added some delicious flavor to Negaunee's first craft brewery! Raise a glass with attendees to a great conference ahead!

Attendees: Included in registration **Guests:** \$50/person

7:45 to 9:30 p.m. Trivia Night at Upper Peninsula Brewing Company

Everyone is welcome to MEDA's first-ever Trivia Night. Have fun and test your knowledge as we raise money for the Birgit M. Klohs Fellowship.

Attendees: \$35/person **Guests:** \$35/person

You can register yourself and up to 4 teammates. Don't have a team? Don't worry! We'll pair you up onsite.

Tuesday, August 15th

7:30 a.m. Registration Opens

8:15 a.m. Attendee Welcome

Dr. Brock Tessman, Ph.D., President, Northern Michigan University

8:30 a.m. Creating a Welcoming Climate Migration Haven

Extreme weather in the southern U.S. and coasts is wreaking havoc and Michigan, specifically, the U.P., has been mentioned as having a tremendous opportunity to migration. How can communities prepare for a potential influx?

Dr. Derek Van Berkel, Assistant Professor, Geospatial Data Sciences, Landscape Architecture, Conservation + Restoration, University of Michigan

9:15 a.m. Networking Break

9:30 a.m. Status of Michigan Housing Initiatives

2023 has been a hot year for housing solutions. Organizations like the Housing Michigan Coalition are championing empowerment zones, tax incentives, etc. The S Partnership has organized and is commencing regional collaborations. Get the latest on what's being discussed at our Capital and how these legislative solutions address communities to address housing challenges.

Moderator: Justin Horvath, President/CEO, Shiawassee Economic Development Partnership

Panelists: Anne Giroux, Deputy Director and Administrator, Marquette County, Land Bank Authority of Marquette

Joshua Lunger, Vice President of Government Affairs, Grand Rapids Chamber of Commerce

Jim Tischler, Development Director, Michigan State Land Bank Authority

10:30 a.m. Networking Break

10:45 a.m. Rural Entrepreneurship – Growing from Anywhere

Michigan has a budding rural entrepreneurship base and there are a variety of scenarios that lead to a business' choice to operate outside of a larger city. Hear from entrepreneur, and representatives from three supporting organizations, as to why some companies operate rurally, tools that are available, and how they overcome

Moderator: Sarah Lucas, Director, Michigan Office of Rural Development

Panelists: David Rowe, CEO, MTEC SmartZone

Joe Thiel, CEO, Innovate Marquette

Jessica Youngblood, Owner, Youngblood Vineyard

11:45 a.m. Lunch and Membership Meeting

12:45 p.m. Concurrent Sessions 1

>> Addressing Housing Challenges

InvestUP received a \$15 million enhancement grant for critical challenges facing the region in 2022. Among the investments, they focused on incentivizing housing can build perspective from the experience for your region's housing investments. Learn about the programming parameters, the demand, the approach in soliciting ongoing challenges.

>> Launchpad for Local Entrepreneurs

In partnerships with local municipalities, ISD tech centers have students build pop-up retail shops that local entrepreneurs can rent out and use as a launching pad for operations. The dynamics of this unique partnership for student development, entrepreneurship development, and municipal support can be an inspiration for your toolbox.

Wendy-Jean Buhner, City Manager, City of Grand Blanc

>> A Deep Trek into the Upper Peninsula's Trails – Creating an "Up North" Trail Experience

The Upper Peninsula is a fine example of how trails have left a large economic impact on their surrounding communities. With a society that seeks the "Up North" experience, communities around the state can build a quality trail experience that can also lead to economic growth.

Aaron Rogers, Founder, Rock Solid Trails

1:30 p.m. Networking Break

1:45 p.m. Concurrent Sessions 2

>> MML Pattern Book for Multi-Unit Housing Models

The Michigan Municipal League has created a Pattern Book Homes Manual for creating new multi-unit housing models for infill construction on vacant lots in downtown neighborhoods. Learn about the history of pattern books and kit homes in the early 20th century, receive the basics of Euclidean zoning, discover ways to make smart use of land, enable gentle density with small-scale, multi-unit housing, review model duplex, and fourplex plans with optional style choices, understand the need to practice due diligence for each new build and gather references for other kinds of new infill multi-unit housing projects across the US.

Melissa Milton Pung, Policy Research Labs Program Manager, Michigan Municipal League

>> Sixty by 30- Building a Better Michigan

Sixty by 30 seeks to increase the number of working adults with a skill certificate or college degree by closing the skill gap, increasing the opportunity for higher education, and making Michigan more competitive for inclusive economic growth. What is the mission of the Sixty by 30 Strategic Plan? What are the next steps to creating a better Michigan?

Sarah Szurpicki, Director, Office of 60x30, Michigan Department of Labor and Economic Opportunity

>> New Investment in Outdoor Recreation

Michigan is increasingly invested in partnerships, funds and other efforts to accelerate the growth of businesses and jobs in the outdoor recreation industry, focusing on outdoor gear and products, technology companies and people. Hear from players that are enhancing the outdoor recreation industry by rethinking it as not only a source of recreation and start-up support to help meet the region and state's economic development goals.

Brad Garmon, Senior Strategic Advisor & Executive Director, Michigan Outdoor Recreation Industry Office, Michigan Economic Development Corporation

Alisyn Malek, Founder & Chief Executive Officer, Middle Third

Dave Ollila, Founder/CEO, Shophouse Park

2:30 p.m. Adjourn

2:30 to 4:30 p.m. Concurrent Tours

>> Hiking the Day Away Self-Guided Tour

Materials will be available at registration for hikers that want to hit the trails for scenery, exercise, or a family adventure. Information is already available on the Travel Guide you want to plan ahead.

Attendees: \$0 Guests: \$0

>> Lake Superior Waterfront Biking Tour - **THIS TOUR IS FULL!**

Join Natalie Kretlow, Office Manager with Travel Marquette, for a bike tour along the Lake Superior waterfront. Take the scenic route and learn about the most historic Marquette including the Maritime Museum, Marquette Harbor Lighthouse, The Upper Ore Dock, and more. Ride along with your fellow economic developers on this adventure!

Attendees: \$25/person Guests: \$25/person

Dress: Business casual, appropriate exercise clothes, tennis shoes, or comfortable shoes. Helmets provided.

Limit: Limited to 10. THIS TOUR IS FULL!

>> The Small Business Difference Downtown Walking Tour - **THIS TOUR IS FULL!**

Join Elissa Sangalli, President of Northern Initiatives, for a walking tour of downtown Marquette to see the impact small businesses have on a community. Meet businesses that have made a difference in a variety of ways – from redeveloping historic buildings to creating jobs – all with the help of Northern Initiatives, a Community Development Fund (CDFI) that works with entrepreneurs who are making positive, sustainable changes.

Dress: Business casual, appropriate exercise clothes, tennis shoes, or comfortable shoes.

Attendees: \$0 Guests: \$0

Limit: Limited to 20. THIS TOUR IS FULL!

6:30 p.m. to 8:00 p.m. Awards Reception at the Honorable Distillery

This night is for recognizing economic developers that have a rich history of contribution to the profession and a proven record of accomplishment as well as one that shows promise for future success. This year's location takes us to a downtown redevelopment of an old theater into a distillery that partners with local farmers, grain millers

Wednesday, August 16th

7:30 a.m. Registration Opens

8:00 a.m. Governor's Address

The Honorable Governor Gretchen Whitmer

8:15 a.m. Concurrent Sessions 3

>> Private Sector Housing Solutions

Housing is becoming increasingly unaffordable. Private-sector housing solutions offer the opportunity to rehabilitate rental properties and obsolete buildings in urban areas. Developers with projects throughout the state and beyond will share how they use housing tax credits, historic credits and other fund sources, the variety of projects and hurdles overcome for success.

Craig Patterson, Senior Vice President, Woda Cooper Companies

>> Investing in Talent to Keep College Graduates

University and EDO Partnerships can be a solid foundation for a strong local economy that retains the right talent for open jobs in the region. Internship growth and a positive difference in the retention of college graduates can be a changemaker in your community.

Amy Berglund, Director of Business Initiatives, InvestUP

Brianna Mosier, Director of Organizational Development, Flint & Genesee Group

Dave Nyberg, Executive Director, Business Engagement and Economic Development, Northern Michigan University

>> Talent Needs in Recreational Boating

Recreational boating remains a major economic engine in the U.S., and in Michigan. Boaters and marine dealers have a growing need for more well-trained and professional technicians to maintain, repair, restore, and build boats. Find out how Great Lakes Boat Building School in Cedarville is helping to address the dire workforce shortage in the burgeoning outdoor recreation-related industry.

Thomas Coates, Director of Development, Great Lakes Boat Building School

9:00 a.m. Networking Break

9:15 a.m. Site Consultant Panel

The site selection process has become increasingly complex due in part to the scarcity of investment-ready sites, talent, and other trending site location factors. This panel will bring together three top site selectors to talk about how best-in-class states are addressing these challenges to help economic developers position communities of all sizes for success.

Moderator: *Susan Proctor, CEcD, Site Selector Engagement Executive, Michigan Economic Development Corporation (MEDC)*

Panelists: *Chris Lloyd, Senior Vice President & Director, Infrastructure & Economic Development, McGuireWoods Consulting LLC*

Alan Reeves, Senior Managing Director, Newmark

Ann Rybka, Director, Atlas Insight

10:30 a.m. Networking Break

10:45 a.m. State Economic Development and Legislative Leadership Panel

Now that you have been motivated by the many possibilities for building a solid foundation for Michigan's continued growth throughout the conference, and what you can do to improve Michigan's site location offerings from site selectors, discuss the changes needed at the State level with key leaders in economic development and the legislature.

Moderator: *Kurt Brauer, Partner, Warner, Norcross + Judd LLP*

Panelists: *Senator Ed McBroom (R), Michigan's 38th District*

Quentin Messer, CEO, Michigan Economic Development Corporation

Representative John Roth (R), Michigan's 104th District

12:15 p.m. General Adjournment

Register Now

Go back to the Annual Meeting Homepage or go straight to Registration.

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- CALENDAR OF EVENTS
- SCHOLARSHIPS

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Invoices for Approval Monday, August 7, 2023

Amazon	July 2023 Statement	\$1,902.70
BC Pizza	LBE Fab Friday 7/28/2023	\$34.50
Belonga Excavating, LLC	Community Action Water Line Repair	\$220.00
Blarney Castle Oil Company	Marina Fuel	\$112,663.10
BSN Sports	Soccer Goal Net	\$501.95
Denise and Dave Freed	Lodging Reimbursement/Sewer	\$3,400.00
Ellen's Equipment	Bobcat Bearing	\$503.92
GateHouse Media Michigan Holdings, Inc.	LBE Rec Advertising	\$22.33
Harrell's LLC	Golf Turf Supplies	\$344.19
Horst Distributing, Inc.	Golf - Bag Rack	\$773.00
Hydrite	WWTR Ferric	\$13,220.48
KSS	Marina Supplies	\$163.79
Mackinac Ford Sales	Rec Truck Repair	\$919.77
Management & Behavior Consultants, PLLC	SIPD Employment Evaluations	\$880.00
Meyer Ace Hardware	July 2023 Statement	\$1,138.78
Moran Township	2023 Summer Taxes	\$250.43
National Office Products	July 2023 Statement	\$1,513.82
Paragon Laboratories	WWTP Testing	\$223.40
Perfect Fit, LLC	Weight Cables, Leg Cables	\$947.00
Precision Edge Outdoor Services LLC	July 2023 Statement	\$5,220.00
Pro-Vision	SIPD-Garment Rack	\$44.05
Safety Kleen	Parts Washer Solvent	\$173.79
Spartan Distributors	Golf Course Supplies	\$436.51
St Ignace Auto	July 2023 Statement	\$314.71
Straits Building Center	July 2023 Statement	\$5,816.02
The St. Ignace News	July 2023 Statement	\$1,009.64
		\$152,637.88