

St Ignace Zoom is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting

Time: Aug 16, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/5886184757>

Meeting ID: 588 618 4757

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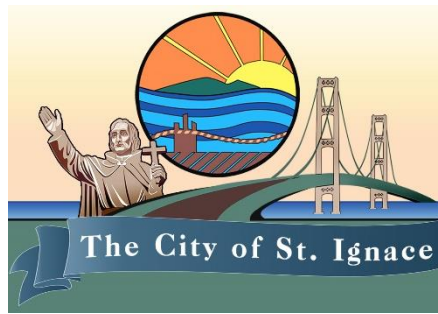
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CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, August 16, 2021 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of August 02, 2021
- 8) Consideration of Bills
- 9) Old Business

A. Proposed STR Ordinance Changes

10) New Business

- A. Proposed Zoning Ordinance Change—Chapter 38, Article IV Sec. 38-351, “Conversion of older dwellings”
- B. 2021 Budget Amendments and Transfers
- C. Resolution--Strait U.P. Jeep Creep
- D. C2AE Invoice—DWSRF
- E. Financials

- 11) Public Comment (3-minute limit)
- 12) City Manager’s Report
- 13) Committee Reports
- 14) Council Member Comments

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**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 2, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Mayor Pro-Tem St. Louis and Councilmember Tremble.

ABSENT: Councilmember Pelter. It was moved by Mayor Litzner, seconded by Councilmember Fullerton, to excuse Councilmember Pelter from the meeting due to illness.

STAFF PRESENT: Darcy Long, City Manager; Charles Palmer, City Attorney (Zoom); Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Tony Brown, Police Chief; Nick Montie, Fire Chief.

LIMITED PUBLIC COMMENT

No public comment received.

CONSIDERATION OF MINUTES OF THE JULY 19, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from July 19, 2021, as presented.

Roll Call Vote

Yes: Councilmember LaLonde, Mayor Litzner, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

Councilmember LaLonde inquired about the bill from BAM Tools for tire repair in the DPW department, questioning the availability of items from a local vendor. City Manager Long responded that he would review the purchase and report back. It was moved by Councilmember Tremble, seconded by Councilmember Fullerton, to approve payment of the bills presented in the amount of \$115,926.86.

APPLIED CONCEPTS, INC.	ST IGNACE POLICE DEPARTMENT	4,876.50
ARCTIC GLACIER USA INC	4021431	99.64
BAM TOOLS	TIRE REPAIR TOOLS	13.20
BAM TOOLS	TIRE INTERTUBE REPAIR CLEANER	7.35
BELONGA'S PLUMBING AND HEATING	MACK TRAIL CAMPGROUND	69.58
BELONGA'S PLUMBING AND HEATING	WATER PLANT	1,447.71
BELONGA'S PLUMBING AND HEATING	MARINA	15.75
BELONGA'S PLUMBING AND HEATING	FIRE HALL	15.85
BLARNEY CASTLE OIL CO	06-0015185	6,502.50
BLARNEY CASTLE OIL CO	06-0015185	12,419.33
BLARNEY CASTLE OIL CO	06-0015185	6,975.39
BLARNEY CASTLE OIL CO	06-0015185	2,457.60
BS & A SOFTWARE	STIGCTYMACK	288.00
ETNA SUPPLY COMPANY	3944	3,000.00
FERGUSON ENT-DBA	57219	244.82
FERGUSON ENT-DBA	57219	244.82

GALLS, AN ARAMARK CO	4228422	285.73
GALLS, AN ARAMARK CO	4228422	113.03
GOOGLE	CITY-WIDE EMAILS MONTHLY	259.20
HARRELL'S INC	STIGNGC	1,955.00
HARRELL'S INC	STIGNGC	472.50
HARRELL'S INC	STIGNGC	2,520.00
INTERSTATE BATTERIES	5411	130.95
KSS ENTERPRISES	LITTLE BEAR EAST	314.46
KSS ENTERPRISES	MARINA	455.95
KYLE JAMES BROW	AUGUST 2021	2,900.00
KYLE JAMES BROW	CEMETERY LAWN	2,880.00
MACKINAC ISLAND FERRY COMPANY	DPW RENTAL GAS	53.00
MACKINAC PLUMBING AND HEATING CO	WATER PLANT	24.25
MI MUNICIPAL RISK MGT AUTHORITY	R0001302	3,500.00
MI MUNICIPAL RISK MGT AUTHORITY	M0001302	50,808.50
MI MUNICIPAL TREASURERS ASSOC	8/4/21-A. INSLEY	15.00
MID-CONTINENT GROUP	340938874 MARINA TANK INSURANCE	2,028.00
MILLER, CANFIELD, PADDOCK AND STONE	JUNE 2021 - #078043/00036	2,035.50
NATIONAL OFFICE PRODUCTS	101067	3,000.00
SYNCB/AMAZON	60457 8781 067753 0	56.99
SYNCB/AMAZON	60457 8781 067753 0	59.97
SYNCB/AMAZON	60457 8781 067753 0	56.48
SYNCB/AMAZON	60457 8781 067753 0	46.47
SYNCB/AMAZON	60457 8781 067753 0	23.97
SYNCB/AMAZON	60457 8781 067753 0	125.79
SYNCB/AMAZON	60457 8781 067753 0	29.58
TEAM LIFE	ST IGNACE POLICE DEPARTMENT - AED PACKAGE	3,024.00
WESLEY H MAURER JR	SIPD	74.50
Total:		\$115,926.86

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and LaLonde.

No: None.

Motion carried unanimously.

OLD BUSINESS

Councilmember LaLonde inquired about the issue with the dumpsters at Dock #3 due to being absent during the last meeting. Mayor Litzner recapped the information provided by City Manager Long given at the last meeting, stating there have been progress meetings with Arnold Freight, the Service Company from Mackinac Island and GFL/Waste Management. It was the consensus of Council that City Manager Long will see that each of the entities involved in the process will follow through to remedy the situation through a signed agreement.

NEW BUSINESS

A. ADVANCED ROADSIDE IMPAIRED DRIVING ENFORCEMENT (ARIDE) TRAINING

Police Chief Brown informed Council that Officer Paul will be attending a free training in Kalkaska on August 19th and 20th. The training is not mandatory, but helps to increase an officer's ability to identify the signs of impairment and encompasses a refresher course with the Standardized Field Sobriety Testing (SFST).

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve Officer Paul's attendance at the ARIDE training.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner

No: None.

Motion carried unanimously.

B. FIRE HALL COMPUTER QUOTES

Fire Chief Montie provided Council with four quotes for a Fire Chief's workstation and laptop intended for officers' use and training. The quotes are as follows: National Office Products for \$3,252, Dell Technologies for \$2,219, CDW-G for \$3,352 and GovConnection for \$3,152. Chief Montie recommended purchasing from National Office Products because components of the items were better suited for the department needs and delivery time was minimal.

It was moved by Councilmember LaLonde, seconded by Mayor Pro-Tem St. Louis, to approve the purchase of the computer equipment from National Office Products for \$3,252.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: None.

Motion carried unanimously.

C. SCHEDULE WORK SESSION

City Manager Long informed Council that some adjustments to the budget will be made within the department activities where allowable and budget amendments needed between departments and funds will be prepared to present for August 16th.

At that time, it was the consensus of Council to schedule a Work Session for Monday, August 16th at 6 p.m. in the City Council chambers to review the City's budget and amendments.

PUBLIC COMMENT

No public comment was received.

CITY MANAGER'S REPORT

City Manager Long informed Council that he is working to reduce the amount of blight and abandoned vehicles in the City. Communication has been sent to those residents who are in violation of certain City Codes and Ordinances, and City Manager Long is planning the follow-up process.

COMMITTEE REPORTS

Mark Wilk, St. Ignace-Area EMS Manager, presented Council with a quote for a new ambulance vehicle, along with a breakdown of estimated costs for each entity that participates in the St. Ignace-Area EMS. Mr. Wilk requested Council's determination by the next Regular Council meeting August 16th.

COUNCILMEMBER COMMENTS

Councilmembers reminded residents to vote on August 3rd for the City's Primary Election, and Mayor Litzner mentioned to visit the new businesses downtown.

There being no further business, the meeting adjourned at 7:45 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

EXPENSES BY FUND

Monday, August 16, 2021

101	\$20,836.60	GENERAL FUND
202	\$435.78	MAJOR STREETS
206	\$51.00	FIRE FUND
209	\$42.21	CEMETERY
248	\$749.72	DDA
408	\$74.50	LBE PARK CONSTRUCTION
509	\$4,281.92	COMMUNITY CENTER
570	\$270.17	MUSEUM
571	\$204.21	MUSEUM STORE
584	\$5,693.69	GOLF
590	\$1,406.60	WASTEWATER
591	\$2,319.75	WATER
594	\$110,793.58	MARINA
641	\$2,972.60	EQUIPMENT
664	\$790.40	CENTRAL EQUIPMENT
TOTAL:	\$150,922.73	

CITY OF ST IGNACE COUNCIL MEETING

INVOICES FOR APPROVAL

AUGUST 16, 2021

Vendor	Description	Amount
ACE HARDWARE	444	82.49
AIRGAS USA LLC	1426015	159.44
ALL-PHASE ELECTRIC SUPPLY CO	CS-18145	602.37
ALL-PHASE ELECTRIC SUPPLY CO	CS-18145	165.69
ANDERSON TACKMAN & COMPANY	2020 AUDIT	6,072.50
ANDREW DIXON	J KRAUSE BOOTS/GRASS SEED	79.95
ARCTIC GLACIER USA INC	4021431	239.08
ARCTIC GLACIER USA INC	4021431	169.36
MICHAEL RICHARD LAMB	DOWNTOWN DELINEATORS	420.00
BELONGA EXCAVATING, LLC	COAST LIFT STATION	360.00
BELONGA EXCAVATING, LLC	WOODCHIPPER	210.00
BELONGA'S PLUMBING AND HEATING	CHALL	443.54
BLARNEY CASTLE OIL CO	06-0015185	9,070.28
BLARNEY CASTLE OIL CO	06-0015185	14,575.09
BLARNEY CASTLE OIL CO	06-0015185	15,311.93
C2AE	PRO 21-0076	1,010.58
CAROL BELL	CHALL	221.00
CHARLES J. PALMER, P.C.	JULY 2021-OUR FILE 354-1	1,618.24
ETNA SUPPLY COMPANY	FOOTBALL FIELD	623.40
ETNA SUPPLY COMPANY	FOOTBALL FIELD	165.00
ETNA SUPPLY COMPANY	STOCK	1,042.41
GALLS, AN ARAMARK CO	ST IGNACE POLICE	60.72
GALLS, AN ARAMARK CO	ST IGNACE POLICE	38.56
GORDON FOOD SERVICE	100107485	111.48
RANDY LEE-GREAT LAKES	DDA/PARKS/MUSEUM	670.00
THE HUNTINGTON NATIONAL BANK	STIGNACEBA11	69,662.50
THE HUNTINGTON NATIONAL BANK	3584085507	125.00
HURON VALLEY GUNS LLC	ST IGNACE POLICE DEPT	79.99
JUDITH WYSE	SIPD	24.00
KIMBALL-MIDWEST	3537936Q	174.11
KSS ENTERPRISES	LBE	100.56
KSS ENTERPRISES	PARKS	171.29
KSS ENTERPRISES	MARINA	701.01
KURT NEY	CART RENTAL SHARED	4,003.20
LYNN AUTO PARTS	4822	1,317.29
MI PATIO, INC	CATERING	1,868.00
MILLER, CANFIELD, PADDOCK AND	JULY 2021	501.50
MI MUNICIPAL TREASURERS ASSOC	A. INSLEY FALL CONFERENCE	299.00
NATIONAL OFFICE PRODUCTS	101067	1,316.87
NATIONAL OFFICE PRODUCTS		252.22
NCL OF WISCONSIN INC	44000	1,039.86
NORTHERN SHIRT COMPANY, LLC	LBE PROGRAM T-SHIRTS	3,524.00
PARAGON LABORATORIES, INC	WWTR	204.00
PENCHURA LLC	COAST GUARD PARK SWING	193.50
PRO-VISION VIDEO SYSTEMS	1991517	128.67
PRO-VISION VIDEO SYSTEMS	1991517	6,717.21
QUILL CORPORATION	1326403	49.98
STRAITS AREA FIRE AUTHORITY	REIMBURSEMENT	51.00
SAFETY-KLEEN SYSTEMS INC	ST26123	158.00
SAULT PRINTING COMPANY	1620	155.40
SMALL BUSINESS ASSOC OF MICHIGAN	BASIC RENEWAL	119.00
SPARTAN STORES	017323	115.20
ST IGNACE AUTOMOTIVE	7675	23.91
ST IGNACE TRUE VALUE	ACCT#220	1,021.15
STRAITS BUILDING CENTER	STI1	508.58
WESLEY H MAURER JR	SIFD	88.72
WESLEY H MAURER JR	JULY 2021-DDA	74.50
WESLEY H MAURER JR	JULY 2021	350.14
MICHAEL D PIEHL	SI FIRE DEPT	75.00
WINDEMULLER ELECTRIC INC	CITSTI	723.28
YAMAHA MOTOR FINANCE CORPORATION	6439671	1,481.98
	Total:	150,922.73

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/17/2021	AP	ACE HARDWARE OPERATING SUPPLIES REPAIR & MAINT SUPP Vnd: 0004 Invoice: JULY 2021-GOLF	Invoice: JULY 2021-GOLF Ref#: 61409(444) 584-797-750.000 584-797-775.000 584-000-202.000	7.79 74.70	82.49
		Expected Check Run: 08/17/2021			
08/17/2021	AP	AIRGAS USA LLC OPERATING SUPPLIES Vnd: 1909 Invoice: 9981397248	Invoice: 9981397248 Ref#: 61447(1426015) 641-582-750.000 641-000-202.000	159.44	159.44
		Expected Check Run: 08/17/2021			
08/12/2021	AP	ALL-PHASE ELECTRIC SUPPLY CO EQUIP MAINT SUPP Vnd: 0008 Invoice: 1026-1009406	Invoice: 1026-1009406 Ref#: 61407(CS-18145) 594-597-778.000 594-000-202.000	159.44 602.37	159.44 602.37
		Expected Check Run: 08/12/2021			
08/17/2021	AP	ALL-PHASE ELECTRIC SUPPLY CO EQUIP MAINT SUPP Vnd: 0008 Invoice: 1026-1009691	Invoice: 1026-1009691 Ref#: 61408(CS-18145) 594-597-778.000 594-000-202.000	602.37 165.69	602.37 165.69
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ANDERSON TACKMAN & COMPANY ACCOUNTING & AUDITING Vnd: 0016 Invoice: 129103	Invoice: 129103 Ref#: 61446(2020 AUDIT) 101-191-807.000 101-000-202.000	165.69 6,072.50	165.69 6,072.50
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ANDREW DIXON UNIFORMS MATERIALS/DPW/ROADS Vnd: 1805 Invoice: 3053 Vnd: 1805 Invoice: 3053	Invoice: 3053 Ref#: 61449(J KRAUSE BOOTS/GRASS SEED) 101-441-755.000 590-542-782.000 101-000-202.000 590-000-202.000	6,072.50 45.00 34.95	6,072.50 45.00 34.95
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ARCTIC GLACIER USA INC DUMPESTER, ICE, Vnd: 0170 Invoice: 3688120906	Invoice: 3688120906 Ref#: 61430(4021431) 594-597-954.000 594-000-202.000	79.95 239.08	79.95 239.08
		Expected Check Run: 08/17/2021			

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/17/2021	AP	ARCTIC GLACIER USA INC DUMPSER, ICE, Vnd: 0170 Invoice: 3688121703 Expected Check Run: 08/17/2021	Invoice: 3688121703 Ref#: 61431(4021431) 594-597-954.000 594-000-202.000	169.36	169.36
08/17/2021	AP	BELONGA EXCAVATING, LLC CONTRACTED SERV Vnd: 3031 Invoice: 3345 Expected Check Run: 08/17/2021	Invoice: 3345 Ref#: 61413(COAST LIFT STATION) 590-541-818.000 590-000-202.000	169.36 360.00	169.36 360.00
08/12/2021	AP	BELONGA EXCAVATING, LLC GROUNDS MAINT CONTRACTED SERV Vnd: 3031 Invoice: 3309 Expected Check Run: 08/12/2021	Invoice: 3309 Ref#: 61414(WOODCHIPPER) 101-265-887.000 101-770-818.000 101-000-202.000	360.00 140.00 70.00	360.00 210.00
08/17/2021	AP	BELONGA'S PLUMBING AND HEATING CONTRACTED SERV Vnd: 0024 Invoice: 8409 Expected Check Run: 08/17/2021	Invoice: 8409 Ref#: 61448(CHALL) 101-265-818.000 101-000-202.000	210.00 443.54	210.00 443.54
08/17/2021	AP	BLARNEY CASTLE OIL CO GAS & OIL Vnd: 1798 Invoice: 1347343-IN Expected Check Run: 08/17/2021	Invoice: 1347343-IN Ref#: 61400(06-0015185) 594-597-759.000 594-000-202.000	443.54 14,575.09	443.54 14,575.09
08/17/2021	AP	BLARNEY CASTLE OIL CO DIESEL FUEL Vnd: 1798 Invoice: 1347746-IN Expected Check Run: 08/17/2021	Invoice: 1347746-IN Ref#: 61401(06-0015185) 594-597-758.000 594-000-202.000	14,575.09 15,311.93	14,575.09 15,311.93
08/17/2021	AP	BLARNEY CASTLE OIL CO DIESEL FUEL Vnd: 1798 Invoice: 1349220-IN Expected Check Run: 08/17/2021	Invoice: 1349220-IN Ref#: 61454(06-0015185) 594-597-758.000 594-000-202.000	15,311.93 9,070.28	15,311.93 9,070.28
		Expected Check Run: 08/17/2021		9,070.28	9,070.28

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/17/2021	AP	C2AE PROFESSIONAL SERVICES Vnd: 2274 Invoice: 71815	Invoice: 71815 Ref#: 61437(PRO 21-0076) 591-551-801.000 591-000-202.000	1,010.58	1,010.58
		Expected Check Run: 08/17/2021			
08/17/2021	AP	CAROL BELL CONTRACTED SERV Vnd: 0038 Invoice: 05/21-07/31/21	Invoice: 05/21-07/31/21 Ref#: 61444(CHALL) 101-265-818.000 101-000-202.000	1,010.58 221.00	1,010.58 221.00
		Expected Check Run: 08/17/2021			
08/17/2021	AP	CHARLES J. PALMER, P.C. CONTRACTED SERV Vnd: 3089 Invoice: 10601	Invoice: 10601 Ref#: 61399(JULY 2021-OUR FILE 354-1) 101-266-818.000 101-000-202.000	221.00 1,618.24	221.00 1,618.24
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ETNA SUPPLY COMPANY REPAIR & MAINT SUPP Vnd: 0070 Invoice: S104141839.001	Invoice: S104141839.001 Ref#: 61416(FOOTBALL FIELD) 101-441-775.000 101-000-202.000	1,618.24 623.40	1,618.24 623.40
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ETNA SUPPLY COMPANY REPAIR & MAINT SUPP Vnd: 0070 Invoice: S104153479.001	Invoice: S104153479.001 Ref#: 61417(FOOTBALL FIELD) 101-441-775.000 101-000-202.000	623.40 165.00	623.40 165.00
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ETNA SUPPLY COMPANY EQUIP MAINT SUPP Vnd: 0070 Invoice: S104153477.001	Invoice: S104153477.001 Ref#: 61418(STOCK) 641-582-778.000 641-000-202.000	165.00 1,042.41	165.00 1,042.41
		Expected Check Run: 08/17/2021			
08/17/2021	AP	GALLS, AN ARAMARK CO UNIFORMS Vnd: 0083 Invoice: 18753396-1	Invoice: 18753396-1 Ref#: 61439(ST IGNACE POLICE) 101-301-755.000 101-000-202.000	1,042.41 38.56	1,042.41 38.56
		Expected Check Run: 08/17/2021			
				38.56	38.56

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/16/2021	AP	GALLS, AN ARMARK CO UNIFORMS Vnd: 0083 Invoice: 18780869 Expected Check Run: 08/16/2021	Invoice: 18780869 Ref#: 61440(ST IGNACE POLICE) 101-301-755.000 101-000-202.000	60.72	60.72
08/17/2021	AP	GORDON FOOD SERVICE CONCESSIONS OPERATING SUPPLIES Vnd: 0086 Invoice: 843221405 Expected Check Run: 08/17/2021	Invoice: 843221405 Ref#: 61452(100107485) 509-761-783.000 509-762-750.000 509-000-202.000	60.72 55.74 55.74	60.72 111.48
08/17/2021	AP	HURON VALLEY GUNS LLC UNIFORMS Vnd: 3248 Invoice: 177664 Expected Check Run: 08/17/2021	Invoice: 177664 Ref#: 61441(ST IGNACE POLICE DEPT) 101-301-755.000 101-000-202.000	111.48 79.99	111.48 79.99
08/17/2021	AP	JUDITH WYSE UNIFORMS Vnd: 1404 Invoice: 07/20/2021 Expected Check Run: 08/17/2021	Invoice: 07/20/2021 Ref#: 61438(SIPD) 101-301-755.000 101-000-202.000	79.99 24.00	79.99 24.00
08/17/2021	AP	KIMBAL-MIDWEST EQUIP MAINT SUPP Vnd: 0118 Invoice: 9118395 Expected Check Run: 08/17/2021	Invoice: 9118395 Ref#: 61398(3537936Q) 641-582-778.000 641-000-202.000	24.00 174.11	24.00 174.11
08/17/2021	AP	KSS ENTERPRISES BLDG. MAINT SUPPLIES Vnd: 0774 Invoice: 1315729 Expected Check Run: 08/17/2021	Invoice: 1315729 Ref#: 61396(LBE) 509-761-776.000 509-000-202.000	174.11 100.56	174.11 100.56
08/17/2021	AP	KSS ENTERPRISES OPERATING SUPPLIES Vnd: 0774 Invoice: 1314617 Expected Check Run: 08/17/2021	Invoice: 1314617 Ref#: 61425(PARKS) 101-770-750.000 101-000-202.000	100.56 171.29	100.56 171.29
				171.29	171.29

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/17/2021	AP	KSS ENTERPRISES OPERATING SUPPLIES Vnd: 0774 Invoice: 1316914	Invoice: 1316914 Ref#: 61426(MARINA) 594-597-750.000 594-000-202.000	701.01	701.01
		Expected Check Run: 08/17/2021			
08/17/2021	AP	KURT NEY CONTRACT RENTAL SHARE Vnd: 3362 Invoice: 05/19 TO 08/08/21	Invoice: 05/19 TO 08/08/21 Ref#: 61402(CART RENTAL SHARED) 584-797-940.001 584-000-202.000	701.01 4,003.20	701.01 4,003.20
		Expected Check Run: 08/17/2021			
08/17/2021	AP	LYNN AUTO PARTS EQUIP MAINT SUPP OPERATING SUPPLIES GAS & OIL EQUIP MAINT SUPP VEHICLE MAINT OPERATING SUPPLIES REPAIR & MAINT SUPP Vnd: 0128 Invoice: JULY 2021 Vnd: 0128 Invoice: JULY 2021 Vnd: 0128 Invoice: JULY 2021 Vnd: 0128 Invoice: JULY 2021	Invoice: JULY 2021 Ref#: 61410(4822) 641-582-778.000 641-582-750.000 641-582-759.000 591-551-778.000 101-301-930.001 101-336-750.000 594-597-750.000 509-762-775.000 641-000-202.000 591-000-202.000 101-000-202.000 594-000-202.000 509-000-202.000	227.46 431.11 422.10 18.98 23.47 17.18 115.99 61.00	4,003.20 4,003.20
		Expected Check Run: 08/17/2021			
08/17/2021	AP	MI MUNICIPAL TREASURERS ASSOC CONF. & WORKSHOPS Vnd: 0427 Invoice: 4294	Invoice: 4294 Ref#: 61450(A. INSLEY FALL CONFERENCE) 101-215-864.000 101-000-202.000	1,317.29 299.00	1,317.29 299.00
		Expected Check Run: 08/17/2021			
08/17/2021	AP	MI PATIO, INC CONTRACTED SERV Vnd: 3389 Invoice: FIRE HALL OPEN HOUSE	Invoice: FIRE HALL OPEN HOUSE Ref#: 61453(CATERING) 101-336-831.000 101-000-202.000	299.00 1,868.00	299.00 1,868.00
		Expected Check Run: 08/17/2021			
08/17/2021	AP	MICHAEL D PIEHL OPERATING SUPPLIES Vnd: 1440 Invoice: PLAQUE	Invoice: PLAQUE Ref#: 61412(SI FIRE DEPT) 101-336-750.000 101-000-202.000	1,868.00 75.00	1,868.00 75.00
		Expected Check Run: 08/17/2021			

User: ANDREA
DB: St Ignace

POST DATES 08/01/2021 - 08/17/2021

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/17/2021	AP	NATIONAL OFFICE PRODUCTS	Invoice: JULY 2021 Ref#: 61420(101067)		
		OFFICE SUPPLIES	248-743-751.000	55.06	
		OFFICE SUPPLIES	101-234-751.000	38.99	
		EQUIPMENT REPAIRS & MAINT	664-233-932.000	635.00	
		OPERATING SUPPLIES	101-101-750.000	30.53	
		OPERATING SUPPLIES	101-172-750.000	20.70	
		OPERATING SUPPLIES	591-550-750.000	171.58	
		OFFICE SUPP	509-762-728.000	154.28	
		OFFICE SUPP	570-804-728.000	125.17	
		OFFICE SUPPLIES	571-807-751.000	85.56	
		Vnd: 0163 Invoice: JULY 2021	248-000-202.000		55.06
		Vnd: 0163 Invoice: JULY 2021	101-000-202.000		90.22
		Vnd: 0163 Invoice: JULY 2021	664-000-202.000		635.00
		Vnd: 0163 Invoice: JULY 2021	591-000-202.000		171.58
		Vnd: 0163 Invoice: JULY 2021	509-000-202.000		154.28
		Vnd: 0163 Invoice: JULY 2021	570-000-202.000		125.17
		Vnd: 0163 Invoice: JULY 2021	571-000-202.000		85.56
		Expected Check Run: 08/17/2021			
08/17/2021	AP	NCL OF WISCONSIN INC	Invoice: 457565 Ref#: 61432(44000)	1,316.87	1,316.87
		OPERATING SUPPLIES	591-551-750.000		
		Vnd: 0167 Invoice: 457565	591-000-202.000	1,039.86	1,039.86
		Expected Check Run: 08/17/2021			
08/17/2021	AP	NORTHERN SHIRT COMPANY, LLC	Invoice: 2291 Ref#: 61397(LBE PROGRAM T-SHIRTS)	1,039.86	1,039.86
		PROGRAM EXPENSES	509-753-750.000		
		Vnd: 3201 Invoice: 2291	509-000-202.000	3,524.00	3,524.00
		Expected Check Run: 08/17/2021			
08/17/2021	AP	PARAGON LABORATORIES, INC	Invoice: 144372-221704 Ref#: 61427(WWTR)	3,524.00	3,524.00
		CONTRACTED SERV	590-541-818.000		
		Vnd: 1724 Invoice: 144372-221704	590-000-202.000	204.00	204.00
		Expected Check Run: 08/17/2021			
08/17/2021	AP	PENCHURA LLC	Invoice: 21-879 Ref#: 61423(COAST GUARD PARK SWING)	204.00	204.00
		OPERATING SUPPLIES	101-770-750.000		
		Vnd: 3177 Invoice: 21-879	101-000-202.000	193.50	193.50
		Expected Check Run: 08/17/2021			
				193.50	193.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/12/2021	AP	PRO-VISION VIDEO SYSTEMS CAPITAL OUTLAY, POL Vnd: 3136 Invoice: 340937 Expected Check Run: 08/12/2021	Invoice: 340937 Ref#: 61405(1991517) 101-301-977.000 101-000-202.000	128.67	128.67
08/17/2021	AP	PRO-VISION VIDEO SYSTEMS CAPITAL OUTLAY, POL Vnd: 3136 Invoice: 340784 Expected Check Run: 08/17/2021	Invoice: 340784 Ref#: 61406(1991517) 101-301-977.000 101-000-202.000	6,717.21	6,717.21
08/17/2021	AP	QUILA CORPORATION OFFICE SUPPLIES Vnd: 0188 Invoice: 18383073 Expected Check Run: 08/17/2021	Invoice: 18383073 Ref#: 61451(1326403) 101-234-751.000 101-000-202.000	49.98	49.98
08/17/2021	AP	RANDY LEE-GREAT LAKES EXTERMINATING CONTRACTED SERV CONTRACTED SERV CONTRACTED SERV Vnd: 3320 Invoice: 485 Vnd: 3320 Invoice: 485 Vnd: 3320 Invoice: 485 Expected Check Run: 08/17/2021	Invoice: 485 Ref#: 61428(DDA/PARKS/MUSEUM) 248-743-818.000 570-804-818.000 101-770-818.000 248-000-202.000 570-000-202.000 101-000-202.000	49.98 425.00 145.00 100.00	49.98 425.00 145.00 100.00
08/17/2021	AP	SAFETY-KLEEN SYSTEMS INC OPERATING SUPPLIES Vnd: 0195 Invoice: 86616086 Expected Check Run: 08/17/2021	Invoice: 86616086 Ref#: 61445(ST26123) 641-581-750.000 641-000-202.000	670.00 158.00	670.00 158.00
08/17/2021	AP	SAULT PRINTING COMPANY EQUIPMENT REPAIRS & MAINT Vnd: 0198 Invoice: JULY 2021 Expected Check Run: 08/17/2021	Invoice: JULY 2021 Ref#: 61443(1620) 664-233-932.000 664-000-202.000	158.00 155.40	158.00 155.40
08/17/2021	AP	SMALL BUSINESS ASSOC OF MICHIGAN HEALTH INS SERVICES Vnd: 2635 Invoice: 2021 MEMBERSHIP Expected Check Run: 08/17/2021	Invoice: 2021 MEMBERSHIP Ref#: 61435(BASIC RENEWAL) 101-953-843.000 101-000-202.000	155.40 119.00	155.40 119.00
				119.00	119.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/17/2021	AP	SPARTAN STORES	Invoice: JULY 2021 Ref#: 61429(017323)		
		OPERATING SUPPLIES	101-441-750.000	38.97	
		PROGRAM EXPENSES	509-753-750.000	8.76	
		CONCESSIONS	509-762-783.000	67.47	
		Vnd: 0088 Invoice: JULY 2021	101-000-202.000		38.97
		Vnd: 0088 Invoice: JULY 2021	509-000-202.000		76.23
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ST IGNACE AUTOMOTIVE	Invoice: JULY 2021 Ref#: 61424(7675)		
		EQUIP MAINT SUPP	641-582-778.000	115.20	115.20
		Vnd: 0207 Invoice: JULY 2021	641-000-202.000	23.91	23.91
		Expected Check Run: 08/17/2021			
08/17/2021	AP	ST IGNACE TRUE VALUE	Invoice: JULY 2021 Ref#: 61395(ACCT#220)		
		OPERATING SUPPLIES	101-301-750.000	23.91	23.91
		OPERATING SUPPLIES	591-552-750.000	8.97	
		OPERATING SUPPLIES	591-551-750.000	20.57	
		EQUIP MAINT SUPP	641-582-778.000	49.18	
		OPERATING SUPPLIES	641-582-750.000	151.31	
		OPERATING SUPPLIES	590-542-750.000	182.75	
		OPERATING SUPPLIES	590-541-750.000	28.23	
		OPERATING SUPPLIES	594-597-750.000	56.14	
		PROGRAM EXPENSES	509-753-750.000	37.26	
		OPERATING SUPPLIES	101-265-887.000	215.08	
		OFFICE SUPPLIES	101-265-750.000	144.74	
		OPERATING SUPPLIES	571-807-751.000	5.28	
		MATERIALS/DPW/ROADS	101-770-750.000	91.62	
		Vnd: 0206 Invoice: JULY 2021	209-567-782.000	6.98	
		Vnd: 0206 Invoice: JULY 2021	101-000-202.000	23.04	
		Vnd: 0206 Invoice: JULY 2021	591-000-202.000		165.97
		Vnd: 0206 Invoice: JULY 2021	641-000-202.000	69.75	
		Vnd: 0206 Invoice: JULY 2021	590-000-202.000	334.06	
		Vnd: 0206 Invoice: JULY 2021	594-000-202.000	84.37	
		Vnd: 0206 Invoice: JULY 2021	509-000-202.000	37.26	
		Vnd: 0206 Invoice: JULY 2021	571-000-202.000	215.08	
		Vnd: 0206 Invoice: JULY 2021	209-000-202.000	91.62	
		Expected Check Run: 08/17/2021			23.04
08/17/2021	AP	STRAITS AREA FIRE AUTHORITY	Invoice: 2020 TAX COLLECTION Ref#: 61436(REIMBURSEMENT)		
		CONTRACTED SERV	206-340-818.000	1,021.15	1,021.15
		Vnd: 3165 Invoice: 2020 TAX COLLECTION	206-000-202.000	51.00	51.00
		Expected Check Run: 08/17/2021			

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
08/17/2021	AP	STRAITS BUILDING CENTER REPAIR & MAINT SUPP GROUNDS MAINT OPERATING SUPPLIES OPERATING SUPPLIES MATERIALS/DPW/ROADS Vnd: 0211 Invoice: JULY 2021 Vnd: 0211 Invoice: JULY 2021 Vnd: 0211 Invoice: JULY 2021 Vnd: 0211 Invoice: JULY 2021 Vnd: 0211 Invoice: JULY 2021 Expected Check Run: 08/17/2021	Invoice: JULY 2021 Ref#: 61411(ST11) 509-762-775.000 248-743-887.000 101-336-750.000 209-567-750.000 202-463-782.000 509-000-202.000 248-000-202.000 101-000-202.000 209-000-202.000 202-000-202.000	21.27 260.66 191.70 19.17 15.78 21.27 260.66 191.70 19.17 15.78	
08/17/2021	AP	THE HUNTINGTON NATIONAL BANK BOND PRIN BOND INTEREST Vnd: 2461 Invoice: 3584085507 Expected Check Run: 08/17/2021	Invoice: 3584085507 Ref#: 61433(STIGNACEBA11) 594-905-991.000 594-905-992.000 594-000-202.000	60,000.00 9,662.50 69,662.50	508.58
08/17/2021	AP	THE HUNTINGTON NATIONAL BANK PAYING AGENT FEES Vnd: 2461 Invoice: 35201 Expected Check Run: 08/17/2021	Invoice: 35201 Ref#: 61434(3584085507) 594-905-993.000 594-000-202.000	125.00 125.00	69,662.50
08/17/2021	AP	WESLEY H MAURER JR PRINT & PUBLISH Vnd: 1978 Invoice: 1405 Expected Check Run: 08/17/2021	Invoice: 1405 Ref#: 61403(SIFD) 101-336-900.000 101-000-202.000	88.72 125.00	88.72
08/17/2021	AP	WESLEY H MAURER JR PRINT & PUBLISH Vnd: 1978 Invoice: 1261 Expected Check Run: 08/17/2021	Invoice: 1261 Ref#: 61422(JULY 2021-DDA) 408-771-900.000 408-000-202.000	74.50 74.50	88.72
08/17/2021	AP	WESLEY H MAURER JR PRINT & PUBLISH PRINT & PUBLISH Vnd: 1978 Invoice: 1056 Vnd: 1978 Invoice: 1056 Expected Check Run: 08/17/2021	Invoice: 1056 Ref#: 61442(JULY 2021) 101-101-900.000 584-797-900.000 101-247-900.000 101-000-202.000 584-000-202.000	208.61 108.00 33.53 242.14 108.00	74.50

350.14

350.14

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
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08/17/2021	AP	WINDEMULLER ELECTRIC INC	Invoice: 213588 Ref#: 61415(CITSTI)		
		CONTRACTED SERV	590-541-818.000	723.28	
		Vnd: 2501 Invoice: 213588	590-000-202.000		723.28

Expected Check Run: 08/17/2021

08/17/2021	AP	YAMAHA MOTOR FINANCE CORPORATION US	Invoice: 749091 Ref#: 61421(6439671)		
		GOLF CART LEASE	584-797-940.000	1,481.98	
		Vnd: 3358 Invoice: 749091	584-000-202.000		1,481.98

Expected Check Run: 08/17/2021

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	101-000-202.000		20,836.60
ACCT PAYABLE	202-000-202.000		435.78
ACCOUNTS PAYABLE	206-000-202.000		51.00
ACCOUNTS PAYABLE	209-000-202.000		42.21
ACCOUNTS PAYABLE	248-000-202.000		749.72
ACCOUNTS PAYABLE	408-000-202.000		74.50
ACCOUNTS PAYABLE	509-000-202.000		4,281.92
ACCOUNTS PAYABLE	570-000-202.000		270.17
ACCOUNTS PAYABLE	571-000-202.000		204.21
ACCOUNTS PAYABLE	584-000-202.000		5,693.69
ACCOUNTS PAYABLE	590-000-202.000		1,406.60
ACCTS PAYABLE	591-000-202.000		2,319.75
ACCT PAYABLE	594-000-202.000		110,793.58
ACCOUNTS PAYABLE	641-000-202.000		2,972.60
ACCT PAYABLE	664-000-202.000		790.40
ACCT PAYABLE			
TOTAL INCREASE IN PAYABLE:			150,922.73

1,481.98	1,481.98
150,922.73	150,922.73

CITY OF SAINT IGNACE
MACKINAC COUNTY, MICHIGAN

SHORT-TERM RENTAL ORDINANCE
Ordinance No. 38-364 of 2021

AN ORDINANCE TO ADD ADDITIONAL DEFINITIONS TO SECTION 38-5, AND DELETE SECTION 38-358, "BED AND BREAKFAST". THE PURPOSE OF ORDINANCE NO. 38-364 IS TO PERMIT AND REGULATE SHORT-TERM RESIDENTIAL RENTALS WITHIN THE CITY OF SAINT IGNACE, TO ENSURE THE PUBLIC HEALTH, SAFETY, AND WELFARE, AND TO PROVIDE PENALTIES FOR VIOLATIONS THEREOF.

THE CITY OF SAINT IGNACE ORDAINS:

PART 1. The City of Saint Ignace, Michigan, Code of Ordinances is hereby amended to add the following definitions to Section 38-05 Definitions:

Bathroom means a room containing a toilet, a sink, and a bathtub or shower.

Camp or camping means the use of a camping unit or similar shelter for overnight accommodations (11:00 p.m. to 7:00 a.m., or a significant portion thereof) or for other temporary living.

Camping unit means portable outdoor overnight sleeping accommodations, lodgings, or other accommodations, with or without cooking facilities, including a tent, tent trailer, motorhome, travel trailer, pop-up or truck-mounted trailer, recreational vehicle, camper van, or other shelter used for temporary living.

Occupancy means the purpose for which a dwelling unit or portion thereof is utilized or occupied.

Occupant means any individual living or sleeping in a dwelling unit or having possession of a space within a dwelling unit. "Occupant" does not include guests visiting a dwelling unit between the hours of 6:00 a.m. and 11:00 p.m.

Operator means any person or entity working on behalf of the Owner who has charge, care, or control of a dwelling unit, which is offered as a short-term rental.

Owner means the person or entity that holds legal or equitable title to the dwelling unit (or portion thereof).

Parcel means a continuous area or acreage of land under common ownership. "Parcel" includes a single condominium unit.

Person means an individual, trustee, personal representative, conservator, receiver, agent, firm, corporation, association, partnership, limited liability company, or other legal entity.

Short-Term Rental means any dwelling or condominium or portion(s) thereof, that are available for use or are used for accommodations or lodging of a guest paying a fee or other compensation for a period of less than thirty (30) consecutive days.

Part 2. The City of Saint Ignace, Michigan, Code of Ordinances is hereby amended to add Chapter 38-364, which shall be titled as follows:

Sec 38-364 Short-term Rental (Residential) Operations and Regulations.

(a) Categories of Operation

(1) Category 1, Owner-occupied. Bed and Breakfast is an owner-occupied single-family dwelling unit, which is the principal residence of the owner, and said owner shall live on the premises when the short-term rental of a sleeping room or rooms is active.

AND

Owner-occupied, two (2) or more dwelling units where the owner resides on a property which is their principal residence, but where the owner does not live in the dwelling unit rented by the guest, but lives in a dwelling unit under the same roof such as a duplex, triplex, or apartment building, or on the same parcel, such as an accessory dwelling unit, when the Short-term Rental is active.

(2) Category 2, Not Owner-occupied. The Short-term Rental is on property that is not the property owner's principal residence, or where the property owner resides on a different property or parcel than the one occupied by the guest when the Short-term Rental is active.

(b) Permit Required. No person shall permit, allow, or offer a dwelling unit to be used as a Short-term Rental, nor enter into a Short-term Rental agreement concerning a dwelling unit within the City of Saint Ignace without first obtaining a Short-Term Rental Permit (hereinafter referred to as "Permit") from the City pursuant to the requirements of this Ordinance. Where a property contains more than one dwelling unit being used as a Short-term Rental, each dwelling unit must have a separate Permit. No Owner may obtain and hold more than three (3) Permits during the same permit period.

The total number of Permits issued for Short-term Rentals in residential R1, R2, R3, and R4 districts is limited to fifty (50). Once fifty Permits have been issued, a chronological Waiting List will be established. To be included on the Waiting List, Owners are required to list the address of the property for which they are requesting a Permit and pay the Permit application fee.

No Permit may be issued for a property that will not be made available for rent or rented within thirty (30) days of issuance of a Permit, and property must be available for rent for at least four (4) months of a Permit Year (June 1 – May 31) A Permit shall be revoked by the City Assessor if the Assessor

determines that the Permit was not obtained in good faith, and the unit was not made available for rent or rented during a period of at least four (4) months of the Permit Year.

A property owner applying for a Permit may request a variance from the Zoning Board of Appeals to delay the starting date of the Permit period and to prolong the time between Permit issuance and availability of rental to perform repair/improvement, sanitation/pest extermination, or mitigation of damage from natural or man-made disaster. Such a variance may be renewed one (1) time, for one (1) additional period of twelve (12) months if repair work is ongoing.

A revocation of a Permit under this section shall not prohibit a property owner from re-applying for a Short-term Rental Permit at any time as long as all requirements are met.

(c) Application and Fee Requirements. An operator seeking a Permit under this Ordinance shall submit a completed application to the City Manager or his or her designee and pay the required fee, which shall be determined from time to time by resolution of the City Council. The fee schedule adopted by the City Council may include an enhanced fee for dwelling units found to have been operating as unpermitted Short-term Rentals in violation of this Ordinance. The application shall include proof of ownership of, or the legal right to rent a dwelling unit, contact information for the Owner and the Operator (if different from the Owner), and all information reasonably necessary for the City Manager or their designee to determine whether the applicable standards for approval have been met. The City Council may approve the form and content of the application by resolution.

(d) Standards for Approval. The City Manager or their designee shall approve, or approve with conditions, an application for a Short-term Rental Permit only upon a finding that the dwelling unit complies with all of the following applicable standards:

(1) Guest Register. Every operator shall keep a list of the names of the registered guests and the total number of guests staying at the Short-term Rental in addition to the registered guests.

(2) Bedrooms and Sleeping Rooms. The size and occupancy of rooms used for sleeping purposes shall comply with all current State of Michigan applicable code requirements, including the International Property Maintenance Code (Saint Ignace Code of Ordinances, Chapter 6 Buildings and Building Regulations, Article III; Property Maintenance Code, Section 6-61).

(3). Parking. The property owner shall designate to guests the location(s) of legal parking spaces for all Short-term Rentals.

(4). The appearance and upkeep of the dwelling shall not conflict with the residential character of the neighborhood and be consistent with Chapter 12 Environment and Chapter 38-361 Appearance and Upkeep.

(5). Fire Safety and Emergency Access.

[a] Smoke Alarms. Smoke detectors/alarms shall be installed in each rental unit. All smoke detectors/alarms shall be UL (Underwriters Laboratories, Inc.) approved, and shall be installed in accordance with the provisions of the Michigan Residential Code and the household fire warning equipment provisions of the National Fire Protection Association (NFPA) standards Section 72.A. Smoke detectors/alarms shall be installed in the following locations:

[1] In each bedroom or sleeping room.

[2] Outside of each separate sleeping area in the immediate vicinity of the bedrooms.

[3] On each additional story of the rental unit, including basements and cellars but not including crawl spaces and uninhabitable attics. In rental units with split levels and without an intervening door between the adjacent levels, a smoke detector/alarm installed on the upper level shall suffice for the adjacent lower level, provided that the lower level is less than one full story below the upper level.

[b] Bedroom and Sleeping Room Emergency Window Access.

[1] Every bedroom and sleeping room shall have an egress door or window meeting the current fire code for ingress and egress in an emergency or is acceptable to the Fire Chief.

[2] No bedroom or sleeping room shall be located in a basement unless the basement meets current code requirements for ceiling height and contains a doorway open to the outside or contains a window meeting ingress and egress emergency standards.

[c] Fire Extinguishers. An operable fire extinguisher shall be located and visible at an exit door on every floor level, including the basement and in the kitchen area.

(6) Designated Representative. The Owner or Operator of a Short-term Rental shall identify a Designated Representative as a contact person at least eighteen (18) years of age, responsible to act on behalf of the Owner or Operator when the Owner or Operator is not immediately available to respond to calls of nuisance or emergency. The Designated Representative is granted authority by the Owner or Operator to enforce rental agreements and to stand in the place of the Owner or Operator in order to make decisions when reasonably requested to do so by emergency services, utility companies, City Assessor, City Manager, or employees of DPW when acting in the ordinary course of business. The Owner or Operator shall provide the name, address, and a current 24-hour working phone number of the Designated Representative to the City Manager. Said Designated Representative must be available during the rental period within a thirty (30)-minute drive of the dwelling unit or authorize an alternate person eighteen (18) years of age or older who can respond within thirty (30) minutes.

(7) Zoning Compliance. No person shall be granted a Short-term Rental Permit unless the dwelling unit is in compliance with applicable City of Saint Ignace Zoning Ordinances.

Nothing in this Ordinance shall be construed as excusing compliance with the requirements of City of Saint Ignace Zoning Ordinances.

(8) State Law Compliance. No person shall be granted a Short-term Rental Permit unless the dwelling unit is in compliance with applicable requirements of the State Building Code, State Residential Code, State Mechanical Code, State Plumbing Code, National Electrical Code, and the Michigan Fire Prevention Code.

(9) Certification by Applicant. As part of the application, the applicant shall certify that the foregoing standards have been met. The City may deny or revoke a Permit if the statements or representations made on the application are determined by the City Manager to be false or materially misleading. The applicant may appeal the City Manager's decision to the City Council in the manner provided by 38-364 (g)(3) of this Ordinance.

(10) Per Ordinance Section 38-121, Ordinance Section 38-151, and Ordinance Section 38-181, no Category 2 Short-term Rental unit will be allowed in residential zoned R1, R2, R3, and R4 districts without a variance.

(11) Variance requests related to Short-term Rental units shall be directed to the Zoning Board of Appeals.

(12) Once granted, a variance allowing a Category 2 Short-term Rental transfers with the property. A new property owner must apply for a Permit as described in this ordinance, No. 38-364, part 2, (e) Permit (3) ownership.

(e) Permit.

(1) Duration. A Short-term Rental Permit shall be valid for the year the Permit was obtained, starting 12:00:00 a.m. on June 1 and ending 11:59:59 p.m. on May 31 of the following year, herein referred to as the "Permit Year".

(2) Transferability. A Permit may not be transferred from one dwelling unit to another dwelling unit.

(3) Ownership transfer of Permit. A Permit may not be transferred or assigned to any third party except heirs and assigns, and the Permit shall be void upon transfer of ownership of the property where the Short-term Rental use is located. Upon change of ownership, the new Owner must apply for a new Permit in order for Short-term Rental use activity to be authorized.

(4) The City will make available to the public the information shown on the Short-term Rental Permit.

(5) Display. The Permit shall be displayed within the dwelling unit and contain the following information:

[a] Contact Person Information. The name of the Owner or Designated Representative and a telephone number at which they may be reached on a twenty-four (24)-hour basis.

[b] Maximum Number of Occupants. The Permit shall display the maximum number of occupants permitted at a dwelling unit. No person shall allow or permit a dwelling unit to exceed the maximum number of occupants stated on the Permit.

[c] No paying guest shall camp or allow any person to camp on the property upon which a Short-term Rental is located. This prohibition includes the occupation of tents, bivy sacks, campers, trailer coaches, camper trailers, vehicles, recreational vehicles, travel trailers, camping units, or any other temporary shelter located on the land upon which a Short-term Rental is located pursuant to a permit issued under 38-364 (d).

[d] Notification that an occupant may be cited or fined by the City, in addition to any other remedies available at law, for violating any provisions of this and other applicable ordinances.

(6) Guest information. When the property owner is not present on the property during Short-term Rental use, the following information is to be provided to guests:

[a] Emergency egress information for the dwelling unit.

[b] Applicable off-street and on-street parking standards, requirements, and regulations.

[c] Applicable campfire regulations and restrictions.

[d] Requirements for trash collection and schedule for curbside pick-up.

[e] List of ordinances applicable to Short-term Rentals.

(f) Nuisance. A violation of this Ordinance is hereby declared to be a public nuisance per se and is hereby further declared to be offensive to the public health, safety, and welfare. All violations of this Ordinance shall be abated by a court of competent jurisdiction.

(g) Violations; Revocation of Permit.

(1) Violations as Municipal Civil Infractions. Any person who violates any provision of this Ordinance shall be responsible for a Municipal Civil Infraction. Each day that a violation

occurs constitutes a separate offense. Penalty, see Chapter 1 Section 1-7. Fees, Section 1-8 General Penalty; Continuing Violations, Section 1-9 Municipal Civil Infractions.

(2) Revocation of Permit. The City may revoke the Short-term Rental Permit for any dwelling unit which is the site or subject of at least three (3) separate incidents or violations of this Ordinance (occurring on three (3) separate days) within the Permit Year resulting in a plea of responsibility (with or without explanation), a plea of guilty, a plea of no contest, or a court's determination of responsibility or guilt by the Owner. If an Owner demonstrates they properly posted rules and information, and a renter is ticketed one time for a violation, this will not apply to the property owner with respect to revocation of Permit. Repeated (two (2) or more) tickets to the renter for the same offense at the same property will be applied as a single violation to the property owner. Revocation is for violations referenced above.

(3) Upon a determination by the City Manager, the Permit of a dwelling unit is subject to revocation pursuant to subsection (2). The City Manager shall issue a notice to the Owner and Operator or Designated Representative that the City intends to revoke the Permit by certified mail to the addresses listed on the Permit. The Owner and Operator or Designated Representative may, within thirty (30) days from the date the notice was sent, request a hearing before the Zoning Board of Appeals to show cause as to why the Short-term Rental Permit should not be revoked. If a hearing is requested, the City Manager or his or her designee shall notify the Owner and Operator or Designated Representative of the time and place of the hearing. At the hearing, the Owner and Operator or Designated Representative may present evidence that the violations of this Ordinance were due to or caused by extraordinary circumstances. The Zoning Board of Appeals may, in its discretion, reverse the determination of the City Manager to revoke the Permit by a majority vote.

(4) Duration of Revocation. No Permit shall be issued to an Owner for a period of twelve (12) months following the revocation of a Short-term Rental Permit.

(h) Enforcement Officials. The City Manager or their designee, Ordinance Enforcement Officer, Building Inspector, Fire Marshall, and any City police officer are hereby designated as the authorized officials to issue and serve municipal civil infractions directing alleged violators of this Ordinance to appear in court.

(I) Civil Action. In addition to enforcing this Ordinance through the use of a municipal civil infraction proceeding, the City may initiate proceedings in the 92nd District Court for the County of Mackinac to abate or eliminate the nuisance per se or any other violation of this Ordinance. Any person determined by the Circuit Court to have violated this Ordinance shall be responsible for all costs, including actual reasonable attorney fees incurred by the City in the enforcement of this Ordinance. Such costs of enforcement shall constitute a lien against the parcel upon which the dwelling unit is located, and the City Treasurer shall certify the costs of enforcement to the Tax Assessor or other responsible official, who shall place the same on the next tax roll. The costs of enforcement so assessed shall be collected in the same manner as general City taxes.

(j) Severability. If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the remainder of the Ordinance, which shall be given effect without the invalid portion or application.

(k) Effective Date. This Ordinance shall become effective ninety (90) days after notice of adoption is published in a newspaper of general circulation within the City.

AYES: Members:

NAYS: Members:

ABSENT: Members:

ORDINANCE DECLARED ADOPTED.


_____,
City Mayor
City of Saint Ignace

_____,
City Clerk
City of Saint Ignace

STATE OF MICHIGAN)
) ss.
COUNTY OF MACKINAC)

I hereby certify that the foregoing is true and complete.

Recommended amendment to chapter 38, Article IV Sec. 38-351 **Conversion of older dwellings.**

Conversion of older and spacious single-family dwellings into more than one-family units is permitted provided they meet the minimum floor space area standard of the zoning district in which they are located, except said conversion is not allowed in the R-1 district. (Ord. No. 600,  15.481, 2-21-2005)

Recommended change:

Conversion of older and spacious buildings into residential units for one or more families is permitted provided they meet the standards of the Michigan Building and Residential Codes. This conversion, for the purpose of providing housing for permanent occupancy, for a period of 30 days or longer, may be located in any district, provided all construction meets current Michigan Building and Residential codes, and provided the footprint of the existing building and existing setbacks are maintained.

RESOLUTION

The following Resolution was offered for adoption by _____, supported by _____:

WHEREAS, the St. Ignace Visitors Bureau requests permission to conduct the Strait UP Jeep Creep 2021 event, and

WHEREAS, this event requires the usage the St. Ignace Little Bear East Arena parking lot indoor facility, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

WHEREAS, it is understood that there may be fees for certain services if provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau and the St. Ignace Events Committee do meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the St. Ignace Little Bear East Arena parking lot and Community Center for this event on:

October 1st through 3rd, 2021

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, August 16, 2021 at 7:00 p.m.

Andrea Insley, City Clerk

hmt

City of St. Ignace Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event			
Event Name: <u>Strait V.P. Jeep Creep</u>			
Describe the Event: <u>Fall Jeep event featuring poker run, meet n greet, obstacle course, color wars, haunted trail ride.</u>			
Sponsoring Organization Information			
Legal Business Name: <u>St. Ignace Visitors Bureau</u>			
Address: <u>Le Spring St.</u>		City: <u>St. Ignace</u>	State/Zip: <u>MI 49781</u>
Mailing Address: <u>Le Spring St.</u>		City: <u>St. Ignace</u>	State/Zip: <u>MI 49781</u>
Telephone: <u>906-643-6950</u>	Email: <u>quincy@stignace.com</u>		
Contact Name: <u>Quincy Rannille</u>		Title: <u>events director</u>	
Telephone: <u>906-298-1902</u>	Email: <u>quincy@stignace.com</u>		
Contact Person on Day of Event			
Name: <u>Quincy Rannille</u>		Title: <u>events director</u>	
Address: <u>Le Spring St.</u>		City: <u>St. Ignace</u>	State/Zip: <u>MI 49781</u>
Telephone: <u>906-643-6950</u>	Cell: <u>906-298-1902</u>	Email: <u>quincy@stignace.com</u>	
Type of Event (Check one - See Special Events Policy for additional information)			
<input type="checkbox"/> City Operated/Sponsored Event <input type="checkbox"/> Political or Ballot Issue Event <input type="checkbox"/> Run Event <input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application) <input type="checkbox"/> Other (describe) <input checked="" type="checkbox"/> Non-Profit Event <input type="checkbox"/> Wedding <input type="checkbox"/> Block Party <input type="checkbox"/> For Profit Event <input type="checkbox"/> Video or Film Production			
Event Information			
Event Location(s): <u>Little Bear, Kewadin Casino</u>			
Event Date(s): <u>October 1-3</u>			
Event Hours: <u>all day</u>			
Estimated date/time for set up: <u>October 1 morning</u>			
Estimated date/time for clean up: <u>October 3 evening</u>			
Describe set up and clean up procedures (include specifically who will be taking care of trash): <u>VB staff. Little Bear staff</u>			

Event Information (continued)

Estimated DAILY attendance: ~1000 (new event, hard to say)

Describe crowd control plans for this event:

none. won't be crazy, smaller event

Describe the Special Event's impact on adjacent commercial and residential property:

positive!

Will sidewalks be used () YES (X) NO If yes, include a detailed map outlining the proposed sidewalk use

Describe sidewalk use:

N/A

Will street closures be necessary? () YES (X) NO

If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.

Describe street closures:

N/A

* Streets closed: Date/Time: N/A

* Streets re-open: Date/Time: N/A

Event Information (continued)

Will parking lot closures be necessary?

() YES

() NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

We will be using Little bear parking lot and conference room on October 1 and parking lot only October 2.

" Parking lot(s) closed: Date/Time: Oct. 1 AM

" Parking lot(s) re-open: Date/Time: Oct. 2 PM

What parking arrangements are proposed to accommodate attendance?

There won't be spectators, registrants will park @ Little Bear.

Will music be provided/included during the event?

(X) YES

() NO

Describe type of music proposed:

(X) Live

() Amplification

() Recorded

() Loudspeakers

Proposed time music will begin: Friday, 6 pm

Proposed time music will end: Friday, 9 pm

Proposed location of live band/disc jockey/loudspeakers/equipment:

Little Bear

Describe noise control:

none

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- | | | |
|---|-----------|---------------------------|
| <input type="checkbox"/> Trash Receptacles | Quantity: | |
| <input checked="" type="checkbox"/> Barricades | Quantity: | |
| <input checked="" type="checkbox"/> Traffic Cones | Quantity: | will work w/ DPW directly |
| <input type="checkbox"/> Other (describe): | | as needed. |

Sponsoring organization may be required to provide a dumpster

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|---|---|
| <input type="checkbox"/> Booths | <input checked="" type="checkbox"/> Tables |
| <input checked="" type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input checked="" type="checkbox"/> Portable Toilets (may be required depending on event) |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other (describe) |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

attached

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot are balloon, etc.?

☐ YES

☒ NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

N/A

Event Information (continued)

Will the event have food, beverage or concessions ☒ YES () NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

catered appetizers for Friday evening
meet n' greet.

Do you plan to have alcohol served at this event? ☒ YES () NO

* A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Chamber to handle liquor license and insurance

Will there be temporary electricity at this event? () YES ☒ NO

* An electrical permit is required. Include proposed locations on event layout

() Generators () Use of Light Pole Outlets () Temporary Distribution Panel

Do you plan to have special event signs? ☒ YES () NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.

Just arrows as needed

Do you plan to use city entrance signs or banner

☒ YES () NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- ☒ Completed Application
- ☒ Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- ☒ Detailed Plan showing road closures, sidewalk use, etc.
- ☐ Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- ☐ Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- ☐ Event Signage (description)
- ☐ Driver's License of applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.


Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature 	Date 8/10/21
Co-Applicant Signature	Date
Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Receipt Date

Google Maps



Imagery ©2021 Maxar Technologies, USDA Farm Service Agency, Map data ©2021 100 ft

① Pointe La Barbe Inn Mackinac Cabins U.S. 2, St. Ignace...

① 110 East Etherington Street Mackinaw City, MI

Home

<https://www.google.com/maps/@45.8715754,-84.7341648,365m/data=!3m1!1e3>



Escanaba, MI
Gaylord, MI
Grand Rapids, MI
Kalamazoo, MI
Lansing, MI
Canton, NY
Syracuse, NY

Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

July 30, 2021

Project No: 21-0076

Invoice No: 71815

City of St. Ignace
396 North State Street
St. Ignace, MI 49781-1152

Project 21-0076 St. Ignace DSRF Plant Maintenance

Professional Services for the period ending July 18, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Planning	5,000.00	100.00	5,000.00	5,000.00	0.00
Application	15,000.00	73.9155	11,087.32	10,076.74	1,010.58
Total Fee	20,000.00		16,087.32	15,076.74	1,010.58
Total Fee					1,010.58
Total this Invoice					<u>\$1,010.58</u>

Outstanding Invoices

Number	Date	Balance
71667	6/28/2021	1,574.67
Total		1,574.67

User: ANDREA

DB: St Ignace

PERIOD ENDING 07/31/2021

		ACTIVITY FOR			
GL NUMBER	DESCRIPTION	MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Revenues					
TAXES	TAXES	0.00	48,026.51	1,202,530.00	3.99
LIC/PERM	LICENSES AND PERMITS	75.00	850.00	800.00	106.25
CHG SERV	CHARGE FOR SERVICES	1,632.49	20,897.89	20,470.00	102.09
CONT	CONT FM LOCAL UNITS	0.00	7,985.76	11,320.00	70.55
O/REV	OTHER REVENUE	8,586.64	71,291.96	172,460.00	41.34
ST REV	STATE REVENUE	0.00	(39,633.00)	0.00	100.00
FIN/FOR	FINES AND FORFEITURES	244.80	404.15	800.00	50.52
INT	INTEREST AND RENTALS	0.00	1,131.50	3,500.00	32.33
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	100,870.00	0.00
UNCLASSIFIED	Unclassified	4,986.06	141,249.85	406,561.00	34.74
TOTAL REVENUES		15,524.99	252,204.62	1,919,311.00	13.14
Expenditures					
101	CITY COUNCIL	1,124.17	11,214.33	25,960.00	43.20
172	CITY MANAGER	12,196.35	107,836.03	190,770.00	56.53
191	ACCOUNTING DEPT	14,600.55	19,750.55	30,040.00	65.75
201	ADMINISTRATION	0.00	145.00	0.00	100.00
215	CLERK	22,893.30	152,216.40	260,900.00	58.34
234	CENTRAL SUPPLIES	400.43	2,855.87	3,400.00	84.00
247	BOARD OF REVIEW	258.36	1,434.16	2,090.00	68.62
257	ASSESSOR	1,748.40	47,261.36	79,794.00	59.23
262	ELECTIONS	0.00	714.67	4,000.00	17.87
265	BLDG & GROUNDS	1,964.73	15,862.04	31,250.00	50.76
266	ATTORNEY	2,180.00	35,579.32	27,000.00	131.78
301	POLICE	43,688.66	288,085.15	533,989.00	53.95
335	SAFETY & HEALTH	0.00	53,163.77	46,570.00	114.16
336	FIRE DEPARTMENT	9,376.21	70,485.92	104,575.00	67.40
441	PUBLIC WORKS	20,073.86	82,322.68	120,860.00	68.11
448	STREET LIGHTING	2,982.28	21,615.94	40,000.00	54.04
528	GARBAGE COLLECTION	0.00	0.00	1,100.00	0.00
596	BUS STATION	0.00	364.66	0.00	100.00
701	PLANNING	500.00	500.00	3,000.00	16.67
703	ZONING BD OF APPEALS	0.00	318.15	650.00	48.95
704	COMMUNITY DEVELOPMENT	25.00	7,993.00	97,314.00	8.21
770	PARK MAINT	11,794.97	59,073.43	54,260.00	108.87
773	BOAT LAUNCH	182.22	3,200.19	4,195.00	76.29
953	FRINGE BENEFITS	4,512.24	33,795.68	96,000.00	35.20
954	INSURANCE & BONDS	0.00	6,719.44	26,300.00	25.55
965	TRANS TO OTHER FUNDS	0.00	0.00	71,430.00	0.00
TOTAL EXPENDITURES		150,501.73	1,022,507.74	1,855,447.00	55.11
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		15,524.99	252,204.62	1,919,311.00	13.14
TOTAL EXPENDITURES		150,501.73	1,022,507.74	1,855,447.00	55.11
NET OF REVENUES & EXPENDITURES		(134,976.74)	(770,303.12)	63,864.00	1,206.16

User: ANDREA

DB: St Ignace

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 202 - MAJOR STREETS					
Revenues					
TAXES	TAXES	0.00	1,712.75	55,200.00	3.10
CONT	CONT FM LOCAL UNITS	0.00	3,250.00	3,250.00	100.00
O/REV	OTHER REVENUE	0.00	26,085.51	55,000.00	47.43
ST REV	STATE REVENUE	20,288.03	175,941.81	235,800.00	74.61
INT	INTEREST AND RENTALS	0.00	1,231.25	2,300.00	53.53
UNCLASSIFIED	Unclassified	407.95	2,039.75	4,000.00	50.99
TOTAL REVENUES		20,695.98	210,261.07	355,550.00	59.14
Expenditures					
444	SIDEWALKS	0.00	143.08	2,291.00	6.25
451	ROAD CONSTRUCTION	0.00	0.00	11,200.00	0.00
463	ROUTINE MAINT	1,332.30	12,120.11	84,599.00	14.33
474	TRAFFIC CONTROL	751.85	1,409.31	2,810.00	50.15
479	SNOW & ICE CONTROL	0.00	53,632.96	155,470.00	34.50
483	ADM & RECORDS	866.80	3,118.46	6,571.00	47.46
486	SURFACE MAINT TRUNKLINE	0.00	0.00	5,361.00	0.00
488	SWEEPING & FLUSHING TRUNKLINE	2,903.83	8,335.68	12,020.00	69.35
489	SHOULDER MAINT TRUNKLINE	0.00	811.44	0.00	100.00
491	DRAINAGE & BACKSLOPES TRUNKLIN	2,178.06	3,235.00	4,270.00	75.76
493	GRASS & WEED CONT TRUNKLINE	0.00	0.00	1,275.00	0.00
494	TRAFFIC CONTROL TRUNKLINE	0.00	180.49	1,041.00	17.34
497	WINTER MAINT TRUNKLINE	0.00	20,573.63	50,820.00	40.48
965	TRANS TO OTHER FUNDS	0.00	0.00	56,369.00	0.00
TOTAL EXPENDITURES		8,032.84	103,560.16	394,097.00	26.28
Fund 202 - MAJOR STREETS:					
TOTAL REVENUES		20,695.98	210,261.07	355,550.00	59.14
TOTAL EXPENDITURES		8,032.84	103,560.16	394,097.00	26.28
NET OF REVENUES & EXPENDITURES		12,663.14	106,700.91	(38,547.00)	276.81

User: ANDREA

DB: St Ignace

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 203 - LOCAL STREET					
Revenues					
TAXES	TAXES	0.00	1,712.73	50,200.00	3.41
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	300.00	0.00
CONT	CONT FM LOCAL UNITS	0.00	3,250.00	3,250.00	100.00
O/REV	OTHER REVENUE	0.00	0.00	5,100.00	0.00
ST REV	STATE REVENUE	9,194.04	61,181.94	115,387.00	53.02
INT	INTEREST AND RENTALS	0.00	257.07	550.00	46.74
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	45,369.00	0.00
UNCLASSIFIED	Unclassified	184.87	13,807.23	13,882.00	99.46
TOTAL REVENUES		9,378.91	80,208.97	234,038.00	34.27
Expenditures					
444	SIDEWALKS	0.00	0.00	9,715.00	0.00
451	ROAD CONSTRUCTION	0.00	0.00	24,054.00	0.00
463	ROUTINE MAINT	20,212.15	76,918.56	133,500.00	57.62
474	TRAFFIC CONTROL	0.00	575.14	2,659.00	21.63
479	SNOW & ICE CONTROL	0.00	27,854.44	54,450.00	51.16
483	ADM & RECORDS	286.51	1,532.21	3,160.00	48.49
965	TRANS TO OTHER FUNDS	0.00	0.00	6,500.00	0.00
TOTAL EXPENDITURES		20,498.66	106,880.35	234,038.00	45.67
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		9,378.91	80,208.97	234,038.00	34.27
TOTAL EXPENDITURES		20,498.66	106,880.35	234,038.00	45.67
NET OF REVENUES & EXPENDITURES		(11,119.75)	(26,671.38)	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 271 - LIBRARY FUND					
Revenues					
TAXES	TAXES	0.00	2,283.32	73,000.00	3.13
CHG SERV	CHARGE FOR SERVICES	40.00	80.00	350.00	22.86
O/REV	OTHER REVENUE	0.00	0.00	500.00	0.00
INT	INTEREST AND RENTALS	0.00	725.83	500.00	145.17
TRANS	TRANSFERS-INTERNAL ACTIV	562.25	1,293.75	2,500.00	51.75
UNCLASSIFIED	Unclassified	2,112.90	58,219.38	95,630.00	60.88
TOTAL REVENUES		2,715.15	62,602.28	172,480.00	36.30
Expenditures					
790	LIBRARY	11,412.35	76,701.53	170,430.00	45.00
965	TRANS TO OTHER FUNDS	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		11,412.35	76,701.53	172,430.00	44.48
Fund 271 - LIBRARY FUND:					
TOTAL REVENUES		2,715.15	62,602.28	172,480.00	36.30
TOTAL EXPENDITURES		11,412.35	76,701.53	172,430.00	44.48
NET OF REVENUES & EXPENDITURES		(8,697.20)	(14,099.25)	50.00	8,198.50

User: ANDREA

DB: St Ignace

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 273 - DOCK NO. 3 IMPROVEMENTS					
Revenues					
UNCLASSIFIED	Unclassified	(7,655.00)	21,855.00	11,180.00	195.48
TOTAL REVENUES		(7,655.00)	21,855.00	11,180.00	195.48
Expenditures					
598	DOCK #3 IMPROVEMENTS	1,975.33	3,013.30	11,180.00	26.95
TOTAL EXPENDITURES		1,975.33	3,013.30	11,180.00	26.95
Fund 273 - DOCK NO. 3 IMPROVEMENTS:					
TOTAL REVENUES		(7,655.00)	21,855.00	11,180.00	195.48
TOTAL EXPENDITURES		1,975.33	3,013.30	11,180.00	26.95
NET OF REVENUES & EXPENDITURES		(9,630.33)	18,841.70	0.00	100.00

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DB: St Ignace

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 584 - GOLF COURSE FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	0.00	6,000.00	6,000.00	100.00
O/REV	OTHER REVENUE	0.00	4,935.00	4,700.00	105.00
FIN/FOR	FINES AND FORFEITURES	0.00	125.00	125.00	100.00
INT	INTEREST AND RENTALS	0.00	59.92	800.00	7.49
UNCLASSIFIED	Unclassified	21,953.00	100,168.50	116,295.00	86.13
TOTAL REVENUES		21,953.00	111,288.42	127,920.00	87.00
Expenditures					
797	GOLF COURSE OPERATIONS	24,231.88	72,480.89	127,920.00	56.66
TOTAL EXPENDITURES		24,231.88	72,480.89	127,920.00	56.66
Fund 584 - GOLF COURSE FUND:					
TOTAL REVENUES		21,953.00	111,288.42	127,920.00	87.00
TOTAL EXPENDITURES		24,231.88	72,480.89	127,920.00	56.66
NET OF REVENUES & EXPENDITURES		(2,278.88)	38,807.53	0.00	100.00

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PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
TAXES	TAXES	38,368.83	267,988.97	460,031.00	58.25
LIC/PERM	LICENSES AND PERMITS	1,077.31	4,663.51	5,714.00	81.62
CHG SERV	CHARGE FOR SERVICES	9,661.23	48,934.41	90,740.00	53.93
O/REV	OTHER REVENUE	5,024.55	26,671.18	56,330.00	47.35
INT	INTEREST AND RENTALS	0.00	1,145.82	2,845.00	40.27
UNCLASSIFIED	Unclassified	66,507.41	319,322.42	576,267.00	55.41
TOTAL REVENUES		120,639.33	668,726.31	1,191,927.00	56.10
Expenditures					
540	SWR ADMIN	7,711.94	54,654.98	123,725.00	44.17
541	SWR PLANT OPERATIONS	32,627.37	222,021.41	405,060.00	54.81
542	SWR LN MAINT	4,637.61	42,859.78	93,550.00	45.81
543	2000 SANITARY SWR RR&I	10.62	10.62	12,107.00	0.09
544	2010 USDA SWR IMP RR&I	5,153.08	5,997.34	10,000.00	59.97
905	DEBT SERVICE	0.00	63,883.89	506,285.00	12.62
906	SRF/ 5593 01	0.00	81,938.85	98,900.00	82.85
965	TRANS TO OTHER FUNDS	0.00	0.00	41,200.00	0.00
TOTAL EXPENDITURES		50,140.62	471,366.87	1,290,827.00	36.52
Fund 590 - SEWER FUND:					
TOTAL REVENUES		120,639.33	668,726.31	1,191,927.00	56.10
TOTAL EXPENDITURES		50,140.62	471,366.87	1,290,827.00	36.52
NET OF REVENUES & EXPENDITURES		70,498.71	197,359.44	(98,900.00)	199.55

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PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
TAXES	TAXES	34,667.62	239,939.77	408,505.00	58.74
CHG SERV	CHARGE FOR SERVICES	61,083.29	264,491.54	477,988.00	55.33
O/REV	OTHER REVENUE	8,103.86	40,891.01	78,701.00	51.96
INT	INTEREST AND RENTALS	0.00	932.45	1,644.00	56.72
O/FINAN	OTHER FINANCING SOURCES	3,267.77	15,151.23	26,695.00	56.76
UNCLASSIFIED	Unclassified	27,733.70	178,105.96	296,850.00	60.00
TOTAL REVENUES		134,856.24	739,511.96	1,290,383.00	57.31
Expenditures					
550	WTR ADMIN	8,219.51	55,459.29	75,830.00	73.14
551	WTR PLANT OPERATIONS	36,899.81	262,947.49	482,210.00	54.53
552	WTR LINE MAINT	17,784.60	113,896.25	209,840.00	54.28
553	2000 WTR RR&I	0.00	0.00	55,000.00	0.00
905	DEBT SERVICE	50,198.93	159,322.97	173,328.00	91.92
965	TRANS TO OTHER FUNDS	0.00	0.00	294,175.00	0.00
TOTAL EXPENDITURES		113,102.85	591,626.00	1,290,383.00	45.85
Fund 591 - WATER FUND:					
TOTAL REVENUES		134,856.24	739,511.96	1,290,383.00	57.31
TOTAL EXPENDITURES		113,102.85	591,626.00	1,290,383.00	45.85
NET OF REVENUES & EXPENDITURES		21,753.39	147,885.96	0.00	100.00

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PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 594 - MARINA FUND					
Revenues					
TAXES	TAXES	1,220.00	1,600.00	3,400.00	47.06
O/REV	OTHER REVENUE	34,265.39	47,136.46	92,124.00	51.17
INT	INTEREST AND RENTALS	0.00	390.67	1,000.00	39.07
TRANS	TRANSFERS-INTERNAL ACTIV	15,244.05	30,499.41	129,750.00	23.51
UNCLASSIFIED	Unclassified	25,767.86	229,636.18	194,724.00	117.93
TOTAL REVENUES		76,497.30	309,262.72	420,998.00	73.46
Expenditures					
590	MARINA ADMIN	4,542.66	14,295.25	36,205.00	39.48
597	MARINA OPERATIONS	36,590.52	64,720.34	224,560.00	28.82
851	INSURANCE	0.00	3,101.28	11,200.00	27.69
905	DEBT SERVICE	0.00	9,787.50	79,575.00	12.30
965	TRANS TO OTHER FUNDS	0.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		41,133.18	91,904.37	359,540.00	25.56
Fund 594 - MARINA FUND:					
TOTAL REVENUES		76,497.30	309,262.72	420,998.00	73.46
TOTAL EXPENDITURES		41,133.18	91,904.37	359,540.00	25.56
NET OF REVENUES & EXPENDITURES		35,364.12	217,358.35	61,458.00	353.67

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PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 596 - GARBAGE COLLECTION					
Revenues					
LIC/PERM	LICENSES AND PERMITS	113.51	672.57	1,300.00	51.74
UNCLASSIFIED	Unclassified	10,915.50	73,013.45	122,306.00	59.70
TOTAL REVENUES		11,029.01	73,686.02	123,606.00	59.61
Expenditures					
528	GARBAGE COLLECTION	10,029.81	59,286.63	123,606.00	47.96
TOTAL EXPENDITURES		10,029.81	59,286.63	123,606.00	47.96
Fund 596 - GARBAGE COLLECTION:					
TOTAL REVENUES		11,029.01	73,686.02	123,606.00	59.61
TOTAL EXPENDITURES		10,029.81	59,286.63	123,606.00	47.96
NET OF REVENUES & EXPENDITURES		999.20	14,399.39	0.00	100.00

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PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 641 - EQUIPMENT FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	0.00	3,262.52	7,000.00	46.61
O/REV	OTHER REVENUE	44.66	5,947.44	11,300.00	52.63
TRANS	TRANSFERS-INTERNAL ACTIV	4,514.45	57,829.48	168,550.00	34.31
O/FINAN	OTHER FINANCING SOURCES	0.00	350.33	1,000.00	35.03
UNCLASSIFIED	Unclassified	16,725.83	84,146.41	136,500.00	61.65
TOTAL REVENUES		21,284.94	151,536.18	324,350.00	46.72
Expenditures					
581	GARAGE MAINT	992.05	17,967.09	55,570.00	32.33
582	EQUIPMENT MAINT	10,223.20	94,691.64	207,543.00	45.63
905	DEBT SERVICE	0.00	0.00	39,602.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	21,635.00	0.00
TOTAL EXPENDITURES		11,215.25	112,658.73	324,350.00	34.73
Fund 641 - EQUIPMENT FUND:					
TOTAL REVENUES		21,284.94	151,536.18	324,350.00	46.72
TOTAL EXPENDITURES		11,215.25	112,658.73	324,350.00	34.73
NET OF REVENUES & EXPENDITURES		10,069.69	38,877.45	0.00	100.00

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PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 664 - OFFICE EQUIPMENT POOL					
Revenues					
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	9,900.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	19,000.00	0.00
TOTAL REVENUES		0.00	0.00	28,900.00	0.00
Expenditures					
233	CENTRAL EQUIP	1,082.92	10,119.97	28,900.00	35.02
TOTAL EXPENDITURES		1,082.92	10,119.97	28,900.00	35.02
Fund 664 - OFFICE EQUIPMENT POOL:					
TOTAL REVENUES		0.00	0.00	28,900.00	0.00
TOTAL EXPENDITURES		1,082.92	10,119.97	28,900.00	35.02
NET OF REVENUES & EXPENDITURES		(1,082.92)	(10,119.97)	0.00	100.00

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DB: St Ignace

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021 AMENDED BUDGET	% BDGT USED
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST					
Revenues					
INT	INTEREST AND RENTALS	0.00	389.97	1,200.00	32.50
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	38,300.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	23,000.00	0.00
TOTAL REVENUES		0.00	389.97	62,500.00	0.62
Expenditures					
201	ADMINISTRATION	0.00	0.00	23,500.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	39,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	62,500.00	0.00
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST:					
TOTAL REVENUES		0.00	389.97	62,500.00	0.62
TOTAL EXPENDITURES		0.00	0.00	62,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	389.97	0.00	100.00
TOTAL REVENUES - ALL FUNDS		426,919.85	2,681,533.52	6,263,143.00	42.81
TOTAL EXPENDITURES - ALL FUNDS		443,357.42	2,722,106.54	6,275,218.00	43.38
NET OF REVENUES & EXPENDITURES		(16,437.57)	(40,573.02)	(12,075.00)	336.01