

St Ignace Zoom is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting

Time: Aug 15, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

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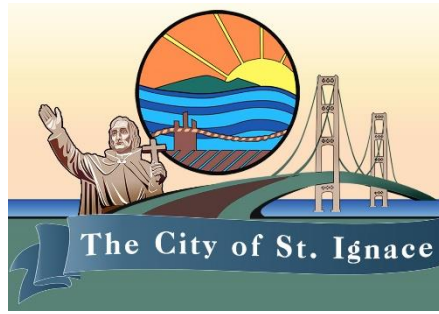
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CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, August 15, 2022 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 870 5119 4127

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to Agenda
- 6) Public Comment Regarding Agenda Items (2-minute limit)
- 7) Consideration of Minutes of July 18, 2022
- 8) Old Business
- 9) New Business
 - A. Marina Update
 - B. Updated Tractor Show Resolution
 - C. Zoning Rewrite RFP
 - D. Paving/Leveling First Street (Service Drive)
 - E. Proposed Budget Amendments
 - F. Financials
- 10) Consideration of Bills
- 11) Public Comment Regarding Non-Agenda Items (3-minute limit)
- 12) City Manager's Report
- 13) Committee Reports
 - A. Finance Committee
 - B. Policy Committee
 - C. Planning Commission
- 14) Council Member Comments

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**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 1, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmember Pelter. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Fullerton, to excuse Councilmember Pelter from the meeting due to being out of town. Motion carried unanimously.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Scott Marshall, DDA Director; Tony Brown, Police Chief.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

No public comment was given at this time.

CONSIDERATION OF MINUTES OF THE JULY 18, 2022, REGULAR COUNCIL MEETING:

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the minutes of the July 18, 2022, Regular Council meeting as presented.

Roll Call Vote

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

OLD BUSINESS

The Policy Committee is scheduled to meet on Thursday, August 11 in the City Council chambers at 6:30 p.m. to discuss the Personnel Policy Handbook.

NEW BUSINESS

No new business was presented.

CONSIDERATION OF BILLS

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Fullerton, to approve paying the bills in the amount of \$156,021.78.

2x4 Construction	LBE Park Excavation & Move Trail Head Sign	\$1,275.00
Amazon	June 2022 Statement	\$2,264.25
Andy's Feed Station	LBE Park Grass Seed/Parks Weed Killer	\$660.00
Blarney Castle Oil	Marina - Gasoline/Diesel Cemetery Management System	\$69,221.93
BS&A Software	Annual Fee	\$298.00
Election Source	Absentee Ballot Envelopes	\$420.60
Ferguson Waterworks	Water Meter Parts	\$665.00
Fire Catt Precision Service Testing	SIFD-Fire Hose Testing	\$3,681.65
Galls	SIPD-Belt/Supplies	\$118.87
Hakola Porta John	McCann Field Porta John Rental	\$51.50
Harrell's LLC	Golf - August Installment	\$1,977.18
Hawkins	Water Plant Supplies	\$80.00
Idexx	Water Plant Supplies	\$1,021.31
Judy Wyse	SIPD-Sewing	\$20.00
Kimball Midwest	DPW Supplies	\$144.39
KSS Enterprises	CHALL and Marina Supplies	\$497.54
Mark & Sons	LBE Bathroom Repair	\$195.00
Meyer Ace Hardware	July 2022 Statement	\$1,294.81
Mid-Continent Group	Marina Tank Insurance	\$2,125.00
MMRMA	Property and Liability Insurance	\$58,594.00
Paragon Laboratories	WWTR Testing	\$223.40
Power Plan	AIS - Loader Parts	\$2,343.82
Precision Edge Outdoor Services	Cemetery Mowing per Contract Payment 3 of 3	\$2,880.00
Quill	Ballot Marking Pens	\$30.99
R&R Fire Truck Repair Inc.	SIFD-1988 Grumman/GMC Repair	\$268.28
Seewald's Towing	LBE Rec Vehicle Tow	\$65.00

Spartan Distributors	Golf Supplies	\$90.77
Summit Fire Protection	SIPD-Recharge Fire Extinguisher	\$45.50
Uline	Water Plant Office Chairs	\$1,094.84
USA Bluebook	WWTR Plant Supplies	\$1,297.54
Witmer Public Safety Group	SIFD-Thermal Camera Kit/CMC Rescue Rack	\$3,075.61
		\$156,021.78

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS (3 min limit)

No comments were given at this time.

CITY MANAGER’S REPORT

City Manager Long reported the following to Council:

- The 2023 budget process will begin with a management staff meeting scheduled for August 4th;
- Update on the Straits Area EMS Authority’s building project and land acquisition;
- A RFP has been issued for rewriting the City’s Zoning ordinance and maps;
- A Dock 3 meeting has been proposed for late September;
- A tentative e-waste event is planned for September 14th through EGLE;
- MML Convention opportunity for City officials; and
- Update regarding the Recreation Director position.

COMMITTEE REPORTS

A. STREET COMMITTEE

City Manager Long informed Council that the City’s Street Committee met and discussed the street millage renewal, other potential funding sources and the passer rating process to prioritize streets for replacement and improvement. Water and sewer replacement projects will also influence which streets will have improvements before others. Also, C2AE is expected to provide a report of their findings from the soil boring on Ferry Lane to give the City a better understanding of the condition of the street.

B. PLANNING COMMISSION

Betsy Dayrell-Hart presented Council with a report from the Planning Commission regarding Capital Improvement Planning (CIP), current status of the registered Short-Term Rentals (STR) and announced a public meeting scheduled for Tuesday, August 9th at 6:00 p.m. in the Little Bear East Conference room. The meeting will introduce discussion for long-term and short-term housing development, zoning review and beautification in the City.

COUNCILMEMBER COMMENTS

Councilmembers thanked Mackinac County for working with the SAEMS on the land purchase for their new facility, and noted donations are being accepted by Michigan Works for a memorial bench for former Councilmember Jim Clapperton.

There being no further business, the meeting adjourned at 7:49 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer

Resolution

The following resolution was offered for adoption by _____, supported by Councilmember _____:

WHEREAS, St. Ignace Visitors Bureau requests permission to conduct the “Antique Tractor Show & Crossing”; and

WHEREAS, Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, and

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

THEREFORE, BE IT RESOLVED that the City Council has determined that St. Ignace Visitors Bureau, has agreed to meet the criteria established in the various sections of Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22; and

FURTHER BE IT RESOLVED that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the use of the various public properties within the City limits for this event on the days of Friday, September 9 through Sunday, September 11, 2022, and further grants St. Ignace Visitors Bureau the authority to control vending approved by the City during the event. The City of St. Ignace does not financially participate in the “Antique Tractor Show & Crossing”; and

FURTHER BE IT RESOLVED that the City does approve street closures, subject to compliance with the City and MDOT rules and regulations, and the use of the following areas and dates:

I-75 and I-75BL and a parade escort from City of St. Ignace Police on Saturday, September 10 at 8:00 a.m. from the Mackinac Bridge Toll Booth to Little Bear East Arena, and Sunday, September 11 at 12:30 p.m. from Little Bear East Arena to Bell Street and back.

Antique Tractor Show & Crossing– September 9, 10, 11 2022 at Little Bear East Community Center and parking lots.

The Tractor Show will close:

- Little Bear East parking lots Friday, September 9 at 7 a.m. to Sunday, September 11 at 12 p.m.
- Ojibwa Trail, from Marquette to Glashaw, Friday, September 9, at 7 a.m. to Saturday, September 10, at 5 p.m. (not including Museum parking area).

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, August 15, 2022 at 7 p.m.

Andrea Insley, City Clerk/Treasurer



City of St. Ignace, MI


396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date: 8/15/22

Presenter: City Manager & Planning Commission

Department: Planning & Zoning

Darcy Long, City Manager: 

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE: Zoning Rewrite RFP

BACKGROUND:

The City is long overdue for an update of the zoning ordinance. It's outdated, hard to read & understand, doesn't address current needs, and is constantly needing to be amended. The City put out an RFP for a zoning rewrite on July 18, 2022. We received one proposal from Beckett&Raeder.

FISCAL EFFECT:

Proposal is for \$29,815. The MEDC will provide \$20,000 through Redevelopment Ready Communities Technical Assistance match funding. The City's match will come through the 249 Zoning Fund.

SUPPORTING DOCUMENTATION:

Proposal from B&R.
TA Match Funding Letter from MEDC.

RECOMMENDATION:

Recommended that the City Council approve contracting with Beckett&Raeder for this project.



3/21/2022

Stephanie Baar
Assistant to the City Manager
City of St. Ignace
396 N. State Street
St. Ignace, MI 49781-1487

Stephanie:

I am pleased to inform you that MEDC's Redevelopment Ready Communities® team has reviewed the City of St. Ignace's request for RRC Technical Assistance Match Funds to help with the cost of writing and adopting a new zoning ordinance and has determined that the city is in good standing and able to make a formal request. This determination is valid for six months unless significant changes or capacity concerns arise sooner.

This decision by the team effectively serves as a letter of interest, indicating we believe the city would be successful with a formal ask for funding once it has a full scope, budget, and identified match funds. As a community pursuing RRC Essentials, the city may request 75% of the project cost, up to \$20,000. Full details can be found at www.miplace.org/rrctamatch.

It is our understanding the city is pursuing outside sources to match ours, something we are supportive of. We believe the city would greatly benefit from a zoning overhaul to better align with its master plan and add more predictability to the development experience in the city and we understand these projects can require significant financial resources to achieve. We would be happy to speak with any outside funders who may have questions on our process.

We look forward to seeing a formal ask come to the team in the coming months. If we can assist the city during this process, please do not hesitate to reach out.

Christopher Germain, AICP, EDFP
Senior RRC Planner (UP & Thumb/I69 Regions)
germainc2@michigan.org
517/599-5450

City of St. Ignace Zoning Ordinance

Proposal for Professional Services

August 10, 2022



Straits of Mackinac Heritage Center | Straits State Park, MI



innovative

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B R 
Beckett & Raeder

Landscape Architecture
Planning, Engineering &
Environmental Services

August 10, 2022

Stephanie Baar
City of St. Ignace
396 North State Street
St. Ignace, MI 49781

Regarding: City of St. Ignace Zoning Ordinance


initiative

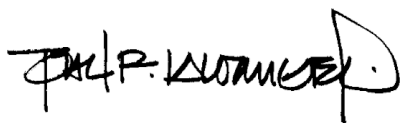
Stephanie Baar,

On behalf of Beckett & Raeder, Inc., I enthusiastically submit our proposal for your consideration to update the City of St. Ignace's Zoning Ordinance. As technical consultants for MEDC's Redevelopment Ready Communities (RRC) program, our team is expertly equipped with the skills, certifications, and experience to provide a successful update to your standards so that they align with RRC's best practices.

As a Partner in the firm and head of planning operations, I will oversee the work and provide technical assistance to our planners. Sara Kopriva, AICP, out of our Traverse City office, will lead the meetings and prepare the zoning updates. As a former Township planner/zoning administrator, Sara has a keen eye towards zoning interpretation and enforcement, which gives her a great sense of how to write regulations that are practical and implementable. The team also brings strong graphics to the project. Mrithula Shantha, a trained architect and planner, will create the formal graphics to the Zoning Ordinance that will ensure the Township's conveys information graphically.

We look forward to supplying you with customized regulations that foster planned growth and preserves your community's character. Please do not hesitate to contact Sara or myself if we may offer any further information.

Thank you,



John Iacoangeli, PCP, FAICP, LEED AP, CNU-A
Partner
734.663.2622
jri@bria2.com



Sara Kopriva, AICP
Project Manager
231.492.0702
skopriva@bria2.com

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103

734 663.2622 ph
734 663.6759 fx

www.bria2.com

Petoskey Office
113 Howard St.
Petoskey, MI 49770

231 347.2523 ph
231 347.2524 fx

Traverse City Office
148 East Front Street, Suite 207
Traverse City, MI 49684

231 933.8400 ph
231 944.1709 fx

Toledo
419.242.3428 ph



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i.

Introduction to BRI

Business Organization



Norton Shores, Michigan

Beckett & Raeder, Inc. is a Michigan Corporation headquartered in Ann Arbor with additional offices in Petoskey and Traverse City, Michigan. The firm includes landscape architects, planners, civil engineers, LEED accredited professionals, and support staff maintaining registrations in the States of Michigan, Ohio, Indiana, and Illinois and certification at the national level.

HISTORY

Beckett & Raeder, Inc. was established as a Michigan corporation in 1966 with its corporate office in Ann Arbor, Michigan. BRI is also licensed to operate in the State of Ohio.

SERVICES

Major areas of practice and scope of services include sustainable design, land use programming and analysis, master planning, campus planning, placemaking, site planning and civil engineering, site development, municipal engineering, storm water management, downtown revitalization and redevelopment, community planning and urban design, economic development, public/private development services, and environmental services.

PARTNERS, PRINCIPALS, AND/OR OFFICERS

Deborah Cooper, President & Partner
John Iacoangeli, Executive V.P., Treasurer & Partner
Christy Summers, Secretary & Partner
Brian Barrick, Partner
Kristofer Enlow, Partner
Christopher DeGood, Partner
John Beckett, Partner Emeritus
Tim Knutsen, Principal

PHILOSOPHY

All commissions accepted by the firm are accomplished under the direct supervision of one of the firm's seven Partners. Principals, Senior Associates, Associates, Project Landscape Architects, Planners, and Engineers are assigned to projects in accordance with their individual expertise and the requirements of the project. In keeping with the philosophy of the office, the project team is involved in all aspects of the work through its entire duration. The firm routinely engages other consultants, as the work plan requires.

LOCATIONS

Ann Arbor
535 W. William,
Suite 101
Ann Arbor, MI 48103
Tel: 734.663.2622
Fax: 734.663.6759

Traverse City
148 E. Front St.
Suite 207
Traverse City, MI 49684
Tel: 231.933.8400
Fax: 231.944.1709

Petoskey
113 Howard Street
Petoskey, MI 49770
Tel: 231.347.2523
Fax: 231.347.2524

WEBSITE
www.bria.com
Staff Size: 24

CONTACT:
John Iacoangeli, PCP, FAICP, LEED AP, CNU-A
Partner
734.663.2622 | jri@bria2.com

Our Services



Michigan Recreation and Park Association (mParks), Outstanding Park Design Award, 2018, Petoskey Downtown Greenway, South Segment | Petoskey, Michigan

INFRASTRUCTURE

Storm Water Management
Water Distribution Systems
Sanitary Sewer Systems
Capacity Analysis
Capital Improvement Program
Wellhead Design & Protection
Pavement Evaluation
Streets and Roads
Onsite Sewage Treatment
Utility Marking
Parking

COMMUNITY PLANNING & ZONING

Comprehensive Master Plans
Brownfield Redevelopment
Zoning Ordinance /Codes
Specialized Zoning Ordinance

Provisions Development
Standards and Guidelines Site
Plan Review
Strategic Planning
Expert Witness Zoning Testimony
Community Development
Greenway Planning
New Urbanism

ENVIRONMENTAL SERVICES

Site Evaluation & Analysis
Low Impact, Conservation Design
Wetland Delineation
Constructed Wetland Design &
Installation
Wetland Restoration
Storm Water Management

ANALYSIS & EVALUATION

Site Analysis
Feasibility Studies
Site Selection Studies
Buildout Analysis
Market Analysis
Demographics
Natural Features Interpretive
Studies

PROJECT CONSTRUCTION

Construction Administration
Field Inspection
Storm Water Operator
Bridge Inspection
Specification Writing
Project Cost Estimating
Construction Drawings

Our Services



2016 Honor Award, Michigan Chapter, Landscape Architectural Sustainability Marshbank Park | West Bloomfield Township, Michigan

DOWNTOWN & ECONOMIC DEVELOPMENT

Brownfield Redevelopment
Grant Writing
Downtown Management
Downtown Master Plans
Special Finance Districts
Adaptive Reuse Studies
Retail Market Analysis
Strategic Planning/Visioning
Workshops
Physical Design Plans
Streetscape Design & Implementation
Wayfinding & Signage
Tax Increment Financing & Development Plans
DDA Creation

SITE DESIGN

Planting Design
Irrigation Design
Grading Plans
Utility Plans
Pavement Design
Lighting Design
Site Design Guidelines
Park Design
URBAN DESIGN
Corridor Design & Planning
Streetscape Design
Waterfront Design

FACILITY DESIGN

Marina Design
Playground Design
Athletic Facility Design
K-12 Site Development

Subdivision Design
Campgrounds
Parks Design
Higher Education

MASTER PLANNING

Campus Planning
Traditional Neighborhood & Small Town Design
Community Master Planning
Watershed Planning
Recreation Master Planning
Park Master Planning
Rural Land Planning Services
Land Use Planning

Selected Recent Awards



River Raisin Heritage Corridor | Monroe, Michigan

MICHIGAN ASSOCIATION OF PLANNING

Daniel Burnham Award for a Comprehensive Plan, 2021
City of Warren Master Plan
Warren, MI

Planning Excellence Award for Economic Development and Planning, 2021
Comstock Center Place Plan for
Redevelopment and Prosperity
Township of Comstock, MI

Planning Excellence Award for Public Outreach, 2021
City of East Jordan Master Plan
East Jordan, MI

Planning Excellence Award for Public Outreach, 2020
Sturgis Community Master Plan
Sturgis, MI

Daniel Burnham Award for a Comprehensive Plan, 2019
Kalamazoo County Master Plan
Kalamazoo, MI

Economic Planning and Development Award, 2018
Project Rising Tide

Urban Design Award, 2018
Jackson Downtown Streetscape
Jackson, MI

Best Practice Award, 2018
Planning for Resiliency in Michigan:
A Comprehensive Handbook

Urban Design Award, 2017
Jackson Blackman Park Expansion
Jackson, MI

Daniel Burnham Award for a Comprehensive Plan, 2016
Jackson Community Master Plan
Jackson, MI

Implementation Award, 2016
Bear River Valley Recreation Area
Petoskey, Michigan

Daniel Burnham Award for a Comprehensive Plan, 2015
Acme Township Master Plan
Acme, MI

Innovation in Economic Planning & Development, 2015
Lakes to Land Regional
Initiative: Food and Farm System
Assessment

Innovation in Regional Planning, 2014
Lakes to Land Regional Planning
Initiative

Daniel Burnham Award for a Comprehensive Plan, 2013
Peshawbestown Master Plan
Grand Traverse Band of Ottawa
and Chippewa Indians

Daniel Burnham Award for a Comprehensive Plan, 2010
Onekama Community Master Plan
Onekama, Michigan

AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

Merit Award, Michigan Chapter, 2017, General Design
Chicago Drive Corridor
Grandville, Michigan

Merit Award, Michigan Chapter, 2017, Planning & Analysis
Peshawbestown Community
Master Plan
Peshawbestown, Michigan

Selected Recent Awards

Merit Award, Michigan Chapter, 2016, Landscape Architectural Design
Jackson Blackman Park Expansion,
Jackson, Michigan

Merit Award, Michigan Chapter, 2016, Landscape Architectural Sustainability
Wall Street East Parking Structure,
Ann Arbor, Michigan

Honor Award, Michigan Chapter, 2016, Landscape Architectural Sustainability
Marshbank Park
West Bloomfield Township,
Michigan

Merit Award, Michigan Chapter, 2015, Landscape Architectural Design
Munger Graduate Residences,
University of Michigan
Ann Arbor, Michigan

Merit Award, Michigan Chapter, 2014, Historic Significance
Petoskey Bayfront Park
Petoskey, Michigan

Merit Award, Michigan Chapter, 2013, Planning & Analysis
River Raisin Heritage Corridor
East Master Plan
Monroe, Michigan

Merit Award, Michigan Chapter, 2010
Outdoor Learning Center
Central Michigan University
Mt. Pleasant, Michigan

MICHIGAN RECREATION & PARK ASSOCIATION

Design Award, Outstanding Facility 2017
Silver Lake State Park
Mears, Michigan

Landscape Design Award, 2014
White Lake Bloomer Park
White Lake Charter Township,
Michigan

Outstanding Park Design Award, 2013
Argo Cascades
Ann Arbor, Michigan

Design Award, Landscape Design, 2011
Bear River Valley Recreation Area
City of Petoskey, Michigan

Landscape Design Award, 2011 Marshbank Park
West Bloomfield Township,
Michigan

Landscape Design Award, 2010
Outdoor Learning Center
Central Michigan University
Mount Pleasant, Michigan

IMAGIN (Improving Michigan's Access to Geographic Information Networks)

Innovation Award, 2018
Acme Township, Michigan

EDUCATION DESIGN SHOWCASE

Project of Distinction, 2017 Outstanding Design and Architecture
Lasch Family Golf Center,
Michigan State University
East Lansing, Michigan

NATIONAL TRUST FOR HISTORIC PRESERVATION

Richard H. Driehaus National Preservation Honor Award, 2014
McGregor Pool
Wayne State University
Detroit, Michigan

MICHIGAN HISTORIC PRESERVATION NETWORK

Government/Institution Award, 2016
River Raisin Heritage Corridor,
East Master Plan
Monroe, Michigan

Cultural Landscape Award, 2014
McGregor Memorial
Conference Center Reflecting
Pool and Sculpture Garden
for Contribution to Historic
Preservation in Michigan
Wayne State University
Detroit, Michigan

GREAT LAKES PARK TRAINING INSTITUTE

Great Lakes Park, Facility, & Recreation Program Award, 2013
Marshbank Park
West Bloomfield Township,
Michigan

WASHTENAW CONTRACTORS ASSOCIATION

Pyramid Award, 2018
University of Michigan Art &
Architecture A. Alfred Taubman
Wing
Ann Arbor, Michigan

OAKLAND COUNTY

Oak Land Award, 2012
Marshbank Park
West Bloomfield Township,
Michigan

Professional Affiliations & Organizations

MEMBERSHIPS

American Planning Association (APA)	American Society of Landscape Architects (ASLA)	American Society of Civil Engineers (ASCE)	American Public Works Association (APWA)	Congress for the New Urbanism	Detroit Association of Planners
Heritage Ohio (Ohio Main Street)	Improving Michigan's Access to Geographic Information Networks (IMAGIN)	Institute of Transportation Engineers (ITE)	Michigan Association of Physical Plant	Administrators (MIAPPA)	Michigan Association of Planning (MAP)
MAP Planners in Private Practice	Michigan Complete Streets	Michigan Downtown Association (MDA)	Michigan Economic Development Association (MEDA)	Michigan Historic Preservation Network	Michigan Municipal League (MML)
Michigan Recreation and Parks Association	Michigan Rural Network	Michigan Society of Professional Engineers	Michigan School Business Officials (MSBO)	National Complete Streets	National Main Street Center
National Society of Professional Engineers	National Trust for Historic Preservation	Preservation Detroit	Society of Marking Professional Services (SMPS)	Society of College and University Professionals (SCUP)	South Oakland County Municipal Engineers (SOCME)
Southern Michigan Water and Sewer Utilities Association (SMW & SUA)	Toledo Metropolitan Area of Council of Governments (TMACOG)	Urban Land Institute	Urban and Regional Information Systems Association (URISA)		



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ii.

Company Personnel

Company Personnel



John R. Iacoangeli, FAICP, LEED AP, CNU-A, FBCI Partner, Community Planner

John joined Beckett & Raeder, Inc. (BRI) as a Principal in 1991 and is a Professional Certified Planner and a member of the College of Fellows of the American Institute of Certified Planners. John has over thirty years experience working with public and private sector clients on a variety of community and economic development based projects. He has been involved in the preparation and implementation of community master plans and zoning ordinances, downtown and neighborhood revitalization, community development, economic development, historic preservation, and natural resource-based projects for numerous communities throughout the Midwest. His area of specialization is project implementation involving federal and state grants, local municipal financing, special authority financing, and public-private partnerships. He serves as an advisor-consultant to planning commissions and a variety of redevelopment authorities (DDA, CIA, BRA) and is a frequent instructor for the Michigan Association of Planning and the MIPlace program.

EDUCATION

Master of Public Administration,
Northern Michigan University,
Marquette
Bachelor of Science, Resource
Management, University of
Michigan, Ann Arbor

CERTIFICATES

College of Fellows; American
Institute of Certified Planners
Certificate of Real Estate,
University of Michigan and
Michigan Association of Realtors
Congress for New Urbanism
Accreditation
Form Based Code Institute
Certification
LEED Accredited Professional
FEMA
ICS-100, IS-00029, EFS 15.
ICS-200, IS-00700 (NIMS)

AFFILIATIONS

Rural Partners of Michigan
(Board)
Toledo Metropolitan Council of
Governments (Committee)
NorthSky (Rotary Charities of
Traverse City)

EXPERIENCE:

30 Years with BRI

SELECTED EXPERIENCE

Lakes to Land Regional Initiative
Collaborative Master Plan for
sixteen communities in Benzie
and Manistee Counties
*Innovation in Regional Planning
Award – Michigan Association of
Planning, 2014*

Lakes to Land Farm and Food
System Assessment
*Innovation in Economic Planning
and Development – Michigan
Association of Planning, 2015*

Acme Township Placemaking
& Master Plan, Acme Township,
Michigan
*Daniel Burnham Award for a
Comprehensive Plan – Michigan
Association of Planning, 2015*

River Raisin Heritage Corridor
East Master Plan
Monroe County Historical Society,
National Park Service, City of
Monroe, Monroe, Michigan
*Merit Award – Michigan Chapter
of American Society of Landscape
Architects, 2013*

*Honor Award – Michigan Historic
Preservation Network, 2016*

Peshawbestown Master Plan
Grand Traverse Band of
Chippewa and Ottawa Indians,
Peshawbestown, Michigan
*Daniel Burnham Award for a
Comprehensive Plan – Michigan
Association of Planning, 2012*

Michigan State Housing
Development Authority,
Downtowns of Promise Strategic
Planning
Flint, Saginaw, Benton Harbor,
Hamtramck, Highland Park,
Muskegon Heights, and Detroit's
Joy-Southfield Neighborhood

City of Marquette Master Plan,
Historic Waterfront and
Lower Harbor Master
Plan Redevelopment Plan
Marquette, Michigan

Dexter Strategic Plan
and Placemaking
Dexter, Michigan

Company Personnel



Sara A. Kopriva, AICP

Associate, Planner

Sara is an experienced community planner and zoning administrator with a focus on northwest Michigan communities. Her educational background is soundly focused on local government with a Bachelors of Science degree in urban and regional planning and a Masters of Science in Public Administration. Her certification from the American Institute of Certified Planners (AICP) denotes her education, experience, and application of planning principles and best practices. Sara excels in collaborating with planning commissions through the decision-making process. Her involvement as a Township and County Planning Commissioner gives her a unique perspective on the planning process and the roles of the professional planner and the Planning Commission.

EDUCATION

Master of Science in Administration, Concentration in Public Administration, Central Michigan University, Mount Pleasant, MI

Bachelor of Science, Urban and Regional Planning, Michigan State University, East Lansing, MI

CERTIFICATIONS

American Institute of Certified Planners

AFFILIATIONS

Michigan Association of Planning

EXPERIENCE:

1.5 Years with BRI
16 Years total

SELECTED EXPERIENCE

Village of Calumet Zoning Ordinance
Calumet, MI

Lake City Zoning Ordinance
Lake City, MI

Roseville Zoning Ordinance
Roseville, MI

Torch Lake Township Zoning Ordinance
Eastport, MI

Acme Township Planning Services
Williamsburg, MI

Bay Township Planning Services
Boyne City, MI

East Bay Township Planning Services
Traverse City, MI

Hayes Township Planning Services
Charlevoix, MI

Village of Mancelona Planning Services
Mancelona, MI

Torch Lake Township Planning & Zoning Services
Eastport, MI

Milton Township Planning & Zoning Services
Kewadin, MI

Company Personnel



Mrithula Shantha

Project Planner

Mrithula is an Urban planner and Architectural Engineer with a master's degree in Urban and Regional Planning and a certificate in Real Estate Development from the University of Michigan, Ann Arbor. She has six plus years' of experience building vibrant and equitable communities in the U.S., India, and Brazil. Her professional experience focuses on master planning, community engagement, affordable housing, equitable development, and policy advocacy. Mrithula is proficient in analyzing and synthesizing data to identify equitable urban solutions that satisfy clients and address the needs of low-income and marginalized communities. She is a strong advocate for cities built on the foundation of social justice.

EDUCATION

Master of Urban and Regional Planning, University of Michigan, Ann Arbor

Bachelors of Technology in Architectural Engineering, SRM University, Chennai, India

CERTIFICATIONS

Graduate Certificate in Real Estate Development

AFFILIATIONS

Michigan Association of Planning

TEACHING EXPERIENCE

Quantitative Planning Methods

EXPERIENCE:

1 Year with BRI
6 Years total

SELECTED EXPERIENCE

Lincoln Park Planning Services
Lincoln Park, MI

Warren Historic Plan
Warren, MI - in progress

Little Traverse Township Master Plan
Little Traverse Township, MI

Master Planning for Tourism*
Michigan Association of Planning

City of Trenton Redevelopment Ready Certification
Trenton, MI

Dixie Highway Overlay
Groveland Township, MI

Community Needs Assessment | Treeline Allen Creek Urban Trail Master Plan*
Ann Arbor, MI

Coastal Leadership Academy*
Michigan Coastal Management Program

Michigan Evictions Project*
Washtenaw and Lenawee Counties, MI

Self Management Law, Now! Fostering Community-Owned, Permanently Affordable and Sustainable Housing in Brazil*
University of Michigan, Ann Arbor, MI

*Completed prior to BRI

Company Personnel



Rowan Brady, AICP

Project Planner & Urban Technology

Rowan joined Beckett & Raeder, Inc. (BRI) as an intern in 2018. After finishing his undergraduate degree in the Spring of 2019, Rowan remained at Beckett & Raeder, Inc. and is pursuing a Master's degree in Urban and Regional Planning at the University of Michigan-Ann Arbor. Rowan is a Geographic Information System (GIS) specialist and contributes data input, analysis, and mapping to many of BRI's community planning projects.

EDUCATION

Master of Urban and Regional Planning, University of Michigan, Ann Arbor

Bachelor of Arts, Environmental Science, University of Michigan, Ann Arbor

AFFILIATIONS

American Planning Association, Michigan Chapter

PUBLICATIONS & PRESENTATIONS

Tapping into Economic Potential: The Impact of Microbreweries in Michigan

Outstanding Graduate Student Project – Michigan Association of Planning, 2021

Shoreline Planning - Michigan Association of Planning Conference Presentation, 2021

EXPERIENCE:

4.5 Years with BRI

4.5 Years total

SELECTED EXPERIENCE

Michigan Economic Development Corporation, Project Rising Tide

Michigan Economic Development Corporation, Economic Development Board Training Curriculum

City of Warren Master Plan & Zoning Atlas Digitization and Update
Warren, MI

Michigan Department of Health and Human Services
Climate Health Adaptation Interactive Mapping Platform

City of Lincoln Park Master Plan
Lincoln Park, MI

Wexford County M-115 Corridor Study
Wexford County, MI

Clam Lake Township Zoning Ordinance
Clam Lake Township, MI

Village of Kalkaska Zoning Ordinance
Village of Kalkaska, MI

Traverse City and Garfield Township Recreation Authority Public Visioning
City of Traverse City and Garfield Township, MI

Sugar Island Township Zoning Ordinance
Sugar Island Township, MI

Iron Mountain Master Plan Interactive Zoning Tool
Iron Mountain, MI

Michigan Department of Natural Resources
Park General Management Plans

Village of Ellsworth RRC Certification
Village of Ellsworth, MI



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Work Program

Work Program

ZONING ORDINANCE REVISION

The City of St. Ignace is seeking to modernize its Zoning Ordinance to comply with the Michigan Zoning Enabling Act, PA 110 of 2006 as amended, and recent state and federal case law. It is also imperative that the updated Zoning Ordinance helps to implement Master Plan goals and aligns with Redevelopment Ready Communities' best practices. While not all sections will need to be changed, BRI hopes to incorporate progressive land use policies based on our professional judgment and experience, where sensible, and eliminate confusing legalese.

Almost as important as the content of the Zoning Ordinance is its user-friendliness. The current document can be re-organized to reduce excessive scrolling with convenient hyperlinked sections and definitions. Graphics that can visually express more complex ideas will help to clarify the requirement so that the users - applicants, City staff, and decision-makers, can mitigate discrepancies in the application of a standard.

The current Zoning Ordinance will be assessed to determine its relevancy for enforcement, its ability to implement the Master Plan, and its ability to address common zoning issues.

Articles of the Zoning Ordinance will likely be organized in the following way:

- I. Title and Purpose
- II. General Provisions
- III. Zoning Districts and Map
- IV. Overlay Districts
- V. Site Development Standards
- VI. Supplemental Use Standards
- VII. Site Plan Review
- VIII. Special Land Uses
- IX. Land Development Options
- X. Nonconformities
- XI. Zoning Board of Appeals
- XII. Administration, Enforcement, & Violations
- XIII. Amendments & Severability
- XIV. Definitions

Work Program

TASK 1: PROJECT INITIATION

1.1 Project Orientation Meeting

BRI will convene a kick-off meeting with the Planning Commission and staff as requested. This meeting will explain the project's process and timeline, the expectations, and then open up discussion to allow all attendees to share concerns, focus areas and priorities, and areas of the Zoning Ordinance to preserve.

1.2 Annotated Outline

An assessment and summary of recommended areas of revision will be presented based on BRI's professional judgment. This document will present the overall organization of the new Zoning Ordinance, highlighting areas for intense, moderate, and minor revision in the appropriate sections. The annotated outline will be reviewed by the Steering Committee and will be the guideline for the new Zoning Ordinance.

TASK 2: DRAFT ZONING ORDINANCE AND ZONING MAP

2.1 Zoning Ordinance Draft

It is our experience that the interrelated nature of a Zoning Ordinance creates an incentive to draft a complete zoning ordinance before sections are reviewed. We find that being able to reference other sections while reviewing give a better complete picture and better guide the review process. BRI will hold five (5) meetings with the Steering Committee to review articles of the draft zoning ordinance, receive input, and edit based on input.

These meetings are scheduled to last up to two (2) hours and to review several related articles per meeting, with a focus on areas with moderate to intense change. Materials will be sent to the Steering Committee a week prior to the meeting so they can review it. BRI will prepare up to 10 conceptual graphics to help elucidate harder-to-understand zoning regulations.

2.2 Zoning Map

BRI will use GIS to make any changes to the Zoning Map. Through this platform, we can create an interactive map to be used in the process to "try on" new zones. Because we can digitally change the zones in real time, it is a good tool to quickly visualize how the community would look with new zoning districts. If this tool is found to be useful, the Zoning Map can be embedded into the City's website. BRI will hold one (1) meeting with the Steering Committee to review the draft working zoning map.

2.3 Public Review

Following the steering committee review of the draft zoning ordinance and map, a draft will be made available to the public. During a Planning Commission meeting, BRI will provide a brief presentation on the draft zoning ordinance and map and allow for the public to provide input.

An optional public input session can be held for certain topics where extra guidance is needed. This session would be an open house setting which is less formal to gather input and would not be required to follow a traditional meeting format for input.

2.3 Planning Commission

BRI will hold two (2) meetings with the Planning Commission to review public input and suggested revisions.

2.3 Usability

BRI will compile the draft into a format that is accessible, logical, and attractive. Graphics will be finalized and integrated; headings, tabs, and footers will be developed as needed for navigation; and definitions, related provisions, and the table of contents will be hyperlinked. In order to provide the best user experience, and due to the graphic-heavy nature and extensive tables that will be used to present the new zoning standards, the Zoning Ordinance will be laid out using Adobe InDesign, unless the City prefers to keep the document in Word. The drafts will be reviewed in Word.

Work Program

TASK 3: ADOPTION

3.1 Public Hearing

BRI will prepare an executive summary and attend a public hearing held by either the Planning Commission. BRI will provide legal notice language to City staff for publication requirements with the Michigan Zoning Enabling Act.

3.2 City Council Approval

BRI will present the draft to the City Council that highlights the major changes to the Zoning Ordinance and the rationale based on the input received from the public and Planning Commission.

3.3 Final Ordinance

In this step, the full ordinance update package will be finalized and assembled. Comments from all parties will have been incorporated, graphics and tables will be fully integrated, and links and tools will be functional.

3.4 Deliverables

The following deliverables will be provided:

- » Zoning Ordinance text (electronic pdf)
- » Zoning map (electronic .pdf)
- » All GIS shapefiles
- » InDesign/Word file of Zoning Ordinance
- » SketchUp renderings
- » Other applicable files used to draft the Zoning Ordinance via a memory stick.
- » Hard copies of the final Zoning Ordinance can be provided at the cost of reproduction.



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Experience, Qualifications & References

Lake City Master Plan & Zoning Ordinance

Lake City, Michigan

Lake City is a vibrant community located in the northwest portion of Michigan's lower peninsula, uniquely positioned along the eastern edge of Lake Missaukee. The City's surrounding environment is composed of beautiful natural features with access to freshwater lakes, granting the location an attractive destination within the region. Beckett & Raeder Inc. was commissioned to update the Master Plan to help showcase the community's prominent vision for the future.

The plan accommodated four primary goals, which include Destination Economy, Basic Services, Transformational Redevelopment and Governance and Collaboration. Afterwards, Lake City re-engaged BRI to write an updated Zoning Ordinance to help implement those goals. The ordinance also included restructuring to provide a more user-friendly document, presenting information in a tabular and illustrative form, as well as satisfying the criteria prescribed in the MEDC's Redevelopment Ready Communities (RRC) Best Practices.

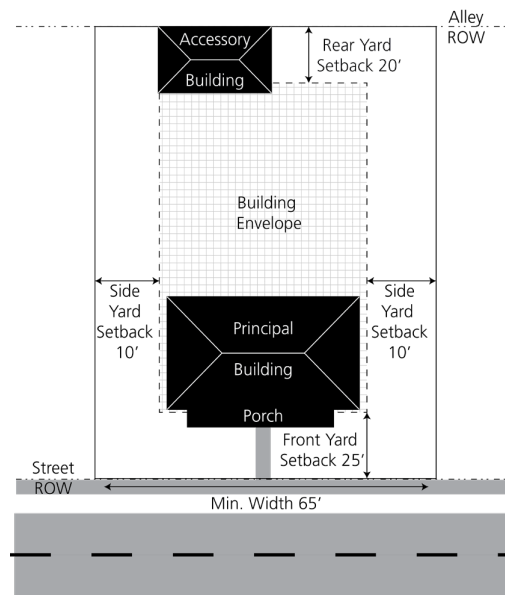
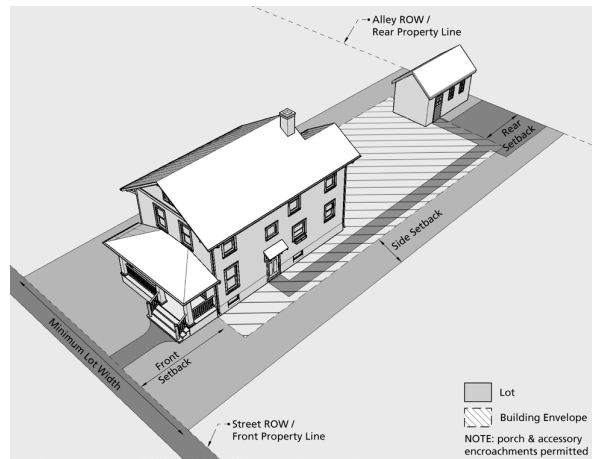
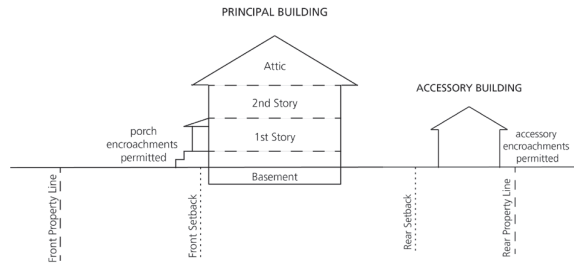


Kalkaska Zoning Ordinance

Village of Kalkaska, Michigan

The Village of Kalkaska Zoning Ordinance represents a modernization of the development regulations within the community. The first objective was to encourage investment by removing barriers to development and streamlining the approval process for a more predictable outcome. This included the removal of redundancies and contradictions that often occur over time due to the evolving nature of zoning ordinances. Clearer definitions, broader use categories, and greater flexibility in the classification of new uses allow the community to adapt as technology advances and new businesses emerge. Allowing more variety in the types of residential structures permitted by right supports a greater diversity of housing stock to meet the residential needs of the community. Focusing on administrative approvals by the zoning administrator or planning commission provides reassurance to developers that if the standards set forth in the ordinance are met, then their projects will be approved.

The second objective was to create a more user-friendly document. Instead of relying solely on page after page of lengthy and often confusing text, standards and provisions have been presented in easy to decipher tables. Images in both plan view and bird's eye view reinforce the desired form and development pattern. Graphic illustrations elsewhere aid the user understanding specific provisions and elements. Organizing the articles and content in a more intuitive structure combined with internal links within the document provide easier navigation to help users find the relevant information they are looking for.



Acme Township Zoning Ordinance
Acme Township, Michigan

Land Development Regulations

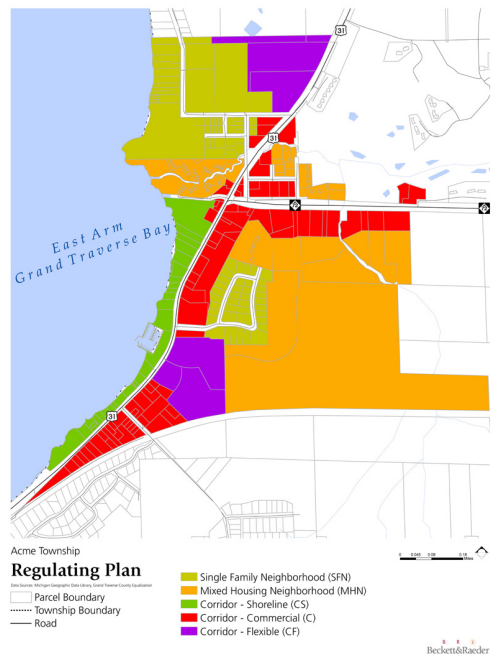
Beckett & Raeder, Inc. was commissioned by Acme Township to assist them with the reorganization and preparation of land development regulations. The former Zoning Ordinance included an Open Space District (OSD) and Mixed-Use District (MUD) which were inconsistent with recent statutory revisions to the Zoning Enabling Act.

Working with the Planning Commission the Open Space and Mixed-Use Districts were replaced with three land development options. These provisions included Cluster Housing, Open Space Subdivision, and Planned Unit Development regulations. Reinforcing the Township's goal to protect and preserve operable farms and orchards special incentives were incorporated in the various land development options to ensure the continuation of these operations at the same time giving property owners the opportunity to develop and integrate housing on their property.

US-31 and M-72 Form Based Code

The US-31 and M-72 Business District zoning is a departure from traditional zoning in that it focuses less on the use of a parcel and more on how to integrate private and public spaces. The US-31 / M-72 Business District zoning intends to merge public infrastructure standards with private development regulations to create a viable business district that is equally shared between cars and pedestrians. Key elements include better land use balance, expanding the uses permitted by right, expediting the review process, and bringing buildings closer to the street to facilitate walkability, increasing density of multiple family dwelling units, and the integration of low impact development stormwater technologies.

The text and diagrams in the US-31 and M-72 Business District address the location and extent of land uses, and the that implement the vision articulated in the Acme Township Placemaking process and also express community intentions regarding urban form and design. These expressions may differentiate neighborhoods, districts, and corridors, provide for a mixture of land uses and housing types within each, and provide specific measures for regulating relationships between buildings, and between buildings and outdoor public areas, including streets.



Mancelona Zoning Ordinance



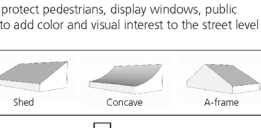

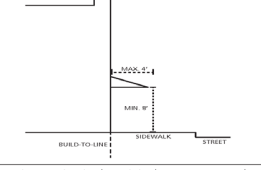
Village of Mancelona, Michigan

Like many northern Michigan communities, the Village of Mancelona has seen its economic landscape shift in recent decades. Seeing this as an opportunity to reinvent itself, the Village retained Beckett & Raeder to draft a new zoning ordinance as a regulatory tool for implementing the strategies prescribed in their master plan.

The modernized approach expanded the compatible uses allowed in each district, allowed more uses by right, and introduced an administrative review process. More diverse housing options were permitted in the residential districts to address an urgent community need. Recognizing the value of their traditional downtown and the financial strength it provides, design standards were established to preserve and

build upon the long-established development pattern, facilitate a fine grain mix of uses, support safe pedestrian circulation and connectivity, and create a stronger public realm.

The final product represented a departure from traditional ordinances by replacing legalese with common language, organizing standards in tabular form for easy understanding, and incorporating graphic to illustrate and reinforce the development regulations. The ordinance was also designed to be user-friendly with an intuitive structure and layout, with hyperlinks throughout the document for easy navigation.

DMU: DEVELOPMENT STANDARDS		
PUBLIC ENTRANCES		
Public entrances shall be emphasized with framing devices, such as, peaked roof forms, porches, overhangs, archways, larger door openings, display windows, accent colors, tile, moldings, pedestrian-scale lighting, and similar devices.		
Locations	Min. 1 entrance per street-facing façade, or 1 corner entrance for corner lots with frontage on 2 streets	
Setback	Min. 4 feet from façade for outward opening doors along public right-of-ways	
Non-Traditional Entrances	Roll-top or cantilever doors permitted as customer entrances with min. 50% transparency	
Awnings		
Awnings are encouraged and shall be primarily designed to protect pedestrians, display windows, public entrances and outdoor dining areas from the weather; and to add color and visual interest to the street level façade.		
Design	Shed, concave, or A-frame	
Setback	6 feet from curb line	
Minimum Clearance Above Grade	8 feet	
Maximum ROW Encroachment	4 feet with ROW agency approval	
Materials	Durable, fire-resistant materials. Plastic panels, rigid fiberglass or metal panels prohibited.	
Maintenance	Awnings shall be kept in good repair to maintain the original appearance and securely attached to the building to ensure public safety.	
Signs	Awnings may be permitted to display signage consistent with the standards in Article 5	

DMU: REGULATED USES	APPROVAL TYPE	USE-SPECIFIC STANDARDS	MAXIMUM PARKING
Residential Uses			
Live / Work Units	By Right	---	3 / unit
Dwelling Units Above 1 st Floor Commercial	By Right	---	2 / dwelling unit
Home Occupations	By Right	\$6.14	---
Public / Semi-Public Uses			
Public Use – Critical	By Right	\$2.18	---
Public Use – Essential	By Right	\$2.18	---
Public Use – Supporting	By Right	\$2.18	---
Religious Institutions	By Right	---	0.25 / 1 occupancy
Cultural Institutions	By Right	---	0.25 / 1 occupancy
Commercial Uses			
Assembly Facility – Accessory Use	By Right	---	0.25 / 1 occupancy
Assembly Facility – Principal Use	By Right	---	0.25 / 1 occupancy
Bars, Taverns, Lounges	By Right	---	1 / 3 occupancy
Business Services	By Right	---	1 / 200 square feet
Financial Services	By Right	---	1 / 150 square feet
Health Care Services	By Right	---	4 / exam room
Microbreweries	By Right	---	1 / occupancy
Personal Services	By Right	---	1 / 150 square feet
Professional Services	By Right	---	4 / 1,000 square feet
Recreational Facilities	By Right	---	1 / 3 occupancy
Retail Sales Establishment – General	By Right	---	3 / 1,000 square feet
Retail Sales Establishment – Food & Beverage	By Right	---	3 / 1,000 square feet
Retail Sales Establishment – Products Produced On-site	By Right	---	3 / 1,000 square feet of sales area
Restaurants	By Right	---	1 / 3 occupancy
Small Distilleries	By Right	---	1 / 3 occupancy
Small Wineries	By Right	---	1 / 3 occupancy
Tasting Rooms	By Right	---	1 / 3 occupancy
Theaters	By Right	---	0.25 / 1 occupancy
Veterinary Clinics	By Right	---	2.5 / employee
Transportation & Utility Uses			
Off-site Public or Private Parking	Special Use	\$6.16	---
Small Cell Wireless Facilities	By Right	\$2.27	---
Industrial Uses			
Extractive Industries	Special Use	\$6.13	1 / employee

References



M-115 and M-55 Corridor Redevelopment | Cadillac, Michigan

LAKE CITY-Complete, Hybrid
115 W John St
PO Box 1
Lake City, MI 49651

Craig Ardis
Mayor / Former Planning Commission Chair
616.485.1924
craigardis@aol.com
1.05 sq. mi, 836 population

VILLAGE OF KALKASKA-Complete, Hybrid
200 Hyde St.
Kalkaska, MI 49646

Cash Cook
Economic Development
231.384.1493
ddadir@kalkaskavillage.com
2.68 sq mi, 2,230 population

TOWNSHIP OF ACME-Complete, Hybrid
6042 Acme Rd.
Williamsburg, MI 49690

Amy Jenema
Treasurer
231.938.1350
ajenema@acmetownship.org
25 sq mi, 4,717 population

VILLAGE OF MANCELONA-Complete, Hybrid
120 W State St.
Mancelona, MI 49659

Maureen Naumcheff
Village Clerk
231.587.8331
clerk@villageofmancelona.org
1 sq mi, 1,344 population

VILLAGE OF CALUMET-Complete, Hybrid
340 6th St
Calumet, MI 49913

Collen Kobe
Planning Commission Chair
906.337.1713
colleen@high-tech-art.com
.20 sq mi, 621 population



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Estimated Costs & Timeline

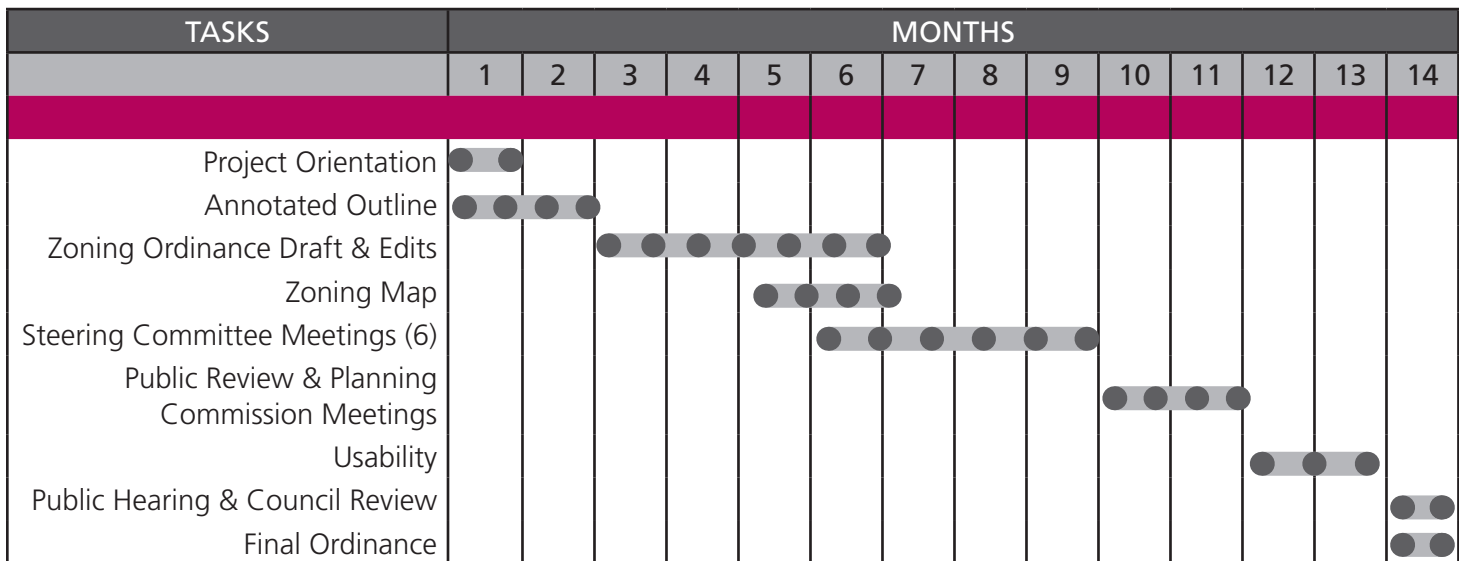
Estimated Costs

Task	Hours	Subtotal
Project Orientation	4	\$969
Annotated Outline including Meeting with Steering Committee	15	\$2,029
Zoning Ordinance Draft & Edits	86	\$7,500
Steering Committee Meetings to Review Draft	15	\$4,394
Zoning Map	15	\$1,125
Steering Committee Meeting to Review Map	3	\$879
Meetings for Public Review and Planning Commission	12	\$3,516
Public Hearing & Council Meeting	6	\$1,758
Usability	80	\$6,000
Final Zoning Ordinance	19	\$1,645

PROJECT TOTAL: \$29,815

» Optional Community Open House: \$1,000

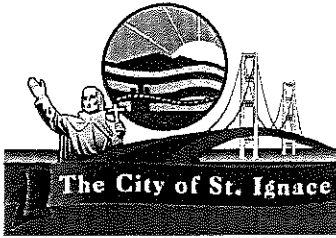
Preliminary Timeline





Thank You.

John Iacoangeli, PCP, FAICP, LEED AP, CNU-A
734.663.2622 | jri@bria2.com



City of St. Ignace, MI

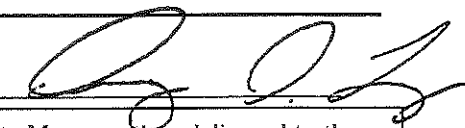
396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date: 8-15-22

Presenter: Bill Fraser

Department: DPW

Darcy Long, City Manager: 

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE: Paving/Leveling First Street/Service Drive

BACKGROUND:

First/Service Drive is in desperate need to resurface.

FISCAL EFFECT:

Project will be paid for out of Major Street Fund

SUPPORTING DOCUMENTATION:

See Attached

RECOMMENDATION:

I recommend that we go with Norris Contracting they have done work for us before and do a great job. They are also the low bidder. If there are any questions please call 906-430-0090.

NORRIS CONTRACTING INC.

4576 S. Mackinac Trail
Sault Ste. Marie, MI 49783
Ph: 906-632-1200
Fax: 906-632-1300

Licensed Contractor
Fully Insured
State Prequalified

August 1, 2022

City of St Ignace
Paving/Wedging of 1st street

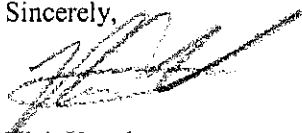
Norris Contracting is pleased to give you a quote for the wedging and paving of 1st street per the print provided on 8/1/2022. Price includes:

- Sweeping
- Tacking
- Wedging/Paving
- Fine grade 5,000 square foot area on Spring Street

Price: \$68,200.00

Price is based on 345 tons, for a per ton price of: \$197.68. Please let me know if you have any questions.

Sincerely,



Nick Huyck
President



RIETH-RILEY CONSTRUCTION Co., Inc.

100% Quality • 100% Employee Owned • Over 100 Years

Proposal

06795 US 31 North Charlevoix, MI 49720 Phone: (231) 439-5757 Fax: (231) 347-8862 www.rieth-riley.com

Submitted To:

Date: July 14, 2022

City of St. Ignace
Attn: Bill Fraasier

Job Name: First Street St. Ignace.
Location:

Rieth-Riley Construction Co., Inc ("Contractor") submits to Owner/ General Contractor ("Customer") this Proposal based on plans and specifications prepared by n/a and dated n/a and the following addenda, if any: n/a

Included

<u>Yes/No</u>	<u>Item of Work</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description of Items</u>
No	Permits			
No	Excavation			
No	Remove Trees / Stumps			
No	Place Gravel			
No	Fine Grade and Compact			
Yes	Asphalt Paving	15000	Sft	2" average compacted thickness
No	Sawcutting asphalt			
No	Pavement Markings			

Notes: Proposal is based on attached First Street drawing/ plan for wedging and overlaying (see attached. Includes: Ashalt paving per drawing plans. (Wedge and Overlay per drawing) Does not include: Excavation crews, grade crew, adding shoulder gravel. Areas will be marked prior to paving crews arrival.

Unit Price for future wedging and overlaying for city of St Ignace.

Mobilization **\$1,350.00**

HMA wedge and overlay Bid Price (see drawing): **\$72,300.00**

Future HMA Unit price. \$130.00 p/ton 90 Ton min

+ Mob price (\$1350)

THIS PROPOSAL SHALL REMAIN VALID ONLY FOR 15 DAYS FROM THE ABOVE PROPOSAL DATE.

THIS PROPOSAL INCLUDES ALL OF THE STANDARD TERMS & CONDITIONS SET FORTH ON THE REVERSE SIDE OF THIS DOCUMENT.

Rieth Riley Construction Co., Inc.

By: Jacques Henning

Jacques Henning
jhenning@rieth-riley.com



ACCEPTANCE OF PROPOSAL

I (we) have read the above Proposal, including the standard terms & conditions on the reverse side, and hereby accept this Proposal. You are hereby authorized to begin the work as proposed.

City of St. Ignace

By: _____
(Authorized Signature)

(Date Signed)

(Printed Name & Title)



5000 sq ft area @ 275k
prepped by city

Wedge and Overlay
500' x 24'

Wedge 431' x 7'

Wedge both sides
600' x 6.5'

Wedge area 7' x 160'

Everson's Home Furnishings

Spring St

Truckey St

Langhoff Ln

Water Tower Rd

S 1st St

S Watley St

Dolese Dr

Spring St

08/11/2022

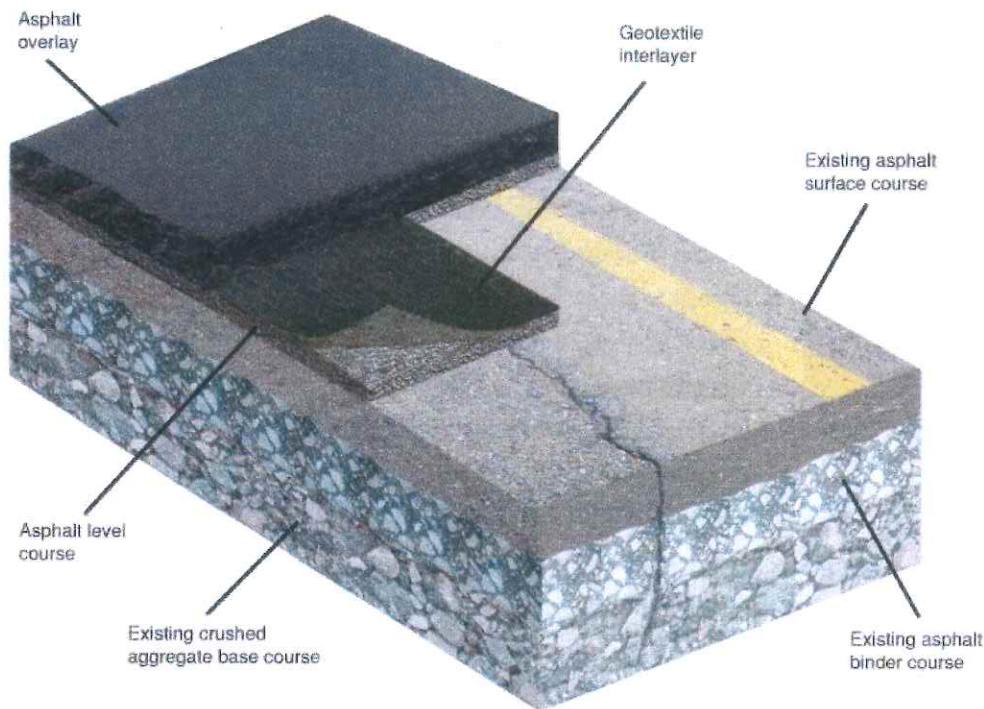
BALANCE SHEET FOR CITY OF ST. IGNACE
 Period Ending 08/31/2022

GL Number	Description	Current Year Beg. Balance	Balance
Fund 202 - MAJOR STREETS			
*** Assets ***			
202-000-001.000	CASH BANK ACCT #0405	876,069.79	964,213.53
202-000-020.000	DELINQUENT TAXES REC	(3,006.72)	(5,234.55)
202-000-021.000	DEC YE TAX RECEIVABLE	5,228.43	5,182.61
202-000-078.000	DUE FM STATE	61,228.97	0.00
	Total Assets	939,520.47	964,161.59
*** Liabilities ***			
202-000-202.001	ACCRUED PAYROLL	1,943.48	0.00
202-000-257.003	ACCRUED WAGES PAYABLE - FED TX WH	174.05	0.00
202-000-257.004	ACCRUED WAGES - FICA	316.02	0.00
202-000-257.007	ACCRUED WGES PAYABLE - MEDICARE WH	73.96	0.00
202-000-257.008	ACCRUED WAGES - STATE TX WH	100.76	0.00
202-000-257.011	AFSCME UNION DUES	53.57	0.00
202-000-257.018	STANDARD 457	43.35	0.00
202-000-257.021	MESC	98.76	0.00
202-000-257.025	WORKER'S COMP	152.07	0.00
202-000-706.001	ACCRUED PAYROLL	2,011.82	0.00
	Total Liabilities	4,967.84	0.00
*** Fund Balance ***			
202-000-391.000	FUND BALANCE	934,552.63	934,552.63
	Total Fund Balance	934,552.63	934,552.63
	Beginning Fund Balance		934,552.63
	Net of Revenues VS Expenditures		29,608.96
	Ending Fund Balance		964,161.59
	Total Liabilities And Fund Balance		964,161.59

Asphalt Leveling Course

by Jason Brazer, P.E.

Asphalt leveling course is defined as a layer of asphaltic concrete pavement of varying thickness spread on an existing pavement to compensate for irregularities prior to placing the surface or wearing course. As you may or may not know, an asphalt pavement section or structure is made up of multiple and different asphalt layers (lifts or courses). The lower layers are constructed for strength and support, while the top layer is constructed for smoothness and longevity. The layer or course that is often overlooked is the leveling course (middle).



The leveling course can be installed over new pavement, existing pavement, or milled pavement. When installing the leveling course, it is important to follow best paving practices ensuring the pavement is clean, dry, and a tack coat has been properly applied. The thickness of a leveling course will vary across the paving mat. For instance, if the leveling course is being used to improve surface drainage, it may be 1.5" thick at one edge to get water to shed away from the building and only 1/2" thick where this particular paver pass is ending.

The leveling course may also be utilized at an average consistent thickness across the entire project. This may be performed on roadways or larger parking lots where drainage is good overall, but the pavement structure needs to be improved. Some roadways can be milled 1" in depth to remove the shallow cracking and then a leveling course, placed at 1.25" loose (1" compacted) depth, will be installed along the entire roadway. Not only did this add an extra inch to the total pavement section, it also gave the crew a smooth, even surface to install a pavement interlayer fabric prior to placement of the wearing/upper course. Had the roadway

crown needed to be increased, a thicker leveling course could have been installed down the centerline as well.

Another benefit to installing the leveling course is that it helps to identify unstable areas within the milled surface so the proper corrective action can take place prior to the final lift being applied. The last thing you want to see is a repair in the final lift of the new parking or roadway



Leveling installed to promote drainage away from the building.



Asphalt overlay system including a leveling course and geotextile interlayer (fabric).

surface. Repairs that require cutting will affect longevity, deterioration rate, and ride quality.

When it comes to paving the surface course or final lift of an asphalt structure, consistency in regards to proper slope and smoothness of the mat is a key factor to proper drainage. The leveling course assists the crew by making sure low areas left from the milled surface or prior deficiencies in the pavements

being overlaid are filled in prior to the final lift being installed. On some projects, the surface course is paid per square yard versus per ton. Therefore, the leveling course ensures that the contractor is being paid per ton for the correction to the grade while the owner is getting the proper thickness on the surface without a surprise compliant or change order from the contractor saying they installed more tonnage than anticipated.

There is a science to creating a good, consistent asphalt mix for any project. Typically, the surface mix and leveling course are the same product. Therefore, by paving a leveling course the day before the surface course, the producer is able to run proper quality control and quality assurance testing on the mix itself. That way, if something is out of tolerance (i.e., improper asphalt binder content, too much dust in the mix, or a variance in the air voids), the plant has an opportunity to correct issue(s) and make the proper adjustments prior to material being used for the final surface.

Proper density plays a key role in the longevity of a good quality asphalt pavement. The density of a surface mix is dependent on many variables. Two of the more important factors are consistency on depth as well as building on a firm foundation. As referenced above, the leveling course assists in both of these areas when constructed properly.

When constructing a project, contractors want to get paid for what they do. The leveling course gives them a way to be compensated for unforeseen issues like asphalt chunking up when being milled out of a low area by a building that is failing to drain. It is also valuable for a new concern that needs to be addressed by the client and responsible contractor which is the ADA (American's with Disabilities Act) parking regulations. Slope requirements are federally mandated for all ADA parking stalls, as well as walkways leading to and from parking stalls. When a parking lot is updated, it is necessary to make proper adjustments to get slopes in the ADA stalls to fall within regulations. If there is not a way in the project documents for the contractor to perform this work and be compensated, there is likely going to be an extra/change order submitted. The use of a per ton leveling course pay item eliminates this. The photograph below shows how the leveling course is being placed in multiple lifts and then transitions to a zero thickness on the right side once the crew is outside of the ADA stall location.



Correction of slope through the use of an asphalt leveling course.

The final benefit of the leveling course involves longevity of the pavement. The additional layer of asphalt helps to reduce and prevent reflective cracking from the existing pavement that was overlaid. Because of the leveling course, there is additional pavement for the crack to work through and also a separation in the lifts that can act as a stopping point for the crack, or at least delay the crack from migrating up the surface. If the leveling course is used in conjunction with a pavement interlayer fabric and a surface course installed at the proper thickness, there is a possibility to slow or even stop reflective cracking as a whole.

To summarize, a leveling course is defined simply as a variable thickness asphalt layer

CITY OF ST. IGNACE

BUDGET TRANSFERS & AMENDMENTS

15-Aug-22

Transfer or Amendment	From Account	To Account	Amount Budgeted	Dollar Amount	Notes
General Fund					
Budget Transfer	101-172-716.001 City Manager Self Funding Health Premium	101-773-707.000 Boat Launch Wages, Temporary		\$ 2,000.00	
Budget Transfer	101-101-864.000 City Council Conf. & Workshops	101-773-943.000 Boat Launch Equipment Rental		\$ 500.00	
Major Streets					
Budget Transfer	202-444-782.000 Sidewalks Materials/DPW/Roads	202-483-718.000 Admin & Records Retirement		\$ 300.00	
Budget Transfer	202-463-707.000 Routine Maintenance Wages, Temp	202-474-718.000 Traffic Control Retirement		\$ 400.00	
Local Streets					
Budget Transfer	203-444-706.000 Sidewalks Wages	203-483-706.000 Admin & Records Wages		\$ 800.00	\$2350 from Sidewalks to Admin & Records \$1000 from Sidewalks to Traffic Control
Budget Transfer	203-444-716.000 Sidewalks Health Fringes	203-474-718.000 Traffic Control Retirement		\$ 1,000.00	
Budget Transfer	203-444-782.000 Sidewalks Materials/DPW/Roads	203-483-715.000 Admin & Records Soc Sec		\$ 200.00	
Budget Transfer	203-444-782.000 Sidewalks Materials/DPW/Roads	203-481- Admin & Records Health Fringes		\$ 100.00	
Budget Transfer	203-444-782.000 Sidewalks Materials/DPW/Roads	203-481- Admin & Records Workman's Comp		\$ 200.00	
Budget Transfer	203-444-782.000 Sidewalks Materials/DPW/Roads	203-481- Admin & Records Life Insurance		\$ 50.00	
Budget Transfer	203-444-943.000 Sidewalks Equipment Rental	203-481-718.000 Admin & Records Retirement		\$ 1,000.00	
Budget Transfer	203-451-706.000 Road Construction Wages	203-481-718.000 Admin & Records Retirement		\$ 500.00	

Budget Transfer	203-451-807.000 Road Construction Contracted Service	203-481-718.000 Admin & Records Retirement		\$ 2,000.00	\$2500 from Road Construction to Admin & Records \$1000 from Road Construction to Snow & Ice Control \$300 from Road Construction to Traffic Control
Budget Transfer	203-451-807.000 Road Construction Contracted Service	203-479-718.000 Snow & Ice Control Retirement		\$ 1,000.00	
Budget Transfer	203-451-807.000 Road Construction Contracted Service	203-474-943.000 Traffic Control Equip. Rental		\$ 200.00	
Budget Transfer	203-451-807.000 Road Construction Contracted Service	203-474-782.000 Traffic Control Materials/DPW/Roads		\$ 100.00	
Water Fund					
Budget Transfer	591-551-718.000 Water Plant Operations Retirement	591-550-718.000 Water Admin Retirement		\$ 20,000.00	
Budget Transfer	591-551-943.000 Water Plant Operations Equip. Rental	591-550-716.000 Water Admin Health Fringes		\$ 3,000.00	
Marina Fund					
Budget Transfer	594-597-759.000 Marina Ops Gas & Oil	594-590-707.000 Marina Admin Wages, Temp		\$ 1,000.00	
Equipment Fund					
Budget Transfer	641-582-706.000 Equipment Maintenance Wages	641-581-706.000 Garage Maintenance Wages		\$ 4,600.00	\$7700 from Equipment Maintenance to Garage Maintenance
Budget Transfer	641-582-707.000 Equipment Maintenance Wages, Temporary	641-581-718 Garage Maintenance Retirement		\$ 1,500.00	
Budget Transfer	641-582-715.000 Equipment Maintenance Social Security	641-581-715.000 Garage Maintenance Social Security		\$ 400.00	
Budget Transfer	641-582-721.000 Equipment Maintenance MESC	641-581-716.000 Garage Maintenance Health Fringes		\$ 800.00	
Budget Transfer	641-582-725.000 Equipment Maintenance Workman's Comp	641-581-921.000 Garage Maintenance Natural Gas		\$ 400.00	

08/12/2022

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. IGNACE
PERIOD ENDING 07/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET			
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - REVENUE						
101-000-403.000	CURRENT PROPERTY TAX	1,243,249.00	1,243,249.00	97,931.38	1,145,317.62	7.88
101-000-403.001	TAX REIMB MI TAX TRIBUNAL	14,213.00	9,813.00	0.00	9,813.00	0.00
101-000-407.000	DELINQ. PERS. PROP TAXES	4,000.00	2,872.55	0.00	2,872.55	0.00
101-000-445.000	INTEREST & PENALTIES	2,630.00	2,630.00	2,073.31	556.69	78.83
101-000-446.000	DELINQ TAX INT/PENALTY	3,459.00	3,459.00	0.00	3,459.00	0.00
101-000-447.000	NON-BUS LICENSE PARKING PERMIT	800.00	925.00	925.00	0.00	100.00
101-000-452.000	LIQUOR LICENSE FEES	5,430.00	5,430.00	55.00	5,375.00	1.01
101-000-528.000	FEDERAL GRANT	2,000.00	0.00	0.00	0.00	0.00
101-000-543.000	SAULT TRIBE/ CITY ALLOCATIONS	25,477.00	0.00	(3,825.00)	3,825.00	100.00
101-000-543.001	SAULT TRIBE 2% PASS THRU FUNDS	15,000.00	0.00	0.00	0.00	0.00
101-000-544.000	IN HOUSE TNG (P. DEPT 302 FUNDS)	630.00	630.00	283.60	346.40	45.02
101-000-573.000	LOCAL COMM STABILAZATION SHARE (PPT)	16,000.00	16,000.00	0.00	16,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	251,965.00	251,965.00	132,116.41	119,848.59	52.43
101-000-608.000	ADMINISTRATION FEES	31,800.00	31,800.00	10,518.10	21,281.90	33.08
101-000-610.000	DELINQ. TAX LATE FEES	200.00	200.00	0.00	200.00	0.00
101-000-611.000	DELINQ. TAX ADMIN FEE	100.00	100.00	0.00	100.00	0.00
101-000-632.000	FIRE PROTECTION	52,330.00	72,126.00	72,125.73	0.27	100.00
101-000-638.000	ACCIDENT REPORTS	100.00	100.00	79.50	20.50	79.50
101-000-650.000	SALES OF LABOR, MATERIAL	22,500.00	22,500.00	16,414.14	6,085.86	72.95
101-000-651.000	ZONING VARIANCE FEES	0.00	4,100.00	4,100.00	0.00	100.00
101-000-652.000	FIRE DEPT. SERV. CALLS	900.00	900.00	600.00	300.00	66.67
101-000-660.000	FIREWORK CONTRIBUTIONS	58,600.00	63,000.00	63,000.00	0.00	100.00
101-000-661.000	PARKING FINES	500.00	500.00	20.00	480.00	4.00
101-000-662.000	DISTRICT COURT FINES	600.00	600.00	111.30	488.70	18.55
101-000-664.000	INTEREST EARNINGS	3,500.00	3,500.00	485.18	3,014.82	13.86
101-000-668.000	RENT/LEASE	24,000.00	24,000.00	16,129.60	7,870.40	67.21
101-000-671.000	BOAT LAUNCH FEE	5,000.00	5,000.00	1,709.81	3,290.19	34.20
101-000-672.000	REIMB HEALTH INS. COST SHARE	15,000.00	15,000.00	5,664.47	9,335.53	37.76
101-000-673.000	MMRMA REIMB CLAIMS	30,300.00	30,300.00	2,952.76	27,347.24	9.75
101-000-673.001	MMRMA RAP/CAP REIMB	0.00	4,377.50	462.50	3,915.00	10.57
101-000-674.000	FIRE DONATIONS-CONTRIBUTIONS	0.00	7,406.00	7,406.00	0.00	100.00
101-000-675.000	DONATIONS - CONTRIBUTIONS	10,485.00	14,000.00	15,000.00	(1,000.00)	107.14
101-000-676.000	REIMBURSEMENTS	0.00	424.95	424.95	0.00	100.00
101-000-683.000	MICHILIMACKINAC HISTORICAL SOCIETY REIMB	0.00	300.00	300.00	0.00	100.00
101-000-693.000	SALE OF ASSETS	29,425.00	26,125.00	0.00	26,125.00	0.00

101-000-693.200	SALE OF ASSETS -POLICE	0.00	8,017.00	8,017.39	(0.39)	100.00
101-000-695.000	MISC. INCOME	3,000.00	3,000.00	531.46	2,468.54	17.72
101-000-698.000	SAULT TRIBE HOUSING PILT	9,150.00	9,150.00	6,336.00	2,814.00	69.25
101-000-699.001	TRANS IN FM 202	5,000.00	5,000.00	0.00	5,000.00	0.00
101-000-699.003	TRANS IN FM 203	3,000.00	3,000.00	0.00	3,000.00	0.00
101-000-699.005	TRANS IN FM 248	7,370.00	7,370.00	0.00	7,370.00	0.00
101-000-699.006	TRANS IN FM 590	30,000.00	30,000.00	0.00	30,000.00	0.00
101-000-699.007	TRANS IN FM 594	8,000.00	8,000.00	0.00	8,000.00	0.00
101-000-699.009	TRANS FM 729	12,000.00	12,000.00	0.00	12,000.00	0.00
101-000-699.012	TRANS IN FM 591	50,000.00	50,000.00	0.00	50,000.00	0.00
Total Dept 000 - REVENUE		1,997,713.00	1,998,870.00	461,948.59	1,536,921.41	23.11

TOTAL REVENUES		1,997,713.00	1,998,870.00	461,948.59	1,536,921.41	23.11
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Expenditures

Dept 101 - CITY COUNCIL

101-101-706.000	WAGES	10,000.00	10,000.00	5,560.00	4,440.00	55.60
101-101-708.000	WAGES	7,500.00	7,400.00	3,040.00	4,360.00	41.08
101-101-715.000	SOCIAL SECURITY	1,500.00	1,500.00	657.91	842.09	43.86
101-101-725.000	WORKMAN'S COMP	60.00	60.00	18.99	41.01	31.65
101-101-750.000	OPERATING SUPPLIES	1,000.00	1,000.00	606.36	393.64	60.64
101-101-853.000	COMMUNICATIONS	840.00	840.00	80.08	759.92	9.53
101-101-864.000	CONF. & WORKSHOPS	1,600.00	1,600.00	75.00	1,525.00	4.69
101-101-873.000	TRAVEL	400.00	400.00	0.00	400.00	0.00
101-101-900.000	PRINT & PUBLISH	3,000.00	4,000.00	4,346.98	(346.98)	108.67
101-101-977.000	CAPITAL OUTLAY EQUIP	1,000.00	0.00	0.00	0.00	0.00
Total Dept 101 - CITY COUNCIL		26,900.00	26,800.00	14,385.32	12,414.68	53.68

Dept 172 - CITY MANAGER

101-172-706.000	WAGES	76,875.00	76,875.00	40,888.86	35,986.14	53.19
101-172-708.000	WAGES	38,000.00	41,000.00	22,626.03	18,373.97	55.19
101-172-715.000	SOCIAL SECURITY	9,000.00	9,000.00	4,821.30	4,178.70	53.57
101-172-716.000	HEALTH FRINGES	18,300.00	18,300.00	12,184.32	6,115.68	66.58
101-172-716.001	SELF FUNDING HEALTH PREIMUM	4,000.00	4,000.00	456.81	3,543.19	11.42
101-172-717.000	LIFE INS	420.00	420.00	357.49	62.51	85.12
101-172-718.000	RETIREMENT	7,300.00	7,300.00	3,929.12	3,370.88	53.82
101-172-719.000	MERS 457	600.00	0.00	0.00	0.00	0.00
101-172-721.000	MESC	1,500.00	1,500.00	22.16	1,477.84	1.48
101-172-725.000	WORKMAN'S COMP	500.00	500.00	265.08	234.92	53.02
101-172-750.000	OPERATING SUPPLIES	500.00	500.00	242.47	257.53	48.49
101-172-791.000	SUBSCRIPTIONS AND PUBLICATIONS	300.00	300.00	0.00	300.00	0.00
101-172-853.000	COMMUNICATIONS	1,400.00	1,400.00	918.26	481.74	65.59
101-172-864.000	CONF. & WORKSHOPS	2,500.00	2,500.00	0.00	2,500.00	0.00
101-172-873.000	TRAVEL	1,500.00	1,500.00	546.94	953.06	36.46
101-172-900.000	PRINT & PUBLISH	500.00	500.00	0.00	500.00	0.00

101-172-910.000	ED & TRAINING	1,000.00	1,000.00	0.00	1,000.00	0.00
101-172-915.000	MEMBERSHIPS	900.00	900.00	895.00	5.00	99.44
101-172-977.000	CAPITAL OUTLAY EQUIP	500.00	500.00	0.00	500.00	0.00
Total Dept 172 - CITY MANAGER		165,595.00	167,995.00	88,153.84	79,841.16	52.47
Dept 191 - ACCOUNTING DEPT						
101-191-807.000	ACCOUNTING & AUDITING	28,500.00	28,500.00	28,250.00	250.00	99.12
101-191-808.000	GASB 75 VALUATION	4,000.00	4,000.00	0.00	4,000.00	0.00
Total Dept 191 - ACCOUNTING DEPT		32,500.00	32,500.00	28,250.00	4,250.00	86.92
Dept 201 - ADMINISTRATION						
101-201-718.001	MERS SURPLUS DIVISION CONTRIBUTION	12,000.00	12,000.00	0.00	12,000.00	0.00
101-201-802.000	BANK FEES	0.00	600.00	180.00	420.00	30.00
101-201-853.000	COMMUNICATIONS	0.00	300.00	80.07	219.93	26.69
Total Dept 201 - ADMINISTRATION		12,000.00	12,900.00	260.07	12,639.93	2.02
Dept 215 - CLERK						
101-215-705.000	CLERK/TREAS WAGES	53,000.00	53,000.00	29,440.05	23,559.95	55.55
101-215-706.000	WAGES	45,000.00	45,000.00	23,691.20	21,308.80	52.65
101-215-708.000	WAGES	46,000.00	45,000.00	31,180.79	13,819.21	69.29
101-215-715.000	SOCIAL SECURITY	11,000.00	11,000.00	6,396.22	4,603.78	58.15
101-215-716.000	HEALTH FRINGES	12,000.00	12,000.00	7,967.65	4,032.35	66.40
101-215-716.001	SELF FUNDING HEALTH PREIMUM	2,000.00	3,000.00	3,000.00	0.00	100.00
101-215-717.000	LIFE INS	600.00	600.00	366.71	233.29	61.12
101-215-718.000	RETIREMENT	102,500.00	102,500.00	84,438.20	18,061.80	82.38
101-215-719.000	MERS 457	850.00	850.00	397.02	452.98	46.71
101-215-721.000	MESC	1,375.00	1,375.00	166.23	1,208.77	12.09
101-215-725.000	WORKMAN'S COMP	650.00	650.00	351.17	298.83	54.03
101-215-750.000	OPERATING SUPPLIES	750.00	750.00	259.39	490.61	34.59
101-215-831.000	CONTRACTED SERV	5,500.00	5,500.00	4,874.00	626.00	88.62
101-215-853.000	COMMUNICATIONS	1,850.00	1,850.00	1,091.88	758.12	59.02
101-215-864.000	CONF. & WORKSHOPS	2,100.00	2,100.00	542.66	1,557.34	25.84
101-215-873.000	TRAVEL	400.00	400.00	0.00	400.00	0.00
101-215-900.000	PRINT & PUBLISH	250.00	250.00	117.07	132.93	46.83
101-215-958.000	MEMERSHIP & DUES	850.00	850.00	160.00	690.00	18.82
101-215-960.000	ED & TRAIN	2,200.00	2,200.00	280.00	1,920.00	12.73
101-215-977.000	CAPITAL OUTLAY	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 215 - CLERK		290,875.00	290,875.00	194,720.24	96,154.76	66.94
Dept 234 - CENTRAL SUPPLIES						
101-234-751.000	OFFICE SUPPLIES	3,900.00	3,900.00	1,661.99	2,238.01	42.62
Total Dept 234 - CENTRAL SUPPLIES		3,900.00	3,900.00	1,661.99	2,238.01	42.62
Dept 247 - BOARD OF REVIEW						
101-247-706.000	WAGES	1,700.00	1,400.00	960.00	440.00	68.57
101-247-715.000	SOCIAL SECURITY	120.00	120.00	73.44	46.56	61.20

101-247-802.000	FEES	350.00	350.00	0.00	350.00	0.00
101-247-900.000	PRINT & PUBLISH	50.00	350.00	201.15	148.85	57.47
Total Dept 247 - BOARD OF REVIEW		2,220.00	2,220.00	1,234.59	985.41	55.61
Dept 257 - ASSESSOR						
101-257-831.000	CONTRACTED SERV	35,100.00	35,100.00	22,312.79	12,787.21	63.57
101-257-853.000	COMMUNICATIONS	700.00	700.00	356.02	343.98	50.86
101-257-900.000	PRINT & PUBLISH	500.00	500.00	21.60	478.40	4.32
Total Dept 257 - ASSESSOR		36,300.00	36,300.00	22,690.41	13,609.59	62.51
Dept 262 - ELECTIONS						
101-262-706.000	WAGES	3,000.00	3,000.00	570.75	2,429.25	19.03
101-262-715.000	SOCIAL SECURITY	75.00	75.00	0.00	75.00	0.00
101-262-725.000	WORKMAN'S COMP	100.00	100.00	2.40	97.60	2.40
101-262-750.000	OPERATING SUPPLIES	3,000.00	2,685.00	132.71	2,552.29	4.94
101-262-751.000	OFFICE SUPPLIES	300.00	300.00	0.00	300.00	0.00
101-262-818.000	CONTRACTED SERV	300.00	615.00	642.43	(27.43)	104.46
101-262-900.000	PRINT & PUBLISH	50.00	50.00	0.00	50.00	0.00
Total Dept 262 - ELECTIONS		6,825.00	6,825.00	1,348.29	5,476.71	19.76
Dept 265 - BLDG & GROUNDS						
101-265-706.000	WAGES	0.00	0.00	232.68	(232.68)	100.00
101-265-715.000	SOCIAL SECURITY	0.00	0.00	17.42	(17.42)	100.00
101-265-716.000	HEALTH FRINGES	0.00	0.00	100.50	(100.50)	100.00
101-265-717.000	LIFE INS	0.00	0.00	1.84	(1.84)	100.00
101-265-718.000	RETIREMENT	0.00	0.00	16.28	(16.28)	100.00
101-265-719.000	MERS 457	0.00	0.00	4.66	(4.66)	100.00
101-265-725.000	WORKMAN'S COMP	0.00	0.00	15.78	(15.78)	100.00
101-265-750.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,765.96	234.04	88.30
101-265-775.000	REPAIR & MAINT SUPP	1,900.00	1,900.00	132.67	1,767.33	6.98
101-265-818.000	CONTRACTED SERV	13,000.00	13,000.00	11,656.95	1,343.05	89.67
101-265-887.000	GROUNDS MAINT	1,000.00	1,000.00	0.00	1,000.00	0.00
101-265-918.000	UTILITIES, WATER	700.00	700.00	447.76	252.24	63.97
101-265-920.000	UTILITIES, ELECTRIC	6,050.00	6,050.00	3,609.13	2,440.87	59.66
101-265-921.000	UTILITIES, NATURAL GAS	6,000.00	6,000.00	6,646.31	(646.31)	110.77
101-265-943.000	EQUIPMENT RENTAL	0.00	0.00	160.32	(160.32)	100.00
Total Dept 265 - BLDG & GROUNDS		30,650.00	30,650.00	24,808.26	5,841.74	80.94
Dept 266 - ATTORNEY						
101-266-818.000	CONTRACTED SERV	40,000.00	40,000.00	33,113.74	6,886.26	82.78
Total Dept 266 - ATTORNEY		40,000.00	40,000.00	33,113.74	6,886.26	82.78
Dept 301 - POLICE						
101-301-705.000	CHIEF'S SALARY	55,350.00	60,000.00	32,746.51	27,253.49	54.58
101-301-706.000	WAGES	235,000.00	235,000.00	128,520.20	106,479.80	54.69
101-301-707.000	WAGES, TEMPORARY	16,000.00	16,000.00	0.00	16,000.00	0.00

101-301-715.000	SOCIAL SECURITY	23,660.00	23,660.00	12,189.29	11,470.71	51.52
101-301-716.000	HEALTH FRINGES	50,000.00	38,735.00	16,793.75	21,941.25	43.36
101-301-716.001	SELF FUNDING HEALTH PREIMUM	4,000.00	5,100.00	5,072.49	27.51	99.46
101-301-717.000	LIFE INS	2,000.00	2,000.00	743.22	1,256.78	37.16
101-301-718.000	RETIREMENT	120,000.00	120,000.00	71,415.91	48,584.09	59.51
101-301-719.000	MERS 457	2,400.00	2,400.00	980.04	1,419.96	40.84
101-301-721.000	MESC	4,800.00	4,800.00	93.39	4,706.61	1.95
101-301-725.000	WORKMAN'S COMP	9,500.00	9,500.00	4,042.22	5,457.78	42.55
101-301-750.000	OPERATING SUPPLIES	4,000.00	8,690.00	5,791.42	2,898.58	66.64
101-301-755.000	UNIFORMS	3,000.00	3,825.00	4,557.64	(732.64)	119.15
101-301-759.000	GAS & OIL	9,500.00	9,500.00	6,359.87	3,140.13	66.95
101-301-818.000	CONTRACTED SERV	12,000.00	12,000.00	11,660.75	339.25	97.17
101-301-830.000	INVESTIGATIONS, POL	500.00	500.00	125.00	375.00	25.00
101-301-851.000	RADIO MAINT, POL	1,000.00	1,000.00	0.00	1,000.00	0.00
101-301-853.000	COMMUNICATIONS	3,000.00	3,000.00	1,710.11	1,289.89	57.00
101-301-873.000	TRAVEL	1,400.00	1,400.00	339.72	1,060.28	24.27
101-301-900.000	PRINT & PUBLISH	800.00	800.00	74.50	725.50	9.31
101-301-930.001	VEHICLE MAINT	6,000.00	6,000.00	4,679.77	1,320.23	78.00
101-301-932.000	EQUIPMENT REPAIRS & MAINT	5,000.00	5,000.00	1,189.90	3,810.10	23.80
101-301-935.000	PROPERTY LIABILITY INS	12,000.00	12,000.00	4,344.68	7,655.32	36.21
101-301-958.000	MEMERSHIP & DUES	500.00	500.00	265.00	235.00	53.00
101-301-960.000	ED & TRAIN	3,500.00	3,500.00	2,454.27	1,045.73	70.12
101-301-961.000	IN-HOUSE TRAINING, POL 302 FUND	1,500.00	1,500.00	525.00	975.00	35.00
101-301-983.000	VEHICLE LEASE POLICE	24,926.00	24,926.00	14,948.08	9,977.92	59.97
Total Dept 301 - POLICE		611,336.00	611,336.00	331,622.73	279,713.27	54.25
Dept 335 - SAFETY & HEALTH						
101-335-831.000	COMM AMBULANCE/ SI EMS	47,785.00	47,785.00	57,982.59	(10,197.59)	121.34
101-335-959.000	WELLNESS PROG, SAFETY	450.00	450.00	324.10	125.90	72.02
Total Dept 335 - SAFETY & HEALTH		48,235.00	48,235.00	58,306.69	(10,071.69)	120.88
Dept 336 - FIRE DEPARTMENT						
101-336-706.000	WAGES	21,875.00	21,875.00	12,968.72	8,906.28	59.29
101-336-707.000	WAGES, TEMP	16,000.00	16,000.00	11,797.00	4,203.00	73.73
101-336-715.000	SOCIAL SECURITY	2,800.00	2,800.00	1,894.58	905.42	67.66
101-336-725.000	WORKMAN'S COMP	3,200.00	3,200.00	1,530.17	1,669.83	47.82
101-336-728.000	OFFICE SUPP	800.00	500.00	37.98	462.02	7.60
101-336-750.000	OPERATING SUPPLIES	1,000.00	1,000.00	136.03	863.97	13.60
101-336-755.000	UNIFORMS	100.00	100.00	0.00	100.00	0.00
101-336-759.000	GAS & OIL	3,000.00	3,000.00	2,047.55	952.45	68.25
101-336-776.000	BLDG. MAINT SUPPLIES	750.00	750.00	273.39	476.61	36.45
101-336-778.000	EQUIP MAINT SUPP, FIRE	3,000.00	3,000.00	375.26	2,624.74	12.51
101-336-804.000	S.A.F.A.	1,000.00	1,000.00	270.00	730.00	27.00
101-336-831.000	CONTRACTED SERV	4,200.00	5,200.00	3,390.23	1,809.77	65.20
101-336-853.000	COMMUNICATIONS	2,500.00	2,500.00	1,385.00	1,115.00	55.40
101-336-873.000	TRAVEL	175.00	175.00	0.00	175.00	0.00

101-336-900.000	PRINT & PUBLISH	300.00	300.00	0.00	300.00	0.00
101-336-913.000	FLEET INSURANCE, FIRE	750.00	750.00	633.36	116.64	84.45
101-336-918.000	UTILITIES, WATER	800.00	800.00	81.39	718.61	10.17
101-336-920.000	UTILITIES, ELECTRIC	2,800.00	2,800.00	2,290.30	509.70	81.80
101-336-921.000	UTILITIES, NATURAL GAS	4,500.00	6,300.00	6,031.41	268.59	95.74
101-336-935.000	PROPERTY LIABILITY INS	9,200.00	9,200.00	4,344.68	4,855.32	47.22
101-336-939.000	EQUIP MAINT, FIRE	28,000.00	28,000.00	3,183.33	24,816.67	11.37
101-336-958.000	MEMERSHIP & DUES	300.00	300.00	174.99	125.01	58.33
101-336-960.000	ED & TRAIN	3,000.00	1,500.00	0.00	1,500.00	0.00
101-336-977.000	CAPITAL OUTLAY, FIRE	10,000.00	9,000.00	2,556.00	6,444.00	28.40
Total Dept 336 - FIRE DEPARTMENT		120,050.00	120,050.00	55,401.37	64,648.63	46.15

Dept 441 - PUBLIC WORKS

101-441-702.000	BOARDWALK	3,500.00	3,500.00	1,473.69	2,026.31	42.11
101-441-704.000	SPECIAL EVENTS	7,500.00	7,500.00	5,808.68	1,691.32	77.45
101-441-706.000	WAGES	18,000.00	18,000.00	11,635.24	6,364.76	64.64
101-441-707.000	WAGES, TEMP	375.00	375.00	217.18	157.82	57.91
101-441-708.000	WAGES	150.00	150.00	165.20	(15.20)	110.13
101-441-709.000	AIRPORT PARKING LOT	935.00	935.00	611.23	323.77	65.37
101-441-715.000	SOCIAL SECURITY	4,500.00	4,500.00	2,955.37	1,544.63	65.67
101-441-716.000	HEALTH FRINGES	6,000.00	6,000.00	4,441.18	1,558.82	74.02
101-441-716.001	SELF FUNDING HEALTH PREIMUM	6,500.00	6,500.00	6,761.97	(261.97)	104.03
101-441-717.000	LIFE INS	150.00	150.00	120.80	29.20	80.53
101-441-718.000	RETIREMENT	18,000.00	18,000.00	18,955.96	(955.96)	105.31
101-441-719.000	MERS 457	350.00	350.00	274.01	75.99	78.29
101-441-721.000	MESC	1,000.00	1,000.00	239.43	760.57	23.94
101-441-724.000	VAC, SICK, HOLIDAY	23,000.00	23,000.00	19,126.56	3,873.44	83.16
101-441-725.000	WORKMAN'S COMP	3,500.00	3,500.00	2,344.88	1,155.12	67.00
101-441-750.000	OPERATING SUPPLIES	3,500.00	3,500.00	861.05	2,638.95	24.60
101-441-755.000	UNIFORMS	1,700.00	1,700.00	1,207.12	492.88	71.01
101-441-775.000	REPAIR & MAINT SUPP	300.00	300.00	0.00	300.00	0.00
101-441-782.000	MATERIALS/DPW/ROADS	4,000.00	3,800.00	0.00	3,800.00	0.00
101-441-873.000	TRAVEL	0.00	110.00	18.00	92.00	16.36
101-441-900.000	PRINT & PUBLISH	0.00	90.00	74.25	15.75	82.50
101-441-940.000	BOARDWALK RENTALS, DPW	3,000.00	3,000.00	1,538.96	1,461.04	51.30
101-441-942.000	SPECIAL EVENTS (IN-KIND)	3,000.00	3,000.00	1,898.44	1,101.56	63.28
101-441-943.000	EQUIPMENT RENTAL	5,200.00	5,200.00	2,815.65	2,384.35	54.15
101-441-944.000	EQUIP. RENTAL CHIEF DOCK PROJ	0.00	0.00	161.74	(161.74)	100.00
101-441-945.000	AIRPORT PARKING LOT	3,500.00	3,500.00	2,378.83	1,121.17	67.97
Total Dept 441 - PUBLIC WORKS		117,660.00	117,660.00	86,085.42	31,574.58	73.16

Dept 444 - SIDEWALKS

101-444-706.000	WAGES	0.00	700.00	269.70	430.30	38.53
101-444-715.000	SOCIAL SECURITY	0.00	0.00	20.27	(20.27)	100.00
101-444-716.000	HEALTH FRINGES	0.00	0.00	56.41	(56.41)	100.00
101-444-717.000	LIFE INS	0.00	0.00	0.86	(0.86)	100.00

101-444-718.000	RETIREMENT	0.00	0.00	189.81	(189.81)	100.00
101-444-719.000	MERS 457	0.00	0.00	1.55	(1.55)	100.00
101-444-725.000	WORKMAN'S COMP	0.00	0.00	18.29	(18.29)	100.00
101-444-943.000	EQUIPMENT RENTAL	0.00	0.00	83.67	(83.67)	100.00
Total Dept 444 - SIDEWALKS		0.00	700.00	640.56	59.44	91.51
Dept 448 - STREET LIGHTHING						
101-448-920.000	UTILITIES, ELECTRIC	39,000.00	39,000.00	22,481.13	16,518.87	57.64
Total Dept 448 - STREET LIGHTHING		39,000.00	39,000.00	22,481.13	16,518.87	57.64
Dept 528 - GARBAGE COLLECTION						
101-528-818.000	CONTRACTED SERV	900.00	0.00	0.00	0.00	0.00
Total Dept 528 - GARBAGE COLLECTION		900.00	0.00	0.00	0.00	0.00
Dept 701 - PLANNING						
101-701-818.000	CONTRACTED SERV	1,000.00	0.00	0.00	0.00	0.00
101-701-960.000	ED & TRAIN	2,000.00	0.00	0.00	0.00	0.00
Total Dept 701 - PLANNING		3,000.00	0.00	0.00	0.00	0.00
Dept 703 - ZONING BD OF APPEALS						
101-703-706.000	WAGES	500.00	500.00	775.00	(275.00)	155.00
101-703-715.000	SOCIAL SECURITY	40.00	40.00	59.30	(19.30)	148.25
101-703-725.000	WORKMAN'S COMP	10.00	10.00	1.23	8.77	12.30
101-703-750.000	OPERATING SUPPLIES	50.00	50.00	0.00	50.00	0.00
101-703-900.000	PRINT & PUBLISH	50.00	950.00	149.01	800.99	15.69
Total Dept 703 - ZONING BD OF APPEALS		650.00	1,550.00	984.54	565.46	63.52
Dept 704 - COMMUNITY DEVELOPMENT						
101-704-801.000	NAGPRA SERVICES	1,000.00	1,000.00	600.00	400.00	60.00
101-704-855.000	WEBSITE	3,200.00	3,200.00	678.00	2,522.00	21.19
101-704-883.000	FIREWORKS	65,000.00	65,000.00	26,500.00	38,500.00	40.77
101-704-892.000	DOWNTOWN ACTIVITIES	1,500.00	1,500.00	2,169.00	(669.00)	144.60
101-704-895.000	EVENTS-CHAMBER OF COMM	4,000.00	4,000.00	0.00	4,000.00	0.00
101-704-956.000	CITY SIGN GARDENS	1,000.00	1,000.00	404.00	596.00	40.40
101-704-957.001	FT. DEBUADE EXPENSE	500.00	400.00	0.00	400.00	0.00
101-704-958.000	MEMERSHIP & DUES	1,814.00	1,914.00	1,874.00	40.00	97.91
Total Dept 704 - COMMUNITY DEVELOPMENT		78,014.00	78,014.00	32,225.00	45,789.00	41.31
Dept 770 - PARK MAINT						
101-770-706.000	WAGES	16,000.00	16,000.00	13,854.63	2,145.37	86.59
101-770-707.000	WAGES, TEMPORARY	2,050.00	2,050.00	4,036.39	(1,986.39)	196.90
101-770-715.000	SOCIAL SECURITY	2,000.00	2,000.00	1,348.73	651.27	67.44
101-770-716.000	HEALTH FRINGES	2,000.00	2,000.00	3,679.38	(1,679.38)	183.97
101-770-717.000	LIFE INS	90.00	90.00	54.35	35.65	60.39
101-770-718.000	RETIREMENT	7,000.00	7,000.00	8,002.82	(1,002.82)	114.33
101-770-719.000	MERS 457	60.00	60.00	98.17	(38.17)	163.62

101-770-721.000	MESC	210.00	210.00	5.89	204.11	2.80
101-770-725.000	WORKMAN'S COMP	1,800.00	1,800.00	1,107.18	692.82	61.51
101-770-750.000	OPERATING SUPPLIES	4,500.00	4,500.00	3,697.19	802.81	82.16
101-770-775.000	REPAIR & MAINT SUPP	0.00	0.00	49.99	(49.99)	100.00
101-770-778.000	EQUIP MAINT SUPP	100.00	100.00	0.00	100.00	0.00
101-770-782.000	MATERIALS/DPW/ROADS	800.00	800.00	0.00	800.00	0.00
101-770-818.000	CONTRACTED SERV	400.00	400.00	0.00	400.00	0.00
101-770-918.000	UTILITIES, WATER	800.00	800.00	41.04	758.96	5.13
101-770-920.000	UTILITIES, ELECTRIC	1,450.00	1,450.00	1,052.08	397.92	72.56
101-770-943.000	EQUIPMENT RENTAL	20,000.00	20,000.00	14,664.44	5,335.56	73.32
101-770-977.000	CAPITAL OUTLAY BOARDWALK	12,477.00	12,477.00	0.00	12,477.00	0.00
Total Dept 770 - PARK MAINT		71,737.00	71,737.00	51,692.28	20,044.72	72.06
Dept 773 - BOAT LAUNCH						
101-773-707.000	WAGES, TEMPORARY	700.00	700.00	1,518.74	(818.74)	216.96
101-773-715.000	SOCIAL SECURITY	100.00	100.00	114.02	(14.02)	114.02
101-773-716.000	HEALTH FRINGES	150.00	150.00	413.62	(263.62)	275.75
101-773-717.000	LIFE INS	10.00	10.00	7.85	2.15	78.50
101-773-718.000	RETIREMENT	275.00	525.00	560.59	(35.59)	106.78
101-773-719.000	MERS 457	10.00	10.00	15.51	(5.51)	155.10
101-773-721.000	MESC	10.00	10.00	0.55	9.45	5.50
101-773-725.000	WORKMAN'S COMP	0.00	50.00	94.38	(44.38)	188.76
101-773-750.000	OPERATING SUPPLIES	900.00	600.00	81.49	518.51	13.58
101-773-775.000	REPAIR & MAINT SUPP	300.00	300.00	71.78	228.22	23.93
101-773-818.000	CONTRACTED SERV	0.00	0.00	500.00	(500.00)	100.00
101-773-918.000	UTILITIES, WATER	140.00	140.00	27.36	112.64	19.54
101-773-920.000	UTILITIES, ELECTRIC	1,100.00	1,100.00	486.58	613.42	44.23
101-773-943.000	EQUIPMENT RENTAL	500.00	500.00	734.39	(234.39)	146.88
Total Dept 773 - BOAT LAUNCH		4,195.00	4,195.00	4,626.86	(431.86)	110.29
Dept 953 - FRINGE BENEFITS						
101-953-716.000	HEALTH INS RETIREES	92,000.00	92,000.00	42,080.97	49,919.03	45.74
101-953-716.001	SELF FUNDING HEALTH PREIMUM	4,000.00	4,000.00	395.92	3,604.08	9.90
Total Dept 953 - FRINGE BENEFITS		96,000.00	96,000.00	42,476.89	53,523.11	44.25
Dept 954 - INSURANCE & BONDS						
101-954-935.000	PROPERTY LIABILITY INS	1,900.00	1,900.00	543.09	1,356.91	28.58
101-954-936.000	VEHICLE LIABILITY INS	24,400.00	24,400.00	6,517.02	17,882.98	26.71
Total Dept 954 - INSURANCE & BONDS		26,300.00	26,300.00	7,060.11	19,239.89	26.84
Dept 965 - TRANS TO OTHER FUNDS						
101-965-995.003	TRANS TO OFFICE EQUIP #664	15,000.00	15,000.00	0.00	15,000.00	0.00
101-965-995.007	TRANS TO CEMETERY #209	5,024.00	5,024.00	0.00	5,024.00	0.00
101-965-995.011	TRANS TO LBE COMM CNTR #509	16,446.00	16,446.00	0.00	16,446.00	0.00
101-965-995.013	TRANS TO CITY HALL/DPW DEBT #370	34,860.00	34,860.00	0.00	34,860.00	0.00
Total Dept 965 - TRANS TO OTHER FUNDS		71,330.00	71,330.00	0.00	71,330.00	0.00

TOTAL EXPENDITURES	1,936,172.00	1,937,072.00	1,104,230.33	832,841.67	57.01

Fund 101 - GENERAL FUND:					
TOTAL REVENUES	1,997,713.00	1,998,870.00	461,948.59	1,536,921.41	23.11
TOTAL EXPENDITURES	1,936,172.00	1,937,072.00	1,104,230.33	832,841.67	57.01
NET OF REVENUES & EXPENDITURES	61,541.00	61,798.00	(642,281.74)	704,079.74	1,039.32

Fund 202 - MAJOR STREETS

Revenues

Dept 000 - REVENUE

202-000-403.000	CURRENT PROPERTY TAX	66,320.00	66,320.00	5,237.29	61,082.71	7.90
202-000-407.000	DELINQ. PERS. PROP TAXES	200.00	200.00	0.00	200.00	0.00
202-000-543.000	SAULT TRIBE CONTRIBUTION	5,000.00	5,000.00	3,250.00	1,750.00	65.00
202-000-545.000	LOCAL AGENCY DISB. MDOT	11,000.00	11,000.00	0.00	11,000.00	0.00
202-000-546.000	BULD MICH PROG-LRP	4,000.00	4,000.00	1,975.60	2,024.40	49.39
202-000-556.000	OTHER STATE GRANTS	9,800.00	9,800.00	0.00	9,800.00	0.00
202-000-569.000	GAS & WEIGHT TAX	223,000.00	223,000.00	109,384.23	113,615.77	49.05
202-000-570.000	ANNUAL SNOW REMOVAL	45,000.00	45,000.00	19,543.85	25,456.15	43.43
202-000-664.000	INTEREST INCOME	2,300.00	2,300.00	607.37	1,692.63	26.41
202-000-675.000	MACK CO.	5,000.00	5,000.00	0.00	5,000.00	0.00
202-000-692.000	TRUNKLINE MAINT	70,000.00	70,000.00	62,430.79	7,569.21	89.19
Total Dept 000 - REVENUE		441,620.00	441,620.00	202,429.13	239,190.87	45.84

TOTAL REVENUES

441,620.00	441,620.00	202,429.13	239,190.87	45.84
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Expenditures

Dept 444 - SIDEWALKS

202-444-706.000	WAGES	500.00	600.00	285.52	314.48	47.59
202-444-715.000	SOCIAL SECURITY	40.00	80.00	21.45	58.55	26.81
202-444-716.000	HEALTH FRINGES	80.00	100.00	60.97	39.03	60.97
202-444-717.000	LIFE INS	10.00	10.00	0.00	10.00	0.00
202-444-718.000	RETIREMENT	0.00	30.00	17.63	12.37	58.77
202-444-719.000	MERS 457	0.00	20.00	3.10	16.90	15.50
202-444-721.000	MESC	10.00	20.00	0.60	19.40	3.00
202-444-725.000	WORKMAN'S COMP	51.00	51.00	19.36	31.64	37.96
202-444-782.000	MATERIALS/DPW/ROADS	600.00	300.00	0.00	300.00	0.00
202-444-943.000	EQUIPMENT RENTAL	800.00	880.00	596.60	283.40	67.80
Total Dept 444 - SIDEWALKS		2,091.00	2,091.00	1,005.23	1,085.77	48.07

Dept 451 - ROAD CONSTRUCTION

202-451-801.000	ENGINEERING	0.00	13,650.00	0.00	13,650.00	0.00
202-451-807.000	CONTRACTED SERV	9,000.00	9,000.00	0.00	9,000.00	0.00
Total Dept 451 - ROAD CONSTRUCTION		9,000.00	22,650.00	0.00	22,650.00	0.00

Dept 463 - ROUTINE MAINT

202-463-706.000	WAGES	25,000.00	25,000.00	8,913.79	16,086.21	35.66
202-463-707.000	WAGES, TEMP	3,000.00	3,000.00	577.01	2,422.99	19.23
202-463-715.000	SOCIAL SECURITY	2,000.00	2,000.00	713.38	1,286.62	35.67
202-463-716.000	HEALTH FRINGES	3,000.00	3,000.00	2,084.64	915.36	69.49
202-463-717.000	LIFE INS	101.00	101.00	48.76	52.24	48.28

202-463-718.000	RETIREMENT	6,500.00	6,500.00	2,127.96	4,372.04	32.74
202-463-719.000	MERS 457	226.00	226.00	86.63	139.37	38.33
202-463-721.000	MESC	272.00	272.00	12.36	259.64	4.54
202-463-725.000	WORKMAN'S COMP	2,000.00	2,000.00	612.68	1,387.32	30.63
202-463-782.000	MATERIALS/DPW/ROADS	10,000.00	10,000.00	3,501.32	6,498.68	35.01
202-463-818.000	CONTRACTED SERV	2,500.00	2,500.00	195.00	2,305.00	7.80
202-463-943.000	EQUIPMENT RENTAL	25,000.00	25,000.00	9,948.45	15,051.55	39.79
Total Dept 463 - ROUTINE MAINT		79,599.00	79,599.00	28,821.98	50,777.02	36.21

Dept 474 - TRAFFIC CONTROL

202-474-706.000	WAGES	487.00	487.00	282.56	204.44	58.02
202-474-715.000	SOCIAL SECURITY	60.00	60.00	21.14	38.86	35.23
202-474-716.000	HEALTH FRINGES	70.00	70.00	82.72	(12.72)	118.17
202-474-717.000	LIFE INS	10.00	10.00	0.54	9.46	5.40
202-474-718.000	RETIREMENT	300.00	300.00	287.91	12.09	95.97
202-474-719.000	MERS 457	10.00	10.00	1.55	8.45	15.50
202-474-721.000	MESC	10.00	10.00	0.00	10.00	0.00
202-474-725.000	WORKMAN'S COMP	50.00	50.00	19.16	30.84	38.32
202-474-782.000	MATERIALS/DPW/ROADS	950.00	950.00	833.01	116.99	87.69
202-474-943.000	EQUIPMENT RENTAL	750.00	750.00	176.33	573.67	23.51
Total Dept 474 - TRAFFIC CONTROL		2,697.00	2,697.00	1,704.92	992.08	63.22

Dept 479 - SNOW & ICE CONTROL

202-479-706.000	WAGES	30,000.00	30,000.00	11,568.26	18,431.74	38.56
202-479-707.000	WAGES, TEMP	3,000.00	3,000.00	116.38	2,883.62	3.88
202-479-715.000	SOCIAL SECURITY	2,500.00	2,500.00	882.55	1,617.45	35.30
202-479-716.000	HEALTH FRINGES	3,500.00	3,500.00	1,129.54	2,370.46	32.27
202-479-717.000	LIFE INS	120.00	120.00	31.55	88.45	26.29
202-479-718.000	RETIREMENT	8,000.00	8,000.00	4,822.93	3,177.07	60.29
202-479-719.000	MERS 457	150.00	150.00	67.32	82.68	44.88
202-479-721.000	MESC	1,200.00	1,200.00	26.19	1,173.81	2.18
202-479-725.000	WORKMAN'S COMP	2,000.00	2,000.00	718.23	1,281.77	35.91
202-479-782.000	MATERIALS/DPW/ROADS	25,000.00	25,000.00	11,981.09	13,018.91	47.92
202-479-943.000	EQUIPMENT RENTAL	75,000.00	75,000.00	39,629.22	35,370.78	52.84
Total Dept 479 - SNOW & ICE CONTROL		150,470.00	150,470.00	70,973.26	79,496.74	47.17

Dept 483 - ADM & RECORDS

202-483-706.000	WAGES	3,000.00	3,000.00	1,972.96	1,027.04	65.77
202-483-715.000	SOCIAL SECURITY	280.00	280.00	148.33	131.67	52.98
202-483-716.000	HEALTH FRINGES	1,500.00	1,500.00	422.06	1,077.94	28.14
202-483-717.000	LIFE INS	16.00	16.00	9.43	6.57	58.94
202-483-718.000	RETIREMENT	1,500.00	1,500.00	2,143.96	(643.96)	142.93
202-483-721.000	MESC	31.00	31.00	0.16	30.84	0.52
202-483-725.000	WORKMAN'S COMP	264.00	264.00	133.07	130.93	50.41
202-483-807.000	CONTRACTED SERV	200.00	200.00	0.00	200.00	0.00
Total Dept 483 - ADM & RECORDS		6,791.00	6,791.00	4,829.97	1,961.03	71.12

Dept 486 - SURFACE MAINT TRUNKLINE						
202-486-706.000	WAGES	1,500.00	840.00	77.56	762.44	9.23
202-486-707.000	WAGES, TEMP	505.00	505.00	0.00	505.00	0.00
202-486-715.000	SOCIAL SECURITY	202.00	202.00	5.80	196.20	2.87
202-486-716.000	HEALTH FRINGES	220.00	220.00	(39.11)	259.11	(17.78)
202-486-717.000	LIFE INS	10.00	10.00	(0.54)	10.54	(5.40)
202-486-718.000	RETIREMENT	303.00	303.00	157.28	145.72	51.91
202-486-719.000	MERS 457	10.00	10.00	1.56	8.44	15.60
202-486-721.000	MESC	10.00	10.00	0.00	10.00	0.00
202-486-725.000	WORKMAN'S COMP	101.00	101.00	5.26	95.74	5.21
202-486-782.000	MATERIALS/DPW/ROADS	1,000.00	1,000.00	0.00	1,000.00	0.00
202-486-943.000	EQUIPMENT RENTAL	1,500.00	1,500.00	51.42	1,448.58	3.43
Total Dept 486 - SURFACE MAINT TRUNKLINE		5,361.00	4,701.00	259.23	4,441.77	5.51

Dept 488 - SWEEPING & FLUSHING TRUNKLINE						
202-488-706.000	WAGES	3,000.00	3,000.00	2,348.50	651.50	78.28
202-488-715.000	SOCIAL SECURITY	200.00	200.00	176.80	23.20	88.40
202-488-716.000	HEALTH	500.00	500.00	487.19	12.81	97.44
202-488-717.000	LIFE INS	20.00	20.00	8.57	11.43	42.85
202-488-718.000	RETIREMENT	1,000.00	1,000.00	961.72	38.28	96.17
202-488-719.000	MERS 457	30.00	30.00	21.70	8.30	72.33
202-488-721.000	MESC	10.00	10.00	2.29	7.71	22.90
202-488-725.000	WORKMAN'S COMP	160.00	160.00	139.06	20.94	86.91
202-488-943.000	EQUIPMENT RENTAL	8,000.00	8,000.00	5,230.69	2,769.31	65.38
Total Dept 488 - SWEEPING & FLUSHING TRUNKLINE		12,920.00	12,920.00	9,376.52	3,543.48	72.57

Dept 489 - SHOULDER MAINT TRUNKLINE						
202-489-706.000	WAGES	0.00	21.07	21.07	0.00	100.00
202-489-715.000	SOCIAL SECURITY	0.00	1.58	1.58	0.00	100.00
202-489-717.000	LIFE INS	0.00	0.17	0.17	0.00	100.00
202-489-725.000	WORKMAN'S COMP	0.00	0.35	0.35	0.00	100.00
202-489-807.000	CONTRACTED SERVICES	0.00	476.83	0.00	476.83	0.00
202-489-900.000	PRINT & PUBLISH	0.00	0.00	145.29	(145.29)	100.00
Total Dept 489 - SHOULDER MAINT TRUNKLINE		0.00	500.00	168.46	331.54	33.69

Dept 491 - DRAINAGE & BACKSLOPES TRUNKLIN						
202-491-706.000	WAGES	1,500.00	1,500.00	2,448.44	(948.44)	163.23
202-491-715.000	SOCIAL SECURITY	100.00	100.00	183.67	(83.67)	183.67
202-491-716.000	HEALTH FRINGES	500.00	500.00	950.86	(450.86)	190.17
202-491-717.000	LIFE INS	10.00	10.00	12.80	(2.80)	128.00
202-491-718.000	RETIREMENT	830.00	830.00	677.60	152.40	81.64
202-491-719.000	MERS 457	10.00	10.00	16.29	(6.29)	162.90
202-491-721.000	MESC	10.00	10.00	4.84	5.16	48.40
202-491-725.000	WORKMAN'S COMP	120.00	120.00	147.17	(27.17)	122.64
202-491-782.000	MATERIALS/DPW/ROADS	270.00	270.00	11,411.62	(11,141.62)	4,226.53

202-491-943.000	EQUIPMENT RENTAL	1,200.00	1,200.00	2,870.71	(1,670.71)	239.23
Total Dept 491 - DRAINAGE & BACKSLOPES TRUNKLIN		4,550.00	4,550.00	18,724.00	(14,174.00)	411.52
Dept 492 - ROADSIDE CLEANUP TRUNKLINE						
202-492-706.000	WAGES	0.00	45.00	42.14	2.86	93.64
202-492-715.000	SOCIAL SECURITY	0.00	5.00	3.16	1.84	63.20
202-492-718.000	RETIREMENT	0.00	107.00	104.71	2.29	97.86
202-492-725.000	WORKMAN'S COMP	0.00	3.00	0.71	2.29	23.67
Total Dept 492 - ROADSIDE CLEANUP TRUNKLINE		0.00	160.00	150.72	9.28	94.20
Dept 493 - GRASS & WEED CONT TRUNKLINE						
202-493-706.000	WAGES	338.00	338.00	0.00	338.00	0.00
202-493-715.000	SOCIAL SECURITY	41.00	41.00	0.00	41.00	0.00
202-493-716.000	HEALTH FRINGES	41.00	41.00	0.00	41.00	0.00
202-493-717.000	LIFE INS	11.00	11.00	0.00	11.00	0.00
202-493-718.000	RETIREMENT	51.00	51.00	0.00	51.00	0.00
202-493-721.000	MESC	40.00	40.00	0.00	40.00	0.00
202-493-725.000	WORKMAN'S COMP	41.00	41.00	0.00	41.00	0.00
Total Dept 493 - GRASS & WEED CONT TRUNKLINE		563.00	563.00	0.00	563.00	0.00
Dept 494 - TRAFFIC CONTROL TRUNKLINE						
202-494-706.000	WAGES	400.00	400.00	2,592.10	(2,192.10)	648.03
202-494-715.000	SOCIAL SECURITY	30.00	30.00	194.71	(164.71)	649.03
202-494-716.000	HEALTH FRINGES	100.00	100.00	1,052.19	(952.19)	1,052.19
202-494-717.000	LIFE INS	10.00	10.00	15.58	(5.58)	155.80
202-494-718.000	RETIREMENT	100.00	100.00	527.20	(427.20)	527.20
202-494-719.000	MERS 457	10.00	10.00	23.26	(13.26)	232.60
202-494-721.000	MESC	11.00	11.00	0.00	11.00	0.00
202-494-725.000	WORKMAN'S COMP	30.00	30.00	175.75	(145.75)	585.83
202-494-943.000	EQUIPMENT RENTAL	350.00	350.00	1,102.58	(752.58)	315.02
Total Dept 494 - TRAFFIC CONTROL TRUNKLINE		1,041.00	1,041.00	5,683.37	(4,642.37)	545.95
Dept 497 - WINTER MAINT TRUNKLINE						
202-497-706.000	WAGES	9,000.00	9,000.00	5,796.34	3,203.66	64.40
202-497-707.000	WAGES, TEMP	1,000.00	1,000.00	959.64	40.36	95.96
202-497-715.000	SOCIAL SECURITY	850.00	850.00	509.12	340.88	59.90
202-497-716.000	HEALTH FRINGES	1,980.00	1,980.00	1,095.37	884.63	55.32
202-497-717.000	LIFE INS	60.00	60.00	25.49	34.51	42.48
202-497-718.000	RETIREMENT	2,000.00	2,000.00	3,492.94	(1,492.94)	174.65
202-497-719.000	MERS 457	30.00	30.00	45.88	(15.88)	152.93
202-497-721.000	MESC	200.00	200.00	3.79	196.21	1.90
202-497-725.000	WORKMAN'S COMP	700.00	700.00	347.43	352.57	49.63
202-497-782.000	MATERIALS/DPW/ROADS	14,700.00	14,700.00	14,457.30	242.70	98.35
202-497-943.000	EQUIPMENT RENTAL	19,000.00	19,000.00	23,288.79	(4,288.79)	122.57
Total Dept 497 - WINTER MAINT TRUNKLINE		49,520.00	49,520.00	50,022.09	(502.09)	101.01

Dept 965 - TRANS TO OTHER FUNDS						
202-965-965.000	TRANSFER TO GEN FUND #101	5,000.00	5,000.00	0.00	5,000.00	0.00
202-965-995.008	TRANS TO VAC / SICK #729	5,000.00	5,000.00	0.00	5,000.00	0.00
202-965-995.010	TRANS TO FUND 203	31,932.00	31,932.00	0.00	31,932.00	0.00
Total Dept 965 - TRANS TO OTHER FUNDS		41,932.00	41,932.00	0.00	41,932.00	0.00

TOTAL EXPENDITURES		366,535.00	380,185.00	191,719.75	188,465.25	50.43

Fund 202 - MAJOR STREETS:						
TOTAL REVENUES		441,620.00	441,620.00	202,429.13	239,190.87	45.84
TOTAL EXPENDITURES		366,535.00	380,185.00	191,719.75	188,465.25	50.43
NET OF REVENUES & EXPENDITURES		75,085.00	61,435.00	10,709.38	50,725.62	17.43

Fund 203 - LOCAL STREET

Revenues

Dept 000 - REVENUE

203-000-403.000	CURRENT PROPERTY TAX	66,320.00	66,320.00	5,237.26	61,082.74	7.90
203-000-407.000	DELINQ. PERS. PROP TAXES	200.00	200.00	0.00	200.00	0.00
203-000-543.000	SAULT TRIBE DONATION	5,000.00	5,000.00	3,250.00	1,750.00	65.00
203-000-545.000	LOCAL AGENCY DISB. MDOT	10,000.00	10,000.00	0.00	10,000.00	0.00
203-000-546.000	BUILD MICH PROG	1,500.00	1,500.00	901.92	598.08	60.13
203-000-556.000	OTHER STATE GRANTS	9,842.00	9,842.00	0.00	9,842.00	0.00
203-000-569.000	GAS & WEIGHT TAX	100,000.00	100,000.00	49,936.09	50,063.91	49.94
203-000-570.000	ANNUAL SNOW REMOVAL	4,000.00	4,000.00	4,000.00	0.00	100.00
203-000-571.000	METRO ACT CHECKS	12,382.00	12,382.00	12,871.65	(489.65)	103.95
203-000-626.000	CHG FOR SERV RENDERED	300.00	300.00	0.00	300.00	0.00
203-000-664.000	INTEREST EARNINGS	550.00	550.00	118.85	431.15	21.61
203-000-675.000	REVENUE SHARING MACK CO.	5,000.00	5,000.00	0.00	5,000.00	0.00
203-000-695.000	MISC. INCOME	100.00	100.00	0.00	100.00	0.00
203-000-699.001	TRANS IN FM 202	31,932.00	31,932.00	0.00	31,932.00	0.00
Total Dept 000 - REVENUE		247,126.00	247,126.00	76,315.77	170,810.23	30.88

TOTAL REVENUES

247,126.00 247,126.00 76,315.77 170,810.23 30.88

Expenditures

Dept 444 - SIDEWALKS

203-444-706.000	WAGES	2,800.00	2,800.00	2.29	2,797.71	0.08
203-444-715.000	SOCIAL SECURITY	250.00	250.00	0.17	249.83	0.07
203-444-716.000	HEALTH FRINGES	2,000.00	2,000.00	0.00	2,000.00	0.00
203-444-717.000	LIFE INS	25.00	25.00	0.00	25.00	0.00
203-444-718.000	RETIREMENT	1,100.00	1,100.00	0.18	1,099.82	0.02
203-444-719.000	MERS 457	30.00	30.00	0.06	29.94	0.20
203-444-721.000	MESC	10.00	10.00	0.09	9.91	0.90
203-444-725.000	WORKMAN'S COMP	200.00	200.00	0.15	199.85	0.08
203-444-782.000	MATERIALS/DPW/ROADS	800.00	800.00	0.00	800.00	0.00
203-444-943.000	EQUIPMENT RENTAL	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 444 - SIDEWALKS		10,215.00	10,215.00	2.94	10,212.06	0.03

Dept 451 - ROAD CONSTRUCTION

203-451-706.000	WAGES	3,764.00	3,764.00	0.00	3,764.00	0.00
203-451-715.000	SOCIAL SECURITY	284.00	284.00	0.00	284.00	0.00
203-451-716.000	HEALTH FRINGES	322.00	322.00	0.00	322.00	0.00
203-451-717.000	LIFE INS	8.00	8.00	0.00	8.00	0.00
203-451-718.000	RETIREMENT	291.00	291.00	0.00	291.00	0.00
203-451-719.000	MERS 457	34.00	34.00	0.00	34.00	0.00
203-451-721.000	MESC	9.00	9.00	0.00	9.00	0.00

203-451-725.000	WORKMAN'S COMP	234.00	234.00	0.00	234.00	0.00
203-451-782.000	MATERIALS/DPW/ROADS	108.00	108.00	83.87	24.13	77.66
203-451-807.000	CONTRACTED SERV	19,000.00	19,000.00	0.00	19,000.00	0.00
Total Dept 451 - ROAD CONSTRUCTION		24,054.00	24,054.00	83.87	23,970.13	0.35
Dept 463 - ROUTINE MAINT						
203-463-706.000	WAGES	35,000.00	35,000.00	7,753.39	27,246.61	22.15
203-463-707.000	WAGES, TEMP	3,500.00	3,500.00	430.33	3,069.67	12.30
203-463-715.000	SOCIAL SECURITY	2,500.00	2,500.00	614.83	1,885.17	24.59
203-463-716.000	HEALTH FRINGES	7,000.00	7,000.00	1,325.11	5,674.89	18.93
203-463-717.000	LIFE INS	150.00	150.00	37.91	112.09	25.27
203-463-718.000	RETIREMENT	15,000.00	15,000.00	3,534.62	11,465.38	23.56
203-463-719.000	MERS 457	350.00	350.00	64.59	285.41	18.45
203-463-721.000	MESC	290.00	290.00	9.35	280.65	3.22
203-463-725.000	WORKMAN'S COMP	2,200.00	2,200.00	530.52	1,669.48	24.11
203-463-782.000	MATERIALS/DPW/ROADS	15,000.00	15,000.00	2,139.85	12,860.15	14.27
203-463-807.000	CONTRACTED SERV, LCL ST	5,000.00	5,000.00	210.98	4,789.02	4.22
203-463-943.000	EQUIPMENT RENTAL	50,000.00	50,000.00	7,830.44	42,169.56	15.66
Total Dept 463 - ROUTINE MAINT		135,990.00	135,990.00	24,481.92	111,508.08	18.00
Dept 474 - TRAFFIC CONTROL						
203-474-706.000	WAGES	900.00	900.00	576.64	323.36	64.07
203-474-715.000	SOCIAL SECURITY	88.00	88.00	43.17	44.83	49.06
203-474-716.000	HEALTH FRINGES	400.00	400.00	138.80	261.20	34.70
203-474-717.000	LIFE INS	11.00	11.00	0.90	10.10	8.18
203-474-718.000	RETIREMENT	150.00	150.00	422.88	(272.88)	281.92
203-474-719.000	MERS 457	20.00	20.00	4.65	15.35	23.25
203-474-721.000	MESC	10.00	10.00	0.60	9.40	6.00
203-474-725.000	WORKMAN'S COMP	80.00	80.00	37.66	42.34	47.08
203-474-782.000	MATERIALS/DPW/ROADS	700.00	700.00	778.01	(78.01)	111.14
203-474-943.000	EQUIPMENT RENTAL	300.00	300.00	425.34	(125.34)	141.78
Total Dept 474 - TRAFFIC CONTROL		2,659.00	2,659.00	2,428.65	230.35	91.34
Dept 479 - SNOW & ICE CONTROL						
203-479-706.000	WAGES	10,000.00	10,000.00	7,243.42	2,756.58	72.43
203-479-707.000	WAGES, TEMP	150.00	150.00	0.00	150.00	0.00
203-479-715.000	SOCIAL SECURITY	1,000.00	1,000.00	546.05	453.95	54.61
203-479-716.000	HEALTH FRINGES	2,000.00	2,000.00	1,021.09	978.91	51.05
203-479-717.000	LIFE INS	50.00	50.00	24.75	25.25	49.50
203-479-718.000	RETIREMENT	3,500.00	3,500.00	3,399.91	100.09	97.14
203-479-719.000	MERS 457	150.00	150.00	52.43	97.57	34.95
203-479-721.000	MESC	400.00	400.00	9.53	390.47	2.38
203-479-725.000	WORKMAN'S COMP	700.00	700.00	408.04	291.96	58.29
203-479-782.000	MATERIALS/DPW/ROADS	2,000.00	7,700.00	7,648.30	51.70	99.33
203-479-943.000	EQUIPMENT RENTAL	34,639.00	28,939.00	24,881.65	4,057.35	85.98
Total Dept 479 - SNOW & ICE CONTROL		54,589.00	54,589.00	45,235.17	9,353.83	82.86

Dept 483 - ADM & RECORDS						
203-483-706.000	WAGES	2,000.00	2,000.00	1,959.67	40.33	97.98
203-483-715.000	SOCIAL SECURITY	80.00	80.00	147.33	(67.33)	184.16
203-483-716.000	HEALTH FRINGES	400.00	400.00	445.81	(45.81)	111.45
203-483-717.000	LIFE INS	4.00	4.00	9.68	(5.68)	242.00
203-483-718.000	RETIREMENT	700.00	700.00	1,890.36	(1,190.36)	270.05
203-483-721.000	MESC	11.00	11.00	0.16	10.84	1.45
203-483-725.000	WORKMAN'S COMP	85.00	85.00	132.87	(47.87)	156.32
Total Dept 483 - ADM & RECORDS		3,280.00	3,280.00	4,585.88	(1,305.88)	139.81
Dept 965 - TRANS TO OTHER FUNDS						
203-965-965.000	TRANSFER TO GEN FUND #101	3,000.00	3,000.00	0.00	3,000.00	0.00
203-965-995.008	TRANS TO VAC / SICK #729	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 965 - TRANS TO OTHER FUNDS		6,000.00	6,000.00	0.00	6,000.00	0.00
TOTAL EXPENDITURES		236,787.00	236,787.00	76,818.43	159,968.57	32.44
Fund 203 - LOCAL STREET:						
TOTAL REVENUES		247,126.00	247,126.00	76,315.77	170,810.23	30.88
TOTAL EXPENDITURES		236,787.00	236,787.00	76,818.43	159,968.57	32.44
NET OF REVENUES & EXPENDITURES		10,339.00	10,339.00	(502.66)	10,841.66	4.86

Fund 591 - WATER FUND

Revenues

Dept 000 - REVENUE

591-000-446.000	PENALTY WTR	5,196.00	5,196.00	3,373.84	1,822.16	64.93
591-000-543.000	SAULT TRIBE/ CITY ALLOCATIONS	0.00	0.00	5,152.00	(5,152.00)	100.00
591-000-585.000	ST TWP-MDOT PROJ 2017-32- PYMT	13,884.00	13,884.00	9,294.44	4,589.56	66.94
591-000-605.000	ST. IGNACE TWP CONN FEES	25.00	25.00	125.00	(100.00)	500.00
591-000-611.000	WATER RTS CITY	403,309.00	403,309.00	200,796.00	202,513.00	49.79
591-000-612.000	MORAN TWP WTR RTS	95,644.00	95,644.00	42,635.00	53,009.00	44.58
591-000-613.000	ST. IGNACE TWP. RTS	50,675.00	50,675.00	25,376.12	25,298.88	50.08
591-000-623.000	MORAN TWP WTR COMMODITY WTR	106,994.00	106,994.00	39,719.14	67,274.86	37.12
591-000-624.000	ST IGNACE TWP COMM	78,249.00	78,249.00	34,340.17	43,908.83	43.89
591-000-626.000	WTR COMMODITY CITY	477,988.00	477,988.00	193,960.82	284,027.18	40.58
591-000-629.001	TWP CONTRI HYDRANT RENTAL	15,600.00	15,600.00	15,600.00	0.00	100.00
591-000-633.000	MAINT CHGES	12,858.00	12,858.00	0.00	12,858.00	0.00
591-000-642.000	CHG FOR SERV SALES	0.00	9,000.00	4,626.70	4,373.30	51.41
591-000-643.000	TURN-ON CHGE	1,170.00	2,760.00	4,200.00	(1,440.00)	152.17
591-000-664.000	INTEREST	1,644.00	1,644.00	465.54	1,178.46	28.32
591-000-678.000	TOWER RENT (REP)	26,695.00	26,695.00	16,530.64	10,164.36	61.92
591-000-695.000	MISC. INCOME	452.00	452.00	225.18	226.82	49.82
Total Dept 000 - REVENUE		1,290,383.00	1,300,973.00	596,420.59	704,552.41	45.84

TOTAL REVENUES

1,290,383.00 1,300,973.00 596,420.59 704,552.41 45.84

Expenditures

Dept 223 - SRF-STATE REVOLVING FUNDS

591-223-973.000	CONTINGENCY RESV	175,906.00	175,906.00	0.00	175,906.00	0.00
Total Dept 223 - SRF-STATE REVOLVING FUNDS		175,906.00	175,906.00	0.00	175,906.00	0.00

Dept 550 - WTR ADMIN

591-550-706.000	WAGES	29,000.00	29,000.00	27,120.78	1,879.22	93.52
591-550-715.000	SOCIAL SECURITY	2,240.00	2,240.00	2,045.50	194.50	91.32
591-550-716.000	HEALTH FRINGES	7,800.00	6,990.00	8,002.40	(1,012.40)	114.48
591-550-716.001	SELF FUNDING HEALTH PREIMUM	850.00	1,660.00	1,657.49	2.51	99.85
591-550-717.000	LIFE INS	190.00	190.00	140.75	49.25	74.08
591-550-718.000	RETIREMENT	27,000.00	27,000.00	34,001.98	(7,001.98)	125.93
591-550-719.000	MERS 457	0.00	200.00	179.19	20.81	89.60
591-550-721.000	MESC	350.00	350.00	63.27	286.73	18.08
591-550-725.000	WORKMAN'S COMP	1,000.00	1,000.00	933.70	66.30	93.37
591-550-750.000	OPERATING SUPPLIES	500.00	500.00	0.00	500.00	0.00
591-550-801.000	PROFESSIONAL SERVICES	5,000.00	5,000.00	5,889.12	(889.12)	117.78
591-550-802.000	FEES	1,500.00	1,500.00	1,175.00	325.00	78.33
591-550-831.000	CONTRACTED SERV	500.00	500.00	65.50	434.50	13.10

591-550-853.000	COMMUNICATIONS	400.00	400.00	379.14	20.86	94.79
591-550-855.000	WEBSITE	1,500.00	1,500.00	308.00	1,192.00	20.53
591-550-900.000	PRINT & PUBLISH	1,500.00	1,500.00	805.61	694.39	53.71
591-550-915.000	MEMBERSHIPS	1,500.00	1,500.00	780.00	720.00	52.00
591-550-960.000	ED & TRAIN	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 550 - WTR ADMIN		81,830.00	82,030.00	83,547.43	(1,517.43)	101.85

Dept 551 - WTR PLANT OPERATIONS

591-551-706.000	WAGES	175,000.00	175,000.00	83,497.36	91,502.64	47.71
591-551-707.000	WAGES, TEMPORARY	500.00	500.00	0.00	500.00	0.00
591-551-715.000	SOCIAL SECURITY	13,400.00	13,400.00	6,259.61	7,140.39	46.71
591-551-716.000	HEALTH FRINGES	35,000.00	35,000.00	19,173.47	15,826.53	54.78
591-551-716.001	SELF FUNDING HEALTH PREIMUM	6,500.00	6,500.00	9,678.83	(3,178.83)	148.91
591-551-717.000	LIFE INS	660.00	660.00	369.42	290.58	55.97
591-551-718.000	RETIREMENT	45,630.00	45,630.00	6,525.60	39,104.40	14.30
591-551-719.000	MERS 457	1,000.00	1,000.00	540.65	459.35	54.07
591-551-721.000	MESC	2,000.00	2,000.00	55.44	1,944.56	2.77
591-551-725.000	WORKMAN'S COMP	8,420.00	8,420.00	2,739.09	5,680.91	32.53
591-551-750.000	OPERATING SUPPLIES	48,000.00	48,000.00	46,006.64	1,993.36	95.85
591-551-755.000	UNIFORMS	550.00	550.00	738.77	(188.77)	134.32
591-551-778.000	EQUIP MAINT SUPP	3,500.00	3,500.00	843.84	2,656.16	24.11
591-551-800.000	MORAN TWP (95%) RATE	12,500.00	12,500.00	7,043.04	5,456.96	56.34
591-551-801.000	PROFESSIONAL SERVICES	3,000.00	3,000.00	1,654.90	1,345.10	55.16
591-551-818.000	CONTRACTED SERV	22,500.00	22,500.00	11,674.27	10,825.73	51.89
591-551-853.000	COMMUNICATIONS	1,400.00	1,400.00	1,352.42	47.58	96.60
591-551-854.000	CABLE TV	1,000.00	1,000.00	693.56	306.44	69.36
591-551-864.000	CONF. & WORKSHOPS	1,000.00	1,000.00	320.00	680.00	32.00
591-551-873.000	TRAVEL	150.00	150.00	0.00	150.00	0.00
591-551-920.000	UTILITIES, ELECTRIC	60,000.00	60,000.00	33,712.44	26,287.56	56.19
591-551-921.000	UTILITIES, NATURAL GAS	13,000.00	13,000.00	10,136.76	2,863.24	77.98
591-551-935.000	PROPERTY LIABILITY INS	35,000.00	35,000.00	12,490.95	22,509.05	35.69
591-551-943.000	EQUIPMENT RENTAL	23,000.00	23,000.00	0.00	23,000.00	0.00
591-551-960.000	ED & TRAIN	2,000.00	2,000.00	1,110.00	890.00	55.50
591-551-977.000	CAPITAL OUTLAY EQUIP	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 551 - WTR PLANT OPERATIONS		517,710.00	517,710.00	256,617.06	261,092.94	49.57

Dept 552 - WTR LINE MAINT

591-552-706.000	WAGES	86,000.00	86,000.00	43,413.48	42,586.52	50.48
591-552-707.000	WAGES, TEMPORARY	2,500.00	2,500.00	274.02	2,225.98	10.96
591-552-715.000	SOCIAL SECURITY	6,730.00	6,730.00	3,279.21	3,450.79	48.73
591-552-716.000	HEALTH FRINGES	15,500.00	15,500.00	12,575.55	2,924.45	81.13
591-552-716.001	SELF FUNDING HEALTH PREIMUM	4,500.00	4,500.00	3,000.00	1,500.00	66.67
591-552-717.000	LIFE INS	310.00	310.00	247.66	62.34	79.89
591-552-718.000	RETIREMENT	28,000.00	28,000.00	29,790.45	(1,790.45)	106.39
591-552-719.000	MERS 457	500.00	500.00	284.82	215.18	56.96
591-552-721.000	MESC	1,000.00	1,000.00	22.69	977.31	2.27

591-552-725.000	WORKMAN'S COMP	4,500.00	3,470.00	1,798.82	1,671.18	51.84
591-552-750.000	OPERATING SUPPLIES	9,500.00	9,500.00	4,294.49	5,205.51	45.21
591-552-755.000	UNIFORMS	700.00	700.00	59.99	640.01	8.57
591-552-759.000	GAS & OIL	10,500.00	10,500.00	11,052.26	(552.26)	105.26
591-552-778.000	EQUIP MAINT SUPP	5,000.00	5,000.00	564.88	4,435.12	11.30
591-552-782.000	MATERIALS/DPW/ROADS	1,567.00	1,567.00	0.00	1,567.00	0.00
591-552-818.000	CONTRACTED SERV	8,100.00	8,100.00	1,514.00	6,586.00	18.69
591-552-943.000	EQUIPMENT RENTAL	22,500.00	22,500.00	14,879.28	7,620.72	66.13
591-552-977.000	CAPITAL OUTLAY EQUIP	1,000.00	2,030.00	3,756.66	(1,726.66)	185.06
Total Dept 552 - WTR LINE MAINT		208,407.00	208,407.00	130,808.26	77,598.74	62.77
Dept 553 - 2000 WTR RR&I						
591-553-778.000	EQUIP MAINT SUPPLIES	55,000.00	55,000.00	0.00	55,000.00	0.00
591-553-818.000	CONTRACTED SERV	0.00	0.00	7,606.00	(7,606.00)	100.00
Total Dept 553 - 2000 WTR RR&I		55,000.00	55,000.00	7,606.00	47,394.00	13.83
Dept 905 - DEBT SERVICE						
591-905-991.501	2000 WTR BOND PRIN #91-02	63,000.00	63,000.00	63,000.00	0.00	100.00
591-905-991.502	PRIN 2018 FORD PICKUP	4,900.00	4,900.00	4,434.30	465.70	90.50
591-905-991.503	PRIN SITWP MDOT SIB LOAN	7,355.00	7,355.00	7,354.87	0.13	100.00
591-905-991.504	PRIN 2020 FORD PICKUP	13,155.00	13,155.00	0.00	13,155.00	0.00
591-905-992.501	2000 WTR BOND INT 91-02	81,293.00	81,293.00	81,292.50	0.50	100.00
591-905-992.502	INT 2018 FORD PICKUP	60.00	115.00	114.33	0.67	99.42
591-905-992.503	INT SITWP MDOT SIB LOAN	1,490.00	1,490.00	1,489.06	0.94	99.94
591-905-992.504	INT 2020 FORD PICKUP	775.00	775.00	0.00	775.00	0.00
591-905-993.000	PAYING AGENT FEES	250.00	250.00	0.00	250.00	0.00
Total Dept 905 - DEBT SERVICE		172,278.00	172,333.00	157,685.06	14,647.94	91.50
Dept 965 - TRANS TO OTHER FUNDS						
591-965-965.000	TRANSFER TO GEN FUND #101	50,000.00	50,000.00	0.00	50,000.00	0.00
591-965-995.003	TRANS TO OFFICE EQUIP #664	8,100.00	8,100.00	0.00	8,100.00	0.00
591-965-995.008	TRANS TO VAC / SICK #729	18,500.00	18,500.00	0.00	18,500.00	0.00
Total Dept 965 - TRANS TO OTHER FUNDS		76,600.00	76,600.00	0.00	76,600.00	0.00
TOTAL EXPENDITURES		1,287,731.00	1,287,986.00	636,263.81	651,722.19	49.40
Fund 591 - WATER FUND:						
TOTAL REVENUES		1,290,383.00	1,300,973.00	596,420.59	704,552.41	45.84
TOTAL EXPENDITURES		1,287,731.00	1,287,986.00	636,263.81	651,722.19	49.40
NET OF REVENUES & EXPENDITURES		2,652.00	12,987.00	(39,843.22)	52,830.22	306.79

Fund 641 - EQUIPMENT FUND

Revenues

Dept 000 - REVENUE

641-000-625.000	CHARTER FRANCHISE FEES	10,000.00	10,000.00	5,234.00	4,766.00	52.34
641-000-650.000	SALES OF EQUIP/LABOR	7,000.00	7,000.00	3,109.19	3,890.81	44.42
641-000-667.000	SCRAP METAL	500.00	500.00	441.15	58.85	88.23
641-000-669.000	GEN FUND RENTALS	25,700.00	25,700.00	24,436.44	1,263.56	95.08
641-000-670.000	LOCAL ST RENTALS	87,939.00	87,939.00	33,137.43	54,801.57	37.68
641-000-671.000	SWR FUND RENTALS	13,000.00	13,000.00	7,722.72	5,277.28	59.41
641-000-672.000	RECREATION RENTALS	500.00	950.00	1,288.56	(338.56)	135.64
641-000-673.000	SALE OF FIXED ASSETS	5,000.00	4,550.00	0.00	4,550.00	0.00
641-000-675.000	MARINA RENTALS	0.00	0.00	232.04	(232.04)	100.00
641-000-677.000	DDA RENTALS	10,000.00	10,000.00	1,432.98	8,567.02	14.33
641-000-679.000	CEMETARY RENTALS	900.00	900.00	0.00	900.00	0.00
641-000-680.000	LIBRARY RENTALS	100.00	100.00	70.76	29.24	70.76
641-000-691.000	MAJOR ST RENTALS	131,600.00	131,600.00	82,894.79	48,705.21	62.99
641-000-694.000	WATER FUND RENTALS	45,500.00	45,500.00	14,879.28	30,620.72	32.70
641-000-695.000	MISC. INCOME	800.00	800.00	158.00	642.00	19.75
641-000-696.000	DOCK #3 RENTALS	4,000.00	4,000.00	1,644.52	2,355.48	41.11
641-000-697.000	APP FUND BALANCE	38,000.00	38,000.00	0.00	38,000.00	0.00
Total Dept 000 - REVENUE		380,539.00	380,539.00	176,681.86	203,857.14	46.43
TOTAL REVENUES		380,539.00	380,539.00	176,681.86	203,857.14	46.43

Expenditures

Dept 581 - GARAGE MAINT

641-581-706.000	WAGES	6,900.00	8,355.00	10,040.58	(1,685.58)	120.17
641-581-707.000	WAGES, TEMPORARY	2,000.00	3,780.00	3,911.66	(131.66)	103.48
641-581-715.000	SOCIAL SECURITY	600.00	920.00	1,054.87	(134.87)	114.66
641-581-716.000	HEALTH FRINGES	800.00	1,600.00	2,217.09	(617.09)	138.57
641-581-717.000	LIFE INS	20.00	30.00	39.07	(9.07)	130.23
641-581-718.000	RETIREMENT	3,000.00	4,180.00	5,185.37	(1,005.37)	124.05
641-581-719.000	MERS 457	100.00	100.00	79.80	20.20	79.80
641-581-721.000	MESC	100.00	100.00	27.85	72.15	27.85
641-581-725.000	WORKMAN'S COMP	400.00	665.00	745.97	(80.97)	112.18
641-581-750.000	OPERATING SUPPLIES	4,000.00	3,000.00	1,948.37	1,051.63	64.95
641-581-776.000	BLDG. MAINT SUPPLIES	2,600.00	2,600.00	2,056.20	543.80	79.08
641-581-782.000	MATERIALS/DPW/ROADS	1,500.00	500.00	0.00	500.00	0.00
641-581-813.000	CONTRACTED SERVICES	500.00	0.00	0.00	0.00	0.00
641-581-853.000	COMMUNICATIONS	1,150.00	1,150.00	551.38	598.62	47.95
641-581-918.000	UTILITIES, WATER	800.00	800.00	612.61	187.39	76.58
641-581-920.000	UTILITIES, ELECTRIC	3,500.00	2,500.00	1,480.22	1,019.78	59.21
641-581-921.000	UTILITIES, NATURAL GAS	5,000.00	4,500.00	4,719.11	(219.11)	104.87

641-581-931.000	BLDG MAINT CONT SERV	1,000.00	5,740.00	5,780.00	(40.00)	100.70
641-581-935.000	PROPERTY LIABILITY INS	18,500.00	14,550.00	5,973.94	8,576.06	41.06
Total Dept 581 - GARAGE MAINT		52,470.00	55,070.00	46,424.09	8,645.91	84.30
Dept 582 - EQUIPMENT MAINT						
641-582-706.000	WAGES	58,000.00	58,000.00	19,905.52	38,094.48	34.32
641-582-707.000	WAGES, TEMPORARY	5,000.00	5,000.00	1,056.55	3,943.45	21.13
641-582-715.000	SOCIAL SECURITY	4,500.00	4,500.00	1,599.72	2,900.28	35.55
641-582-716.000	HEALTH FRINGES	6,000.00	6,000.00	372.58	5,627.42	6.21
641-582-717.000	LIFE INS	230.00	230.00	101.36	128.64	44.07
641-582-718.000	RETIREMENT	24,000.00	24,000.00	20,488.32	3,511.68	85.37
641-582-719.000	MERS 457	300.00	300.00	54.22	245.78	18.07
641-582-721.000	MESC	1,100.00	1,100.00	11.60	1,088.40	1.05
641-582-725.000	WORKMAN'S COMP	3,300.00	2,500.00	786.15	1,713.85	31.45
641-582-750.000	OPERATING SUPPLIES	8,500.00	9,300.00	10,900.04	(1,600.04)	117.20
641-582-759.000	GAS & OIL	30,000.00	30,000.00	16,622.53	13,377.47	55.41
641-582-778.000	EQUIP MAINT SUPP	40,000.00	40,000.00	27,866.43	12,133.57	69.67
641-582-932.000	EQUIPMENT REPAIRS & MAINT	13,100.00	13,100.00	3,379.75	9,720.25	25.80
641-582-977.000	CAPITAL OUTLAY EQUIP	49,000.00	9,000.00	1,580.98	7,419.02	17.57
641-582-977.001	DUMP TRUCK-PLOW	0.00	47,000.00	46,915.00	85.00	99.82
Total Dept 582 - EQUIPMENT MAINT		243,030.00	250,030.00	151,640.75	98,389.25	60.65
Dept 905 - DEBT SERVICE						
641-905-991.504	PRIN 2020 FORD PICKUP	12,457.00	12,457.00	0.00	12,457.00	0.00
641-905-991.800	HOLDER - PRIN #51765-3	13,175.00	13,175.00	0.00	13,175.00	0.00
641-905-991.801	PRIN - DUMP TRUCK	3,955.00	3,955.00	4,063.64	(108.64)	102.75
641-905-991.802	TK & TRAILER - PRIN	3,600.00	3,600.00	0.00	3,600.00	0.00
641-905-992.504	INT 2020 FORD PICKUP	734.00	734.00	0.00	734.00	0.00
641-905-992.800	INT - HOLDER #51765-3	1,018.00	1,018.00	0.00	1,018.00	0.00
641-905-992.801	INT - DUMP TRUCK	2,445.00	2,445.00	2,334.92	110.08	95.50
641-905-992.802	TK & TRAILER - INT	2,218.00	2,218.00	0.00	2,218.00	0.00
Total Dept 905 - DEBT SERVICE		39,602.00	39,602.00	6,398.56	33,203.44	16.16
Dept 965 - TRANS TO OTHER FUNDS						
641-965-995.008	TRANS TO VAC / SICK #729	3,000.00	3,000.00	0.00	3,000.00	0.00
641-965-995.013	TRANS TO CITY HALL/DPW DEBT #370	21,290.00	21,290.00	0.00	21,290.00	0.00
Total Dept 965 - TRANS TO OTHER FUNDS		24,290.00	24,290.00	0.00	24,290.00	0.00
TOTAL EXPENDITURES		359,392.00	368,992.00	204,463.40	164,528.60	55.41
Fund 641 - EQUIPMENT FUND:						
TOTAL REVENUES		380,539.00	380,539.00	176,681.86	203,857.14	46.43
TOTAL EXPENDITURES		359,392.00	368,992.00	204,463.40	164,528.60	55.41
NET OF REVENUES & EXPENDITURES		21,147.00	11,547.00	(27,781.54)	39,328.54	240.60

TOTAL REVENUES - ALL FUNDS	4,357,381.00	4,369,128.00	1,513,795.94	2,855,332.06	34.65
TOTAL EXPENDITURES - ALL FUNDS	4,186,617.00	4,211,022.00	2,213,495.72	1,997,526.28	52.56
NET OF REVENUES & EXPENDITURES	170,764.00	158,106.00	(699,699.78)	857,805.78	442.55

Invoices for Approval Monday, August 15, 2022

2x4 Construction	LBE Park Excavator Rental/Storm Drains	\$500.00
2x4 Construction	LBE Sports Park Install Exercise Equipment	\$4,500.00
Airgas	DPW Rental Gases	\$173.95
Arctic Glacier	Marina Ice	\$199.80
Arrow Signs	Wtr Plant Sign/DPW Dumping Sign/Marina Dock Letters	\$860.00
Arrow Signs	LBE Park Entrance Sign & Install	\$2,050.00
ASC Security Systems	Access Key Cards	\$487.00
Belonga Excavating	Lovegrove Sewer Repair Parts	\$182.11
Belonga Plumbing & Heating	WTR Line/DDA/Marina Parts	\$114.55
Bendzinski & Co.	Dissemination Agent 2022	\$1,000.00
Blarney Castle Oil Co.	Marina Diesel/Gasoline	\$39,996.81
Charles Palmer, P.C.	Attorney Fees - July 2022	\$3,965.00
Cheboygan Cement	LBE Park Sidewalk	\$620.00
Darcy Long	Mileage Reimbursement-Travel to Sault Ste. Marie	\$64.44
Darcy Long	Grammarly Subscription Reimbursement	\$139.95
ETNA	Water Line Supplies	\$1,314.00
ETNA	WTR-Sensus Handheld Annual Support	\$3,000.00
Grainger	SIFD-AED and First Aid Cabinets	\$301.40
Granicus	Zoning Address Ident/Hotline/Compliance Monit	\$1,533.38
Harrell's	Golf Turf Supplies	\$895.40
Huron Valley Guns	SIPD Holsters	\$824.95
Hydrite	Ferric Chloride	\$12,484.50
Judy Wyse	SIPD Patches/Hem	\$65.00
Lynn Auto Parts	July 2022 Statement	\$1,226.67
Mackinac Ford Sales	LBE Truck Repair	\$95.40
Mackinac Island Ferry Company	LBE-Carbon Dioxide 7/29/2022	\$28.92
MI Municipal Treasurer's Assoc	A. Insley-Online Fall Conference	\$359.00
Michigan Municipal Executives	D. Long Annual Membership	\$145.00
Microbiologics	Water Plant Supplies	\$344.67
National Office Products	July 2022 Statement	\$2,349.41
NCL	Water Plant Supplies	\$1,720.71
NSI Lab Solutions	Water Plant Supplies	\$322.00
OTIS	Water Plant Elevator Safety Test	\$1,200.00
Plunkett Cooney	Grievance Investigation	\$5,675.00
Pomasl	SIFD-Face shields	\$714.46
Precision Edge Outdoor Services LLC	July 2022 Mowing-Museum, SIFD, LBE, Library	\$8,080.00
Quill	Copy Paper	\$169.90
R&R Fire Truck Repair, Inc.	SIFD Annual Maintenance	\$947.41
Rieth-Riley Construction	Asphalt-Major and Local Streets	\$1,505.62
Small Business Association	2022 Annual Membership-Basic	\$129.00
Spartan Distributors	Golf Maintenance Supplies	\$190.77
Spartan Nash	July 2022 Statement	\$34.89
St. Ignace Auto	July 2022 Statement	\$545.29
St. Ignace True Value	July 2022 Statement	\$674.35
Straits Building Center	July 2022 Statement	\$9,182.26
The Cedars of Mackinac/Carol Bell	City Hall Spring Cleanup/Maintenance	\$156.75
The St. Ignace News	July 2022 Statement	\$996.02

\$112,065.74

Policy Committee met on August 11th, 2022 at 6:30pm

Present: Councilmember Kayla Pelter, Councilmember Robert St. Louis, City Clerk-Treasurer Andrea Insley, Assistant Clerk Sherry Cece, and Assistant to the City Manager Stephanie Baar

Discussion of staff ID keycards; they would be nice to have, but they're not necessary to include in the Handbook at this time

FMLA leave is mentioned in the Handbook; will add the FMLA flyer in the appendix

Compensatory Time:

- comp time is included in the FOP contract, not included in the AFSCME contract
- AFSCME concerns over new hires accruing little vacation time; comp time allows them to take time off more easily and incentivizes overtime work
- current comp time policy is capped at 40 hours of accrual, and is paid out at the end of the year if it's not used
- committee does not have a problem with comp time; concerns were over large amounts of comp time being banked; a 40-hour cap is reasonable
- committee agrees to keep the comp time policy as written

Flex Time:

- salaried employees do not get comp time, but work lots of overtime; how should flexed hours be documented in payroll?
- it must be approved by department head, tracked on payroll sheets, and used within 30 days
- if it is used across more than one pay period, all relevant payroll sheets will be filed together

8.5 Travel:

- all out-of-state travel and air travel should be approved by Council
- look for language about choosing a provided meal, and add if missing

Move Grievance Procedure to section 5. Add a separate Training section

Holidays: FOP added President's Day as a holiday and took away birthday as a personal day; should President's Day be added as a City-wide holiday? Should be discussed by the Finance Committee President's Day in CBAs can be re-looked at upon negotiations

- Page 20, direct IT questions/issues to "designated City Hall staff"
- add the Library to the organization chart

Anti-Harassment Policy

- delete redundant paragraphs, clarify that harassment should be reported to supervisor, specify that reports against the City Manager should be directed to Council

Meeting adjourned 8:03 p.m.