

St Ignace Zoom is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting

Time: Jul 18, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 868 6919 8919

One tap mobile

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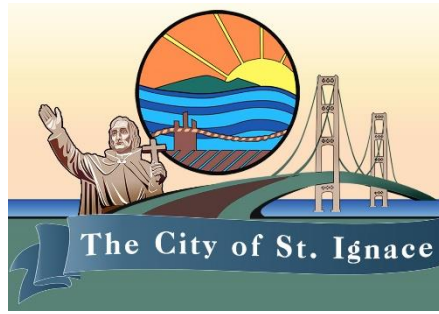
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Meeting ID: 868 6919 8919

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**CITY COUNCIL MEETING**

St. Ignace, Michigan

Monday, July 18, 2022 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 868 6919 8919

**\*\*\*\*A G E N D A\*\*\*\***

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to Agenda
- 6) Public Comment Regarding Agenda Items (2-minute limit)
- 7) Consideration of Minutes of July 05, 2022
- 8) Old Business
- 9) New Business
  - A. Library Director Introduction
  - B. Proposed Zoning Amendments—RVs
  - C. Fee Updates
  - D. Water-Sewer Department Mower Purchase
  - E. Budget Amendments
  - F. Overnight Stay—Stephanie Baar
  - G. Financials
- 10) Consideration of Bills
- 11) Public Comment Regarding Non-Agenda Items (3-minute limit)
- 12) City Manager's Report
- 13) Committee Reports
- 14) Council Member Comments

***City of St. Ignace is an equal opportunity employer and provider  
TDD (800) 649-3777***

**City of St. Ignace  
Council Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, July 5, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

**ABSENT:** None.

**STAFF PRESENT:** Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Tony Brown, Police Chief.

**ADDITIONS TO THE AGENDA** – None.

**PUBLIC COMMENT – AGENDA ITEMS** *(2-min limit)*

There were no public comments at this time.

**CONSIDERATION OF MINUTES OF THE JUNE 13, 2022, SPECIAL COUNCIL MEETING;  
JUNE 20, 2022, REGULAR COUNCIL MEETING; AND JUNE 27, 2022, SPECIAL COUNCIL  
MEETING:**

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the minutes presented from the following meetings: June 13<sup>th</sup> Special Council meeting, June 20<sup>th</sup> Regular Council meeting and June 27<sup>th</sup> Special Council meeting.

**Roll Call Vote**

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

**OLD BUSINESS**

No old business was discussed.

**NEW BUSINESS**

**A. 2021 AUDIT PRESENTATION**

Ken Talsma, with Anderson Tackman, presented the 2021 financial audit of the City of St. Ignace.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve accepting the 2021 financial audit as presented.

**Roll Call Vote:**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.  
Resolution declared Adopted.

### **B. RE-ZONING REQUEST**

City Manager Long informed Council that the Planning Commission is recommending approval for a re-zoning request for a parcel located on South Airport Road. The property owner is requesting the parcel be zoned from R2 to R3 for the purpose of building a 12-unit apartment building.

After some discussion, it was moved by Councilmember Cronan, seconded by Councilmember Pelter, to accept the recommendation made by the Planning Commission to re-zone the parcel on South Airport Road from R2 to R3.

#### **Roll Call Vote:**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Resolution declared Adopted.

### **C. FIRE TRUCK REPAIR UPDATE**

City Manager Long updated Council regarding the status of the Pierce fire truck's condition. After reviewing the corrosion report from Pierce Manufacturing, it was noted that the truck will require some maintenance to clean-up specific areas, but the frame will not need to be replaced at this time.

### **D. PEDDLERS & SOLICITORS ORDINANCE AMENDMENTS**

City Manager Long presented an updated amendment to the Peddlers & Solicitors Ordinance which has the support of both the Planning Commission and the DDA. After a lengthy discussion, it was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the amendment to the Peddlers & Solicitors Ordinance as presented.

#### **Roll Call Vote:**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Resolution declared Adopted.

### **E. APPROVAL OF ELECTION INSPECTORS**

The list of the following Election Inspectors were presented for Council's approval for the State Primary Election on August 2<sup>nd</sup>: Laurie Steiner, Renee Vonderwerth, Donna LaLonde, Sherry Cece, Helen Thibault, Mary Kay Tamlyn, Martha Sjogren, Tharan Suvarna, Susan Justice and Debra Ferguson. The Receiving Board listed Renee Vonderwerth and Donna LaLonde.

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the list of the Election Inspectors and Receiving Board for the August 2<sup>nd</sup> State Primary Election.

#### **Roll Call Vote**

Yes: Councilmembers Williford, Cronan, Fullerton, Councilmember Pelter and Mayor Pro-Tem St. Louis.

Abstain: Mayor LaLonde.

No: None.

Motion carried unanimously.

**F. ELECTION E-POLL BOOK LAPTOP COMPUTER PURCHASE**

City Clerk/Treasurer Insley requested Council's approval for the purchase of two election E-poll books through the State of Michigan's 2022 Election Security Grant. Three different bids were provided for Council's review: National Office Products for \$1,680; Home Shopping Network for \$1,798; and Amazon for \$1,682.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to approve the purchase of two E-poll book laptops through National Office Products for \$1,680 using the State of Michigan 2022 Security Grant.

**Roll Call Vote:**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Resolution declared Adopted.

**G. OVERNIGHT STAY – CHIEF BROWN**

Police Chief Brown requested Council's approval to attend training in Lansing requiring an overnight stay. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Williford, to approve the overnight stay for the purpose of Police training in Lansing.

**Roll Call Vote:**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Resolution declared Adopted.

**CONSIDERATION OF BILLS**

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$95,357.34.

2x4 Construction	LBE Park-Fishing Deck Contract	\$8,676.99
Arrow Signs	DPW-No Dumping Signs	\$150.00
Belonga Plumbing & Heating	Marina/Splash Pad/WWTR/WTR Plant	\$263.71
Blair Power Wash	Power Wash Water Tank	\$3,200.00
Blarney Castle Oil Company	Golf Course Fuel-May 2022	\$786.27
Blarney Castle Oil Company	Marina Gasoline/Diesel #2	\$29,951.66 *

C2AE	Proj 21-0085 Phase 1WW - CWSRF	\$2,545.30
Charles J. Palmer, P.C.	Attorney Fees May 2022	\$5,563.80
Civic Plus	Municode Admin Support Fee	\$250.00
Darrow Brothers Excavating Inc	Move Man Lift For Water Tank Cleaning	\$735.00
ETNA Supply	Water Meters	\$1,120.00
Ferguson	Water Meter Parts	\$297.25
Golf Assoc of Michigan	Membership Dues	\$200.00
Hach	Petri Dish with Pad	\$2,246.12 *
Harrell's	Golf-Bulk Supplies July Payment	\$1,977.17
Hawkins Inc.	Water Plant Supplies	\$6,337.14
IDEXX Laboratories	Vessels - Water Plant	\$282.97
Kelly's Splash of Colors	City Sign and Water Plant Flower Beds	\$676.00
Kimball Midwest	DPW Supplies	\$220.87
KSS	LBE Supplies	\$430.95
Kurt Ney	June 2022 Cart Rental Agreement	\$1,165.80
Lynn Auto Parts, Inc.	May 2022 Statement	\$2,386.07
Lynn Auto Parts, Inc.	June 2022 Golf Course Statement	\$49.99
MacAllister Rentals	Boom Lift Rental For Water Tank Cleaning	\$3,671.00 *
Mackinac County Equalization Dept.	GIS Support Fee	\$855.50 *
Mackinac Island Ferry Company	DPW Rental Gases	\$47.13
Mackinac Plumbing & Heating Co.	Repair Urinal at City Hall	\$164.95
Masonic Lodge Les Cheneaux 590	Little Bear East Hole Sponsor	\$100.00
MES-Municipal Emergency Services	SIFD-SCBA Flow Testing	\$602.80
MI Water Environment Association	R. Winberg Membership Dues	\$80.00
Miller, Canfield, Paddock and Stone PLC	March/April 2022	\$914.50
National Office Products	May 2022 Statement	\$2,408.92

North Central Laboratories	Water Plant Supplies	\$691.74
Oscar W. Larson Co.	Marina Annual Inspection, Seasonal Startup, Repairs	\$4,864.55
Precision Edge Outdoor Service	Cemetery Contract Pymt 2 of 3	\$2,880.00
Quill	Envelopes	\$160.36
Seewald's Towing	SIPD-Tow from Belonga Pit to Police Dept.	\$125.00
Sentry Spray Service LLC	Marina-Spider Spray	\$175.00
Silversmith Data	GPS Marking System/WTR-WWTR	\$2,700.00
Spartan Distributors	Golf Payment 3 of 3	\$4,683.34
Spartan Distributors	Golf Supplies	\$368.93
St. Ignace Chamber of Commerce	Golf Course Advertising Partnership	\$150.00
Whiskey River Inc.	SIFD-Door Repair	\$150.55
Witmer Public Safety Group, Inc.	SIFD - Rope	\$50.01
		<b>\$95,357.34</b>

Councilmember Pelter inquired about the updated bills highlighted on the docket and City Clerk/Insley verified the amounts that were listed in original Council packets had been corrected.

Councilmember Cronan questioned the water tank power washing and City Manager Long explained it was presented to Council at a prior meeting and also the service is very specific due to the height of the tank.

Mayor LaLonde inquired about the vendor named Hawkins and City Clerk/Treasurer Insley reviewed the invoice items with Council.

**Roll Call Vote**

Yes: Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

**PUBLIC COMMENT - NON-AGENDA ITEMS (3 min limit)**

Public comment was received from Betsy Dayrell-Hart announcing that there will be a public hearing concerning requests to consider amendments to the camping and RV trailers Ordinance.

**CITY MANAGER'S REPORT**

City Manager Long reviewed recent City business with Council and updated them on the progress with the Little Bear East Park.

### **COMMITTEE REPORTS**

Mayor LaLonde requested the City Manager to schedule a Street Committee meeting in the next month.

### **COUNCILMEMBER COMMENTS**

Councilmember Pelter requested that Betsy Dayrell-Hart, Planning Commission Chairperson, give updates during the Committee Reports section of the agenda, and that the important items be listed on the Council meeting agenda.

Councilmember Cronan requested updates on the Boardwalk progress and the Gyftakis property purchase from City Manager Long in future meetings.

Councilmember Williford informed Mayor LaLonde of an interested individual for the Zoning Board appointment.

There being no further business, the meeting adjourned at 8:35 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**





## City of St. Ignace, MI

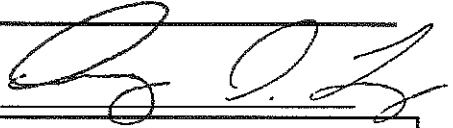
396 N State Street  
St. Ignace, MI. 49781  
cityofstignace.com

### Staff Report

**Agenda Date:** 7-18-22

**Presenter:** Betsy Dayrell-Hart

**Department:** Planning

**Darcy Long, City Manager:** 

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

**AGENDA ITEM TITLE:** Proposed Zoning Amendments--RVs

#### **BACKGROUND:**

At the request of the Building Inspector and the City Manager's Office, the Planning Commission reviewed possible zoning amendments that would extend the allowed time for people to stay in recreational vehicles on residential property as well as allow those that are actively building a residence in St. Ignace to stay in a recreational vehicle during construction. A public hearing was held on Tuesday, July 12 and the Planning Commission voted to recommend these amendments.

#### **FISCAL EFFECT:**

#### **SUPPORTING DOCUMENTATION:**

See attached amendments.

#### **RECOMMENDATION:**

Recommended that the City Council vote to approve these zoning amendments.

## City of St. Ignace

### Zoning Code Amendments

#### **Sec. 38-365: Temporary Shelters may not be used as dwellings. Camping is prohibited on public property and on vacant private property.**

Purpose and intent: It is the intent of the City of St. Ignace to assure safe and healthful living conditions on residential property within the City of St. Ignace, whether occupied by a property owner(s), the property owner's family, or by tenants must meet the requirements of the St. Ignace Zoning Ordinance as it applies to residential dwellings and must comply with construction code requirements in the Michigan Residential Code.

Recreational vehicles, tents, and similar temporary shelters within the city limits may only be occupied in campgrounds licensed under Michigan's Public Health Code, except that recreational vehicles and temporary shelters may be placed on lots or parcels which have existing primary dwellings, with permission of the property owner, and may be occupied for no more than 14 consecutive days, and not more than 30 days in a calendar year **as follows:**

1. In campgrounds licensed under Michigan's Public Health code,
2. As temporary recreation on a non-commercial basis on lots or parcels which have existing primary dwellings, with permission of the property owner, not to be occupied for more than thirty (30) consecutive days, and no more than sixty (60) days in a calendar year,
3. As temporary quarters during the active, permitted construction and installation of a dwelling conforming to this Ordinance when the following conditions are met:
  - a. The location of the recreational vehicle or temporary dwelling shall comply with all setback requirements of this Ordinance.
  - b. The use of the recreational vehicle or temporary dwelling shall not be contrary to the public health, safety, or welfare.
  - c. The use of the recreational vehicle or temporary dwelling shall be limited to a duration of twelve (12) months. An extension may be obtained upon approval of the building inspector.
  - d. The use of one (1) recreational vehicle or temporary dwelling may only be permitted by the building inspector after issuance of a building permit, and shall be permitted only during active, on-going construction of a dwelling. Construction planned for the future, but not yet permitted shall not be considered as a reason for exemption.
  - e. Such a permit for temporary exemption shall be issued after the proposed temporary shelter has been inspected by the building inspector, to ensure adequate health and safety standards have been met.

**LBE Conference Room Rentals**

Current

Proposed

North & South	\$ 300.00	\$ 450.00
Wedding, North & South (*includes set-up day before and break-down day after)	\$ 700.00	\$ 1,000.00
North	\$ 175.00	\$ 250.00
South	\$ 175.00	\$ 250.00
Use of Kitchen	\$ 50.00	\$ 100.00
Arena/Ice Rink	\$ 1,200.00	\$ 1,400.00
Entire Facility	\$ 2,000.00	\$ 2,200.00
Parking Lot Only	\$ 500.00	
Early Set-up	\$ 100.00	\$ 150.00
Clean-up	\$ 100.00	\$ 150.00

**Room Set-up Charges**

0-100 people	\$50.00	
101-200 people	\$75.00	
201-300 people	\$100.00	
301-500 people	\$150.00	

**Meeting Accessories**

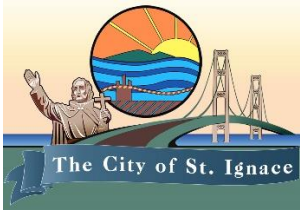
Podium	\$ 5.00	\$ 10.00
Microphone	\$ 15.00	
Large A/V Screen	\$ 20.00	
Projector (PowerPoint)	\$ 50.00	

**Pipe & Drape and Table Rental**

Pipe & Drape	\$3.00/ft.	\$4.00/ft.
Table Linens	\$7.50/ea.	\$8.00/ea.
Table Skirts	\$7.50/ea.	\$8.00/ea.
Damaged linens	\$ 30.00	

**Food & Beverage Service**

Coffee (45 cup urn)	\$ 40.00	
Coffee (100 cup urn)	\$ 60.00	
Water (bottled)	\$30.00/case	
Juice (bottled)	\$30.00/case	
Soda (assorted)	\$35.00/case	
Muffins	\$24.00/dozen	
Donuts	\$22.00/dozen	
Cookies	\$18.00/dozen	
Pizza Buffet (Pizza, salad, breadsticks, cinnamon sticks)	\$10.00/person	\$11.00/person



# City of St. Ignace

396 N State Street, St. Ignace, Michigan 49781

(906) 643-9671 • Fax (906) 643-9393 • [www.cityofstignace.com](http://www.cityofstignace.com)

## MOBILE FOOD VENDING APPLICATION

The City of St. Ignace Code of Ordinances requires that all mobile food vendors obtain a City license to operate on both private and public lands. Vending on City property is only permitted when part of an approved Special Event. After completing the information below, please return this form to: City Manager, City of St. Ignace, 396 N. State Street, St. Ignace, MI 49781

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apartment/Unit #  
\_\_\_\_\_  
City State ZIP Code

Phone: \_\_\_\_\_ Email \_\_\_\_\_

### Vending Unit Information

Make & Model: \_\_\_\_\_ Name of Vending Unit: \_\_\_\_\_

Year: \_\_\_\_\_ Vehicle Identification Number (VIN): \_\_\_\_\_

License Plate: \_\_\_\_\_ Size of Unit: \_\_\_\_\_

Proposed hours of operation  
**(must be between 7:00am and 2:00am):** \_\_\_\_\_

Intended areas of operation  
**(include permission from private property owner(s)):** \_\_\_\_\_

Plans for electrical access & wastewater/trash disposal  
**(waste/wastewater/grease shall not be disposed of in City receptacles):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Parking Plan Review

Any mobile vending unit that will be parked on **private property** must include the following information. Parking requirements of Chapter 38, Article III "Parking and Loading Areas" of the Zoning Ordinance must be met for a mobile vending unit to be located on a site.

The following information must be provided on a dimensioned illustration that is included with this application for the request to be processed. Each item included shall either be checked or NA if not applicable.

<input type="checkbox"/>	A scaled illustration that includes all property line dimensions for the lot on which you are placing the mobile vending unit. The property line is where the public right-of-way or neighbor's property begins (not the curb)
<input type="checkbox"/>	Location of the mobile vending unit on the property in relation to existing buildings. Building entrances shall be identified.
<input type="checkbox"/>	All drives, parking areas, loading areas, fire lanes, and trash enclosures.
<input type="checkbox"/>	Sidewalks and/or how pedestrians are to safely access the mobile vending unit.

## General Application Requirements

**Please confirm that the following items have been included with your application**

<input type="checkbox"/>	If vending on <b>City property</b> , Certificate of General Liability Insurance required (minimum \$1 Million per occurrence) with City named as additional insured
<input type="checkbox"/>	If vending on <b>City property</b> , written permission from a Special Event Organizer and their contact information
<input type="checkbox"/>	If vending on <b>private property</b> , written permission from the property owner and their contact information
<input type="checkbox"/>	Copy of Health Department License or Application for Temporary Food Permit (provide permit once issued)
<input type="checkbox"/>	Copy of State issued photo ID for owner/applicant
<input type="checkbox"/>	Copy of Michigan Sales Tax License
<input type="checkbox"/>	Photograph of the mobile food vending unit
<input type="checkbox"/>	\$300.00 application fee

## Disclaimer and Signature

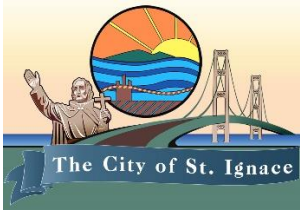
*As the applicant for a mobile food vending license, I hereby agree to comply with all requirements of the St. Ignace Code of Ordinances and County and State regulations. I confirm that all information that I have provided in this application is accurate to the best of my knowledge. I further authorize the City staff to enter the site for which application is made. I understand this license is personal and non-transferable. I also understand this license may be revoked by the City Manager.*

*I acknowledge that the City may be required from time to time to release records in its possession. I hereby give permission to the City to release any records or materials received by the City from myself as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.*

***I also** agree to INDEMNIFY AND HOLD the City of St. Ignace HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney's fees, brought as a result of my mobile food vending and any associated travel and to reimburse them for any such expenses incurred. I have read, understand and agree.*

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner (if different): \_\_\_\_\_ Date: \_\_\_\_\_



# City of St. Ignace

396 N State Street, St. Ignace, Michigan 49781

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## MOBILE VENDING APPLICATION

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### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_ Apartment/Unit # \_\_\_\_\_  
Street Address  
\_\_\_\_\_  
City State ZIP Code

Phone: \_\_\_\_\_ Email \_\_\_\_\_

### Vending Unit Information

Make & Model: \_\_\_\_\_ Name of Vending Unit: \_\_\_\_\_

Year: \_\_\_\_\_ Vehicle Identification Number (VIN): \_\_\_\_\_

License Plate: \_\_\_\_\_ Size of Unit: \_\_\_\_\_

Proposed hours of operation  
**(must be between 7:00am and 2:00am):** \_\_\_\_\_

Intended areas of operation  
**(include permission from private property owner(s)):** \_\_\_\_\_

Plans for electrical access & waste disposal **(waste shall not be disposed of in City receptacles):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**General Application Requirements**

**Please confirm that the following items have been included with your application**

- If vending on **City property**, Certificate of General Liability Insurance required (minimum \$1 Million per occurrence) with City named as additional insured
- If vending on **City property**, written permission from a Special Event Organizer and their contact information
- If vending on **private property**, written permission from the property owner and their contact information
- Copy of any required Local/County/State permits (if applicable)
- Copy of State issued photo ID for owner/applicant
- Copy of Michigan Sales Tax License
- Photograph of the mobile vending unit
- \$200.00 application fee

**Disclaimer and Signature**

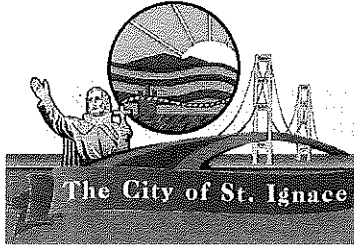
*As the applicant for a mobile vending license, I hereby agree to comply with all requirements of the St. Ignace Code of Ordinances and County and State regulations. I confirm that all information that I have provided in this application is accurate to the best of my knowledge. I further authorize the City staff to enter the site for which application is made. I understand this license is personal and non-transferable. I also understand this license may be revoked by the City Manager.*

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***I also** agree to INDEMNIFY AND HOLD the City of St. Ignace HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney's fees, brought as a result of my mobile vending and any associated travel and to reimburse them for any such expenses incurred. I have read, understand and agree.*

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner (if different): \_\_\_\_\_ Date: \_\_\_\_\_



## City of St. Ignace, MI

396 N State Street  
St. Ignace, MI. 49781  
cityofstignace.com

### Staff Report

**Agenda Date: July 18, 2022**

**Presenter: Bill Fraser, Public Works Director**

**Department: Water-Wastewater**

**Darcy D. Long, City Manager**

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

**AGENDA ITEM TITLE:** Water-Sewer Mower Purchase

**BACKGROUND:** The water and wastewater department used to have a mower, but it was no longer functional and was taken out of service. The departments never replaced the unit and currently use the mower from DPW. This has worked not best as the DPW uses the mowers every summer and when they are not there is not enough time for the department employees to mow the properties, they are responsible for maintaining.

**FISCAL EFFECT:** The mower cost is \$7,000; the purchase cost will be split between the Water and Wastewater Fund.

**SUPPORTING DOCUMENTATION:**

See attached quotes.

**RECOMMENDATION:**

Purchase the low bid mower for \$7,000



June 23, 2022

City of St. Ignace Water Department

St. Ignace, MI

Attn: Russell Winberg

Mower Quote:

- 1- Exmark Radius S with 52" Deck, 22hp Kawasaki Engine, Full Suspension Seat, 4 Year or 750hr Limited Warranty  
\$7,639.00
- 1- Exmark Lazer Z E- Series with 60" Deck, 25.5hp Kawasaki Engine, Full Suspension Seat, 5 Year or 1250hr Limited Warranty  
\$10,859.00
- 1- Cub Cadet Pro Z Dual Wheel with 72" Deck, 35hp Kawasaki Engine, Full Suspension Seat, Hillside Mowing capable to 25 Degrees, DEMO Unit  
1 Year Warranty  
\$14,000.00

Pricing includes Set up and delivery. All units are currently in stock.

Jim Bondy

Gaylor Thompson Sales and Service

Rudyard, MI

906-478-3026

# Grasshopper QuikQuote

## #19747N00085



Quoted by  
**Cut River Small Engine Repair**  
 W 5367 Cut River Rd  
 Epoufette, MI 49762  
 P: (906) 292-5496

**Everette Schultz**  
 Owner  
 E: [hbequipment@yahoo.com](mailto:hbequipment@yahoo.com)  
 P: 906-292-5496

Quoted for  
**City of St. Ignace**  
 E: [waterplant@cityofstignace.com](mailto:waterplant@cityofstignace.com)



**Model 226V-G4 with 61" deck**  
 Quoted: Jun 2, 2022

### Power Unit & Deck

	List	Sale
<b>Model 226V-G4 with 61" deck (534092)</b>	\$10,191.00	\$8,662.35
810cc Vanguard Engine; Hydro-Gear ZT-4400 Hydrostatic Transmission; heavy-duty extra-deep 61" cutting deck; sliding seat with foldable armrests and shock-absorbing footrest		

List Total: **\$10,356.00**

Sale Price: **\$8,802.60**

Grand Total: **\$8,802.60**

**Stipulation(s):**

✓ Quote Expires in 10 days

### Wholegoods

	List	Sale
<b>533553 – Foldable ROPS w/ Seatbelt</b>	\$165.00	\$140.25



page 1 of 2

P. 1

Clifford Belonga <waterplant@cityofstignace.com>

---

## ATT CLIFFORD - PRICE QUOTE

1 message

---

EVERETTE SCHULTZ <hbequipment@yahoo.com>

Wed, Jun 22, 2022 at 12:50 PM

To: "waterplant@cityofstignace.com" <waterplant@cityofstignace.com>

SEE ATTACHED

MUST PROVIDE TAX EXEMPT ID NUMBER AT TIME OF PURCHASE TO SUBMIT BID

Everette W. Schultz, Jr.

H & B Equipment

7901 Gratiot

Saginaw, MI 48609

989-781-2337



CCF06222022.pdf

59K



CITY OF ST. IGNACE

BUDGET TRANSFERS & AMENDMENTS

18-Jul-22

Transfer or Amendment	From Account	To Account	Amount Budgeted	Dollar Amount	Notes
<b>General Fund</b>					
Budget Transfer	101-172-719.000 CM MERS 457	101-444-706.000 Sidewalks Wages		\$ 600.00	
Budget Transfer	101-101-708.000 City Council Wages	101-444-706.000 Sidewalks Wages		\$ 100.00	
Budget Transfer	101-701-818.000 Planning	249 Zoning Rewrite Fund		\$ 4,000.00	Transfer from Planning Commission Budget for Zoning Code Update
<b>Building Inspector</b>					
Amend Budget	249 Zoning Rewrite Fund		\$ -	\$ 10,000.00	
<b>Fire Hall Debt Fund</b>					
Amend Budget	369-905-991.301 2019A Bond Principle Fire Hall 97-01		\$ -	\$ 93,085.00	
<b>Fire Hall Construction</b>					
Amend Budget	401-000-543.000 Sault Tribe/City Allocations		\$ -	\$ 25,000.00	Revenue
<b>LBE Park Construction</b>					
Amend Budget	408-771-818.000 Contracted Service		\$ -	\$ 11,621.00	

<b>DDA Capital Projects</b>					
Amend Budget	494-000-580.000 Local Share-Community Cultural Pavilion		\$ -	\$ 16,750.00	Revenue
Amend Budget	494-772-818.000 Cultural Pavilion Contracted Service		\$ -	\$ 7,841.00	
<b>Boardwalk Program</b>					
Budget Transfer	General Fund (101) Fund Balance	Boardwalk Program (499) Fund	\$ -	\$ 12,477.00	2% from Tribe for Boardwalk
<b>Community Center Fund</b>					
Budget Transfer	509-762-707.000 LBE Operations, Temporary Wages	509-753-707.000 Recreation Temporary Wages		\$ 2,000.00	
Budget Transfer	509-762-818.003 LBE Operations, Catering	509-753-707.000 Recreation Temporary Wages		\$ 900.00	
Budget Transfer	509-762-932.000 LBE Operations, Equipment Repairs and Maintenance	509-753-707.000 Recreation Temporary Wages		\$ 1,200.00	
Budget Transfer	509-762-932.000 LBE Operations, Equipment Repairs & Maintenance	509-763-707.000 Fitness Center Temporary Wages		\$ 1,200.00	
<b>Marina Fund</b>					
Budget Transfer	594-597-894.000 Credit Card Fees	594-590-707.000 Marina Admin Temporary Wages		\$ 3,000.00	

Our Top Priority — Our Guests: COVID-19 update and cancellation policy.

## Courtyard Lansing Downtown

600 East Michigan Avenue Lansing Michigan 48912 USA +1-517-367-6677

Thank you for booking with us, Stephanie Baar.

# You're ready to move forward.

Thu, Aug 18, 2022 – Fri, Aug 19, 2022

Confirmation Number: 96649380



Check-In: Thursday, August 18, 2022 03:00 PM

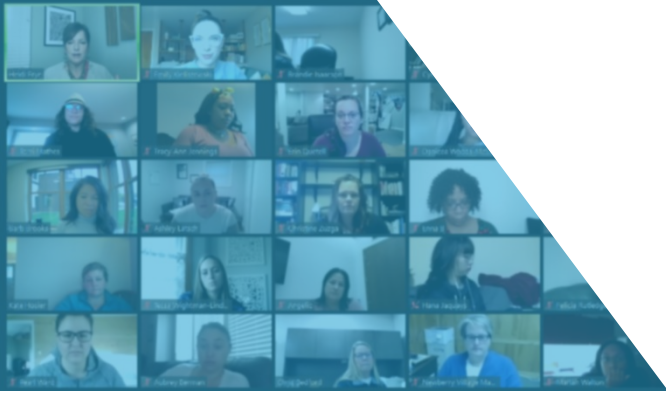
Check-Out: Friday, August 19, 2022 12:00 PM

Number of rooms 1 Room

Guests per room 1 Adult

Guarantee Method 6:00pm hold

Total for Stay (all rooms) 119.78 USD



# WOMEN'S MUNICIPAL

# LEADERSHIP PROGRAM

# 2022 AGENDA

## SESSION I: IN-PERSON

### Friday, August 19

8:30 am – 9:00 am

Sign-In, Headshots, Networking Coffee

9:00 am – 9:30 am

Welcome, Program Overview, Introductions & Purpose

9:30 am – 12:15 pm

Eight Key Financial Areas Every Manager Should Know: Part I – Budgeting  
*Karen Lancaster, Project Manager, The Woodhill Group*

12:30 pm – 1:45 pm

Luncheon

2:00 pm – 4:30 pm

Leadership & Executive Development  
*Heidi Frye, President, UPwords, Inc.*

## SESSION II: VIRTUAL

### Thursday, September 15

9:00 am – 9:30 am

Welcome

9:30 am - 12:30 pm

Eight Key Financial Areas Every Manager Should Know: Part II  
*Karen Lancaster, Project Manager, The Woodhill Group*

### Friday, September 16

9:00 am – 11:30 am

Leadership & Executive Development  
*Heidi Frye, President, UPwords, Inc.*

11:30 am – 12:30 pm

Panel Discussion: Leadership & Success as a Woman Executive

## SESSION III: VIRTUAL

### Thursday, October 6

9:00 am – 12:30 pm

Economic Development  
*Deb Stuart, City Manager, City of Mason*

### Friday, October 7

9:00 am – 11:30 am

Leadership & Executive Development  
*Heidi Frye, President, UPwords, Inc.*

11:30 am – 12:30 pm

Panel Discussion





# WOMEN'S MUNICIPAL

# LEADERSHIP PROGRAM

## 2022 AGENDA

cont'd

### SESSION IV: IN-PERSON

#### Friday, November 4

- 9:00 am – 10:00 am Local Government Roles & Responsibilities  
*Chris Johnson, General Counsel, Michigan Municipal League*
- 10:00 am – 12:00 pm Council-Manager Relationships  
Professional Organizations Supporting Managers: ICMA & MME  
Panel Discussion  
*Adam Smith, City Manager, City of Grand Ledge*
- 12:00 pm – 1:00 pm Lunch
- 1:00 pm – 3:30 pm Leadership & Executive Development  
*Heidi Frye, President, UPwords, Inc.*

### SESSION V: VIRTUAL

#### Thursday, December 1

- 9:00 am – 12:30 pm Interviewing & Negotiation

#### Friday, December 2

- 9:00 am – 11:30 am Mock Interviews
- 11:30 am – 12:30 pm Leadership Wrap-Up



07/15/2022

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. IGNACE  
PERIOD ENDING 07/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	AVAILABLE BALANCE
		ORIGINAL BUDGET	2022 AMENDED BUDGET		
Fund 101 - GENERAL FUND					
Revenues					
Dept 000 - REVENUE					
101-000-403.000	CURRENT PROPERTY TAX	1,243,249.00	1,243,249.00	63,198.24	1,180,050.76
101-000-403.001	TAX REIMB MI TAX TRIBUNAL	14,213.00	9,813.00	0.00	9,813.00
101-000-407.000	DELINQ. PERS. PROP TAXES	4,000.00	2,872.55	0.00	2,872.55
101-000-445.000	INTEREST & PENALTIES	2,630.00	2,630.00	2,073.31	556.69
101-000-446.000	DELINQ TAX INT/PENALTY	3,459.00	3,459.00	0.00	3,459.00
101-000-447.000	NON-BUS LICENSE PARKING PERMIT	800.00	800.00	925.00	(125.00)
101-000-452.000	LIQUOR LICENSE FEES	5,430.00	5,430.00	55.00	5,375.00
101-000-528.000	FEDERAL GRANT	2,000.00	2,000.00	0.00	2,000.00
101-000-543.000	SAULT TRIBE/ CITY ALLOCATIONS	25,477.00	25,477.00	8,652.00	16,825.00
101-000-543.001	SAULT TRIBE 2% PASS THRU FUNDS	15,000.00	15,000.00	0.00	15,000.00
101-000-544.000	IN HOUSE TNG (P. DEPT 302 FUNDS)	630.00	630.00	283.60	346.40
101-000-573.000	LOCAL COMM STABILAZATION SHARE (PPT)	16,000.00	16,000.00	0.00	16,000.00
101-000-574.000	STATE SHARED REVENUE	251,965.00	251,965.00	132,116.41	119,848.59
101-000-608.000	ADMINISTRATION FEES	31,800.00	31,800.00	8,254.10	23,545.90
101-000-610.000	DELINQ. TAX LATE FEES	200.00	200.00	0.00	200.00
101-000-611.000	DELINQ. TAX ADMIN FEE	100.00	100.00	0.00	100.00
101-000-632.000	FIRE PROTECTION	52,330.00	52,330.00	72,125.73	(19,795.73)
101-000-638.000	ACCIDENT REPORTS	100.00	100.00	77.50	22.50
101-000-650.000	SALES OF LABOR, MATERIAL	22,500.00	22,500.00	16,414.14	6,085.86
101-000-651.000	ZONING VARIANCE FEES	0.00	3,300.00	4,100.00	(800.00)
101-000-652.000	FIRE DEPT. SERV. CALLS	900.00	900.00	600.00	300.00
101-000-660.000	FIREWORK CONTRIBUTIIONS	58,600.00	63,000.00	63,000.00	0.00
101-000-661.000	PARKING FINES	500.00	500.00	20.00	480.00
101-000-662.000	DISTRICT COURT FINES	600.00	600.00	111.30	488.70
101-000-664.000	INTEREST EARNINGS	3,500.00	3,500.00	485.18	3,014.82

101-000-668.000	RENT/LEASE	24,000.00	24,000.00	15,082.53	8,917.47
101-000-671.000	BOAT LAUNCH FEE	5,000.00	5,000.00	1,609.81	3,390.19
101-000-672.000	REIMB HEALTH INS. COST SHARE	15,000.00	15,000.00	4,855.26	10,144.74
101-000-673.000	MMRMA REIMB CLAIMS	30,300.00	30,300.00	2,952.76	27,347.24
101-000-673.001	MMRMA RAP/CAP REIMB	0.00	4,377.50	462.50	3,915.00
101-000-674.000	FIRE DONATIONS-CONTRIBUTIONS	0.00	0.00	7,406.00	(7,406.00)
101-000-675.000	DONATIONS - CONTRIBUTIONS	10,485.00	10,485.00	16,000.00	(5,515.00)
101-000-676.000	REIMBURSEMENTS	0.00	424.95	424.95	0.00
101-000-683.000	MICHILIMACKINAC HISTORICAL SOCIETY REIMB	0.00	300.00	300.00	0.00
101-000-693.000	SALE OF ASSETS	29,425.00	26,125.00	0.00	26,125.00
101-000-693.200	SALE OF ASSETS -POLICE	0.00	515.00	8,017.39	(7,502.39)
101-000-695.000	MISC. INCOME	3,000.00	3,000.00	531.46	2,468.54
101-000-698.000	SAULT TRIBE HOUSING PILT	9,150.00	9,150.00	6,336.00	2,814.00
101-000-699.001	TRANS IN FM 202	5,000.00	5,000.00	0.00	5,000.00
101-000-699.003	TRANS IN FM 203	3,000.00	3,000.00	0.00	3,000.00
101-000-699.005	TRANS IN FM 248	7,370.00	7,370.00	0.00	7,370.00
101-000-699.006	TRANS IN FM 590	30,000.00	30,000.00	0.00	30,000.00
101-000-699.007	TRANS IN FM 594	8,000.00	8,000.00	0.00	8,000.00
101-000-699.009	TRANS FM 729	12,000.00	12,000.00	0.00	12,000.00
101-000-699.012	TRANS IN FM 591	50,000.00	50,000.00	0.00	50,000.00
Total Dept 000 - REVENUE		1,997,713.00	2,002,203.00	436,470.17	1,565,732.83
TOTAL REVENUES		1,997,713.00	2,002,203.00	436,470.17	1,565,732.83

Expenditures

Dept 101 - CITY COUNCIL

101-101-706.000	WAGES	10,000.00	10,000.00	4,820.00	5,180.00
101-101-708.000	WAGES	7,500.00	7,500.00	2,620.00	4,880.00
101-101-715.000	SOCIAL SECURITY	1,500.00	1,500.00	569.18	930.82
101-101-725.000	WORKMAN'S COMP	60.00	60.00	16.49	43.51
101-101-750.000	OPERATING SUPPLIES	1,000.00	1,000.00	606.36	393.64
101-101-853.000	COMMUNICATIONS	840.00	840.00	80.08	759.92
101-101-864.000	CONF. & WORKSHOPS	1,600.00	1,600.00	75.00	1,525.00
101-101-873.000	TRAVEL	400.00	400.00	0.00	400.00
101-101-900.000	PRINT & PUBLISH	3,000.00	4,000.00	4,071.32	(71.32)

101-101-977.000	CAPITAL OUTLAY EQUIP	1,000.00	0.00	0.00	0.00
Total Dept 101 - CITY COUNCIL		26,900.00	26,900.00	12,858.43	14,041.57

Dept 172 - CITY MANAGER

101-172-706.000	WAGES	76,875.00	76,875.00	37,976.55	38,898.45
101-172-708.000	WAGES	38,000.00	38,000.00	21,014.49	16,985.51
101-172-715.000	SOCIAL SECURITY	9,000.00	9,000.00	4,477.91	4,522.09
101-172-716.000	HEALTH FRINGES	18,300.00	18,300.00	10,433.41	7,866.59
101-172-716.001	SELF FUNDING HEALTH PREMIUM	4,000.00	4,000.00	456.81	3,543.19
101-172-717.000	LIFE INS	420.00	420.00	306.42	113.58
101-172-718.000	RETIREMENT	7,300.00	7,300.00	3,650.54	3,649.46
101-172-719.000	MERS 457	600.00	600.00	0.00	600.00
101-172-721.000	MESC	1,500.00	1,500.00	22.16	1,477.84
101-172-725.000	WORKMAN'S COMP	500.00	500.00	246.20	253.80
101-172-750.000	OPERATING SUPPLIES	500.00	500.00	242.47	257.53
101-172-791.000	SUBSCRIPTIONS AND PUBLICATIONS	300.00	300.00	0.00	300.00
101-172-853.000	COMMUNICATIONS	1,400.00	1,400.00	809.96	590.04
101-172-864.000	CONF. & WORKSHOPS	2,500.00	2,500.00	0.00	2,500.00
101-172-873.000	TRAVEL	1,500.00	1,500.00	433.52	1,066.48
101-172-900.000	PRINT & PUBLISH	500.00	500.00	0.00	500.00
101-172-910.000	ED & TRAINING	1,000.00	1,000.00	0.00	1,000.00
101-172-915.000	MEMBERSHIPS	900.00	900.00	895.00	5.00
101-172-977.000	CAPITAL OUTLAY EQUIP	500.00	500.00	0.00	500.00
Total Dept 172 - CITY MANAGER		165,595.00	165,595.00	80,965.44	84,629.56

Dept 191 - ACCOUNTING DEPT

101-191-807.000	ACCOUNTING & AUDITING	28,500.00	28,500.00	3,786.90	24,713.10
101-191-808.000	GASB 75 VALUATION	4,000.00	4,000.00	0.00	4,000.00
Total Dept 191 - ACCOUNTING DEPT		32,500.00	32,500.00	3,786.90	28,713.10

Dept 201 - ADMINISTRATION

101-201-718.001	MERS SURPLUS DIVISION CONTRIBUTION	12,000.00	12,000.00	0.00	12,000.00
101-201-802.000	BANK FEES	0.00	600.00	125.00	475.00
101-201-853.000	COMMUNICATIONS	0.00	300.00	80.07	219.93
Total Dept 201 - ADMINISTRATION		12,000.00	12,900.00	205.07	12,694.93

Dept 215 - CLERK					
101-215-705.000	CLERK/TREAS WAGES	53,000.00	53,000.00	27,456.70	25,543.30
101-215-706.000	WAGES	45,000.00	45,000.00	21,940.40	23,059.60
101-215-708.000	WAGES	46,000.00	45,000.00	29,759.99	15,240.01
101-215-715.000	SOCIAL SECURITY	11,000.00	11,000.00	6,007.21	4,992.79
101-215-716.000	HEALTH FRINGES	12,000.00	12,000.00	6,952.25	5,047.75
101-215-716.001	SELF FUNDING HEALTH PREIMUM	2,000.00	3,000.00	3,000.00	0.00
101-215-717.000	LIFE INS	600.00	600.00	340.01	259.99
101-215-718.000	RETIREMENT	102,500.00	102,500.00	84,212.95	18,287.05
101-215-719.000	MERS 457	850.00	850.00	367.00	483.00
101-215-721.000	MESC	1,375.00	1,375.00	154.72	1,220.28
101-215-725.000	WORKMAN'S COMP	650.00	650.00	329.65	320.35
101-215-750.000	OPERATING SUPPLIES	750.00	750.00	259.39	490.61
101-215-831.000	CONTRACTED SERV	5,500.00	5,500.00	4,874.00	626.00
101-215-853.000	COMMUNICATIONS	1,850.00	1,850.00	973.62	876.38
101-215-864.000	CONF. & WORKSHOPS	2,100.00	2,100.00	149.00	1,951.00
101-215-873.000	TRAVEL	400.00	400.00	0.00	400.00
101-215-900.000	PRINT & PUBLISH	250.00	250.00	117.07	132.93
101-215-958.000	MEMERSHIP & DUES	850.00	850.00	160.00	690.00
101-215-960.000	ED & TRAIN	2,200.00	2,200.00	280.00	1,920.00
101-215-977.000	CAPITAL OUTLAY	2,000.00	2,000.00	0.00	2,000.00
Total Dept 215 - CLERK		290,875.00	290,875.00	187,333.96	103,541.04
Dept 234 - CENTRAL SUPPLIES					
101-234-751.000	OFFICE SUPPLIES	3,900.00	3,900.00	1,641.25	2,258.75
Total Dept 234 - CENTRAL SUPPLIES		3,900.00	3,900.00	1,641.25	2,258.75
Dept 247 - BOARD OF REVIEW					
101-247-706.000	WAGES	1,700.00	1,400.00	780.00	620.00
101-247-715.000	SOCIAL SECURITY	120.00	120.00	59.67	60.33
101-247-802.000	FEES	350.00	350.00	0.00	350.00
101-247-900.000	PRINT & PUBLISH	50.00	350.00	201.15	148.85
Total Dept 247 - BOARD OF REVIEW		2,220.00	2,220.00	1,040.82	1,179.18
Dept 257 - ASSESSOR					
101-257-831.000	CONTRACTED SERV	35,100.00	35,100.00	22,150.74	12,949.26

101-257-853.000	COMMUNICATIONS	700.00	700.00	316.60	383.40
101-257-900.000	PRINT & PUBLISH	500.00	500.00	21.60	478.40
Total Dept 257 - ASSESSOR		36,300.00	36,300.00	22,488.94	13,811.06

Dept 262 - ELECTIONS

101-262-706.000	WAGES	3,000.00	3,000.00	570.75	2,429.25
101-262-715.000	SOCIAL SECURITY	75.00	75.00	0.00	75.00
101-262-725.000	WORKMAN'S COMP	100.00	100.00	2.40	97.60
101-262-750.000	OPERATING SUPPLIES	3,000.00	2,685.00	132.71	2,552.29
101-262-751.000	OFFICE SUPPLIES	300.00	300.00	0.00	300.00
101-262-818.000	CONTRACTED SERV	300.00	615.00	642.43	(27.43)
101-262-900.000	PRINT & PUBLISH	50.00	50.00	0.00	50.00
Total Dept 262 - ELECTIONS		6,825.00	6,825.00	1,348.29	5,476.71

Dept 265 - BLDG & GROUNDS

101-265-706.000	WAGES	0.00	0.00	232.68	(232.68)
101-265-715.000	SOCIAL SECURITY	0.00	0.00	17.42	(17.42)
101-265-716.000	HEALTH FRINGES	0.00	0.00	100.50	(100.50)
101-265-717.000	LIFE INS	0.00	0.00	1.84	(1.84)
101-265-718.000	RETIREMENT	0.00	0.00	16.28	(16.28)
101-265-719.000	MERS 457	0.00	0.00	4.66	(4.66)
101-265-725.000	WORKMAN'S COMP	0.00	0.00	15.78	(15.78)
101-265-750.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,664.06	335.94
101-265-775.000	REPAIR & MAINT SUPP	1,900.00	1,900.00	132.67	1,767.33
101-265-818.000	CONTRACTED SERV	13,000.00	13,000.00	8,240.70	4,759.30
101-265-887.000	GROUNDS MAINT	1,000.00	1,000.00	0.00	1,000.00
101-265-918.000	UTILITIES, WATER	700.00	700.00	393.04	306.96
101-265-920.000	UTILITIES, ELECTRIC	6,050.00	6,050.00	3,225.31	2,824.69
101-265-921.000	UTILITIES, NATURAL GAS	6,000.00	6,000.00	6,507.87	(507.87)
101-265-943.000	EQUIPMENT RENTAL	0.00	0.00	160.32	(160.32)
Total Dept 265 - BLDG & GROUNDS		30,650.00	30,650.00	20,713.13	9,936.87

Dept 266 - ATTORNEY

101-266-818.000	CONTRACTED SERV	40,000.00	40,000.00	27,512.90	12,487.10
Total Dept 266 - ATTORNEY		40,000.00	40,000.00	27,512.90	12,487.10

Dept 301 - POLICE

101-301-705.000	CHIEF'S SALARY	55,350.00	60,000.00	30,313.82	29,686.18
101-301-706.000	WAGES	235,000.00	235,000.00	120,221.84	114,778.16
101-301-707.000	WAGES, TEMPORARY	16,000.00	16,000.00	0.00	16,000.00
101-301-715.000	SOCIAL SECURITY	23,660.00	23,660.00	11,376.38	12,283.62
101-301-716.000	HEALTH FRINGES	50,000.00	38,735.00	14,570.80	24,164.20
101-301-716.001	SELF FUNDING HEALTH PREIMUM	4,000.00	5,100.00	5,072.49	27.51
101-301-717.000	LIFE INS	2,000.00	2,000.00	655.09	1,344.91
101-301-718.000	RETIREMENT	120,000.00	120,000.00	70,676.36	49,323.64
101-301-719.000	MERS 457	2,400.00	2,400.00	941.64	1,458.36
101-301-721.000	MESC	4,800.00	4,800.00	93.39	4,706.61
101-301-725.000	WORKMAN'S COMP	9,500.00	9,500.00	3,777.80	5,722.20
101-301-750.000	OPERATING SUPPLIES	4,000.00	8,690.00	5,662.40	3,027.60
101-301-755.000	UNIFORMS	3,000.00	3,825.00	4,057.64	(232.64)
101-301-759.000	GAS & OIL	9,500.00	9,500.00	5,046.59	4,453.41
101-301-818.000	CONTRACTED SERV	12,000.00	12,000.00	6,665.75	5,334.25
101-301-830.000	INVESTIGATIONS, POL	500.00	500.00	125.00	375.00
101-301-851.000	RADIO MAINT, POL	1,000.00	1,000.00	0.00	1,000.00
101-301-853.000	COMMUNICATIONS	3,000.00	3,000.00	1,523.03	1,476.97
101-301-873.000	TRAVEL	1,400.00	1,400.00	115.00	1,285.00
101-301-900.000	PRINT & PUBLISH	800.00	800.00	74.50	725.50
101-301-930.001	VEHICLE MAINT	6,000.00	6,000.00	4,657.78	1,342.22
101-301-932.000	EQUIPMENT REPAIRS & MAINT	5,000.00	5,000.00	1,189.90	3,810.10
101-301-935.000	PROPERTY LIABILITY INS	12,000.00	12,000.00	4,344.68	7,655.32
101-301-958.000	MEMERSHIP & DUES	500.00	500.00	265.00	235.00
101-301-960.000	ED & TRAIN	3,500.00	3,500.00	2,055.27	1,444.73
101-301-961.000	IN-HOUSE TRAINING, POL 302 FUND	1,500.00	1,500.00	525.00	975.00
101-301-983.000	VEHICLE LEASE POLICE	24,926.00	24,926.00	12,812.64	12,113.36
Total Dept 301 - POLICE		611,336.00	611,336.00	306,819.79	304,516.21

Dept 335 - SAFETY & HEALTH

101-335-831.000	COMM AMBULANCE/ SI EMS	47,785.00	47,785.00	57,982.59	(10,197.59)
101-335-959.000	WELLNESS PROG, SAFETY	450.00	450.00	180.85	269.15
Total Dept 335 - SAFETY & HEALTH		48,235.00	48,235.00	58,163.44	(9,928.44)

Dept 336 - FIRE DEPARTMENT

101-336-706.000	WAGES	21,875.00	21,875.00	11,145.76	10,729.24
101-336-707.000	WAGES, TEMP	16,000.00	16,000.00	10,713.00	5,287.00
101-336-715.000	SOCIAL SECURITY	2,800.00	2,800.00	1,672.25	1,127.75
101-336-725.000	WORKMAN'S COMP	3,200.00	3,200.00	1,376.94	1,823.06
101-336-728.000	OFFICE SUPP	800.00	500.00	37.98	462.02
101-336-750.000	OPERATING SUPPLIES	1,000.00	1,000.00	113.05	886.95
101-336-755.000	UNIFORMS	100.00	100.00	0.00	100.00
101-336-759.000	GAS & OIL	3,000.00	3,000.00	1,462.54	1,537.46
101-336-776.000	BLDG. MAINT SUPPLIES	750.00	750.00	273.39	476.61
101-336-778.000	EQUIP MAINT SUPP, FIRE	3,000.00	3,000.00	375.26	2,624.74
101-336-804.000	S.A.F.A.	1,000.00	1,000.00	270.00	730.00
101-336-831.000	CONTRACTED SERV	4,200.00	4,200.00	1,960.23	2,239.77
101-336-853.000	COMMUNICATIONS	2,500.00	2,500.00	1,209.62	1,290.38
101-336-873.000	TRAVEL	175.00	175.00	0.00	175.00
101-336-900.000	PRINT & PUBLISH	300.00	300.00	0.00	300.00
101-336-913.000	FLEET INSURANCE, FIRE	750.00	750.00	633.36	116.64
101-336-918.000	UTILITIES, WATER	800.00	800.00	67.71	732.29
101-336-920.000	UTILITIES, ELECTRIC	2,800.00	2,800.00	2,077.32	722.68
101-336-921.000	UTILITIES, NATURAL GAS	4,500.00	5,800.00	5,994.56	(194.56)
101-336-935.000	PROPERTY LIABILITY INS	9,200.00	9,200.00	4,344.68	4,855.32
101-336-939.000	EQUIP MAINT, FIRE	28,000.00	28,000.00	3,054.38	24,945.62
101-336-958.000	MEMERSHIP & DUES	300.00	300.00	174.99	125.01
101-336-960.000	ED & TRAIN	3,000.00	3,000.00	0.00	3,000.00
101-336-977.000	CAPITAL OUTLAY, FIRE	10,000.00	9,000.00	0.00	9,000.00
Total Dept 336 - FIRE DEPARTMENT		120,050.00	120,050.00	46,957.02	73,092.98

Dept 441 - PUBLIC WORKS

101-441-702.000	BOARDWALK	3,500.00	3,500.00	1,435.28	2,064.72
101-441-704.000	SPECIAL EVENTS	7,500.00	7,500.00	6,157.19	1,342.81
101-441-706.000	WAGES	18,000.00	18,000.00	10,177.48	7,822.52
101-441-707.000	WAGES, TEMP	375.00	375.00	142.10	232.90
101-441-708.000	WAGES	150.00	150.00	165.20	(15.20)
101-441-709.000	AIRPORT PARKING LOT	935.00	935.00	611.23	323.77
101-441-715.000	SOCIAL SECURITY	4,500.00	4,500.00	2,643.13	1,856.87
101-441-716.000	HEALTH FRINGES	6,000.00	6,000.00	3,024.84	2,975.16
101-441-716.001	SELF FUNDING HEALTH PREIMUM	6,500.00	6,500.00	6,761.97	(261.97)



101-441-717.000	LIFE INS	150.00	150.00	98.47	51.53
101-441-718.000	RETIREMENT	18,000.00	18,000.00	18,797.37	(797.37)
101-441-719.000	MERS 457	350.00	350.00	233.16	116.84
101-441-721.000	MESC	1,000.00	1,000.00	239.43	760.57
101-441-724.000	VAC, SICK, HOLIDAY	23,000.00	23,000.00	16,198.20	6,801.80
101-441-725.000	WORKMAN'S COMP	3,500.00	3,500.00	2,065.14	1,434.86
101-441-750.000	OPERATING SUPPLIES	3,500.00	3,500.00	636.05	2,863.95
101-441-755.000	UNIFORMS	1,700.00	1,700.00	1,207.12	492.88
101-441-775.000	REPAIR & MAINT SUPP	300.00	300.00	0.00	300.00
101-441-782.000	MATERIALS/DPW/ROADS	4,000.00	3,800.00	0.00	3,800.00
101-441-873.000	TRAVEL	0.00	110.00	18.00	92.00
101-441-900.000	PRINT & PUBLISH	0.00	90.00	74.25	15.75
101-441-940.000	BOARDWALK RENTALS, DPW	3,000.00	3,000.00	1,013.56	1,986.44
101-441-942.000	SPECIAL EVENTS (IN-KIND)	3,000.00	3,000.00	1,742.53	1,257.47
101-441-943.000	EQUIPMENT RENTAL	5,200.00	5,200.00	2,753.17	2,446.83
101-441-944.000	EQUIP. RENTAL CHIEF DOCK PROJ	0.00	0.00	161.74	(161.74)
101-441-945.000	AIRPORT PARKING LOT	3,500.00	3,500.00	2,378.83	1,121.17
Total Dept 441 - PUBLIC WORKS		117,660.00	117,660.00	78,735.44	38,924.56
Dept 444 - SIDEWALKS					
101-444-706.000	WAGES	0.00	0.00	269.70	(269.70)
101-444-715.000	SOCIAL SECURITY	0.00	0.00	20.27	(20.27)
101-444-716.000	HEALTH FRINGES	0.00	0.00	56.41	(56.41)
101-444-717.000	LIFE INS	0.00	0.00	0.86	(0.86)
101-444-718.000	RETIREMENT	0.00	0.00	189.81	(189.81)
101-444-719.000	MERS 457	0.00	0.00	1.55	(1.55)
101-444-725.000	WORKMAN'S COMP	0.00	0.00	18.29	(18.29)
101-444-943.000	EQUIPMENT RENTAL	0.00	0.00	83.67	(83.67)
Total Dept 444 - SIDEWALKS		0.00	0.00	640.56	(640.56)
Dept 448 - STREET LIGHTING					
101-448-920.000	UTILITIES, ELECTRIC	39,000.00	39,000.00	19,440.47	19,559.53
Total Dept 448 - STREET LIGHTING		39,000.00	39,000.00	19,440.47	19,559.53
Dept 528 - GARBAGE COLLECTION					
101-528-818.000	CONTRACTED SERV	900.00	0.00	0.00	0.00

Total Dept 528 - GARBAGE COLLECTION		900.00	0.00	0.00	0.00
Dept 701 - PLANNING					
101-701-818.000	CONTRACTED SERV	1,000.00	1,000.00	0.00	1,000.00
101-701-960.000	ED & TRAIN	2,000.00	2,000.00	0.00	2,000.00
Total Dept 701 - PLANNING		3,000.00	3,000.00	0.00	3,000.00
Dept 703 - ZONING BD OF APPEALS					
101-703-706.000	WAGES	500.00	500.00	650.00	(150.00)
101-703-715.000	SOCIAL SECURITY	40.00	40.00	49.74	(9.74)
101-703-725.000	WORKMAN'S COMP	10.00	10.00	1.23	8.77
101-703-750.000	OPERATING SUPPLIES	50.00	50.00	0.00	50.00
101-703-900.000	PRINT & PUBLISH	50.00	950.00	149.01	800.99
Total Dept 703 - ZONING BD OF APPEALS		650.00	1,550.00	849.98	700.02
Dept 704 - COMMUNITY DEVELOPMENT					
101-704-801.000	NAGPRA SERVICES	1,000.00	1,000.00	600.00	400.00
101-704-855.000	WEBSITE	3,200.00	3,200.00	678.00	2,522.00
101-704-883.000	FIREWORKS	65,000.00	65,000.00	11,000.00	54,000.00
101-704-892.000	DOWNTOWN ACTIVITIES	1,500.00	1,500.00	2,169.00	(669.00)
101-704-895.000	EVENTS-CHAMBER OF COMM	4,000.00	4,000.00	0.00	4,000.00
101-704-956.000	CITY SIGN GARDENS	1,000.00	1,000.00	404.00	596.00
101-704-957.001	FT. DEBUADE EXPENSE	500.00	400.00	0.00	400.00
101-704-958.000	MEMERSHIP & DUES	1,814.00	1,914.00	1,874.00	40.00
Total Dept 704 - COMMUNITY DEVELOPMENT		78,014.00	78,014.00	16,725.00	61,289.00
Dept 770 - PARK MAINT					
101-770-706.000	WAGES	16,000.00	16,000.00	11,792.53	4,207.47
101-770-707.000	WAGES, TEMPORARY	2,050.00	2,050.00	3,079.12	(1,029.12)
101-770-715.000	SOCIAL SECURITY	2,000.00	2,000.00	1,120.97	879.03
101-770-716.000	HEALTH FRINGES	2,000.00	2,000.00	2,481.89	(481.89)
101-770-717.000	LIFE INS	90.00	90.00	42.25	47.75
101-770-718.000	RETIREMENT	7,000.00	7,000.00	7,939.67	(939.67)
101-770-719.000	MERS 457	60.00	60.00	95.03	(35.03)
101-770-721.000	MESC	210.00	210.00	5.89	204.11
101-770-725.000	WORKMAN'S COMP	1,800.00	1,800.00	918.79	881.21

101-770-750.000	OPERATING SUPPLIES	4,500.00	4,500.00	2,996.19	1,503.81
101-770-775.000	REPAIR & MAINT SUPP	0.00	0.00	49.99	(49.99)
101-770-778.000	EQUIP MAINT SUPP	100.00	100.00	0.00	100.00
101-770-782.000	MATERIALS/DPW/ROADS	800.00	800.00	0.00	800.00
101-770-818.000	CONTRACTED SERV	400.00	400.00	0.00	400.00
101-770-918.000	UTILITIES, WATER	800.00	800.00	0.00	800.00
101-770-920.000	UTILITIES, ELECTRIC	1,450.00	1,450.00	925.49	524.51
101-770-943.000	EQUIPMENT RENTAL	20,000.00	20,000.00	11,628.15	8,371.85
101-770-977.000	CAPITAL OUTLAY BOARDWALK	12,477.00	12,477.00	0.00	12,477.00
Total Dept 770 - PARK MAINT		71,737.00	71,737.00	43,075.96	28,661.04

Dept 773 - BOAT LAUNCH

101-773-707.000	WAGES, TEMPORARY	700.00	700.00	1,518.74	(818.74)
101-773-715.000	SOCIAL SECURITY	100.00	100.00	114.02	(14.02)
101-773-716.000	HEALTH FRINGES	150.00	150.00	413.62	(263.62)
101-773-717.000	LIFE INS	10.00	10.00	7.85	2.15
101-773-718.000	RETIREMENT	275.00	525.00	560.59	(35.59)
101-773-719.000	MERS 457	10.00	10.00	15.51	(5.51)
101-773-721.000	MESC	10.00	10.00	0.55	9.45
101-773-725.000	WORKMAN'S COMP	0.00	50.00	94.38	(44.38)
101-773-750.000	OPERATING SUPPLIES	900.00	600.00	69.50	530.50
101-773-775.000	REPAIR & MAINT SUPP	300.00	300.00	71.78	228.22
101-773-818.000	CONTRACTED SERV	0.00	0.00	500.00	(500.00)
101-773-918.000	UTILITIES, WATER	140.00	140.00	13.68	126.32
101-773-920.000	UTILITIES, ELECTRIC	1,100.00	1,100.00	357.19	742.81
101-773-943.000	EQUIPMENT RENTAL	500.00	500.00	734.39	(234.39)
Total Dept 773 - BOAT LAUNCH		4,195.00	4,195.00	4,471.80	(276.80)

Dept 953 - FRINGE BENEFITS

101-953-716.000	HEALTH INS RETIREES	92,000.00	92,000.00	38,500.26	53,499.74
101-953-716.001	SELF FUNDING HEALTH PREIMUM	4,000.00	4,000.00	0.00	4,000.00
Total Dept 953 - FRINGE BENEFITS		96,000.00	96,000.00	38,500.26	57,499.74

Dept 954 - INSURANCE & BONDS

101-954-935.000	PROPERTY LIABILITY INS	1,900.00	1,900.00	543.09	1,356.91
101-954-936.000	VEHICLE LIABILITY INS	24,400.00	24,400.00	6,517.02	17,882.98

Total Dept 954 - INSURANCE & BONDS	26,300.00	26,300.00	7,060.11	19,239.89
Dept 965 - TRANS TO OTHER FUNDS				
101-965-995.003      TRANS TO OFFICE EQUIP #664	15,000.00	15,000.00	0.00	15,000.00
101-965-995.007      TRANS TO CEMETERY #209	5,024.00	5,024.00	0.00	5,024.00
101-965-995.011      TRANS TO LBE COMM CNTR #509	16,446.00	16,446.00	0.00	16,446.00
101-965-995.013      TRANS TO CITY HALL/DPW DEBT #370	34,860.00	34,860.00	0.00	34,860.00
Total Dept 965 - TRANS TO OTHER FUNDS	71,330.00	71,330.00	0.00	71,330.00
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TOTAL EXPENDITURES	1,936,172.00	1,937,072.00	981,334.96	955,737.04
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Fund 101 - GENERAL FUND:				
TOTAL REVENUES	1,997,713.00	2,002,203.00	436,470.17	1,565,732.83
TOTAL EXPENDITURES	1,936,172.00	1,937,072.00	981,334.96	955,737.04
NET OF REVENUES & EXPENDITURES	61,541.00	65,131.00	(544,864.79)	609,995.79

## Invoices for Approval Monday, July 18, 2022

2x4 Construction, Jim West	City Hall Downstairs Rental Office	\$1,235.00
Airgas USA, LLC	DPW Rental Gas	\$166.63
Amazon	June Statement 2022	\$887.15
Anderson, Tackman & Company PLC	Audit Billing 2021- Final	\$24,463.10
Arrow Signs	Street Signs-Church, E Spring, Portage, Marley	\$385.00
Bam Tools	T-45 Tools/DPW Shop Tools/Gloves	\$349.74
Bavarian Inn Lodge	K. Labinski Annual Conference Lodging	\$254.66
Belonga Plumbing and Heating	Marina - Outdoor Services	\$350.25
Blarney Castle Oil Co.	Marina- Diesel Fuel	\$8,755.57
Blarney Castle Oil Co.	Golf Course Fuel	\$1,961.99
Charles Palmer, P.C.	June Statement 2022	\$4,100.84
Cheboygan Cement Products, Inc.	Boardwalk/Arnoid Freight Dock	\$743.60
Command Presence Training	SIPD- T. Brown	\$399.00
Courtyard Lansing Downtown	S. Baar MML Training Lodging	\$113.42
Crown Plaza Lansing West	T. Brown Command Presence Training Lodging	\$224.72
Cut river Small Engine Repair	Kubota Mower Blades	\$120.00
Drowning In Clean-Paula Drown	City Hall Downstairs Rental Office	\$945.00
ETNA	Storm Drains - LBE Park	\$1,462.88
Full Circle Padding.com	LBE Fitness Machine Part	\$58.90
Hach	WWTR-Spectrophotometer	\$180.00
Hakola Porta John Service & Rentals	Rec Dept - Porta John Rental	\$175.00
Hydrite Chemical	Wtr Plant - 35,000 lbs Alum	\$7,651.10
Interstate Battery	Portable Generator Battery WTR/WWTR Plants	\$465.85
Joe St. Louis	City Hall Downstairs Rental Office LED Lighting	\$600.00
Kathleen Bunker	401 Marquette Street Sewer Backup	\$7,385.95
KSS Enterprises	LBE/Marina/City Hall Supplies	\$1,646.65
Lynn Auto Parts	June Statement 2022	\$1,317.95
Mackinac County Treasurer	Property Tax Bill Paper/Envelopes	\$162.05
Mackinac Plumbing & Heating Co	Coast Guard Park Bathrooms Repair	\$557.80
Mark J. Glazer	Adjournment POLC Hearing Share	\$1,500.00
Mark Wilk	Marina-Navigational Light Repair	\$120.00
MES-Municipal Emergency Services	SIFD - Thermal Camera	\$2,815.00
Meyer Ace Hardware	June Statement 2022	\$1,601.24
MI Assoc of Municipal Cemeteries	K. Labinski Annual Conference	\$139.00
National Office Products	June Statement 2022	\$682.81
Northern Shirt Company	LBE-Youth Program Shirts	\$2,460.30
Oscar W. Larson Co.	Marina - UST "B" Inspection	\$300.00
Precision Edge Outdoor Services LLC	June Statement 2022	\$6,545.00
Provision	SIPD - Body Camera Storage	\$4,968.00
Rudyard Electric	American Legion Park Lights Replacement	\$4,318.80
Safety Kleen Systems Inc.	DPW Cleaning Solution	\$181.06
Sault Printing Co.	City Hall Central Copier/City Manager Office Printer	\$84.59
Silversmith Data	Annual Hosting/Data Plan	\$1,215.00
SpartanNash	June Statement 2022	\$381.71
St. Ignace True Value	June Statement 2022	\$1,482.87
Straits Building Center	June Statement 2022	\$657.18
Summit Fire Protection	SIPD-Fire Extinguisher Recharge/LBE-Fire Alarm Repair	\$627.00
Superior Transmission & Axle LLC	WTR Plant - Crown Victoria Rebuilt Transmission	\$1,820.00
The St. Ignace News	June Statement 2022	\$712.44
USA Bluebook	WWTR Plant Supplies	\$983.28
West Shore Fire, Inc.	SIFD-Hoses	\$1,025.00

**\$101,740.08**