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Topic: City Council Meeting

Time: Jun 20, 2022 07:00 PM Eastern Time (US and Canada)

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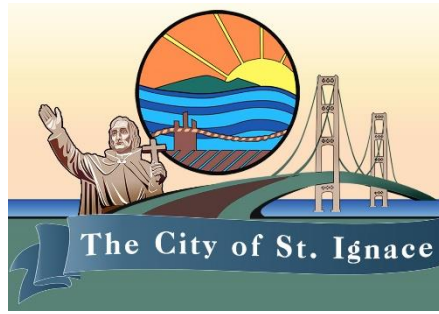
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**CITY COUNCIL MEETING**

St. Ignace, Michigan

Monday, June 20, 2022 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 867 9209 6843

**\*\*\*\*A G E N D A\*\*\*\***

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to Agenda
- 6) Public Comment Regarding Agenda Items (2-minute limit)
- 7) Consideration of Minutes of June 6, 2022 and June 13, 2022
- 8) Old Business
- 9) New Business
  - A. Special Event Resolution—4<sup>th</sup> of July
  - B. Resolution—SAEMS Authority Millage
  - C. DDA Purchase of 556 N State
  - D. Financials
  - E. City Hall ½ Day—June 24
- 10) Consideration of Bills
- 11) Public Comment Regarding Non-Agenda Items (3-minute limit)
- 12) City Manager's Report
- 13) Committee Reports
- 14) Council Member Comments
- 15) Enter Closed Session: City Manager Review pursuant to MCL 15.268 (a) "to consider a periodic personnel evaluation of a public employee if the named individual requests a closed hearing"

***City of St. Ignace is an equal opportunity employer and provider  
TDD (800) 649-3777***

**City of St. Ignace  
Council Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, June 6, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by a moment of silence to reflect on the recent violence experienced in the U. S. recently. Council then gave the Pledge of Allegiance, and Mayor Pro-Tem St. Louis led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

**ABSENT:** Councilmember Williford. It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to excuse Councilmember Williford from the meeting due to personal reasons.

**Roll Call Vote**

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Cronan.

No: None.

Motion carried unanimously.

**STAFF PRESENT:** Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Tony Brown, Police Chief (via Zoom); Bill Fraser, DPW Director; Scott Marshall, DDA Director.

**ADDITIONS TO THE AGENDA**

Mayor LaLonde – Special Council Meeting and Council seat vacancy (Old Business).

Councilmember Pelter – Police Union contract and Police Chief's retirement request.

Councilmember Cronan – meeting for City Manager evaluation.

**PUBLIC COMMENT – AGENDA ITEMS** *(2-min limit)*

No public comment was received.

**CONSIDERATION OF MINUTES OF THE MAY 16, 2022, REGULAR COUNCIL MEETING:**

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from the May 16, 2022, Regular Council meeting, as presented.

**Roll Call Vote**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan and Fullerton.

No: None.

Motion carried unanimously.

**OLD BUSINESS**

**ADDITION TO THE AGENDA: Mayor LaLonde – Special Election for Council Seat**

**RESOLUTION**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ST. IGNACE CALLING A SPECIAL ELECTION FOR THE PURPOSE OF FILLING THE CITY COUNCIL VACANCY FOR THE REMAINDER OF THE TERM, ENDING NOVEMBER 2025, RESULTING FROM THE PASSING OF COUNCIL MEMBER JIM CLAPPERTON.

The following resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Cronan:

**WHEREAS**, on May 5, 2022, a vacancy was created on the St. Ignace City Council following the passing of Council Member Jim Clapperton; and

**WHEREAS**, the vacancy was not filled by appointment by a majority vote of Council within 30 days of the vacancy; and

**WHEREAS**, the term of the vacated position expires in November 2025; and

**WHEREAS**, the State of Michigan General Election will be held on November 8, 2022; and

**WHEREAS**, the filing deadline to be on the ballot is July 26, 2022; and

**WHEREAS**, it is the desire of the City Council to hold a special election, in conjunction with the State General Election, to fill the vacancy for the remainder of unexpired term.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of St. Ignace, that there has been called and ordered to be held in the City of St. Ignace, Michigan, on Tuesday, November 8, 2022 a Special Municipal Election in conjunction with the regular State of Michigan General Election, to fill the City Council vacancy resulting from the passing of Council Member Jim Clapperton for the partial term ending November 2025.

#### **Roll Call Vote**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan, Fullerton and Mayor LaLonde.

No: None.

Absent: Councilmember Williford.

Resolution declared Adopted.

#### **NEW BUSINESS**

##### **A. SPECIAL EVENT RESOLUTION – RUN FOR THE HEALTH OF IT**

#### **RESOLUTION**

The following Resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember Cronan:

**WHEREAS**, the Mackinac Straits Health Foundation request permission to conduct the St. Ignace Run for the Health of It, 10K and 5K Run/Walk; and

**WHEREAS**, this event requires the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road; and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, requires certain criteria be met in order for the event to be held.

**WHEREAS**, it is understood that there may be fees for certain services provided by the City; and

**WHEREAS**, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council has determined that the Mackinac Straits Health Foundation does meet the criteria established in the various sections of the Ordinance No. 413, and

**FURTHER BE IT RESOLVED**, that the City Council does approve the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road for this event on:

Saturday, August 20, 2022 from 7:00a.m. to 11:30a.m.

**Roll Call Vote:**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: Councilmember Williford.

Resolution declared Adopted.

**B. SPECIAL EVENT RESOLUTION – MACKINAW CITY MUSTANG STAMPEDE**

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Cronan:

**WHEREAS**, the Mackinaw Area Visitors Bureau requests permission to conduct the Mackinaw City Mustang Stampede, and

**WHEREAS**, this event requires the usage of I-75 and I-75BL, and a parade escort from City of St. Ignace Police, and

**WHEREAS**, it is understood there may be fees for services provided by the City, and

**WHEREAS**, this event will be required to follow all COVID Federal, State and Local regulations in place at that time, and

**NOW THEREFORE BE IT RESOLVED**, that the City Council does approve the Mackinaw Mustang Stampede parade and the Police escort on Saturday, July 16, 2022.

**Roll Call Vote:**

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Absent: Councilmember Williford.  
Resolution declared Adopted.

**C. SPECIAL EVENT RESOLUTION – WEEKLY EVENTS 2022**

The following resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Mayor LaLonde:

**WHEREAS**, St. Ignace Visitors Bureau is requesting to sponsor the 2022 Weekly Events, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the “Special Events” requirements of the City, and

**WHEREAS**, St. Ignace Visitors Bureau has provided the City Council with all of the information required by Ordinance No. 413, and

**THEREFORE, BE IT RESOLVED**, that the City Council has determined that St. Ignace Visitors Bureau has met the criteria established in the various sections of Ordinance No. 413, and

**FURTHER BE IT RESOLVED**, that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the Weekly Events be held from June through September 2022. The vending for this event will be handled exclusively by St. Ignace Visitors Bureau. The City does not financially participate in this event, and

**FURTHER BE IT RESOLVED**, that the City does approve, subject to compliance with City rules and regulations, for the 2022 Weekly Events usage of downtown properties which would include the St. Ignace Marina and American Legion Park for the following events and dates:

**Movies by the Bay**  
American Legion Park  
July 3 – September 4  
Sundays at dusk

**Cultural Historical Teachings**  
Museum of Ojibwa Culture  
July 5 - August 30  
Mondays and Tuesdays, 6:30 p.m. – 7:30 p.m.

**Friday Night at the Museum**  
Museum of Ojibwa Culture  
July 1 - August 26  
Fridays, 7:00 p.m. – 9:00 p.m.

**Sensational Saturday Fireworks**  
Downtown St. Ignace  
June 25– September 3  
Saturdays at dusk

**Bayside Farmer’s Market**  
St. Ignace Public Marina  
June 16 – September 29  
Thursdays 4:00p.m. – 7:00p.m.  
*\*Wednesday 6/22 & 9/14\**

**Music By The Bay**  
American Legion Park  
July 1-September 4  
7:00p.m.-8:30p.m.

**Boat Bash**  
Kiwanis Beach  
July 10-August 28  
Sundays, 1:00p.m.-4:00p.m.

**Roll Call Vote:**

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Cronan.

No: None.  
Absent: Councilmember Williford.  
Resolution declared Adopted.

#### **D. SUBMERSIBLE PUMP EMERGENCY PURCHASE**

DPW Director Fraser informed Council that a back-up pump is needed for the Heritage Lift Station and recommends the Sulzer submersible pump, because it is widely used in other area wastewater lift stations. Mr. Fraser is requesting approval to purchase the new pump for \$9,452 from Crane Engineering, as they also provide support service when needed. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the purchase of the new pump from Crane Engineering.

##### **Roll Call Vote**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan and Fullerton.

No: None.

Motion carried unanimously.

#### **E. COMMITTEE APPOINTMENTS**

Mayor LaLonde requested Council's approval to appoint Kristi Gustafson to the DDA Board to replace Andrea Green.

It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the appointment of Kristi Gustafson to the DDA Board.

##### **Roll Call Vote**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan and Fullerton.

No: None.

Abstain: Mayor LaLonde, due to relation.

Motion carried unanimously.

#### **ADDITIONS TO THE AGENDA**

##### **Councilmember Pelter – Police Chief Contract and Police Union Contract**

Councilmember Pelter inquired about the Police Chief's retirement benefit request in regards to his prior contract, and the issues surrounding the implementation of the approved Police Union contract.

City Manager Long informed Council that the Police Chief's request to amend his retirement benefit will be presented as a resolution at the next Regular Council meeting.

Assistant Baar stated that the Police Union contract implementation is being discussed with the FOP Union representative on Thursday, June 9<sup>th</sup> to resolve specific issues with the uniform stipends and added holiday.

##### **Councilmember Cronan – Meeting Request for City Manager Evaluation**

Councilmember Cronan requested scheduling the next City Manager Evaluation. Mayor LaLonde informed Council that the City Manager has requested a Closed Session for the discussion of his re-evaluation and that this will be held during the next Regular Council meeting June 20<sup>th</sup>.

##### **Mayor LaLonde – Special Council Meeting for Legal Update**

Mayor LaLonde requested Council's approval to schedule a Special Council meeting to discuss a legal update with the City Attorney regarding current litigation.

It was moved by Councilmember Pelter, supported by Councilmember Cronan, to schedule a Special Council meeting on Monday, June 13, at 6:30 p.m. to be held in the City Council Chambers.

**Roll Call Vote**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

**CONSIDERATION OF BILLS**

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve paying the bills in the amount of \$64,454.17.

Andy's Feed Station	DPW-Grass Seed/Flower Seed	\$300.00
Arrow Signs	Marina-Permit Parking/Seasonal Parking Signs	\$135.00
Axon Enterprise Inc	SIPD-Taser Supplies	\$1,322.55
B.C. Pizza	LBE Order 5/20, 5/13	\$74.75
Belonga Excavating, LLC Belonga Plumbing & Heating	Gravel/SWR Line Parts/MJ Street Rental/ Marina -Turn on/Shower Repair	\$2,490.56 \$744.70
Blair's Power Wash Blarney Castle Oil Company	Marina – Power wash Lighthouse and Paint Roof Marina-Resale Rec Gasoline	\$975.00 \$15,808.31
Charles J. Palmer, P.C.	Attorney Fees - April 2022 Statement	\$3,320.00
ETNA	Repair Clamp WTR Line	\$155.00
Ferguson Waterworks	Miss Dig Marker Flags SIPD - 17 Taurus Seatbelt Repair/Vehicle	\$79.65
Fernelius Ford Lincoln	Inspection	\$341.77
George's Body Shop Inc	SIPD-2021 Police Interceptor Repair	\$3,952.76
Hach	WTR Plant Supplies	\$213.26
Harrell's	Golf Course Supplies	\$443.10
Harris Computer Systems	Tax Stationary	\$196.80
Hawkins Hotshots Drain Cleaning LLC	Water Plant Supplies Thaw Frozen Sewer-Arnold Freight Dock 3	\$70.00 \$450.00



ICMA	Darcy Long Membership 2022	\$600.00
Interstate Batteries	T-46 Battery	\$362.93
Jack Doheny Company	Sewer Machine Parts	\$285.02
Joe St. Louis	Boat Launch Bathrooms LED Lighting	\$500.00
Kelly Moran	Public Hearing Record	\$128.00
KSS	City Hall Supplies/Marina Supplies	\$840.89
Kurt Ney	Cart Rental Agreement through May 31, 2022	\$1,570.00
Little League International	LBE-Little League Charter Insurance	\$815.75
Mackinac Plumbing & Heating	Golf Course Urinal Repair	\$465.31
NCL	WTR Plant Supplies	\$1,396.42
NSCI Lab	WWTR Supplies	\$605.00
Paragon Laboratories	WWTR Plant Testing	\$4,082.92
Petty Cash - Little Bear East	LBE-Baseballs for Little League	\$213.73
Pomasl Fire Equipment	SIFD - Ladder, Tools	\$2,104.80
Quill	City Hall Supplies - Envelopes/Copy Paper, Subscription	\$265.21
Spartan Distributors	Golf Mower Repair Payment 2 of 3	\$4,683.47
St. Ignace Auto	SIPD-Washer Solvent / SI Golf Maintenance Supplies	\$219.44
St. Ignace Chamber of Commerce	Event Agreement- 4th of July Parade	\$2,000.00
St. Ignace True Value	April 2022 Golf Course Account	\$57.97
State Chemical Solutions	Parks Pest Repell	\$200.00
Trojan U.V.	WWTR Lamps	\$8,529.84
UP North Flags & Poles	Marina/DPW/Chall/DDA Flags	\$1,722.68
USA Bluebook	WWTR Supplies	\$479.30
Witmer Public Safety Group	SIFD - Stretcher/Rope/Accessories	\$1,252.28
		<b>\$64,454.17</b>

Mayor LaLonde inquired about the Up North Flags & Poles invoice, with DDA Director Marshall responding that this is an annual expense for flags purchased from a local vendor. Mayor LaLonde also questioned the Blair's Power Wash invoice for the lighthouse cleaning and whether or not it should be charged to the Marina or General Fund. City Clerk/Treasurer Insley stated that it was not a budgeted item this year.

Mayor LaLonde requested Chief Brown bring the Police Department vehicle repairs to Mackinac Ford Sales in the future, with regards to the Fernelius Ford Lincoln invoice for seat belt repair. Mayor LaLonde inquired about the Jack Doheny Company invoice and DPW Director Fraser informed Council that this purchase involved a specific sewer nozzle part, not commonly found. Councilmember Cronan inquired about the Petty Cash bills for Little Bear East, and City Clerk/Treasurer Insley responded that it was a reimbursement for a purchase made by the Department Head. Councilmember Cronan recommended that Petty Cash not be used as a description in future reports.

### **Roll Call Vote**

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

### **PUBLIC COMMENT - NON-AGENDA ITEMS (3 min limit)**

Public comment was received regarding the City Charter and the Special Election; the City Finance Policy and budget expenses; the LBE Park Project responsibilities; and a candidate for State Senate spoke.

### **CITY MANAGER'S REPORT**

City Manager Long informed Council that the Sault Tribe's Spring 2% contributions have been received for various departments, and a Dock 3 Committee meeting must be rescheduled. Councilmember Cronan inquired about the 2021 audit, and City Clerk/Treasurer responded that Anderson Tackman has completed the fieldwork visit, but the wrap-up is not yet complete.

### **COMMITTEE REPORTS**

St. Ignace Area EMS Council/Authority (SAEMS) – Minutes of the Authority's last regular meeting were provided to Council. Chairperson Blake-Thomas was present and gave a summary of the current status of the Authority and their intentions of seeking a millage on the November 2022 ballot. Chairperson Blake-Thomas also requested Council's consideration in giving City Manager Long the authority to vote on behalf of the City in future meetings regarding financial decisions of the Authority.

City Attorney Palmer informed Council that he will provide a resolution at the next Regular City Council meeting to reflect the Council's approval to give the City Manager that authority.

### **COUNCILMEMBER COMMENTS**

Council recognized City staff's work performance.

There being no further business, the meeting adjourned at 8:21p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

**City of St. Ignace  
Council Proceedings  
(Unofficial)**

A Special Meeting of the St. Ignace City Council was held on Monday, June 13, 2022, in the City Hall Council Chambers.

The meeting was called to order at 6:34 p.m. by Mayor LaLonde.

**PRESENT FROM CITY COUNCIL:** Councilmember Cronan, Councilmember Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis, and Councilmember Williford.

Councilmember Pelter was in attendance via Zoom during the closed session, but was unable to officially participate under PA 267 of 1976, Open Meetings Act.

**OTHERS PRESENT:** Darcy Long, City Manager; Connie Litzner; Charles Palmer, City Attorney (Zoom); Kurt McCamman, City Attorney (Zoom); Sean Fosmire, City Attorney (Zoom); Stephanie Baar, Assistant to the City Manager; Tony Brown, Police Chief.

**NEW BUSINESS**

**A. ENTER CLOSED SESSION – CONSULT WITH ATTORNEY REGARDING SPECIFIC PENDING LITIGATION [Section 8(1)(a), MCL 15.268(e)].**

At 6:35 p.m. it was moved by Councilmember Williford, seconded by Councilmember Cronan, to enter into closed session to discuss pending litigation with City Attorneys Charles Palmer, Kurt McCamman, and Sean Fosmire.

**Roll Call Vote**

Yes: Councilmember Cronan, Councilmember Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis, and Councilmember Williford.

Absent: Councilmember Pelter.

No: None.

Motion carried unanimously.

At 8:04 p.m., it was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to leave closed session. Motion passed unanimously.

There being no further business, the meeting adjourned at 8:05 p.m.

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**Stephanie Baar,  
Assistant to the City Manager**

## RESOLUTION

The following Resolution was offered for adoption by \_\_\_\_\_, supported by \_\_\_\_\_:

**WHEREAS**, the St. Ignace Chamber of Commerce requests permission to conduct the 2022 July 4<sup>th</sup> Celebration; and

**WHEREAS**, event requires the usage of BL I-75, American Legion Park, and the American Legion Park Parking Lot; and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

**WHEREAS**, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Event status; and

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council does approve the St. Ignace Chamber of Commerce to be a "Special Events Organization" and has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of the Ordinance No. 413 and grants St. Ignace Chamber of Commerce the authority to control vending approved by the City during the event; and

**FURTHER BE IT RESOLVED**, that the City Council does approve the usage of BL I-75, American Legion Park, the American Legion Park parking lot for this event, for the following dates and times.

- BL I-75, closed from State A to High, Monday, July 4, from 4:00pm to 5:00pm.
- American Legion Park, Community Party Monday, July 4, from 4:00pm to 10:00pm
- American Legion Park parking lot, partially closed Sunday, July 3 at 8:00pm to Monday, July 4 at 10:00pm

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, June 20, 2022 at 7:00 p.m.

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Andrea Insley, City Clerk/Treasurer

**City of St. Ignace  
Special Events Application**

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.  
A new application must be submitted each year.

**Event**

Event Name: 4<sup>th</sup> of July Celebration

**Describe the Event:**

Parade at 4pm followed by Community Party at American Legion Park. Includes Music, food, games, Bike Decorating at Parkinglot between Stockbridge & Johnson. Appreciation display on US 2

**Sponsoring Organization Information**

Legal Business Name: St Ignace Chamber of Commerce  
 Address: 5600 N State St City: St Ignace State/Zip: 49783  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_  
 Telephone: 906-643-8717 Email: Director@SaintIgnace.org  
 Contact Name: Nikki St Andrew Title: Director  
 Telephone: 906-643-8717 Email: same

**Contact Person on Day of Event**

Name: Same as above Title: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Type of Event (Check one - See Special Events Policy for additional information)**

- City Operated/Sponsored Event  Political or Ballot Issue Event  Run Event
- Co-sponsored Event (all parties must provide sponsoring info and sign application)  Other (describe)
- Non-Profit Event  Wedding  Block Party
- For Profit Event  Video or Film Production

**Event Information**

**Event Location(s):**

American Legion Park - Closure use July 4 4PM - 10PM  
 American Legion Parking Lot - Partial Closure July 3<sup>rd</sup> 8pm - July 4 10PM  
 Parking Lot between Johnson & Stockbridge

Event Date(s): 7-4-22

Event Hours: 4pm - 10pm July 4<sup>th</sup>

Estimated date/time for set up: July 3 8pm ? July 4<sup>th</sup> 3pm

Estimated date/time for clean up: July 4<sup>th</sup> 10pm

**Describe set up and clean up procedures (include specifically who will be taking care of trash):**

Garbage Clean up by volunteers at American Legion

Event Information (continued)

Estimated DAILY attendance:

400

Describe crowd control plans for this event:

People will be spread out through downtown during parade.  
Extra police needed at beginning of parade

Describe the Special Event's impact on adjacent commercial and residential property:

No impact

Will sidewalks be used

YES

NO

If yes, include a detailed map outlining the proposed sidewalk use

Describe sidewalk use:

Parade watchers will line the streets from  
Stockbridge to High St.  
MDOT Easement "Appreciation Display"

Will street closures be necessary?

YES

NO

If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations

The City of St. Ignace does not have authority to close County roads.

Describe street closures:

State A to High

\* Streets closed: Date/Time:

7-4-22 9pm - 5pm

\* Streets re-open: Date/Time:

7-4-22 5pm

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

American Legion Parking Lot - Partial Closure (Lakeside portion) From July 3<sup>rd</sup> 8pm - July 4<sup>th</sup> 10pm

" Parking lot(s) closed: Date/Time:

7-3-22 8pm

" Parking lot(s) re-open: Date/Time:

7-4-22 10pm

What parking arrangements are proposed to accommodate attendance?

Throughout downtown

Will music be provided/included during the event?

YES

NO

Describe type of music proposed:

Live

Amplification

Recorded

Loudspeakers

Proposed time music will begin:

5pm

Proposed time music will end:

10pm

Proposed location of live band/disc jockey/loudspeakers/equipment:

American Legion Park gazebo

Describe noise control:

No other music or amplified noise will be permitted.

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

*Sponsoring organization should expect to be charged for use, placement, and maintenance of these items*

- Trash Receptacles      Quantity:  *Per Billy*
- Barricades              Quantity:
- Traffic Cones            Quantity:
- Other (describe):

*\*Sponsoring organization may be required to provide a dumpster\**

Will the following be constructed or located in the event area?

*No stakes of any kind allowed on asphalt*

- | Item                              | Item  |
|-----------------------------------|---|
| <input type="checkbox"/> Booths   | <input type="checkbox"/> Tables   |
| <input type="checkbox"/> Tents    | <input type="checkbox"/> Rides  |
| <input type="checkbox"/> Awnings  | <input type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i>                                      |

**You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.**

*Non*

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

- YES       NO *If yes, additional insurance coverage will be required*

*Not yet?*

**If yes, describe in detail the types of attractions proposed:**

*Hot dog Give away - volleyball games  
food truck - ~~live~~ Live music  
Lawn games*



Event Information (continued)

Will the event have food, beverage or concessions  YES  NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

Grandpa's Mini donuts  
Hot Dog Cookout - Fundraiser  
Popsicle giveaway - Fundraiser - (Possible)

Do you plan to have alcohol served at this event?  YES  NO

\* A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.  
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

*(A diagonal line is drawn across this section.)*

Will there be temporary electricity at this event?  YES  NO

\* An electrical permit is required. Include proposed locations on event layout

Generators  Use of Light Pole Outlets  Temporary Distribution Panel

Band - Bridgette Sorenson

Do you plan to have special event signs?  YES  NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.

US 2 Location - in front of Family Fare -  
"Appreciation"

Do you plan to use city entrance signs or banner

YES  NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

**I have attached the following items:**

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of applicant

**If document is missing, please explain:**

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.

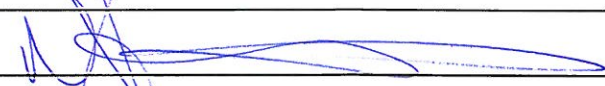
Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant <b>Signature</b> 	Date <span style="border: 1px solid black; padding: 2px;">6-15-22</span>
Co-Applicant Signature	Date <span style="border: 1px solid black; display: inline-block; width: 100px; height: 20px;"></span>
Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Receipt Date <div style="border: 1px solid black; width: 100%; height: 30px; margin-top: 5px;"></div>

75

Ferry Ln

75

75

75

60x30  
Banner

Fire  
Vehicle

60x30  
Banner

Police  
Vehicle

D7W  
Vehicles

Fundraising  
Booth?  
Fire Dept

Church St

Church St

Ferry Ln

W Elliott St

Ferry Ln

St Ignace Water  
Department

999

Family Dollar  
Dollar store

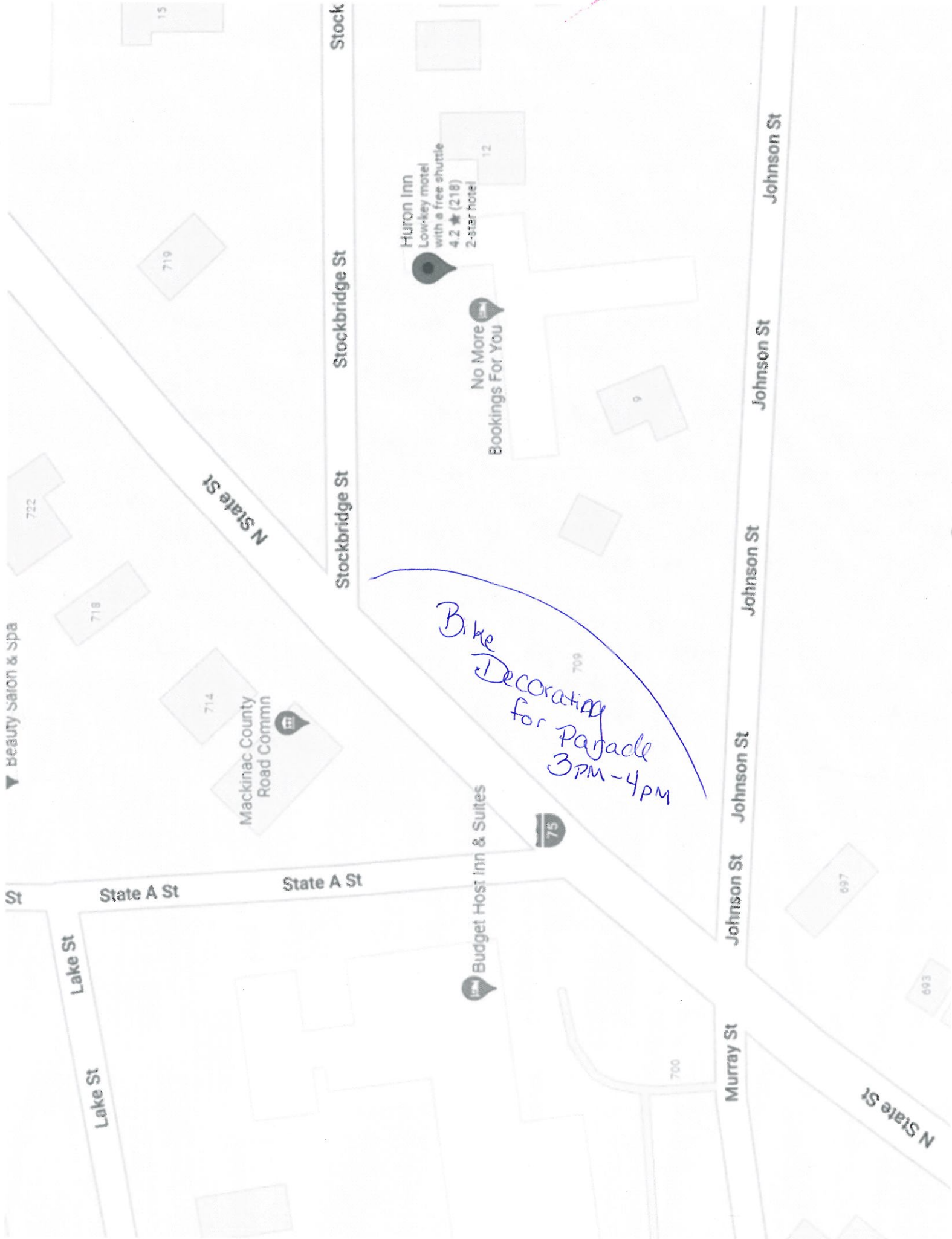
647

647

647

110

Beauty Salon & Spa



722

718

15

719

N State St

714

Mackinac County Road Commn

Stockbridge St

Huron Inn

Low-key motel with a free shuttle  
4.2 ★ (218)  
2-star hotel

No More Bookings For You

Bike Decorating for Parade  
3PM-4PM

709

Budget Host Inn & Suites

75

St

State A St

State A St

Lake St

Lake St

Johnson St

Johnson St

Murray St

Johnson St

Johnson St

700

697

693

N State St



Food Truck

American Legion Park

Hgt Dogs

Volleyball game

S State St

N State St

S State St

N State St

Fitch St

Fitch St

Keightley St

Keightley St

Keightley St

75

430

460

120

400

Games

## **St. Ignace 4<sup>th</sup> of July Parade Entry Rules**

1. Entry applications should be in the St. Ignace Chamber of Commerce by than July 1<sup>st</sup>, 2022.
2. All entries must be in place 30 minutes before the start of the parade.
3. Safety precautions by all entries must be observed:
  - a. Adequate safety chains must be used on all towed units.
  - b. Adequate vision must be provided for drivers of self-contained units.
  - c. No alcoholic beverages are to be consumed by parade participants by order of the Law Enforcement agencies involved.
  - d. Political floats will be restricted to Mackinac County, registered candidates or incumbents in the 1<sup>st</sup> Congressional District. Candidates must be present to participate or have a preauthorized representative present.
  - e. Any previous year's parade entries that were removed for misconduct or rule violations will not be allowed.
  - f. Dress code: This parade is for the children and families in our community; the dress of the participants should reflect what is appropriate for these spectators.
  - g. Disparaging messages against ANY group or person will not be tolerated.
  - h. Foul language will not be tolerated.
  - i. Spectators may not approach parade entries nor can entries call spectators to them.
4. Music or sound wished to be used on the unit requires pre approval of parade officials. No amplified messages, bullhorns, or unauthorized music will not be permitted.
5. BAD WEATHER. Appropriate information will be broadcast as quickly as possible.
6. To Keep the parade interesting and attempting to avoid gaps, we ask that there be no stops along the route.
7. **Acceptance of entries will be made at the sole discretion of the Parade Committee.**
8. If more information is needed, please call or write:

4<sup>th</sup> of July Community Parade Committee  
St. Ignace Chamber of Commerce

560 N. State Street  
St. Ignace, Michigan 49781  
(906) 643-8717 or [info@saintignace.org](mailto:info@saintignace.org)

---

Organization/Business Name: \_\_\_\_\_

Contact person's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Entry Description: (Be specific: number of vehicles, walkers, bikes ect.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read and agree to the rules of the St. Ignace 4<sup>th</sup> of July Parade

Sign here \_\_\_\_\_ Date \_\_\_\_\_

Staging 2:30pm to 3:30pm

Parade begins at 4pm.

Parade route will Be from Stockbridge to High Street.

**CITY OF ST. IGNACE  
CITY COUNCIL  
RESOLUTION**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ST. IGNACE SUPPORTING  
THE STRAITS AREA EMS AUTHORITY IN ITS REQUEST FOR AN OPERATING MILLAGE.**

The following resolution was offered for adoption by \_\_\_\_\_, supported by \_\_\_\_\_ :

**WHEREAS** the City of St. Ignace is a member of the Straits Area Emergency Medical Services Authority (Authority), and

**WHEREAS** the Authority provides services to the City of St. Ignace and the surrounding area, and,

**WHEREAS**, the Authority requires additional funding for its operations, and

**WHEREAS**, the Authority wishes to request a separate operating millage, to be voted upon by its participating municipalities, and

**WHEREAS**, the City of St. Ignace and its citizens would benefit from increased EMS services provided with funds from said millage,

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of St. Ignace, that the City of St. Ignace supports the Straits Area Emergency Medical Services Authority in its request for a system-wide operating millage.

Roll Call Vote

Yes:

No:

Absent:

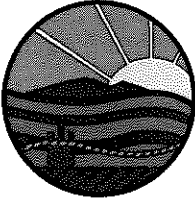
Resolution declared

It is hereby certified that the foregoing Resolution was duly introduced and adopted by the City Council of the City of St. Ignace at its regular meeting held on the 20<sup>th</sup> of June 2022, at 7:00 p.m.

---

Andrea Insley, City Clerk-Treasurer





City of St. Ignace Downtown Development Authority  
396 North State  
St. Ignace, MI 49781  
(906)643-8252  
smarshall@cityofstignace.com

June 15, 2022

City of St. Ignace  
396 North State Street  
St. Ignace, MI 49781

Dear City Council Members,

On April 21<sup>st</sup>, 2022, the St. Ignace Downtown Development Authority was contacted by the owner of 556 North State Street known as the Gyftakis property. The owner informed the DDA that she would like to sell the property to the Museum of Ojibwa Culture and only the museum for historical reasons.

Expanding the museum grounds is in the DDA Plan and after doing some research I found out that the DDA was very close to purchasing this property in the '90s but the owner withdrew the offer at the last minute prior to signing.

The Museum of Ojibwe Culture needs parking and more outdoor space for exhibits. Currently, the museum has a few parking spots in the back of the museum on the Ojibwa Trail but during events, these spots are unavailable forcing visitors to the museum to park ½ mile away. This is our last opportunity land-wise to expand the museum, gain parking, expand cultural awareness, and for us to have the space to develop an Ojibwa/Huron Cultural Center. This is a huge place-making opportunity for our community to showcase our rich history and culture on the very grounds where history took place.

The Gyftakis property is well documented as part of an ancient Native American Huron Fort and settlement. Human remains previously recovered at this site were dated back to 150 A.D.

The museum is a National and State landmark and has won awards on the world stage. The museum grounds are busy with visitors at all times of the day including weekends, The museum operates on a \$280,000 budget. Over 90% of the operating revenue is raised through grants, donations, and merchandise sales.

The DDA has a non-binding letter of agreement with the seller to purchase the property for \$250,000. The DDA would like to put \$50,000 cash down from the museum funds and finance the remainder over 20 years.

Since time is of the essence, the DDA would like to purchase the property while it is still available. The owner stated that time is very important, then once the property has been secured, our Museum Director will continue to explore the best options to create a world-class destination experience between the museum and the Gyftakis property. Our director has been very successful in expanding both indoor and outdoor exhibits and creating collaborations with universities and granting organizations to make the museum successful nationally and internationally. Michigan Humanities a prestigious state granting organization awarded the museum, Community Impact Partner of the Year in 2020. In 2015, out of 285 entries in the mural/exhibit category, the museum came in third in the world for our Clan Park Sculpture exhibit. We have also received a Community Award for the historic preservation of our 1837 building for the innovative way in which we restored our building on a very limited budget. Using community volunteers, the Kinross prison community service program, donations of paint, and brushes from Sherwin Williams, our windows were restored, and the building was restored according to preservation standards.

Our Museum Director has visited Ste. Marie amongst the Hurons in Midland Ontario. This is a major tourist destination attraction in Ontario and is located on the very spot where history took place. We could have our own "St. Ignace Amongst the Hurons", in a premier downtown location on the very spot where there was a Huron settlement. The possibilities are unlimited.

I understand concerns about options that may take the property off of the tax rolls and I understand our fiscal obligation. I would also like to point out our obligation to improve our downtown which increases taxable values in our community. Since the museum is city-owned, there is also an obligation to look out for the best interest of the museum.

Please contact me with any questions or concerns. I understand that you are looking out for the best interest of the community and I thank you for allowing me to present this opportunity to the council.

Respectfully,



Scott Marshall

City of St. Ignace Downtown Development Authority Director

GYFTAKIS PROPERTY  
KEY CONSIDERATIONS  
JUNE, 2022

FACTS:

1. THE SELLER IS ONLY OFFERING THE PROPERTY TO THE CITY/DDA AT THIS POINT. HOWEVER, TIME IS OF THE ESSENCE.
2. THE PROPERTY IS WELL DOCUMENTED AS PART OF AN ANCIENT INDIAN HURON FORT AND SETTLEMENT. HUMAN REMAINS PREVIOUSLY RECOVERED AT THIS SITE WERE DATED TO 150 A.D.
3. THE APPRAISED VALUE IS \$270,000 AS PREPARED BY JENNIFER MCGRAW.
4. THE DDA HAS ENTERED INTO A NON-BINDING LETTER OF INTENT AT A PRICE OF \$255,000. THE SELLER HAS ALSO SIGNED.
5. MUSEUM EXPANSION AND THE ACQUISITION OF THIS PROPERTY ARE BOTH A PART OF THE DDA'S 2013 DOWNTOWN DEVELOPMENT PLAN.
6. THE PROPERTY HAS SEVEN YEARS OF UNPAID PROPERTY TAXES AND IS IN FORFEITURE.
7. THIS IS A UNIQUE OPPORTUNITY AND PROPERTY, AND IT COULD EASILY FALL INTO THE WRONG HANDS IF WE DO NOT ACT NOW.

PHASE ONE PLAN:

1. DDA/CITY TO PURCHASE THE PROPERTY FOR \$255,000.
2. DDA TO PUT \$50,000 CASH DOWN FROM MUSEUM FUNDS PLUS CLOSING COSTS.
3. DDA TO FINANCE THE REMAINING \$205,000 FOR 20 YEARS. THIS WOULD REQUIRE BIDS TO BE OBTAINED AND THE FINANCING TO BE AWARDED.

PHASE TWO CONCEPTS AND VISION:

1. RENOVATE THE EXISTING LARGE HOUSE FOR MIXED USE IN MUSEUM PROGRAMMING AND TO DEVELOP HOUSING IN THE DOWNTOWN. DEMOLISH THE SMALLER WHITE HOUSE OR SELL IT TO BE MOVED OFF THE PROPERTY.
2. USE THE BACK OF THE PROPERTY (Ojibwa Trail) TO EXPAND MUSEUM PARKING.
3. EXPLORE STATE, FEDERAL AND TRIBAL PROGRAMS FOR THE RENOVATION COSTS OF THE STRUCTURE, AS WELL AS PRIVATE GRANTS TO REIMBURSE THE COST OF THE PROPERTY. SAULT TRIBE MAY BE INTERESTED IN PARTICIPATING IN THIS EFFORT.
4. EXPLORE THE POSSIBILITY OF A LARGE COMMUNITY EVENT PAVILLION ON THE PROPERTY IN COLLABORATION WITH THE VISITOR'S BUREAU. THIS COULD GENERATE PAYMENTS TO THE CITY IN LIEU OF PROPERTY TAXES.
5. IF RENOVATION COSTS TO THE HOUSE ARE COST PROHIBITIVE, EVALUATE OTHER OPTIONS TO DEVELOP NEW MULTI-FAMILY HOUSING ON THE REAR OF THE PROPERTY; COULD BE FAIR MARKET RENTS OR SUBSIDIZED PROGRAMS.



June 15, 2022

To Whom It May Concern:

Please consider this as a letter of support for the St. Ignace Downtown Development Authority to purchase the Gyftakis property in downtown St. Ignace.

The DDA and the Visitors Bureau work very closely together on many projects in St. Ignace that improve the lives and experiences of both residents and guests alike. For the past two years, both entities have been working together to seek out property for a large downtown pavilion to be utilized to give our ever-growing Bayside Farmers Market a permanent home (we are fast outgrowing the marina location), to have a useful space for annual events, and to have a space available for guests and residents to utilize all year round.

We've pursued many options and locations and have been struggling to find a usable downtown space for this very worthwhile and much needed endeavor. We are very excited that we have finally found that space in the Gyftakis property on State Street near the Museum of Ojibwa Culture.

The Visitors Bureau working relationship with the DDA and the Museum of Ojibwa Culture is superb and we are confident that this space could be utilized to fill multiple needs; parking for the museum, beautification and mixed use for the DDA, and the pavilion the Visitors Bureau so desperately desires. We would work closely with both entities both from a fund-raising standpoint and as community partners on this project now and into the future.

Please feel free to reach out if you have any questions.

Thank you for your time,

A handwritten signature in cursive script that reads "Quincy A. Ranville".

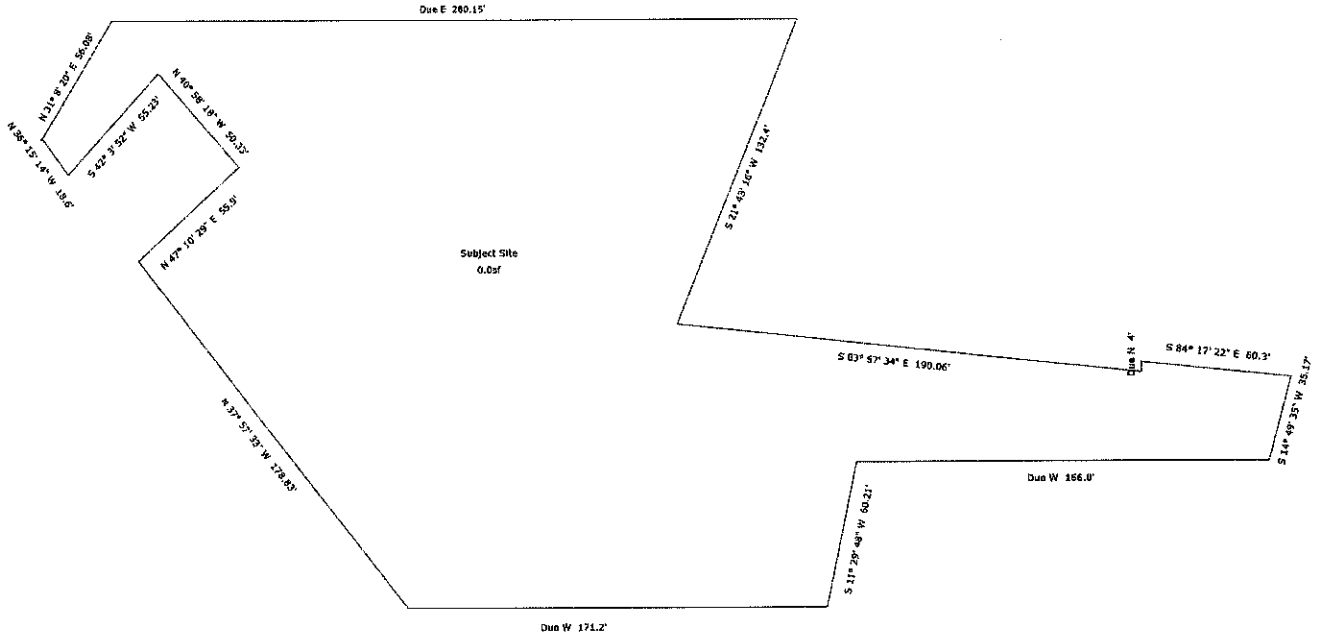
Quincy Ranville  
Events Director  
St. Ignace Visitors Bureau

# SKETCH/AREA TABLE ADDENDUM

## SUBJECT INFO

File No.: Parcel No.: 052-180-017-00  
 Property Address: 556 N STATE ST  
 City: SAINT IGNACE County: MACKINAC COUNTY State: MI ZipCode: 49781  
 Owner: GYFTAKIS GEORGE ETAL  
 Client: Client Address:  
 Appraiser Name: Inspection Date:

## SKETCH



Sketch by Apex Sketch

### AREA CALCULATIONS SUMMARY

Code	Description	Factor	Net Size	Perimeter	Net Totals
SITE	Subject Site	1.0	61912.4	1516.3	61912.4

### COMMENT TABLE 1

### COMMENT TABLE 2

### COMMENT TABLE 3



Eastern UP GIS



Map Publication:  
05/06/2022 1:29 PM



powered by  
**FetchGIS** 

**Disclaimer:** This map does not represent a survey or legal document and is provided on an "as is" basis. EUP expresses no warranty for the information displayed on this map document.

# Gyftakis Property — HISTORY

Notice.

Notice is here given in accordance with the Native American Graves Protection and Repatriation Act (NAGPRA), 25 U.S.C. 3003, of the completion of an inventory of human remains and associated funerary objects in the possession of Western Michigan University, Anthropology Department, Kalamazoo, MI. The human remains and associated funerary objects were removed from Mackinac County, MI.

This notice is published as part of the National Park Service's administrative responsibilities under NAGPRA, 25 U.S.C. 3003(d)(3). The determinations in this notice are the sole responsibility of the museum, institution, or Federal agency that has control of the Native American human remains and associated funerary objects. The National Park Service is not responsible for the determinations in this notice.

A detailed assessment of the human remains was made by Western Michigan University professional staff in consultation with representatives of the Little Traverse Bay Bands of Odawa Indians, Michigan, and the Sault Ste. Marie Tribe of Chippewa Indians of Michigan.

In 1973, human remains representing a minimum of eight individuals were removed from the Gyftakis site (20MK51), St. Ignace, Moran Township, Mackinac County, MI, during an archeological excavation directed by Dr. James Fitting. The human remains were transferred to Western Michigan University for curation and further analysis. The 20 associated funerary objects are 8 black bear scapula and fragments, 1 black bear atlas, 1 black bear proximal femur head, 1 large bird long bone shaft, 1 possible black bear phalanx, 1 possible crane carpometacarpus, 1 raptor carpometacarpus, 1 possible small bird long bone, 1 unidentified non-human cranium fragment, 2 bird or small mammal long bones and 2 probable bird phalanxes.

In 1972, Middle Woodland period ceramic sherds were found during test excavations for the St. Ignace Archaeological Survey Project, which prompted the archeological survey. The burials were found to be in good condition. Dr. Robert Sundick, a physical anthropologist in the Anthropology Department at Western Michigan University, studied the remains. Native American ancestry was determined based on the temporal association of the Gyftakis Site to the Middle Woodland period (A.D. 170), radiocarbon dating of a sample from an associated hearth and AMS date of ceramic pot residue. Additionally, seriation of the pottery and lithic tools discovered at the Gyftakis Site, but which are not associated funerary objects, are indicative of the Middle Woodland period and are clearly of pre-Contact/European manufacturing.

According to oral tradition, the Little Traverse Bay Bands of Odawa Indians have occupied the St. Ignace area for numerous generations preceding European arrival into the Great Lakes. The archeological evidence of pre-historic Native American occupation of the Gyftakis site supports the Odawa oral histories. In 1615, the French were the first Europeans to record the Odawa in the

Great Lakes. Since this first encounter in the early 17th century to the present-day, the Odawa have a long, documented history at St. Ignace and the surrounding Mackinac region.

Officials of Western Michigan University have determined, pursuant to 25 U.S.C. 3001(9), the human remains described above represent the physical remains of eight individuals of Native American ancestry. Officials of Western Michigan University also have determined, pursuant to 25 U.S.C. 3001(3)(A), the 20 objects described above are reasonably believed to have been placed with or near individual human remains at the time of death or later as part of the death rite or ceremony. Lastly, officials of Western Michigan University have determined, pursuant to 25 U.S.C. 3001(2), there is a relationship of shared group identity that can be reasonably traced between the Native American human remains and associated funerary objects and the Little Traverse Bay Bands of Odawa Indians, Michigan.

Representatives of any other Indian Tribe that believes itself to be culturally affiliated with the human remains and associated funerary objects should contact LouAnn Wurst, Department of Anthropology, Western Michigan University, 1005 Moore Hall, Kalamazoo, MI 49008, telephone (269) 387-2753, before December 6, 2010. Repatriation of the human remains and associated funerary objects to the Little Traverse Bay Bands of Odawa Indians, Michigan, may proceed after that date if no additional claimants come forward.

Western Michigan University is responsible for notifying the Little Traverse Bay Bands of Odawa Indians, Michigan, and the Sault Ste. Marie Tribe of Chippewa Indians of Michigan, that this notice has been published.

Dated: October 29, 2010.



# SALE OF CHAMBER BUILDING - 2017

## MINUTES - DDA Property Management Committee Meeting August 2, 2017, 8:00 a.m. - City Hall

**Present:** DDA Property Management Committee Members Pat Ramsay, Barb Yshinski, Heather Aukeman, Jim North, DDA Director Deb Evashevski, St. Ignace News Kevin Hess

Distributed copies of the following to those present:

- Written offer from the St. Ignace Visitors Bureau in the amount of \$160,000 for the 560 N. State Street property (Chamber of Commerce building) with \$1,000 deposit noted
- Copy of Property Appraisal cover sheet listing the appraised value of \$210,000
- Copy of Certified Property Survey including parking lot easement allowing the owner of Molly Moo's to shared use of parking lot.
- Copies of current leases that are in place with the building tenants (Chamber of Commerce and Brandon Postma)
- Evashevski went through above listed distributed information with the committee.

### **Committee Recommendation:**

- To accept the St. Ignace Visitors Bureau offer on 560 N. State Street property for \$160,000. In the agreement with the Visitors Bureau, list the sale price of \$210,000 with \$50,000 toward a prepaid, 10-year lease for the Museum Manager office space.
- The Visitors Bureau must honor the tenant leases through the remainder of this calendar year.
- Have a Purchase Agreement drawn up using the same language as the previous (unsigned) agreement with the Chamber of Commerce.

Meeting ended at 8:27 a.m.

Respectfully submitted: Deb Evashevski, DDA Director

SALE OF CHAMBER BUILDING - 2017

**Debra Evashevski**

**From:** McGow, Patrick F. <mcgow@millercanfield.com>  
**Sent:** Thursday, August 18, 2016 5:28 PM  
**To:** dda@lighthouse.net  
**Cc:** simgr@lighthouse.net  
**Subject:** DDA Sale of Property [MCPS-ACTIVE.FID1562889]

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Deb-

This is intended to confirm our telephone conversation regarding the legal requirements for the sale of property by the St. Ignace Downtown Development Authority.

In summary, there is no requirement under state law for a DDA to bid out the sale of property owned by the DDA. The Downtown Development Authority Act, Act 197, Public Acts of Michigan, 1975, as amended, MCL 125.1651 et seq. provides broad authority to the DDA board to sell or dispose of property. Section 7(1)(g) of Act 197 states:

*The board may:*

*(h) Acquire by purchase or otherwise, on terms and conditions and in a manner the authority considers proper or own, convey, or otherwise dispose of, or lease as lessor or lessee, land and other property, real or personal, or rights or interests in property, which the authority determines is reasonably necessary to achieve the purposes of this act, and to grant or acquire licenses, easements, and options with respect to that property.*

There is no limitation in Act 197, or other state statute, that would require competitive bids for the sale of property or require the DDA to sell to the lowest bidder.

You have sent me excerpts from Sections 5, 7 and 12 of the St. Ignace City Charter which apply to the sale of city-owned property. These policies or provisions do not directly apply to the sale of property by the DDA, but even if they did, they also do not require the sale of property through a competitive bid process.

Based on the discussion above, we do not believe that the DDA is required to sell DDA-owned property through a competitive bid process.

If you have any further questions, please contact me. Thank you.

---

**Patrick F. McGow** | Attorney and Counselor at Law  
**Miller Canfield**  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
T 313.496.7684 | F 313.496.8451  
mcgow@millercanfield.com | [View Profile + VCard](#)

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## Invoices for Approval Monday, June 20, 2022

2 X 4 Construction - J. West	City Hall Rental Office Wall Repair - Labor	\$1,235.00
Ace Hardware	May Statement 2022	\$2,091.30
Airgas	DPW-Rental Gas	\$173.95
Amazon	May Statement 2022	\$1,631.77
Anderson Tackman & Company PLC	Annual Audit Progressive Billing	\$3,786.90
Bendzinski & Co	Audit 2020 Filing	\$1,175.00
Cedar Forest Products	Community Cultural Pavillion Materials (Installment #1)	\$7,000.00
Crane Engineering	Annual Spring Maintenance Heritage Lift Station	\$2,541.69
Graham Electric Motor SVC.	Annual P.M. on City Generators-WWTR & LBE	\$2,966.71
Harrell's	Turf Materials and Product	\$2,548.67
ICMA	Membership - S. Baar	\$175.00
Kimball Midwest	Lagoons Supplies	\$491.96
LMAS District Health Dept	Food Service License	\$389.00
Marks Tire	Meter Car Tires	\$722.48
Michigan Rural Water Assoc	2022 Membership	\$780.00
Northern Shirt Co	Little League hats/visors	\$1,837.50
Oscar W. Larson Co.	Global Main Display	\$709.05
Paula Drown - Drowning in Clean	City Hall Rental Office Project	\$1,065.00
Pitney Bowes	City Hall Postage Meter Contract	\$407.94
Precision Edge Outdoor Services	Lawn Agreements	\$3,245.00
Sault Printing	May Statement 2022	\$206.79
Spartan Distributors	Golf Supplies	\$650.74
Spartan Nash/Family Fare	May Statement 2022	\$230.49
St. Ignace In Bloom	Marina Flowers	\$169.00
St. Ignace True Value	May Statement 2022	\$2,801.20
Straits Building Center	May Statement 2022	\$3,376.75
The St. Ignace News	May Statements 2022	\$525.28
United Laboratories	DPW - Multi Tool/Bio Accel	\$402.00
USA Bluebook	WTR Plant Supplies	\$1,104.25
		<b>\$44,440.42</b>

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND					
Revenues					
TAXES	TAXES	1,303,273.55	79,861.65	1,223,411.90	6.13
LIC/PERM	LICENSES AND PERMITS	800.00	0.00	800.00	0.00
CHG SERV	CHARGE FOR SERVICES	28,030.00	16,520.64	11,509.36	58.94
CONT	CONT FM LOCAL UNITS	40,477.00	8,652.00	31,825.00	21.38
O/REV	OTHER REVENUE	158,972.45	81,127.05	77,845.40	51.03
FIN/FOR	FINES AND FORFEITURES	1,100.00	111.30	988.70	10.12
INT	INTEREST AND RENTALS	3,500.00	485.18	3,014.82	13.86
TRANS	TRANSFERS-INTERNAL ACTIV	115,370.00	0.00	115,370.00	0.00
UNCLASSIFIED	Unclassified	350,680.00	172,304.76	178,375.24	49.13
TOTAL REVENUES		2,002,203.00	359,062.58	1,643,140.42	17.93
Expenditures					
101	CITY COUNCIL	26,900.00	10,852.70	16,047.30	40.34
172	CITY MANAGER	165,595.00	62,679.88	102,915.12	37.85
191	ACCOUNTING DEPT	32,500.00	0.00	32,500.00	0.00
201	ADMINISTRATION	12,900.00	192.63	12,707.37	1.49
215	CLERK	290,875.00	140,896.70	149,978.30	48.44
234	CENTRAL SUPPLIES	3,900.00	928.27	2,971.73	23.80
247	BOARD OF REVIEW	2,220.00	1,040.82	1,179.18	46.88
257	ASSESSOR	36,300.00	15,731.58	20,568.42	43.34
262	ELECTIONS	6,825.00	1,300.21	5,524.79	19.05
265	BLDG & GROUNDS	30,650.00	15,170.66	15,479.34	49.50
266	ATTORNEY	40,000.00	19,464.60	20,535.40	48.66
301	POLICE	611,336.00	226,968.36	384,367.64	37.13
335	SAFETY & HEALTH	48,235.00	58,163.44	(9,928.44)	120.58
336	FIRE DEPARTMENT	120,050.00	39,922.38	80,127.62	33.25
441	PUBLIC WORKS	117,660.00	50,572.59	67,087.41	42.98
444	SIDEWALKS	0.00	286.68	(286.68)	100.00
448	STREET LIGHTING	39,000.00	16,363.57	22,636.43	41.96
701	PLANNING	3,000.00	0.00	3,000.00	0.00
703	ZONING BD OF APPEALS	1,550.00	526.58	1,023.42	33.97
704	COMMUNITY DEVELOPMENT	78,014.00	3,152.00	74,862.00	4.04
770	PARK MAINT	71,737.00	17,205.86	54,531.14	23.98
773	BOAT LAUNCH	4,195.00	3,105.36	1,089.64	74.03
953	FRINGE BENEFITS	96,000.00	30,269.55	65,730.45	31.53
954	INSURANCE & BONDS	26,300.00	7,060.11	19,239.89	26.84
965	TRANS TO OTHER FUNDS	71,330.00	0.00	71,330.00	0.00
TOTAL EXPENDITURES		1,937,072.00	721,854.53	1,215,217.47	37.27
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		2,002,203.00	359,062.58	1,643,140.42	17.93
TOTAL EXPENDITURES		1,937,072.00	721,854.53	1,215,217.47	37.27
NET OF REVENUES & EXPENDITURES		65,131.00	(362,791.95)	427,922.95	557.02

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREETS					
Revenues					
TAXES	TAXES	66,520.00	2,943.13	63,576.87	4.42
CONT	CONT FM LOCAL UNITS	5,000.00	3,250.00	1,750.00	65.00
O/REV	OTHER REVENUE	75,000.00	47,712.99	27,287.01	63.62
INT	INTEREST AND RENTALS	2,300.00	607.37	1,692.63	26.41
ST REV	STATE REVENUE	288,800.00	87,840.68	200,959.32	30.42
UNCLASSIFIED	Unclassified	4,000.00	1,185.36	2,814.64	29.63
TOTAL REVENUES		441,620.00	143,539.53	298,080.47	32.50
Expenditures					
444	SIDEWALKS	2,091.00	1,005.23	1,085.77	48.07
451	ROAD CONSTRUCTION	22,650.00	0.00	22,650.00	0.00
463	ROUTINE MAINT	79,599.00	21,685.74	57,913.26	27.24
474	TRAFFIC CONTROL	2,697.00	430.30	2,266.70	15.95
479	SNOW & ICE CONTROL	150,470.00	70,668.75	79,801.25	46.97
483	ADM & RECORDS	6,791.00	3,351.36	3,439.64	49.35
486	SURFACE MAINT TRUNKLINE	4,701.00	147.58	4,553.42	3.14
488	SWEEPING & FLUSHING TRUNKLINE	12,920.00	3,021.69	9,898.31	23.39
489	SHOULDER MAINT TRUNKLINE	500.00	168.46	331.54	33.69
491	DRAINAGE & BACKSLOPES TRUNKLIN	4,550.00	16,464.95	(11,914.95)	361.87
492	ROADSIDE CLEANUP TRUNKLINE	160.00	150.72	9.28	94.20
493	GRASS & WEED CONT TRUNKLINE	563.00	0.00	563.00	0.00
494	TRAFFIC CONTROL TRUNKLINE	1,041.00	0.00	1,041.00	0.00
497	WINTER MAINT TRUNKLINE	49,520.00	50,022.09	(502.09)	101.01
965	TRANS TO OTHER FUNDS	41,932.00	0.00	41,932.00	0.00
TOTAL EXPENDITURES		380,185.00	167,116.87	213,068.13	43.96
Fund 202 - MAJOR STREETS:					
TOTAL REVENUES		441,620.00	143,539.53	298,080.47	32.50
TOTAL EXPENDITURES		380,185.00	167,116.87	213,068.13	43.96
NET OF REVENUES & EXPENDITURES		61,435.00	(23,577.34)	85,012.34	38.38

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET					
Revenues					
TAXES	TAXES	66,520.00	2,943.11	63,576.89	4.42
CHG SERV	CHARGE FOR SERVICES	300.00	0.00	300.00	0.00
CONT	CONT FM LOCAL UNITS	5,000.00	3,250.00	1,750.00	65.00
O/REV	OTHER REVENUE	5,100.00	0.00	5,100.00	0.00
INT	INTEREST AND RENTALS	550.00	118.85	431.15	21.61
TRANS	TRANSFERS-INTERNAL ACTIV	31,932.00	0.00	31,932.00	0.00
ST REV	STATE REVENUE	123,842.00	35,179.19	88,662.81	28.41
UNCLASSIFIED	Unclassified	13,882.00	13,412.81	469.19	96.62
TOTAL REVENUES		247,126.00	54,903.96	192,222.04	22.22
Expenditures					
444	SIDEWALKS	10,215.00	2.94	10,212.06	0.03
451	ROAD CONSTRUCTION	24,054.00	0.00	24,054.00	0.00
463	ROUTINE MAINT	135,990.00	17,160.80	118,829.20	12.62
474	TRAFFIC CONTROL	2,659.00	1,294.48	1,364.52	48.68
479	SNOW & ICE CONTROL	54,589.00	45,093.27	9,495.73	82.61
483	ADM & RECORDS	3,280.00	3,271.97	8.03	99.76
965	TRANS TO OTHER FUNDS	6,000.00	0.00	6,000.00	0.00
TOTAL EXPENDITURES		236,787.00	66,823.46	169,963.54	28.22
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		247,126.00	54,903.96	192,222.04	22.22
TOTAL EXPENDITURES		236,787.00	66,823.46	169,963.54	28.22
NET OF REVENUES & EXPENDITURES		10,339.00	(11,919.50)	22,258.50	115.29

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 271 - LIBRARY FUND					
Revenues					
TAXES	TAXES	88,426.00	3,924.17	84,501.83	4.44
CHG SERV	CHARGE FOR SERVICES	350.00	180.80	169.20	51.66
O/REV	OTHER REVENUE	500.00	170.00	330.00	34.00
INT	INTEREST AND RENTALS	500.00	278.07	221.93	55.61
TRANS	TRANSFERS-INTERNAL ACTIV	2,500.00	434.90	2,065.10	17.40
UNCLASSIFIED	Unclassified	100,949.80	59,404.98	41,544.82	58.85
TOTAL REVENUES		193,225.80	64,392.92	128,832.88	33.33
Expenditures					
790	LIBRARY	170,280.00	77,591.95	92,688.05	45.57
965	TRANS TO OTHER FUNDS	2,000.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		172,280.00	77,591.95	94,688.05	45.04
Fund 271 - LIBRARY FUND:					
TOTAL REVENUES		193,225.80	64,392.92	128,832.88	33.33
TOTAL EXPENDITURES		172,280.00	77,591.95	94,688.05	45.04
NET OF REVENUES & EXPENDITURES		20,945.80	(13,199.03)	34,144.83	63.02

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 273 - DOCK NO. 3 IMPROVEMENTS					
Revenues					
UNCLASSIFIED	Unclassified	30,236.00	30,236.00	0.00	100.00
TOTAL REVENUES		<u>30,236.00</u>	<u>30,236.00</u>	<u>0.00</u>	<u>100.00</u>
Expenditures					
598	DOCK #3 IMPROVEMENTS	11,180.00	191.12	10,988.88	1.71
TOTAL EXPENDITURES		<u>11,180.00</u>	<u>191.12</u>	<u>10,988.88</u>	<u>1.71</u>
Fund 273 - DOCK NO. 3 IMPROVEMENTS:					
TOTAL REVENUES		30,236.00	30,236.00	0.00	100.00
TOTAL EXPENDITURES		<u>11,180.00</u>	<u>191.12</u>	<u>10,988.88</u>	<u>1.71</u>
NET OF REVENUES & EXPENDITURES		19,056.00	30,044.88	(10,988.88)	157.67



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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 285 - AMERICAN RESCUE PLAN ACT					
Revenues					
UNCLASSIFIED	Unclassified	117,078.00	117,078.00	0.00	100.00
TOTAL REVENUES		<u>117,078.00</u>	<u>117,078.00</u>	<u>0.00</u>	<u>100.00</u>
Expenditures					
271	PERSONNEL	54,511.99	54,511.99	0.00	100.00
704	COMMUNITY DEVELOPMENT	62,566.00	62,566.00	0.00	100.00
TOTAL EXPENDITURES		<u>117,077.99</u>	<u>117,077.99</u>	<u>0.00</u>	<u>100.00</u>
Fund 285 - AMERICAN RESCUE PLAN ACT :					
TOTAL REVENUES		117,078.00	117,078.00	0.00	100.00
TOTAL EXPENDITURES		<u>117,077.99</u>	<u>117,077.99</u>	<u>0.00</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES		0.01	0.01	0.00	100.00

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 584 - GOLF COURSE FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	6,000.00	0.00	6,000.00	0.00
O/REV	OTHER REVENUE	5,525.00	6,612.40	(1,087.40)	119.68
FIN/FOR	FINES AND FORFEITURES	125.00	125.00	0.00	100.00
INT	INTEREST AND RENTALS	600.00	33.63	566.37	5.61
UNCLASSIFIED	Unclassified	152,500.00	44,376.00	108,124.00	29.10
TOTAL REVENUES		164,750.00	51,147.03	113,602.97	31.05
Expenditures					
797	GOLF COURSE OPERATIONS	176,465.00	35,291.60	141,173.40	20.00
905	DEBT SERVICE	2,721.00	1,222.62	1,498.38	44.93
TOTAL EXPENDITURES		179,186.00	36,514.22	142,671.78	20.38
Fund 584 - GOLF COURSE FUND:					
TOTAL REVENUES		164,750.00	51,147.03	113,602.97	31.05
TOTAL EXPENDITURES		179,186.00	36,514.22	142,671.78	20.38
NET OF REVENUES & EXPENDITURES		(14,436.00)	14,632.81	(29,068.81)	101.36

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
TAXES	TAXES	524,435.00	217,557.55	306,877.45	41.48
LIC/PERM	LICENSES AND PERMITS	5,714.00	3,258.27	2,455.73	57.02
CHG SERV	CHARGE FOR SERVICES	90,740.00	31,994.63	58,745.37	35.26
O/REV	OTHER REVENUE	56,330.00	18,216.85	38,113.15	32.34
INT	INTEREST AND RENTALS	2,845.00	472.51	2,372.49	16.61
UNCLASSIFIED	Unclassified	576,267.00	186,810.84	389,456.16	32.42
TOTAL REVENUES		1,256,331.00	458,310.65	798,020.35	36.48
Expenditures					
540	SWR ADMIN	90,490.00	55,474.87	35,015.13	61.30
541	SWR PLANT OPERATIONS	413,700.00	175,337.90	238,362.10	42.38
542	SWR LN MAINT	92,810.00	41,520.46	51,289.54	44.74
905	DEBT SERVICE	493,752.00	61,008.89	432,743.11	12.36
906	SRF/ 5593 01	106,047.00	81,126.35	24,920.65	76.50
965	TRANS TO OTHER FUNDS	41,800.00	0.00	41,800.00	0.00
TOTAL EXPENDITURES		1,238,599.00	414,468.47	824,130.53	33.46
Fund 590 - SEWER FUND:					
TOTAL REVENUES		1,256,331.00	458,310.65	798,020.35	36.48
TOTAL EXPENDITURES		1,238,599.00	414,468.47	824,130.53	33.46
NET OF REVENUES & EXPENDITURES		17,732.00	43,842.18	(26,110.18)	247.25

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PERIOD ENDING 05/31/2022

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GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
TAXES	TAXES	408,505.00	169,929.93	238,575.07	41.60
CHG SERV	CHARGE FOR SERVICES	477,988.00	144,477.68	333,510.32	30.23
CONT	CONT FM LOCAL UNITS	0.00	5,152.00	(5,152.00)	100.00
O/REV	OTHER REVENUE	78,701.00	26,784.10	51,916.90	34.03
INT	INTEREST AND RENTALS	1,644.00	465.54	1,178.46	28.32
O/FINAN	OTHER FINANCING SOURCES	26,695.00	12,769.91	13,925.09	47.84
UNCLASSIFIED	Unclassified	307,440.00	115,053.90	192,386.10	37.42
TOTAL REVENUES		1,300,973.00	474,633.06	826,339.94	36.48
Expenditures					
223	SRF-STATE REVOLVING FUNDS	175,906.00	0.00	175,906.00	0.00
550	WTR ADMIN	82,030.00	59,167.73	22,862.27	72.13
551	WTR PLANT OPERATIONS	517,710.00	181,888.26	335,821.74	35.13
552	WTR LINE MAINT	208,407.00	92,836.33	115,570.67	44.55
553	2000 WTR RR&I	55,000.00	0.00	55,000.00	0.00
905	DEBT SERVICE	172,333.00	108,903.63	63,429.37	63.19
965	TRANS TO OTHER FUNDS	76,600.00	0.00	76,600.00	0.00
TOTAL EXPENDITURES		1,287,986.00	442,795.95	845,190.05	34.38
Fund 591 - WATER FUND:					
TOTAL REVENUES		1,300,973.00	474,633.06	826,339.94	36.48
TOTAL EXPENDITURES		1,287,986.00	442,795.95	845,190.05	34.38
NET OF REVENUES & EXPENDITURES		12,987.00	31,837.11	(18,850.11)	245.15

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 594 - MARINA FUND					
Revenues					
TAXES	TAXES	4,537.00	60.00	4,477.00	1.32
CONT	CONT FM LOCAL UNITS	0.00	2,800.00	(2,800.00)	100.00
O/REV	OTHER REVENUE	112,524.00	4,236.18	108,287.82	3.76
INT	INTEREST AND RENTALS	1,000.00	225.26	774.74	22.53
TRANS	TRANSFERS-INTERNAL ACTIV	130,400.00	7,796.32	122,603.68	5.98
UNCLASSIFIED	Unclassified	260,000.00	175,864.48	84,135.52	67.64
TOTAL REVENUES		508,461.00	190,982.24	317,478.76	37.56
Expenditures					
590	MARINA ADMIN	36,205.00	12,661.39	23,543.61	34.97
597	MARINA OPERATIONS	252,416.00	16,857.41	235,558.59	6.68
851	INSURANCE	11,200.00	3,258.51	7,941.49	29.09
905	DEBT SERVICE	82,025.00	8,512.50	73,512.50	10.38
965	TRANS TO OTHER FUNDS	8,000.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		389,846.00	41,289.81	348,556.19	10.59
Fund 594 - MARINA FUND:					
TOTAL REVENUES		508,461.00	190,982.24	317,478.76	37.56
TOTAL EXPENDITURES		389,846.00	41,289.81	348,556.19	10.59
NET OF REVENUES & EXPENDITURES		118,615.00	149,692.43	(31,077.43)	126.20

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 596 - GARBAGE COLLECTION					
Revenues					
LIC/PERM	LICEENSES AND PERMITS	1,300.00	523.70	776.30	40.28
UNCLASSIFIED	Unclassified	122,306.00	54,545.20	67,760.80	44.60
TOTAL REVENUES		123,606.00	55,068.90	68,537.10	44.55
Expenditures					
528	GARBAGE COLLECTION	123,606.00	40,395.74	83,210.26	32.68
TOTAL EXPENDITURES		123,606.00	40,395.74	83,210.26	32.68
Fund 596 - GARBAGE COLLECTION:					
TOTAL REVENUES		123,606.00	55,068.90	68,537.10	44.55
TOTAL EXPENDITURES		123,606.00	40,395.74	83,210.26	32.68
NET OF REVENUES & EXPENDITURES		0.00	14,673.16	(14,673.16)	100.00

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 641 - EQUIPMENT FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	7,000.00	3,109.19	3,890.81	44.42
O/REV	OTHER REVENUE	16,300.00	2,010.85	14,289.15	12.34
TRANS	TRANSFERS-INTERNAL ACTIV	177,100.00	88,361.27	88,738.73	49.89
O/FINAN	OTHER FINANCING SOURCES	1,000.00	70.76	929.24	7.08
UNCLASSIFIED	Unclassified	179,139.00	55,788.11	123,350.89	31.14
TOTAL REVENUES		380,539.00	149,340.18	231,198.82	39.24
Expenditures					
581	GARAGE MAINT	55,070.00	40,939.00	14,131.00	74.34
582	EQUIPMENT MAINT	250,030.00	127,871.96	122,158.04	51.14
905	DEBT SERVICE	39,602.00	0.00	39,602.00	0.00
965	TRANS TO OTHER FUNDS	24,290.00	0.00	24,290.00	0.00
TOTAL EXPENDITURES		368,992.00	168,810.96	200,181.04	45.75
Fund 641 - EQUIPMENT FUND:					
TOTAL REVENUES		380,539.00	149,340.18	231,198.82	39.24
TOTAL EXPENDITURES		368,992.00	168,810.96	200,181.04	45.75
NET OF REVENUES & EXPENDITURES		11,547.00	(19,470.78)	31,017.78	168.62

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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 664 - OFFICE EQUIPMENT POOL					
Revenues					
TRANS	TRANSFERS-INTERNAL ACTIV	12,900.00	0.00	12,900.00	0.00
UNCLASSIFIED	Unclassified	15,000.00	0.00	15,000.00	0.00
TOTAL REVENUES		<u>27,900.00</u>	<u>0.00</u>	<u>27,900.00</u>	<u>0.00</u>
Expenditures					
233	CENTRAL EQUIP	27,900.00	8,626.81	19,273.19	30.92
TOTAL EXPENDITURES		<u>27,900.00</u>	<u>8,626.81</u>	<u>19,273.19</u>	<u>30.92</u>
Fund 664 - OFFICE EQUIPMENT POOL:					
TOTAL REVENUES		27,900.00	0.00	27,900.00	0.00
TOTAL EXPENDITURES		<u>27,900.00</u>	<u>8,626.81</u>	<u>19,273.19</u>	<u>30.92</u>
NET OF REVENUES & EXPENDITURES		0.00	(8,626.81)	8,626.81	100.00



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PERIOD ENDING 05/31/2022

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 05/31/2022	AVAILABLE BALANCE	% BDGT USED
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST					
Revenues					
INT	INTEREST AND RENTALS	1,200.00	156.45	1,043.55	13.04
TRANS	TRANSFERS-INTERNAL ACTIV	41,800.00	0.00	41,800.00	0.00
TOTAL REVENUES		43,000.00	156.45	42,843.55	0.36
Expenditures					
201	ADMINISTRATION	23,500.00	0.00	23,500.00	0.00
965	TRANS TO OTHER FUNDS	12,000.00	0.00	12,000.00	0.00
TOTAL EXPENDITURES		35,500.00	0.00	35,500.00	0.00
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST:					
TOTAL REVENUES		43,000.00	156.45	42,843.55	0.36
TOTAL EXPENDITURES		35,500.00	0.00	35,500.00	0.00
NET OF REVENUES & EXPENDITURES		7,500.00	156.45	7,343.55	2.09
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		6,837,048.80	2,148,851.50	4,688,197.30	31.43
TOTAL EXPENDITURES - ALL FUNDS		6,506,196.99	2,303,557.88	4,202,639.11	35.41
NET OF REVENUES & EXPENDITURES		330,851.81	(154,706.38)	485,558.19	46.76