



CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, April 8, 2024 – 7:00 p.m.

City Council Chambers

Zoom Meeting ID: 853 9965 3386

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to the Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of March 18, 2024
- 8) Business
 - A. Library Annual Report
 - B. Police Department Taser Purchase
 - C. Adopt 2024 Fee Schedule
 - D. Resolution 24-10 – Amendment to Resolution 23-38
 - E. Capital Improvement Plan Adoption – Betsy Dayrell-Hart
 - F. Street Committee Update – Ferry Lane Paving Project
 - G. Committee Appointments
- 9) Consideration of Bills
- 10) Public Comment (3-minute limit)
- 11) Management Report
- 12) Council Member Comments

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, March 18, 2024, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video available. Mayor LaLonde called the meeting to order at 7:00 p.m., and the Pledge of Allegiance followed. Mayor Pro-Tem Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner, Pelter, Shepard and Williford.

ABSENT: None.

STAFF PRESENT: Scott Marshall, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Kevin James, Police Chief; Brooklynn Schlehber, Administration Assistant; Ryan Sigmond, DDA Director; Cathy Lamb, Recreation Director; Russ Winberg, Operator in Charge.

ADDITIONS TO THE AGENDA

No additions to the agenda were addressed.

PUBLIC COMMENT *(3-min limit)*

No public comment was received.

CONSIDERATION OF THE MINUTES OF THE MARCH 4, 2024 COUNCIL MEETING:

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Eyre, to approve the minutes of the March 4, 2024 Regular Council meeting as presented.

Motion carried unanimously.

BUSINESS

A. RESOLUTION 24-06 JEEP THE YOOP 2024

A RESOLUTION TO APPROVE JEEP THE YOOP 2024

The following Resolution was offered for adoption by Councilmember Pelter, supported by Councilmember Shepard:

WHEREAS: The St. Ignace Visitors Bureau requests permission to conduct Jeep the Yoop 2024; and

WHEREAS: This event requires the usage of I-75BL, and the St. Ignace Little Bear East Arena parking lot and overflow lot; and

WHEREAS: This event requires a parade escort from City of St. Ignace Police; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for Jeep the Yoop 2024 on May 10-12, 2024; now further

BE IT RESOLVED: The St. Ignace City Council does approve usage of I-75BL, and the St. Ignace Little Bear East Arena parking lot and overflow lot for this event, and a parade escort from City of St. Ignace Police.

Roll Call Vote:

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner, Pelter, Shepard, Williford and Eyre.

No: None.

Absent: None.

Resolution declared Adopted.

B. RESOLUTION 24-07 ANTIQUE TRACTOR SHOW 2024

A RESOLUTION TO APPROVE THE ANTIQUE TRACTOR SHOW 2024

The following Resolution was offered for adoption by Mayor Pro-Tem Gustafson, supported by Councilmember Shepard:

WHEREAS: The St. Ignace Visitors Bureau requests permission to conduct Antique Tractor Show 2024; and

WHEREAS: This event requires the usage of I-75BL, and the St. Ignace Little Bear East Arena parking lot and overflow lot; and

WHEREAS: This event requires a parade escort from City of St. Ignace Police; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for Antique Tractor Show 2024 on September 7- September 8, 2024; now further

BE IT RESOLVED: The St. Ignace City Council does approve usage of I-75BL and the St. Ignace Little Bear East Arena parking lot and overflow lot for this event, and a parade escort from City of St. Ignace Police.

Roll Call Vote:

Yes: Mayor LaLonde, Councilmembers Litzner, Pelter, Shepard, Williford, Eyre and Mayor Pro-Tem Gustafson.

No: None.

Absent: None.

Resolution declared Adopted.

C. RESOLUTION 24-08 BRONCOS ON THE MAC 2024

A RESOLUTION TO APPROVE BRONCOS ON THE MAC 2024

The following Resolution was offered for adoption by Councilmember Litzner, supported by Mayor Pro-Tem Gustafson:

WHEREAS: The St. Ignace Visitors Bureau requests permission to sponsor and conduct the "Broncos on the Mac 2024"; and

WHEREAS: This event requires the usage of I-75BL and the St. Ignace Little Bear East Arena overflow lot; and

WHEREAS: This event requires a parade escort from City of St. Ignace Police; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for Broncos on the Mac 2024 on June 6-9, 2024; now further

BE IT RESOLVED: The St. Ignace City Council does approve usage of I-75BL, and the St. Ignace Little Bear East Arena overflow lot, and a parade escort from City of St. Ignace Police for this event on Friday, June 7, 2024 through Sunday, June 9, 2024.

Roll Call Vote:

Yes: Councilmembers Litzner, Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson and Mayor LaLonde.

No: None.

Absent: None.

Resolution declared Adopted.

D. RESOLUTION 24-09 WEEKLY SUMMER EVENTS 2024

A RESOLUTION TO APPROVE WEEKLY SUMMER EVENTS 2024

The following Resolution was offered for adoption by Councilmember Williford, supported by Councilmember Litzner:

WHEREAS: The St. Ignace Visitor's Bureau requests permission to sponsor and conduct the "2024 Weekly Summer Events"; and

WHEREAS: This event requires the usage of downtown properties which would include the St. Ignace Marina, American Legion Park, and Kiwanis Beach; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for the 2024 Weekly Summer Events to be held from May through September, 2024; now further

BE IT RESOLVED: The St. Ignace City Council does approve, subject to compliance with City rules and regulations, for the 2024 Weekly Summer Events usage of downtown properties which would include the St. Ignace Marina, American Legion Park, and Kiwanis Beach for the following events and dates:

Bayside Farmer's Market
St. Ignace Public Marina

Native American Cultural Teachings
Museum of Ojibwa Culture

July - September
Thursdays, 2:00 p.m.-7:00 p.m.

July - August
Mondays & Tuesdays, 6:30 p.m.-7:30 p.m.

Friday Night at the Museum
Museum of Ojibwa Culture
July - August
Fridays, 6:30 p.m.-8:30 p.m.

Wacky Wednesdays
Downtown St. Ignace
July - August
Wednesdays, 6:00 p.m.

Fireworks
Downtown St. Ignace
May 25- August 31
Saturdays, Dusk

Sundays Beach Bash
Kiwanis Beach
July - August
Sundays, 4:00 p.m.-7:00 p.m.

Swingin' Iggy
Downtown St. Ignace
July - August
Saturdays. 7:00 p.m.-10:00 p.m.

Roll Call Vote:

Yes: Councilmembers Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde and Councilmember Litzner.

No: None.

Absent: None.

Resolution declared Adopted.

E. MUSEUM DONATION PLATFORM

City Manager Marshall informed Council that the DDA is requesting the City to create an account with QGiv to facilitate online donations on behalf of the Museum of Ojibwa Culture. The plan is called a Starter Package and free of charge, however, a monthly fee of \$10 will be charged to the Museum for invoicing the processing fees.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Eyre, to approve creating an account with QGiv on behalf of the Museum of Ojibwa Culture for online donations.

Roll Call Vote

Yes: Councilmembers Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner and Pelter.

No: None.

Motion carried unanimously.

F. POLICE DEPARTMENT OVERNIGHT TRAINING

City Manager Marshall requested Council's approval to allow Police Chief James to attend the U.P. Criminal Justice Administrators Conference in Marquette April 16th and 17th as an overnight training.

It was moved by Councilmember Pelter, seconded by Councilmember Shepard, to approve Chief James attending the Conference in Marquette.

Roll Call Vote

Yes: Councilmembers Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner, Pelter and Shepard.

No: None.

Motion carried unanimously.

G. WATER & SEWER RATE RECOMMENDATION

City Manager Marshall informed Council that the Finance/Utility Committee is recommending that Council approve the proposed water and sewer rate increases presented by John Holland from Michigan Rural Water Association. Both the Committee and staff had reviewed the draft proposal thoroughly to agree on the following incremental increases over the next three years: 2024 - 2% increase for water commodity and a 3% increase for water readiness-to-serve (RTS); and 4% increase for sewer commodity and a 4% increase for sewer RTS. 2025 & 2026 - 3% increase for water commodity and a 3% increase for sewer commodity each year.

It was moved by Councilmember Williford, seconded by Councilmember Shepard, to approve the proposed rate increases for water and sewer in 2024, 2025 and 2026, as presented.

Roll Call Vote

Yes: Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner, Pelter, Shepard and Williford.

No: None.

Motion carried unanimously.

H. CITY MANAGER CAPITAL IMPROVEMENT PROJECT (CIP) UPDATE

City Manager Marshall presented the Capital Improvement Plan update to Council.

I. PROPOSED AMENDMENT TO COUNCIL RULES & PROCEDURES

Mayor LaLonde reviewed with Council that approval to remove virtual public comment from public meetings was recorded at the February 19th Regular Council meeting, and the next step is to amend the Council Rules and Procedures to reflect that action. Consideration for the amendment to the policy was voted down at the last Council meeting, March 4th, with concerns regarding virtual participation.

After some discussion, it was moved by Councilmember Shepard, seconded by Mayor Pro-Tem Gustafson, to approve amending the Council Rules and Procedures to remove the words “or *virtually*” from Section 3F. Public Comment/Public Hearings, paragraph one.

Roll Call Vote

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner, Pelter and Shepard.

No: Councilmembers Williford and Eyre.

Motion carried five to two.

J. DOCK 3 AGREEMENT PROPOSAL

City Manager Marshall informed Council that the Dock 3 Committee has met several times with Mackinac Island Carriage Tours in the last year to reach acceptable terms describing how garbage dumpsters from Mackinac Island will be stored on the City’s Dock 3 property. The Committee recommended the Use Agreement Dock 3 Storage Area presented in the Council packets. During review of the Agreement, it was noted the descriptor ‘Lessee’ should be corrected to ‘User’ throughout the document. City Manager Marshall also verified that this Agreement must also receive a final approval by MDOT before it can be executed.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Williford, to approve the Use Agreement Dock 3 Storage Area with the noted corrections.

Roll Call Vote

Yes: Mayor LaLonde, Councilmembers Litzner, Pelter, Shepard, Williford and Mayor Pro-Tem Gustafson.

No: Councilmember Eyre.

Motion carried six to one.

K. AFSCME CONTRACT WAGE OPENER 2024

City Manager Marshall reviewed past raises for AFSCME (2019 – 2023) and budget information for the General Fund and Water/Sewer Funds (2022 – 2024) with Council to discuss the wage re-opener for AFSCME employees in 2024. The Negotiations Committee recommended a wage increase of \$1.50/hour for employees and the AFSCME Union requested an increase of \$2/hour.

After some discussion, it was moved by Councilmember Williford, seconded by Councilmember Eyre, to approve a wage increase of \$1.50/hour for AFSCME employees, effective January 1, 2024.

Roll Call Vote

Yes: Councilmembers Litzner, Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

L. FINANCIALS

City Manager Marshall reviewed the February 2024 financials with Council.

It was moved by Councilmember Litzner, seconded by Mayor Pro-Tem Gustafson, to approve the February 2024 financials.

Roll Call Vote

Yes: Councilmembers Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde and Councilmember Litzner.

No: None.

Motion carried unanimously.

CONSIDERATION OF THE BILLS

Airgas	DPW Rental Gas	\$35.45
Andy's Feed Station	DPW Patcher Propane/Boots	\$209.00
BAM Tools	DPW Code Reader	\$60.00
Charles J. Palmer, P.C.	February 2024 Statement	\$3,349.04
Crane Engineering	Reagon Street Lift State Pump Removal	\$2,547.72
Grainger	Water Plant Coupler	\$10.70
Hartford Fire Insurance Company	SIFD Insurance	\$575.00
Hawkins	Water Plant Supplies	\$50.00

Holiday Inn Marquette	SIPD Lodging Admin Conf	\$180.20
John E. Green Company	LBE Annual Fire Protection Inspection	\$595.00
Kimball Midwest	DPW Supplies/Terminal/Rack	\$970.56
KSS	City Hall Supplies	\$958.16
LMAS District Health Department	LBE Food Service License Renewal	\$216.00
M32 Enterprises	Bobcat Repair	\$2,518.40
MI DEAL	2024 Membership	\$180.00
Michigan Association of Planning	Site Plan/Zoning Ordinance/Admin Books	\$129.00
Michigan Rural Water Assoc	J. Orriss/M. Bowlby Online Courses	\$720.00
Michigan State Police	SIPD Token Fee	\$33.00
MSU ANR Event Services	CMGR March Webinar Series	\$50.00
NAPA Auto Parts	February 2024 Statement	\$1,021.43
New England Sports Sales Inc.	LBE-Magnetic Replacement Angles	\$66.32
Perfect Fit LLC	LBE Fitness Center Equipment Parts	\$715.07
Pollard Water/Ferguson Water	WTR RRI/WTR Supply Hose	\$670.60
Quill	Water Plant Ink/DPW Stapler	\$184.78
R&R Fire Truck Repair	SIFD SCBA Maintenance & Testing	\$509.64
St. Ignace Auto	February 2024 Statement	\$279.68
St. Ignace True Value	February 2024 Statement	\$2,023.27
The St. Ignace News	February 2024 Statement	\$851.92
Uline	SIFD Storage Cabinets	\$1,492.67
UP State Credit Union VISA	February 2024 Statement	\$1,042.28
USA Bluebook	Water RRI Replacement Parts	\$910.34
		\$23,155.23

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Gustafson, to approve paying the bills in the amount of \$23,155.23.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding the City's website and the April Council meeting dates.

MANAGEMENT REPORT

City Manager Marshall provided a written report to Council and discussed the following:

- DDA and Beautification Committee update.
- Visit from Senator DaMoose to discuss 556 N State St. boarding house development.
- Grant Committee update.
- Ordinance review with Ray Anderson.

COMMITTEE REPORT

No Committee reports were received.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:46 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Department Head Report

This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.

Department: U0K pceg'Rwdrle'Nkdtct {

Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.

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The Collection



18,223 Print materials

1,122 DVDs



770 Audiobooks



4,383 digital magazines

13,762 ebooks



The Events

119 In-Person Programs

1,242 In-Person Attendance

7 Off-site

Community Events

Signature Events:
Local Arts Exhibit in January
Earth Day/Seed Library opening,
spring



Significant Partnerships:

- Michilimackinac Historical Society
- Michigan State Cooperative Extension
- National Forest Service
- Michigan Poet Laureate
- Sault Tribe, Advocacy Resource Center

*Summer Reading Program * Monthly Book Club * Fiber Arts * Earth Day * Local Artists *
Story Hour * Toddler Talk-n-Play * Poets & Prose * Hand-Made * Lego Club

ANNUAL REPORT

2023



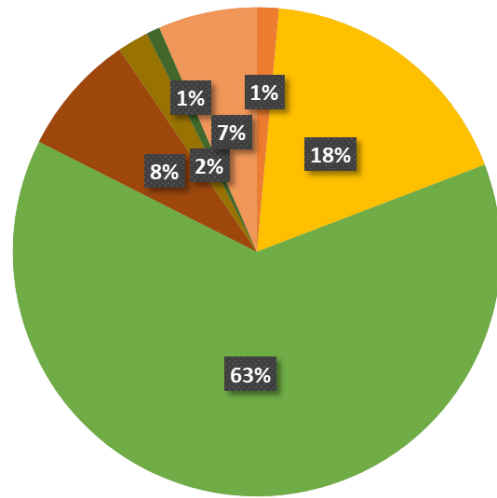
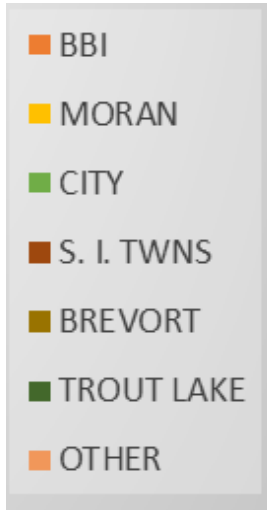
Board Members in 2023:

Kim Nowack	David Coven
Ruth LaChapelle	Loni Brown
Elaine MacDonald	Eliska Grogan*
Bonnie Ledy	Deana Draze

*Resigned February, 2023

The People

Users

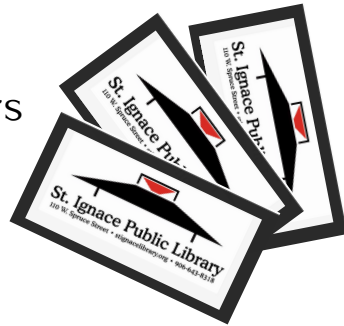


166 New Registrations during 2023

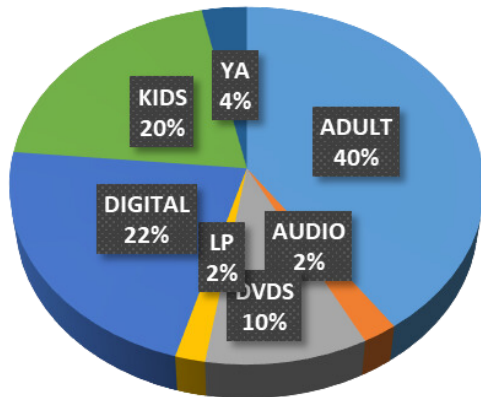
65 Juvenile cards
1,825 Adult cards
= 1,890 Active Users



1,560 Reference questions answered



Circulation



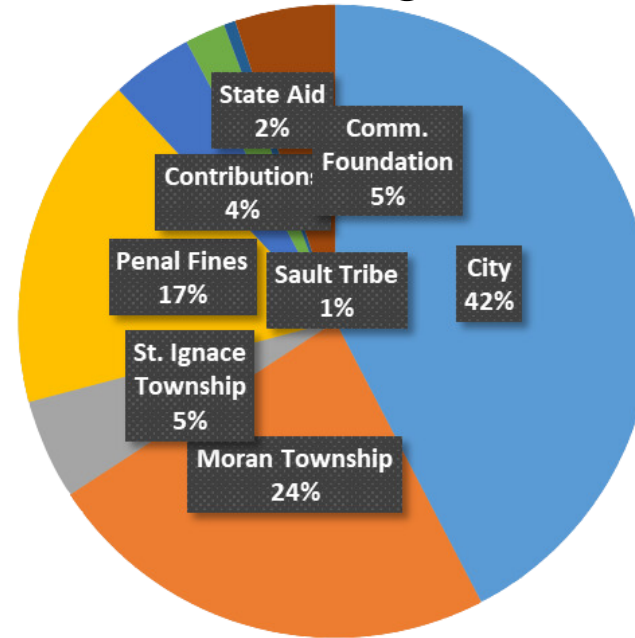
14,607 Items checked out

13,149 visitors

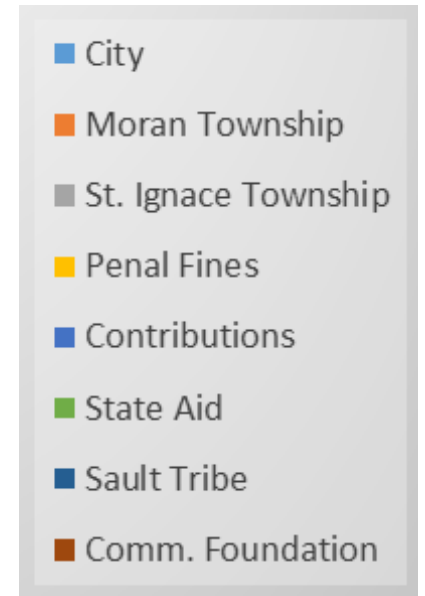


The Numbers

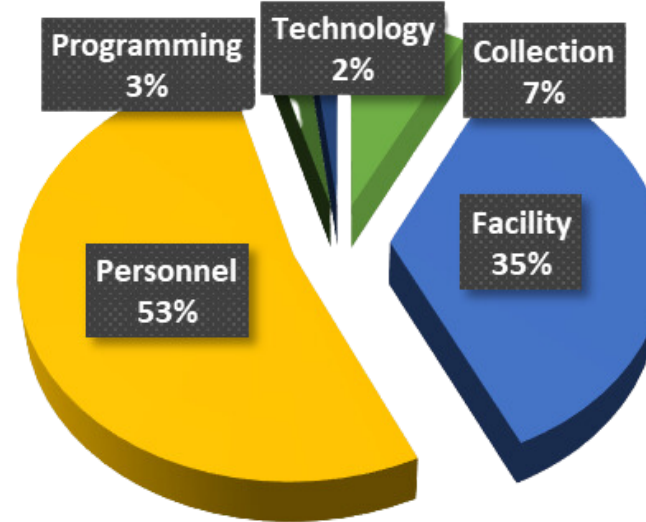
Funding



Received: \$214,997



Expenses



Expensed: \$192,629





City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Department Head Report

This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.

Department:

City Police

Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.

1. Request purchase of new Tasers for police officers. The total cost is \$12,524.80. Our current Tasers are past their recommended service life and are no longer supported by Axon. These new ones would have a service life of at least 5 years. The bulk of the purchase would be paid with Tribe 2% grant funding that I secured for the purchase totaling \$10,00.00. The remainder would be spread out over the next 4 years at an annual cost of \$631.20 per year with the first annual payment in June 2025. There is no interest paid on the balance.



17800 N 85TH STREET
SCOTTSDALE, ARIZONA 85255

AXON.COM

5/24/2023

To: United States state, local and municipal law enforcement agencies

Re: Sole Source Letter for Axon Enterprise, Inc.'s TASER Energy Weapons

A sole source justification exists because the following goods and services required to satisfy the agency's needs are only manufactured and available for purchase from Axon Enterprise. Axon is also the sole distributor and retailer of all TASER brand products in the States of AL, AR, CA, CT, DE, FL, GA, HI, IA IL, IN, KS, KY, LA, MA, MD, ME, MI, MN, MO, MS, NC, ND, NE, NH, NJ, NY, OK, OR, PA, RI, SC, SD, TN, VA, VI, VT, WI, WV, and the District of Columbia and Guam.

TASER Energy Weapon Descriptions

TASER 10 Energy Weapon

- Multi-shot energy weapon
- Detachable magazine holding 10 TASER 10 Cartridges
- 45-foot (13.7-meter) range
- High-efficiency flashlight
- Green LASER sight
- Central Information Display (CID): Displays mission critical data such as remaining battery energy, burst time, and cartridge status.
- Weapon logs
- TASER Weapons Dock connected to Axon Evidence (Evidence.com) services
- Onboard self-diagnostic and system status monitoring and reporting
- Real-time clock updated when the battery pack is plugged into the TASER Weapons Dock
- Ambidextrous selector switch
- Can be configured by the agency to alert Axon camera systems
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (unless configured by the agency to stop at five seconds). The energy weapon cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER 10 Cartridges only

TASER 7 Energy Weapon

- Multiple-shot energy weapon
- High-efficiency flashlight
- Close Quarter and Standoff cartridges
- Green LASER and dual red LASERs that adjust for cartridge angle
- Arc switch enables drive-stun with or without a TASER 7 Cartridge installed
- Central Information Display (CID): Displays mission critical data such as remaining battery energy, burst time, and cartridge status.
- Weapon logs
- TASER Weapons Dock connected to Axon Evidence (Evidence.com) services
- Onboard self-diagnostic and system status monitoring and reporting
- Real-time clock updated when the battery pack is plugged into the TASER Weapons Dock
- Ambidextrous safety switch



17800 N 85TH STREET
SCOTTSDALE, ARIZONA 85255

AXON.COM

- Can be configured by the agency to alert Axon camera systems
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (unless configured by the agency to stop at five seconds). The energy weapon cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER 7 Cartridges only

TASER 7 CQ Energy Weapon

- Multiple-shot energy weapon for agencies that deploy energy weapons mostly at close quarters (CQ)
- High-efficiency flashlight
- Close Quarter cartridges
- Arc switch enables drive-stun with or without a TASER 7 Cartridge installed
- Central Information Display (CID): Displays mission critical data such as remaining battery energy, burst time, and cartridge status.
- Weapon logs
- TASER Weapons Dock connected to Axon Evidence (Evidence.com) services
- Onboard self-diagnostic and system status monitoring and reporting
- Real-time clock updated when the battery pack is plugged into the TASER Weapons Dock
- Ambidextrous safety switch
- Can be configured by the agency to alert Axon camera systems
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (unless configured by the agency to stop at five seconds). The energy weapon cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with 12-degree TASER 7 Cartridges only

X2 Energy Weapon

- Multiple-shot energy weapon
- High efficiency flashlight
- Static dual LASERs (used for target acquisition)
- ARC switch enables drive-stun with or without a Smart Cartridge installed
- Central Information Display (CID): Displays mission-critical data such as remaining battery energy, burst time, operating mode, and user menu to change settings and view data on a yellow-on-black display
- The Trilogy log system records information from a variety of sensors into three data logs: Event log, Pulse log, and Engineering log. Data can be downloaded using a universal serial bus (USB) data interface module connected to a personal computer (PC). Data may be transferred to Axon Evidence (Evidence.com) services.
- Real-time clock with back-up battery
- Onboard self-diagnostic and system status monitoring and reporting
- Ambidextrous safety switch
- Capable of audio/video recording with optional TASER CAM HD recorder
- The trigger activates a single cycle (approximately 5 seconds). Holding the trigger down will continue the discharge beyond the standard cycle (except when used with an APPM or TASER CAM HD AS). The energy weapon cycle can be stopped by placing the safety switch in the down (SAFE) position.



17800 N 85TH STREET
SCOTTSDALE, ARIZONA 85255

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- Compatible with TASER Smart Cartridges only

X26P Energy Weapon

- High efficiency flashlight
- Red LASER (used for target acquisition)
- Central Information Display (CID): Displays data such as calculated remaining energy, burst time, and notifications
- The Trilogy log system records information from a variety of sensors into three data logs: Event log, Pulse log, and Engineering log. Data can be downloaded using a universal serial bus (USB) data interface module connected to a personal computer (PC). Data may be transferred to Axon Evidence (Evidence.com) services.
- Real-time clock with back-up battery
- Onboard self-diagnostic and system status monitoring and reporting
- Ambidextrous safety switch
- Capable of audio/video recording with optional TASER CAM HD recorder
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (except when used with an APPM or TASER CAM HD AS). The energy weapon cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER standard series cartridges

Axon Signal Performance Power Magazine (SPPM)

- Battery pack for the X2 and X26P energy weapons
- Shifting the safety switch from the down (SAFE) to the up (ARMED) positions sends a signal from the SPPM. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

TASER Brand Energy Weapon Model Numbers

1. Energy Weapons:
 - TASER 10 Models: 100390, 100391
 - TASER 7 Models: 20008, 20009, 20010, and 20011
 - TASER 7 CQ Models 20213, 20214
 - TASER X2 Models: 22002 and 22003
 - TASER X26P Models: 11002 and 11003
2. Optional Extended Warranties for energy weapons:
 - TASER 7 – 4-year extended warranty, item number 20040
 - X2 – 4-year extended warranty, item number 22014
 - X26P – 2-year extended warranty, item number 11008
 - X26P – 4-year extended warranty, item number 11004
3. TASER 10 Magazines
 - TASER 10 live duty magazine (black), item number 100393
 - TASER 10 Hook and Loop Training (HALT) magazine (blue), item number 100394
 - TASER 10 live training magazine (purple), item number 100395
 - TASER 10 inert training magazine (red), item number 100396
4. TASER 10 Cartridges (compatible with the TASER 10, required for this energy weapon to



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SCOTTSDALE, ARIZONA 85255

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- function in the probe deployment mode)
 - TASER 10 live cartridge, item number 100399
 - TASER 10 HALT cartridge, item number 10400
 - TASER 10 inert cartridge, item number 100401
- 5. TASER 7 Cartridges (compatible with the TASER 7; required for this energy weapon to function in the probe deployment mode)
 - Standoff cartridge, 3.5 degrees, Model 22175
 - Close Quarter cartridge, 12 degrees, Model 22176
 - Hook and Loop Training (HALT) cartridge, 3.5 degrees, Model 22177
 - Hook and Loop Training (HALT) cartridge, 12 degrees, Model 22178
 - Inert cartridge, 3.5 degrees, Model 22179
 - Inert cartridge, 12 degrees, Model 22181
- 6. TASER standard cartridges (compatible with the X26P; required for this energy weapon to function in the probe deployment mode):
 - 15-foot Model: 22188
 - 21-foot Model: 22189
 - 21-foot non-conductive Model: 44205
 - 25-foot Model: 22190
- 7. TASER Smart cartridges (compatible with the X2; required for this energy weapon to function in the probe deployment mode):
 - 15-foot Model: 22184
 - 25-foot Model: 22185
 - 25-foot inert simulation Model: 22155
 - 25-foot non-conductive Model: 22157
- 8. Power Modules (Battery Packs) for TASER 7 and TASER 10 energy weapons:
 - Tactical battery pack Model 20018
 - Compact battery pack Model 22019
 - Non-Rechargeable battery pack Model 22020
 - Disconnect battery pack Model 20027
- 9. TASER CAM HD recorder Model: 26810 (full HD video and audio) and TASER CAM HD with AS (automatic shut-down feature) Model: 26820. The TASER CAM HD is compatible with both the X26P and X2 energy weapons.
 - TASER CAM HD replacement battery Model: 26764
 - TASER CAM HD Download Kit Model: 26762
 - TASER CAM HD optional 4-year extended warranty, item number 26763
- 10. Power Modules (Battery Packs) for X26P and X2 energy weapons:
 - Performance Power Magazine (PPM) Model: 22010
 - Tactical Performance Power Magazine (TPPM) Model: 22012
 - Automatic Shut-Down Performance Power Magazine (APPM) Model: 22011
 - eXtended Performance Power Magazine (XPPM) Model: 11010
 - eXtended Automatic Shut-Down Performance Power Magazine (XAPPM) Model: 11015
 - Axon Signal Performance Power Magazine (SPPM) Model: 70116



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11. **TASER Weapons Dock, used with TASER 7 and TASER 10 battery packs:**
 - TASER Weapons Dock Core and Multi-bay Module: 74200
 - TASER Weapons Dock Core and Single-bay Module: 74201
 - TASER Weapons Dock Single Bay Dataport: 74208
12. **TASER Dataport Download Kits:**
 - Dataport Download Kit for the X2 and X26P Model: 22013
13. **TASER Blast Door Repair Kit Model 44019 and TASER Blast Door Replenishment Kit Model 44023**
14. **Energy Weapon Holsters:**
 - Right-hand TASER 10 holster by Safariland Model: 100611
 - Left-hand TASER 10 holster by Safariland Model: 100613
 - Right-hand TASER 10 holster by Blade-Tech Model: 100614
 - Left-hand TASER 10 holster by Blade-Tech Model: 100615
 - Right-hand TASER 10 holster by BLACKHAWK Model: 100616
 - Left-hand TASER 10 holster by BLACKHAWK Model: 100617
 - Ambidextrous TASER 10 holster by So-Tech Model: 100621
 - Right-hand TASER 7 holster by Safariland Model: 20063
 - Left-hand TASER 7 holster by Safariland Model: 20068
 - Right-hand TASER 7 holster with cartridge carrier by Safariland Model: 20160
 - Left-hand TASER 7 holster by with cartridge carrier by Safariland Model: 20161
 - Right-Hand TASER 7 holster by BLACKHAWK Model: 20062
 - Left-Hand TASER 7 holster by BLACKHAWK Model: 20067
 - Right-hand X2 holster by BLACKHAWK Model: 22501
 - Left-hand X2 holster by BLACKHAWK Model: 22504
 - Right-hand X26P holster by BLACKHAWK Model: 11501
 - Left-hand X26P holster by BLACKHAWK Model: 11504
15. **Enhanced HALT Suit Model: 100623**
16. **TASER Simulation Suit II Model: 44550**
17. **HALT Suit Model: 20050**
18. **TASER 7 conductive target Model: 80087**
19. **TASER 7 Target Frame Model: 80090**

TASER 7 Warranties

1. **Tactical Battery Pack Model 20041**
2. **TASER 7 Dock and Core Warranty Model: 20042**
3. **TASER 7 Single Bay Dock and Core Warranty Model: 20047**



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TASER Product Packages

1. **Officer Safety Plan:** Includes an X2 or X26P energy weapon, Axon camera and Dock upgrade, and Evidence.com license and storage. See your Sales Representative for further details and Model numbers.
2. **Officer Safety Plan 7:** Includes a TASER 7 energy weapon, Axon Body 3 camera, Axon Dock, Axon Camera and Dock upgrade, Axon Evidence (Evidence.com) licenses and storage, Axon Respond, and Axon Records Core.
3. **Officer Safety Plan 7 Plus:** Includes a TASER 7 energy weapon, Axon Body 3 camera, Axon Evidence (Evidence.com) licenses and storage, Axon Records Core, Axon Respond +, Axon Auto-Tagging Services, Axon Performance, Axon Citizen for Communities, Axon Redaction Assistant, and Axon Signal Sidearm.
4. **Officer Safety Plan 7 Plus Premium:** Includes a TASER 7 energy weapon, Axon Body 3 camera, Axon Evidence (Evidence.com) licenses and storage, Axon Records Core, Axon Respond +, Axon Auto-Tagging Services, Axon Performance, Axon Citizen for Communities, Axon Redaction Assistant, Axon Signal Sidearm, Axon Auto-Transcribe, Axon VR Training, and unlimited first-party and unlimited third-party storage.
5. **TASER 7 Basic:** Pays for TASER 7 program in installments over 5 years including access to Axon Evidence services for energy weapon program management.
6. **TASER 7 Certification:** Pays for TASER 7 program in installments over 5 years including access to Evidence.com for energy weapon program management, annual training cartridges, unlimited duty cartridges and online training content.
7. **TASER Certification Add-On:** Allows the agency to pay an annual fee to receive an annual allotment of training cartridges, unlimited duty cartridges and online training content.
8. **TASER 7 Certification with Virtual Reality (VR):** Pays for the TASER 7 program in installments over 5 years including access to Evidence.com for energy weapon program management, annual training cartridges, unlimited duty cartridges, online training content, and VR training.
9. **TASER 60:** Pays for X2 and X26P energy weapons and Spare Products in installments over 5 years.
10. **Unlimited Cartridge Plan:** Allows the agency to pay an annual fee to receive annual training cartridges, unlimited duty cartridges and unlimited batteries for the X2 and X26P.
11. **TASER 60 Unlimited:** Pays for X2 and X26P energy weapons and Spare Products in installments over 5 years and receive unlimited cartridges and batteries.
12. **TASER 7 Close Quarters Dock Plan:** Pays for TASER 7 Close Quarters Plan over a 5-year period in installments including access to Evidence.com for energy weapon program management, rechargeable batteries, annual cartridge shipments, unlimited duty cartridges, and access to online training.
13. **Officer Safety Plan 10:** Includes a TASER 10 energy weapon, the TASER 10



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- certification bundle, Axon body camera with Technology Assurance Plan (TAP),¹ Axon Evidence (Evidence.com), unlimited body camera and Axon Capture storage, Command Staff Pro license (1 per 100), Axon Signal Sidearm, Axon Standards, and Axon Respond.
14. **Officer Safety Plan 10 Plus:** Includes a TASER 10 energy weapon, the TASER 10 certification bundle, Axon body camera with Technology Assurance Plan (TAP),¹ Axon Evidence (Evidence.com), unlimited body camera and Axon Capture storage, Command Staff Pro license (1 per 100), Axon Signal Sidearm, Axon Standards, Axon Respond, Axon Respond+, Axon Performance, Axon Community Request, Axon Investigate, Redaction Assistant, auto-tagging with implementation, channel services (3), third-party video storage (100 GB), third-party video playback, and Axon Records.
 15. **Officer Safety Plan 10 Premium:** Includes a TASER 10 energy weapon, the TASER 10 certification bundle, Axon body camera with Technology Assurance Plan (TAP),¹ Axon Evidence (Evidence.com), unlimited body camera and Axon Capture storage, Command Staff Pro license (1 per 100), Axon Signal Sidearm, Axon Standards, Axon Respond, Axon Respond+, Axon Performance, Axon Community Request, Axon Investigate, Redaction Assistant, auto-tagging with implementation, channel services (unlimited), third-party video storage (100 GB), third-party video playback, Axon Records, Axon VR training, Axon Auto-Transcribe, and My90 by Axon.
 16. **TASER 10 Basic:** Pays for the TASER 10 program in installments over 5 years including access to Axon Evidence services for energy weapon program management.
 17. **TASER 10 Certification:** Pays for TASER 10 program in installments over 5 years including access to Evidence.com for energy weapon program management, annual training cartridges, unlimited duty cartridges and online training content.
 18. **TASER 10 Certification with Virtual Reality (VR):** Pays for the TASER 10 program in installments over 5 years including access to Evidence.com for energy weapon program management, annual training cartridges, unlimited duty cartridges, online training content, and VR training.
 19. **Axon Core:** Pays for the TASER 7 CQ, TASER Dock, weapon Axon Evidence license, training and duty cartridges, Axon Body 3 camera, Professional Axon Evidence license, unlimited storage, camera hardware upgrade every 2.5 years, Axon Respond, Axon Signal Sidearm, and auto tagging.
 20. **Axon Core+:** Pays for the TASER 7 energy weapon, TASER Dock, weapon Axon Evidence license, training and duty cartridges, Axon Body 3 camera, Professional Axon Evidence license, unlimited storage, camera hardware upgrade every 2.5 years, Axon Respond, Axon Signal Sidearm, and auto tagging.
 21. **Corrections Officer Safety Plan:** Includes a TASER 7 energy weapon, Axon Body 3 Camera, Axon Dock, Axon Camera and Dock Upgrade, Axon Evidence Licenses and unlimited Axon storage.
 22. **Corrections Post OSP:** Includes one TASER 7 energy weapon for every two licenses, one Axon Body 3 Camera for every two licenses, Axon Dock, Axon Camera and Dock Upgrade, Axon Evidence Licenses and unlimited Axon storage for each license.

¹ Axon Body 3 or Axon Body 4 & Axon Dock (for cameras) hardware purchased separately. Includes two Axon camera upgrades and one camera dock upgrade, which apply to 5-year contracts only.



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SOLE AUTHORIZED DISTRIBUTOR FOR TASER BRAND ENERGY WEAPON PRODUCTS	SOLE AUTHORIZED REPAIR FACILITY FOR TASER BRAND ENERGY WEAPON PRODUCTS
Choose an item. Axon Enterprise, Inc. 17800 N. 85th Street, Scottsdale, AZ 85255 Phone: 800-978-2737 Fax: 480-991-0791	Axon Enterprise, Inc. 17800 N. 85th Street, Scottsdale, AZ 85255 Phone: 800-978-2737 Fax: 480-991-0791

Please contact your local Axon sales representative or call us at 1-800-978-2737 with any questions.

Sincerely,

Josh Isner
Chief Operating Officer
Axon Enterprise, Inc.

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Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-561239-45371.591CK

Issued: 03/20/2024

Quote Expiration: 04/30/2024

Estimated Contract Start Date: 07/01/2024

Account Number: 129723

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Saint Ignace Police Dept. - MI 396 N State St Saint Ignace, MI 49781-1466 USA	Saint Ignace Police Dept. - MI 396 N State St Saint Ignace MI 49781-1466 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Charles Kamps Phone: (480) 930-4327 Email: ckamps@axon.com Fax:	Kevin James Phone: 906-643-6077 Email: policeschief@cityofignace.com Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$12,524.80
ESTIMATED TOTAL W/ TAX	\$12,524.80

Discount Summary

Average Savings Per Year	\$744.48
TOTAL SAVINGS	\$3,722.40

Payment Summary

Date	Subtotal	Tax	Total
Jun 2024	\$10,000.00	\$0.00	\$10,000.00
Jun 2025	\$631.20	\$0.00	\$631.20
Jun 2026	\$631.20	\$0.00	\$631.20
Jun 2027	\$631.20	\$0.00	\$631.20
Jun 2028	\$631.20	\$0.00	\$631.20
Total	\$12,524.80	\$0.00	\$12,524.80

Quote Unbundled Price: \$16,247.20
 Quote List Price: \$13,048.00
 Quote Subtotal: \$12,524.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
T7Basic	TASER 7 Basic Bundle	4	60	\$62.33	\$49.00	\$46.82	\$11,236.80	\$0.00	\$11,236.80
A la Carte Hardware									
22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	16			\$40.25	\$40.25	\$644.00	\$0.00	\$644.00
22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	16			\$40.25	\$40.25	\$644.00	\$0.00	\$644.00
Total							\$12,524.80	\$0.00	\$12,524.80

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
TASER 7 Basic Bundle	20008	AXON TASER 7 - HANDLE - HIGH VIS GRN LASER CLASS 3R YLW	4	1	06/01/2024
TASER 7 Basic Bundle	20018	AXON TASER 7 - BATTERY PACK - TACTICAL	4	1	06/01/2024
TASER 7 Basic Bundle	20160	AXON TASER 7 - HOLSTER - SAFARILAND RH+CART CARRIER	4	1	06/01/2024
TASER 7 Basic Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	06/01/2024
TASER 7 Basic Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	06/01/2024
TASER 7 Basic Bundle	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	06/01/2024
TASER 7 Basic Bundle	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	06/01/2024
TASER 7 Basic Bundle	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	06/01/2024
A la Carte	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	16	1	06/01/2024
A la Carte	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	16	1	06/01/2024

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 7 Basic Bundle	20248	AXON TASER - EVIDENCE.COM LICENSE	4	07/01/2024	06/30/2029
TASER 7 Basic Bundle	20248	AXON TASER - EVIDENCE.COM LICENSE	1	07/01/2024	06/30/2029

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
TASER 7 Basic Bundle	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	4	06/01/2025	06/30/2029
TASER 7 Basic Bundle	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	4	06/01/2025	06/30/2029
TASER 7 Basic Bundle	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	06/01/2025	06/30/2029

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	396 N State St	Saint Ignace	MI	49781-1466	USA

Payment Details

Jun 2024	Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS		16	\$514.18	\$0.00	\$514.18
Year 1	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS		16	\$514.18	\$0.00	\$514.18
Year 1	T7Basic	TASER 7 Basic Bundle		4	\$8,971.64	\$0.00	\$8,971.64
Total					\$10,000.00	\$0.00	\$10,000.00

Jun 2025	Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 2	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 2	T7Basic	TASER 7 Basic Bundle		4	\$566.28	\$0.00	\$566.28
Total					\$631.20	\$0.00	\$631.20

Jun 2026	Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 3	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 3	T7Basic	TASER 7 Basic Bundle		4	\$566.28	\$0.00	\$566.28
Total					\$631.20	\$0.00	\$631.20

Jun 2027	Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 4	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 4	T7Basic	TASER 7 Basic Bundle		4	\$566.28	\$0.00	\$566.28
Total					\$631.20	\$0.00	\$631.20

Jun 2028	Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 5	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS		16	\$32.46	\$0.00	\$32.46
Year 5	T7Basic	TASER 7 Basic Bundle		4	\$566.28	\$0.00	\$566.28
Total					\$631.20	\$0.00	\$631.20

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

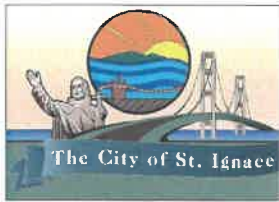
Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/20/2024





From: Sault Ste. Marie Tribe of Chippewa Indians
Fall 2023 2% Awards

City of St. Ignace City Hall —	Project Cost: \$5,000	Requested: \$3,000	MF: \$2,000	Award: \$3,000
City of St. Ignace Recreation Department —	Project Cost: \$10,000	Requested: \$10,000	MF: TBD	Award: \$10,000
City of St. Ignace Fire Department —	Project Cost: \$5,000	Requested: \$4,000	MF: \$1,000	Award: \$4,000
City of St. Ignace Library —	Project Cost: \$1,447	Requested: \$1,292	MF: \$0.00	Award: \$1,292
City of St. Ignace Marina —	Project Cost: \$70,000	Requested: \$5,000	MF: TBD	Award: \$5,000
Museum of Ojibwa Museum —	Project Cost: \$30,000	Requested: \$19,500	MF: \$12,000	Award: \$12,000
City of St. Ignace Police Department—	Project Cost: \$10,557	Requested: \$10,557	MF: \$0.00	Award: 10,500
LaSalle High School-Girl's Softball Program—	Project Cost: \$6,500	Requested: \$3,000	MF: \$3,500	Award: \$3,000
Michilimackinac Historical Society —	Project Cost: \$34,700	Requested: \$17,350	MF: \$17,350	Award: \$5,000
Straits Area EMS Authority —	Project Cost: \$10,000	Requested: \$10,000	MF: TBD	Award: \$10,000
Straits Area Snowmobile Club —	Project Cost: \$130,000	Requested: \$20,000	MF: \$0.00	Award: \$5,000

Total: \$68,792

*Note: Lodging & Law -\$3,500 and Road Improvements - \$6,500 were received also.

396 N. State Street, St. Ignace, MI 49781
T: 906-643-9671 W: www.cityofstignace.com



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Department Head Report

This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.

Department: City Manager's Office

Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.

Adopt 2024 Fee Schedule
In 2022, the City of St. Ignace approved its first master fee schedule. It is a Redevelopment Ready Community requirement (RRC Best Practices) to have the fee schedule posted online in an easy to find location and to be reviewed annually. City Manager Marshall met with department heads to review their current rates and to discuss any suggested rate increases. Rate increases are determined by the increase of labor and material costs to the city for the services that provided.



2023 Fee Schedule

RECREATION

Winter Activities

	Daily	Monthly	Season
Open Skate	\$5.00	\$20.00	\$80.00
Stick & Puck	\$5.00	\$20.00	\$80.00
Drop In Hockey	\$10.00		
Fab Friday Open Skate (Includes pizza, pop, & skate)	\$5.00		
Skates			
Skate Rental	\$3.00		
Skate Sharpening	\$5.00		
Skate Sharpening Punch Card (6 Punches)	\$25.00		
Snowshoe Rental	\$7.00/day	\$10.00/weekend	\$20.00/week
Ice Rental			
Prime Time Resident	\$150.00 per Hour		
Prime Time Non-Resident	\$155.00 per Hour		
Non-Prime Resident	\$130.00 per Hour		
Non-Prime Non-Resident	\$135.00 per Hour		

Hockey Tournaments Ice Rental

All levels excluding Mites	\$850.00/per Team
Mites	\$100.00

LBE Conference Room Rentals

North & South	\$450.00
Event, North & South (*includes set-up day before and break-down day after)	\$1,000.00
North	\$250.00
South	\$250.00
Use of Kitchen	\$100.00
Arena/Ice Rink	\$1,400.00
Entire Facility	\$2,200.00
Parking Lot Only	\$500.00
Early Set-up	\$150.00
Clean-up	\$150.00

Room Set-up Charges

0-100 people	\$50.00
101-200 people	\$75.00
201-300 people	\$100.00
301-500 people	\$150.00

Meeting Accessories

Podium	\$10.00
Microphone	\$15.00
Large A/V Screen	\$20.00
Projector (PowerPoint)	\$50.00

Pipe & Drape and Table Rental

Pipe & Drape	\$4.00/ft.
Table Linens	\$8.00/ea.
Table Skirts	\$8.00/ea.
Damaged linens	\$30.00

Food & Beverage Service

Coffee (45 cup urn)	\$40.00
Coffee (100 cup urn)	\$60.00
Water (bottled)	\$15.00/case
Juice (bottled)	\$30.00/case
Soda (assorted)	\$35.00/case
Muffins	\$24.00/dozen
Donuts	\$22.00/dozen
Cookies	\$18.00/dozen
Pizza Buffet (Pizza, salad, breadsticks, cinnamon sticks)	\$11.00/person

Fitness Center

Type	Daily	Weekly	1-month	6-month	1-year
Resident	\$5.00	\$20.00	\$35.00	\$135.00	\$240.00
Non-Resident	\$5.00	\$20.00	\$40.00	\$155.00	\$275.00
Student	\$5.00	\$20.00	\$25.00	\$95.00	\$170.00
Senior	\$5.00	\$20.00	\$20.00	\$75.00	\$120.00

LBE Overflow Lot

Overnight Parking	\$10.00/night
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GOLF & COUNTRY CLUB

9 Holes	\$15.00
18 Holes	\$24.00
Carts	\$10.00 per cart/9 holes
Rental Clubs	\$7.00
Clubhouse Rental:	
Wedding Receptions	\$500
Other Events:	
Under 50 people	\$250
50 to 100 people	\$350.00
100 or more people	\$500.00

GENERAL GOVERNMENT

Type of License	Fee
-----------------	-----

Peddler	
Food Vendor	\$300/season
Non-food Vendor	\$200/season

City Hall Copies	0.1/copy
CD/DVD/Flash Drive Copies	Actual cost
Notary Fee	\$3.00/transaction

HOUSING -ZONING FEES

Housing Inspection	Fee	Comments
Rental Registration	\$25.00	<i>Per Building</i>
Late Rental Registration	\$50.00	
Initial Rental Inspection Single	\$100.00	
Category 1 Short-term Rental Permit	\$250.00	
Category 2 Short-term Rental Permit	\$350.00	
Two to Three Units - per building	\$200.00	
More than Three Units	200.00 plus \$50 add.each unit	
First Follow-Up Inspection	\$0.00	
Subsequent Follow-Up Inspections	\$25.00	
Broken Appointment/Reschedule Fee	\$30.00	<i>Counts as a follow-up</i>

Zoning

Permits	Residential	Commercial
House-Plan Review- Zoning & Administration Fee	\$95.00	\$100.00
Additions and Enclosed Porch	\$75.00	\$100.00
Carports	\$65.00	\$75.00
Decks and Covered Porches	\$65.00	\$95
Demolition	\$100.00	\$200
Fences	\$40.00	\$50.00
Garages	\$95.00	\$100.00
Misc. Construction	\$50.00	\$75.00
New Construction	\$100.00	\$125.00
Storage Building/Sheds under 200 sq.feet	\$25.00	\$30.00
Storage Building/Sheds over 200 sq.feet	\$35.00	\$50.00
Change of Use Without Alterations	\$50.00	\$75.00
Change of Use With Alterations	\$60.00	\$85.00
Site Plan Review		\$200.00
Penalty for Building without a Permit	\$300 plus cost of Permit (new)	

Housing -Zoning, continued

Permanemt Signs/Billboards		\$150.00
Wall Mounted Signs under 50 sq. feet		\$55.00
Off Premise Sign		\$200.00
Planning Commission Review Off Premise Sign Permit		\$200.00
Radio, TV Towers, Wind Powered Generator Towers		\$350.00
Variance/Waiver/ZBA Request	\$300.00	
Land Divisions/Lot Splits-unplatted	\$200.00	
Land Divisions/Lot Splits-platted-courtesy	\$100.00	

Building

DESCRIPTION	FEE
House (include attached garage)	.20 PER sf + .05 PER sf(BASEMENT OR CRAWL SPACE)
Remodel, addition, enclosed porch	.25 PER SF
Garages	.25 PER SF
Carpports, covered porches	.25 PER SF
Open deck residential	.25 PER SF
Open deck commercial	.25 PER SF
COMMERCIAL VALUE OF PROJECT	
0-\$1000.00	\$50.00 + .15 PER SF
\$1001.00-\$10,000.00	\$150.00 + .15 PER SF
\$10,0001.00 -\$100,000.00	\$200.00 + .10 PER SF
Over \$100,000.00	\$300.00 + .10 PER SF
Permanent signs/free standing	\$60.00
Billboards	\$60.00
Fences over 6ft.	\$60.00
Misc. Construction	\$60.00
Towers	\$90.00
Permit Extension	\$25.00
MINIMUM FOR ANY PERMIT IS	\$60.00

NOTES

1) Fees are based on normal inspections if there are an excessive amount of inspections the fees could be doubled with the approval of the Zoning Administrator.

2) Building permits are good for 12 months from the date of issue. Applicant is required to apply with the Zoning Administrator prior to the expiration date. This renewal is good for 1 year and can be done for up to 4 years.

PERMITS OR CHARGES	PRICE	EXTRAS
Special Use Permit		
a. < than or equal to 1 acre	\$200.00	
b. > 1 acre < 3 acres	\$400.00	
c. > 3 acres <10 acres	\$600.00	
d. 10 acres or more	\$1,000.00	
e. outdoor advertising structures		
1. small (usually equal to or less than 64 sq.ft.)	\$50.00	
2. large (greater than 64 sq. ft.)	\$200.00	
f. Modifications to original SUP or extend SUP	1/2 original fee	
Subdivision Review	\$100.00	
SITE PLAN REVIEWS		
A. Multiple Family Housing		
a. Review of Site Plan	\$500.00	\$5.00/dwelling unit
b. Major Redesign	Original Fee	
c. Revised Site Plan Per Review Comments	1/2 original fee	

B. Cluster Housing/Performance Subdivision		
a. Review of Site Plan	\$500.00	\$5.00/dwelling unit
b. Major Redesign	Original Fee	
c. Revised Site Plan Per Review Comments	1/2 original fee	
C. P.U.D.		
a. Preliminary Site Plan	\$1,000.00	\$10.00/dwelling unit
b. Final Site Plan	1/2 original fee	
D. Office, Commercial, Industrial, Institutional, etc.		
a. < or equal to 1 acre	\$200.00	
b. > 1 acre < 3 acres	\$400.00	
c. > 3 acres <10 acres	\$600.00	
d. 10 acres or more	\$1,000.00	
e. Major Redesign	Original Fee	
f. Request to extend SUP	1/2 original fee	
E. Conditional Rezoning		
a. < or equal to 1 acre	\$200.00	
b. > 1 acre < 3 acres	\$400.00	
c. > 3 acres < 10 acres	\$600.00	
d. 10 acres or more	\$1,000.00	
e. Major Redesign	Original Fee	
f. Request to extend SUP	1/2 original fee	
Subdivision Review		
A. Conventional Subdivision		
a. Preliminary Plat	\$1,000.00	\$2.00 per lot
b. Final Plat	1/2 original fee	

Use of City Property

Pavilions	Resident	Non-Resident
Pavilion	\$50.00	\$75.00
Lighthouse	\$50.00	\$75.00
Dock Pavilion	\$400.00	\$400.00

Boat Ramp	Resident	Non-Resident
Daily	\$6.00	\$6.00
Seasonal	\$50.00	\$55.00
Senior Citizen Seasonal	\$50.00	\$50.00

MARINA

Harbor	Transient Rates set by MI State Waterways Commission	
Dockside	\$800/season, \$200/month	no electric, no water
30' Day Dockage	\$10.00	
31' and above Dockage	\$15.00	
Pump-out Service	\$20.00/tank	
Non-transient Shower	\$6.00	
Ice/7lb. Bag	\$4.00	
Gas	Market Rate	
Diesel	Market Rate	

PUBLIC WORKS DEPARTMENT

SOLID WASTE RATES	<i>*as set by contract with service provider*</i>	
Customer Charge (Use of compost site, clean up & Admin)	\$4.95	per month
Refuse Pickup (Garbage/Recycling pickup)	Senior Tote (64 gal) \$7.00/month	Regular Tote (96 gal) \$14.10/month
Extra Cart Purchase	\$50.00	N/A
Extra Cart Tipping Fee	\$10.35	per month/per cart
Recycling Pickup Only (No Refuse Pickup)	\$3.15	per month/per cart

STREETS		
Concrete Curb Removal	\$3.50	lin ft (\$100 Minimum)
Concrete Curb Installation	\$16.25	lin ft (\$200 Minimum)
6" Concrete Driveway Removal	\$2.60	sq ft (\$100 Minimum)
6" Concrete Driveway Installation	\$4.50	sq ft (\$200 Minimum)
Boulevard Restoration	Time&Materials	Plus 10%
Grass Cutting	Time&Materials	Plus 10%
SIDE WALKS		
Sidewalk Removal	\$1.60	sq ft (\$100 Minimum)
4" Sidewalk Installation	\$4.00	sq ft (\$150 Minimum)
6" Sidewalk Installation	\$5.00	sq ft (\$150 Minimum)
Snow Removal	Time&Materials	Plus 10%

LAKESIDE CEMETERY RATES

Lot Prices	Resident	Non-Resident
SITE FEES		
Burial Plot Fee	\$750.00	\$1,500.00
Cremation Plot Fee (2/per plot)	\$600.00	\$1,000.00
Transfer Site Fee	\$200.00	
BURIAL FEES		
Regular Hours Monday - Friday 8a.m. - 4p.m.	\$600.00	
Saturday 8a.m. - 4p.m.	\$800.00	
Sunday 8a.m. - 12p.m.	\$1,000.00	
After 4p.m. Additional Charge/hr.	\$150.00	
CREMATION BURIAL FEES		
8a.m. - 4p.m. (week days)	\$300.00	
Saturday Charge 8a.m. - 4p.m.	\$500.00	
Sunday 8a.m. - 12p.m.	\$750.00	
MAINTENANCE		
Existing Plot Maintenance Fee (purchased before 2003)	\$150.00	\$150.00
SPECIAL REQUESTS		
Exhuming (including relocation)	\$500/hr. (1 hr. min.)	\$500/hr. (1 hr. min.)

Public Safety

Freedom of Information Act Requests	Per FOIA Policy
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Parking Violations	\$25.00	dependent on violation
*Code of Ordinances, Section 32-56	\$50.00	
*Fines doubled if not paid within 72 business hours	\$150.00	

Public Safety or Fire Emergencies	*See Note
*Code of Ordinances, Chapter 18, Sec. 18.1	
	Actual rates as per Union Contract
Personnel (Public Safety)	\$12/hr.
Personnel (Vol. Fire Dept.)	\$100/hr.
Engine 64	\$100/hr.
Engine 65	\$100/hr.
Foam Buckets Used	\$90/container
Fire Extinguishers Used	\$50/extinguisher
Other Rescue Related Equipment (Ice Rescue / Hovercraft)	\$100/hr.

***Note: Charges for Public Safety or Fire Emergencies will not be assessed if the total total costs do not exceed \$250.00 for the incident. Charges will not exceed \$1,000 except in the case of illegal fires or criminal events.**

Processing NSF Checks, 3+ Incidents, Same Offender, Same Business (Paid by business)	\$25.00
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	MARCH	MARCH	MARCH
Water	2%	2%	2%
Sewer	1.5%	1.5%	1.5%
CITY OF ST IGNACE	2023	2024	2025
CITY WATER PER 1,000 GAL-RESIDENT	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER PER 1,000 GAL COM/PUB	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER for Reading Only			
Seasonal Turn On/Turn Offs	\$30/\$30	\$30/\$30	\$30/\$30
Shut Off/Turn On Fees	\$60	\$60	\$60
Water Sample Fees	\$50.00	\$50.00	\$50.00
CITY WATER 3/4" RES	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER RTS 3/4" RES	\$ 16.00	\$ 16.00	\$ 16.00
CITY WATER 1"	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER RTS 1"	\$ 60.00	\$ 60.00	\$ 60.00
CITY WATER 1 1/2"	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER RTS 1 1/2"	\$ 192.00	\$ 192.00	\$ 192.00
CITY WATER 2"	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER RTS 2"	\$ 224.00	\$ 224.00	\$ 224.00
CITY WATER 3"	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER RTS 3"	\$ 272.00	\$ 272.00	\$ 272.00
CITY WATER 3" Golf Course first 250000	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER 3" Golf Course after first 250000	\$ 3.14	\$ 3.20	\$ 3.27
CITY WATER 3/4" COM/PUB	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER RTS 3/4" COM/PUB	\$ 26.00	\$ 26.00	\$ 26.00
CITY WATER 3/4" PUB/RES	\$ 6.38	\$ 6.51	\$ 6.64
CITY WATER RTS 3/4" PUB/RES	\$ 16.00	\$ 16.00	\$ 16.00
MAINT. CHARGES (EX.THAW PIPES)			
CITY SEWER FLAT FEE	\$ 48.15	\$ 48.15	\$ 48.15
CITY SEWER READING ONLY	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER COMMODITY ONLY-RES	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER COMMODITY ONLY-COM/PUB	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER 3/4" RES	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER RTS 3/4" RES	\$ 23.10	\$ 23.10	\$ 23.10
CITY SEWER 1"	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER RTS 1"	\$ 80.80	\$ 80.80	\$ 80.80
CITY SEWER 1 1/2"	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER RTS 1 1/2"	\$ 242.43	\$ 242.43	\$ 242.43
CITY SEWER 2"	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER RTS 2"	\$ 288.56	\$ 288.56	\$ 288.56
CITY SEWER 3"	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER RTS 3"	\$ 369.36	\$ 369.36	\$ 369.36
CITY SEWER 3/4" COM/PUB	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER RTS 3/4" COM/PUB	\$ 41.56	\$ 41.56	\$ 41.56
CITY SEWER 3/4" PUB/RES	\$ 7.54	\$ 7.65	\$ 7.77
CITY SEWER RTS 3/4" PUB/RES	\$ 23.09	\$ 23.09	\$ 23.09

MORAN TOWNSHIP RATES			
	2023	2024	2025
MORAN TWSP WATER 3/4" RES	\$ 9.25	\$ 9.44	\$ 9.62
MORAN TWSP WATER RTS 3/4" RES	\$ 34.38	\$ 34.38	\$ 34.38
MORAN TWSP WATER 1" RES	\$ 9.25	\$ 9.44	\$ 9.62
MORAN TWSP WATER RTS 1" RES	\$ 119.95	\$ 119.95	\$ 119.95
MORAN TWSP WATER 1 1/2"	\$ 9.25	\$ 9.44	\$ 9.62
MORAN TWSP WATER RTS 1 1/2"	\$ 351.13	\$ 351.13	\$ 351.13
MORAN TWSP WATER 2"	\$ 9.25	\$ 9.44	\$ 9.62
MORAN TWSP WATER RTS 2"	\$ 470.03	\$ 470.03	\$ 470.03
MORAN TWSP WATER 3"	\$ 9.25	\$ 9.44	\$ 9.62
MORAN TWSP WATER RTS 3"	\$ 550.80	\$ 550.80	\$ 550.80
MORAN TWSP WATER 3/4" COM/PUB	\$ 9.25	\$ 9.44	\$ 9.62
MORAN TWSP WATER RTS 3/4" COM/PUB	\$ 51.38	\$ 51.38	\$ 51.38
MORAN TWSP WATER 1" COM/PUB	\$ 9.25	\$ 9.44	\$ 9.62
MORAN TWSP WATER RTS 1" COM/PUB	\$ 119.95	\$ 119.95	\$ 119.95
MORAN TWSP WATER / For Sewer Billing Only			
MORAN TWSP SEWER 3/4" RES	\$ 8.41	\$ 8.54	\$ 8.66
MORAN TWSP SEWER RTS 3/4" RES	\$ 34.38	\$ 34.38	\$ 34.38
MORAN TWSP SEWER 1"	\$ 8.41	\$ 8.54	\$ 8.66
MORAN TWSP SEWER RTS 1"	\$ 123.77	\$ 123.77	\$ 123.77
BRIDGE AUTH SEWER COM 1"	\$ 7.44	\$ 7.55	\$ 7.66
BRIDGE AUTH SEWER RTS 1"	\$ 120.61	\$ 120.61	\$ 120.61
MORAN TWSP SEWER 1 1/2"	\$ 8.41	\$ 8.54	\$ 8.66
MORAN TWSP SEWER RTS 1 1/2"	\$ 360.99	\$ 360.99	\$ 360.99
BRIDGE AUTH SEWER COM 1 1/2"	\$ 7.44	\$ 7.55	\$ 7.66
BRIDGE AUTH SEWER RTS 1 1/2"	\$ 354.47	\$ 354.47	\$ 354.47
MORAN TWSP SEWER 2"	\$ 8.41	\$ 8.54	\$ 8.66
MORAN TWSP SEWER RTS 2"	\$ 446.06	\$ 446.06	\$ 446.06
BRIDGE AUTH SEWER COM 2"	\$ 7.44	\$ 7.55	\$ 7.66
BRIDGE AUTH SEWER RTS 2"	\$ 434.60	\$ 434.60	\$ 434.60
MORAN TWSP SEWER 3"	\$ 8.41	\$ 8.54	\$ 8.66
MORAN TWSP SEWER RTS 3"	\$ 550.08	\$ 550.08	\$ 550.08
MORAN TWSP SEWER 3/4"COM/PUB	\$ 8.41	\$ 8.54	\$ 8.66
MORAN TWSP SEWER RTS 3/4"COM/PUB	\$ 55.08	\$ 55.08	\$ 55.08
BRIDGE AUTH SEWER COM 3/4" COM/PUB	\$ 8.41	\$ 8.54	\$ 8.66
BRIDGE AUTH SEWER RTS 3/4" COM/PUB	\$ 53.11	\$ 53.11	\$ 53.11
MORAN TWSP SEWER FLAT FEE	\$ 117.47	\$ 117.47	\$ 117.47

ST IGNACE TOWNSHIP RATES			
	2023	2024	2025
ST IGNACE TWSP WATER PER 1,000	\$ 6.38	\$ 6.51	\$ 6.64
ST IGNACE TWSP SEWER PER 1,000	\$ 8.10	\$ 8.26	\$ 8.43
S I TWSP WATER 3/4" RES	\$ 6.38	\$ 6.51	\$ 6.64
S I TWSP WATER RTS 3/4" RES	\$ 16.00	\$ 16.00	\$ 16.00
S I TWSP WATER 1"	\$ 6.38	\$ 6.51	\$ 6.64
S I TWSP WATER RTS 1"	\$ 60.00	\$ 60.00	\$ 60.00
S I TWSP WATER 1 1/2"	\$ 6.38	\$ 6.51	\$ 6.64
S I TWSP WATER RTS 1 1/2"	\$ 192.00	\$ 192.00	\$ 192.00
S I TWSP WATER 2"	\$ 6.38	\$ 6.51	\$ 6.64
S I TWSP WATER RTS 2"	\$ 224.00	\$ 224.00	\$ 224.00
S I TWSP WATER 3"	\$ 6.38	\$ 6.51	\$ 6.64
S I TWSP WATER RTS 3"	\$ 272.00	\$ 272.00	\$ 272.00
S I TWSP WATER 3/4" COM/PUB	\$ 6.38	\$ 6.51	\$ 6.64
S I TWSP WATER RTS 3/4" COM/PUB	\$ 26.00	\$ 26.00	\$ 26.00
FOR SEWER ONLY			
S I TWSP SEWER 3/4" RES	\$ 8.10	\$ 8.26	\$ 8.43
S I TWSP SEWER RTS 3/4" RES	\$ 26.96	\$ 26.96	\$ 26.96
S I TWSP SEWER 1"	\$ 8.10	\$ 8.26	\$ 8.43
S I TWSP SEWER RTS 1"	\$ 146.66	\$ 146.66	\$ 146.66
S I TWSP SEWER 1 1/2"	\$ 8.10	\$ 8.26	\$ 8.43
S I TWSP SEWER RTS 1 1/2"	\$ 288.60	\$ 288.60	\$ 288.60
S I TWSP SEWER 2"	\$ 8.10	\$ 8.26	\$ 8.43
S I TWSP SEWER RTS 2" RTS	\$ 442.52	\$ 442.52	\$ 442.52
S I TWSP SEWER 3"	\$ 8.10	\$ 8.26	\$ 8.43
S I TWSP SEWER RTS 3"	\$ 687.47	\$ 687.47	\$ 687.47
S I TWSP SEWER 3/4" COM/PUB	\$ 8.10	\$ 8.26	\$ 8.43
S I TWSP SEWER RTS 3/4" COM/PUB	\$ 59.33	\$ 59.33	\$ 59.33



CITY OF ST. IGNACE

Fee Schedule

Effective: January 1, 2024

Approved by City Council: _____

City of St. Ignace Fee Schedule
January 1, 2024

LITTLE BEAR EAST COMMUNITY CENTER

Arena

Open Skate / Stick & Puck	\$5.00/daily \$20.00/monthly \$100.00/season
Drop-In Hockey	\$5.00
Fab Friday Open Skate 2024/2025 (Includes pizza, pop & skate)	\$5.00
Skate Rental	\$3.00
Skate Sharpening	\$5.00
Skate Sharpening Punch Card (6 punches)	\$25.00
Snowshoe Rental	\$7.00/day \$10.00/weekend \$25.00/week

Ice Rental

Prime Time	\$155.00 per hour
Non-Prime Time	\$135.00 per hour
SIHA	\$135.00 per hour

Hockey Tournaments Ice Rental

All levels excluding Mites	\$950.00/per team
Mites	\$100.00/per team

Fitness Center

Type	Daily	Weekly	1-month	6-month	1-year
Resident	\$5.00	\$25.00	\$35.00	\$135.00	\$240.00
Non-Resident	\$5.00	\$25.00	\$40.00	\$155.00	\$275.00
Student or Military	\$5.00	\$25.00	\$25.00	\$95.00	\$170.00
Senior	\$5.00	\$25.00	\$20.00	\$75.00	\$120.00

City of St. Ignace Fee Schedule
January 1, 2024

Facility Rentals & Charges

Event, North & South (<i>Includes setup day before and break-down day after</i>)	\$1,000.00
North & South	\$100.00 per hour, 3-hour min
North	\$50.00 per hour, 3-hour min
South	\$50.00 per hour, 3-hour min
Use of Kitchen	\$100.00
Arena/Ice Rink	\$1,500.00
Entire Facility	\$2,000.00
Parking Lot Only	\$500.00
Early Set-Up	\$150.00
Clean-up	\$150.00
Overnight Parking	\$10.00/night

Room Set-Up Charges

0-100 people	\$50.00
101-200 people	\$75.00
201-300 people	\$100.00
301-500 people	\$150.00

Meeting Accessories

Podium	\$10.00
Microphone	\$15.00
A/V Screen & Projector	\$50.00

Pipe, Drape & Table Rental

Pipe & Drape	\$5.00/ft
Table Linens	\$10.00/ea.
Table Skirts	\$10.00/ea.
Damaged Linens	\$30.00/ea.

Food & Beverage Service

Coffee (25/50/75/100)	\$1.00 per cup
Water (bottled)	\$15.00/case
Soda (assorted)	\$35.00/case
	\$5.00/pitcher
Assorted Pastries	\$30.00/dozen
Cookies	\$20.00/dozen
Pizza Buffet (Pizza, Salad Breadsticks, Cinnamon Sticks)	\$15.00/per person

Ad Boards

New Sign + 1 Year Advertising	\$600.00
Existing Sign Per Year	\$350.00

City of St. Ignace Fee Schedule
January 1, 2024

GOLF & COUNTRY CLUB

9 Holes	\$15.00
18 Holes	\$24.00
Carts	\$10.00 per cart/9 holes
Rental Clubs	\$7.00

Clubhouse Event Rental

Wedding Receptions	\$500.00
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Other Events:

Under 50 people	\$250.00
50-100 people	350.00
100 or more people	\$500.00

GENERAL GOVERNMENT

License Type

Food Vendor	\$300.00/season
Non-Food Vendor	\$200.00/season

City Hall Copies	\$0.10/copy
Flash Drive Copies	Actual Cost
Notary Fee	\$3.00/transaction

City of St. Ignace Fee Schedule
January 1, 2024

Permanent Signs/Billboards	\$150.00	
Wall Mounted Signs under 50sq ft.	\$55.00	
Off Premise sign	\$200.00	
Planning Commission Review of Off Premises Sign Permit	\$200.00	
Radio, TV Towers, Wind Powered Generator Towers	\$350.00	
Variance/Waiver/ZBA request	\$300.00/Residential	\$500.00/Commercial
Land Divisions/ Lot Splits-unplatted	\$200.00	
Land Divisions/Lot Splits-platted	\$100.00	

Building

House (include attached garage)	.25 per sf
Remodel, addition, enclosed porch	.20 per sf
Garages	.25 per sf
Carports, Covered Porches	.25 per sf
Open Deck Residential/Commercial	.25 per sf

COMMERCIAL VALUE OF PROJECT

\$0.00 - \$10,000	\$150.00 + .15 per sf
\$10,001 - \$100,000	\$200.00 + .10 per sf
Over \$100,000	\$300.00 + .10 per sf
Permanent Signs/Free Standing	\$90.00
Billboards	\$90.00
Fences Over 6ft.	\$90.00
Misc. Construction	\$90.00
Towers	\$120.00
Permit Extension	\$25.00
<i>MINIMUM FOR ANY PERMIT</i>	\$90.00

***Notes**

1. Fees are based on normal inspections, if there are an excessive number of inspections the fees could be doubled with the approval of the Zoning Administrator.
2. Building permits are good for 12 months from the date of issue. Applicant is required to apply with the Zoning Administrator prior to the expiration date. This renewal is good for 1 year and can be done for up to 4 years.

City of St. Ignace Fee Schedule
January 1, 2024

ZONING FEES

Housing

Long-Term Rental Fees

Rental Registration	\$25.00
Late Rental Registration	\$50.00
Rental Inspection	\$100.00/per unit
Two to Three Units – per building	\$200.00
3 or More Units	\$200.00 + \$50ea additional unit
First Follow-Up Inspection	\$0.00
Subsequent Follow-Up Inspections	\$30.00
Reschedule Fee	\$30.00

Short Term Rental Fees

Category 1 Short Term Rental Permit	\$250.00
Category 2 Short Term Rental Permit	\$350.00
Rental Inspection	\$100.00/per unit
Neighbor Notice	\$60.00
First Follow-Up Inspection	\$0.00
Subsequent Follow-Up Inspections	\$30.00
Reschedule Fee	\$30.00

Zoning

Permits

House-Plan Review Zoning & Admin Fee	\$150.00/Residential	\$300.00/Commercial
Additions and Enclosed Porches	\$75.00/Residential	\$100.00/Commercial
Carports	\$65.00/Residential	\$75.00/Commercial
Decks and Covered Porches	\$65.00/Residential	\$95.00/Commercial
Demolition	\$0.00/Residential	\$0.00/Commercial
Fences	\$40.00/Residential	\$50.00/Commercial
Garages	\$95.00/Residential	\$100.00/Commercial
Misc. Construction	\$50.00/Residential	\$75.00/Commercial
New Construction	\$100.00/Residential	\$125.00/Commercial
Storage Buildings/Sheds (Under 120sq ft.)	\$25.00/Residential	\$30.00/Commercial
Storage Buildings/Sheds (Over 120sq ft.)	\$35.00/Residential	\$50.00/Commercial
Change of Use without Alterations	\$50.00/Residential	\$75.00/Commercial
Change of Use with Alterations	\$60.00/Residential	\$85.00/Commercial
Site Plan Review	\$0.00/Residential	\$200.00/Commercial
Penalty for Building without Permit	\$300.00 plus cost of Permit (new)	

*May require 3rd party review – Cost may vary

City of St. Ignace Fee Schedule
January 1, 2024

Special Use Permit

< than or equal to 1 acre	\$200.00	
> 1 acre <3 acres	\$400.00	
>3 acres <10 acres	\$600.00	
10 acres or more	\$1,000.00	
Outdoor advertising structures		
1. Small (less than 64 sq. ft.)	\$50.00	
2. Large (greater than 64 sq. ft.)	\$200.00	
Modifications to original SUP or Extension	½ Original fee	
Subdivision Review	\$100.00	

Site Plan Reviews

Multiple Family Housing

Site Plan Review	\$500.00	\$5.00/dwelling unit
Major Redesign	Original Fee	
Revised Site Plan Review Comments	½ Original Fee	

Cluster Housing/ Performance Subdivision

Site Plan Review	\$500.00	\$5.00/dwelling unit
Major Redesign	Original Fee	
Revised Site Plan Review Comments	½ Original Fee	

P.U.D.

Preliminary Site Plan	\$1,000.00	\$10.00/dwelling unit
Final Site Plan	½ Original Fee	

Office, Commercial, Industrial, Institutional

< than or equal to 1 acre	\$200.00	
> 1 acre <3 acres	\$400.00	
>3 acres <10 acres	\$600.00	
10 acres or more	\$1,000.00	
Major Redesign	Original Fee	
Request to extend SUP	½ Original Fee	

Conditional Rezoning

< than or equal to 1 acre	\$200.00	
> 1 acre <3 acres	\$400.00	
>3 acres <10 acres	\$600.00	
10 acres or more	\$1,000.00	
Major Redesign	Original Fee	
Request to extend SUP	½ Original Fee	

Subdivision Review

Preliminary Plat	\$1,000.00	\$2.00 per lot
------------------	------------	----------------

City of St. Ignace Fee Schedule
January 1, 2024

Final Plat

½ Original Fee

USE OF CITY PROPERTY

Boat Ramp

Daily	\$6.00/resident	\$6.00/non-resident
Seasonal	\$50.00/resident	\$55.00/non-resident
Senior Seasonal	\$50.00/resident	\$50.00/non-resident

Other

Pavilion	\$50.00/resident	\$75.00/non-resident
Lighthouse	\$50.00/resident	\$75.00/non-resident

MARINA

Harbor *Transient Rates set by Michigan State Waterways Commission

Dockside	\$800.00/season	no electric, no water
	\$200.00/month	
30' Day Dockage	\$10.00	
31' and above Dockage	\$15.00	
Pump-Out Service	\$20.00/tank	
Non-transient Shower	\$6.00	
Ice/7lbs Bag	\$4.00	
Gas Diesel	Market Rate	
Dock Pavilion	\$400.00	

DEPARTMENT OF PUBLIC WORKS

4" Sidewalk Installation	Cost of Material	
6" Sidewalk Installation	Cost of Material	
Refuse Pickup (Garbage)	\$7.00/month (64 gal)	\$14.10/month (96 gal)

City of St. Ignace Fee Schedule
January 1, 2024

LAKESIDE CEMETARY RATES

<u>Site Fees</u>	<u>Resident</u>	<u>Non-Resident</u>
Burial Plot	\$750.00	\$1,500.00
Cremation Plot Fee (2/per plot)	\$600.00	\$1,000.00
Transfer Site Fee	\$200.00	\$200.00
 <u>Burial Fees</u>		
Monday – Friday 8 a.m.-4 p.m.	\$600.00	
Saturday – 8 a.m. – 4 p.m.	\$800.00	
Sunday – 8 a.m. – 12 p.m.	\$1,000.00	
After 4 p.m. Additional Charge Per hour	\$150.00	
 <u>Cremation Burial Fees</u>		
Monday – Friday 8 a.m.-4 p.m.	\$300.00	
Saturday – 8 a.m. – 4 p.m.	\$500.00	
Sunday – 8 a.m. – 12 p.m.	\$750.00	
 <u>Maintenance</u>		
Existing Plot (purchased prior to 2003)	\$150.00	\$150.00
 <u>Special Requests</u>		
Exhuming (including relocation)	\$500.00/hr. + time and material	

PUBLIC SAFETY

Parking Violations

**Code of Ordinances, Section 32-56* \$25.00/\$50.00/150.00
**Fines double if not paid within
72 business hours*

FOIA Requests \$ Per FOIA Policy

Public Safety or Fire Emergencies

**Code of Ordinances, Appendix A*

Structure Fires: Level 1 = \$150.00 | Level 2 = \$500.00
Vehicle Fires: Level 1 = \$250.00 | Level 2 = \$500.00
Outside Fires: Level 1 = \$150.00 | Level 2 = \$350.00
Rescue Fires: Level 1 = \$125.00 | Level 2 = \$350.00
Utilities Safety Standby: =\$250.00
Hazardous Materials Response: **Assessed in accordance with Ordinance #559*

**Residents in the Fire Authority Agreement area are excluded from these fee's.*

City of St. Ignace Fee Schedule
January 1, 2024

WA-43	2" (per 1000 gal)	9.25	9.44	9.72	10.01	10.31	10.62	10.94
WA-43A		470.03	495.71	495.71	495.71	495.71	495.71	495.71
WA-44	3" (per 1000 gal)	9.25	9.44	9.72	10.01	10.31	10.62	10.94
WA-44A		550.80	601.94	601.94	601.94	601.94	601.94	601.94

St. Ignace Township

Residential

WA-75	3/4" (per 1000 gal)	6.38	6.51	6.71	6.91	7.12	7.33	7.55
WA-75A		16.00	16.48	16.48	16.48	16.48	16.48	16.48

Commercial

WA-80	3/4" (per 1000 gal)	6.38	6.51	6.71	6.91	7.12	7.33	7.55
WA-80A		26.00	26.37	26.37	26.37	26.37	26.37	26.37
WA-76	1" (per 1000 gal)	6.38	6.51	6.71	6.91	7.12	7.33	7.55
WA-76A		60.00	60.97	60.97	60.97	60.97	60.97	60.97
WA-77	1.5" (per 1000 gal)	6.38	6.51	6.71	6.91	7.12	7.33	7.55
WA-77A		192.00	197.74	197.74	197.74	197.74	197.74	197.74
WA-78	2.0" (per 1000 gal)	6.38	6.51	6.71	6.91	7.12	7.33	7.55
WA-78A		224.00	230.70	230.70	230.70	230.70	230.70	230.70
WA-79	3" (per 1000 gal)	6.38	6.51	6.71	6.91	7.12	7.33	7.55
WA-79A		272.00	280.13	280.13	280.13	280.13	280.13	280.13

We also have an additional rate code on St. Ignace Township bills for a water system upgrade.

They are as follows through 2032:

WA-82	5.80
WA-83	9.28
WA-84	21.46
WA-85	98.60

When using 3,000 gallons per month:

This results in a \$.87 total increase on the water bill of a typical City residence.

This results in a \$1.60 total increase on the water bill of a typical Moran Township residence.

This results in a \$.87 total increase on the water bill of a typical St. Ignace Township residence.



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Department Head Report

This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.

Department: City Manager's Office

Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.

At the request of Cloverland Electric, the resolution needs to state who can sign on behalf of the City of St. Ignace.

**RESOLUTION 24-10 OF THE CITY OF ST. IGNACE
AMENDMENT TO RESOLUTION 23-38 CLOVERLAND EASEMENT**

The following resolution was offered for adoption by Councilmember _____,
supported by _____:

WHEREAS it is in the best interest of the City of St. Ignace to grant an easement on the properties known as tax parcel 052-620-065-00 and 052-620-070-00 to Cloverland Electric Cooperative, Inc. for the purpose of providing electric service to the adjacent property owner Jesse McKeachie at 149 Graham Avenue; and

WHEREAS the St. Ignace City Council has approved the grant of this easement; and

WHEREAS the City of St. Ignace has authorized Cloverland Electric Cooperative, Inc. to carry out the grant of this easement; therefore

WHEREAS the City of St. Ignace has authorized *City Manager Scott Marshall and Mayor LaLonde* to carry out the grant of this easement; therefore

BE IT RESOLVED that the said easement was executed by the St. Ignace City Council, on Monday, April 8, 2024.

Roll Call Vote:

Yes: Councilmembers

No: None.

Absent: None.

Abstain:

Resolution declared

I hereby certify that the above Resolution 24-10 is a true copy of a Resolution presented to the City of St. Ignace City Council for adoption at a Regular meeting held on Monday, April 8, 2024 at 7:00 p.m.

Andrea Insley, City Clerk/Treasurer



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Department Head Report

This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.

Department: City Manager's Office

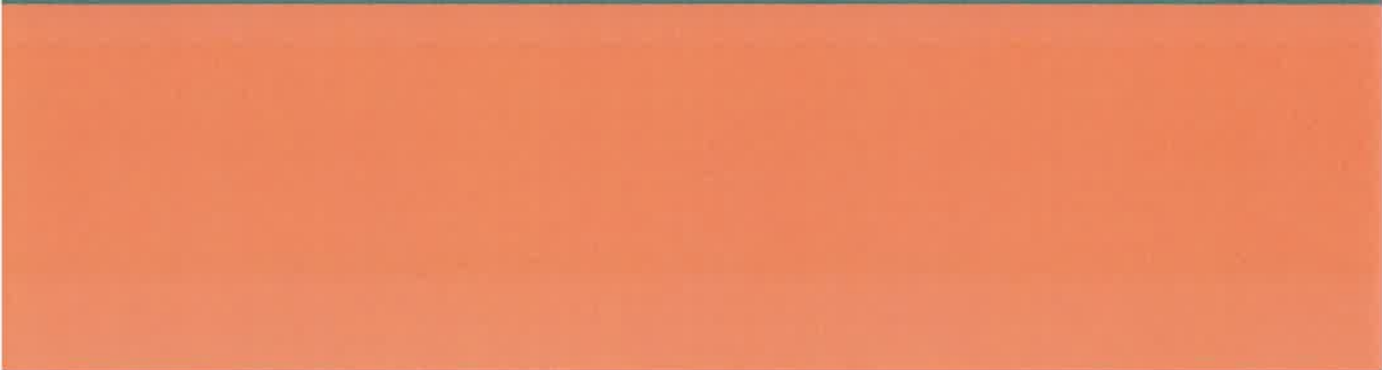
Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.

Adopt 2024 Fee Schedule

In 2022, the City of St. Ignace approved its first master fee schedule. It is a Redevelopment Ready Community requirement (RRC Best Practices) to have the fee schedule posted online in an easy to find location and to be reviewed annually. City Manager Marshall met with department heads to review their current rates and to discuss any suggested rate increases. Rate increases are determined by the increase of labor and material costs to the city for the services that provided.

City of St. Ignace

CAPITAL IMPROVEMENTS PLAN 2024-2029



Acknowledgements

Planning Commission

Betsy Dayrell-Hart, Chairperson

Jim Draze, Vice Chairperson,

Tom Cronan, Secretary

Charlotte Doud

Mike Williford*

Rick Perry

Andy Valentine

City Council

Willie LaLonde, Mayor

Donald Gustafson, Mayor Pro-Tem

Kayla Pelter

Tammy Sheperd

Mike Williford

Jill Eyre

Connie Litzner

Staff

Scott Marshall, City Manager

Brooklynn Schlehuber

Administrative Assistant

*Person also serves on City Council

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1

Introduction

What is a Capital Improvements Plan? (CIP)

A CIP is a multi-year planning document that identifies the city's needs and financing sources for public infrastructure improvements. The CIP facilitates the orderly planning of infrastructure improvements to maintain, preserve, protect, and/or expand St. Ignace's existing infrastructure system. It provides a schedule for the acquisition and replacement of equipment to ensure efficient service delivery to residents and businesses. The CIP shall also align with the city's Master Plan and other relevant planning documents to ensure that capital improvements are consistent with the community's goals and policies. A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community.

The CIP informs St. Ignace residents and stakeholders how the city plans to address significant capital needs over the next six years by detailing the timing, sequence, and location of capital projects. Due to the nature and scale of these projects, the CIP has tremendous influence on how the city grows since infrastructure capacity is foundational to new development.

Some of the many benefits that the CIP provides for the residents and stakeholders include the following:

- *Optimize use of revenues*
 - *Advanced planning and programming will help avoid crisis and the costly price of crisis recovery (i.e. preventing a pipe bursting unexpectedly due to deferred maintenance)*
- *Align with community goals, needs and capabilities*
 - *Keep projects in line with community objectives, anticipated growth, and guide desired growth using data and goals from the various adopted plans and policies (i.e. reviewing the master plan's action strategies routinely)*
- *Encourage efficient government services*

- *With a structured timeline, departments will reduce duplication of work and minimize disruption to other department's projects (i.e. fixing and underground pipe in conjunction with a road project).*
- ***Improve intergovernmental and regional cooperation***
 - *Discussion on how city departments and stakeholders can streamline processes and collaborate to share resources can result in savings (i.e. utilizing classroom space for recreation programs)*
- ***Maintain awareness of city's finances***
 - *With sufficient time for planning, the most economical means of financing each project can be selected that are within the financial capacity. This helps to preserve St. Ignace's credit rating (helps to reduce instances of borrowing at high interest rates).*
- ***Enhance opportunities for the participation in federal and/or state programs***
 - *When projects are planned in advance, the city can search for grant and funding opportunities from higher levels of government (i.e. seeking grants on low interest loans from the appropriate agency).*

The Process

Preparation of the CIP is enabled by the Michigan Planning Enabling Act (PA 33 of 2008). Under this act, the Planning Commission or the legislative body, depending on the city's charter, is responsible for creating a CIP annually. The CIP program is a living document that continues to develop over time as new features arise that improve quality and efficiency of service provision.

In 2021, to prepare the CIP, St. Ignace's city departments filled out an application that explained basic characteristics of the proposed project (i.e. quantity, useful life, cost) and a justification for its need (see application in the appendix). Once all the applications were submitted, they were compiled and department heads were asked the four following questions as an exercise to prioritize all of the proposed projects:

- Is this project legally obligated?
- Is it a community priority?
- Does it align with planning documents?
- Is it essential for public health and safety?

The responses were given a weighted score, along with an additional figure for the project's urgency to calculate a total to rank the projects by year. With this information, a draft CIP was presented to the Planning Commission on May 10, 2021 for its review and a public hearing was held on June 7 2021 and received no public comment. City Council approved the CIP on June 8, 2021.

Every year all projects included within the CIP should be reviewed, a call for new projects made, and adjustments to existing projects based on changes in funding required, conditions, or timeline. A new year of programming is added each year to replace the year funded in the annual operating budget.

The CIP plays a significant role in the implementation of a Master Plan as the bridge between planning and budgeting for capital projects. It is noted in the Master Plan that any plans for development and population growth are contingent upon major infrastructure upgrades found in the CIP. Yet, approval of the CIP does not mean that City Council grants final approval for all projects contained within the plan. Rather, by approving the CIP, City Council acknowledges that these projects are reasonable expectations of the community's upcoming needs.

The plan prioritizes six-year investments in public infrastructure and improvements, as recommended by the city's departments and the Planning Commission to City Council.

Funding Source Legend

202: Major Street Fund

509: Community Center Fund

590: Wastewater Fund

591: Water Fund

RR&I: R

USDA: United States Department of
Agriculture]

EGLE: Michigan Department of
Environment, Great Lakes, & Energy

MDOT: Michigan Department of
Transportation

**2024
Investment**

Total:

Total from City:

WATER/WASTEWATER

2024 –24-02

Project Name: Replace Water Mains (591 RR&I)

Water mains are past repaid and need replacement. Danger of freezing water mains, irreparable/costly damage, loss of water supply.

South State St. WM—Bertrand to Ferry Lane	\$411,000
South State St. WM—Ferry Lane South to New 8 th	\$176,000
Graham WM—Church to South State	\$967,000
Dock 3 WM—Paro to South State	\$792,00
ROW WM—Fitch to Keightley	\$74,000
Keightley WM—Connection East of Church	\$103,000
Spring Street WM—Collins to West Spring	\$645,000

Quantity: 7	Cost: \$3,168,000
Outside Funding Source:	Amount: \$
Useful life: 50 years	Score: 98

2024 – 24-05

Project Name: Paint Storage Tanks (591 RR&I)

The Second Street Elevated Tank, the Marley Street Standpipe, and the Evergreen Shores Elevated Tank need to be repainted due to regular wear & tear from weather and longevity.

Quantity: 3	Cost: \$470,000
Outside Funding Source:	Amount: \$
Useful life: 30 years	Score: 52

2024 – 24-04

Project Name: Rehabilitate Water Treatment Plant Equipment (591 RR&I)

This equipment at the Water Plant is due to be replaced. Replacement will prevent costly repairs of outdated equipment and make operations more efficient. Pumps need to be replaced every 10-15 years.

Low Service Pumps	\$45,000
Surface Wash Pump	\$8,000
Flocculator Drives	\$44,000
Streaming Current Monitor	\$17,500
Soda Ash Pumps	\$20,000
High Service Pump VFD	\$80,000

Quantity:	Cost: \$214,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 120

2024 – 24-33

Project Name: Sludge Removal Ponds 4A & 4B

Weed growth has become an issue in Ponds 4A and 4B which in turn affect the Ultraviolet System.

Quantity: 1	Cost: \$75,000
Outside Funding Source:	Amount: \$75,000
Useful life: 30 years	Score: 121

2024 – 24-34

Project Name: New Flow Metering

The current meters are outdated and inaccurate. It is imperative that we have accurate measurements for reporting on NPDES permit.

Quantity: 1	Cost: \$15,000+
Outside Funding Source:	Amount: \$15,000+
Useful life: 30 years	Score: 129

EQUIPMENT

2024 – 24-03

Project Name: Mower Attachment for Bobcat (641)

An attachment that will allow another piece of equipment to mow. The City does not currently own this piece of equipment, so it would be another way to efficiently mow City property. It would save time of the crew, and limit wear & tear of other mowing equipment.

Quantity: 1	Cost: \$10,000
Outside Funding Source:	Amount: \$10,000
Useful life: 10 years	Score: 42

STREETS

2024 – 24-06

Project Name: Resurface Ferry Lane (202 & MDOT)

Ferry Lane is past repair, and needs to be resurfaced.

	\$1,000,000
--	-------------

Quantity: 1	Cost: \$1,000,000
Outside Funding Source:	Amount: \$
Useful life: 30 years	Score: 119

COMMUNITY DEVELOPMENT

2024 – 24-01

Project Name: Tennis Court Renovation (509 & State Grants)

Resurface, repair, and repaint to spur tennis and pickleball participation. There are currently dangerous cracks and uneven surfaces, there are safety and liability concerns.

Quantity: 1	Cost: \$60,000
Outside Funding Source:	Amount: \$60,000
Useful life: 15 years	Score: 70

DDA

2024 – 24-08

Project Name: Boardwalk Repair & Replacement

Sections of the boardwalk need maintenance and repair. Repair and replacements points would be from Kiwanis Park to Chief Wawatam Park. Access and walkability is an important attraction for St. Ignace residents and visitors.

Boardwalk Repair	\$20,000
------------------	----------

Quantity: 1	Cost: \$20,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 117

POLICE DEPARTMENT

2024 – 24-09

Project Name: Police Department Server Equipment Replacement

The current server is 15 years old and is showing signs of impending failure.

Server Replacement	\$15,000
--------------------	----------

Quantity: 1	Cost: \$15,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 110

2024 – 24-30

Project Name: Police Department Patrol Car Purchase

The police department is seeking to purchase a new patrol vehicle to replace on of the older police vehicles.

Patrol Vehicle	\$43,000
----------------	----------

Quantity: 1	Cost: \$43,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score:

LITTLE BEAR EAST ARENA & COMMUNITY CENTER

2024 – 24-10

Project Name: Little Bear East Arena & Community Center Security Upgrade

New/updated security system for the entire LBE facility is outdated and offers very limited capacity to monitor the facility as whole. New security equipment was recommended by contractor.

Security System	\$18,360
-----------------	----------

Quantity: 1	Cost: \$9,180
Outside Funding Source: YES	Amount: \$9180
Useful life: 15 years	Score: 80

2024 – 24-11

Project Name: Little Bear East Arena & Community Center Softball Field Upgrade

The fill dirt that was initially used for outfield is presenting a safety issue sharp debris that has worked to the surface. The upgrade would include clay dirt to mix with a base coat of mixed gravel, more soil and seeded.

Field Upgrade	\$10,000
---------------	----------

Quantity: 1	Cost: \$4,000
Outside Funding Source: YES	Amount: \$6000
Useful life: 15 years	Score: 85

2024 – 24-12

Project Name: Little Bear East Arena & Community Center AC Unit Replacement

LBE AC unity is 25+ years old and is in constant state of repair. The system is dated which results in hard-to-find parts for repairs.

AC Unit	\$18,968
---------	----------

Quantity: 1	Cost: \$18,968
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 98

2024 – 24-07

Project Name: Reseal Little Bear Parking Lot (509)

The parking lots is starting to crack & crumble; sealing it will prolong its life.

Parking Lot Reseal	\$30,000
--------------------	----------

Quantity: 1	Cost: \$30,000
Outside Funding Source:	Amount: \$
Useful life: 10 years	Score: 59

WATER/WASTEWATER

2025 – 25-14

Project Name: Aeration System Repairs (590)

The aeration system requires repair as the runs have come apart and/or are broken.

Quantity: 1	Cost: \$TBD
Outside Funding Source:	Amount: \$
Useful life: 10 years	Score: 117



2025 – 24-31

Project Name: Communication Equipment for Lift Stations (590)

All lift stations have communication equipment that communicates with the computer at the Water Treatment Plant. The support for the current equipment at these stations ended in 2008 and needs to be renewed.

Quantity: 1	Cost: \$TBD
Outside Funding Source:	Amount: \$
Useful life: 10 years	Score: 129

2025 – 24-32

Project Name: Rehabilitate Water Treatment Plant Equipment (591 RR&I)

This equipment at the Water Plant is due to be replaced. Replacement will prevent costly repairs of outdated equipment and make operations more efficient. Pumps need to be replaced every 10-15 years.

Complete Filter No. 2/4 Rebuild	\$125,000
---------------------------------	-----------

Quantity: 1	Cost: \$125,000
Outside Funding Source:	Amount: \$
Useful life: 10 years	Score: 120

DDA

2025 – 24-13

Project Name: Boardwalk Repair & Replacement

Sections of the boardwalk need maintenance and repair. Repair and replacements points would be from Kiwanis Park to Chief Wawatam Park. Access and walkability is an important attraction for St. Ignace residents and visitors.

Quantity: 1	Cost: \$10,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 117

COMMUNITY DEVELOPMENT

2025 – 24-15

Project Name: Remove & Replace City Hall Stairs & Walkway (101)

The back stairs and walkway at City Hall are getting old. The wood is rotting and there are safety concerns.

Quantity: 1	Cost: \$30,000
Outside Funding Source:	Amount: \$
Useful life: 30 years	Score: 110

LITTLE BEAR EAST ARENA & COMMUNITY CENTER

2025 – 24-16

Project Name: Little Bear East Arena & Community Center Building Maintenance & Repairs

Yearly maintenance and upkeep as the building is 20+ years old. The roof, ceiling, all mechanicals, flooring, windows, and any necessary building improvements.

	\$10,000
--	----------

Quantity: 1	Cost: \$10,000
Outside Funding Source:	Amount: \$
Useful life:	Score: 85

2026 Projects

WATER/WASTEWATER

2026 – 24-17

Project Name: Rehabilitate Water Treatment Plant Equipment (591 RR&I)

This equipment at the Water Plant is due to be replaced. Replacement will prevent costly repairs of outdated equipment and make operations more efficient. Pumps need to be replaced every 10-15 years.

Low Service Pump VFD	\$55,000
----------------------	----------

Quantity: 1	Cost: \$55,000
Outside Funding Source:	Amount: \$
Useful life:	Score: 120

2026 – 24-35

Project Name: New Huron Street Lift Station

The current lift station is in despair. The control system is on the verge of failure and needed replacement. The current system is no longer supported by the manufacturer. The pumps in this lift station are bolted to the structure which make repairs very difficult.

Quantity: 1	Cost: \$100,000
Outside Funding Source:	Amount: \$
Useful life:	Score: 129

POLICE DEPARTMENT

2026 – 24-19

Project Name: PD Office Remodel/Relocate (101)

New office space of 2500 square feet with a 2-stall garage/secure vehicle area. Needed to accommodate a better environment for office and vehicle storage and upkeep. Current office leaks water and electric is not sufficient.

Quantity: 1	Cost: \$200,000
Outside Funding Source:	Amount: \$
Useful life: 30 years	Score: 98

LITTLE BEAR EAST ARENA & COMMUNITY CENTER

2026 – 24-20

Project Name: Little Bear East Arena & Community Center Building Maintenance & Repairs

Yearly maintenance and upkeep as the building is 20+ years old. The roof, ceiling, all mechanicals, flooring, windows, and any necessary building improvements.

	\$10,000
--	----------

Quantity: 1	Cost: \$10,000
Outside Funding Source:	Amount: \$
Useful life:	Score: 85

2027 Projects

WATER/WASTEWATER

2027 – 24-22

Project Name: Replace Water Mains (591 RR&I)

Water mains are past repaid and need replacement. Danger of freezing water mains, irreparable/costly damage, loss of water supply.

Second Street WM—Collins to West Spring	\$645,000
Hillcrest WM—Marley to Dolsey	\$250,000
McCann WM—Chambers to Dickenson	\$308,000
Truckey WM—Marley to I-75	\$147,000
Antoine WM—East of North Side	\$147,000

Quantity: 5	Cost: \$1,497,000
Outside Funding Source:	Amount: \$
Useful life: 10 years	Score: 98

2027 – 24-22

Project Name: Replace Water Mains (591 RR&I)

Water mains are past repaid and need replacement. Danger of freezing water mains, irreparable/costly damage, loss of water supply.

Second Street WM—Collins to West Spring	\$645,000
Hillcrest WM—Marley to Dolsey	\$250,000
McCann WM—Chambers to Dickenson	\$308,000
Truckey WM—Marley to I-75	\$147,000
Antoine WM—East of North Side	\$147,000

Quantity: 5	Cost: \$1,497,000
Outside Funding Source:	Amount: \$
Useful life: 10 years	Score: 98

2027 – 24-24

Project Name: Rehabilitate Water Treatment Plant Equipment (591 RR&I)

High Service Pumps	\$75,000
Backwash Pump	\$12,000

Quantity:	Cost: \$87,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 120

DDA

2027 – 24-21

Project Name: Boardwalk Repair & Replacement

Sections of the boardwalk need maintenance and repair. Repair and replacements points would be from Kiwanis Park to Chief Wawatam Park. Access and walkability are an important attraction for St. Ignace residents and visitors.

Quantity: 1	Cost: \$10,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 117

LITTLE BEAR EAST ARENA & COMMUNITY CENTER

2027 – 24-23

Project Name: Little Bear East Arena & Community Center Building Maintenance & Repairs

Yearly maintenance and upkeep as the building is 20+ years old. The roof, ceiling, all mechanicals, flooring, windows, and any necessary building improvements.

	\$10,000
Quantity: 1	Cost: \$10,000
Useful life:	Score: 85



WATER/WASTEWATER

2028 – 24-26

Project Name: Marley Street High-Capacity Pump (591 RR&I)

Replace pump

Quantity: 1	Cost: \$75,000
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 123

2028 – 24-25

Project Name: American Legion Park Swing set

DDA would like to build an enclosed swing set as the park currently does not have swings.

Swing Set	\$20,127.31
-----------	-------------

Quantity: 1	Cost: \$20,127.31
Outside Funding Source:	Amount: \$
Useful life: 15 years	Score: 71

**2029
Projects**

LITTLE BEAR EAST ARENA & COMMUNITY CENTER

2029 – 24-28

Project Name: Little Bear East Arena & Community Center Building Maintenance & Repairs

The fill dirt that was initially used for outfield is presenting a safety issue sharp debris that has worked to the surface. The upgrade would include clay dirt to mix with a base coat of mixed gravel, more soil and seeded.

	\$10,000
--	----------

Quantity: 1	Cost: \$10,000
Outside Funding Source:	Amount: \$
Useful life:	Score: 85

DDA

2029 – 24-29

Project Name: Boardwalk Repair & Replacement

Sections of the boardwalk need maintenance and repair. Repair and replacements points would be from Kiwanis Park to Chief Wawatam Park. Access and walkability are an important attraction for St. Ignace residents and visitors.

Boardwalk Repair	\$10,000
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Quantity: 1	Cost: \$10,000
Outside Funding Source:	Amount: \$
Useful life:	Score: 117

3

Appendix

Scoring Process
Project Form
Score Sheet

Policy Group 2024:

Council: Councilmember Williford, Councilmember Eyre
City Manager: Scott Marshall
Mayor: William LaLonde
Planning Commission Sub-Committee and one or more other commissioner: Betsy Dayrell-Hart, Charlotte Doud, Thomas Cronan
Municipal Clerk Treasurer: Andrea Insley
City Assessor: Nick Couture
Building Inspector: Brian Olsen
Department of Public Works Supervisor: Bill Fraser
Police Chief: Kevin James
Fire Chief: Nick Montie
Recreation Director: Cathy Lamb
Marina Director: Joe Stearns
Golf Course Manager: Kurt Ney
St. Ignace Public Library Director: Sharon Crotser-Toy
Sault Tribe Representative: Bridget Sorenson
DDA Director: Ryan Sigmon

Scoring Process

The CIP will include CITY OF ST IGNACE projects:

- A. Capital Improvements projects will be equal to or greater than \$10,000.00
- B. Projects will have an economic life greater than 5 years.
- C. CIP projects will be focused on supporting the infrastructure needs of the city, such as, water, sewer, streets, and parks and trails.
- D. CIP projects will be used in support of, and leverage for, economic development-related projects that provide additional tax base and jobs to the community

For each project request, the rater scores the project on each of the 9 criteria in Column 1, then multiplies each score by the weight listed in Column 2 and writes that number in Total Points Column 3.

The grand total of Column 3 is the project final score. The score helps to compare various projects with reference to the criteria.

Other considerations apply to CIP project priority - some projects are fully funded by departmental restricted funds, so the highest score may not necessarily be the project chosen as first to initiate. Some projects may be of very high priority, but may not be initiated until funding is secured. Projects can be delayed and moved to a subsequent year on the yearly CIP update. Even though delayed, a listed project still remains on the CIP as a reminder that the project is of benefit to the community and that the community continues to seek funding for it.

Policy Group:

City Manager

Mayor

2 or more members of City Council

2 or more members of the Planning Commission

Department Heads or their designees, including: DPW, Police, Fire, Recreation Departments

DDA Director

Building Inspector

City Assessor

Municipal Treasurer and Clerk

2 Representatives of the community for example Library Director, representative from the Sault Tribe of Chippewa Indians, or other groups

City of Saint Ignace
CAPITAL IMPROVEMENT PROGRAM PROJECT
REQUEST FORM FOR FY 2020-2025

Department: _____

Date Prepared: _____

Project Title:

Project Description: Provide a complete description of the project being proposed. Provide basic information about the project, such as size, acreage, floor area, capacity, etc.

Justification: Indicate the need for the project and what it is expected to accomplish.

Location/Site Status: Is the site owned? If so, provide the address. Has a site location been determined, if not, provide a general location.

Schedule: Indicate the year funding is requested, or if the project will take several years to complete, outline the schedule. If applicable, be sure to include work done in prior years, including studies or other planning.

Coordination: If the project is dependent upon one or more other CIP projects, identify them and indicate what the relationship among the projects is. If the project is not dependent upon, but should be linked to one or more other CIP projects, identify them and indicate what the relationship among the projects is.

Project Priority: Indicate the project priority. The highest priority does not have to occur in the nearest year, and priorities do not necessarily follow in chronological order. It may be that your most important project may not be needed or be ready for action in the nearest year.

_____ Priority within departmental requests

Cost Estimate: It is extremely important that the cost data provided be as accurate and complete as possible. For projects that will take more than one year, list each year separately and then show total.

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Total</u>
1. Environmental study						
2. Site Acquisition						
3. Site Improvements						
4. Construction Costs						
5. Utility Connection						
6. Equipment/Furnishing						
7. Telecommunications						
8. Architectural/Engr/legal 16% of lines 3 thru 7						
9. Constr. Management 4% of lines 1 thru 8						
TOTAL= \$						

Basis of Cost Estimate: Check one of the following. If you want to provide more detail on the estimate, do so with a narrative after indicating the type of estimate.

- Cost of comparable facility or equipment
- From cost estimate from engineer or architect or vendor
- From bids received
- “Preliminary” estimate, (e.g. no other basis for estimate, guesstimate)

Recommended Source of Financing: Indicate any suggestions for sources of financing, such as federal or state grants, contributions, donations, etc.

Impact on On-going Operating Costs/Personnel Requirements: Explain the effect of this project on the operating costs, such as personnel, purchase of services, materials and supplies, equipment purchases, maintenance and utilities.

Impact if Project is not completed: Provide a brief statement regarding the impact should the project not be funded/completed within requested time frame.

Prepared By: _____
Signature: _____ Date _____

Score Sheet

Project Name:			
Department:		Score Date:	
Rater Name			
	Rater Score	Weight	Total Points
Contributes to Health, Safety & Welfare 0 = no impact 1=minimally contributes 3 = materially contributes or eliminates a potential hazard 5 = eliminates a known hazard		5	
Needed to comply with local, state, or federal law 0=no 5 = yes			5
Implements Master Plan 0=no 1=minimally 3=moderately 5=maximally			4
Remediates a known or projected deficiency 0=no 3= partial remedy 5 = complete remedy			3
Reduces future costs 0=no 3= yes			3
Protects Natural Resources 0=no 1=minimally 3 =moderately 5=maximally			3
Supports Local Economy 0= no 1= minimally 3 =moderately 5 = maximally			2
Delivers level of service expected by community 0= no 1= minimally 3=moderately 5=maximally			2
Generates revenue for the CITY 0=no 1=minimally 3=moderately 5=maximally			2
Grand Total			



**City of St. Ignace | Streets Committee
April 3, 2024, 2024 | City Hall Council Chambers**

Committee Members Present: Brian Olsen, Scott Marshall, Bryce Tracey, Connie Litzner, Willie LaLonde, Bill Fraser, Steven Paquin

Meeting called to order: 2:00pm

Ferry Lane Paving Project:

City Manager Scott Marshall stated the purpose of the meeting is to discuss the potential paving project for Ferry Lane with Mackinac Bridge Authority.

Cole Cavalieri, Assistant Bridge Engineer, highlighted the potential collaboration with the Mackinac Bridge Authority (MBA) to use Ferry Lane as a test road. However, it was noted that repairs to the current infrastructure would be essential for the project to benefit both the city and MBA. Joint repair efforts would be necessary to proceed effectively.

MDOT's recommendation for pre-repair work was acknowledged during the discussion. It was emphasized that the repairs should be completed prior to conducting any test on Ferry Lane to ensure the viability of the project.

Payne & Dolan's requirements for the project were also reviewed. They indicated the necessity of a uniform, flat, and firm surface for Ferry Lane to be considered suitable for the test. The proposed use of 400 tons of dense Hot Mix Asphalt (HMA) over a concrete surface at a thickness of 1.5 inches was discussed. This type of asphalt is designed to flex for the Mackinac Bridge and is dense, making it suitable for medium to high traffic areas.

The city expressed its commitment to making improvements to ensure it can be considered for the test strip. It is noted that MBA will not place gravel or pavement markings as part of the test strip paving. The city is aware that the paving effort would serve as a temporary solution, described as a "band-aid" approach, and is not a long-term solution.

Action Items:

1. St. Ignace will proceed with the identified improvements to the section of Ferry Lane near I-75 BL.
2. Payne & Dolan will provide guidance on the necessary improvements to meet MBA test strip requirements.
3. MBA and MDOT will conduct an evaluation of the improved Ferry Lane to determine its suitability for the test strip.
4. Upon approval, MBA will pave the test strip on Ferry Lane in early May, utilizing a maximum of 400 tons of asphalt.
5. Ensure that MBA does not place shoulder gravel or pavement markings during the paving process.

Invoices for Approval

Monday, April 8, 2024

Amazon Business	March 2024 Statement	\$186.55
Arrow Signs	Street Signs	\$569.00
Automated Comfort Controls	LBE Dehumidication Boiler Service	\$673.40
Automatic Door Service	LBE Handicap Entrance Door Repair Part	\$138.63
BAM Tools	WTR Plant Safety Glasses	\$42.45
Belonga Plumbing & Heating	WTR Plant Replacement Circulating Pump	\$3,741.16
Charles J. Palmer, P.C.	March 2024 Statement	\$5,529.04
CivicPlus	Municode Admin Support Fee 2024	\$250.00
Ferguson Waterworks	Marking Flags WWTR/WTR	\$303.40
Fire Safety USA	SIFD-Supplies	\$1,187.93
Grainger	LBE Hydraulic Filter Element	\$30.40
Granicus	STR Monitoring 2/8-5/7/2024	\$1,610.12
Idexx	Water Lab Supplies	\$2,578.82
Jefferson Solutions Inc	GASB75 Valuation Update for 2023	\$2,275.00
Johnson Controls	LBE- Temperture Senor/Office Heat Repair	\$799.00
Kiesler Police Supply	SIPD Supplies	\$297.00
LaForce	LBE Exterior/Entry Door Repair	\$3,278.61
Mackinac County Clerk	February 27, 2024 Election Ads	\$63.08
Mackinac Plumbing & Heating	WTR Plant Heating Units for Building	\$6,100.00
Meyer Ace Hardware	March 2024 Statement	\$1,960.61
Michigan Economic Developers Assoc.	City Manager 2024 Associate Member Dues	\$325.00
Michigan Rural Water Assoc	J. Moses Online S1&S2 Review	\$360.00
Microbiologics	Water Lab Supplies	\$788.66
MME	MME Membership Renewal	\$425.00
National Office Products	March 2024 Statement	\$2,817.53
NCL	Wtr Plant materials/Chemicals	\$1,391.65
NFPA	N. Montie Membership	\$175.00
Oscar W. Larson Co.	Marina Equipment Service	\$135.00
Pitney Bowes	Red Ink Cartridge Postage Machine	\$132.79
Power Plan	AIS-Mirror/Fitting	\$120.12
Quill	Central Office/LBE/Marina Office Supplies	\$646.71
Safety-Kleen	DPW Washer Solvent	\$174.78
Spartan Stores LLC	March 2024 Statement	\$175.82
St. Ignace Auto	March 2024 Statement	\$999.16
Ted Festerling LLC	Plow Parts	\$3,585.29
The St. Ignace News	March 2024 Statement	\$390.00
Tri County Building Cente	March 2024 Statement	\$1,936.37
USA Bluebook	WWTR Lab Supplies	\$722.28
West Productions	SIPD Video	\$450.00
		\$47,365.36

CITY COUNCIL MEETING
City Council Chambers
Monday April 8th, 2024
****** MANAGER'S REPORT******

Library Annual Report

Library Director Sharon Crotser-Toy will be presenting the Library Annual Report.

Police Department Taser Purchase

Chief James is requesting approval to purchase new tasers for police officers from the company Axon. The total cost is \$12,524.80. Chief James received \$10,000 from Sault Tribe. The remaining balance of \$2,524.80 would be financed thru the company without interest. Payments would be \$631.20 for 4 years. Tasers have a minimum service life of 5 years.

Adopt 2024 Fee Schedule

In 2022, the City of St. Ignace approved its first master fee schedule. It is a Redevelopment Ready Community requirement (***RRC Best Practices***) to have the fee schedule posted online in an easy to find location and to be reviewed annually. City Manager Marshall met with department heads to review their current rates and to discuss any suggested rate increases. Rate increases are determined by the increase of labor and material costs to the city for the services that provided.

Capital Improvement Plan Adoption

Betsy Dayrell-Hart will discuss the updated Capital Improvement Plan. The planning commission guides the city through the process of developing the city master plan and capital improvement planning. They also review and recommend changes to the zoning ordinance and zoning map to council. Current members include Betsy Dayrell-Hart, Mike Williford, Andy Valentine, Jim Draze, Tom Cronan, Rick Perry and Charlotte Doud.