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Topic: City Council Meeting

Time: Apr 4, 2022 07:00 PM Eastern Time (US and Canada)

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Meeting ID: 815 7577 0399

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CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, April 04, 2022 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 815 7577 0399

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to Agenda
- 6) Public Comment Regarding Agenda Items (2-minute limit)
- 7) Consideration of Minutes of March 21, 2022
- 8) Old Business
 - A. Golf Course Mower Repair & Budget Amendment
- 9) New Business
 - A. Fire Hose Purchase
 - B. Iron Belle Corridor Presentation
 - C. Special Event Resolution--Truck Show 2022
 - D. Special Event Resolution--Tractor Show 2022
 - E. Election Inspectors Approval
- 10) Consideration of Bills
- 11) Public Comment Regarding Non-Agenda Items (3-minute limit)
- 12) City Manager's Report
- 13) Committee Reports
- 14) Council Member Comments

***City of St. Ignace is an equal opportunity employer and provider
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**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, March 21, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford gave the invocation.

PRESENT FROM CITY COUNCIL: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmembers Clapperton, Fullerton and Cronan (absence approved at a prior meeting).

It was moved by Mayor Pro-Tem St. Louis, seconded by Mayor LaLonde, to excuse Councilmember Fullerton from the meeting due to being out of town. Motion carried unanimously.

It was moved by Councilmember Williford, seconded by Mayor Pro-Tem St. Louis, to excuse Councilmember Clapperton from the meeting due to health reasons. Motion carried unanimously.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Anthony Brown, Police Chief; Kurt Ney, Golf Course Manager.

ADDITIONS TO THE AGENDA

Mayor LaLonde – presentation by Michael Lilliquist.

Mayor LaLonde – committee appointment.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

No public comment was received.

CONSIDERATION OF MINUTES OF THE MARCH 7, 2022 REGULAR COUNCIL MEETING AND SPECIAL COUNCIL MEETING:

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from both the March 7, 2022, Regular Council meeting and the Special Council meeting, as presented.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

CONSIDERATION OF MINUTES OF THE MARCH 7, 2022 CLOSED SESSION:

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from the March 7, 2022 Closed Session.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

OLD BUSINESS

ADDITION TO THE AGENDA

Mayor LaLonde – Michael Lilliquist Presentation

Michael Lilliquist made a presentation to Council regarding the Mulcrone building and property on the corner of McCann Street and South State Street.

NEW BUSINESS

A. FIRE DEPARTMENT HOSE PURCHASE

City Manager Long informed Council that the Fire Department is requesting approval to purchase hose for the ladder truck from Pomasl for \$5,003 using the 2% contribution the Department receives from the Sault Tribe.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the purchase of the hose from Pomasl for \$5,003.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmember Williford and Mayor LaLonde.

No: None.

Motion carried unanimously.

B. GOLF MOWER REPAIRS & BUDGET AMENDMENT

Golf Course Manager Kurt Ney informed Council that the course's 2006 fairway mower was inspected by Spartan Distributors and is in need of significant maintenance estimated at \$19,559. Golf Manager Ney was able to negotiate some of the necessary maintenance at a lower cost for the time being, but indicated the entire maintenance list will need to be addressed soon.

After some discussion regarding available funds in the Golf Course account, it was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Pelter, to approve postponing a decision on the maintenance until requested financial information is presented to Council.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmember Williford, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

C. FINANCIALS

Council reviewed financials for February 2022.

ADDITION TO THE AGENDA

Mayor LaLonde – Committee Appointment

Mayor LaLonde requested Council's approval to appoint Councilmember Williford to the Planning Commission.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the appointment of Councilmember Williford to the Planning Commission.

Roll Call Vote:

Yes: Councilmember Williford, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Williford, to approve paying the bills in the amount of \$24,533.66.

Ace Hardware	February 2022 Statement	\$1,109.66
Airgas	DPW Rental Oxygen	\$154.72
Amazon	Feb/March 2022 Statement	\$728.21
Bam Tools	Airhose Reel, LED Stylus, Sawzall Blade	\$386.95
Cut River Small Engine Repair	DPW Chainsaw	\$365.20
Galls	SIPD Uniform Pants	* 772.99
Grainger	DPW Uniform Jacket	\$80.47
Hach	Water Plant Supplies	\$1,946.42
Heath Consultants Inc.	Line Located	\$4,053.34
Lynn Auto Parts	February 2022 Statement	\$3,395.37
Mackinac County Equalization Dept	Assessor Maps	\$21.60
Mackinac County Treasurer	Assessment Notices	\$60.24
Mackinac Island Ferry Company	DPW Rental Oxygen	\$65.92
Microbiologics	Water Chemicals	\$409.59

Municode	Ordinance Supplement #12 Pages	\$1,681.00
National Office Products	February 2022 Statement	**1329.9
Pomasl	SIFD-Fire Hose	\$5,003.00
Pro-Tech Sales	SIPD Uniform Shirts	\$488.00
Quill	Central Envelopes	\$48.02
St. Ignace Auto	February 2022 Statement	\$815.71
St. Ignace News	February 2022 Statement-SIPD	\$74.50
St. Ignace True Value	February 2022 Statement	\$668.96
Stalker Radar Applied Concepts, Inc.	SIPD Antenna Mounts	\$250.80
USA Bluebook/HD Supply Facilities	WTR Plant Supplies	\$34.30
USA Bluebook/HD Supply Facilities	WWTR/WTR Chemicals	\$588.79
		<hr/>
		\$24,533.66
*Added \$10 for return shipping which will be credited to account after return is received per T.Brown		\$10.00
** Short paid statement until contract computer list is completed.		<u>-\$345.00</u>
		\$24,198.66

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS (3 min limit)

Public comment was received regarding City Manager Long's email correspondence and City staff.

CITY MANAGER'S REPORT

City Manager Long updated Council with the status of the Granicus service regarding short-term rentals and the negotiations with the Police Union.

COMMITTEE REPORT

Betsy Dayrell-Hart, Planning Commission Chairperson, announced a Special meeting for the Commission to complete a zoning proposal regarding RV camping in the City. Ms. Dayrell-Hart also stated a Public Hearing is scheduled for Tuesday, April 12, 2022, at 6:00 p.m. in the City Council chambers to consider the zoning proposal.

COUNCILMEMBER COMMENTS

Councilmembers expressed interest in forming a Personnel Committee and requested a Policy Committee be scheduled.

There being no further business, the meeting adjourned at 7:56 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date: 3-21-22

Presenter: Kurt Ney

Department: Golf Course

Darcy Long, City Manager: 

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE: Golf Mower Repairs & Budget Amendment

BACKGROUND:

I made arrangements to have Spartan Distributors pick up the fairway mower and transport it to their facility to have the normal annual service work done and to go through the mower to determine any deferred maintenance that needs to be addressed. The last time the mower was sent for service was in the spring on 2016. That being said, with 6 years of wear and tear on the mower there is a substantial amount of repairs that need to be made to get the mower back in working condition and reliable. We would be dead in the water if this unit is out of commission for any reason during the season.

FISCAL EFFECT:

The estimate came in at \$19,559.57. I went through the estimate in detail with the service manager at Spartan and validated that the unit is in need of having these repairs addressed. After lengthy discussion we determined that we could defer some of the repairs to a later date to reduce the expense and hopefully not have a breakdown. The revised estimate is now at \$13,625.92. I was also able to get them to break down the payment in 3 installments (May, June, & July). Due to the large dollar amount that will be due, we will need to adjust the budget. I would suggest making an adjustment now of \$15,000.00 to the budget so we are ready when the repairs are complete.

SUPPORTING DOCUMENTATION:

See attached invoice.

RECOMMENDATION:

I recommend that the Council approve this cost as well as a \$15,000.00 budget amendment from the 584's fund balance to the Equipment Repairs & Maintenance line (584-797-932.000). I will look further into a service plan for all of the equipment so we can avoid large repairs in the future by having regularly scheduled maintenance going forward.

03/24/2022 REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. IGNACE
 PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021		YTD BALANCE 12/31/2021	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET		MONTH 12/31/21			
Fund 584 - GOLF COURSE FUND								
Revenues								
Dept 000 - REVENUE								
584-000-650.000	GRANTS & DONATIONS	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	100.00
584-000-651.000	CHILD MEMBERSHIP	200.00	0.00	0.00	0.00	0.00	0.00	0.00
584-000-652.000	FAMILY MEMBERSHIP	3,500.00	5,243.00	5,242.50	0.00	0.00	0.50	99.99
584-000-653.000	RETIRED FAMILY MEMBERSHIP	4,700.00	4,925.00	4,925.00	0.00	0.00	0.00	100.00
584-000-654.000	RETIRED SINGLE MEMBERSHIP	9,500.00	13,232.00	13,232.00	0.00	0.00	0.00	100.00
584-000-655.000	SINGLE MEMBERSHIP	13,000.00	17,284.00	17,284.50	0.00	0.00	(0.50)	100.00
584-000-656.000	STUDENT MEMBERSHIP	1,200.00	1,508.00	1,508.50	0.00	0.00	(0.50)	100.03
584-000-657.000	NON-STUDENT	1,000.00	180.00	180.00	0.00	0.00	0.00	100.00
584-000-658.000	GREEN FEES	57,000.00	66,927.00	66,926.90	450.00	0.10	0.10	100.00
584-000-661.000	TRAIL FEE	125.00	125.00	125.00	0.00	0.00	0.00	100.00
584-000-664.000	INTEREST EARNINGS	800.00	800.00	293.79	0.00	0.00	506.21	36.72
584-000-665.000	GOLF CART RENTAL	0.00	30,263.00	30,263.00	410.00	0.00	0.00	100.00
584-000-665.010	CART RENTAL MEMBERSHIP	0.00	5,800.00	5,800.00	0.00	0.00	0.00	100.00
584-000-667.000	CART SHACK ELECTRIC	3,000.00	2,700.00	2,700.00	0.00	0.00	0.00	100.00
584-000-668.000	CART SHACK GAS	7,000.00	7,637.00	7,637.00	0.00	0.00	0.00	100.00
584-000-669.000	CLUB HOUSE RENTAL	2,000.00	3,250.00	3,250.00	1,625.00	0.00	0.00	100.00
584-000-669.001	PRO SHOP RENT	0.00	100.00	100.00	0.00	0.00	0.00	100.00
584-000-695.000	MISC. INCOME	0.00	22.00	22.00	0.00	0.00	0.00	100.00
584-000-699.000	TRANS IN FM 101	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	100.00
Total Dept 000 - REVENUE		119,025.00	175,996.00	175,490.19	2,485.00	505.81	505.81	99.71
TOTAL REVENUES		119,025.00	175,996.00	175,490.19	2,485.00	505.81	505.81	99.71
Expenditures								
Dept 797 - GOLF COURSE OPERATIONS								
584-797-706.000	WAGES	73,500.00	76,125.00	78,005.33	1,881.04	(1,880.33)	102.47	
584-797-715.000	SOCIAL SECURITY	5,800.00	5,800.00	5,967.40	143.90	(167.40)	102.89	
584-797-721.000	MISC	1,600.00	1,936.00	1,966.89	30.99	(30.89)	101.60	
584-797-725.000	WORKMAN'S COMP	1,200.00	1,200.00	1,227.42	27.55	(27.42)	102.29	
584-797-750.000	OPERATING SUPPLIES	700.00	700.00	707.05	341.69	(7.05)	101.01	
584-797-751.000	OFFICE SUPPLIES	700.00	700.00	826.23	0.00	(126.23)	118.03	
584-797-759.000	GAS & OIL	3,000.00	6,918.00	6,947.16	29.94	(29.16)	100.42	
584-797-773.000	TURF EXP:TEE REPAIRS	0.00	1,602.00	1,601.16	0.00	0.84	99.95	
584-797-774.000	TURF EXPENSE GC	8,000.00	11,376.00	11,375.83	0.00	0.17	100.00	
584-797-775.000	REPAIR & MAINT SUPP	2,000.00	2,900.00	2,929.56	29.80	(29.56)	101.02	
584-797-776.000	WEBSITE EXPENSE	150.00	0.00	16.00	0.00	(16.00)	100.00	

584-797-781.000	MATERIALS	1,800.00	680.00	555.07	0.00	124.93	81.63
584-797-818.000	CONTRACTED SERV	1,750.00	2,639.00	2,638.81	0.00	0.19	99.99
584-797-820.000	CREDIT CARD CHARGES	1,400.00	0.00	0.00	0.00	0.00	0.00
584-797-821.000	ADVERTISING	875.00	937.00	937.00	0.00	0.00	100.00
584-797-853.000	COMMUNICATIONS	0.00	1,150.00	1,149.86	21.06	0.14	99.99
584-797-854.000	CABLE TV	1,500.00	920.00	916.34	229.40	3.66	99.60
584-797-855.000	WEBSITE	0.00	510.00	508.67	0.00	1.33	99.74
584-797-900.000	PRINT & PUBLISH	750.00	414.00	270.00	0.00	0.00	144.00
584-797-918.000	UTILITIES, WATER	8,000.00	9,112.00	9,111.62	0.00	0.38	100.00
584-797-919.000	UTILITIES, GARBAGE	900.00	900.00	971.97	122.55	(71.97)	108.00
584-797-920.000	UTILITIES, ELECTRIC	3,000.00	3,030.00	3,322.78	294.58	(292.78)	109.66
584-797-932.000	EQUIPMENT REPAIRS & MAINT	2,000.00	2,610.00	2,426.91	260.55	183.09	92.99
584-797-935.000	PROPERTY LIABILITY INS	0.00	3,180.00	3,179.89	0.00	0.11	100.00
584-797-940.000	GOLF CART LEASE	0.00	8,895.00	8,891.88	0.00	3.12	99.96
584-797-940.001	CONTRACT RENTAL SHARE	0.00	4,988.00	7,067.60	2,080.40	(2,079.60)	141.69
584-797-958.000	MEMBERSHIP & DUES	400.00	338.00	275.00	0.00	63.00	81.36
584-797-969.000	AMMORTIZATION	0.00	0.00	(4,609.47)	(4,609.47)	4,609.47	100.00
584-797-977.000	CAPITAL OUTLAY EQUIP	0.00	1,201.00	1,200.98	0.00	0.02	100.00
Total Dept 797 - GOLF COURSE OPERATIONS		119,025.00	150,761.00	150,384.94	883.98	376.06	99.75

Dept 905 - DEBT SERVICE	INTEREST EXPENSE	0.00	0.00	251.21	251.21	(251.21)	100.00
584-905-994.000		0.00	0.00	251.21	251.21	(251.21)	100.00
Total Dept 905 - DEBT SERVICE		0.00	0.00	251.21	251.21	(251.21)	100.00

TOTAL EXPENDITURES		119,025.00	150,761.00	150,636.15	1,135.19	124.85	99.92
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Fund 584 - GOLF COURSE FUND:

TOTAL REVENUES		119,025.00	175,996.00	175,490.19	2,485.00	505.81	99.71
TOTAL EXPENDITURES		119,025.00	150,761.00	150,636.15	1,135.19	124.85	99.92
NET OF REVENUES & EXPENDITURES		0.00	25,235.00	24,854.04	1,349.81	380.96	98.49

03/31/2022 REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. IGNACE
 PERIOD ENDING 03/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET		MONTH	03/31/22		
Fund 584 - GOLF COURSE FUND								
Revenues								
Dept 000 - REVENUE								
584-000-650.000	GRANTS & DONATIONS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
584-000-651.000	CHILD MEMBERSHIP	200.00	200.00	0.00	0.00	200.00	0.00	0.00
584-000-652.000	FAMILY MEMBERSHIP	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
584-000-653.000	RETIRED FAMILY MEMBERSHIP	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
584-000-654.000	RETIRED SINGLE MEMBERSHIP	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00	0.00
584-000-655.000	SINGLE MEMBERSHIP	17,000.00	17,000.00	310.00	0.00	16,690.00	0.00	1.82
584-000-656.000	STUDENT MEMBERSHIP	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
584-000-657.000	NON-STUDENT	500.00	500.00	0.00	0.00	500.00	0.00	0.00
584-000-658.000	GREEN FEES	67,000.00	67,000.00	0.00	0.00	67,000.00	0.00	0.00
584-000-661.000	TRAIL FEE	125.00	125.00	0.00	0.00	125.00	0.00	0.00
584-000-664.000	INTEREST EARNINGS	800.00	800.00	0.00	0.00	800.00	0.00	0.00
584-000-665.000	GOLF CART RENTAL	30,200.00	30,200.00	0.00	0.00	30,200.00	0.00	0.00
584-000-665.010	CART RENTAL MEMBERSHIP	5,800.00	5,800.00	0.00	0.00	5,800.00	0.00	0.00
584-000-667.000	CART SHACK ELECTRIC	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
584-000-668.000	CART SHACK GAS	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00	0.00
584-000-669.000	CLUB HOUSE RENTAL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
584-000-669.001	PRO SHOP RENT	100.00	100.00	0.00	0.00	100.00	0.00	0.00
584-000-695.000	MISC. INCOME	25.00	25.00	524.90	524.90	(499.90)	2,099.60	0.51
Total Dept 000 - REVENUE		164,750.00	164,750.00	834.90	524.90	163,915.10	0.51	
TOTAL REVENUES								
		164,750.00	164,750.00	834.90	524.90	163,915.10	0.51	
Expenditures								
Dept 797 - GOLF COURSE OPERATIONS								
584-797-706.000	WAGES	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00	0.00
584-797-715.000	SOCIAL SECURITY	5,800.00	5,800.00	0.00	0.00	5,800.00	0.00	0.00
584-797-721.000	MESC	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00	0.00
584-797-725.000	WORKMAN'S COMP	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00
584-797-750.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
584-797-751.000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00	700.00	0.00	0.00
584-797-759.000	GAS & OIL	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00	0.00
584-797-773.000	TURF EXP:TEE REPAIRS	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00	0.00
584-797-774.000	TURF EXPENSE GC	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
584-797-775.000	REPAIR & MAINT SUPP	2,500.00	2,500.00	104.00	0.00	2,396.00	0.00	4.16
584-797-776.000	WEBSITE EXPENSE	150.00	150.00	108.00	0.00	42.00	0.00	72.00
584-797-781.000	MATERIALS	2,200.00	2,200.00	0.00	0.00	2,200.00	0.00	0.00

584-797-818.000	CONTRACTED SERV	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
584-797-821.000	ADVERTISING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
584-797-853.000	COMMUNICATIONS	0.00	0.00	64.80	0.00	0.00	(64.80)	100.00
584-797-854.000	CABLE TV	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
584-797-900.000	PRINT & PUBLISH	900.00	900.00	0.00	0.00	0.00	900.00	0.00
584-797-918.000	UTILITIES, WATER	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
584-797-919.000	UTILITIES, GARBAGE	900.00	900.00	0.00	0.00	0.00	900.00	0.00
584-797-920.000	UTILITIES, ELECTRIC	3,000.00	3,000.00	916.11	0.00	296.31	2,083.89	30.54
584-797-932.000	EQUIPMENT REPAIRS & MAINT	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
584-797-935.000	PROPERTY LIABILITY INS	0.00	3,500.00	1,629.25	0.00	0.00	1,870.75	46.55
584-797-940.000	GOLF CART LEASE	8,892.00	8,892.00	0.00	0.00	0.00	8,892.00	0.00
584-797-940.001	CONTRACT RENTAL SHARE	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0.00
584-797-958.000	MEMBERSHIP & DUES	400.00	400.00	150.00	0.00	0.00	250.00	37.50
584-797-969.000	AMMORTIZATION	11,063.00	11,063.00	(1,843.80)	0.00	0.00	12,906.80	(16.67)
584-797-992.000	MOWER LEASE INTEREST	2,721.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 797 - GOLF COURSE OPERATIONS		162,726.00	163,505.00	1,128.36	0.00	296.31	162,376.64	0.69

Dept 905 - DEBT SERVICE								
584-905-994.000	INTEREST EXPENSE	0.00	2,721.00	491.28	0.00	0.00	2,229.72	18.06
Total Dept 905 - DEBT SERVICE		0.00	2,721.00	491.28	0.00	0.00	2,229.72	18.06

TOTAL EXPENDITURES		162,726.00	166,226.00	1,619.64	296.31	164,606.36	0.97
Fund 584 - GOLF COURSE FUND:							
TOTAL REVENUES		164,750.00	164,750.00	834.90	524.90	163,915.10	0.51
TOTAL EXPENDITURES		162,726.00	166,226.00	1,619.64	296.31	164,606.36	0.97
NET OF REVENUES & EXPENDITURES		2,024.00	(1,476.00)	(784.74)	228.59	(691.26)	53.17



City of St. Ignace, MI

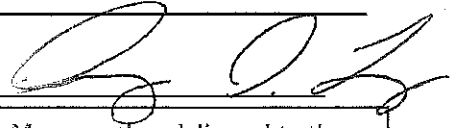
396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date:

Presenter: Nick Montie

Department: Fire Department

Darcy Long, City Manager: 

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE: Fire Hose Purchase

BACKGROUND:

This is a continued order from Pomasl for fire hose used to outfit the new ladder truck and to make sure we do not deplete our stock on the shelves when returning from fires.

FISCAL EFFECT:

There is no fiscal effect on the department as this is still using 2% money allowed for us to outfit the ladder truck.

SUPPORTING DOCUMENTATION:

RECOMMENDATION:

This is a continuation of a previous order that was previously approved using the 2% money and this should be approved also using the same.

2% Money



Pomasl Fire Equipment, Inc.
1918 Neva Road - P.O. Box 267
Antigo, WI 54409
800-686-6886
dan@pomasl.com OR kevin@pomasl.com
www.pomasl.com

Invoice 88768

BILL TO
City of St. Ignace Fire Dept
396 North State Street
St. Ignace, MI 49781

SHIP TO
City of St. Ignace Fire Dept
618 Chambers Street
St. Ignace, MI 49781

DATE
03/23/2022

PLEASE PAY
\$2,856.00

DUE DATE
04/22/2022

CUSTOMER PO #
Nick Montie

SALES REP
DLP

POMASL PO
6773

QTY	DESCRIPTION	RATE	AMOUNT
2	50 Foot Length of Key # DP17-800-ECO-Y, 1.75" DJ 800 PSI ECO Fire Hose Coupled 1.50" NST Alum, Yellow	129.00	258.00T
6	50 Foot Length of Key # DP17-800-ECO-W, 1.75" DJ 800 PSI ECO Fire Hose Coupled 1.50" NST Alum, White	115.00	690.00T
12	50 Foot Length of Key # DP25-800-ECO-W, 2.50" DJ 800 PSI ECO Fire Hose Coupled 2.50" NST Alum, White	159.00	1,908.00T

Thank You For Your Business!!!

SUBTOTAL	2,856.00
TAX	0.00
TOTAL	2,856.00

TOTAL DUE \$2,856.00

THANK YOU.

Demers Ambulances - Pierce Fire Apparatus - PL Custom Ambulances - FR Conversions Ambulances
Scott Safety - LION Safety Apparel - Cairns/MSA Helmets
PLUS hundreds of additional products and services

IRON BELLE CORRIDOR

A Hike/Bike Trail Connecting The St. Ignace Welcome Center Parking Lot to
Little Bear Arena

Presented by: DDA Director Scott Marshall and Visitors Bureau Events
Director Quincy Ranville

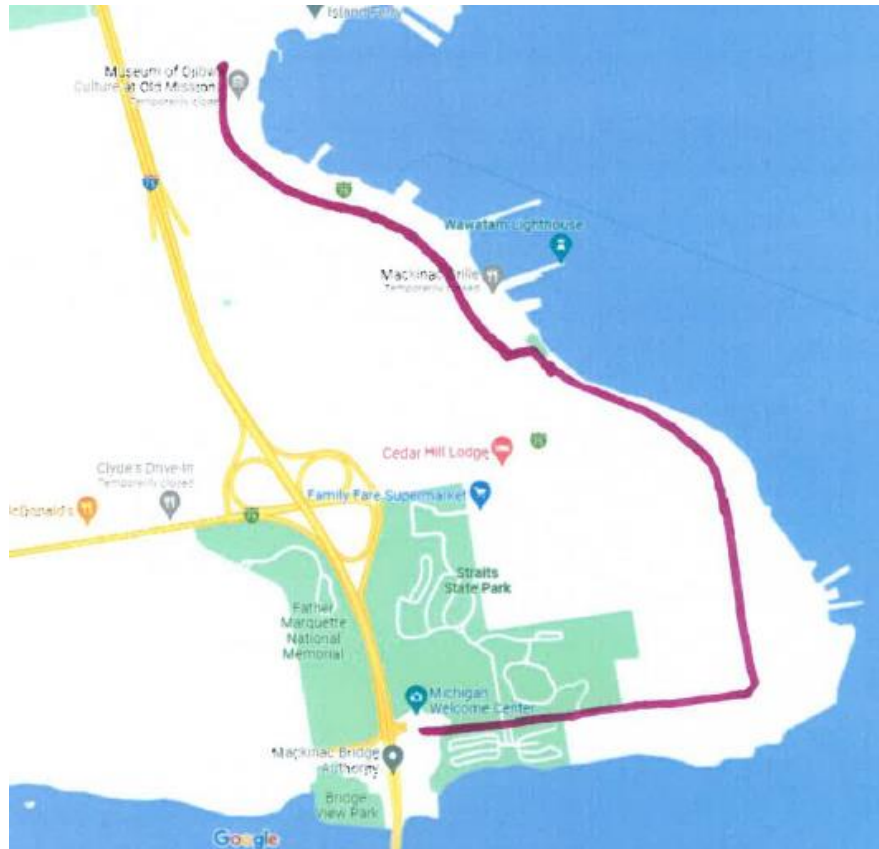
The Need For Safe Routes

- According to MDOT, 51%-56% of bikers are “interested but concerned” when it comes to riding their bicycles on public roadways and prefer designated paths and “bike friendly” communities.
- Many employees and temporary workers walk or bike to work in St. Ignace and narrow, crowded sidewalks can be hazardous during peak usage hours.
- Pure Michigan has recognized an increased need of safe outdoor recreation spaces as increasing numbers of tourists look for activities that allow them to be spread out and outdoors.

Seeking Support

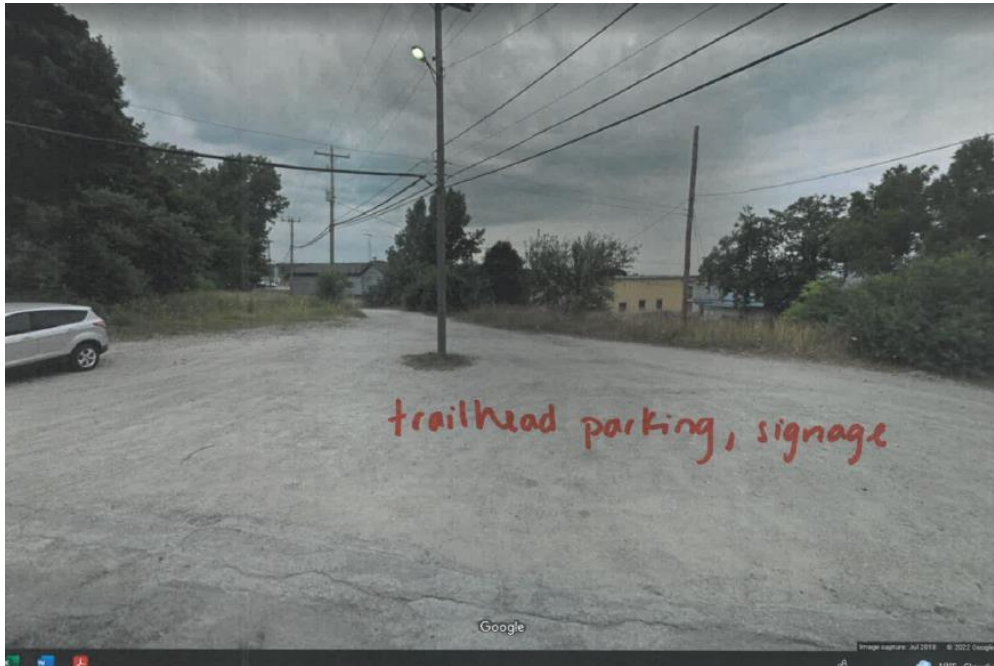
- This project is part of the City of St. Ignace Master Plan
- The St. Ignace Visitors Bureau supports this project as part of a trail initiative including the Silver Mountain Bike Trail, increased signage and maps, and more trails in the future. They are putting up funds for initial drawings to seek grant funding from DNR and MEDC
- The DDA board also supports this project and it's ability fill a large need in the downtown area.
- City Manager Darcy Long also supports this project and we are seeking council support and input during this initial planning process.

Proposed Route



- We are currently working with DNR to designate the trail that connects the St. Ignace Welcome Center to Paro, with the Straits State Park as part of this trail system.
- The trail would continue down Paro to South State St where it will connect to the proposed Iron Belle Corridor at Spring St. which is currently known as the Railroad Grade.

Route Plans



- The trail will begin with signage in the Welcome Center parking lot and within Straits State Park, along with some gravel in the park. On Paro and South State St. will be signage only.
- In the gravel parking lot on Spring St. (across from the VB building) there will be signage, available parking, and small bike repair/parking station. (The following images are all sourced from Google Maps).

Route Plans Cont.



- In some places along the route, we are proposing that standard parking be changed to angled parking so the trail could go along the Railroad Grade without impacting current parking spaces or the roadway (pictured is the intersection of Truckey and the Railroad Grade).

Route Plans Cont.



- Between Truckey and Central Hill is a section where the parking lot splits and there is a narrow upper level road.
- We would like to make the upper level road entirely dedicated to the trail.
- There would be signage designating it as mixed use for ORV and snowmobiles.

Route Plan Cont.



- Where the trail overlaps with Underhill, behind City Hall, it will need to be mixed use with potential vehicle traffic as well.
- There will be clear signage for this section.

Route Plan Cont.



- We are proposing paving between E. Goudreau and Straits Building Center while including the trail in that section.

Route Plans Cont.



- Along Ojibwa Trl, in front of Little Bear, the trail will connect to the path that goes around the pond near the softball fields.

Looking Forward

- Ending this trail at Little Bear allows hikers and bikers to connect via Lamotte to Cheeseman, where bikers can easily head over to the Silver Mountain Bike Trail.
- In future years, this trail will be in a prime position for the proposed pedestrian bridge over I75 that will connect Straits State Park to Father Marquette Memorial Park.
- In future projects, we would like to see this trail looped, incorporating a bike option along the boardwalk for the full downtown biking experience.
- Positioning ourselves as a hiking/biking friendly downtown will be crucial for our growth, both as a tourism destination, and as an ideal place to live and raise families.

QUESTIONS OR CONCERNS?

Please contact us at any time with questions, suggestions, concerns, or input on this project.

Scott: smarshall@cityofstignace.com

Quincy: quincy@stignace.com

Resolution

The following resolution was offered for adoption by Councilmember _____, supported by Councilmember _____:

WHEREAS, St. Ignace Visitors Bureau requests permission to conduct the “26th Annual Richard Crane Memorial Truck Show” and;

WHEREAS, Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City, and;

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, and

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

THEREFORE, BE IT RESOLVED that the City Council has determined that St. Ignace Visitors Bureau, has agreed to meet the criteria established in the various sections of Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22, and

FURTHER BE IT RESOLVED that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the use of the various public properties within the City limits for this event on the days of Thursday, September 15 through Sunday, September 18, 2022, and further grants St. Ignace Visitors Bureau the authority to control vending approved by the City during the event. The City of St. Ignace does not financially participate in the “Annual Richard Crane Memorial Truck Show”, and

FURTHER BE IT RESOLVED that the City does approve street closures, subject to compliance with the City and MDOT rules and regulations, and the use of the following areas and dates:

26th Annual Richard Crane Memorial Truck Show– September 15, 16, 17, 18, 2022 at Little Bear East Community Center and parking lots.

Music provided on Saturday, September 17, from 10 a.m. to 4 p.m. at Little Bear East Community Center.

The Truck Show will close:

- Little Bear East parking lots Wednesday, September 14 at 5 p.m. to Sunday, September 18 at 12 p.m.
- Ojibwa Trail, from Marquette to Glashaw, Friday, September 16, at 12 p.m. to Saturday, September 17, at dusk (not including Museum parking area); and

- State Street, from Truckey to Marquette, Friday, September 16, at 12 p.m. to 4 p.m., and
- State Street, from Church to Marquette, Friday September 16, at 4 p.m. to Saturday, September 17, at dusk.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, April 4, 2022 at 7 p.m.

Andrea Insley, City Clerk/Treasurer

**City of St. Ignace
Special Events Application**

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event

Event Name: St. Ignace Truck Show

Describe the Event:

This is an annual event. We are requesting that the street be closed earlier in the day this year; at noon on Friday instead of 4 PM. I have spoken to DPW, law enforcement, and business owners regarding this change. Law Enforcement has noted that the street closure would be easier from Church to Marquette (same as Car Show) but I don't want to cut off traffic to so many businesses for a whole day so I would to shut down from Truckey to Marquette at noon then Church to Marquette at 4 on Friday, if possible. I will be available for discussion at council. The bulk of the event takes place at Little Bear and State Street (closed noon on Friday, September 16 until the Parade of Lights begins at dusk on Saturday, September 17). Awards ceremony on Sunday, September 18 at 10 am at Little Bear.

Sponsoring Organization Information

Legal Business Name: St. Ignace Visitors Bureau

Address: 6 Spring St.

City: St. Ignace

State/Zip: MI 49781

Mailing Address: 6 Spring St.

City: St. Ignace

State/Zip: MI 49781

Telephone: 906-643-6950

Email: quincy@stignace.com

Contact Name: Quincy Ranville

Title: Events Director

Telephone: 906-298-1902

Email: quincy@stignace.com

Contact Person on Day of Event

Name: Quincy Ranville

Title: Events Director

Address: 6 Spring St.

City: St. Ignace

State/Zip: MI 49781

Telephone: 906-643-6950

Cell: 906-298-1902

Email: quincy@stignace.com

Type of Event (Check one - See Special Events Policy for additional information)

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> City Operated/Sponsored Event | <input type="checkbox"/> Political or Ballot Issue Event | <input type="checkbox"/> Run Event |
| <input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application) | <input type="checkbox"/> Other (describe) | |
| <input checked="" type="checkbox"/> Non-Profit Event | <input type="checkbox"/> Wedding | <input type="checkbox"/> Block Party |
| <input type="checkbox"/> For Profit Event | <input type="checkbox"/> Video or Film Production | |

Event Information

Event Location(s):

Little Bear (275 Marquette St.) plus overflow lot and State Street from Marquette to Spring (or Church)

Event Date(s): September 15-18

Event Hours:

8 AM to 5 PM daily (parade of lights at dusk on Saturday)

Estimated date/time for set up:

Estimated date/time for clean up:

Describe set up and clean up procedures (include specifically who will be taking care of trash):

Little Bear staff, DPW, Visitors Bureau staff

Event Information (continued)

Estimated DAILY attendance: **15,000**

Describe crowd control plans for this event:

We will have spectator parking at the airport with a shuttle running to and from Little Bear all weekend long to assist with parking.

Describe the Special Event's impact on adjacent commercial and residential property:

Positive tourism impact

Will sidewalks be used YES NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.*

Describe street closures:

State Street from Truckey to Marquette at noon on Friday, September 16 and then add Church to Marquette at 4 PM on Friday, September 16. State Street will reopen after the Parade of Lights starts at dusk on Saturday, September 17.

Also - Ojibwa Trail from Marquette to Glashaw starting 12 pm Friday to dusk Saturday. We will leave museum parking spaces open and accessible.

* Streets closed: Date/Time:

See Above

* Streets re-open: Date/Time:

See Above

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

Both Little Bear parking lots starting 5 PM Wednesday, September 14 to noon on Sunday September 18.

" Parking lot(s) closed: Date/Time: **See Above**

" Parking lot(s) re-open: Date/Time: **See Above**

What parking arrangements are proposed to accommodate attendance?

We will have spectator parking at the airport with shuttles running to and from Little Bear all weekend long.

Will music be provided/included during the event?

YES

NO

Describe type of music proposed:



Live



Amplification



Recorded



Loudspeakers

Proposed time music will begin: **10 AM Saturday**

Proposed time music will end: **4 PM Saturday**

Proposed location of live band/disc jockey/loudspeakers/equipment:

Little Bear

Describe noise control:

None.

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- Trash Receptacles Quantity:
- Barricades Quantity:
- Traffic Cones Quantity:
- Other (describe):

Sponsoring organization may be required to provide a dumpster

will coordinate w/ DPW as we get closer

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|---|--|
| <input type="checkbox"/> Booths | <input type="checkbox"/> Tables |
| <input checked="" type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input checked="" type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES

NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

N/A

Event Information (continued)

Will the event have food, beverage or concessions YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe: Food trucks will be throughout the show area. They will focus on grab and go style snack foods but there will be a meal-type food truck at Little Bear for truckers.

Do you plan to have alcohol served at this event? YES NO

** A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.*
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES NO

** An electrical permit is required. Include proposed locations on event layout*

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? YES NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.
Signs for shuttle pick up and drop off at Little Bear

Do you plan to use city entrance signs or banner

YES NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of applicant

Insurance will renew this month, we will send that along shortly.

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.


Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature 	Date <input type="text" value="3/14/22"/>
Co-Applicant Signature	Date <input type="text"/>
<p>Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.</p>	<p>Receipt Date</p> <input type="text"/>



Imagery ©2021 Maxar Technologies, USDA Farm Service Agency, Map data ©2021 100 ft

Gould City MI

2878 US-23



Gould City MI

2878 US-23



Map data ©2021 2000 ft

parade route

Gould City MI

2878 US-23

Home

Resolution

The following resolution was offered for adoption by Councilmember _____, supported by Councilmember _____:

WHEREAS, St. Ignace Visitors Bureau requests permission to conduct the “Antique Tractor Show & Crossing” and;

WHEREAS, Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City, and;

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, and

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

THEREFORE, BE IT RESOLVED that the City Council has determined that St. Ignace Visitors Bureau, has agreed to meet the criteria established in the various sections of Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22, and

FURTHER BE IT RESOLVED that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the use of the various public properties within the City limits for this event on the days of Friday, September 9 through Sunday, September 11, 2022, and further grants St. Ignace Visitors Bureau the authority to control vending approved by the City during the event. The City of St. Ignace does not financially participate in the “Antique Tractor Show & Crossing”, and

FURTHER BE IT RESOLVED that the City does approve street closures, subject to compliance with the City and MDOT rules and regulations, and the use of the following areas and dates:

Antique Tractor Show & Crossing– September 9, 10, 11 2022 at Little Bear East Community Center and parking lots.

The Tractor Show will close:

- Little Bear East parking lots Friday, September 9 at 7 a.m. to Sunday, September 11 at 12 p.m.
- Ojibwa Trail, from Marquette to Glashaw, Friday, September 9, at 7 a.m. to Saturday, September 10, at 5 p.m. (not including Museum parking area).

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, April 4, 2022 at 7 p.m.

Andrea Insley, City Clerk/Treasurer

**City of St. Ignace
Special Events Application**

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event		
Event Name: Antique Tractor Show		
Describe the Event: This is an annual event. The Bridge Crossing will be on Saturday, September 10 (it was also on Saturday last year but was historically always on Friday. It's been moved per Mackinac Bridge Authority requirement. There will tractor games and activities at Little Bear on Friday and the crossing will begin at 8 AM on Saturday from Darrow's Gravel Pit in Mackinaw City. In Mackinaw City, they enforce minimum speed requirements before the tractors can get on the bridge to help prevent gaps and speed the crossing along. Lunch will be served Saturday at Little Bear from 10:30 to 1:30. They may have some Little Bear activities on Sunday morning as well.		
Sponsoring Organization Information		
Legal Business Name: St. Ignace Visitors Bureau		
Address: 6 Spring St.	City: St. Ignace	State/Zip: MI 49781
Mailing Address: 6 Spring St.	City: St. Ignace	State/Zip: MI 49781
Telephone: 906-643-6950	Email: quincy@stignace.com	
Contact Name: Quincy Ranville	Title: Events Director	
Telephone 906-298-1902	Email: quincy@stignace.com	
Contact Person on Day of Event		
Name: Quincy Ranville	Title: Events Director	
Address: 6 Spring St.	City: St. Ignace	State/Zip: MI 49781
Telephone: 906-643-6950	Cell: 906-298-1902	Email: quincy@stignace.com
Type of Event (Check one - See Special Events Policy for additional information)		
<input type="checkbox"/> City Operated/Sponsored Event	<input type="checkbox"/> Political or Ballot Issue Event	<input type="checkbox"/> Run Event
<input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application)	<input type="checkbox"/> Other (describe)	
<input checked="" type="checkbox"/> Non-Profit Event	<input type="checkbox"/> Wedding	<input type="checkbox"/> Block Party
<input type="checkbox"/> For Profit Event	<input type="checkbox"/> Video or Film Production	
Event Information		
Event Location(s): Little Bear (275 Marquette St.) and a portion of Ojibwa Trail, plus the crossing which does not require street closure.		
Event Date(s): September 9-11		
Event Hours: Approx. 9-5 Friday and Saturday, 9-12 Sunday		
Estimated date/time for set up: Friday		
Estimated date/time for clean up: Sunday		
Describe set up and clean up procedures (include specifically who will be taking care of trash): Little Bear staff, Visitors Bureau staff		

Event Information (continued)

Estimated DAILY attendance: **5,000**

Describe crowd control plans for this event:

The event will take place entirely at Little Bear following the crossing. Parameters are set in Mackinaw City to ensure the tractors complete the crossing in a timely manner.

Describe the Special Event's impact on adjacent commercial and residential property:

Positive tourism impact

Will sidewalks be used YES NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.*

Describe street closures:

We would like to close Ojibwa Trail from Marquette to Glashaw on Friday and Saturday for tractor games 7 AM - 5 PM. We will make sure the museum parking remains open. Barricades will be needed to make sure the street isn't used. Though the parade will take place Saturday at 8 AM from Darrows Gravel Pit in Mackinaw City to the Mackinac Bridge and then through downtown St. Ignace (State Street) to Little Bear, there will be no additional Wewoustreet closures necessary.

* Streets closed: Date/Time:

See Above

* Streets re-open: Date/Time:

See Above

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

Both Little Bear parking lots starting at 7 AM Friday. We often run into issues of those parking lots not being empty when our rental begins. This problem is especially prevalent with Tractor Show because the lots will be empty until they are needed; with other events, there is usually enough set up that it's clear spectators can't park there. We are open to closing the lots the night before to ensure they remain empty and can help as needed but we will rely on Little Bear staff to hand over empty lots at the beginning of our rental.

" Parking lot(s) closed: Date/Time: **See Above**

" Parking lot(s) re-open: Date/Time: **See Above**

What parking arrangements are proposed to accommodate attendance?

We will allow spectator parking lot in the overflow lot IF POSSIBLE but otherwise will rely on street parking. Most attendees of this event are registrants so street parking will be ample.

Will music be provided/included during the event?

YES

NO

Describe type of music proposed:

Live

Amplification

Recorded

Loudspeakers

Proposed time music will begin: **Saturday afternoon - TBD**

Proposed time music will end: **Saturday afternoon - TBD**

Proposed location of live band/disc jockey/loudspeakers/equipment:

Little Bear

Describe noise control:

None.

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Trash Receptacles | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Barricades | Quantity: <input type="text"/> |
| <input checked="" type="checkbox"/> Traffic Cones | Quantity: <input type="text"/> |
| <input type="checkbox"/> Other (describe): | |

Sponsoring organization may be required to provide a dumpster

*we will coordinate w/
DPW as neget closer*

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|---|--|
| <input type="checkbox"/> Booths | <input type="checkbox"/> Tables |
| <input checked="" type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input checked="" type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES

NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

N/A

Event Information (continued)

Will the event have food, beverage or concessions YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe: Saturday lunch will be catered (caterer TBD) and there will be a food truck onsite.

Do you plan to have alcohol served at this event? YES NO

** A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.*
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES NO

** An electrical permit is required. Include proposed locations on event layout*

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? YES NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.
directional and informational signs at Little Bear and Airport only (some registrants will unload trailers at airport with permission)

Do you plan to use city entrance signs or banner

YES NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of applicant

Insurance will renew this month, we will send that along shortly.

If document is missing, please explain:

DA

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organization's letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature <i>Dennis G. Pralle</i>	Date <input type="text" value="3/15/2022"/>
Co-Applicant Signature	Date <input type="text"/>
<p>Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.</p>	<p>Receipt Date</p> <input type="text"/>

Tractor Games

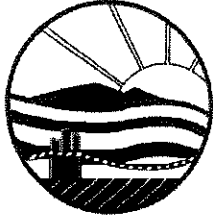


jones

tent



Map data ©2020 2000 ft



City of St. Ignace

City Clerk's Office, Andrea Insley

396 North State Street,

St. Ignace, Michigan 49781

Phone: (906) 643-8545 Fax: (906) 643-9393

THE BOARD OF ELECTION COMMISSION

Alfred Feleppa; Gregory S. Cheeseman; Andrea Insley, City Clerk/Treasurer

ELECTION BOARD

Laurie Steiner, Chairperson (R)

Renee Vonderwerth (R)

Donna LaLonde (D)

Sherry Cece (R)

Helen Thibault (D)

RECEIVING BOARD

Renee Vonderwerth (R)

Donna LaLonde (D)

The City Clerk is authorized to make substitutions in the event that any election inspector selected is not able to serve at this time.

Invoices for Approval Monday, April 4, 2022

Arrow Signs	Council Room Name Plates - A Insley/S Baar	\$50.00
BC Pizza	LBE - 3/25/22 Concession	\$46.00
Belonga Plumbing & Heating	WTR/WWTR Parts	\$115.97
Grainger	Uniform Boots - D. Packer	\$98.01
Hach	Water Plant Supplies	\$28.55
Kimball Midwest	DPW Shop Supplies	\$142.24
Little Bear East Petty Cash	Home Show Supplies	\$55.94
My-Lor, Inc.	SIFD - ID Tags	\$75.90
NCL	Water Plant Supplies	\$2,392.85
Northern Reel Grinding LLC	Golf - Toro Parts/Repairs	\$1,907.65
Northern Shirt Company	LBE - Home Show Shirts	\$1,499.00
Oscar W. Larson Co.	Marina - Annual "A" Renewal	\$500.00
Pitney Bowes	Postage Meter Ink	\$113.04
Pomasl	SIFD - Fire Hose	\$3,133.18
Power Plan	Loader Tank/Cap	\$1,132.23
Straits Building Center	March Statement	\$280.03
USA Bluebook/HD Supply Facilities	WWTR/WTR Chemicals	\$173.70
Vanton Pump	WWTR Pump Parts	\$902.41
		<hr/>
		\$12,646.70