

CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, November 20, 2023 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 817 4899 4214

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to the Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of November 6, 2023
- 8) Old Business
- 9) New Business
 - A. St. Ignace Coast Guard Commander Introduction
 - B. Proclamation for Councilmember Paul Fullerton
 - C. Planning Commission Appointment – Secretary
 - D. Dock 3 Appointment
 - E. Firework Agreement 2024
 - F. Police Department Request
 - G. Request for City Employee Incentive
 - H. Resolution 23-32 – Hometown Holiday Event Resolution
 - I. Resolution 23-33 – Salty Mac Brewing Company Liquor License
 - J. Resolution 23-34 – Deficit Elimination Plan
 - K. Financials October 2023
- 10) Consideration of Bills
- 11) Public Comment (3-minute limit)
- 12) City Manager Report
- 13) Committee Reports
 - A. Planning Commission
 - B. Finance/Utility Committee
- 14) Council Member Comments

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 6, 2023, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., and the Pledge of Allegiance followed. Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, and Councilmember Williford.

ABSENT: Councilmember Pelter. It was moved by Councilmember Cronan, seconded by Councilmember Gustafson, to excuse Councilmember Pelter from the meeting due to illness. Motion carried unanimously.

STAFF PRESENT: Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney; Kevin James, Police Chief; Cathy Lamb, Recreation Facility Manager; Nick Montie, Fire Chief.

ADDITIONS TO THE AGENDA

City Manager Marshall – Reschedule Budget Work Session II.

Councilmember Williford – Request Approval for Absence at Council Meetings.

Mayor LaLonde – Closed Session per MCL 15.268(c), *For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.*

PUBLIC COMMENT (3-min limit)

No public comment was received.

CONSIDERATION OF THE MINUTES OF THE OCTOBER 16, 2023, REGULAR COUNCIL MEETING & THE OCTOBER 30, 2023, SPECIAL COUNCIL MEETING:

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to approve the minutes of the October 16th Regular Council meeting & the minutes of the October 30th Special Council meeting as presented.

Motion carried unanimously.

OLD BUSINESS

A. UNSOLD REVERTED PARCEL

City Manager Marshall informed Council that Mackinac County Treasurer, Jennifer Goudreau, stated the amount of \$2,977 will be charged back to the City for prior years' taxes on the unsold parcel at 930 N State Street whether or not the parcel is deeded back to the City or remains with the County. After a brief discussion, it was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the parcel be deeded back to the City.

Roll Call Vote

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

NEW BUSINESS

A. POLICE DEPARTMENT UPDATE

Police Chief James updated Council on the Police Department's current staff status and also made recommendations on ways to attract more applicants for the open officer positions. The suggestions from Chief James included signing bonuses and workout program incentives. Council will consider the suggestions during the next budget work session.

B. PROCLAMATIONS FOR ROBERT ST. LOUIS & THOMAS CRONAN

Mayor LaLonde read the following proclamations aloud:

PROCLAMATION

WHEREAS, Robert St. Louis has been a member of the St. Ignace City Council from November 2015 to November 2023, serving as both Council Member and Mayor Pro-Tem; and

WHEREAS, during his term, Mr. St. Louis has been dedicated to the success of the City of St. Ignace; and

WHEREAS, in his eight years on the Council, Robert committed his time to serving on many different organizations, including the Building Authority, Straits Area Fire Authority, Policy Committee, Streets Committee, and Recreation Advisory Committee; and

WHEREAS, Robert served on the Fire Department from June 1980 to December 2002, completing numerous fire safety training; and

WHEREAS, Robert offered his knowledge and experience as a resource to fellow Council members, assisting new and incumbent members throughout his years on the Council; and

WHEREAS, Robert always took the time to read and research issues, offer thoughtful advice and ideas to the matter at hand; and

THEREFORE, BE IT PROCLAIMED, that William LaLonde, Mayor of the City of St. Ignace, and the St. Ignace City Council honor Council Member Robert St. Louis on this 6th day of November and wish him well in his future endeavors.

PROCLAMATION

WHEREAS, Thomas Cronan has served the citizens of St. Ignace on the City Council from November 2021 to November 2023; and

WHEREAS, during his term, Mr. Cronan has been dedicated to the success of the City of St. Ignace; and

WHEREAS, in his 2 years on the Council, he dedicated his time to serving on many different committees, including the Downtown Development Authority, EUP Planning, H.O.M.E., Dock 3, and Zoning Board of Appeals.

WHEREAS, Thomas offered his knowledge and experience as a resource to fellow Council Members and to better serve the citizens of the City of St. Ignace throughout his years on the Council; and

THEREFORE, BE IT PROCLAIMED, that William LaLonde, Mayor of the City of St. Ignace and the St. Ignace City Council honor Council Member Thomas Cronan on this 6th day of November and be it further to wish him well in his future endeavors.

C. PLANNING COMMISSION REPORT ON PARCEL REZONE

Planning Commission Chairperson Betsy Dayrell-Hart discussed the concerns that were communicated in the Public Hearing for re-zoning parcel 052-140-009-60 from R2 to R3. After presenting the factual findings of this request, it was the consensus of the Planning Commission to recommend that Council approve the rezoning of the parcel from R2 to R3. At this time, it was moved by Councilmember Williford, seconded by Councilmember Cronan, to approve Councilmember Fullerton abstaining from this vote due to a conflict of interest.

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Abstain: Councilmember Fullerton.

Motion carried five to none, with one abstaining.

After further discussion, it was moved by Councilmember Cronan, seconded by Councilmember Gustafson, to approve rezoning parcel 052-140-009-60 from R2 to R3.

Roll Call Vote

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Gustafson.

No: None.

Abstain: Councilmember Fullerton.

Motion carried five to none, with one abstaining.

ADDITIONS TO THE AGENDA

City Manager Marshall – Reschedule Budget Work Session II

City Manager Marshall requested that the Council Budget Work Session II be rescheduled for Monday, November 20th at 6:00 p.m. It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to cancel the Budget Work Session II for November 13th and reschedule the meeting for Monday, November 20th at 6:00 p.m.

Motion carried unanimously.

Councilmember Williford – Excused Council Meetings

Councilmember Williford requested Council's approval to be excused for the upcoming meetings on November 13 and 20 due to being out of town. It was moved by Councilmember

Gustafson, seconded by Mayor Pro-Tem St. Louis, to approve excusing Councilmember Williford from the November 13 and 20 Council meetings due to being out of town. Motion carried unanimously.

CONSIDERATION OF BILLS

City Clerk/Treasurer Insley informed Council that there was an adjustment to the Meyer Ace Hardware billing statement reducing the total amount of bills to be paid from \$40,427.70 to \$40,391.74. It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$40,391.74.

Airgas USA, LLC	Rental Gas	\$13.74
All-Phase Electric Supply Co.	Chall LED Light Fixture	\$220.00
Amazon	October 2023 Statement	\$1,546.32
Arrow Signs	LBE-Fitness Center Signs/Hockey Banner	\$270.00
BAM Tools	Tools/Light/Lagoon Supplies	\$469.38
BC Pizza	LBE Concession	\$112.40
Beckett & Raeder	Zoning Code Update	\$1,045.00
Belonga Excavating, LLC	Cemetery Gravel/Wtr Break Equip Rental	\$2,727.50
Belonga Plumbing and Heating	City Hall Furnace Repair/WTR Plant Drain Repair	\$180.00
C2AE	DWSRF Phase 1 Water Pro 21-0084	\$703.23
Cheboygan Cement Products	Form Stakes	\$313.00
ETNA	Annual Support/Supplies	\$7,735.00
Ferguson Waterworks	WTR/WWTR Marking Flags	\$191.95
Gordon Food Service	LBE Concession	\$544.64
Grainger	Uniform Boots, Air Hose, Wire Cloth	\$567.02
Hawkins, Inc.	Water Plant Supplies	\$2,676.92
Interstate Battery	Rec Truck Battery	\$155.95
Johnson Controls	LBE Boiler Repair	\$2,208.31
Kelly's Splash of Colors	City Welcome Sign/Wtr Plant Flower Beds	\$1,090.00

KSS	LBE Supplies	\$1,226.74
M32 Enterprises LLC	DPW Parts	\$160.35
Mark's Tire	Water 2 Tires	\$1,056.80
Meyer Ace Hardware	October 2023 Statement	\$1,626.08
National Office Products	October 2023 Statement	\$1,297.38
NC Labs	Water Lab Supplies	\$641.86
Paragon Laboratories	WWTR Plant Testing	\$223.40
Pomasl Fire Equipment	SIFD-Gate Valve, Nozzle	\$3,095.64
R&R Fire Truck Repair	SCBA/Breathing Air Compressor Service	\$509.29
Spartan Nash	October 2023 Statement	\$237.00
St Ignace Chamber of Commerce	Tree Lighting Event Fee	\$2,000.00
St. Ignace Auto	October 2023 Statement	\$308.17
State of Michigan - EGLE	Public Water Supply Annual Fees	\$1,618.08
Straits Area Building Center	October 2023 Statement	\$2,214.85
The St. Ignace News	October 2023 Statement	\$526.00
USA Bluebook	WWTR Lab Supplies	\$793.74
Witmer Public Safety	SIFD-Fire Line Barricade Tape	\$86.00
		\$40,391.74

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding the Police Department update and the November 7th Election.

MANAGEMENT REPORT

City Manager Marshall provided a written report to Council, as well as discussed the following:

- Council update planned for the next Regular meeting regarding the fiber internet infrastructure expansion and a report from the company Integrated As A Service.

- Dock #3 meeting scheduled for Thursday, November 9th at 1:00 p.m.
- Meeting with Senator DaMoose regarding funding for potential City projects.
- Negotiations Committee meetings with AFSCME on November 27th at 12:00 p.m. and the F.O.P. November 28th at 1:00 p.m.

COMMITTEE REPORTS

- A. Dock 3 Committee – Minutes provided from the October 18th meeting
- B. Straits Area EMS (SAEMS) Authority – Official minutes provided from the September 19th meeting.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

ADDITION TO THE AGENDA (*continued*)

Mayor LaLonde - Closed Session per MCL 15.268(c), *For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.*

At this time, Mayor LaLonde stated that Council will be entering into Closed Session, per MCL 15.268(c) to discuss collective bargaining regarding the AFSCME Union. Mayor LaLonde also stated no decisions will be made after Council enters back into the open meeting.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to enter into Closed Session at 8:15 p.m. Motion carried unanimously.

Council returned from Closed Session at 8:55 p.m.

There being no further business, the meeting adjourned at 8:56 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer

**Council
Proceedings
(Unofficial)**

A Special Meeting of the St. Ignace City Council was held on Monday, November 13, 2023, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. The meeting was called to order at 8:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Gustafson gave the invocation.

Present: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

Absent: Councilmembers Cronan (*end of term*), Fullerton (*end of term*), and Williford (*excused 11/6/23*).

Staff Present: Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer.

PUBLIC COMMENT

Public comment was received thanking the outgoing Councilmembers for their service.

NEW BUSINESS

A. OATH OF OFFICE

City Clerk/Treasurer Insley gave the Oath of Office to the newly elected officials: William LaLonde, Mayor and Councilmembers Jill Eyre, Connie Litzner, and Tammy Shepard.

B. ELECTION OF MAYOR PRO-TEM:

As the first order of business as the new Council, it was moved by Councilmember Litzner, seconded by Councilmember Pelter, to appoint Don Gustafson as Mayor Pro-Tem.

Roll Call Vote

Yes: Councilmembers Eyre, Gustafson, Mayor LaLonde, Councilmembers Litzner, Pelter and Shepard.

No: None.

Absent: Councilmember Williford.

Motion carried unanimously.

PUBLIC COMMENT

Public comment was received welcoming the new Councilmembers.

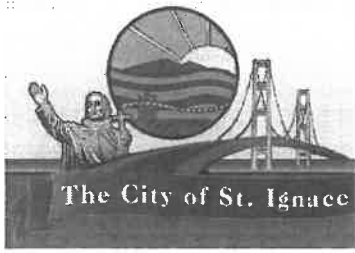
COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:10 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Department Head Report

This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.

Department:

City Manager- Fireworks 2024

Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.

The VB has had 10 firework shows; Memorial Day Saturday, Car Show Saturday, Labor Day Saturday, and every Saturday in July and August with the exception of whatever Saturday is closest to the 4th of July. The city pays for the shows. VB reimburses that payment. In the past, going through the city allows the visitor bureau to save about \$2500 on taxes, which VB then put toward the 4th of July show which the city paid for. City paid \$5000 for 4th of July fireworks; VB paid \$2500 for a better than usual \$7500 show for the 4th. Additionally, the VB arranged 2 single rooms for each show night. In the past, the VB arranged all the rooms and instructed the hotel to bill the city for the 4th of July show. VB will continue to provide rooms for firework staff.

The VB contract with Wolverine Fireworks has expired. VB is contracting with Small Town Saturday Night Fireworks Company. Small Town Saturday Night Fireworks Company quoted the VB \$7000 per show. VB can not find another company that is able to commit to the number of shows and dates. VB proposal is to go with STSN Fireworks for 2024 with 10 shows at \$7000 and the 4th of July Show at \$9,000. VB would commit \$4,000 towards 4th of July Fireworks. City will continue to pay \$5,000. This will be a (1) year contract. Fireworks will continue at Favorite Dock. VB is working with Arnold Freight. Special thanks to Arnold Freight.

2022-2023 FIREWORKS AGREEMENT

City of St. Ignace - St. Ignace Visitors Bureau 2022 Fireworks Agreement

This Agreement is entered into and made effective this 1st day of March, 2022 between the City of St. Ignace, County of Mackinac, Michigan, A Home Rule City, 396 N. State Street, St. Ignace, Michigan, 49781 (hereinafter referred to as "City"), and the St. Ignace Visitors Bureau, 6 Spring Street, St. Ignace, Michigan 49781, (hereinafter referred to as "Visitors Bureau").

The City agrees to make payments for the expense of the 2022 and 2023 fireworks per the Wolverine Fireworks contract, and Visitor's Bureau agrees to pay the City in advance for all fireworks payments.

The following schedule of payment will take place for each year of the Wolverine Fireworks contract:

1. Prior to the last Friday of May each year of the Wolverine Fireworks contract, Visitor's Bureau will pay the City the full amount to cover the expenses for the Saturday night fireworks dates listed in Attachment #1 of the annual permit, as well as \$2,500 for the July 4th show.
2. Any changes to the display dates, agreed to by both Parties, are also covered by this Agreement.
3. Per the Wolverine Fireworks contract, the expense per fireworks display is \$5,500.00. The Visitors Bureau will pay the full amount of \$5,500.00 times the number of displays for the year to the City.

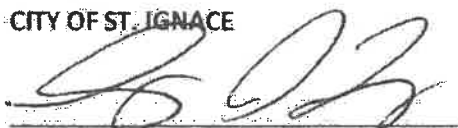
V.B
SUPPORT
FOR CITY
4th OF JULY
SHOW
COST PER SHOW

The Visitors Bureau will also provide liability insurance for each agreed upon fireworks display, with the following parties being covered: the City, the Visitors Bureau, and Wolverine Fireworks Display Inc.

It is also agreed that Visitor's Bureau will be responsible for providing 2 rooms for each Saturday night display for the term of the contract.

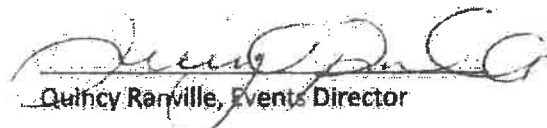
The undersigned attest that they are legally acting on behalf of the named parties.

CITY OF ST. IGNACE



Darcy D. Long, City Manager

ST. IGNACE VISITORS BUREAU



Quincy Rarville, Events Director

Date: 4-22-2022

Date: 4/22/22

2024 (1) YR AGREEMENT

VB PAYS \$ 7,000 PER SHOW

VB DONATES \$ 4,000 TO CITY 4th OF JULY FIREWORKS

CITY PURCHASES \$ 9,000.00 SHOW

CITY PAYS \$ 5,000 (SAME AS LAST YR) V.B PAYS \$ 4,000



City of St. Ignace – St. Ignace Visitors Bureau 2024 Fireworks Agreement

This agreement is entered into and made effective this ___ day of _____, 2023 between the City of St. Ignace, County of Mackinac, Michigan, a Home Rule City, 396 N. State St., St. Ignace, MI 49781 (hereinafter referred to as "City") and the St. Ignace Visitors Bureau, 6 Spring St., St. Ignace, MI 49781, (hereinafter referred to as "Visitors Bureau").

The City agrees to make payments for the expense of the 2024 fireworks per the Small Town Saturday Night Fireworks contract, and the Visitors Bureau agrees to pay the City in advance for all fireworks payments.

The following schedule of payment will take place for the 2024 Small Town Saturday Night Fireworks contract:

1. The full cost of the 2024 contract will be \$79,000 (\$7,000 for 10 regular shows and \$9,000 for the 4th of July display). The Visitors Bureau will pay \$74,000 (10 regular shows and \$4,000 toward the 4th of July show) and the City will pay the remaining \$5,000 toward the 4th of July show.
2. Prior to January 15th, 2024, the Visitors Bureau will pay the City \$39,000, being the cost of the first half of the fireworks contract and the Visitors Bureau contribution to the 4th of July show. The City will also ensure that Small Town Saturday Night Fireworks will be paid prior to January 15th, 2024.
3. Any changes to the display dates, agreed to by both Parties, are also covered by this Agreement.

The Visitors Bureau will also provide liability insurance for each agreed upon fireworks display, with the following parties being covered: the City, the Visitors Bureau, and Small Town Saturday Night Fireworks.

It is also agreed that the Visitors Bureau will be responsible for providing 2 rooms for each Saturday night display for the terms of the contract.

The undersigned attest that they are legally acting on behalf of the named parties.

CITY OF ST. IGNACE

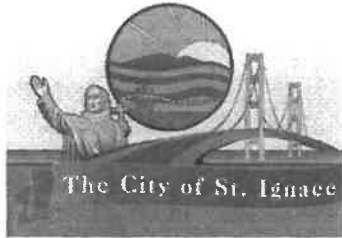
ST. IGNACE VISITORS BUREAU

Scott Marshall, City Manager

Quincy Ranville, Events Director

Date: _____

Date: _____



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Department Head Report

This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.

Department:

City Police

Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.

1. Request \$5,000 hiring bonus for new police officers. For new hires that need to attend the police academy, the first half of the bonus would be paid to the new officer after the successful graduation from police academy, and the second half would be payable after completing their probationary period (12-month probation period). For already licensed police officers, they would receive the first half of the bonus after 6 months of employment, then receive the second half after completing their 12-month probation period. This hiring bonus initiative would sunset after 1 year unless the council agreed to extend it at that time.
2. Request for no-cost gym membership at Little Bear for all full-time city employees to promote healthier, more fit employees, as well as a hiring incentive to attract future applicants. No cost to city since the facilities are city owned.

2018

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount

Fund: 101	GENERAL FUND					

Department: 101-301	POLICE					

101-301-705.000	1122 CHIEF	301	WILK, MARK A.	74,986.39	0.00	74,986.39
101-301-706.000	1293 OFFICER	301	CULLEN, RICHARD M	51,015.33	3,730.65	54,745.98
101-301-706.000	1424 OFFICER	301	DEAN, CALEB S	13,480.93	1,789.91	15,270.84
101-301-706.000	1485 OFFICER	301	JEZEWSKI, JOSHUA D	13,660.90	1,936.85	15,597.75
101-301-706.000	1266 SRGT	301	MITCHELL, ALLEN S	50,456.85	4,982.64	55,439.49
101-301-706.000	1461 OFFICER	301	PAUL, BENNETT G	23,392.45	4,763.87	28,156.32
101-301-706.000	1470 OFFICER	301	WILCOX, DARRIN N	31,142.88	573.00	31,715.88
101-301-707.000	1458	215	CECE, CHERRY D	429.17	217.48	646.65
101-301-708.000	1354 CLERK	215	SIMMONS, KELLY L	16,410.96	1,318.98	17,729.94
Totals For: 101-301				274,975.86	19,313.38	294,289.24
Totals For: 101				274,975.86	19,313.38	294,289.24
Grand Totals				274,975.86	19,313.38	294,289.24

Police STAFFING HISTORY

Salaries By GL Fund-Dept Report
For Check Dates 01/01/2019 TO 12/31/2019

2019

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount

Fund: 101	GENERAL FUND					

Department: 101-301	POLICE					

101-301-705.000	1492	CHIEF 301	BROWN, ANTHONY D	41,775.30	0.00	41,775.30
101-301-705.000	1122	CHIEF 301	WILK, MARK A.	14,125.90	0.00	14,125.90
101-301-706.000	1293	OFFICER 301	CULLEN, RICHARD M	50,499.16	2,926.17	53,425.33
101-301-706.000	1424	OFFICER 301	DEAN, CALEB S	32,122.71	3,709.51	35,832.22
101-301-706.000	1485	OFFICER 301	JEZEWSKI, JOSHUA D	14,469.56	2,314.11	16,783.67
101-301-706.000	1266	SRGT 301	MITCHELL, ALLEN S	50,124.64	4,714.00	54,838.64
101-301-706.000	1461	OFFICER 301	PAUL, BENNETT G	30,867.19	7,479.72	38,346.91
101-301-706.000	1509	OFFICER 301	ROGERS, JOSEPH L	1,528.24	58.44	1,586.68
101-301-706.000	1470	OFFICER 301	WILCOX, DARRIN N	3,227.50	0.00	3,227.50
101-301-707.000	1458	215	CECE, SHERRY D.	201.12	0.00	201.12
101-301-707.000	1507	OFFICER 301	FINKBEINER, CINDY M	2,209.40	0.00	2,209.40
101-301-707.000	1288	541	HALBERG, JAMES D	0.00	219.84	219.84
101-301-707.000	1473	257	MULKA, KYLE S	0.00	274.04	274.04
101-301-707.000	1301	551	SLIVA, TYLER W.	0.00	200.44	200.44
101-301-708.000	1354	CLERK 215	SIMMONS, KELLY L	16,606.86	1,352.73	17,959.59
Totals For: 101-301				257,757.58	23,257.00	281,014.58
Totals For: 101				257,757.58	23,257.00	281,014.58
Grand Totals				257,757.58	23,257.00	281,014.58

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount

Fund: 101	GENERAL FUND					

Department: 101-301	POLICE					

101-301-705.000	1492	301	BROWN, ANTHONY D	50,902.36	0.00	50,902.36
101-301-706.000	1293	301	CULLEN, RICHARD M	47,789.01	1,834.12	49,623.13
101-301-706.000	1266	301	MITCHELL, ALLEN S	50,960.13	4,466.20	55,426.33
101-301-706.000	1129	541	PACKER, DEREK R	226.68	0.00	226.68
101-301-706.000	1461	301	PAUL, BENNETT G	46,086.35	10,349.63	56,435.98
101-301-706.000	1509	301	ROGERS, JOSEPH L	41,292.44	4,295.34	45,587.78
101-301-707.000	1511	301	BROTHERS, BRANDON J	10,900.04	180.67	11,080.71
101-301-707.000	1507	301	FINKBEINER, CINDY M	120.00	0.00	120.00
101-301-708.000	1354	215	SIMMONS, KELLY L	624.46	0.00	624.46
Totals For: 101-301				248,901.47	21,125.96	270,027.43
Totals For: 101				248,901.47	21,125.96	270,027.43
Grand Totals				248,901.47	21,125.96	270,027.43

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount

Fund: 101	GENERAL FUND					

Department: 101-301	POLICE					

101-301-705.000	1492	CHIEF 301	BROWN, ANTHONY D	54,059.92	0.00	54,059.92
101-301-706.000	1511	OFFICER 301	BROTHERS, BRANDON J	39,391.18	6,213.26	45,604.44
101-301-706.000	1547	OFFICER 301	CAMPA, MADELINE M	7,421.23	28.64	7,449.87
101-301-706.000	1293	OFFICER 301	CULLEN, RICHARD M	10,891.57	0.00	10,891.57
101-301-706.000	1266	SP4T 301	MITCHELL, ALLEN S	55,656.09	5,470.92	61,127.01
101-301-706.000	1461	OFFICER 301	PAUL, BENNETT G	51,608.56	7,067.61	58,676.17
101-301-706.000	1509	OFFICER 301	ROGERS, JOSEPH L	49,732.50	5,976.63	55,709.13
101-301-707.000	1511	OFFICER 301	BROTHERS, BRANDON J	8,440.80	276.35	8,717.15
101-301-707.000	1547	OFFICER 301	CAMPA, MADELINE M	688.64	0.00	688.64
Totals For: 101-301				277,890.49	25,033.41	302,923.90

Totals For: 101				277,890.49	25,033.41	302,923.90

Grand Totals				277,890.49	25,033.41	302,923.90

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount

Fund: 101	GENERAL FUND					

Department: 101-301	POLICE					

101-301-705.000	1492	CHIEF 301	BROWN, ANTHONY D	58,566.95	0.00	58,566.95
101-301-706.000	1511	OFFICER 301	BROTHERS, BRANDON J	52,540.22	8,173.57	60,713.79
101-301-706.000	1266	SRGT 301	MITCHELL, ALLEN S	57,502.13	11,290.94	68,793.07
101-301-706.000	1461	OFFICER 301	PAUL, BENNETT G	50,691.32	11,681.07	62,372.39
101-301-706.000	1509	OFFICER 301	ROGERS, JOSEPH L	31,116.84	3,702.48	34,819.32
101-301-706.000	1569	OFFICER 301	UPHOLD, RUSSELL L	21,070.00	4,194.00	25,264.00
Totals For: 101-301				271,487.46	39,042.06	310,529.52
Totals For: 101				271,487.46	39,042.06	310,529.52
Grand Totals				271,487.46	39,042.06	310,529.52

thus far 2023

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount

Fund: 101	GENERAL FUND					

Department: 101-301	POLICE					

101-301-705.000	1578	CHIEF 301	JAMES, KEVIN P	34,961.55	0.00	34,961.55
101-301-706.000	1594	OFFICER 301	ALBRECHT, STEPHEN P	1,251.50	131.25	1,382.75
101-301-706.000	1511	OFFICER 301	BROTHERS, BRANDON J	28,031.63	6,858.75	34,890.38
101-301-706.000	1266	SRGT 301	MITCHELL, ALLEN S	57,168.68	11,761.18	68,929.86
101-301-706.000	1461	OFFICER 301	PAUL, BENNETT G	48,891.50	18,462.75	67,354.25
101-301-706.000	1569	OFFICER 301	UPHOLD, RUSSELL L	10,526.00	988.50	11,514.50
101-301-707.000	1122	OFFICER 301	WILK, MARK A.	500.00	0.00	500.00
Totals For: 101-301				181,330.86	38,202.43	219,533.29

Totals For: 101				181,330.86	38,202.43	219,533.29

Grand Totals				181,330.86	38,202.43	219,533.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/23	YTD BALANCE 10/31/2023	AVAILABLE BALANCE	2023 AMENDED BUDGET	% BDTG USED	ACTIVITY FOR MONTH 10/31/22	YTD BALANCE 10/31/2022
Fund 101 - GENERAL FUND								
Revenues								
Dept 000 - REVENUE								
101-000-403.000	CURRENT PROPERTY TAX	28,483.02	1,316,888.35	(9,295.35)	1,307,593.00	100.71	18,178.70	1,244,977.17
101-000-403.001	TAX REIMB MI TAX TRIBUNAL	0.00	(22.17)	22.17	0.00	100.00	0.00	0.00
101-000-407.000	DELINQ. PERS. PROP TAXES	0.00	1,091.59	108.41	1,200.00	90.97	0.00	0.00
101-000-445.000	INTEREST & PENALTIES	599.28	2,051.41	688.59	2,750.00	74.96	399.85	3,635.44
101-000-446.000	DELINQ TAX INT/PENALTY	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-000-447.000	NON-BUS LICENSE PARKING PERMIT	0.00	0.00	0.00	0.00	0.00	0.00	925.00
101-000-452.000	LIQUOR LICENSE FEES	0.00	5,644.10	(144.10)	5,500.00	102.62	1,156.01	5,650.15
101-000-488.000	MOBILE VENDING PERMIT	0.00	500.00	(500.00)	0.00	100.00	0.00	0.00
101-000-490.000	NON-BUSINESS LICENSE/PERMIT	0.00	950.00	(50.00)	900.00	105.56	0.00	0.00
101-000-539.000	STATE GRANT	0.00	370,873.00	(370,873.00)	0.00	100.00	0.00	0.00
101-000-543.000	SAULT TRIBE/ CITY ALLOCATIONS	0.00	3,500.00	(3,500.00)	0.00	100.00	0.00	0.00
101-000-543.001	SAULT TRIBE 2& PASS THRU FUNDS	0.00	24,000.00	(24,000.00)	0.00	100.00	0.00	0.00
101-000-544.000	IN HOUSE TNG (P. DEPT 302 FUNI	759.84	1,408.08	(808.08)	600.00	234.68	305.60	589.20
101-000-573.000	LOCAL COMM STABILIZATION SHARE	0.00	0.00	13,000.00	13,000.00	0.00	0.00	0.00
101-000-574.000	STATE SHARED REVENUE	0.00	85,116.41	179,883.59	265,000.00	32.12	50,492.00	187,811.41
101-000-608.000	ADMINISTRATION FEES	658.48	40,403.45	(3,403.45)	37,000.00	109.20	400.35	37,940.25
101-000-611.000	DELINQ. TAX ADMIN FEE	0.00	0.00	50.00	50.00	0.00	0.00	0.00
101-000-624.000	PROPERTY SPLIT FEES	0.00	100.00	(100.00)	0.00	100.00	0.00	200.00
101-000-632.000	FIRE PROTECTION	0.00	73,406.77	(22,406.77)	51,000.00	143.93	0.00	72,125.73
101-000-638.000	ACCIDENT REPORTS	19.00	35.00	115.00	150.00	23.33	2.00	173.50
101-000-650.000	SALES OF LABOR, MATERIAL	29,732.54	37,979.12	(16,979.12)	21,000.00	180.85	0.00	16,414.14
101-000-651.000	ZONING VARIANCE FEES	40.00	340.00	260.00	600.00	56.67	500.00	4,900.00
101-000-652.000	FIRE DEPT. SERV. CALLS	0.00	0.00	1,100.00	1,100.00	0.00	0.00	1,980.00
101-000-660.000	FIREWORK CONTRIBUTIONS	0.00	63,000.00	1,000.00	64,000.00	98.44	0.00	63,000.00
101-000-661.000	PARKING FINES	0.00	80.00	20.00	100.00	80.00	0.00	20.00
101-000-662.000	DISTRICT COURT FINES	92.40	92.40	207.60	300.00	30.80	0.00	111.30
101-000-664.000	INTEREST EARNINGS	0.00	0.00	3,000.00	3,000.00	0.00	192.80	1,240.40
101-000-668.000	RENT/LEASE	2,804.32	26,005.81	4,994.19	31,000.00	83.89	2,159.55	22,608.25
101-000-671.000	BOAT LAUNCH FEE	158.00	5,098.52	(98.52)	5,000.00	101.97	0.00	4,602.86
101-000-672.000	REIMB HEALTH INS. COST SHARE	986.03	9,860.30	139.70	10,000.00	98.60	809.21	8,092.10
101-000-673.000	MWRMA REIMB CLAIMS	0.00	25,492.69	(492.69)	25,000.00	101.97	0.00	28,534.76
101-000-673.001	MWRMA RAP/CAP REIMB	0.00	0.00	1,000.00	1,000.00	0.00	0.00	1,907.66
101-000-674.000	FIRE DONATIONS-CONTRIBUTIONS	0.00	17,789.03	(17,789.03)	0.00	100.00	0.00	7,406.00
101-000-675.000	DONATIONS - CONTRIBUTIONS	2,604.90	7,080.65	6,919.35	14,000.00	50.58	5.50	15,017.50
101-000-676.000	REIMBURSEMENTS	0.00	1,500.00	(1,500.00)	0.00	100.00	0.00	424.95
101-000-677.000	SALARY REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	1,768.75	1,768.75
101-000-683.000	MICHILLMACKINAC HISTORICAL SOC	0.00	300.00	(300.00)	0.00	100.00	0.00	300.00
101-000-693.000	SALE OF ASSETS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-000-693.200	SALE OF ASSETS -POLICE	0.00	0.00	100.00	100.00	0.00	0.00	8,017.39
101-000-695.000	MISC. INCOME	0.00	1,660.30	339.70	2,000.00	83.02	0.00	806.46
101-000-698.000	SAULT TRIBE HOUSING PILOT	0.00	6,437.00	1,313.00	7,750.00	83.06	0.00	6,336.00
101-000-699.001	TRANS IN FM 202	0.00	0.00	6,000.00	6,000.00	0.00	0.00	0.00
101-000-699.003	TRANS IN FM 203	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
101-000-699.005	TRANS IN FM 248	0.00	0.00	7,370.00	7,370.00	0.00	0.00	0.00
101-000-699.006	TRANS IN FM 590	0.00	0.00	40,000.00	40,000.00	0.00	0.00	0.00
101-000-699.007	TRANS IN FM 594	0.00	0.00	8,000.00	8,000.00	0.00	0.00	0.00
101-000-699.009	TRANS FM 729	0.00	0.00	12,000.00	12,000.00	0.00	0.00	0.00
101-000-699.012	TRANS IN FM 591	0.00	0.00	55,000.00	55,000.00	0.00	0.00	0.00
101-000-699.013	TRANS IN FM 249	0.00	0.00	2,200.00	2,200.00	0.00	0.00	0.00
101-000-699.014	TRANS FM 596	0.00	0.00	7,200.00	7,200.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		66,937.81	2,128,671.81	(116,558.81)	2,012,113.00	105.79	76,371.32	1,743,691.37
TOTAL REVENUES		66,937.81	2,128,671.81	(116,558.81)	2,012,113.00	105.79	76,371.32	1,743,691.37

General Fund Revenues

2022

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/23	YTD BALANCE 10/31/2023	AVAILABLE BALANCE	AMENDED BUDGET 2023	% BDC USED	ACTIVITY FOR MONTH 10/31/22	YTD BALANCE 10/31/2022
Fund 101 - GENERAL FUND								
Expenditures								
Dept 301 - POLICE								
101-301-705.000	CHIEF'S SALARY	4,661.54	32,630.78	27,369.22	60,000.00	54.38	12,288.15	56,573.11
101-301-706.000	WAGES	9,274.43	166,393.30	73,606.70	240,000.00	69.33	18,529.25	198,687.26
101-301-707.000	WAGES, TEMPORARY	283.50	283.50	15,716.50	16,000.00	1.77	0.00	0.00
101-301-715.000	SOCIAL SECURITY	1,077.08	15,118.53	6,881.47	22,000.00	68.72	2,336.10	19,304.83
101-301-716.000	HEALTH FRINGES	2,482.30	19,424.05	11,575.95	31,000.00	62.66	2,884.85	26,207.69
101-301-716.001	SELF FUNDING HEALTH PREMIUM	852.05	8,679.52	(3,179.52)	5,500.00	157.81	0.00	5,072.49
101-301-717.000	LIFE INS	72.36	761.73	388.27	1,150.00	66.24	88.13	1,007.61
101-301-718.000	RETIREMENT	1,001.45	13,745.00	106,255.00	120,000.00	11.45	12,083.72	107,574.63
101-301-719.000	MERS 457	0.00	770.67	429.33	1,200.00	64.22	76.86	1,319.58
101-301-721.000	MESC	2.47	314.57	1,185.43	1,500.00	20.97	0.00	170.34
101-301-725.000	WORKMAN'S COMP	0.00	2,114.72	5,635.28	7,750.00	27.29	779.95	6,410.45
101-301-750.000	OPERATING SUPPLIES	126.50	1,173.43	2,826.57	4,000.00	29.34	7,355.98	14,711.31
101-301-755.000	UNIFORMS	0.00	2,020.92	979.08	3,000.00	67.36	698.61	5,656.22
101-301-759.000	GAS & OIL	44.66	4,931.99	4,568.01	9,500.00	51.92	865.88	9,195.51
101-301-818.000	CONTRACTED SERV	7,913.00	15,797.43	(9,797.43)	6,000.00	263.29	33.00	11,896.34
101-301-830.000	INVESTIGATIONS, POL	0.00	0.00	200.00	200.00	0.00	0.00	125.00
101-301-853.000	COMMUNICATIONS	410.80	2,326.28	673.72	3,000.00	77.54	432.00	2,446.08
101-301-873.000	TRAVEL	0.00	197.10	902.90	1,100.00	17.92	0.00	762.80
101-301-900.000	PRINT & PUBLISH	0.00	288.08	411.92	700.00	41.15	137.25	249.00
101-301-930.001	VEHICLE MAINT	0.00	4,661.22	1,338.78	6,000.00	77.69	16.60	4,899.20
101-301-932.000	EQUIPMENT REPAIRS & MAINT	94.00	1,908.85	1,091.15	3,000.00	63.63	877.50	2,067.40
101-301-935.000	PROPERTY LIABILITY INS	0.00	9,329.92	370.08	9,700.00	96.18	0.00	13,167.24
101-301-958.000	MEMBERSHIP & DUES	75.00	150.00	150.00	300.00	50.00	0.00	265.00
101-301-960.000	ED & TRAIN	768.75	1,877.50	1,122.50	3,000.00	62.58	0.00	2,454.27
101-301-961.000	IN-HOUSE TRAINING, POL 302 FUN	0.00	0.00	1,500.00	1,500.00	0.00	300.00	1,640.00
101-301-983.000	VEHICLE LEASE POLICE	2,135.44	21,354.40	3,571.60	24,926.00	85.67	2,135.44	21,354.40
Total Dept 301 - POLICE		31,275.33	326,253.49	255,772.51	582,026.00	56.05	61,919.28	513,217.76
TOTAL EXPENDITURES		31,275.33	326,253.49	255,772.51	582,026.00	56.05	61,919.28	513,217.76
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		66,937.81	2,128,671.81	(116,558.81)	2,012,113.00	105.79	76,371.32	1,743,691.37
TOTAL EXPENDITURES		31,275.33	326,253.49	255,772.51	582,026.00	56.05	61,919.28	513,217.76
NET OF REVENUES & EXPENDITURES		35,662.48	1,802,418.32	(372,331.32)	1,430,087.00	126.04	14,452.04	1,230,473.61

Police Expenses

Handwritten circles around YTD BALANCE, AVAILABLE BALANCE, and YTD BALANCE columns.

POLICE REQUESTED BUDGET 2024

GL Number	Description	2022 Activity	2023 Original Budget	09/30/2023 Amended Budget	YTD As Of 09/30/2023	2023 Projected	2024 Requested
Fund 101							
--- Appropriations ---							
101-301-705.000	CHIEF'S SALARY	56,573.11	60,000.00	60,000.00	25,638.47	0.00	62,000.00
101-301-706.000	WAGES	252,453.44	240,000.00	240,000.00	151,728.89	0.00	280,000.00
101-301-707.000	WAGES, TEMPORARY	0.00	16,000.00	16,000.00	0.00	0.00	16,000.00
101-301-715.000	SOCIAL SECURITY	23,377.75	22,000.00	22,000.00	13,456.18	0.00	26,400.00
101-301-716.000	HEALTH FRINGES	28,587.31	31,000.00	31,000.00	14,459.45	0.00	37,200.00
101-301-716.001	SELF FUNDING HEALTH PREMIUM	5,072.49	5,500.00	5,500.00	7,827.47	0.00	10,000.00
101-301-717.000	LIFE INS	1,123.17	1,150.00	1,150.00	617.01	0.00	2,000.00
101-301-718.000	RETIREMENT	140,423.04	120,000.00	120,000.00	12,157.81	0.00	97,000.00
101-301-719.000	MERS 457	1,519.50	1,200.00	1,200.00	770.67	0.00	1,500.00
101-301-721.000	MESC	283.52	1,500.00	1,500.00	312.10	0.00	1,500.00
101-301-725.000	WORKMAN'S COMP	7,707.53	7,750.00	7,750.00	2,114.72	0.00	7,750.00
101-301-750.000	OPERATING SUPPLIES	16,987.70	4,000.00	4,000.00	1,046.93	0.00	6,500.00
101-301-755.000	UNIFORMS	7,943.19	3,000.00	3,000.00	2,020.92	0.00	4,000.00
101-301-759.000	GAS & OIL	11,622.10	9,500.00	9,500.00	4,616.07	0.00	11,000.00
101-301-818.000	CONTRACTED SERV	19,601.34	6,000.00	6,000.00	7,884.43	0.00	16,000.00
101-301-830.000	INVESTIGATIONS, POL	283.00	200.00	200.00	0.00	0.00	500.00
101-301-851.000	RADIO MAINT, POL	0.00	0.00	0.00	0.00	0.00	0.00
101-301-853.000	COMMUNICATIONS	2,928.71	3,000.00	3,000.00	1,915.48	0.00	4,000.00
101-301-873.000	TRAVEL	762.90	1,100.00	1,100.00	197.10	0.00	1,500.00
101-301-900.000	PRINT & PUBLISH	302.76	700.00	700.00	288.08	0.00	700.00
101-301-930.001	VEHICLE MAINT	5,092.10	6,000.00	6,000.00	4,661.22	0.00	7,000.00
101-301-932.000	EQUIPMENT REPAIRS & MAINT	2,282.40	3,000.00	3,000.00	1,814.85	0.00	4,000.00
101-301-935.000	PROPERTY LIABILITY INS	13,167.24	9,700.00	9,700.00	9,388.92	0.00	13,000.00
101-301-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00
101-301-958.000	MEMBERSHIP & DUES	265.00	300.00	300.00	75.00	0.00	300.00
101-301-960.000	ED & TRAIN	2,454.27	3,000.00	3,000.00	1,108.75	0.00	4,000.00
101-301-961.000	IN-HOUSE TRAINING, POL 302 FUND	1,640.00	1,500.00	1,500.00	0.00	0.00	2,000.00
101-301-977.000	CAPITAL OUTLAY, POL	2,027.21	0.00	0.00	0.00	0.00	0.00
101-301-983.000	VEHICLE LEASE POLICE	25,625.28	24,926.00	24,926.00	19,218.96	0.00	37,000.00
Total Appropriations:		630,105.96	582,026.00	582,026.00	283,260.48	0.00	592,850.00

User: CITY MANAGER
DB: St Ignace

Police Budget History

2022

GL NUMBER	DESCRIPTION	12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022
Fund 101 - GENERAL FUND							
Expenditures							
Dept 301 - POLICE							
101-301-705.000	CHIEF'S SALARY	67,102.30	75,274.64	55,772.91	51,444.25	54,184.54	56,573.11
101-301-706.000	WAGES	194,660.05	202,423.20	205,394.56	209,910.48	249,944.25	252,453.44
101-301-707.000	WAGES, TEMPORARY	1,151.85	646.65	3,196.94	12,524.32	0.00	0.00
101-301-708.000	WAGES	17,130.47	17,801.38	17,879.25	310.26	0.00	0.00
101-301-715.000	SOCIAL SECURITY	21,372.66	22,149.21	21,440.07	20,694.89	22,989.41	23,377.75
101-301-716.000	HEALTH FRINGES	2,403.26	5,921.69	20,956.65	38,614.45	30,341.22	28,587.31
101-301-717.000	SELF FUNDING HEALTH PREMIUM	0.00	0.00	2,772.19	5,388.84	2,661.21	5,072.49
101-301-718.000	LIFE INS	1,032.43	940.67	938.77	994.93	1,003.80	1,123.17
101-301-719.000	RETIREMENT	83,806.31	88,755.53	95,670.95	103,484.37	127,812.52	140,423.04
101-301-721.000	MERS 457	443.48	0.00	0.00	388.42	1,433.03	1,519.50
101-301-725.000	MESC	2,251.88	3,464.23	3,255.19	2,439.15	2,706.81	283.52
101-301-750.000	WORKMAN'S COMP	8,820.00	7,694.46	7,401.95	7,068.63	7,662.68	7,707.53
101-301-755.000	OPERATING SUPPLIES	1,610.93	919.26	1,692.65	1,788.52	3,781.12	16,987.70
101-301-759.000	UNIFORMS	1,809.87	5,769.61	3,964.39	7,68.22	3,066.61	7,943.19
101-301-818.000	GAS & OIL	9,793.76	12,316.47	13,284.59	9,313.35	10,004.85	11,622.10
101-301-830.000	CONTRACTED SERV	274.40	382.38	373.00	1,312.10	463.75	19,601.34
101-301-851.000	INVESTIGATIONS, POL	15.01	0.00	342.96	250.00	152.00	283.00
101-301-853.000	RADIO MAINT, POL	29.20	680.00	40.00	0.00	0.00	0.00
101-301-873.000	TRAVEL	1,645.35	1,377.59	1,774.12	2,775.62	2,880.17	2,928.71
101-301-900.000	PRINT & PUBLISH	52.00	210.40	1,094.62	82.00	1,056.91	762.80
101-301-930.001	VEHICLE MAINT	776.20	149.30	625.77	300.00	667.20	302.76
101-301-932.000	EQUIPMENT REPAIRS & MAINT	7,259.45	2,237.77	9,827.87	6,314.85	4,811.69	5,092.10
101-301-935.000	PROPERTY LIABILITY INS	3,093.89	3,352.62	3,371.53	2,439.32	504.45	2,282.40
101-301-956.000	MEMBERSHIP & DUES	1,950.38	7,864.76	10,249.78	8,343.96	4,344.68	13,167.24
101-301-958.000	SUNDRY	1,765.19	502.95	279.68	60.00	0.00	0.00
101-301-960.000	ED & TRAIN	115.00	215.00	190.00	115.00	306.00	265.00
101-301-961.000	IN-HOUSE TRAINING, POL 302 FUND	2,713.19	1,165.91	3,762.11	411.29	1,620.41	2,454.27
101-301-977.000	CAPITAL OUTLAY, POL	934.09	680.00	438.37	0.00	149.85	1,640.00
101-301-983.000	VEHICLE LEASE POLICE	43,996.32	6,702.15	6,647.00	19,101.00	25,955.38	2,027.21
101-301-991.101	POLICE CAR - PRIN	0.00	0.00	0.00	0.00	11,052.69	25,625.28
101-301-992.101	POLICE CAR - INTEREST	0.00	780.12	526.06	10,219.94	0.00	0.00
Total Dept 301 - POLICE		478,008.92	480,085.95	503,125.89	517,122.00	571,557.23	630,105.96
TOTAL EXPENDITURES		478,008.92	480,085.95	503,125.89	517,122.00	571,557.23	630,105.96
Total Fund 101 - GENERAL FUND							
TOTAL ASSETS							
BEG. FUND BALANCE		0.00	0.00	0.00	0.00	0.00	0.00
+ NET OF REVENUES & EXPENDITURES		1,228,069.57	1,322,221.69	1,293,071.15	1,179,800.19	1,211,017.90	1,206,763.90
+ FUND BALANCE ADJUSTMENTS		(478,008.92)	(480,085.95)	(503,125.89)	(517,122.00)	(571,557.23)	(630,105.96)
= ENDING FUND BALANCE		0.00	(480,085.95)	(20,000.00)	0.00	0.00	(159,468.25)
+ LIABILITIES		(478,008.92)	(480,085.95)	(503,125.89)	(517,122.00)	(571,557.23)	(630,105.96)
= TOTAL LIABILITIES AND FUND BALANCE		0.00	(480,085.95)	(503,125.89)	(517,122.00)	(571,557.23)	(630,105.96)

**CITY OF ST. IGNACE
RESOLUTION 23-32**

**A RESOLUTION TO APPROVE THE HOMETOWN HOLIDAY STATIONARY PARADE, TREE
LIGHTING & COMMUNITY EVENT**

The following Resolution was offered for adoption by Councilmember _____, supported by
_____;

WHEREAS: The St. Ignace Chamber of Commerce requests permission to facilitate the Hometown Holiday Stationary Parade, Tree Lighting & Community Event; and

WHEREAS: This event requires the use of the St. Ignace Public Marina Parking Lot and Little Bear East; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve the usage of the St. Ignace Marina Parking Lot on Friday, December 1, 2023 from 5:30 p.m. to 6:00 p.m. for the Hometown Holiday Parade and Tree Lighting and Little Bear East from 6:00 p.m. to 8:00 p.m. for the Community Event.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, November 20, 2023, at 7:00 p.m.

bs

Andrea Insley, City Clerk/Treasurer

**City of St. Ignace City Council
RESOLUTION OF SUPPORT**

The following Resolution was offered for adoption by _____,
and supported by _____:

WHEREAS, the City of St. Ignace, Downtown Development Authority (DDA) was established pursuant to Act 197 of the Public Acts of Michigan of 1975, and with City of St. Ignace Ordinance Number 465 effective November 28, 1981; and

WHEREAS, the City of St. Ignace established the St. Ignace Downtown Development Authority District as its “Redevelopment Project Area” as required in Public Act 501 of the Public Acts of 2006, Section 521a(1) of the Michigan Liquor Control Code of 1998, being MCL 436.1521a(1) by resolution of the St. Ignace City Council at its regularly scheduled City Council meeting of November 18, 2023; and

WHEREAS, the St. Ignace Downtown Development Authority has recommended by resolution adopted at their regularly scheduled DDA meeting of November 10, 2023, that the Michigan Liquor Control Commission issue a Class C liquor license under the provisions of Section 521a(1)(b) of the Michigan Liquor Control Code of 1998, being MCL 436.1521, to Salty Mac Brewing Company, which is located within the St. Ignace DDA District Redevelopment Project Area at 180 North State Street and that said issuance would prevent further deterioration and promote economic growth within the DDA District;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of St. Ignace concurs with the findings of the Downtown Development Authority and recommends that the Michigan Liquor Control Commission issue a Class C liquor license under the provisions of Section 521a(1)(b) of the Michigan Liquor Control Code of 1998, being MCL 436.1521 to Salty Mac Brewing Company, at 180 North Street, St. Ignace, Michigan.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared Adopted.

I hereby certify that this is a true copy of the Resolution presented to the St. Ignace City Council for adoption at a regular public meeting on Monday, November 20, 2023, 7:00 p.m.

Andrea Insley, St. Ignace City Clerk/Treasurer



DOWNTOWN DEVELOPMENT AUTHORITY

City of St. Ignace, Michigan

November 15th, 2023

City of St. Ignace
396 North State
St. Ignace, Michigan 49781

RE: Class C Redevelopment Liquor License; Salty Mac Brewing Company

Dear City Council:

I am writing this letter of support on behalf of the City of St. Ignace Downtown Development Authority. At the November 10th, 2023 Downtown Development Authority Meeting, the City of St. Ignace Downtown Development Authority voted to support Jonathan Munson owner of the business Salty Mac Brewing Company located at 180 North State Street, St. Ignace Michigan in obtaining a Class C Redevelopment Liquor License in the DDA District.

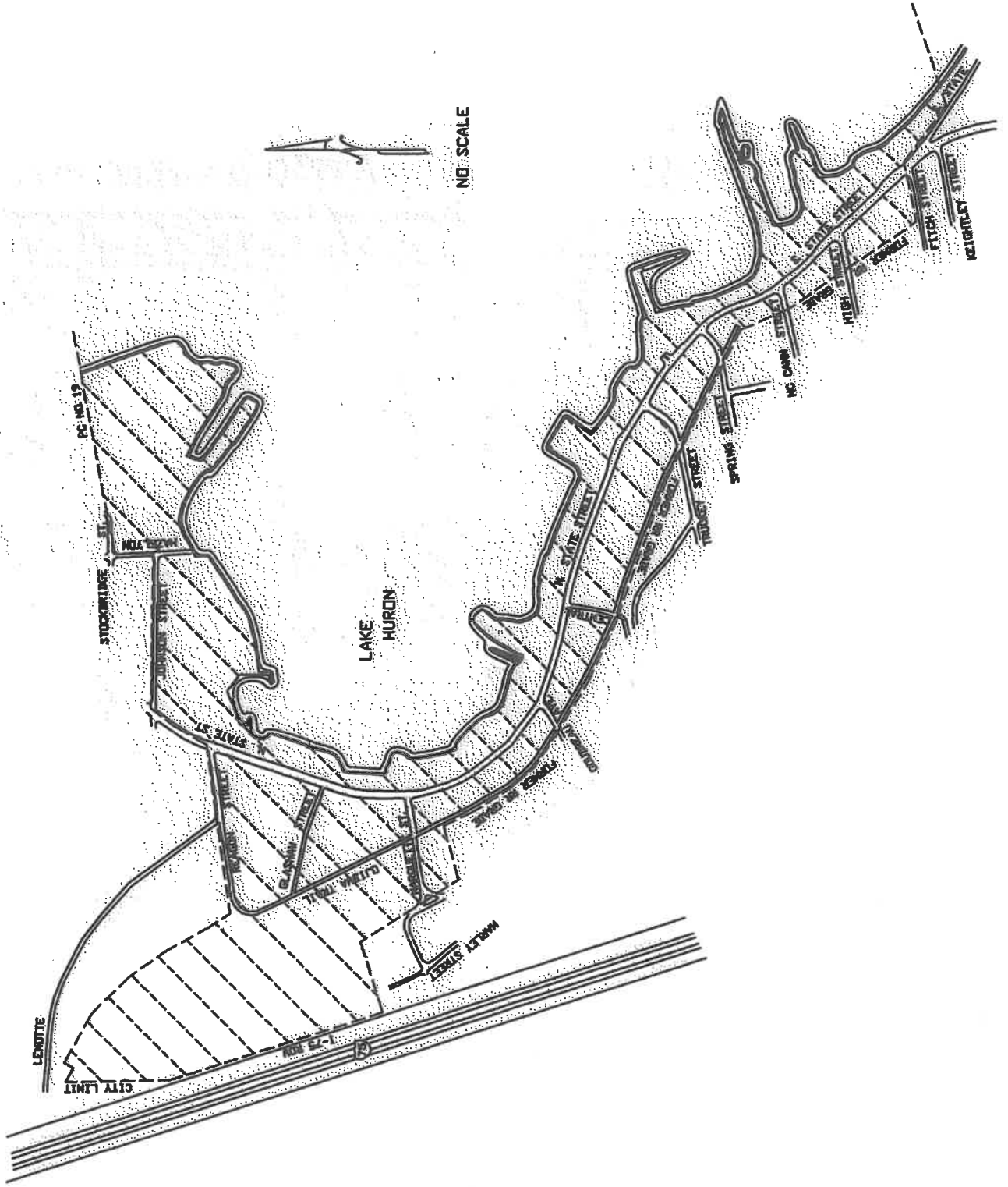
Mr. Munson is the owner of the building and the property at 180 North State Street which is located in the Downtown Development District. Mr. Munson intends on renovating the building by providing upgrades and improvements with expenditures exceeding \$75,000 and meeting all Liquor Control Commission guidelines. The newly renovated business will operate as a brewpub and coffee shop.

The City of St. Ignace Downtown Development Authority finds that the issuance of a Class C Liquor License would benefit the City of St. Ignace by promoting economic growth and prevent deterioration to this building due to inactivity.

Ryan Sigmon

City of St. Ignace Downtown Development Authority

CITY OF ST. IGNACE
DOWNTOWN DEVELOPMENT AUTHORITY
DISTRICT AND REDEVELOPMENT PROJECT AREA





City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date: 11/20/2023

Presenter: City Clerk/Treasurer

Department: Financial-Audit

City Manager: Scott Marshall

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE: Deficit Elimination Plans (Audit FY2022)

BACKGROUND: The City was notified by the MI Dept of Treasury in August 2023 that a Deficit Elimination plan must be filed for two funds that resulted in a deficit fund balance in the 2022 financial statements (see attached). Both funds 408 and 499 are considered capital project funds and the revenues consist of grants, contributions, and transfers from other funds to operate. The Deficit Elimination Plans are attached for your review and towards the bottom of each page there are informational statements to describe the circumstances. Council approval by resolution is necessary before submitting the plans to the MI Dept of Treasury. They will then be evaluated and certified by Treasury if approved, and the City will recoup any withheld revenue sharing.

FISCAL EFFECT: Fund 408 resulted in deficit funds of \$827 after the final reimbursement from the DNR Grant was received. A transfer from Fund 509 Little Bear East/Recreation is included in the Deficit Elimination Plan to satisfy this deficit. See *'Revenues – Transfers from other funds'* with an amount of \$827. Fund 509 has received additional funds in 2023 for LBE Park contributions.

SUPPORTING DOCUMENTATION: Attached you will find (1) the MI Department of Treasury Notice of Delinquency August 2023; (2) a Deficit Elimination Plan for Funds 408 LBE Park Project and 499 Boardwalk Improvement; (3) the Revenue-Expense and (4) Balance Sheet reports for each fund showing both 2022 and current year; and (5) Receipt #236306 of the contribution to Fund 509.

RECOMMENDATION: The approval of the Deficit Elimination Plans for both Fund 408 and 499 is strongly recommended to satisfy requirements per MCL 141.921. The LBE Park Project Fund 408 is complete and will be closed out this year. Fund 499 Boardwalk Improvements is expected to operate through 2024.

**CITY OF ST. IGNACE
RESOLUTION 23-34
A RESOLUTION TO APPROVE FUND 408 & FUND 499 DEFICIT ELIMINATION PLANS**

The following resolution was offered for adoption by _____, supported by _____:

~~**WHEREAS:** The 2022 City of St. Ignace audit reflected some deficit funds in the audit report; and~~

WHEREAS: The attached information outlines the method to correct the deficits; now therefore

BE IT RESOLVED: That the St. Ignace City Council approves the Deficit Elimination Plans as presented.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the foregoing resolution and attachments are a true copy of Resolution 23-32 adopted by the City Council of the City of St. Ignace at a Regular meeting held Monday, November 20, 2023, at 7:00 p.m.

Andrea Insley, City Clerk/Treasurer



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

August 17, 2023

**Notice of Intent To
Withhold State Payments**
Municipality Code: 492020
APR Form ID Number: 145302
Report ID Number: 145336

Sent Via Email
Chief Administrative Officer
City of St Ignace
ainsley@cityofstignace.com

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in [Treasury Website \(Numbered Letter 2016-1\)](#). An additional resource is our [online video library](#) which explains what a deficit elimination plan is, why it is important, and how to file.

The Community Engagement and Finance Division received an audit report from your local unit for the fiscal year ending 2022. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
LBE Park Construction	-\$28,827.00
Boardwalk Program	-\$163.00

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis. In addition, for General Fund deficits the Department of Treasury highly recommends the municipality use its [Multi-Year Budget Projection Tool](#).

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you would like to speak with a member of our team, please email our office at Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive style with a large initial "H".

Harlan Goodrich, Municipal Finance Manager
Community Engagement and Finance Division

CITY OF ST IGNACE

REVENUE & EXPENSE PROJECTIONS TO ELIMINATE A DEFICIT

FUND 408 - LBE PARK CONSTRUCTION

	<u>2022</u>	<u>2023</u>
BEGINNING FUND BALANCE	\$ 206	\$ (28,827)
REVENUE		
Grant Sources	\$ 6,752	\$ 28,000
Transfers from other funds	0	\$ 827
Total Revenue	\$ 6,752	\$ 28,827
EXPENSES		
Materials	\$ 945	
Contracted Services	\$ 34,840	
Total Expenditures	\$ 35,785	0
NET OF REVENUES & EXPENDITURES	\$ (28,827)	\$ 28,827
UNRESTRICTED DEFICIT	\$ (28,827)	0 - Closed Out

LBE Construction Project Fund will be closed at year-end 2023, as the construction period ended in 2022.

Revenue:

- "Grant Sources" reflect amounts of the MNRTF Grant reimbursement funds that were submitted and expected in 2022, but not received until April 2023.
- "Transfers" reflect the amount transferred from the Recreation Fund 509 to satisfy the remaining deficit and close out the LBE Construction Project Fund.

Expenses:

- Project construction expenses were presented for reimbursement after work was Completed in 2022.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	AVAILABLE BALANCE
Fund 408 - LBE PARK CONSTRUCTION					
Revenues					
Dept 000 - REVENUE					
408-000-530.000	MNRTF GRANT - LBE PARK	6,752.54	28,000.00	28,000.00	0.00
Total Dept 000 - REVENUE		6,752.54	28,000.00	28,000.00	0.00
TOTAL REVENUES		6,752.54	28,000.00	28,000.00	0.00
Expenditures					
Dept 771 - LBE PARK CONSTRUCTION					
408-771-782.000	MATERIALS	944.99	0.00	0.00	0.00
408-771-818.000	CONTRACTED SERV	34,840.34	0.00	0.00	0.00
Total Dept 771 - LBE PARK CONSTRUCTION		35,785.33	0.00	0.00	0.00
TOTAL EXPENDITURES		35,785.33	0.00	0.00	0.00
Fund 408 - LBE PARK CONSTRUCTION:					
TOTAL REVENUES		6,752.54	28,000.00	28,000.00	0.00
TOTAL EXPENDITURES		35,785.33	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(29,032.79)	28,000.00	28,000.00	0.00

Fund 408 LBE PARK CONSTRUCTION

GL Number	Description	Balance
*** Assets ***		
408-000-001.000	CASH	(34,895.78)
408-000-078.000	DUE FM STATE	6,752.54
	Total Assets	(28,143.24)
*** Liabilities ***		
408-000-202.000	ACCOUNTS PAYABLE	684.00
	Total Liabilities	684.00
*** Fund Balance ***		
408-000-391.000	FUND BALANCE	205.55
	Total Fund Balance	205.55
	Beginning Fund Balance	205.55
	Net of Revenues VS Expenditures	(29,032.79)
	Ending Fund Balance	(28,827.24)
	Total Liabilities And Fund Balance	(28,143.24)

Fund 408 LBE PARK CONSTRUCTION

GL Number	Description	Balance
-----------	-------------	---------

*** Assets ***

408-000-001.000	CASH	(827.24)
408-000-041.000	WORK ORDERS RECEIVABLE	0.00
408-000-078.000	DUE FM STATE	0.00
Total Assets		(827.24)

*** Liabilities ***

408-000-201.000	ENCUMBRANCES	0.00
408-000-201.100	PRIOR YR ENCUMBRANCES	0.00
408-000-202.000	ACCOUNTS PAYABLE	0.00
Total Liabilities		0.00

*** Fund Balance ***

408-000-391.000	FUND BALANCE	(28,827.24)
Total Fund Balance		(28,827.24)

Beginning Fund Balance	(28,827.24)
Net of Revenues VS Expenditures	28,000.00
Ending Fund Balance	(827.24)
Total Liabilities And Fund Balance	(827.24)

CITY OF ST. IGNACE

Receipt: 236306

11/02/23

396 N. STATE ST.
ST. IGNACE, MI 49781

Cashier: ANDREA
Received Of: COMMUNITY FOUNDATION

(906) 643-8545

The sum of: 6,000.00

LBE	SOFTBALL FIELDS CONTRIB		6,000.00
		509-000-584.000	6,000.00
			Total
			6,000.00
	CHECKS	13544	6,000.00

Signed:  _____

**CITY OF ST IGNACE
REVENUE & EXPENSE PROJECTIONS TO ELIMINATE A DEFICIT
FUND 499 – BOARDWALK IMPROVEMENT**

	<u>2022</u>	<u>2023</u>
FUND BALANCE	\$ 0	\$ (163)
REVENUE		
Grant Sources	\$ 0	\$ 46,466
Sault Tribe/City Allocations	\$ 22,477	\$ 0
Local Sources/Contributions	\$ 30,000	\$ 25,780
Transfers from Other Funds	\$ 0	\$ 5,000
Total Revenue	\$ 52,477	\$ 77,246
EXPENSES		
Wages	\$ 1,078	\$ 3,000
Materials	\$ 17,922	\$ 11,000
Contracted Services	\$ 33,640	\$ 33,000
Equipment Rental	\$ 0	\$ 1,000
Total Expenditures	\$ 52,640	\$ 48,000
NET OF REVENUES & EXPENDITURES	\$ (163)	\$ 29,246
UNRESTRICTED DEFICIT/EXCESS	\$ (163)	\$ 29,246

The Boardwalk Improvement Fund reflects the replacement of the existing boardwalk throughout downtown, as funding is accomplished through contributions and grants.

- Revenue:
- "Grant Sources" includes a MEDC Patronicity grant payment in 2023.
 - "Local Sources" reflect contributions from residents, local organizations, businesses, and local government entities.
 - A contribution from the Community Foundation received in 2022 was recorded in a different fund (248 DDA) when Fund 499 was first being set up. The mis-recording caused Fund 499 to end in deficit for 2022, but the revenue was available and correctly recorded in 2023.
 - "Transfers" include the City's contribution in a transfer from ARPA funds.
- Expenses:
- Work for the Boardwalk consists of both contracted vendors and the City DPW, when available. The Fund is expected to stay active through 2024.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 11/30/2023	AVAILABLE BALANCE
Fund 499 - BOARDWALK PROGRAM					
Revenues					
Dept 000 - REVENUE					
499-000-543.000	SAULT TRIBE/ CITY ALLOCATIONS	10,000.00	0.00	0.00	0.00
499-000-567.000	STATE GRANT PROCEEDS	0.00	46,465.40	46,465.40	0.00
499-000-588.000	LOCAL SHARE	30,000.00	25,780.00	25,780.00	0.00
499-000-676.000	TRANS FROM GEN FUND #101	12,477.00	0.00	0.00	0.00
499-000-699.101	TRANS IN FM 285	0.00	5,000.00	5,000.00	0.00
Total Dept 000 - REVENUE		52,477.00	77,245.40	77,245.40	0.00
TOTAL REVENUES		52,477.00	77,245.40	77,245.40	0.00
Expenditures					
Dept 443 - BOARDWALK					
499-443-706.000	WAGES	568.12	2,210.00	644.48	1,565.52
499-443-715.000	SOCIAL SECURITY	42.59	50.00	48.76	1.24
499-443-716.000	HEALTH FRINGES	396.06	400.00	0.00	400.00
499-443-717.000	LIFE INS	5.74	50.00	0.00	50.00
499-443-718.000	RETIREMENT	20.93	200.00	57.42	142.58
499-443-719.000	MERS 457	5.43	20.00	12.88	7.12
499-443-721.000	MESC	0.00	20.00	0.00	20.00
499-443-725.000	WORKMAN'S COMP	38.52	50.00	0.00	50.00
499-443-781.000	MATERIALS	17,921.70	11,000.00	6,153.07	4,846.93
499-443-818.000	CONTRACTED SERV	33,513.20	32,750.00	19,281.64	13,468.36
499-443-900.000	PRINT & PUBLISH	126.85	250.00	191.15	58.85
499-443-943.000	EQUIPMENT RENTAL	0.00	1,000.00	174.08	825.92
Total Dept 443 - BOARDWALK		52,639.14	48,000.00	26,563.48	21,436.52
TOTAL EXPENDITURES		52,639.14	48,000.00	26,563.48	21,436.52
Fund 499 - BOARDWALK PROGRAM:					
TOTAL REVENUES		52,477.00	77,245.40	77,245.40	0.00
TOTAL EXPENDITURES		52,639.14	48,000.00	26,563.48	21,436.52
NET OF REVENUES & EXPENDITURES		(162.14)	29,245.40	50,681.92	(21,436.52)

Fund 499 BOARDWALK PROGRAM

GL Number	Description	Balance
*** Assets ***		
499-000-001.000	CASH	28,677.44
	Total Assets	28,677.44
*** Liabilities ***		
499-000-202.000	ACCOUNTS PAYABLE	28,839.58
	Total Liabilities	28,839.58
*** Fund Balance ***		
	Total Fund Balance	0.00
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	(162.14)
	Ending Fund Balance	(162.14)
	Total Liabilities And Fund Balance	28,677.44

Fund 499 BOARDWALK PROGRAM

GL Number	Description	Balance
*** Assets ***		
499-000-001.000	CASH	50,519.78
Total Assets		50,519.78
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
499-000-391.000	FUND BALANCE	(162.14)
Total Fund Balance		(162.14)
Beginning Fund Balance		(162.14)
Net of Revenues VS Expenditures		50,681.92
Ending Fund Balance		50,519.78
Total Liabilities And Fund Balance		50,519.78

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDDT USED
Fund 101 - GENERAL FUND					
Revenues					
TAXES		1,343,831.87	1,356,493.00	1,366,859.63	100.76
CHG SERV	TAXES	24,323.57	26,650.00	43,658.22	163.82
LIC/PERM	LICENSES AND PERMITS	0.00	900.00	1,450.00	161.11
CONT	CONT FM LOCAL UNITS	27,458.12	0.00	27,500.00	100.00
O/REV	OTHER REVENUE	190,262.07	117,200.00	120,808.79	103.08
FIN/FOR	FINES AND FORFEITURES	131.30	400.00	172.40	43.10
INT	INTEREST AND RENTALS	1,561.11	3,000.00	0.00	0.00
TRANS	TRANSFERS-INTERNAL ACTIV	120,370.00	140,770.00	0.00	0.00
UNCLASSIFIED	Unclassified	397,813.21	366,700.00	568,222.77	154.96
TOTAL REVENUES		2,105,751.25	2,012,113.00	2,128,671.81	105.79
Expenditures					
101	CITY COUNCIL	23,193.97	25,195.00	18,375.26	72.93
172	CITY MANAGER	161,493.34	169,600.00	99,536.15	58.69
191	ACCOUNTING DEPT	28,250.00	32,650.00	30,960.00	94.82
201	ADMINISTRATION	12,605.94	12,900.00	370,986.51	2,875.86
215	CLERK	341,122.98	307,350.00	166,606.47	54.21
234	CENTRAL SUPPLIES	3,039.96	3,500.00	2,697.19	77.06
247	BOARD OF REVIEW	1,428.36	1,860.00	1,215.45	65.35
257	ASSESSOR	38,073.74	36,900.00	32,472.44	88.00
262	ELECTIONS	7,628.37	8,620.00	1,818.01	21.09
265	BLDG & GROUNDS	36,437.78	31,600.00	31,391.79	99.34
266	ATTORNEY	80,085.45	40,300.00	40,157.19	99.65
301	POLICE	630,105.96	582,026.00	326,253.49	56.05
335	SAFETY & HEALTH	27,138.24	450.00	692.00	153.78
336	FIRE DEPARTMENT	132,765.82	127,785.00	117,745.32	92.14
441	PUBLIC WORKS	166,383.52	141,350.00	101,960.86	72.13
444	SIDEWALKS	640.56	505.00	67.95	13.46
448	STREET LIGHTING	38,164.77	38,000.00	34,600.42	91.05
701	PLANNING	0.00	3,000.00	280.00	9.33
703	ZONING BD OF APPEALS	1,247.91	480.00	80.83	16.84
704	COMMUNITY DEVELOPMENT	79,483.00	75,450.00	76,662.81	101.61
770	PARK MAINT	111,071.25	103,875.00	78,315.83	75.39
773	BOAT LAUNCH	7,320.30	4,225.00	9,065.23	214.56
953	FRINGE BENEFITS	73,190.83	76,129.00	50,827.70	66.77
954	INSURANCE & BONDS	21,396.77	16,300.00	15,161.12	93.01
965	TRANS TO OTHER FUNDS	96,659.12	106,389.00	24,000.00	22.56
TOTAL EXPENDITURES		2,118,927.94	1,946,439.00	1,631,930.02	83.84
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		2,105,751.25	2,012,113.00	2,128,671.81	105.79
TOTAL EXPENDITURES		2,118,927.94	1,946,439.00	1,631,930.02	83.84
NET OF REVENUES & EXPENDITURES		(13,176.69)	65,674.00	496,741.79	756.38

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDTT USED
Fund 202 - MAJOR STREETS					
Revenues					
TAXES					
CONT FM LOCAL UNITS		61,817.66	61,883.00	62,151.52	100.43
O/REV		6,500.00	6,500.00	3,250.00	50.00
INT		156,848.44	62,752.00	47,438.69	75.60
TRANS		1,848.45	2,000.00	0.00	0.00
ST REV		0.00	37,500.00	0.00	0.00
UNCLASSIFIED		289,963.42	245,832.00	206,668.68	84.07
		4,741.11	399,800.00	3,204.91	0.80
TOTAL REVENUES		521,719.08	816,267.00	322,713.80	39.54
Expenditures					
444	SIDEWALKS	1,005.23	2,130.00	120.96	5.68
451	ROAD CONSTRUCTION	94,469.66	403,880.00	283,718.12	70.25
463	ROUTINE MAINT	49,146.04	64,090.00	41,456.06	64.68
474	TRAFFIC CONTROL	3,195.10	4,670.00	4,323.74	92.59
479	SNOW & ICE CONTROL	94,972.44	117,850.00	61,620.99	52.29
483	ADM & RECORDS	10,387.21	15,979.00	19,089.86	119.47
486	SURFACE MAINT TRUNKLINE	259.23	5,115.00	0.00	0.00
488	SWEEEPING & FLUSHING TRUNKLINE	12,462.93	1,008.00	10,839.94	1,075.39
489	SHOULDER MAINT TRUNKLINE	67,674.01	0.00	0.00	0.00
491	DRAINAGE & BACKSLOPES TRUNKLIN	19,728.12	1,518.00	325.29	21.43
492	ROADSIDE CLEANUP TRUNKLINE	150.72	0.00	0.00	0.00
494	TRAFFIC CONTROL TRUNKLINE	5,683.37	0.00	26.02	100.00
497	WINTER MAINT TRUNKLINE	67,002.05	46,527.00	37,484.67	80.57
965	TRANS TO OTHER FUNDS	41,932.00	116,000.00	0.00	0.00
TOTAL EXPENDITURES		468,068.11	778,767.00	459,005.65	58.94
Fund 202 - MAJOR STREETS:					
TOTAL REVENUES		521,719.08	816,267.00	322,713.80	39.54
TOTAL EXPENDITURES		468,068.11	778,767.00	459,005.65	58.94
NET OF REVENUES & EXPENDITURES		53,650.97	37,500.00	(136,291.85)	363.44

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDGT USED
Fund 203 - LOCAL STREET					
Revenues					
TAXES					
CONT FM LOCAL UNITS		61,817.60	91,893.00	62,025.50	67.50
OTHER REVENUE		6,500.00	6,500.00	3,250.00	50.00
INTEREST AND RENTALS		5,000.00	5,000.00	5,000.00	100.00
TRANSFERS-INTERNAL ACTIV		418.12	500.00	0.00	0.00
STATE REVENUE		31,932.00	142,500.00	0.00	0.00
UNCLASSIFIED		127,455.77	110,000.00	85,060.25	77.33
		15,036.17	105,923.00	15,154.40	14.31
TOTAL REVENUES		248,159.66	462,316.00	170,490.15	36.88
Expenditures					
444	SIDEWALKS	2,119.46	4,075.00	94.96	2.33
451	ROAD CONSTRUCTION	638.20	205,425.00	70,461.08	34.30
463	ROUTINE MAINT	107,014.97	144,250.00	89,099.61	61.77
474	TRAFFIC CONTROL	4,722.62	4,075.00	3,603.80	88.44
479	SNOW & ICE CONTROL	63,517.61	52,150.00	48,194.24	92.41
483	ADM & RECORDS	11,609.06	6,825.00	5,576.92	81.71
965	TRANS TO OTHER FUNDS	6,000.00	6,000.00	0.00	0.00
TOTAL EXPENDITURES		195,621.92	422,800.00	217,030.61	51.33
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		248,159.66	462,316.00	170,490.15	36.88
TOTAL EXPENDITURES		195,621.92	422,800.00	217,030.61	51.33
NET OF REVENUES & EXPENDITURES		52,537.74	39,516.00	(46,540.46)	117.78

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDT USED
Fund 209 - CEMETERY FUND					
Revenues					
O/REV	OTHER REVENUE	250.00	100.00	8,798.37	8,798.37
INT	INTEREST AND RENTALS	625.00	625.00	625.00	100.00
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	5,000.00	0.00	0.00
UNCLASSIFIED	Unclassified	17,492.90	9,900.00	11,950.00	120.71
TOTAL REVENUES		18,367.90	15,625.00	21,373.37	136.79
Expenditures					
567	CEMETERY	14,442.16	15,625.00	18,711.66	119.75
TOTAL EXPENDITURES		14,442.16	15,625.00	18,711.66	119.75
Fund 209 - CEMETERY FUND:					
TOTAL REVENUES		18,367.90	15,625.00	21,373.37	136.79
TOTAL EXPENDITURES		14,442.16	15,625.00	18,711.66	119.75
NET OF REVENUES & EXPENDITURES		3,925.74	0.00	2,661.71	100.00

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDCI USED
Fund 249 - BUILDING INSPECTOR					
Revenues					
CHG SERV	CHARGE FOR SERVICES	500.00	50.00	0.00	0.00
LIC/PERM	LICENSES AND PERMITS	6,426.30	5,500.00	12,603.10	229.15
O/REV	OTHER REVENUE	1,000.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	22,800.00	23,500.00	15,970.00	67.96
TOTAL REVENUES		30,726.30	29,050.00	28,573.10	98.36
Expenditures					
371	BLDG. INSPECTOR	3,233.28	3,951.00	2,822.48	71.44
702	ZONING	11,037.56	22,899.00	15,418.74	67.33
965	TRANS TO OTHER FUNDS	5,000.00	2,200.00	0.00	0.00
TOTAL EXPENDITURES		19,270.84	29,050.00	18,241.22	62.79
Fund 249 - BUILDING INSPECTOR:					
TOTAL REVENUES		30,726.30	29,050.00	28,573.10	98.36
TOTAL EXPENDITURES		19,270.84	29,050.00	18,241.22	62.79
NET OF REVENUES & EXPENDITURES		11,455.46	0.00	10,331.88	100.00

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDT USED
Fund 271 - LIBRARY FUND					
Revenues					
TAXES					
CHG SERV	TAXES	90,893.68	85,584.00	90,476.26	105.72
O/REV	CHARGE FOR SERVICES	320.79	250.00	100.00	40.00
INT	OTHER REVENUE	1,442.40	1,000.00	1,410.00	141.00
TRANS	INTEREST AND RENTALS	893.58	500.00	0.00	0.00
UNCLASSIFIED	TRANSFERS-INTERNAL ACTIV	2,914.57	2,500.00	3,451.23	138.05
	Unclassified	103,944.89	114,979.21	111,286.17	96.79
TOTAL REVENUES					
		200,409.91	204,813.21	206,723.66	100.93
Expenditures					
790	LIBRARY	162,332.51	220,908.00	159,070.19	72.01
965	TRANS TO OTHER FUNDS	2,000.00	2,000.00	0.00	0.00
TOTAL EXPENDITURES					
		164,332.51	222,908.00	159,070.19	71.36
Fund 271 - LIBRARY FUND:					
TOTAL REVENUES					
		200,409.91	204,813.21	206,723.66	100.93
TOTAL EXPENDITURES					
		164,332.51	222,908.00	159,070.19	71.36
NET OF REVENUES & EXPENDITURES					
		36,077.40	(18,094.79)	47,653.47	263.35

User: ANDREA
DB: St Ignace

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDGT USED
Fund 273 - DOCK NO. 3 IMPROVEMENTS					
Revenues					
UNCLASSIFIED	Unclassified	30,236.00	31,297.00	31,447.00	100.48
TOTAL REVENUES		30,236.00	31,297.00	31,447.00	100.48
Expenditures					
598	DOCK #3 IMPROVEMENTS	5,803.60	31,297.00	6,190.26	19.78
TOTAL EXPENDITURES		5,803.60	31,297.00	6,190.26	19.78
Fund 273 - DOCK NO. 3 IMPROVEMENTS:					
TOTAL REVENUES		30,236.00	31,297.00	31,447.00	100.48
TOTAL EXPENDITURES		5,803.60	31,297.00	6,190.26	19.78
NET OF REVENUES & EXPENDITURES		24,432.40	0.00	25,256.74	100.00

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDDT USED
Fund 509 - COMMUNITY CENTER OPERATIONS					
Revenues					
	TAXES	85,552.21	93,275.00	85,385.53	91.54
	CHG SERV	6.00	2,500.00	38,242.00	1,529.68
	CONT	40,000.00	40,000.00	37,000.00	92.50
	O/REV	8,746.58	4,100.00	13,132.47	320.30
	INT	224.58	250.00	0.00	0.00
	TRANS	5,000.00	5,000.00	0.00	0.00
	UNCLASSIFIED	195,164.45	171,282.00	111,564.41	65.13
TOTAL REVENUES		334,693.82	316,407.00	285,324.41	90.18
Expenditures					
	ADMINISTRATION	94,653.96	72,100.00	86,790.41	120.38
	RECREATION	46,457.16	37,800.00	36,095.44	95.49
	ARENA	85,049.52	81,000.00	75,272.32	92.93
	LBE OPERATIONS	74,266.42	67,227.00	87,293.07	129.85
	FITNESS CENTER	40,935.56	43,350.00	71,836.84	165.71
	DEPT SERVICE	6,208.96	6,140.00	6,138.44	99.97
TOTAL EXPENDITURES		347,571.58	307,617.00	363,426.52	118.14
Fund 509 - COMMUNITY CENTER OPERATIONS:					
TOTAL REVENUES		334,693.82	316,407.00	285,324.41	90.18
TOTAL EXPENDITURES		347,571.58	307,617.00	363,426.52	118.14
NET OF REVENUES & EXPENDITURES		(12,877.76)	8,790.00	(78,102.11)	888.53

User: ANDREA

PERIOD ENDING 10/31/2023

DB: St Ignace

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDT USED
Fund 584 - GOLF COURSE FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	6,000.00	6,000.00	6,000.00	100.00
O/REV	OTHER REVENUE	9,569.40	7,050.00	8,492.50	120.46
FIN/FOR	FINES AND FORFEITURES	145.00	125.00	175.00	140.00
INT	INTEREST AND RENTALS	224.37	200.00	0.00	0.00
UNCLASSIFIED	Unclassified	157,013.00	161,375.00	165,854.10	102.78
TOTAL REVENUES		172,951.77	174,750.00	180,521.60	103.30
Expenditures					
797	GOLF COURSE OPERATIONS	187,460.86	172,248.00	179,041.72	103.94
905	DEBT SERVICE	2,929.08	2,200.00	2,437.80	110.81
TOTAL EXPENDITURES		190,389.94	174,448.00	181,479.52	104.03
Fund 584 - GOLF COURSE FUND:					
TOTAL REVENUES		172,951.77	174,750.00	180,521.60	103.30
TOTAL EXPENDITURES		190,389.94	174,448.00	181,479.52	104.03
NET OF REVENUES & EXPENDITURES		(17,438.17)	302.00	(957.92)	317.19

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
TAXES					
CHG SERV	TAXES	523,439.27	524,727.00	437,553.20	83.39
O/REV	CHARGE FOR SERVICES	100,797.53	96,000.00	101,700.60	105.94
INT	OTHER REVENUE	54,062.22	51,100.00	53,365.73	104.43
UNCLASSIFIED	INTEREST AND RENTALS	1,380.06	1,500.00	0.00	0.00
	Unclassified	577,371.34	568,371.00	568,434.45	100.01
TOTAL REVENUES		1,257,050.42	1,241,698.00	1,161,053.98	93.51
Expenditures					
540	SWR ADMIN	205,286.39	122,760.00	64,814.69	52.80
541	SWR PLANT OPERATIONS	816,389.46	386,891.00	354,872.11	91.72
542	SWR LN MAINT	89,598.26	89,750.00	49,604.30	55.27
544	2010 USDA SWR IMP RR&I	19,825.68	48,600.00	45,230.49	93.07
905	DEBT SERVICE	142,211.52	481,136.00	333,101.18	69.23
906	SRF/ 5593 01	31,440.20	109,361.00	99,752.70	91.21
965	TRANS TO OTHER FUNDS	41,800.00	51,800.00	0.00	0.00
TOTAL EXPENDITURES		1,346,551.51	1,290,298.00	947,375.47	73.42
Fund 590 - SEWER FUND:					
TOTAL REVENUES		1,257,050.42	1,241,698.00	1,161,053.98	93.51
TOTAL EXPENDITURES		1,346,551.51	1,290,298.00	947,375.47	73.42
NET OF REVENUES & EXPENDITURES		(89,501.09)	(48,600.00)	213,678.51	439.67

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
TAXES	TAXES	411,014.06	409,500.00	344,105.47	84.03
CHG SERV	CHARGE FOR SERVICES	488,803.75	478,000.00	491,090.96	102.74
CONT	CONT FM LOCAL UNITS	5,152.00	0.00	0.00	0.00
O/REV	OTHER REVENUE	77,115.35	79,300.00	80,347.38	101.32
INT	INTEREST AND RENTALS	1,557.57	1,800.00	0.00	0.00
O/FINAN	OTHER FINANCING SOURCES	28,395.98	26,000.00	24,924.81	95.86
UNCLASSIFIED	Unclassified	291,859.59	298,159.00	280,285.67	94.01
TOTAL REVENUES		1,303,898.30	1,292,759.00	1,220,754.29	94.43
Expenditures					
223	SRF-STATE REVOLVING FUNDS	0.00	177,653.00	0.00	0.00
550	WTR ADMIN	210,067.78	138,715.00	73,576.47	53.04
551	WTR PLANT OPERATIONS	716,927.01	486,550.00	383,934.67	78.91
552	WTR LINE MAINT	252,249.69	241,000.00	178,338.44	74.00
553	2000 WTR RR&I	7,476.86	0.00	50,063.48	100.00
905	DEBT SERVICE	83,668.24	167,241.00	166,980.55	99.84
965	TRANS TO OTHER FUNDS	76,600.00	81,600.00	0.00	0.00
TOTAL EXPENDITURES		1,346,989.58	1,292,759.00	852,893.61	65.97
Fund 591 - WATER FUND:					
TOTAL REVENUES		1,303,898.30	1,292,759.00	1,220,754.29	94.43
TOTAL EXPENDITURES		1,346,989.58	1,292,759.00	852,893.61	65.97
NET OF REVENUES & EXPENDITURES		(43,091.28)	0.00	367,860.68	100.00

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDT USED
Fund 594 - MARINA FUND					
Revenues					
TAXES		5,380.00	5,000.00	4,912.35	98.25
CONT FM LOCAL UNITS		2,800.00	0.00	2,250.00	100.00
O/REV		136,342.76	102,700.00	129,264.74	125.87
INT		879.15	900.00	0.00	0.00
TRANS		296,418.44	175,600.00	210,436.70	119.84
UNCLASSIFIED		268,009.55	241,400.00	272,137.32	112.73
TOTAL REVENUES		709,829.90	525,600.00	619,001.11	117.77
Expenditures					
590	MARINA ADMIN	42,786.14	55,600.00	47,530.40	85.49
597	MARINA OPERATIONS	635,350.20	299,476.00	366,131.30	122.26
851	INSURANCE	8,899.15	9,750.00	9,227.44	94.64
965	TRANS TO OTHER FUNDS	90,025.00	92,265.00	84,265.00	91.33
TOTAL EXPENDITURES		777,060.49	457,091.00	507,154.14	110.95
Fund 594 - MARINA FUND:					
TOTAL REVENUES		709,829.90	525,600.00	619,001.11	117.77
TOTAL EXPENDITURES		777,060.49	457,091.00	507,154.14	110.95
NET OF REVENUES & EXPENDITURES		(67,230.59)	68,509.00	111,846.97	163.26

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDGT USED
Fund 596 - GARBAGE COLLECTION					
Revenues					
CHG SERV	CHARGE FOR SERVICES	1,270.29	1,200.00	999.87	83.32
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	5,000.00	0.00	0.00
UNCLASSIFIED	Unclassified	131,262.70	123,000.00	110,661.00	89.97
TOTAL REVENUES		132,532.99	129,200.00	111,660.87	86.42
Expenditures					
528	GARBAGE COLLECTION	122,846.22	122,000.00	97,553.19	79.96
965	TRANS TO OTHER FUNDS	0.00	7,200.00	0.00	0.00
TOTAL EXPENDITURES		122,846.22	129,200.00	97,553.19	75.51
Fund 596 - GARBAGE COLLECTION:					
TOTAL REVENUES		132,532.99	129,200.00	111,660.87	86.42
TOTAL EXPENDITURES		122,846.22	129,200.00	97,553.19	75.51
NET OF REVENUES & EXPENDITURES		9,686.77	0.00	14,107.68	100.00

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDC USED
Fund 641 - EQUIPMENT FUND					
Revenues					
CHG SRV	CHARGE FOR SERVICES	3,633.85	7,000.00	6,901.52	98.59
O/REV	OTHER REVENUE	6,974.10	11,754.16	4,825.85	41.06
TRANS	TRANSFERS-INTERNAL ACTIV	122,881.39	125,825.00	94,920.89	75.44
O/FINAN	OTHER FINANCING SOURCES	2,005.59	3,185.15	3,357.22	105.40
UNCLASSIFIED	Unclassified	143,092.48	167,087.69	139,762.26	83.65
TOTAL REVENUES		278,587.41	314,852.00	249,767.74	79.33
Expenditures					
581	GARAGE MAINT	91,140.60	52,227.00	72,854.43	139.50
582	EQUIPMENT MAINT	288,877.44	187,780.00	136,909.00	72.91
905	DEBT SERVICE	6,300.07	39,610.00	39,581.83	99.93
965	TRANS TO OTHER FUNDS	24,290.00	23,948.00	0.00	0.00
TOTAL EXPENDITURES		410,608.11	303,565.00	249,345.26	82.14
Fund 641 - EQUIPMENT FUND:					
TOTAL REVENUES		278,587.41	314,852.00	249,767.74	79.33
TOTAL EXPENDITURES		410,608.11	303,565.00	249,345.26	82.14
NET OF REVENUES & EXPENDITURES		(132,020.70)	11,287.00	422.48	3.74

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2022	2023 AMENDED BUDGET	YTD BALANCE 10/31/2023	% BDC USED
Fund 664 - OFFICE EQUIPMENT POOL					
Revenues					
TRANS	TRANSFERS-INTERNAL ACTIV	12,900.00	12,900.00	0.00	0.00
UNCLASSIFIED	Unclassified	12,500.00	18,050.00	0.00	0.00
TOTAL REVENUES		25,400.00	30,950.00	0.00	0.00
Expenditures					
233	CENTRAL EQUIP	25,214.12	30,950.00	28,050.17	90.63
TOTAL EXPENDITURES		25,214.12	30,950.00	28,050.17	90.63
Fund 664 - OFFICE EQUIPMENT POOL:					
TOTAL REVENUES					
		25,400.00	30,950.00	0.00	0.00
TOTAL EXPENDITURES					
		25,214.12	30,950.00	28,050.17	90.63
NET OF REVENUES & EXPENDITURES					
		185.88	0.00	(28,050.17)	100.00
TOTAL REVENUES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS					
		7,370,314.71	7,597,697.21	6,738,076.89	88.69
NET OF REVENUES & EXPENDITURES					
		7,553,698.63	7,432,814.00	5,737,457.49	77.19
		(183,383.92)	164,883.21	1,000,619.40	606.87

Invoices for Approval

Monday, November 20, 2023

Airgas USA LLC	Rental Gas	\$35.45
Amazon	September 2023 Statement	\$439.88
Anderson, Tackman & Co.	Meeting 10/26/2023	\$522.82
Arnold's Refrigeration	LBE Service	\$915.67
Arrow Signs	City Hall Signs	\$175.00
ASCAP	LBE License Fee	\$445.00
Astrea	SIPD Computer IT Services	\$206.60
Beckett & Raeder	St Ignace Zoning Ordinance	\$1,120.00
Belonga Plumbing and Heating	Water Plant Repair	\$93.35
Blarney Castle Oil Co.	Golf Course Fuel	\$25.33
Charles J. Palmer, P.C.	October 2023 Statement	\$3,228.12
Compass Minerals	Road Salt Inventory	\$48,420.58
Election Source	November 2023 Election	\$1,500.54
Galls	SIPD Uniform Stipend Per Contract	\$104.23
Graham Motor & Generator Service	Block Heater WWTR Generator	\$164.73
Grainger	J. Orriss - Uniform Boots	\$109.38
Granicus	Compliance Monitoring/Address Identification	\$1,533.36
Hawkins	WTR Plant Supplies	\$50.00
Jacklin Steel Supply Co	DPW-Snowplow/Snowblower	\$593.00
Johnson Controls	LBE Repair	\$591.80
Kimball Midwest	Supplies - Wtr Dept/DPW	\$843.62
KSS	WTR Plant Supplies	\$463.92
M-32 Enterprises LLC	DPW-Cutting Bolt	\$48.46
Mackinac Straits Health System	SIPD-Occupational Medical Services	\$96.00
MI Municipal Treasurers Assoc.	A. Insley Training Treasurer Toolkit	\$69.00
NAPA Auto Parts	October 2023 Statement	\$1,411.99
NCL	WWTR Meter	\$2,340.28
NCL	WWTR Cartridges	\$373.08
Norris Contracting, Inc.	Sand Haul	\$3,234.00
Oscar W. Larson Co.	Marina Repair	\$908.50
Pomasl Fire Equipment	SIFD-Nozzles	\$3,547.95
Quill	Office Supplies	\$394.07
Schneider Tire Outlet, Inc.	SIPD-Tires	\$1,336.00
St Ignace True Value	October 2023 Statement	\$808.84
State of Michigan OSHA	Inspection Reduced Penalty Agreement	\$2,250.00
State of Michigan-EGLE	WTR PLANT	\$200.00
Summit Fire Protection	WTR Plant Service	\$423.50
The Cedars of Mackinac	City Hall Landscaping	\$142.50
UP North Flags & Poles	City Hall and Little Bear Flags	\$195.00
UP State CU Visa	October 2023 Statement	\$3,726.37
USA Bluebook	WTR Plant Lab Supplies/Safety Supplies	\$701.70

\$83,789.62

CITY COUNCIL MEETING
City Council Chambers
Monday, November 20th, 2023
****** MANAGER'S REPORT******

930 North State- The City of St. Ignace was added to the property deed. The city assessor is working on the value of the land.

Negotiation Committee Meetings

AFSCME November 27th

Fraternal Order of Police November 28th

Marina Director Contract November 29th

Fiber Internet Infrastructure Expansion

The City of St. Ignace received a proposal from Integration As a Service for high speed internet service for city owned buildings. City Manager will review the proposal at the November 20th, 2023 council meeting. City Manager will schedule a utility committee meeting to review the proposal, discuss options and bring this information back council for discussion.

Dock 3 Committee Meeting

Reschedule TBD

Training

There is a financial cost for employee training. I attended Michigan Government Finance Officer training in Okemos November 16, 2023. The workshop cost was \$120. The workshop included best practices for budgeting, projections and forecasting. The training was extremely beneficial for a new or experienced city manager, treasurer, clerk or department head. I believe it is important to let council members know that the training was helpful and will benefit the city in the future.

MIOSHA Site Inspection Update

The City of St. Ignace received the MIOSHA Citation and Notification of Penalty Report. The City of St. Ignace received citations for the following, a missing cover on an electrical panel at Little Bear, electrical lockout procedures at the water plant, safety data sheets and insufficient employee training. The city responded to the citations within 5 business days and received a 50% reduction in fines. Thank you to Derek Packer and Billy Fraser for instituting employee training immediately. Derek conducted lockout training for all city

employees on November 13th at the Little Bear. Thank you to Brooklynn Schlehuber for her communication with MIOSHA and following up with department heads and the paperwork involved. The proposed penalty was \$4,500. Ater the discount for compliance, the city owes \$2,250.

Community News

H.O.M.E for the Holidays, Christmas Auction November 17th, 2023 at the Little Bear East Arena and Conference Center.

Planning Commission

The Planning Commission met on November 14th, 2023 to discuss the public hearing regarding the rezoning request for parcel 52-140-009-60 and to discuss the CIP Plan.

RAP Grants

City Hall received a \$10,000 RAP grant to upgrade security cameras and to install automatic door locks where needed.

Little Bear East Arena received \$9,180 to upgrade security cameras.

**City of St. Ignace
Finance/Utility Committee
Wednesday, November 15, 2023 – 2:45 p.m.
City Hall Council Chambers**

Present: Councilmember Gustafson and Mayor LaLonde (Councilmember Williford absent).

Staff Present: Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer; Kevin James, Police Chief.

Meeting called to order at 2:45 p.m.

FIREWORKS

The Fireworks Agreement 2022-23 with the St. Ignace Visitors Bureau and the City of St. Ignace has expired. Quincy Ranville, Director of the St. Ignace Visitors Bureau, informed the Committee that a new vendor, Small Town Saturday Night (STSN), is being considered and the proposed agreement includes an increase in the fees for the weekly shows, from \$5,500 to \$7,000. The Visitors Bureau will reimburse the City for the full cost of the contract and include a contribution of \$4,000 for the July 4th show. The City will be expected to contribute \$5,000 for the remainder of the July 4th show, making it a \$9,000 value. The agreement will be for one year only.

POLICE DEPARTMENT

Chief James informed the Committee that he has experienced a difficult time hiring to fill the vacant full-time positions in the Police Department and presented some possible incentives to draw more applicants. The Committee reviewed the following suggestions: a hiring bonus for \$5,000, no-cost gym membership, and one hour for physical fitness during the work shift. It was the consensus of the Committee to recommend the hiring bonus with specific requirements for candidates new to the profession versus applicants who may be experienced officers. The Committee also agreed with the no-cost gym memberships and keeping the Police Department budget at a level to support five officers on staff.

Meeting adjourned at 4:05 p.m.

