

CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, June 19, 2023 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 878 2481 0730

******AGENDA******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to the Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of June 5, 2023
- 8) Old Business
 - A. City Manager Contract
- 9) New Business
 - A. City Audit 2022 Filing Extension
 - B. City Hall ½ Day – June 23rd
 - C. Resolution23-26 Mackinaw City Mustang Stampede 2023
 - D. Financials May 2023
- 10) Consideration of Bills
- 11) Public Comment (3-minute limit)
- 12) Management Report
- 13) Committee Reports
 - A. Negotiations Committee Minutes
- 14) Council Member Comments

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**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, June 5, 2023, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmember Cronan. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Gustafson, to approve excusing Councilmember Cronan from the June 5th and the June 19th Regular meeting due to being out of town. Motion carried unanimously.

STAFF PRESENT: Andrea Insley, City Clerk-Treasurer; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Kevin James, Police Chief; Bill Fraser, DPW Director.

ADDITIONS TO THE AGENDA

Councilmember Pelter – Ferry boat passes.

Councilmember Pelter – Ferry Lane street repair.

Councilmember Pelter – City Fleet Card.

PUBLIC COMMENT *(3-min limit)*

Public comment was received regarding Ferry Lane's street repair and the City Manager position.

CONSIDERATION OF MINUTES OF THE MAY 15, 2023, REGULAR COUNCIL MEETING:

It was moved by Councilmember Williford, seconded by Councilmember Gustafson, to approve the minutes of the May 15, 2023, Regular Council meeting as presented. Motion carried unanimously.

OLD BUSINESS

A. CITY MANAGER POSITION

Mayor LaLonde informed Council that the previous candidate, Lauren Amellal, has declined the offer for the position of City Manager. After some discussion, it was moved by Mayor LaLonde, seconded by Councilmember Fullerton, to approve hiring Scott Marshall for the position of City Manager.

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Fullerton.

No: Councilmembers Pelter and Williford.

Motion carried four to two.

At this time, it was moved by Councilmember Gustafson, seconded by Councilmember Pelter, to authorize the Negotiations Committee to prepare an employment contract to present to Scott Marshall for the position of City Manager.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton and Gustafson.

No: None.

Motion carried unanimously.

NEW BUSINESS

A. RESOLUTION 23-23 RUN FOR THE HEALTH OF IT

RESOLUTION 23-23

The following Resolution was offered for adoption by Councilmember Gustafson, supported by Mayor Pro-Tem St. Louis:

WHEREAS, the Mackinac Straits Health Foundation requests permission to conduct the St. Ignace Run for the Health of It, 10K and 5K Run/Walk; and

WHEREAS, this event requires the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria to be met in order for the event to be held.

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the Mackinac Straits Health Foundation does meet the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road for this event on:

Saturday, August 12, 2023, from 7:00 a.m. to 11:30 a.m.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton and Gustafson.

No: None.

Absent: Councilmember Cronan.

Resolution declared Adopted.

B. RESOLUTION 23-24 AUTHORIZING CLAIM FOR PROTECTING MI PENSION GRANT

RESOLUTION 23-24

The following Resolution was offered for adoption by Councilmember Gustafson, supported by Mayor Pro-Tem St. Louis:

- WHEREAS:** Public Act 166 of 2022, Section 979a(1) appropriated funds to the Michigan Department of Treasury (Treasury) for the Protecting MI Pension: Michigan Local Pension Grant Program for qualified units that operate a qualified retirement system; and
- WHEREAS:** the St. Ignace City Council supports the submission of an application titled, "Protecting MI Pension Grant Application, form 5886" to the Michigan Department of Treasury for qualified retirement systems with a funded ratio below 60% as defined in the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, Section 3, MCL 38.2803; and
- WHEREAS:** qualified units of local government operating a qualified retirement system with a funding ratio below 60% based on the last Form 5572 report filed as required by section 5 of the Protecting Local Government Retirement and Benefits Act, 2017 PA 202, MCL 38.2805, as of December 31, 2021; and
- WHEREAS:** the City of St. Ignace's qualified pension system funding level was 57.3% as of December 31, 2021; and
- WHEREAS:** beginning April 17, 2023, the City of St. Ignace is to review the Protecting MI Pension Grant Program with the governing body and approve by way of resolution, authorization for the Mayor (Chief Administrative Officer) to file a claim for grant payment for the Protecting MI Pension Grant Program; and
- WHEREAS:** the City of St. Ignace with a qualified retirement system shall comply with "grant award requirements", defined in Section 979a(2) (a)-(f) of Public Act 166 of 2022, and further detailed as part of the Protecting MI Pension grant application; and
- WHEREAS:** the City of St. Ignace acknowledges that it: (i) is a "qualified unit"; (ii) operates a "qualified retirement system"; (iii) agrees to comply with the "grant award requirements"; (iv) authorizes the Mayor (Chief Administrative Officer) to file a claim for a grant award on behalf of the local government;
And thus, is eligible to participate in a Protecting MI Pension Grant Program; now therefore
- BE IT RESOLVED:** the St. Ignace City Council does hereby authorize participation in the Protecting MI Pension Grant program and, on behalf of the City of St. Ignace, authorizes William LaLonde, City Mayor, to provide this resolution indicating its approval to Treasury, and to submit and execute documents requested by Treasury relating to the Protecting MI Pension grant program requirements.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: Councilmember Cronan.

Resolution declared Adopted.

C. RESOLUTION 23-25 THE 4TH OF JULY 2023

RESOLUTION 23-25

The following Resolution was offered for adoption by Councilmember Williford, supported by Councilmember Fullerton:

WHEREAS, the St. Ignace Chamber of Commerce requests permission to conduct the 2023 July 4th Celebration; and

WHEREAS, this event requires the usage of BL I-75, Little Bear East grounds and parking lot; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria to be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council does approve the St. Ignace Chamber of Commerce to be a "Special Events Organization" and has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of the Ordinance No. 413 and grants St. Ignace Chamber of Commerce the authority to control vending approved by the City during the event; and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of BL I-75, Little Bear East grounds and parking lot for this event, for the following dates and times.

- BL I-75, closed from S. State Street (at the "Y") to Reagon Street, Tuesday, July 4th, from 4:00 p.m. to 5:00 p.m.
- Community Party at Little Bear East grounds and parking lot on Tuesday, July 4th, from 4:00 p.m. to 10:00 p.m.
- Little Bear East parking lot partially closed Tuesday, July 4th, from 3:00 p.m.- 10:00 p.m.

Roll Call Vote:

Yes: Councilmembers Williford, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Absent: Councilmember Cronan.

Resolution declared Adopted.

D. OVERNIGHT EGLE TRAINING FOR WATER PLANT EMPLOYEES

DPW Director Fraser informed Council that two Water Plant Operators will receive training from the State of Michigan EGLE (Dept of Environment, Great Lakes & Energy) to support their

continued education of water plant operations. Expenses for this training will include registration, overnight accommodations for three nights, and travel reimbursement. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve training for the two Water Plant operators in Marquette June 27th – June 29th.

Roll Call Vote

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

ADDITIONS TO THE AGENDA

Councilmember Pelter – Ferry Boat Passes

Councilmember Pelter discussed her concern in receiving complimentary ferry boat passes from Shepler’s. Council requested that City Attorney Palmer verify if accepting these passes would be inappropriate or illegal.

Councilmember Pelter – Ferry Lane Street Repair

Councilmember Pelter requested an update regarding the portion of Ferry Lane that was repaired. DPW Director Fraser informed Council that he arranged to have the section repaired at that time because the road was the worst in that section and the equipment and paving crew were available between other projects.

Councilmember Pelter – City Fleet Card

Councilmember Pelter requested an update on a recent issue with misuse of the City’s Fleet cards. DPW Director Fraser confirmed the incident has been reported but is still awaiting follow up from the investigation.

CONSIDERATION OF BILLS

Councilmember Gustafson inquired about the Miller, Canfield, Paddock & Stone invoice dated 2022, and requested verification of the purchase orders attached to the bills that indicate they are over budget.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$63,221.20.

ADVANTAGE FLEET, LLC	361.25
ALFRED FELEPPA	915.25
AMAZON CAPITAL SERVICES, INC.	1,759.83
ANDREW DIXON	60.00
BAY UP NORTH LLC	690.00
BECKETT & RAEDER	170.00
BELONGA EXCAVATING, LLC	540.00
BELONGA'S PLUMBING AND HEATING	513.30
BLAIR 'S POWER WASH	875.00
DINGES FIRE COMPANY	303.07
ELLEN'S EQUIPMENT INC.	1,014.73
ETNA SUPPLY COMPANY	316.00
FERGUSON ENT-DBA	395.91
FERGUSON WATERWORKS #3386	129.52

FLOTATION DOCKING SYSTEMS INC	366.00
GEORGE'S BODY SHOP, INC	2,842.17
HAWKINS	70.00
HD SUPPLY INC/USA BLUEBOOK	959.31
HOLIDAY INN	540.60
HYDRITE CHEMICAL CO	8,365.10
JUDITH WYSE	25.00
KSS ENTERPRISES	1,518.80
KYLE JAMES BROW	3,740.75
MACKINAC ISLAND FERRY COMPANY	57.84
MACKINAC PLUMBING AND HEATING CO	65.00
MARK J. PETERSON	350.00
MARK WILK	150.00
MEYER ACE HARDWARE	2,120.44
MICHAEL RICHARD LAMB	160.00
MICHIGAN RURAL WATER ASSOCIATION	800.00
MILLER, CANFIELD, PADDOCK AND STONE	10,351.00
NATIONAL OFFICE PRODUCTS	2,636.78
NCL OF WISCONSIN INC	501.89
NORTHERN SHIRT COMPANY, LLC	1,332.00
PARAGON LABORATORIES, INC	469.30
PHAROS MARINA AUTOMATIC POWER, INC.	1,238.71
PRO-TECH SECURITY SALES	974.00
QUILL CORPORATION	180.96
R & R FIRE TRUCK REPAIR	1,121.57
SPARTAN DISTRIBUTORS, INC	349.91
ST IGNACE CHAMBER OF COMMERCE	2,000.00
STANDARD ELECTRIC COMPANY	227.00
STATE OF MICHIGAN	180.00
STATE OF MICHIGAN-DEQ	190.00
TAYLOR RENTAL	3,618.00
THE HOME CITY ICE COMPANY	424.34
THE ST IGNACE NEWS/HOFFMAN MI MEDIA	1,657.00
UIS SCADA	2,415.80
WITMER PUBLIC SAFETY GROUP INC	3,178.07
Grand Total:	\$63,221.20

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Fullerton.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding the City budget, hiring of the City Manager, and other City business.

MANAGEMENT REPORT

DPW Director Fraser updated Council on the street paving for May which included Keightley Street, High Street, Reagon Street, Spring Street, McCann Street and the Ferry Lane repair.

COMMITTEE REPORTS

There were no committee reports at this time.

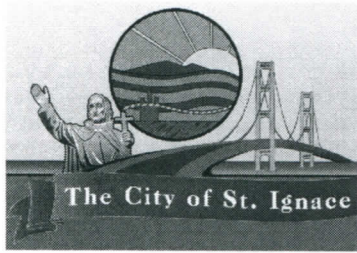
COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:35 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer



City of St. Ignace, MI

396 N State Street
St. Ignace, MI. 49781
cityofstignace.com

Staff Report

Agenda Date: 6/19/23

Presenter: A. Insley

Department: Clerk/Treasurer

City Manager:

This form and any background material must be approved by the City Manager then delivered to the City Manager's Office by 4:00 PM the Thursday prior to the Council Meeting.

AGENDA ITEM TITLE: City Audit 2022 Filing Extension

BACKGROUND: The City Clerk/Treasurer Dept has been short-handed since 2021. More recently, with the vacancies left in the City Manager's office, it has been extremely difficult to meet many deadlines and maintain already strained processes. The Clerk's office, together with temporary assistance from the former City Clerk and the Deputy Treasurer, is working with Anderson Tackman to perform the 2022 audit but the potential for filing after June 30th is possible. As a precaution, I have submitted a formal request for a filing extension with the MI Dept of Treasury as of June 15th.

FISCAL EFFECT: If an audit report is delinquent, the Department of Treasury will notify the local unit of the delinquency, indicate there will be 30 days for an acceptable audit to be filed, request return correspondence, and inform that failure to respond to the letter will result in penalties upon the local unit.

SUPPORTING DOCUMENTATION: State of Michigan Dept of Treasury Numbered Letter 2001-1 (REVISED) and PA493 of 2000.

RECOMMENDATION: Communication with the State of Michigan Dept of Treasury is always an important requirement to uphold. In doing so, I believe the 2022 audit will be accepted in an allowable timeframe and the City will face little to no penalties outside of the traditional audit findings.

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Local Government Electronic Filing System

Michigan Department of Treasury

Michigan Department of Treasury

Annual Audit Extension Request

Issued under the authority of Public Act 2 of 1968, as amended.

Local Unit Basic Information

County: MACKINAC **Type:** City **Local Unit Name:** City of St Ignace
Municode: 49-2-020 **FY Ending:** 2022 **Year End Month:** 12
Form ID: 113867

Please do not use the browser refresh, back or forward buttons as your data may not be saved.

Attachment	Filename	Description
GFTRIALBAL	St Ignace Unadj Trial Balance GF FY2022.pdf	Attach General Fund Trial Balance

Successful submission Jun 15 2023 9:37PM.

Confirmation number: 113867

Please print for your records.

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STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

NUMBERED LETTER 2001-1 (REVISED)

Issued By: Community Engagement and Finance Division (CEFD)
Bureau of Local Government and School Services

Effective Date: January 12, 2001 (Revised: June 21, 2021)

2001-1 Revised Filing Extensions

Intended Audience: Any local government employee, including clerks, treasurers, elected officials, finance directors, city, township, or village managers, auditors and accounting staff, among others

Summary: Revised Numbered Letter 2001-01 provides an updated process for local governments requesting an extension for filing an audit or annual financial report (Form F65). This includes the requirements for the extension requests themselves and the penalties for late filings.

Extension Request Requirements

Beginning immediately, (for local unit fiscal years ending September 30, 2000 and thereafter) the following procedures and requirements for audit and annual financial report (F-65) filing extension requests will be followed:

1. *Requests for extensions must come from the chief administrative officer of the municipality.* When an audit report cannot be completed within 6 months after the end of the fiscal year, the chief administrative officer may request an extension of the filing deadline.
2. *Submitting Requests.* Requests by the CAO of a community must be submitted online at Treasury's [document filing site](#). Choose form, *Extension Requests*. Emailed requests will not be accepted.
3. *Requests must be made within 6 months from the end of the fiscal year.* The request for a filing extension must be made before the audit or F65 is actually delinquent (within 6 months of the end of the fiscal year).
4. *Requests for an extension must be complete.* A complete request for the extension for filing of an audit will include the following from the chief administrative officer indicating:
 - a. that the audit is currently in progress;
 - b. when the audit is expected to be completed;
 - c. an explanation of the existence of extraordinary circumstances beyond the control of the local unit and the audit cannot be completed and filed timely (the reasonable cause).
 - d. In addition, requests for extension of the filing requirement for the annual financial

report (F-65) must be accompanied by unadjusted year end trial balance reports. The Department of Treasury will post these unadjusted year end trial balance reports on the Department's internet website if the extension is granted.

5. *A written response to each audit extension request will be sent to the local unit.* The Department of Treasury will respond by email to each request for an audit extension received.
6. *Requests for an extension will be denied* absent the existence of an extraordinary circumstance beyond the control of the unit of government justifying the extension.

(NOTE: This request for extension of the filing date for an audit with the Michigan Department of Treasury does not relieve the local unit from filing the continuing disclosure information required to comply with an undertaking Agreement in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission.)

Statutory Requirements Regarding Audit and F65 Filing

Public Act 493 of 2000 amended certain sections of the Uniform Budgeting and Accounting Act and was given immediate effect.

Section 7 (4) (MCL 141.427[4]) of the Uniform Budgeting and Accounting Act requires:

(4) The copy of the audit report and the copy of the report of auditing procedures applied required by subsection (3) shall be filed with the state treasurer within six months after the end of the fiscal year of a local unit for which an audit has been performed pursuant to section 5. The chief administrative officer of a local unit may request an extension of the filing date from the state treasurer, and the state treasurer may grant the request for reasonable cause. A chief administrative officer who requests an extension under this subsection shall, within 10 days of making the request, inform the governing body in writing of the requested extension.

Section 4 (2) (MCL 141.424[2]) of the Uniform Budgeting and Accounting Act requires:

One copy of the annual financial report required by subsection (1) shall be filed with the state treasurer within six months after the end of the fiscal year of the local unit. The state treasurer shall prescribe the forms to be used by local units for preparation of the financial reports. The chief administrative officer of a local unit may request an extension of the filing date from the state treasurer, and the state treasurer may grant the request for reasonable cause. If the local unit of government requests an extension of the filing deadline, then the local unit of government must provide to the department of treasury the unadjusted year end trial balance reports, in a form and manner as prescribed by the department of treasury, to the department of treasury at the time the local unit of government requests the extension. The department of treasury shall post these unadjusted year end trial reports on the department's internet website if the extension is granted.

Penalties for Delinquency

Penalties for late audit filing may be initiated. The Department of Treasury will notify the local unit that their audit is delinquent as follows:

The first notice to the local unit will inform them of the delinquency, indicate 30 days for them to file the audit, encourage them to respond to the letter, and indicate that failure to respond to this letter will result in imposition of the penalties listed below.

As is currently the case, upon notification that an audit report is delinquent, the Department of Treasury may initiate the following penalties upon the local unit:

1. An audit of the local unit's financial records will be conducted by audit staff from the Department of Treasury or by a Certified Public Accountant appointed by the state treasurer and will be billed to the local unit (MCL 141.426).
2. The Department of Treasury will withhold all or a portion of state shared revenues until an acceptable audit report is received (MCL 141.921(1)).
3. Borrowing requests will be denied or held until an acceptable audit report is received (MCL 133.11(1)(c) and MCL 133.5).
4. Public Act 436 of 2012 (MCL 141.1541 – 141.1575) provides that failure to file a required audit report is a condition that may authorize the State Treasurer to conduct a preliminary review to determine the existence of a local government financial problem.

If you have questions or need further assistance, please call (517) 335-7469.

If you have any questions, email our office at LAFD_audits@michigan.gov.

¹ Revisions of June 2, 2021, include:

- Elimination of submission by email.
- Elimination of submission of a letter.
- Other minor changes such as order of document and change of division name.

**RESOLUTION
23-26**

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Cronan:

WHEREAS, the Mackinaw Area Visitors Bureau requests permission to conduct the Mackinaw City Mustang Stampede, and

WHEREAS, this event requires the usage of I-75 and I-75BL and a parade escort from City of St. Ignace Police, and

WHEREAS, it is understood there may be fees for services provided by the City, and

NOW THEREFORE BE IT RESOLVED, that the City Council does approve the Mackinaw Mustang Stampede parade and the Police escort on Saturday, July 15, 2023.

Roll Call Vote:

Yes: Councilmembers

No:

Absent:

Resolution declared Adopted.

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, June 19, 2023 at 7:00 p.m.

Andrea Insley, City Clerk/Treasurer

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Revenues					
TAXES	TAXES	1,091.59	54,950.89	1,356,493.00	4.05
CHG SERV	CHARGE FOR SERVICES	(248.90)	55.25	27,550.00	0.20
O/REV	OTHER REVENUE	74,467.68	93,240.97	117,100.00	79.63
FIN/FOR	FINES AND FORFEITURES	0.00	0.00	400.00	0.00
INT	INTEREST AND RENTALS	0.00	0.00	3,000.00	0.00
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	131,370.00	0.00
UNCLASSIFIED	Unclassified	3,215.37	117,765.73	376,200.00	31.30
TOTAL REVENUES		78,525.74	266,012.84	2,012,113.00	13.22
Expenditures					
101	CITY COUNCIL	1,945.92	10,413.71	25,195.00	41.33
172	CITY MANAGER	2,552.20	67,550.22	169,600.00	39.83
191	ACCOUNTING DEPT	0.00	375.00	32,650.00	1.15
201	ADMINISTRATION	12.00	60.50	12,900.00	0.47
215	CLERK	19,882.59	77,551.65	307,350.00	25.23
234	CENTRAL SUPPLIES	15.99	1,870.76	3,500.00	53.45
247	BOARD OF REVIEW	0.00	957.09	1,860.00	51.46
257	ASSESSOR	3,008.28	16,066.15	36,900.00	43.54
262	ELECTIONS	924.44	1,678.84	8,620.00	19.48
265	BLDG & GROUNDS	2,800.64	14,883.23	31,600.00	47.10
266	ATTORNEY	2,256.24	17,401.98	40,300.00	43.18
301	POLICE	35,590.36	162,451.58	582,026.00	27.91
335	SAFETY & HEALTH	0.00	252.75	450.00	56.17
336	FIRE DEPARTMENT	13,898.02	42,996.63	127,785.00	33.65
441	PUBLIC WORKS	5,154.59	43,314.72	141,350.00	30.64
444	SIDEWALKS	0.00	0.00	505.00	0.00
448	STREET LIGHTING	3,436.85	17,518.02	38,000.00	46.10
701	PLANNING	2,190.51	2,190.51	3,000.00	73.02
703	ZONING BD OF APPEALS	0.00	80.83	480.00	16.84
704	COMMUNITY DEVELOPMENT	0.00	3,289.98	75,450.00	4.36
770	PARK MAINT	8,025.51	13,639.09	103,875.00	13.13
773	BOAT LAUNCH	1,070.63	1,830.96	4,225.00	43.34
953	FRINGE BENEFITS	3,567.13	24,669.25	76,129.00	32.40
954	INSURANCE & BONDS	0.00	7,617.22	16,300.00	46.73
965	TRANS TO OTHER FUNDS	0.00	0.00	91,984.00	0.00
TOTAL EXPENDITURES		106,331.90	528,660.67	1,932,034.00	27.36
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		78,525.74	266,012.84	2,012,113.00	13.22
TOTAL EXPENDITURES		106,331.90	528,660.67	1,932,034.00	27.36
NET OF REVENUES & EXPENDITURES		(27,806.16)	(262,647.83)	80,079.00	327.99

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2023	% BDGT
		MONTH 05/31/2023	05/31/2023	AMENDED BUDGET	USED
Fund 202 - MAJOR STREETS					
Revenues					
TAXES	TAXES	125.99	1,815.84	30,300.00	5.99
O/REV	OTHER REVENUE	0.00	55,653.69	64,967.00	85.66
INT	INTEREST AND RENTALS	0.00	0.00	2,200.00	0.00
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	37,500.00	0.00
CONT	CONT FM LOCAL UNITS	0.00	0.00	6,500.00	0.00
ST REV	STATE REVENUE	22,688.14	133,802.55	275,000.00	48.66
UNCLASSIFIED	Unclassified	395.07	1,975.35	399,800.00	0.49
TOTAL REVENUES		23,209.20	193,247.43	816,267.00	23.67
Expenditures					
444	SIDEWALKS	0.00	1.56	2,130.00	0.07
451	ROAD CONSTRUCTION	0.00	0.00	403,880.00	0.00
463	ROUTINE MAINT	8,345.95	23,796.69	64,090.00	37.13
474	TRAFFIC CONTROL	(1.52)	982.90	4,670.00	21.05
479	SNOW & ICE CONTROL	747.24	61,620.99	117,850.00	52.29
483	ADM & RECORDS	14,082.06	16,510.08	15,979.00	103.32
486	SURFACE MAINT TRUNKLINE	0.00	0.00	5,115.00	0.00
488	SWEEPING & FLUSHING TRUNKLINE	1,018.36	2,967.86	1,008.00	294.43
491	DRAINAGE & BACKSLOPES TRUNKLIN	0.00	0.00	1,518.00	0.00
497	WINTER MAINT TRUNKLINE	311.75	37,484.67	46,527.00	80.57
965	TRANS TO OTHER FUNDS	0.00	0.00	116,000.00	0.00
TOTAL EXPENDITURES		24,503.84	143,364.75	778,767.00	18.41
Fund 202 - MAJOR STREETS:					
TOTAL REVENUES		23,209.20	193,247.43	816,267.00	23.67
TOTAL EXPENDITURES		24,503.84	143,364.75	778,767.00	18.41
NET OF REVENUES & EXPENDITURES		(1,294.64)	49,882.68	37,500.00	133.02

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 203 - LOCAL STREET					
Revenues					
TAXES	TAXES	0.00	1,689.85	92,716.00	1.82
O/REV	OTHER REVENUE	0.00	0.00	5,000.00	0.00
INT	INTEREST AND RENTALS	0.00	0.00	500.00	0.00
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	142,500.00	0.00
CONT	CONT FM LOCAL UNITS	0.00	0.00	6,500.00	0.00
ST REV	STATE REVENUE	10,358.20	53,827.58	110,000.00	48.93
UNCLASSIFIED	Unclassified	180.37	901.85	105,100.00	0.86
TOTAL REVENUES		10,538.57	56,419.28	462,316.00	12.20
Expenditures					
444	SIDEWALKS	0.00	0.00	4,075.00	0.00
451	ROAD CONSTRUCTION	0.00	0.00	205,425.00	0.00
463	ROUTINE MAINT	23,837.86	40,856.65	144,250.00	28.32
474	TRAFFIC CONTROL	165.00	2,192.42	4,075.00	53.80
479	SNOW & ICE CONTROL	0.00	48,194.24	52,150.00	92.41
483	ADM & RECORDS	523.77	3,459.67	6,825.00	50.69
965	TRANS TO OTHER FUNDS	0.00	0.00	6,000.00	0.00
TOTAL EXPENDITURES		24,526.63	94,702.98	422,800.00	22.40
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		10,538.57	56,419.28	462,316.00	12.20
TOTAL EXPENDITURES		24,526.63	94,702.98	422,800.00	22.40
NET OF REVENUES & EXPENDITURES		(13,988.06)	(38,283.70)	39,516.00	96.88

User: ANDREA

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PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 271 - LIBRARY FUND					
Revenues					
TAXES	TAXES	84.00	2,337.47	85,500.00	2.73
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	250.00	0.00
O/REV	OTHER REVENUE	0.00	480.00	1,000.00	48.00
INT	INTEREST AND RENTALS	0.00	0.00	500.00	0.00
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	1,020.80	2,500.00	40.83
UNCLASSIFIED	Unclassified	0.00	64,199.08	103,100.00	62.27
TOTAL REVENUES		84.00	68,037.35	192,850.00	35.28
Expenditures					
790	LIBRARY	14,807.82	70,407.19	193,350.00	36.41
965	TRANS TO OTHER FUNDS	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		14,807.82	70,407.19	195,350.00	36.04
Fund 271 - LIBRARY FUND:					
TOTAL REVENUES		84.00	68,037.35	192,850.00	35.28
TOTAL EXPENDITURES		14,807.82	70,407.19	195,350.00	36.04
NET OF REVENUES & EXPENDITURES		(14,723.82)	(2,369.84)	(2,500.00)	94.79

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PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 273 - DOCK NO. 3 IMPROVEMENTS					
Revenues					
UNCLASSIFIED	Unclassified	0.00	31,447.00	31,297.00	100.48
TOTAL REVENUES		0.00	31,447.00	31,297.00	100.48
Expenditures					
598	DOCK #3 IMPROVEMENTS	867.72	867.72	31,297.00	2.77
TOTAL EXPENDITURES		867.72	867.72	31,297.00	2.77
Fund 273 - DOCK NO. 3 IMPROVEMENTS:					
TOTAL REVENUES		0.00	31,447.00	31,297.00	100.48
TOTAL EXPENDITURES		867.72	867.72	31,297.00	2.77
NET OF REVENUES & EXPENDITURES		(867.72)	30,579.28	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 285 - AMERICAN RESCUE PLAN ACT					
Revenues					
UNCLASSIFIED	Unclassified	0.00	65,000.00	65,000.00	100.00
TOTAL REVENUES		<u>0.00</u>	<u>65,000.00</u>	<u>65,000.00</u>	<u>100.00</u>
Expenditures					
965	TRANS TO OTHER FUNDS	0.00	65,000.00	65,000.00	100.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>65,000.00</u>	<u>65,000.00</u>	<u>100.00</u>
Fund 285 - AMERICAN RESCUE PLAN ACT :					
TOTAL REVENUES		0.00	65,000.00	65,000.00	100.00
TOTAL EXPENDITURES		0.00	65,000.00	65,000.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 584 - GOLF COURSE FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	6,000.00	0.00
O/REV	OTHER REVENUE	7,272.50	7,272.50	7,050.00	103.16
FIN/FOR	FINES AND FORFEITURES	125.00	125.00	125.00	100.00
INT	INTEREST AND RENTALS	0.00	0.00	200.00	0.00
UNCLASSIFIED	Unclassified	46,102.50	46,467.50	161,375.00	28.79
TOTAL REVENUES		53,500.00	53,865.00	174,750.00	30.82
Expenditures					
797	GOLF COURSE OPERATIONS	17,459.79	29,461.26	172,248.00	17.10
905	DEBT SERVICE	243.78	1,218.90	2,200.00	55.40
TOTAL EXPENDITURES		17,703.57	30,680.16	174,448.00	17.59
Fund 584 - GOLF COURSE FUND:					
TOTAL REVENUES		53,500.00	53,865.00	174,750.00	30.82
TOTAL EXPENDITURES		17,703.57	30,680.16	174,448.00	17.59
NET OF REVENUES & EXPENDITURES		35,796.43	23,184.84	302.00	7,677.10

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
TAXES	TAXES	43,704.15	218,508.09	524,727.00	41.64
CHG SERV	CHARGE FOR SERVICES	7,807.99	35,940.72	96,000.00	37.44
O/REV	OTHER REVENUE	3,451.00	18,507.23	51,100.00	36.22
INT	INTEREST AND RENTALS	0.00	0.00	1,500.00	0.00
UNCLASSIFIED	Unclassified	38,332.39	183,033.42	568,371.00	32.20
TOTAL REVENUES		93,295.53	455,989.46	1,241,698.00	36.72
Expenditures					
540	SWR ADMIN	5,336.94	29,026.38	122,760.00	23.64
541	SWR PLANT OPERATIONS	39,892.79	169,008.65	386,891.00	43.68
542	SWR LN MAINT	3,651.46	19,853.22	89,750.00	22.12
544	2010 USDA SWR IMP RR&I	6,990.00	30,958.05	48,600.00	63.70
905	DEBT SERVICE	0.00	58,071.39	481,136.00	12.07
906	SRF/ 5593 01	0.00	85,313.85	109,361.00	78.01
965	TRANS TO OTHER FUNDS	0.00	0.00	51,800.00	0.00
TOTAL EXPENDITURES		55,871.19	392,231.54	1,290,298.00	30.40
Fund 590 - SEWER FUND:					
TOTAL REVENUES		93,295.53	455,989.46	1,241,698.00	36.72
TOTAL EXPENDITURES		55,871.19	392,231.54	1,290,298.00	30.40
NET OF REVENUES & EXPENDITURES		37,424.34	63,757.92	(48,600.00)	131.19

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
TAXES	TAXES	34,235.14	171,546.72	409,500.00	41.89
CHG SERV	CHARGE FOR SERVICES	31,455.94	138,334.38	478,000.00	28.94
O/REV	OTHER REVENUE	5,990.82	27,954.82	79,300.00	35.25
INT	INTEREST AND RENTALS	0.00	0.00	1,800.00	0.00
O/FINAN	OTHER FINANCING SOURCES	3,381.57	12,943.13	26,000.00	49.78
UNCLASSIFIED	Unclassified	38,441.74	126,887.93	298,159.00	42.56
TOTAL REVENUES		113,505.21	477,666.98	1,292,759.00	36.95
Expenditures					
223	SRF-STATE REVOLVING FUNDS	0.00	0.00	177,653.00	0.00
550	WTR ADMIN	6,748.53	33,732.66	138,715.00	24.32
551	WTR PLANT OPERATIONS	34,034.80	184,461.16	486,550.00	37.91
552	WTR LINE MAINT	17,021.89	84,439.76	241,000.00	35.04
553	2000 WTR RR&I	0.00	19,166.20	0.00	100.00
905	DEBT SERVICE	0.00	105,937.50	167,241.00	63.34
965	TRANS TO OTHER FUNDS	0.00	0.00	81,600.00	0.00
TOTAL EXPENDITURES		57,805.22	427,737.28	1,292,759.00	33.09
Fund 591 - WATER FUND:					
TOTAL REVENUES		113,505.21	477,666.98	1,292,759.00	36.95
TOTAL EXPENDITURES		57,805.22	427,737.28	1,292,759.00	33.09
NET OF REVENUES & EXPENDITURES		55,699.99	49,929.70	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 594 - MARINA FUND					
Revenues					
TAXES	TAXES	0.00	0.00	5,000.00	0.00
O/REV	OTHER REVENUE	3,284.73	3,558.64	102,700.00	3.47
INT	INTEREST AND RENTALS	0.00	0.00	900.00	0.00
TRANS	TRANSFERS-INTERNAL ACTIV	2,548.32	2,548.32	175,600.00	1.45
UNCLASSIFIED	Unclassified	14,155.97	172,893.73	241,400.00	71.62
TOTAL REVENUES		19,989.02	179,000.69	525,600.00	34.06
Expenditures					
590	MARINA ADMIN	4,190.24	19,824.63	55,600.00	35.66
597	MARINA OPERATIONS	19,445.15	36,194.02	299,476.00	12.09
851	INSURANCE	0.00	3,515.64	9,750.00	36.06
965	TRANS TO OTHER FUNDS	0.00	84,265.00	92,265.00	91.33
TOTAL EXPENDITURES		23,635.39	143,799.29	457,091.00	31.46
Fund 594 - MARINA FUND:					
TOTAL REVENUES		19,989.02	179,000.69	525,600.00	34.06
TOTAL EXPENDITURES		23,635.39	143,799.29	457,091.00	31.46
NET OF REVENUES & EXPENDITURES		(3,646.37)	35,201.40	68,509.00	51.38

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 596 - GARBAGE COLLECTION					
Revenues					
CHG SERV	CHARGE FOR SERVICES	95.19	513.71	1,200.00	42.81
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	5,000.00	0.00
UNCLASSIFIED	Unclassified	11,049.10	55,020.20	123,000.00	44.73
TOTAL REVENUES		11,144.29	55,533.91	129,200.00	42.98
Expenditures					
528	GARBAGE COLLECTION	11,105.71	52,330.95	122,000.00	42.89
965	TRANS TO OTHER FUNDS	0.00	0.00	7,200.00	0.00
TOTAL EXPENDITURES		11,105.71	52,330.95	129,200.00	40.50
Fund 596 - GARBAGE COLLECTION:					
TOTAL REVENUES		11,144.29	55,533.91	129,200.00	42.98
TOTAL EXPENDITURES		11,105.71	52,330.95	129,200.00	40.50
NET OF REVENUES & EXPENDITURES		38.58	3,202.96	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 641 - EQUIPMENT FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	(62.03)	7,184.91	7,000.00	102.64
O/REV	OTHER REVENUE	0.00	1,486.49	11,000.00	13.51
TRANS	TRANSFERS-INTERNAL ACTIV	8,208.55	72,509.15	125,825.00	57.63
O/FINAN	OTHER FINANCING SOURCES	1,161.78	1,320.54	1,822.00	72.48
UNCLASSIFIED	Unclassified	21,083.06	76,021.71	169,205.00	44.93
TOTAL REVENUES		30,391.36	158,522.80	314,852.00	50.35
Expenditures					
581	GARAGE MAINT	2,391.51	45,246.99	52,227.00	86.64
582	EQUIPMENT MAINT	11,421.11	65,779.98	187,780.00	35.03
905	DEBT SERVICE	0.00	0.00	39,610.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	23,948.00	0.00
TOTAL EXPENDITURES		13,812.62	111,026.97	303,565.00	36.57
Fund 641 - EQUIPMENT FUND:					
TOTAL REVENUES		30,391.36	158,522.80	314,852.00	50.35
TOTAL EXPENDITURES		13,812.62	111,026.97	303,565.00	36.57
NET OF REVENUES & EXPENDITURES		16,578.74	47,495.83	11,287.00	420.80

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PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 664 - OFFICE EQUIPMENT POOL					
Revenues					
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	12,900.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	18,050.00	0.00
TOTAL REVENUES		0.00	0.00	30,950.00	0.00
Expenditures					
233	CENTRAL EQUIP	10,570.55	17,983.50	30,950.00	58.11
TOTAL EXPENDITURES		10,570.55	17,983.50	30,950.00	58.11
Fund 664 - OFFICE EQUIPMENT POOL:					
TOTAL REVENUES		0.00	0.00	30,950.00	0.00
TOTAL EXPENDITURES		10,570.55	17,983.50	30,950.00	58.11
NET OF REVENUES & EXPENDITURES		(10,570.55)	(17,983.50)	0.00	100.00

User: ANDREA

DB: St Ignace

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2023	YTD BALANCE 05/31/2023	2023 AMENDED BUDGET	% BDGT USED
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST					
Revenues					
INT	INTEREST AND RENTALS	0.00	0.00	600.00	0.00
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	41,800.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		0.00	0.00	62,400.00	0.00
Expenditures					
201	ADMINISTRATION	0.00	0.00	36,000.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	12,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	48,000.00	0.00
Fund 729 - OTHER EMPLOYEE BENEFITS TRUST:					
TOTAL REVENUES		0.00	0.00	62,400.00	0.00
TOTAL EXPENDITURES		0.00	0.00	48,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	14,400.00	0.00
TOTAL REVENUES - ALL FUNDS		434,182.92	2,060,742.74	7,352,052.00	28.03
TOTAL EXPENDITURES - ALL FUNDS		361,542.16	2,078,793.00	7,151,559.00	29.07
NET OF REVENUES & EXPENDITURES		72,640.76	(18,050.26)	200,493.00	9.00

City of St. Ignace
Negotiations Committee
Monday, June 12, 2023 – 3:30 p.m.
City Hall Council Chambers

Present: Councilmember Gustafson, Mayor LaLonde and Councilmember Williford.

Staff Present: None.

Meeting called to order at 3:30 p.m.

City Manager Employment Contract:

The purpose of the meeting was to prepare a draft City Manager contract for Scott Marshall. The Committee reviewed the current employment contract that Mr. Marshall has as DDA Director and discussed various aspects of the City Manager contract that had been drafted last month for Ms. Amellal. A draft contract will be prepared that is basically the same as the contract prepared last month but allows Mr. Marshall to maintain the same retirement program that he currently holds as a City employee. Mayor LaLonde will convey the Committee's thoughts to the City Clerk who will prepare a document and the City Attorney will review any modifications. After Mr. Marshall receives the contract, another meeting may be scheduled if there are any questions or concerns before being brought back to the full Council for approval.

Interim-Management Pay

The Committee agreed to continue the current compensation system for the Clerk/Treasurer and the DPW Director as Interim City Co-Managers until the new City Manager actually begins in the manager's position.

Meeting adjourned 4:45 p.m.

DG/AI

CITY OF ST IGNACE COUNCIL MEETING

MONDAY, JUNE 19, 2023

INVOICES FOR APPROVAL

Vendor	Description	Amount
AIRGAS USA LLC	1426015	1,269.98
AIRGAS USA LLC	1426015	34.35
BAM TOOLS	WWTR PLANT	49.96
BELONGA EXCAVATING, LLC	LBE GRAVEL	250.00
BELONGA EXCAVATING, LLC	CEMETERY	125.00
BELONGA'S PLUMBING AND HE	POCKET PARK BATHROOM	95.85
BLARNEY CASTLE OIL CO	06-0011333	528.73
CHARLES J. PALMER, P.C.	MAY 2023	1,748.12
BENTLEY WELDING	WTR GENERATOR REPAIR	210.00
FIRE CATT LLC	SIFD-FIRE HOUSE/GROUND LADDER	4,606.70
NORTHERN A-1 SERVICES	W2001685	4,132.42
USABLUBOOK	922837	870.60
KELLY'S SPLASH OF COLORS	CITY SIGN/WTR PLANT FLOWERS	763.00
KIMBALL-MIDWEST	214384	350.74
KSS ENTERPRISES	CITY HALL	267.00
KURT NEY	CART RENTAL	1,305.00
PRECISION EDGE OUTDOOR SERVICES	MAY 22-JUNE 1, 2023	3,917.00
MACKINAC SALES	FERRY LANE	262.08
MACKINAC SALES	FERRY LANE	89.95
MMRMA	M0001302	52,030.00
MMRMA	R0001302	6,000.00
ARROW SIGNS	BOAT LAUNCH SIGNS	460.00
MICHIGAN RURAL WATER ASSOCIATION	NC SI MAPS	275.00
NAPA AUTO PARTS	4822	1,266.78
NCL OF WISCONSIN INC	44000	457.30
NCL OF WISCONSIN INC	44000	2,077.09
NSI LAB SOLUTIONS	21782	644.00
PARAGON LABORATORIES, INC	385713	550.00
PITNEY BOWES INC	0012272880	407.94
QUILL CORPORATION	1326403	69.99
SENTRY SPRAY SERVICE LLC	359	175.00
SPARTAN STORES	017323	71.14
ST IGNACE AUTOMOTIVE	7675	95.00
ST IGNACE AUTOMOTIVE	7676	537.90
ST IGNACE TRUE VALUE	220	2,406.71
ST IGNACE TRUE VALUE	905 GOLF	22.62
GRAHAM ELECTRIC MOTOR SERVICE	809759	737.62
STATE CHEMICAL SOLUTIONS	47919	297.00
STRAITS BUILDING CENTER	STI1	591.85
THE ST IGNACE NEWS	APRIL 2023	168.88
THE ST IGNACE NEWS	LBE	93.00
WILK WIRING, LLC	WEAPON MOUNT	462.31
WILK WIRING, LLC	MARINA REPAIR	25.00
	Total:	90,798.61

EXPENSES BY FUND

MONDAY, JUNE 19, 2023

101	\$25,443.82	GENERAL FUND
202	\$447.91	MAJOR STREETS
203	\$57.99	LOCAL STREETS
209	\$125.00	CEMETERY FUND
271	\$1,753.89	LIBRARY
509	\$9,490.70	LBE/REC
570	\$2,353.09	MUSEUM OPERATIONS
571	\$669.77	MUSEUM STORE
584	\$4,212.82	GOLF COURSE
590	\$14,231.66	WASTEWATER
591	\$18,717.51	WATER
594	\$3,887.23	MARINA
641	\$8,999.28	EQUIPMENT
664	\$407.94	CENTRAL EQUIPMENT
TOTAL:	\$90,798.61	

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/16/2023	AP	AIRGAS USA LLC EQUIPMENT REPAIRS & MAINT Vnd: 1909 Invoice: 9138677731	Invoice: 9138677731 Ref#: 65454 (1426015) 641-582-932.000 641-000-202.000	1,269.98	1,269.98
		Expected Check Run: 06/16/2023		1,269.98	1,269.98
06/16/2023	AP	AIRGAS USA LLC OPERATING SUPPLIES Vnd: 1909 Invoice: 9997333261	Invoice: 9997333261 Ref#: 65455 (1426015) 641-582-750.000 641-000-202.000	34.35	34.35
		Expected Check Run: 06/16/2023		34.35	34.35
06/16/2023	AP	BAM TOOLS OPERATING SUPPLIES Vnd: 3382 Invoice: 40790	Invoice: 40790 Ref#: 65472 (WWTR PLANT) 590-541-750.000 590-000-202.000	49.96	49.96
		Expected Check Run: 06/16/2023		49.96	49.96
06/16/2023	AP	BELONGA EXCAVATING, LLC LITTLE LEAGUE SUPPLIES Vnd: 3031 Invoice: 4660	Invoice: 4660 Ref#: 65474 (LBE GRAVEL) 509-753-741.000 509-000-202.000	250.00	250.00
		Expected Check Run: 06/16/2023		250.00	250.00
06/16/2023	AP	BELONGA EXCAVATING, LLC OPERATING SUPPLIES Vnd: 3031 Invoice: 4746	Invoice: 4746 Ref#: 65475 (CEMETERY) 209-567-750.000 209-000-202.000	125.00	125.00
		Expected Check Run: 06/16/2023		125.00	125.00
06/16/2023	AP	BELONGA'S PLUMBING AND HEATING OPERATING SUPPLIES Vnd: 0024 Invoice: 12607	Invoice: 12607 Ref#: 65465 (POCKET PARK BATHROOM) 101-770-750.000 101-000-202.000	95.85	95.85
		Expected Check Run: 06/16/2023		95.85	95.85
06/16/2023	AP	BLARNEY CASTLE OIL CO GAS & OIL Vnd: 1798 Invoice: MAY 2023	Invoice: MAY 2023 Ref#: 65483 (06-0011333) 584-797-759.000 584-000-202.000	528.73	528.73
		Expected Check Run: 06/16/2023		528.73	528.73

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/16/2023	AP	CHARLES J. PALMER, P.C. CONTRACTED SERV Vnd: 3089 Invoice: 11380	Invoice: 11380 Ref#: 65480 (MAY 2023) 101-266-818.000 101-000-202.000	1,748.12	1,748.12
		Expected Check Run: 06/16/2023			
06/16/2023	AP	DUANE L BENTLEY CONTRACTED SERV Vnd: 0026 Invoice: 770060	Invoice: 770060 Ref#: 65476 (WTR GENERATOR REPAIR) 591-551-818.000 591-000-202.000	210.00	210.00
		Expected Check Run: 06/16/2023			
06/16/2023	AP	FIRE CATT LLC CONTRACTED SERV Vnd: 2571 Invoice: 12332	Invoice: 12332 Ref#: 65495 (SIFD-FIRE HOUSE/GROUND LADDER TESTING) 101-336-831.000 101-000-202.000	4,606.70	4,606.70
		Expected Check Run: 06/16/2023			
06/16/2023	AP	GFL ENVIRONMENTAL SERVICE USA CONTRACTED SERV Vnd: 2626 Invoice: LQ01777385	Invoice: LQ01777385 Ref#: 65471 (W2001685) 590-542-818.000 590-000-202.000	4,132.42	4,132.42
		Expected Check Run: 06/16/2023			
06/16/2023	AP	HD SUPPLY INC/USA BLUEBOOK OPERATING SUPPLIES OPERATING SUPPLIES Vnd: 1337 Invoice: INV00027152 Vnd: 1337 Invoice: INV00027152	Invoice: INV00027152 Ref#: 65482 (922837) 590-541-750.000 591-551-750.000 590-000-202.000 591-000-202.000	520.60 350.00	520.60 350.00
		Expected Check Run: 06/16/2023			
06/16/2023	AP	KELLY J CHAMPION CITY SIGN GARDENS CONTRACTED SERV Vnd: 1196 Invoice: 06/09/2023 Vnd: 1196 Invoice: 06/09/2023	Invoice: 06/09/2023 Ref#: 65491 (CITY SIGN/WTR PLANT FLOWERS) 101-704-956.000 591-551-818.000 101-000-202.000 591-000-202.000	870.60 456.00 307.00	870.60 456.00 307.00
		Expected Check Run: 06/16/2023			
06/16/2023	AP	KIMBALL-MIDWEST OPERATING SUPPLIES Vnd: 0118 Invoice: 101126304	Invoice: 101126304 Ref#: 65462 (214384) 641-581-750.000 641-000-202.000	763.00 350.74	763.00 350.74
		Expected Check Run: 06/16/2023			

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/16/2023	AP	KSS ENTERPRISES OPERATING SUPPLIES Vnd: 0774 Invoice: 1485237	Invoice: 1485237 Ref#: 65473 (CITY HALL) 101-265-750.000 101-000-202.000	267.00	267.00
		Expected Check Run: 06/16/2023		<u>267.00</u>	<u>267.00</u>
06/16/2023	AP	KURT NEY CONTRACT RENTAL SHARE Vnd: 3362 Invoice: APRIL-MAY 2023	Invoice: APRIL-MAY 2023 Ref#: 65493 (CART RENTAL) 584-797-940.001 584-000-202.000	1,305.00	1,305.00
		Expected Check Run: 06/16/2023		<u>1,305.00</u>	<u>1,305.00</u>
06/16/2023	AP	KYLE JAMES BROW CONTRACTED SERV CONTRACTED SERV CONTRACTED SERV CONTRACTED SERV Vnd: 2874 Invoice: 1726 Vnd: 2874 Invoice: 1726 Vnd: 2874 Invoice: 1726	Invoice: 1726 Ref#: 65487 (MAY 22-JUNE 1, 2023) 570-804-818.000 571-807-818.000 509-762-818.000 509-753-818.000 570-000-202.000 571-000-202.000 509-000-202.000	543.50 543.50 620.00 2,210.00	543.50 543.50 2,830.00
		Expected Check Run: 06/16/2023		<u>3,917.00</u>	<u>3,917.00</u>
06/16/2023	AP	MACKINAC SALES CONTRACTED SERV Vnd: 0131 Invoice: 50517	Invoice: 50517 Ref#: 65466 (FERRY LANE) 202-463-818.000 202-000-202.000	262.08	262.08
		Expected Check Run: 06/16/2023		<u>262.08</u>	<u>262.08</u>
06/16/2023	AP	MACKINAC SALES CONTRACTED SERV Vnd: 0131 Invoice: 50518	Invoice: 50518 Ref#: 65467 (FERRY LANE) 202-463-818.000 202-000-202.000	89.95	89.95
		Expected Check Run: 06/16/2023		<u>89.95</u>	<u>89.95</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/16/2023	AP	MI MUNICIPAL RISK MGT AUTHORITY	Invoice: JULY 2023 Ref#: 65469 (M0001302)		
		LIABILITY INSURANCE, FIRE	101-336-935.000	4,162.40	
		PROPERTY LIABILITY INS	101-301-935.000	4,162.40	
		PROPERTY & I.M.	101-954-935.000	520.30	
		FLEET	101-954-936.000	6,243.60	
		PROPERTY & I.M.	570-804-935.000	1,560.90	
		PROPERTY LIABILITY INS	590-541-935.000	7,284.20	
		PROPERTY INSUR, WTR	591-551-935.000	11,966.90	
		INSURANCE DPW GARAGE	641-581-935.000	5,723.30	
		PROPERTY LIABILITY INS	509-752-935.000	4,162.40	
		PROPERTY LIABILITY INS	271-790-935.000	1,560.90	
		PROPERTY LIABILITY INS	594-851-935.000	3,121.80	
		PROPERTY LIABILITY INS	584-797-935.000	1,560.90	
		Vnd: 0155 Invoice: JULY 2023	101-000-202.000		15,088.70
		Vnd: 0155 Invoice: JULY 2023	570-000-202.000		1,560.90
		Vnd: 0155 Invoice: JULY 2023	590-000-202.000		7,284.20
		Vnd: 0155 Invoice: JULY 2023	591-000-202.000		11,966.90
		Vnd: 0155 Invoice: JULY 2023	641-000-202.000		5,723.30
		Vnd: 0155 Invoice: JULY 2023	509-000-202.000		4,162.40
		Vnd: 0155 Invoice: JULY 2023	271-000-202.000		1,560.90
		Vnd: 0155 Invoice: JULY 2023	594-000-202.000		3,121.80
		Vnd: 0155 Invoice: JULY 2023	584-000-202.000		1,560.90
Expected Check Run: 06/16/2023				52,030.00	52,030.00

06/16/2023	AP	MI MUNICIPAL RISK MGT AUTHORITY	Invoice: JULY 2023 Ref#: 65470 (R0001302)		
		LIABILITY INSURANCE, FIRE	101-336-935.000	480.00	
		PROPERTY LIABILITY INS	101-301-935.000	480.00	
		PROPERTY & I.M.	101-954-935.000	60.00	
		FLEET	101-954-936.000	720.00	
		PROPERTY & I.M.	570-804-935.000	180.00	
		PROPERTY LIABILITY INS	590-541-935.000	840.00	
		PROPERTY INSUR, WTR	591-551-935.000	1,380.00	
		INSURANCE DPW GARAGE	641-581-935.000	660.00	
		PROPERTY LIABILITY INS	509-752-935.000	480.00	
		PROPERTY LIABILITY INS	271-790-935.000	180.00	
		PROPERTY LIABILITY INS	594-851-935.000	360.00	
		PROPERTY LIABILITY INS	584-797-935.000	180.00	
		Vnd: 0155 Invoice: JULY 2023	101-000-202.000		1,740.00
		Vnd: 0155 Invoice: JULY 2023	570-000-202.000		180.00
		Vnd: 0155 Invoice: JULY 2023	590-000-202.000		840.00
		Vnd: 0155 Invoice: JULY 2023	591-000-202.000		1,380.00
		Vnd: 0155 Invoice: JULY 2023	641-000-202.000		660.00
		Vnd: 0155 Invoice: JULY 2023	509-000-202.000		480.00
		Vnd: 0155 Invoice: JULY 2023	271-000-202.000		180.00
		Vnd: 0155 Invoice: JULY 2023	594-000-202.000		360.00
		Vnd: 0155 Invoice: JULY 2023	584-000-202.000		180.00
Expected Check Run: 06/16/2023				6,000.00	6,000.00

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/16/2023	AP	MICHAEL RICHARD LAMB OPERATING SUPPLIES Vnd: 2631 Invoice: 6680	Invoice: 6680 Ref#: 65468 (BOAT LAUNCH SIGNS) 101-773-750.000 101-000-202.000	460.00	460.00
		Expected Check Run: 06/16/2023		460.00	460.00
06/16/2023	AP	MICHIGAN RURAL WATER ASSOCIATION OPERATING SUPPLIES Vnd: 0299 Invoice: 2020-08077	Invoice: 2020-08077 Ref#: 65479 (CSI MAPS) 591-552-750.000 591-000-202.000	275.00	275.00
		Expected Check Run: 06/16/2023		275.00	275.00
06/16/2023	AP	MOTOR PARTS AND EQUIPMENT CORP REPAIR & MAINT SUPP OPERATING SUPPLIES UNIFORMS EQUIP MAINT SUPP EQUIP MAINT, FIRE OPERATING SUPPLIES OPERATING SUPPLIES EQUIP MAINT SUPP EQUIP MAINT SUPP OPERATING SUPPLIES Vnd: 0128 Invoice: MAY 2023 Vnd: 0128 Invoice: MAY 2023 Vnd: 0128 Invoice: MAY 2023 Vnd: 0128 Invoice: MAY 2023 Vnd: 0128 Invoice: MAY 2023	Invoice: MAY 2023 Ref#: 65496 (4822) 584-797-775.000 590-541-750.000 590-541-755.000 594-597-778.000 101-336-939.000 591-551-750.000 641-582-750.000 641-582-778.000 641-441-750.000 584-000-202.000 590-000-202.000 594-000-202.000 101-000-202.000 591-000-202.000 641-000-202.000	77.67 126.93 12.99 12.48 29.78 219.15 564.79 122.16 94.42 6.41	77.67 139.92 12.48 36.19 219.15 781.37
		Expected Check Run: 06/16/2023		1,266.78	1,266.78
06/16/2023	AP	NCL OF WISCONSIN INC OPERATING SUPPLIES Vnd: 0167 Invoice: 488219	Invoice: 488219 Ref#: 65488 (44000) 590-541-750.000 590-000-202.000	457.30	457.30
		Expected Check Run: 06/16/2023		457.30	457.30
06/16/2023	AP	NCL OF WISCONSIN INC OPERATING SUPPLIES Vnd: 0167 Invoice: 488189	Invoice: 488189 Ref#: 65489 (44000) 591-551-750.000 591-000-202.000	2,077.09	2,077.09
		Expected Check Run: 06/16/2023		2,077.09	2,077.09

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/16/2023	AP	NSI LAB SOLUTIONS OPERATING SUPPLIES Vnd: 2620 Invoice: 420602	Invoice: 420602 Ref#: 65490 (21782) 590-541-750.000 590-000-202.000	644.00	644.00
		Expected Check Run: 06/16/2023			
06/16/2023	AP	PARAGON LABORATORIES, INC CONTRACTED SERV Vnd: 1724 Invoice: 139662-236781	Invoice: 139662-236781 Ref#: 65458 (385713) 591-551-818.000 591-000-202.000	550.00	550.00
		Expected Check Run: 06/16/2023			
06/16/2023	AP	PITNEY BOWES INC POSTAGE METER RENTAL Vnd: 0182 Invoice: 3317490245	Invoice: 3317490245 Ref#: 65481 (0012272880) 664-233-948.000 664-000-202.000	407.94	407.94
		Expected Check Run: 06/16/2023			
06/16/2023	AP	QUILL CORPORATION OFFICE SUPPLIES Vnd: 0188 Invoice: 32563013	Invoice: 32563013 Ref#: 65461 (1326403) 101-234-751.000 101-000-202.000	69.99	69.99
		Expected Check Run: 06/16/2023			
06/16/2023	AP	SENTRY SPRAY SERVICE LLC CONTRACTED SERV Vnd: 3446 Invoice: 2751	Invoice: 2751 Ref#: 65486 (359) 594-597-818.000 594-000-202.000	175.00	175.00
		Expected Check Run: 06/16/2023			
06/16/2023	AP	SPARTAN STORES OPERATING SUPPLIES OPERATING SUPPLIES Vnd: 0088 Invoice: MAY 2023	Invoice: MAY 2023 Ref#: 65459 (017323) 101-441-750.000 101-262-750.000 101-000-202.000	37.12 34.02	71.14
		Expected Check Run: 06/16/2023			
06/16/2023	AP	ST IGNACE AUTOMOTIVE VEHICLE MAINT Vnd: 0207 Invoice: MAY 2023	Invoice: MAY 2023 Ref#: 65460 (7675) 101-301-930.001 101-000-202.000	71.14 95.00	95.00
		Expected Check Run: 06/16/2023			
				95.00	95.00

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount	
06/16/2023	AP	ST IGNACE AUTOMOTIVE CONTRACTED SERV Vnd: 0207 Invoice: MAY 2023 GOLF	Invoice: MAY 2023 GOLF Ref#: 65464 (7676) 584-797-818.000 584-000-202.000	537.90	537.90	
		Expected Check Run: 06/16/2023				
06/16/2023	AP	ST IGNACE TRUE VALUE OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES EQUIPMENT REPAIRS & MAINT EQUIP MAINT SUPP OPERATING SUPPLIES LITTLE LEAGUE SUPPLIES PROGRAM EXPENSES LITTLE LEAGUE SUPPLIES OFFICE SUPPLIES OPERATING SUPPLIES Vnd: 0206 Invoice: MAY 2023 Vnd: 0206 Invoice: MAY 2023 Vnd: 0206 Invoice: MAY 2023 Vnd: 0206 Invoice: MAY 2023 Vnd: 0206 Invoice: MAY 2023 Vnd: 0206 Invoice: MAY 2023	Invoice: MAY 2023 Ref#: 65456 (220) 590-542-750.000 591-551-750.000 591-552-750.000 594-597-750.000 641-582-932.000 641-582-778.000 101-441-750.000 509-753-741.000 509-753-750.000 509-753-741.000 571-807-751.000 271-790-750.000 590-000-202.000 591-000-202.000 594-000-202.000 641-000-202.000 101-000-202.000 509-000-202.000 571-000-202.000 271-000-202.000	163.26 247.18 100.57 156.95 57.89 32.77 77.94 1,209.23 88.92 132.74 126.27 12.99 163.26 347.75 156.95 90.66 77.94 1,430.89 126.27 12.99	537.90	537.90
06/16/2023	AP	ST IGNACE TRUE VALUE REPAIR & MAINT SUPP Vnd: 0206 Invoice: MAY 2023 GOLF	Invoice: MAY 2023 GOLF Ref#: 65457 (905 GOLF) 584-797-775.000 584-000-202.000	22.62	22.62	
		Expected Check Run: 06/16/2023				
06/16/2023	AP	STANDARD ELECTRIC COMPANY CONTRACTED SERV Vnd: 2780 Invoice: 1025768-00	Invoice: 1025768-00 Ref#: 65492 (809759) 591-551-818.000 591-000-202.000	737.62	737.62	
		Expected Check Run: 06/16/2023				
06/16/2023	AP	STATE INDUSTRIAL PRODUCTS OPERATING SUPPLIES Vnd: 0199 Invoice: 902888790	Invoice: 902888790 Ref#: 65463 (47919) 591-552-750.000 591-000-202.000	297.00	297.00	
		Expected Check Run: 06/16/2023				

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/16/2023	AP	STRAITS BUILDING CENTER	Invoice: MAY 2023 Ref#: 65494 (ST11)		
		EQUIP MAINT SUPP	641-582-778.000	88.88	
		MATERIALS/DPW/ROADS	203-474-782.000	57.99	
		MATERIALS	570-804-781.000	68.69	
		OPERATING SUPPLIES	594-597-750.000	36.00	
		MATERIALS/DPW/ROADS	202-451-782.000	95.88	
		BLDG. MAINT SUPPLIES	509-762-776.000	168.98	
		LITTLE LEAGUE SUPPLIES	509-753-741.000	53.97	
		CONTRACTED SERV	509-753-818.000	21.46	
		Vnd: 0211 Invoice: MAY 2023			88.88
		Vnd: 0211 Invoice: MAY 2023			57.99
		Vnd: 0211 Invoice: MAY 2023			68.69
		Vnd: 0211 Invoice: MAY 2023			36.00
		Vnd: 0211 Invoice: MAY 2023			168.98
		Vnd: 0211 Invoice: MAY 2023			53.97
		Vnd: 0211 Invoice: MAY 2023			21.46
		Expected Check Run: 06/16/2023			
06/16/2023	AP	THE ST IGNACE NEWS/HOFFMAN MI MEDIA	Invoice: 2861 Ref#: 65477 (APRIL 2023)		
		PRINT & PUBLISH	101-301-900.000	591.85	591.85
		Vnd: 3525 Invoice: 2861	101-000-202.000	168.88	168.88
		Expected Check Run: 06/16/2023			
06/16/2023	AP	THE ST IGNACE NEWS/HOFFMAN MI MEDIA	Invoice: 2380 Ref#: 65478 (LBE)		
		PRINT & PUBLISH	509-752-900.000	93.00	93.00
		Vnd: 3525 Invoice: 2380	509-000-202.000		
		Expected Check Run: 06/16/2023			
06/16/2023	AP	WILK WIRING, LLC	Invoice: 05/21/2023 Ref#: 65484 (WEAPON MOUNT)		
		OPERATING SUPPLIES	101-301-750.000	- 387.31	
		CONTRACTED SERV	101-301-818.000	75.00	
		Vnd: 3519 Invoice: 05/21/2023	101-000-202.000		462.31
		Expected Check Run: 06/16/2023			
06/16/2023	AP	WILK WIRING, LLC	Invoice: 06/02/2023 Ref#: 65485 (MARINA REPAIR)		
		CONTRACTED SERV	594-597-818.000	25.00	25.00
		Vnd: 3519 Invoice: 06/02/2023	594-000-202.000		
		Expected Check Run: 06/16/2023			
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE		90,798.61	90,798.61
		ACCT PAYABLE		25.00	25.00
		ACCOUNTS PAYABLE			
					25,443.82
					447.91
					57.99

User: SHERRY
 DB: St Ignace

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		ACCOUNTS PAYABLE	209-000-202.000		125.00
		ACCOUNTS PAYABLE	271-000-202.000		1,753.89
		ACCOUNTS PAYABLE	509-000-202.000		9,490.70
		ACCOUNTS PAYABLE	570-000-202.000		2,353.09
		ACCOUNTS PAYABLE	571-000-202.000		669.77
		ACCOUNTS PAYABLE	584-000-202.000		4,212.82
		ACCTS PAYABLE	590-000-202.000		14,231.66
		ACCT PAYABLE	591-000-202.000		18,717.51
		ACCOUNTS PAYABLE	594-000-202.000		3,887.23
		ACCT PAYABLE	641-000-202.000		8,999.28
		ACCT PAYABLE	664-000-202.000		407.94
		TOTAL INCREASE IN PAYABLE:			90,798.61

