



## **CITY COUNCIL MEETING**

St. Ignace, Michigan

Monday, March 4, 2024 – 7:00 p.m.

City Council Chambers

Zoom Meeting ID: 886 3843 6041

### **\*\*\*\*AGENDA\*\*\*\***

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to the Agenda
- 6) Public Comment (3-minute limit)
- 7) Consideration of Minutes of February 19, 2024
- 8) Business
  - A. Cherry Capital Fiber Optic Network
  - B. Police Vehicle Purchase
  - C. Golf Course Equipment Repair
  - D. Fire Department Personnel Recognition
  - E. 2024 Street Paving Projects
  - F. Salty Mac Brewing Company, LLC Amended Resolution
  - G. Proposed Amendment to Council Rules and Procedures
  - H. Assessor Contract Renewal
- 9) Consideration of Bills
- 10) Public Comment (3-minute limit)
- 11) Management Report
- 12) Council Member Comments
- 13) Closed Session for AFSCME Contract Negotiations: Council may enter Closed Session to discuss the negotiation of a collective bargaining agreement in accordance with MCL 15.268 (c)



**City of St. Ignace  
Council Proceedings  
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, February 19, 2024, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. (*Zoom audio experienced technical difficulties.*) Mayor LaLonde called the meeting to order at 7:00 p.m., and the Pledge of Allegiance followed. Mayor Pro-Tem Gustafson led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard and Williford.

**ABSENT:** Councilmember Litzner. It was moved by Councilmember Eyre, seconded by Mayor Pro-Tem Gustafson, to approve excusing Councilmember Litzner from the meeting due to illness.

**Roll Call Vote**

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard, Williford and Eyre.

No: None.

Motion carried unanimously.

**STAFF PRESENT:** Scott Marshall, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Kevin James, Police Chief; Cathy Lamb, Recreation Facility Manager; Ryan Sigmon, DDA Director; Russ Winberg, Certified Operator in Charge (COC).

**ADDITIONS TO THE AGENDA**

No additions to the agenda were requested.

**PUBLIC COMMENT** (*3-min limit*)

No public comment was received.

**CONSIDERATION OF THE MINUTES OF THE FEBRUARY 5, 2024 COUNCIL MEETING:**

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Shepard, to approve the minutes of the February 5, 2024 Regular Council meeting as presented.

**Roll Call Vote**

Yes: Mayor LaLonde, Councilmembers Pelter, Shepard, Williford, Eyre and Mayor Pro-Tem Gustafson.

No: None.

Motion carried unanimously.

**BUSINESS**

**A. CLOVERLAND ELECTRIC VEHICLE (EV) CHARGING STATION**

City Manager Marshall introduced Jake Brown, Director of Business Development and Key Accounts with Cloverland Electric. Mr. Brown presented Cloverland's proposal to implement two EV-charging stations in the St. Ignace downtown area with funding through the Lake

Michigan Circuit Program. If approved, the St. Ignace EV-charging site will be operated and maintained entirely by Cloverland Electric with no responsibility to the City.

## **B. MACKINAC ECONOMIC ALLIANCE (MEA) UPDATE**

Chris Byrnes updated Council on the MEA's Economic Development Strategy for 2024 – 2027.

## **C. POLICE TRAINING**

Police Chief James requested Council's approval to send Sgt. Mitchell to a week-long field-training seminar in Grayling in April. The training will develop skills and understanding of the law enforcement selection process, and is being offered by DeWolf & Associates.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Pelter, to approve Sgt. Mitchell attending the field training seminar in April.

### **Roll Call Vote**

Yes: Councilmembers Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

## **D. RESOLUTION 24-04 ARTS DOCKSIDE 2024**

Jim Draze, Treasurer for the St. Ignace Area Creative Arts Council (SIACAC), informed Council that the Hope Chest and SIACAC have entered into a Memorandum of Understanding with one another to host the 2024 Arts Dockside event. A sub-committee will be comprised of members from both organizations to facilitate the needs of this event. Stephanie Fortino will be the designated Chairperson for this committee.

### **A RESOLUTION TO APPROVE THE 2024 ARTS DOCKSIDE**

The following Resolution was offered for adoption by Councilmember Williford, supported by Councilmember Eyre:

**WHEREAS:** The St. Ignace Area Creative Arts Council and St. Ignace Area Hope Chest request permission to sponsor and conduct the "Arts Dockside 2024"; and

**WHEREAS:** This event requires the usage of the City Marina parking lot and lawns and public streets; and

**WHEREAS:** Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

**WHEREAS:** It is understood that there may be fees for certain services if provided by the City; and

**WHEREAS:** The St. Ignace City Council has determined that the St. Ignace Area Creative Arts Council and St. Ignace Area Hope Chest does

meet the criteria established in the various sections of Chapter 22;  
now therefore

**BE IT RESOLVED:** The St. Ignace City Council does approve Special Events status for Arts Dockside on August 31<sup>st</sup> and September 1<sup>st</sup>, 2024; now further

**BE IT RESOLVED:** The St. Ignace City Council does approve usage of the City Marina area and the easterly northbound lane of South State Street, between McCann Street on the South and Truckey Street on the North, for this event on Friday, August 30 and 31<sup>st</sup>, 2024 through Sunday, September 1, 2024.

**Roll Call Vote:**

Yes: Councilmembers Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: Councilmember Litzner.

Resolution declared Adopted.

**E. COMMITTEE UPDATES**

Mayor LaLonde requested Council's approval to appoint Clyde Hart to the Compensation Committee to replace Ben Eisenman.

**Roll Call Vote**

Yes: Councilmembers Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter and Shepard.

No: None.

Motion carried unanimously.

**F. CITY OF ST. IGNACE VIRTUAL MEDIA PRESENCE**

Mayor Pro-Tem Gustafson proposed to Council to change the current bylaws to specify that those individuals who wish to participate in the public comment sections of the meeting must be present at the Council meeting to do so, and to authorize City Manager Marshall to research transmission platforms for Council to broadcast meetings. In return, City Manager Marshall informed Council that he recently communicated with nearby municipalities inquiring of their meeting processes, and YouTube was the most common platform utilized with no virtual participation from viewers.

After some discussion, it was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Pelter, to approve eliminating virtual public comment during Council meetings and authorizing City Manager Marshall to research sufficient broadcasting platforms for City Council meetings.

**Roll Call Vote**

Yes: Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard and Williford.

No: None.

Motion carried unanimously.

## **G. ZONING ADMINISTRATOR UPDATE**

City Manager Marshall updated Council on the status of his Zoning Administrator training, stating his focus will be on addressing the compliance with current ordinances and the follow-up processes.

## **H. FINANCIALS – JANUARY OVERVIEW**

City Manager reviewed the monthly financials for January 2024 and Equipment Fund 641. It was moved by Councilmember Eyre, seconded by Mayor Pro-Tem Gustafson, to approve the January 2024 financials as presented.

### **Roll Call Vote**

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard, Williford and Eyre.

No: None.

Motion carried unanimously.

## **CONSIDERATION OF THE BILLS**

Councilmember Eyre inquired about the invoice from LaForce for the Little Bear East men's room handicap door.

It was moved by Councilmember Pelter, seconded by Councilmember Shepard, to approve paying the bills in the amount of \$22,940.07.

Airgas	DPW Rental Gases	\$35.45
Arrow Signs	Speed Limit Signs/WTR Dept Decals	\$210.00
BC Pizza	LBE Concession	\$10.50
Charles J. Palmer P.C.	January 2024 Statement	\$2,659.36
Election Source	Election Envelope	\$580.43
Gordon Food Service	LBE Concession	\$1,111.68
Grainger	WWTR Supplies	\$309.19
Howies Hockey Tape	LBE Hockey Tape	\$69.34
J.A.S. Veneer and Lumber	LBE Olympia Blade Sharpening	\$225.00
Kimball Midwest	Water Plant Supplies	\$362.11
KSS Enterprises	LBE Supplies	\$349.55

LaForce	LBE Handicap Bathroom Replacement Door	\$1,129.71
Mackinac Ford	LBE Hose Assembly	\$43.42
Mackinac Plumbing & Heating	Water Tower Blower Motor Repair	\$866.15
Mark Wilk	Loader Road Install/Parts	\$175.00
MI Assoc of Municipal Cemeteries	2024 Membership A Insley, K Labinski	\$45.00
MI Gov't Finance Officers Association	S. Marshall Class	\$40.00
NCL	Water Plant Lab Supplies	\$1,162.37
Neals Truck Parts	DPW Valve	\$328.28
Northern MI Code Officials	B. Olsen Membership Split	\$50.00
Quill	LBE Envelopes/City Hall Cleaner	\$43.38
Rudyard Electric Service, Inc.	Lift Station Repair	\$635.00
St. Ignace Auto	January 2024 Statement	\$284.55
St. Ignace True Value	January 2024 Statement	\$2,085.78
Summit Fire Protection	LBE Fire Extinguisher	\$171.60
The St. Ignace News	2024 Subscription	\$75.00
Uline	WWTR Office Chairs	\$276.81
UP State Credit Union	January 2024 Statement	\$2,447.03
USA Bluebook	WWTR Lab Supplies	\$1,537.45
Water Supply Innovations	Turbo Draft Fire Eductor	\$3,870.00
Witmer Public Safety Group	Husky 2,000 gallon Low-Side Self Supporting Tank	\$1,750.93
		<b>\$22,940.07</b>

**Roll Call Vote**

Yes: Mayor LaLonde, Councilmembers Pelter, Shepard, Williford, Eyre and Mayor Pro-Tem Gustafson.

No: None.

Motion carried unanimously.

**PUBLIC COMMENT** *(3 min limit)*

Public comment was received regarding virtual participation during Council meetings, Zoom video conferencing, accessibility to the Council Chambers and an introduction to the current staff of the St. Ignace News.

**MANAGEMENT REPORT**

City Manager Marshall provided a written report to Council, as well as, discussed the following:

- The annual audit scheduled for the week of May 6<sup>th</sup>.
- Review of the Pond Hockey event last weekend.
- Planned paving for the 2024 season for major and local streets.
- Upcoming committee meetings.

**COMMITTEE REPORTS**

No committee reports were provided.

**COUNCILMEMBER COMMENTS**

Councilmember comments were received.

There being no further business, the meeting adjourned at 9:02 p.m.

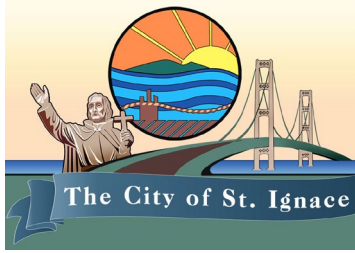
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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**





## City of St. Ignace, MI

396 N State Street  
St. Ignace, MI. 49781  
cityofstignace.com

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### DEPARTMENT HEAD REPORT

**Department:**

City Police

**Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.**

**1. Police Department Vehicle Request**

Based on our current purchasing options it is my recommendation that we finance the new police vehicle purchase through Central Savings Bank at the quoted interest rate of 6.12% for a 36-month financing period.

### Police Vehicle Inventory

<b>Year</b>	<b>Make/Model</b>	<b>Mileage</b>	<b>Own/Lease</b>	<b>Financial Information/Status</b>
2021	Ford F-150	14,424	Leased to own Enterprise	Expires Dec 2026 \$3250 Due at buyout
2021	Ford Explorer	45,779	Leased to own Enterprise	Expires Dec 2026 \$4150 Due at buyout
2021	Ford Explorer	31,635	Leased to own Enterprise	Expires Dec 2026 \$4150 Due at buyout
2017	Ford Taurus	72,618	City Owned	PAID



Preview Order 9999 - K8A - Police Inter Utility AWD: Order Summary Time of Preview: 02/12/2024 16:41:16 Receipt: NA

Dealership Name: Mackinac Sales, Inc.

Sales Code : F48646

Dealer Rep.	PAUL KRAUSE	Type	Fleet	Vehicle Line	Explorer	Order Code	9999
Customer Name	city of st ig	Priority Code	E2	Model Year	2025	Price Level	515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K8A0 POLICE INTER UTILITY AWD	\$49515	50 STATE EMISSIONS	\$0
.119 INCH WHEELBASE	\$0	DRIVER SIDE LED SPOT LAMP	\$400
TOTAL BASE VEHICLE	\$49515	REAR DR HNDL AND LOCKS INOPR	\$80
OXFORD WHITE	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
CLOTH BUCKETS/VINYL REAR SEATS	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
ONYX INTERIOR	\$0	FUEL CHARGE	\$0
EQUIPMENT GROUP 500A	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
.FM STEREO	\$0	PRICED DORA	\$0
3.3L TI-VCT V6 ENGINE	\$-2330	ADVERTISING ASSESSMENT	\$0
10-SPEED AUTO TRANSMISSION	\$0	DESTINATION & DELIVERY	\$1595
FORD FLEET SPECIAL ADJUSTMENT	\$0		
			MSRP
TOTAL BASE AND OPTIONS			\$49260
DISCOUNTS			NA
TOTAL			\$49260

ORDERING FIN: QV216 END USER FIN: QV216

Customer Name: City of St Ignace Police Dept	Customer Email:	\$44595.00
Customer Address: 396 North State Street	Doc Fee & Title	+ 265.00
Saint Ignace MI 49781	Customer Phone:	
ATTN: Kevin James	TOTAL	<u>\$44860.00</u>
Mackinac Sales, Inc.		
W858 US 2		
Saint Ignace MI 49781		
Paul W Krause	Customer Signature	Date
	<i>This order has not been submitted to the order bank.</i>	
	<i>This is not an invoice.</i>	

# NEWBERRY MOTORS, INC.

Phone: (906) 293-5104 or 1-800-236-0861

1227 S. Newberry Ave., Newberry, MI 49868 • www.newberrymotors.com

Delivery Date 2/12.2024 Time \_\_\_\_\_ Phone (906) 643-6077 Stock # ~~9569~~ 9568 Deal # \_\_\_\_\_  
 Buyer St. Ignace Police Department DL# \_\_\_\_\_ D.O.B. / /  
 Co-Buyer \_\_\_\_\_ DL# \_\_\_\_\_ D.O.B. / /  
 Address 396 North State Street City Saint Ignace State MI Zip 49781  
 County Mackinac Year 2023 Make Dodge Model Durango Police Pursuit Color Black  
 VIN 1C4SDJFT4PC690512 E-mail policechief@cityofstignace.com Mileage \_\_\_\_\_

Plate # _____	Rec Pass <input type="checkbox"/>	Exp. Date <u>/ /</u>	Sale Price _____	\$ <u>45953.00</u>
Weight Fee _____	Months _____		We owe # _____	\$ _____
Insurance Co. _____			Sub Total _____	\$ <u>45953.00</u>
Policy # _____	Exp. Date <u>/ /</u>		Doc/CVR _____	\$ <u>284.00</u>
Agency _____	Phone _____		Sub Total _____	\$ _____
Address _____			6% Sales Tax _____	\$ <u>n/a</u>
City _____	State _____	Zip _____	Tax Credit _____	\$ _____
Finance Info _____			Total Tax _____	\$ <u>n/a</u>
			Transfer/License _____	\$ <u>n/a</u>
Year _____	Make _____	Model _____	Title _____	\$ <u>15.00</u>
Description _____	Color _____		Sub Total _____	\$ <u>46252.00</u>
Vin # _____	Mileage _____		Trade (1) _____	\$ _____
Payoff _____	Per Day _____		Trade (2) _____	\$ _____
Through <u>/ /</u>	Acct. # _____		Total Cash Diff. _____	\$ _____
Bank Name _____			Trade Payoff (1) _____	\$ _____
Address _____			Trade Payoff (2) _____	\$ _____
City _____	State _____	Zip _____	Sub Total _____	\$ _____
Year _____	Make _____	Model _____	Deposit _____	\$ _____
Description _____	Color _____		Cash on Delivery _____	\$ _____
Vin # _____	Mileage _____		REBATES _____	\$ _____
Payoff _____	Per Day _____			\$ _____
Through <u>/ /</u>	Acct. # _____			\$ _____
Bank Name _____				\$ _____
Address _____			Total Due/Amt. Financed	\$ <u>46252.00</u>
City _____	State _____	Zip _____		

TRADE 1

TRADE 2

CHRYSLER

CONTROL #

GMS

Sales \_\_\_\_\_ Date / / Buyer \_\_\_\_\_ Date / /  
 Business Manager \_\_\_\_\_ Date / / Manager [Signature] Date 2/12/24

**NEWBERRY MOTORS INC**  
**1227 SOUTH NEWBERRY AVE**  
**NEWBERRY, MI 49868**

**Priced Order Confirmation (POC)**

<b>Date Printed:</b>	2024-02-12 12:08 PM	<b>VIN:</b>	1C4SDJFT4PC690512	<b>Quantity:</b>	01
<b>Estimated Ship Date:</b>	2023-11-07 1:59 AM	<b>VON:</b>	58677437	<b>Status:</b>	KZ - Released by plant and invoiced
<b>Date Ordered:</b>	2023-03-24 2:42 PM	<b>Ordered By:</b>	S26124B	<b>FAN 1:</b>	
<b>Date Modified:</b>	2023-07-14 10:40 AM	<b>Modified By:</b>	S26124B	<b>FAN 2:</b>	
<b>Sold to:</b>		<b>Ship to:</b>		<b>Client Code:</b>	
NEWBERRY MOTORS INC (68420)		NEWBERRY MOTORS INC (68420)		<b>Bid Number:</b>	TB3071
1227 SOUTH NEWBERRY AVE		1227 SOUTH NEWBERRY AVE		<b>PO Number:</b>	SHERIFF 48
NEWBERRY, MI 49868		NEWBERRY, MI 49868			

**Vehicle: 2023 DURANGO PURSUIT VEHICLE AWD (WDEE75)**

	<b>Sales Code</b>	<b>Description</b>	<b>MSRP(USD)</b>
<b>Model:</b>	WDEE75	DURANGO PURSUIT VEHICLE AWD	41,415
<b>Package:</b>	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	2,995
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
<b>Paint/Seat/Trim:</b>	PXJ	DB Black Clear Coat	0
	APA	Monotone Paint	0
	*A7	Cloth Bucket Seats W/Rear Vinyl	135
	-X9	Black	0
<b>Options:</b>	NAS	50 State Emissions	0
	LNA	Black Right LED Spot Lamp	580
	LNF	Black Left LED Spot Lamp	610
	3AH	Price Protection - Code H	0
	XCS	4 Additional Key Fobs	115
	CW6	Deactivate Rear Doors/Windows	85
	CUG	Police Floor Console	950
	MT8	Delete Liftgate Badge	0
	YEP	Manuf Statement of Origin	0
	4NU	Fuel Fill / Battery Charge	0
	4FM	Fleet Option Editor	0
	4ES	Delivery Allowance Credit	0
	2SQ	FCA Fleet Powertrain Care	0
	YG1	7.5 Additional Gallons of Gas	0
	4FT		0
	5TA	September Production	0
	5N6	Easy Order	0
	4FT	Fleet Sales Order	0
	4EA	Sold Vehicle	0
<b>Non Equipment:</b>	4KA	Special Bid Handling	0
	4FA	Special Bid-Ineligible For Incentive	0
	4DH	Prepaid Holdback	0
	MAF	Fleet Purchase Incentive	0
<b>Bid Number:</b>	TB3071	Government Incentives	0
<b>Special Equipment:</b>	99595B		0
	99595A		0
<b>Destination Fees:</b>			1,595

**Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.**

**Total Price:**        48,480 .

**Order Type:**            Fleet  
**Scheduling Priority:**    1-Sold Order  
**Salesperson:**            Anthony L Immel  
**Customer Name:**  
**Customer Address:**

**PSP Month/Week:**        07/1  
**Build Priority:**            01

**Instructions:**

**Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.**

**Prepared For:** City of St. Ignace  
Marshall, Scott

**Date** 02/12/2024  
**AE/AM** AB3/WXS

**Unit #**

**Year** 2024 **Make** Ford **Model** Police Interceptor Utility  
**Series** Base All-Wheel Drive

**Vehicle Order Type** In-Stock **Term** 60 **State** MI **Customer#** 605159

\$ 46,000.00	Capitalized Price of Vehicle <sup>1</sup>
\$ 0.00 *	Sales Tax <u>0.0000%</u> <b>State MI</b>
\$ 103.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 300.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive ( Taxable Incentive Total : \$0.00 )

**All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.**

**Order Information**

<b>Driver Name</b>	
<b>Exterior Color</b> (0 P) Agate Black	
<b>Interior Color</b> (0 I) Charcoal Black w/Unique HD Cloth Front	
<b>Lic. Plate Type</b> Title Only	
<b>GVWR</b> 0	

\$ 46,300.00	Total Capitalized Amount (Delivered Price)
\$ 694.50	Depreciation Reserve @ <u>1.5000%</u>
\$ 258.26	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) <sup>2</sup>
<b>\$ 952.76</b>	<b>Total Monthly Rental Excluding Additional Services</b>

**Additional Fleet Management**

\$ 0.00	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00	Physical Damage Management	Comp/Coll Deductible	<u>0 / 0</u>
\$ 0.00	Full Maintenance Program <sup>3</sup> Contract Miles <u>0</u>	OverMileage Charge	<u>\$ 0.0648</u> Per Mile
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>	# Tires <u>0</u>	Loaner Vehicle Not Included

**Additional Services SubTotal**

\$ 0.00	Sales Tax <u>6.0000%</u>	<b>State MI</b>
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**\$ 952.76 Total Monthly Rental Including Additional Services**

\$ 4,630.00	Reduced Book Value at <u>60</u> Months
\$ 425.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 12,000  
(Current market and vehicle conditions may also affect value of vehicle)  
(Quote is Subject to Customer's Credit Approval)

**Notes**

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

**ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.**

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

**LESSEE** City of St. Ignace

<b>BY</b>	<b>TITLE</b>	<b>DATE</b>
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\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

<sup>1</sup> Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

<sup>2</sup> Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

<sup>3</sup> The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	\$ 300.00
Courtesy Delivery Fee	C	\$ 0.00
<b>Total Other Charges Billed</b>		\$ 0.00
<b>Total Other Charges Capitalized</b>		\$ 300.00
<b>Other Charges Total</b>		\$ 300.00





## CENTRAL SAVINGS BANK

511 BINGHAM AVENUE | PO BOX 339

SAULT STE. MARIE, MI 49783

PHONE: 906-635-6250 | FAX: 906-635-6293

EMAIL: CSBBANK@SAULT.COM

February 29, 2024

City of St. Ignace  
Attn: Chief James  
396 N. State Street  
St. Ignace, MI 49781

Dear Chief James,

Thank you for extending the opportunity to Central Savings Bank to bid on the loan in the amount of \$44,860 to purchase a new 2025 Ford Explorer.

Central Savings Bank is willing to finance the vehicle over three years at a **fixed rate of 6.12%**. There will be no other fees involved with this financing. The proposed interest rate is based on the assumption that the interest paid will be tax exempt for state and federal taxes.

Please feel free to contact me directly at 906-253-1237 if you need any further information.

Sincerely,

Andrew Will

Loan Representative

AGW

Financing options: FNB of St. Ignace- 3 yr. financing: 6.25% = monthly payment of \$1,374

5yr financing: 6.75%= monthly payment of \$886

Central Savings Bank- 3 yr. financing: 6.12%= monthly payment of \$1,367

5 yr. financing: 6.52%= monthly payment of \$878

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	AVAILABLE	2024	2023	END BALANCE
		MONTH 01/31/24	01/31/2024	BALANCE	AMENDED BUDGET	AMENDED BUDGET	12/31/2023
Fund 101 - GENERAL FUND							
Expenditures							
Dept 301 - POLICE							
101-301-705.000	CHIEF'S SALARY	2,407.70	2,407.70	59,592.30	62,000.00	55,500.00	44,284.63
101-301-706.000	WAGES	8,843.58	8,843.58	241,156.42	250,000.00	229,200.00	195,795.98
101-301-707.000	WAGES, TEMPORARY	0.00	0.00	10,000.00	10,000.00	16,000.00	1,345.00
101-301-715.000	SOCIAL SECURITY	855.37	855.37	19,144.63	20,000.00	22,000.00	18,313.79
101-301-716.000	HEALTH FRINGES	2,429.00	2,429.00	28,571.00	31,000.00	31,000.00	23,922.98
101-301-716.001	SELF FUNDING HEALTH PREIMUM	515.52	515.52	7,484.48	8,000.00	10,000.00	8,679.52
101-301-717.000	LIFE INS	72.36	72.36	1,427.64	1,500.00	1,150.00	906.45
101-301-718.000	RETIREMENT	621.88	621.88	29,378.12	30,000.00	17,250.00	16,738.87
101-301-719.000	MERS 457	0.00	0.00	1,000.00	1,000.00	1,200.00	770.67
101-301-721.000	MESC	6.75	6.75	993.25	1,000.00	1,500.00	329.56
101-301-725.000	WORKMAN'S COMP	0.00	0.00	5,500.00	5,500.00	2,500.00	2,114.72
101-301-750.000	OPERATING SUPPLIES	0.00	0.00	5,500.00	5,500.00	6,000.00	4,807.29
101-301-755.000	UNIFORMS	0.00	0.00	4,000.00	4,000.00	3,000.00	2,932.01
101-301-759.000	GAS & OIL	0.00	0.00	10,000.00	10,000.00	9,500.00	6,776.49
101-301-818.000	CONTRACTED SERV	96.00	96.00	15,904.00	16,000.00	16,000.00	17,066.43
101-301-830.000	INVESTIGATIONS, POL	0.00	0.00	500.00	500.00	0.00	0.00
101-301-853.000	COMMUNICATIONS	0.00	0.00	4,000.00	4,000.00	3,000.00	2,968.51
101-301-873.000	TRAVEL	0.00	0.00	1,000.00	1,000.00	300.00	214.10
101-301-900.000	PRINT & PUBLISH	0.00	0.00	1,000.00	1,000.00	700.00	361.85
101-301-930.001	VEHICLE MAINT	0.00	0.00	7,000.00	7,000.00	8,000.00	6,257.22
101-301-932.000	EQUIPMENT REPAIRS & MAINT	116.00	116.00	3,884.00	4,000.00	3,000.00	7,609.61
101-301-935.000	PROPERTY LIABILITY INS	4,642.40	4,642.40	5,357.60	10,000.00	9,700.00	9,329.92
101-301-958.000	MEMERSHIP & DUES	0.00	0.00	300.00	300.00	300.00	150.00
101-301-960.000	ED & TRAIN	0.00	0.00	3,000.00	3,000.00	3,000.00	1,877.50
101-301-961.000	IN-HOUSE TRAINING, POL 302 FUND	0.00	0.00	1,500.00	1,500.00	790.00	0.00
101-301-977.000	CAPITAL OUTLAY, POL	0.00	0.00	15,000.00	15,000.00	0.00	0.00
101-301-983.000	VEHICLE LEASE POLICE	2,135.44	2,135.44	29,864.56	32,000.00	25,636.00	25,625.28
Total Dept 301 - POLICE		22,742.00	22,742.00	512,058.00	534,800.00	476,226.00	399,178.38
TOTAL EXPENDITURES		22,742.00	22,742.00	512,058.00	534,800.00	476,226.00	399,178.38
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		22,742.00	22,742.00	512,058.00	534,800.00	476,226.00	399,178.38
NET OF REVENUES & EXPENDITURES		(22,742.00)	(22,742.00)	(512,058.00)	(534,800.00)	(476,226.00)	(399,178.38)

Fund 260 LAW ENFORCEMENT FUND

GL Number	Description	Balance
*** Assets ***		
260-000-001.000	CASH	130,524.66
<b>Total Assets</b>		<b>130,524.66</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
260-000-391.000	FUND BALANCE	130,524.66
<b>Total Fund Balance</b>		<b>130,524.66</b>
<b>Beginning Fund Balance - 2023</b>		<b>130,524.66</b>
<b>Net of Revenues VS Expenditures - 2023</b>		<b>0.00</b>
<b>*2023 End FB/2024 Beg FB</b>		<b>130,524.66</b>
<b>Net of Revenues VS Expenditures - Current Year</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>130,524.66</b>
<b>Total Liabilities And Fund Balance</b>		<b>130,524.66</b>

\* Year Not Closed

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 260 LAW ENFORCEMENT FUND							
01/01/2016			<b>260-301-968.000 DEPRECIATION</b>			BEG. BALANCE	0.00
01/01/2017			2017 Fiscal Year Begin				0.00
01/01/2018			2018 Fiscal Year Begin				0.00
01/01/2019			2019 Fiscal Year Begin				0.00
01/01/2020			2020 Fiscal Year Begin				0.00
01/01/2021			2021 Fiscal Year Begin				0.00
01/01/2022			2022 Fiscal Year Begin				0.00
01/01/2023			2023 Fiscal Year Begin				0.00
12/31/2023			260-301-968.000	END BALANCE			0.00
			Cumulative Net Debits and Credits:		0.00	0.00	0.00
01/01/2016			<b>260-302-750.000 OPERATING SUPPLIES</b>			BEG. BALANCE	0.00
01/01/2017			2017 Fiscal Year Begin				0.00
04/28/2017	RE	JE	OPERATING SUPP	7026	22,733.02		22,733.02
05/05/2017	RE	JE	OPERATING SUPP	7056	4,253.83		26,986.85
09/07/2017	AP	INV	LABOR/CELL/MILEAGE/402/MEALS/TRAVEL	AUGUST 2017	67.40		27,054.25
09/27/2017	RE		TO REVERSE MANUAL JOURNAL ENTRY: 7354	7355	244.01		27,298.26
09/30/2017	AP	INV	SUPPLIES/MEALS/REIMBURSEMENTS	8/27/17 TO 9/30/17	19.60		27,317.86
09/30/2017	AP	INV	SUPPLIES/MEALS/REIMBURSEMENTS	8/27/17 TO 9/30/17	61.50		27,379.36
09/30/2017	AP	INV	SUPPLIES/MEALS/REIMBURSEMENTS	8/27/17 TO 9/30/17	60.00		27,439.36
09/30/2017	AP	INV	SUPPLIES/LABOR/MILEAGE	8/27/17 TO 9/30/17	65.99		27,505.35
10/03/2017	RE	JE	AS PER MARK WILK OP-17-01	7353	244.01		27,749.36
10/03/2017	RE		TO REVERSE MANUAL JOURNAL ENTRY: 7354	7354		244.01	27,505.35
10/25/2017	AP	INV	CUST s1352	IN/2184087	3,173.94		30,679.29
10/25/2017	AP	INV		IN/2184089	1,228.96		31,908.25
10/25/2017	RE	JE	INV 2184087	7591		3,173.94	28,734.31
10/25/2017	RE	JE	INV 2184089	7592		1,228.96	27,505.35
11/02/2017	AP	INV	S1352 - CHIPPE CO HEALTH	IN/2190647	635.61		28,140.96
11/10/2017	AP	INV	MEALS/SUPPLY/LABOR/CELL/MILEAGE	10/2 THRU 11/4/17	168.09		28,309.05
11/10/2017	AP	INV	MEALS/SUPPLY/LABOR/CELL/MILEAGE	10/2 THRU 11/4/17	51.00		28,360.05
11/10/2017	AP	INV	CUST NUMBER S1352	2194504	2,210.15		30,570.20
11/10/2017	AP	INV	SUPPLY/LABOR/MILEAGE	10/5 THRU 11/4/17	76.62		30,646.82
11/28/2017	AP	INV	S1352-PORTAGE HOME HEALTH	2203330	4,377.17		35,023.99
11/30/2017	RE	JE	FROM 302 TO 304 PER MARK W	7593		7,518.64	27,505.35
12/07/2017	AP	INV	MEALS/WAGES/MILEAGE	11/5/17 TO 12/2/17	75.15		27,580.50
12/07/2017	AP	INV	SUPPLY/LABOR/MILEAGE	11/5/17 TO 12/2/17	6.87		27,587.37
12/07/2017	AP	INV	SUPPLIES/LABOR/MILEAGE	11/5/17 TO 12/2/17	6.65		27,594.02
12/12/2017	AP	INV	MARQUETTE CITY FIRE DEPT	2224682	2,307.96		29,901.98
12/12/2017	AP	INV	KEWEEANAW BAY INDIAN HLTH HUMAN	2224685	641.98		30,543.96
12/31/2017	RE	JE	FM 302 TO 304 PER MARK W	7635		3,038.61	27,505.35
01/01/2018			2018 Fiscal Year Begin				0.00
01/01/2019			2019 Fiscal Year Begin				0.00
01/01/2020			2020 Fiscal Year Begin				0.00
01/01/2021			2021 Fiscal Year Begin				0.00
01/01/2022			2022 Fiscal Year Begin				0.00
01/01/2023			2023 Fiscal Year Begin				0.00
12/31/2023			260-302-750.000	END BALANCE			0.00
			Cumulative Net Debits and Credits:		42,709.51	15,204.16	27,505.35
01/01/2016			<b>260-303-750.000 OPERATING SUPPLIES</b>			BEG. BALANCE	0.00
01/01/2017			2017 Fiscal Year Begin				0.00
08/30/2017	AP	INV	LABOR/MILEAGE/SUPPLIES	7/16 TO 7/29/17	127.15		127.15
08/30/2017	AP	INV	LABOR/MILEAGE/SUPPLIES/MEAL	5/21 TO 6/17/17	8.50		135.65
08/30/2017	AP	INV	LABOR/MILEAGE/SUPPLIES/MEAL	5/21 TO 6/17/17	633.67		769.32
08/30/2017	AP	INV	LABOR/MILEAGE/SUPPLIES/LODGING	4/23 TO 5/20/17	144.49		913.81
08/30/2017	AP	INV	LABOR/MILEAGE/SUPPLIES/LODGING	4/23 TO 5/20/17	84.00		997.81
09/12/2017	AP	INV	MEALS/LABOR/MILEAGE	7/16/17-7/29/17	17.00		1,014.81
09/12/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	7/16/17-7/29/17	7.97		1,022.78
09/12/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	7/16/17-7/29/17	84.75		1,107.53
09/12/2017	AP	INV	MEALS/LABOR/LODGING	6/18/17-7/15/17	7.41		1,114.94
09/12/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	558.88		1,673.82
09/12/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	56.96		1,730.78
09/12/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	251.25		1,982.03
09/12/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	115.57		2,097.60
09/12/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	10.14		2,107.74
09/12/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	88.92		2,196.66
09/12/2017	AP	INV	MEAL/LABOR/MILEAGE	7/16/17-7/29/17	13.98		2,210.64
09/12/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	32.72		2,243.36
09/12/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	6/18/17-7/15/17	94.49		2,337.85
09/12/2017	AP	INV	MEALS/LABOR/MILEAGE	6/18/17-7/15/17	15.90		2,353.75
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/13/17 TO 8/26/17	17.94		2,371.69
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/13/17 TO 8/26/17	83.25		2,454.94
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE	9/24/17 TO 9/30/17	8.50		2,463.44
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE	7/30/17 to 8/12/17	6.48		2,469.92
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE	8/13/17 TO 8/26/17	69.25		2,539.17
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE	8/13/17 TO 8/26/17	83.25		2,622.42
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/27/17 TO 9/9/17	71.27		2,693.69
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/27/17 TO 9/9/17	172.50		2,866.19
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	9/10/17 TO 9/23/17	55.00		2,921.19
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	9/10/17 TO 9/23/17	83.25		3,004.44
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	9/24/17 TO 9/30/17	17.00		3,021.44
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE	9/24/17 TO 9/30/17	66.94		3,088.38
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	7/30/17 TO 8/12/17	6.95		3,095.33
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	7/30/17 TO 8/12/17	81.24		3,176.57
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	7/30/17 TO 8/12/17	83.25		3,259.82
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	7/30/17 TO 8/12/17	70.00		3,329.82
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	8/13/17 TO 8/26/17	255.20		3,585.02

260 Fund - used for training and supplies

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>260-303-750.000 OPERATING SUPPLIES</b>				(Continued)			
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 8/13/17 TO 8/26/17		59.32		3,644.34
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 8/13/17 TO 8/26/17		169.50		3,813.84
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 8/27/17 TO 9/9/17		104.05		3,917.89
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 8/27/17 TO 9/9/17		68.79		3,986.68
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 8/27/17 TO 9/9/17		172.50		4,159.18
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/PRK/LABOR/MILEAGE 10/17 TO 9/23/17		64.58		4,223.76
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/PRK/LABOR/MILEAGE 10/17 TO 9/23/17		86.76		4,310.52
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/PRK/LABOR/MILEAGE 10/17 TO 9/23/17		246.00		4,556.52
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/PRK/LABOR/MILEAGE 10/17 TO 9/23/17		12.00		4,568.52
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 9/24/17 TO 9/30/17		752.72		5,321.24
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 9/24/17 TO 9/30/17		12.69		5,333.93
09/30/2017	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE 9/24/17 TO 9/30/17		83.25		5,417.18
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE 9/10/17 TO 9/23/17		34.50		5,451.68
09/30/2017	AP	INV	MEALS/LODGING/LABOR/MILEAGE 9/10/17 TO 9/23/17		83.25		5,534.93
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE 9/24/17 TO 9/30/17		14.95		5,549.88
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE 8/13/17 TO 8/26/17		8.50		5,558.38
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE 9/10/17 TO 9/23/17		9.54		5,567.92
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE 8/13/17 TO 8/26/17		20.50		5,588.42
09/30/2017	AP	INV	MEALS/LABOR/MILEAGE 9/10/17 TO 9/23/17		8.50		5,596.92
09/30/2017	AP	INV	PRKING/MEALS/LABOR/MILEAGE 8/27/17 TO 9/9/17		4.00		5,600.92
09/30/2017	AP	INV	PRKING/MEALS/LABOR/MILEAGE 8/27/17 TO 9/9/17		19.52		5,620.44
09/30/2017	AP	VOID	Void Invoice 7/16 TO 7/29/17 2987	7/16 TO 7/29/17		127.15	5,493.29
09/30/2017	AP	VOID	Void Invoice 4/23 TO 5/20/17 2987	4/23 TO 5/20/17		144.49	5,348.80
09/30/2017	AP	VOID	Void Invoice 4/23 TO 5/20/17 2987	4/23 TO 5/20/17		84.00	5,264.80
09/30/2017	AP	VOID	Void Invoice 5/21 TO 6/17/17 2987	5/21 TO 6/17/17		8.50	5,256.30
09/30/2017	AP	VOID	Void Invoice 5/21 TO 6/17/17 2987	5/21 TO 6/17/17		633.67	4,622.63
11/10/2017	AP	INV	LABOR/MILEAGE/MEALS 10/1 THRU 11/4/17		20.50		4,643.13
11/10/2017	AP	INV	LABOR/MILEAGE/MEALS 10/1 THRU 11/4/17		20.50		4,663.63
11/10/2017	AP	INV	SUPPLY/MEALS-LODGE/LABOR/MILEAGE 10/1 THRU 11/4/17		102.66		4,766.29
11/10/2017	AP	INV	SUPPLY/MEALS-LODGE/LABOR/MILEAGE 10/1 THRU 11/4/17		216.53		4,982.82
11/10/2017	AP	INV	LABOR/MILEAGE/MEALS 10/1 THRU 11/4/17		18.75		5,001.57
11/30/2017	JE	JE	FROM 303 TO 305 PER MARK W 7597			378.94	4,622.63
12/18/2017	AP	INV	SUPPLIES/WAGES 11-5-17 TO 12-2-17		27.20		4,649.83
12/18/2017	AP	INV	MEALS/LABOR/MILEAGE -22-17 to 12-17-17		7.98		4,657.81
12/31/2017	RE	JE	FM 303 TO 305 PER MARK W 7636			35.18	4,622.63
12/31/2017	AP	INV	SUPPLIES/LABOR/MILEAGE 7/16/17 TO 7/29/17		127.15		4,749.78
12/31/2017	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE /21/17 TO 06/17/17		633.67		5,383.45
12/31/2017	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE /21/17 TO 06/17/17		8.50		5,391.95
12/31/2017	AP	INV	SUPPLIES/LODGING/LABOR/MILEAGE /23/17 TO 05/20/17		144.49		5,536.44
12/31/2017	AP	INV	SUPPLIES/LODGING/LABOR/MILEAGE /23/17 TO 05/20/17		84.00		5,620.44
01/01/2018			2018 Fiscal Year Begin				0.00
01/01/2019			2019 Fiscal Year Begin				0.00
11/12/2019	AP	INV	CERTIFICATION/LABOR/CELL/MILEAGE 10/6 TO 11/2/19		60.00		60.00
11/12/2019	AP	INV	SUPPLIES/LODGING/LABOR/MILEAGE 10/6 TO 11/2/2019		11.00		71.00
11/12/2019	AP	INV	SUPPLIES/LODGING/LABOR/MILEAGE 10/6 TO 11/2/2019		85.00		156.00
12/05/2019	AP	INV	S1352-CHIPPEWA CO HEALTH DEPT IN / 2788095		1,311.45		1,467.45
12/09/2019	AP	INV	MEALS/LABOR/MILEAGE/CELL 11/3 TO 11/30/19		43.83		1,511.28
12/09/2019	AP	INV	SUPPLIES/LABOR/MILEAGE 11/3 TO 11/30/19		33.00		1,544.28
12/31/2019	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE/MI 12/1 TO 12/28/19		40.23		1,584.51
12/31/2019	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE/MI 12/1 TO 12/28/19		49.55		1,634.06
12/31/2019	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE/MI 12/1 TO 12/28/19		8.00		1,642.06
12/31/2019	AP	INV	SUPPLIES/LABOR/MILEAGE 12/01 TO 12/28/19		7.85		1,649.91
01/01/2020			2020 Fiscal Year Begin				0.00
02/07/2020	AP	INV	MEALS/LABOR/CELL/MILEAGE /29/19 TO 01/25/20		86.64		86.64
03/02/2020	AP	INV	MEALS/LABOR/CELL/MILEAGE 1/26 TO 2/22/20		71.33		157.97
03/02/2020	AP	INV	SUPPLIES/LABOR/MILEAGE 1/26 TO 2/22/20		19.05		177.02
03/19/2020	AP	INV	S1352 - GOGEBIC COUNTY DHHS IN / 2871921		742.94		919.96
04/01/2020	AP	INV	S1352-MARQUETTE CITY FIRE DEPARTMENT IN / 2838049		2,577.99		3,497.95
04/09/2020	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/LABOR/CELL 02/23 TO 04/4/2020		22.95		3,520.90
04/09/2020	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/LABOR/CELL 02/23 TO 04/4/2020		8.00		3,528.90
04/09/2020	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/LABOR/CELL 02/23 TO 04/4/2020		90.60		3,619.50
04/09/2020	AP	INV	SUPPLIES/LABOR/MILEAGE 2/23 TO 04/04/2020		44.99		3,664.49
08/27/2020	AP	INV	WAGES /26/20 TO 08/22/20		417.82		4,082.31
09/30/2020	AP	INV	SUPPLIES/BRIDGE FAR/MEALS/LABOR/CELL, 8/9 TO 9/30/2020		23.00		4,105.31
09/30/2020	AP	INV	SUPPLIES/BRIDGE FAR/MEALS/LABOR/CELL, 8/9 TO 9/30/2020		8.00		4,113.31
09/30/2020	AP	INV	SUPPLIES/BRIDGE FAR/MEALS/LABOR/CELL, 8/9 TO 9/30/2020		50.22		4,163.53
09/30/2020	AP	INV	BRIDGE FARE/LABOR/MILEAGE 9/6 TO 09/30/2020		8.00		4,171.53
10/08/2020	AP	INV	SUPPLIES/FARE/MEAL/LABOR/CELL/MILEAGE 8/9 TO 8/23/2020		23.00		4,194.53
10/08/2020	AP	INV	SUPPLIES/FARE/MEAL/LABOR/CELL/MILEAGE 8/9 TO 8/23/2020		8.00		4,202.53
10/08/2020	AP	INV	SUPPLIES/FARE/MEAL/LABOR/CELL/MILEAGE 8/9 TO 8/23/2020		50.22		4,252.75
10/08/2020	AP	INV	LABOR/MILEAGE 9/6 TO 9/30/20		8.00		4,260.75
10/09/2020	AP	VOID	Void Invoice 9/6 TO 9/30/20 2718	9/6 TO 9/30/20		8.00	4,252.75
10/09/2020	AP	VOID	Void Invoice 8/9 TO 8/23/2020 2642	8/9 TO 8/23/2020		23.00	4,229.75
10/09/2020	AP	VOID	Void Invoice 8/9 TO 8/23/2020 2642	8/9 TO 8/23/2020		8.00	4,221.75
10/09/2020	AP	VOID	Void Invoice 8/9 TO 8/23/2020 2642	8/9 TO 8/23/2020		50.22	4,171.53
12/31/2020	PPAD	JE	REMOVE STALE BALANCES 10212			0.27	4,171.26
01/01/2021			2021 Fiscal Year Begin				0.00
01/01/2022			2022 Fiscal Year Begin				0.00
01/01/2023			2023 Fiscal Year Begin				0.00
12/31/2023			260-303-750.000	END BALANCE			0.00
Cumulative Net Debits and Credits:					12,943.03	1,501.42	11,441.61
<b>260-304-750.000 OPERATING SUPPLIES</b>					BEG. BALANCE		0.00
01/01/2016			2017 Fiscal Year Begin				0.00
10/25/2017	RE	JE	INV 2184087	7591	3,173.94		3,173.94
10/25/2017	RE	JE	INV 2184089	7592	1,228.96		4,402.90
11/30/2017	RE	JE	FROM 302 TO 304 PER MARK W	7593	7,518.64		11,921.54
12/31/2017	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE 12/16 TO 12/30/17		19.60		11,941.14

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			<b>260-304-750.000 OPERATING SUPPLIES</b>			(Continued)	
12/31/2017	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE	12/16 TO 12/30/17	34.00		11,975.14
12/31/2017	AP	INV	SUPPLIES/LABOR	12/16 TO 12/30/17	3.00		11,978.14
12/31/2017	RE	JE	FM 302 TO 304 PER MARK W	7635	3,038.61		15,016.75
01/01/2018			2018 Fiscal Year Begin				0.00
01/05/2018	AP	INV	ESCANABA PUBLIC SAFETY	2238500	2,078.98		2,078.98
01/23/2018	AP	INV	MSP IRON MOUNTAIN	IN/ 2248440	3,989.09		6,068.07
02/05/2018	AP	INV	MEALS/LABOR/MILEAGE/CELL	1/1 TO 1/13/18	39.30		6,107.37
02/05/2018	AP	INV	LABOR/SUPPLIES/MILEAGE	1/1 TO 1/13/18	6.70		6,114.07
02/19/2018	AP	INV	KEWEENAW BAY INDIAN HLTH-CUST S1352	2267696	1,242.10		7,356.17
02/19/2018	AP	INV	MARQUETTE CITY FIRE DPT	2267693	1,919.38		9,275.55
02/28/2018	AP	INV	CHIPPEWA COUNTY HEALTH DEPT	2278496	776.74		10,052.29
03/02/2018	AP	INV	ESCANABA EARLY CHILDHOOD CTR	IN/ 2283570	734.86		10,787.15
03/07/2018	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE	1/28 TO 2/24/18	288.98		11,076.13
03/07/2018	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE	1/28 TO 2/24/18	21.05		11,097.18
03/09/2018	AP	INV	S1352	2286285	2,113.02		13,210.20
03/22/2018	AP	INV	KEWEENAW BAY INDIAN HLTH HUMAN	IN/ 2297299	786.36		13,996.56
03/28/2018	AP	INV	SCHOOLCRAFT MEMORIAL HOSPITAL	IN\2305971	963.36		14,959.92
03/28/2018	AP	INV	MARQUETTE CITY FIRE DEPT	IN\2305963	2,128.96		17,088.88
04/06/2018	AP	INV	SUPPLIES/BRIDGE/MEALS/LODGING/LABOR/M	2/25 TO 3/24/18	533.43		17,622.31
04/06/2018	AP	INV	SUPPLIES/BRIDGE/MEALS/LODGING/LABOR/M	2/25 TO 3/24/18	16.00		17,638.31
04/06/2018	AP	INV	SUPPLIES/BRIDGE/MEALS/LODGING/LABOR/M	2/25 TO 3/24/18	606.14		18,244.45
04/06/2018	AP	INV	SUPPLIES/BRIDGE/MEALS/LODGING/LABOR/M	2/25 TO 3/24/18	95.00		18,339.45
04/06/2018	AP	INV	SUPPLIES/MEALS/LODGING/REGISTRATION/I	2/25 TO 3/24/18	40.00		18,379.45
04/06/2018	AP	INV	SUPPLIES/MEALS/LODGING/REGISTRATION/I	2/25 TO 3/24/18	483.96		18,863.41
04/06/2018	AP	INV	SUPPLIES/MEALS/LODGING/REGISTRATION/I	2/25 TO 3/24/18	95.00		18,958.41
04/06/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	2/25 TO 3/24/18	506.55		19,464.96
04/06/2018	AP	INV	LABOR/MILEAGE	2/25 TO 3/24/18	544.71		20,009.67
04/06/2018	AP	INV	LABOR/MILEAGE	2/25 TO 3/24/18	108.46		20,118.13
04/27/2018	AP	INV	MI STATE POLICE IRON MNT	IN/ 2332286	4,115.58		24,233.71
04/27/2018	AP	INV	MARQ CTY FIRE DEPT	IN/ 2332287	2,788.44		27,022.15
04/27/2018	RE	JE	CORRECTED 262 EXP PER M WILK 5/7/18	7816	150.00		27,172.15
05/03/2018	AP	INV	CHIPPEWA COUNTY HEALTH DEPT	IN/ 2335689	1,190.85		28,363.00
05/03/2018	AP	INV	ESCANABA EARLY CHILDHOOD CNT	IN/ 2335692	1,008.09		29,371.09
05/11/2018	AP	INV	REIMBURSEMENT/MEALS/REPAIR/LABOR/MILI	3/25 TO 5/5/18	966.00		30,337.09
05/11/2018	AP	INV	REIMBURSEMENT/MEALS/REPAIR/LABOR/MILI	3/25 TO 5/5/18	34.70		30,371.79
05/11/2018	AP	INV	REIMBURSEMENT/MEALS/REPAIR/LABOR/MILI	3/25 TO 5/5/18	60.00		30,431.79
05/11/2018	AP	INV	REIMBURSEMENT/LABOR/MILEAGE	3/25 TO 5/5/18	95.00		30,526.79
06/08/2018	AP	INV	BRIDGE/LODGING/MEALS/LABOR/ CELL/MILI	5/6 TO 6/2/18	8.00		30,534.79
06/08/2018	AP	INV	BRIDGE/LODGING/MEALS/LABOR/ CELL/MILI	5/6 TO 6/2/18	162.00		30,696.79
06/08/2018	AP	INV	BRIDGE/LODGING/MEALS/LABOR/ CELL/MILI	5/6 TO 6/2/18	36.00		30,732.79
06/08/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/RI	5/6 TO 6/2/18	75.77		30,808.56
06/08/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/RI	5/6 TO 6/2/18	162.00		30,970.56
06/08/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/RI	5/6 TO 6/2/18	17.83		30,988.39
06/08/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/RI	5/6 TO 6/2/18	8.00		30,996.39
06/08/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/RI	5/6 TO 6/2/18	110.00		31,106.39
06/08/2018	AP	INV	RECEIPTIFICATION/LABOR/MILEAGE	5/6 TO 6/2/18	125.00		31,231.39
06/08/2018	AP	INV	LODGING/MEALS/LABOR/MILEAGE	5/6 TO 6/2/18	162.00		31,393.39
06/08/2018	AP	INV	LODGING/MEALS/LABOR/MILEAGE	5/6 TO 6/2/18	33.73		31,427.12
06/08/2018	AP	INV	LODGING/MEALS/LABOR/MILEAGE	5/6 TO 6/2/18	8.00		31,435.12
06/14/2018	AP	INV	S1352-MI STATE POLICE CALUMET	IN/ 2369020	2,052.81		33,487.93
06/28/2018	AP	INV	CURRY, DIANE	5436	79.50		33,567.43
06/28/2018	AP	INV	PRUNER, JUDY	5438	79.50		33,646.93
06/28/2018	AP	INV	S1352 - MRQ TWP FIRE DEPT	IN/ 2371503	2,091.88		35,738.81
07/11/2018	AP	INV	MEAL/MILEAGE	6/17 TO 6/30/18	37.19		35,776.00
07/11/2018	AP	INV	MEALS/LOCAL FEE/INSTRUCTOR FEE/MILEAG	6/17 TO 6/30/18	51.29		35,827.29
07/11/2018	AP	INV	MEALS/LOCAL FEE/INSTRUCTOR FEE/MILEAG	6/17 TO 6/30/18	70.00		35,897.29
07/11/2018	AP	INV	SUPPLIES/MEALS/MANUALS/SUBSCRIPTION/I	6/3 TO 6/30/18	62.93		35,960.22
07/11/2018	AP	INV	SUPPLIES/MEALS/MANUALS/SUBSCRIPTION/I	6/3 TO 6/30/18	70.24		36,030.46
07/11/2018	AP	INV	SUPPLIES/MEALS/MANUALS/SUBSCRIPTION/I	6/3 TO 6/30/18	585.00		36,615.46
07/11/2018	AP	INV	SUPPLIES/MEALS/MANUALS/SUBSCRIPTION/I	6/3 TO 6/30/18	420.00		37,035.46
07/11/2018	AP	INV	SUPPLIES/MEALS/MANUALS/SUBSCRIPTION/I	6/3 TO 6/30/18	1,360.00		38,395.46
07/11/2018	AP	INV	S1352-ESCANABA PUBLIC SAFETY	IN/ 2375601	1,518.25		39,913.71
07/11/2018	AP	INV	MEALS	6/17 TO 6/30/18	34.50		39,948.21
07/11/2018	AP	INV	MEAL/MILEAGE	6/17 TO 6/30/18	15.72		39,963.93
07/11/2018	AP	INV	FEE/LABOR/MILEAGE	6/3 TO 6/30/18	70.00		40,033.93
07/11/2018	AP	INV	MEALS/MILEAGE	6/17 TO 6/30/18	46.68		40,080.61
07/11/2018	AP	INV	MEALS/MILEAGE	6/17 TO 6/30/18	50.49		40,131.10
07/11/2018	AP	INV	FEE/LABOR/MILEAGE	6/3 TO 6/30/18	70.00		40,201.10
07/16/2018	AP	INV	CTYOFSTIG001-PRUNER, JUDY	5516	252.00		40,453.10
07/16/2018	AP	INV	CURRY, DIANE	5517	336.00		40,789.10
07/16/2018	AP	INV	BUTTERFIELD, JESSICA	5518	336.00		41,125.10
07/16/2018	AP	INV	MICHIGAN STATE POLICE	IN/ 2384985	2,204.77		43,329.87
07/16/2018	AP	INV	KEWEENAW BAY INDIAN HLTH HUMAN	IN/ 2389865	949.63		44,279.50
07/17/2018	AP	INV	SIPD-RECEIPT BOOKS	2861	256.45		44,535.95
07/19/2018	AP	INV	6/17/18 TO 6/21/18	211-296515	1,908.00		46,443.95
07/25/2018	AP	INV	S1352-MARQ TWP FIRE DEPT	IN/ 23999138	2,182.60		48,626.55
08/14/2018	AP	INV	MEALS/POSTAGE/LABOR/CELL/MILEAGE	7/1 TO 7/28/18	33.52		48,660.07
08/14/2018	AP	INV	MEALS/POSTAGE/LABOR/CELL/MILEAGE	7/1 TO 7/28/18	1.84		48,661.91
08/14/2018	AP	INV	POSTAGE/LABOR/MILEAGE	7/1 TO 7/28/18	1.63		48,663.54
08/14/2018	AP	INV	FEE/LABOR/MILEAGE	7/1 TO 7/28/18	70.00		48,733.54
08/15/2018	AP	INV	S1352-CHIPPEWA CO HEALTH DEPT	IN/ 2405883	931.86		49,665.40
08/31/2018	AP	INV	S1352-MSP IRON MNT	IN/ 2426402	4,125.63		53,791.03
09/06/2018	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/REG FEES/C	7/29 TO 8/25/18	99.00		53,890.03
09/06/2018	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/REG FEES/C	7/29 TO 8/25/18	20.00		53,910.03
09/06/2018	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/REG FEES/C	7/29 TO 8/25/18	124.64		54,034.67
09/06/2018	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/REG FEES/C	7/29 TO 8/25/18	1,785.00		55,819.67
09/06/2018	AP	INV	SUPPLIES/BRIDGE FARE/MEALS/REG FEES/C	7/29 TO 8/25/18	70.00		55,889.67
09/06/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/L	7/29 TO 8/25/18	36.71		55,926.38
09/06/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/L	7/29 TO 8/25/18	166.50		56,092.88

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>260-304-750.000 OPERATING SUPPLIES</b>					(Continued)		
09/06/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/LI	7/29 TO 8/25/18	8.00		56,100.88
09/06/2018	AP	INV	SUPPLIES/MEALS/LODGING/BRIDGE FARE/LI	7/29 TO 8/25/18	1.42		56,102.30
09/06/2018	AP	INV	S1352-MRQT FIRE DEPT	IN/ 2432143	3,849.93		59,952.23
09/07/2018	AP	INV	ONTONAGON CTY SHERIFF	IN/ 2432144	1,819.90		61,772.13
09/20/2018	AP	INV	S1352	IN/ 2434935	3,260.34		65,032.47
09/27/2018	AP	INV	ACCT#317-D. CURRY	1052392	84.00		65,116.47
09/30/2018	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE/CELL	8/26 TO 9/28/18	648.31		65,764.78
09/30/2018	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE/CELL	8/26 TO 9/28/18	31.91		65,796.69
09/30/2018	AP	INV	SUPPLIES/LABOR/MILEAGE	8/26 TO 9/26/18	1.63		65,798.32
09/30/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/26 TO 9/26/18	16.18		65,814.50
09/30/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/26 TO 9/26/18	83.25		65,897.75
09/30/2018	AP	INV	SUPPLIES/LABOR/MILEAGE	8/26 TO 9/26/18	64.54		65,962.29
01/01/2019			2019 Fiscal Year Begin				0.00
01/01/2020			2020 Fiscal Year Begin				0.00
01/01/2021			2021 Fiscal Year Begin				0.00
01/01/2022			2022 Fiscal Year Begin				0.00
01/01/2023			2023 Fiscal Year Begin				0.00
12/31/2023			260-304-750.000	END BALANCE			0.00
			Cumulative Net Debits and Credits:		80,979.04	0.00	80,979.04
<b>260-305-750.000 OPERATING SUPPLIES</b>					BEG. BALANCE		0.00
01/01/2016			2017 Fiscal Year Begin				0.00
11/30/2017	JE	JE	FROM 303 TO 305 PER MARK W	7597	378.94		378.94
12/31/2017	RE	JE	FM 303 TO 305 PER MARK W	7636	35.18		414.12
01/01/2018			2018 Fiscal Year Begin				0.00
02/05/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	1/1 TO 1/27/18	26.25		26.25
02/05/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	1/1 TO 1/27/18	166.50		192.75
02/05/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	1/1 TO 1/27/18	11.55		204.30
02/05/2018	AP	INV	MEALS/LABOR/MILEAGE	1/14 TO 1/27/18	8.47		212.77
03/07/2018	AP	INV	MEALS/LABOR/MILEAGE	1/28 TO 2/24/18	15.57		228.34
03/07/2018	AP	INV	MEALS/LABOR/MILEAGE	1/28 TO 2/24/18	17.00		245.34
03/07/2018	AP	INV	MEALS/LABOR/MILEAGE	1/26 TO 2/10/18	8.50		253.84
03/07/2018	AP	INV	MEALS/LABOR/MILEAGE	1/28 to 2/24/18	25.50		279.34
03/09/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR	1/28 TO 2/24/18	360.19		639.53
03/09/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR	1/28 TO 2/24/18	16.22		655.75
03/09/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR	1/28 TO 2/24/18	164.25		820.00
04/06/2018	AP	INV	MEAL/LABOR/MILEAGE	2/11 TO 3/24/18	7.41		827.41
04/06/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	1/28 TO 2/10/18	114.94		942.35
04/06/2018	AP	INV	MEALS/LABOR/MILEAGE	2/25 TO 3/10/18	21.49		963.84
04/06/2018	AP	INV	SUPPLIES/MEALS/AIRFARE/REGISTRATION/I	2/25 TO 3/24/18	44.09		1,007.93
04/06/2018	AP	INV	SUPPLIES/MEALS/AIRFARE/REGISTRATION/I	2/25 TO 3/24/18	10.49		1,018.42
04/06/2018	AP	INV	SUPPLIES/MEALS/AIRFARE/REGISTRATION/I	2/25 TO 3/24/18	376.30		1,394.72
04/06/2018	AP	INV	SUPPLIES/MEALS/AIRFARE/REGISTRATION/I	2/25 TO 3/24/18	350.00		1,744.72
04/06/2018	AP	INV	MEAL/LABOR/MILEAGE	2/25 TO 3/10/18	8.50		1,753.22
04/06/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	2/25 TO 3/10/18	121.18		1,874.40
05/23/2018	AP	INV	MEALS/LABOR/MILEAGE	3/25 TO 5/5/18	46.00		1,920.40
05/23/2018	AP	INV	MEALS/LABOR/MILEAGE	3/25 TO 4/7/18	29.00		1,949.40
05/23/2018	AP	INV	MEALS/LABOR/MILEAGE	4/8 TO 4/21/18	9.54		1,958.94
05/23/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	3/2 to 5/5/18	343.75		2,302.69
05/23/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	3/2 to 5/5/18	243.15		2,545.84
05/23/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	3/2 to 5/5/18	1,341.81		3,887.65
05/23/2018	AP	INV	MEALS/LABOR/MILEAGE	3/25 to 5/5/18	8.50		3,896.15
05/23/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	3/25 to 4/21/18	34.27		3,930.42
05/23/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	3/25 to 4/21/18	82.69		4,013.11
05/23/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	4/8 TO 5/5/18	29.00		4,042.11
06/08/2018	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE	5/6 TO 6/2/18	81.39		4,123.50
06/08/2018	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE	5/6 TO 6/2/18	7.82		4,131.32
06/08/2018	AP	INV	MEALS/LABOR/MILEAGE	5/6 TO 5/19/18	17.00		4,148.32
07/11/2018	AP	INV	SUPPLIES/MEALS/FEE/LABOR/MILEAGE	6/3 TO 6/30/18	79.48		4,227.80
07/11/2018	AP	INV	SUPPLIES/MEALS/FEE/LABOR/MILEAGE	6/3 TO 6/30/18	44.87		4,272.67
07/11/2018	AP	INV	SUPPLIES/MEALS/FEE/LABOR/MILEAGE	6/3 TO 6/30/18	70.00		4,342.67
07/11/2018	AP	INV	MEAL/LABOR/MILEAGE	6/17 TO 6/30/18	8.50		4,351.17
07/11/2018	AP	INV	MEAL/LABOR/MILEAGE	6/17 TO 6/30/18	6.36		4,357.53
08/14/2018	AP	INV	POSTAGE/MEALS/LODGING/LABOR/MILEAGE	7/1 TO 7/28/18	6.70		4,364.23
08/14/2018	AP	INV	POSTAGE/MEALS/LODGING/LABOR/MILEAGE	7/1 TO 7/28/18	22.81		4,387.04
08/14/2018	AP	INV	POSTAGE/MEALS/LODGING/LABOR/MILEAGE	7/1 TO 7/28/18	83.25		4,470.29
09/06/2018	AP	INV	MEALS/LODGING/LABOR/	8/12 TO 8/25/18	22.97		4,493.26
09/06/2018	AP	INV	MEALS/LODGING/LABOR/	8/12 TO 8/25/18	83.25		4,576.51
09/06/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/12 TO 8/25/18	27.41		4,603.92
09/06/2018	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/12 TO 8/25/18	131.60		4,735.52
09/14/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	7/29 TO 8/25/18	34.72		4,770.24
09/14/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	7/29 TO 8/25/18	141.29		4,911.53
09/14/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	7/29 TO 8/25/18	502.50		5,414.03
09/30/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	8/26 TO 9/29/18	33.20		5,447.23
09/30/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	8/26 TO 9/29/18	7.41		5,454.64
09/30/2018	AP	INV	SUPPLIES/MEALS/LODGING/LABOR/MILEAGE	8/26 TO 9/29/18	249.75		5,704.39
09/30/2018	AP	INV	MEALS/LABOR/MILEAGE	8/12 TO 8/25/18	8.50		5,712.89
01/01/2019			2019 Fiscal Year Begin				0.00
01/01/2020			2020 Fiscal Year Begin				0.00
01/01/2021			2021 Fiscal Year Begin				0.00
01/01/2022			2022 Fiscal Year Begin				0.00
01/01/2023			2023 Fiscal Year Begin				0.00
12/31/2023			260-305-750.000	END BALANCE			0.00
			Cumulative Net Debits and Credits:		6,127.01	0.00	6,127.01
<b>260-306-750.000 OPERATING SUPPLIES</b>					BEG. BALANCE		0.00
01/01/2016			2017 Fiscal Year Begin				0.00
01/01/2018			2018 Fiscal Year Begin				0.00



Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
<b>260-306-750.000 OPERATING SUPPLIES</b>					(Continued)		
11/09/2018	AP	INV	MEALS/LABOR/CELL/MILEAGE	10/1 TO 11/3/18	78.32		78.32
11/09/2018	AP	INV	SUPPLIES/LABOR/MILEAGE	10/1 TO 11/3/18	24.31		102.63
11/09/2018	AP	INV	MEALS/LABOR/MILEAGE	10/1 TO 11/3/18	11.74		114.37
11/09/2018	AP	INV	MEALS/LABOR/MILEAGE	10/1 TO 11/3/18	18.77		133.14
11/09/2018	AP	INV	MEAL/LABOR/MILEAGE	10/1 TO 10/3/18	16.77		149.91
12/06/2018	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE	11/4 TO 11/30/18	20.00		169.91
12/06/2018	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE	11/4 TO 11/30/18	41.91		211.82
12/06/2018	AP	INV	MEALS/LABOR/MILEAGE	11/4 TO 11/30/18	8.50		220.32
12/31/2018	AP	INV	MEAL/LABOR/MILEAGE	12/2 TO 12/28/18	5.02		225.34
12/31/2018	AP	INV	BRIDGE/MEALS/LABOR/CELL/MILEAGE	12/2 TO 12/29/18	8.00		233.34
12/31/2018	AP	INV	BRIDGE/MEALS/LABOR/CELL/MILEAGE	12/2 TO 12/29/18	46.78		280.12
01/01/2019			2019 Fiscal Year Begin				0.00
01/31/2019	AP	INV	STAMPS/MEALS/LABOR/CELL/MILEAGE	1/1 TO 1/26/19	20.00		20.00
01/31/2019	AP	INV	STAMPS/MEALS/LABOR/CELL/MILEAGE	1/1 TO 1/26/19	36.00		56.00
02/20/2019	AP	INV	S1352	IN / 2556463	1,580.22		1,636.22
03/06/2019	AP	INV	SUPPLIES/LABOR/MILEAGE	01/27 TO 02/23/19	11.00		1,647.22
03/06/2019	AP	INV	BRIDGE/MEALS/LABOR/CELL/MILEAGE	1/27 TO 2/23/19	8.00		1,655.22
03/06/2019	AP	INV	BRIDGE/MEALS/LABOR/CELL/MILEAGE	1/27 TO 2/23/19	50.41		1,705.63
03/06/2019	AP	INV	SUPPLIES/LABOR/ MILEAGE	1/27 TO 2/23/19	2.05		1,707.68
03/28/2019	AP	INV	S1352-LUCE CO AMBULANCE BUILDING	IN/2586268	1,078.47		2,786.15
03/28/2019	AP	INV	S1352-MSP IRON MNT	IN/2586259	4,370.52		7,156.67
04/08/2019	AP	INV	MEALS/LABOR/CELL/MILEAGE	2/24 TO 3/23/19	34.99		7,191.66
04/08/2019	AP	INV	SUPPLIES/LABOR/MILEAGE	2/24 TO 3/23/19	37.25		7,228.91
04/08/2019	AP	INV	MEALS/ LABOR/MILEAGE	2/24 TO 3/9/19	17.77		7,246.68
04/08/2019	AP	INV	MEALS/LABOR/MILEAGE	2/24 TO 3/9/19	18.77		7,265.45
04/10/2019	EP	JE	KARS PROGRAM REFUND	9236	5.12		7,270.57
04/18/2019	AP	INV	S1352-HANNAHVILLE INDIAN COMMUNITY	IN / 2597216	1,446.27		8,716.84
05/04/2019	AP	INV	MARQUETTE CITY FIRE DEPT	IN/2621011	3,244.00		11,960.84
05/04/2019	AP	INV	MI STATE POLICE WAKEFIELD	IN/2621016	1,067.46		13,028.30
05/06/2019	AP	INV	KARS-EDUCATION TEE	445665674497	59.90		13,088.20
05/09/2019	AP	INV	SUPPLY/MEALS/LABOR/CELL/MILEAGE	3/24 TO 5/4/19	81.58		13,169.78
05/09/2019	AP	INV	SUPPLY/MEALS/LABOR/CELL/MILEAGE	3/24 TO 5/4/19	2,095.00		15,264.78
05/10/2019	AP	INV	SUPPLIES/LABR/MILEAGE	3/24 TO 5/4/2019	31.14		15,295.92
05/23/2019	AP	INV	S1352-PORTAGE HOME HEALTH & HOSPICE	IN / 2636910	4,460.88		19,756.80
06/11/2019	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE/CELL	5/5 TO 6/1/19	22.00		19,778.80
06/11/2019	AP	INV	SUPPLIES/MEALS/LABOR/MILEAGE/CELL	5/5 TO 6/1/19	17.00		19,795.80
06/11/2019	AP	INV	SUPPLIES/LABOR/MILEAGE	5/5 TO 6/1/19	60.00		19,855.80
06/11/2019	AP	INV	SUPPLIES/LABOR/MILEAGE	5/5 TO 6/1/19	22.82		19,878.62
06/19/2019	AP	INV	CITYOFSTIG001-CURRY, DIANE	5886	90.10		19,968.72
06/19/2019	AP	INV	PRUNER, JUDY	5888	90.10		20,058.82
07/10/2019	AP	INV	SUPPLIES/BRIDGE/MEALS/LABOR/CELL/MILI	6/2 TO 6/29/19	420.00		20,478.82
07/10/2019	AP	INV	SUPPLIES/BRIDGE/MEALS/LABOR/CELL/MILI	6/2 TO 6/29/19	8.00		20,486.82
07/10/2019	AP	INV	SUPPLIES/BRIDGE/MEALS/LABOR/CELL/MILI	6/2 TO 6/29/19	75.86		20,562.68
08/09/2019	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE	6/30 TO 07/27/2019	22.00		20,584.68
08/09/2019	AP	INV	SUPPLIES/MEALS/LABOR/CELL/MILEAGE	6/30 TO 07/27/2019	33.23		20,617.91
08/09/2019	AP	INV	SUPPLIES/LABOR/MILEAGE	6/30 TO 07/27/2019	40.00		20,657.91
08/09/2019	AP	INV	SUPPLIES/LABOR/MILEAGE	6/30 TO 07/27/2019	11.00		20,668.91
09/03/2019	AP	INV	MEALS/LABOR/MILEAGE/CELL	6/30 TO 7/27/2019	99.12		20,768.03
09/03/2019	AP	INV	LABOR/MILEAGE	7/28 TO 8/24/19	19.00		20,787.03
09/30/2019	AP	INV	BRIDGE/MEALS/LABOR/CELL/MILEAGE	8/25 TO 9/30/19	8.00		20,795.03
09/30/2019	AP	INV	BRIDGE/MEALS/LABOR/CELL/MILEAGE	8/25 TO 9/30/19	67.12		20,862.15
09/30/2019	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/25 TO 9/30/19	44.50		20,906.65
09/30/2019	AP	INV	MEALS/LODGING/LABOR/MILEAGE	8/25 TO 9/30/19	95.20		21,001.85
01/01/2020			2020 Fiscal Year Begin				0.00
01/01/2021			2021 Fiscal Year Begin				0.00
01/01/2022			2022 Fiscal Year Begin				0.00
01/01/2023			2023 Fiscal Year Begin				0.00
12/31/2023			260-306-750.000	END BALANCE			0.00
			Cumulative Net Debits and Credits:		21,281.97	0.00	21,281.97
<b>260-307-750.000 OPERATING SUPPLIES</b>					BEG. BALANCE		0.00
01/01/2016			2017 Fiscal Year Begin				0.00
01/01/2017			2018 Fiscal Year Begin				0.00
01/01/2018			2019 Fiscal Year Begin				0.00
01/01/2019			2019 Fiscal Year Begin				0.00
03/06/2019	AP	INV	MEALS/LABOR	02/10 TO 02/23/19	5.29		5.29
03/06/2019	AP	INV	MEALS/LABOR/MILEAGE	2/10 TO 2/23/19	10.25		15.54
04/08/2019	AP	INV	MEALS/LODGING/LABOR/MILEAGE	2/24 TO 3/8/19	27.41		42.95
04/08/2019	AP	INV	MEALS/LODGING/LABOR/MILEAGE	2/24 TO 3/8/19	74.88		117.83
04/08/2019	AP	INV	SUPPLIES/MILEAGE	2/11 TO 3/4/19	148.05		265.88
04/08/2019	AP	INV	MEALS/LABOR/MILEAGE	2/24 TO 3/9/19	9.00		274.88
04/08/2019	AP	INV	MEALS/LABOR/MILEAGE	2/24 TO 3/23/19	19.78		294.66
08/09/2019	AP	INV	MEALS/LABOR/MILEAGE	07/14 TO 07/27/19	8.50		303.16
08/09/2019	AP	INV	SUPPLIES	7/14 TO 07/29/2019	99.39		402.55
09/30/2019	AP	INV	LODGING/MEALS/LABOR/MILEAGE	9/8 TO 9/21/2019	94.35		496.90
09/30/2019	AP	INV	LODGING/MEALS/LABOR/MILEAGE	9/8 TO 9/21/2019	23.54		520.44
09/30/2019	AP	INV	LODGING/MEALS/LABOR/MILEAGE	8/25 TO 9/7/19	106.56		627.00
09/30/2019	AP	INV	LODGING/MEALS/LABOR/MILEAGE	8/25 TO 9/7/19	17.00		644.00
09/30/2019	AP	INV	MEAL/LABOR/MILEAGE	8/25 TO 9/7/19	8.50		652.50
09/30/2019	AP	INV	MEALS/LODGING/MILEAGE	9/8 TO 9/21/19	10.25		662.75
09/30/2019	AP	INV	MEAL/LABOR/MILEAGE	7/28 TO 8/10/2019	10.25		673.00
09/30/2019	AP	INV	MEALS/LABOR/MILEAGE	7/14 TO 7/27/19	8.50		681.50
09/30/2019	AP	INV	MEALS/LABOR/MILEAGE	7/28 TO 8/10/19	10.25		691.75
09/30/2019	AP	INV	SUPPLIES	7/14 TO 7/29/2019	99.39		791.14
09/30/2019	AP	INV	LODGING/LABOR/MILEAGE	9/8 TO 9/21/19	83.25		874.39
09/30/2019	AP	INV	MEALS/LODGING/LABOR/MILEAGE	9/8 TO 9/21/19	17.49		891.88
09/30/2019	AP	INV	MEALS/LODGING/LABOR/MILEAGE	9/8 TO 9/21/19	83.25		975.13
01/01/2020			2020 Fiscal Year Begin				0.00
01/01/2021			2021 Fiscal Year Begin				0.00

User: CITY MANAGER

TRANSACTIONS FROM 01/01/2016 TO 12/31/2023

DB: St Ignace

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			<b>260-307-750.000 OPERATING SUPPLIES</b>				
				(Continued)			
01/01/2022			2022 Fiscal Year Begin				0.00
01/01/2023			2023 Fiscal Year Begin				0.00
12/31/2023			260-307-750.000	END BALANCE			0.00
			Cumulative Net Debits and Credits:		975.13	0.00	975.13



## City of St. Ignace, MI

396 N State Street  
St. Ignace, MI. 49781  
cityofstignace.com

**This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.**

**Department:** Golf Course, Kurt Ney

**Agenda Item:** Golf Course Equipment Repair

**Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.**

We had a tee box mower that was scheduled to go in for winter service after the season ended. Unfortunately, we had both the greens mower and the fairway mower break down with major issues right at the end of the season as well. All three were sent in for evaluation and repairs to Spartan Distributors in lower Michigan. I have received the estimates for the repairs and that information is on the attached information sheet. Due to the large amount for the repairs, I contacted you to see how to proceed. You suggested I present the information to the finance committee which I have done. It now needs to be reviewed by the Council.

The equipment is specialized and necessary to maintain the golf course. Without use of it we will not be able to maintain the golf course which can affect operations as well. I looked into replacement of the equipment and it would be a much larger financial outlay and availability to get the equipment in time for season may not be possible. There is not any refurbished equipment available on the market at this time and if there was it would also be a larger financial commitment. If we found used equipment to purchase, chances are that we would have to repair that as well to get in operational mode and probably exceed the repair costs of our own equipment.

In addition, most used equipment on the market is being sold to upgrade and has some issues. Most courses are 18 holes and the used equipment could be from a year-round facility with many more hours on that equipment. It is my recommendation that we move forward with the repairs to our existing equipment and when completed we will have completely refurbished machines (like new). A regular maintenance schedule will be implemented going forward to hopefully prevent such large repair bills from occurring. Due to deferred maintenance on the equipment and not addressing it in the past allowed us to buy time and now the time has run out.

Maintenance for minor things such as oil service, plugs, blade sharpening have been completed by us in the past and we will still do that going forward. But major service issues had not been addressed in the past on a regular basis and we need preventative maintenance going forward to keep the equipment in good shape and not affect the maintenance of the golf course.

Spartan is the only authorized Toro service center (which is the equipment we have) for golf course equipment in Michigan. The next service center is Reinders Company and they have a couple locations in Wisconsin. Spartan also supplies us with irrigation parts and support along with equipment parts for replacement by our maintenance employees. Having dealt with them on other issues since managing the golf course I am confident in their service and what they provide us as the customer.

Repairs have not started on the equipment but it is important to give them the okay to proceed asap because the longer we wait the further down the list we go which may jeopardize getting our equipment back in time for the start of season.

## **Golf Course Equipment Repairs**

### **2002 GreensMaster – Greens Mower**

**Purchased 2003  
No Service Records**

**Repair Estimate \$12,088.78**

**New Unit Approx. \$45,000**

### **2005 GreensMaster – Tee Box Mower**

**Purchased 2005  
No Service Records**

**Repair Estimate \$ 9,744.87**

**New Unit Approx. \$45,000**

### **2006 Reelmaster – Fairway Mower**

**Purchased 2010 – Reconditioned  
No Service Records (2 years ago)**

**Repair Estimate \$18,216.99**

**New Unit Approx. \$75,000**

**#1 \$ 12,088.78**

**#2 \$ 9,744.87**

**#3 \$ 18,216.99**

**Total \$ 40,050.64**

**(3 mos.) May, June & July**

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**Annual Service Cost Approx. \$1500 - 2000 per unit**

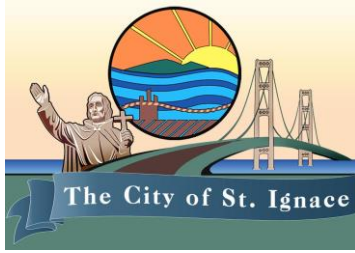
**2 Rough Mowers (2 yrs.)**

**1 Sprayer (3 yrs.)**

**1 Sand Pro (Issues) (3 yrs.)**

**1 Verticut Machine (3 yrs.)**

**1 Broadcaster (5 yrs.)**



# City of St. Ignace, MI

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**Department:** Public Works

**Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.**

## **2024 Street Paving Projects**

Bill Fraser DPW Director is requesting permission to put our street paving projects out for Bids.

See Attached for 2024 Street Paving Estimates.

## City of St. Ignace | 2024 Road Paving Estimates

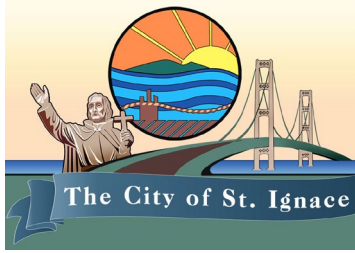
<u>Priority</u>	<u>Road Section</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
<b>1</b>	<b>North Marley (Goudreau to Top of Marquete Hill)</b>			
	Rem Pavt.	3200 SYD	\$5.00	\$16,000.00
	HMA (2")	370 Tons	\$160.00	\$59,200.00
	Shoulders (2' Each side)	40 CYD	\$60.00	\$2,400.00
			Total	<b>\$77,600.00</b>
<b>2</b>	<b>Chambers Street (Mc Cann to Fitch)</b>			
	Rem Pavt.	3030 SYD	\$5.00	\$15,150.00
	HMA (2")	350 Tons	\$160.00	\$56,000.00
	Shoulders (2' Each side)	30 CYD	\$60.00	\$1,800.00
			Total	<b>\$72,950.00</b>
<b>3</b>	<b>Hazelton (Johnson to BL I-75)</b>			
	Rem Pavt.	2420 SYD	\$5.00	\$12,100.00
	HMA (2")	280 Tons	\$160.00	\$44,800.00
	Shoulders (2' Each side)	30 CYD	\$60.00	\$1,800.00
			Total	<b>\$58,700.00</b>
<b>4</b>	<b>Church Street (Spruce to Keightley)</b>			
	Rem Pavt.	1340 SYD	\$5.00	\$6,700.00
	HMA (2")	160 Tons	\$160.00	\$25,600.00
	Shoulders (2' Each side)	20 CYD	\$60.00	\$1,200.00
			Total	<b>\$33,500.00</b>
<b>5</b>	<b>Burdete Hill (Huhn Drive to S. State)</b>			
	Rem Pavt.	860 SYD	\$5.00	\$4,300.00
	HMA (2")	110 Tons	\$160.00	\$17,600.00
	Shoulders (2' Each side)	15 CYD	\$60.00	\$900.00
			Total	<b>\$22,800.00</b>
<b>5</b>	<b>Third Street (Truckey to Portage)</b>			
	Rem Pavt.	1150 SYD	\$5.00	\$5,750.00
	HMA (2")	140 Tons	\$160.00	\$22,400.00
	Shoulders (2' Each side)	20 CYD	\$60.00	\$1,200.00

			<b>Total</b>	<b>\$29,350.00</b>
<b>5</b>	<b>Bertrand (Hombach to Uter Drive)</b>			
	Earth Ex	1100 CYD	\$10.00	\$11,000.00
	Pit run	1300 CYD	\$25.00	\$32,500.00
	Aggregate 22A	390 CYD	\$50.00	\$19,500.00
	HMA (2")	150 Tons	\$160.00	\$24,000.00
	Shoulders (2' Each side)	25 CYD	\$60.00	\$1,500.00
			<b>Total</b>	<b>\$88,500.00</b>

<b>Project Cost</b>	<b>\$385,400.00</b>
<b>*Contingency 15%</b>	<b>\$57,810.00</b>
<b>Total</b>	<b>\$443,210.00</b>

**\*Contingency includes gravel as needed and over runs**





## City of St. Ignace, MI

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**Department:** City Manager's Office

**Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.**

### **Salty Mac Brewing Company, LLC Resolution**

The State of Michigan requested two adjustments to the original resolution for Salty Mac Brewing Company, LLC

1. Salty Mac Brewing Company, LLC (the legal entity name was missing LLC)
2. Specific licenses requested: MCL 436.1521A(1)(b)



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the City of St. Ignace council/board
called to order by Mayor LaLonde on Mar 4, 2024 at 7:00pm
the following resolution was offered:

Moved by Council Member and supported by Council Member

that the application from Salty Mac Brewing Company, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): MCL 436.1521A(1)(b)
(list specific licenses requested)

to be located at: 180 N. State Street, St. Ignace, MI 49781

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility:

It is the consensus of this body that it recommends this application be considered for
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are

Vote

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the City of St. Ignace
council/board at a regular meeting held on Mar 4, 2024

Andrea Insley 3-4-2024
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



# The City of St. Ignace

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**Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.**

## **AGENDA ITEM: Proposed Amendment to Council Rules and Procedures**

It was voted at the last council meeting on February 5<sup>th</sup>, 2024 to remove virtual public comment.

Current Council Rules and Procedures reads as follows:

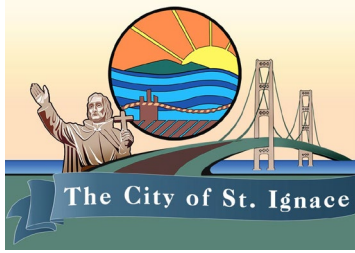
### ***F. Public Comment / Public Hearings***

At regular and special meetings of the Council, individuals, attending in-person *or virtually*, wishing to be heard may address the Council during the public comment/public hearing periods as set forth in the agenda under the following rules:

**Proposed change: Remove 'virtually' from section**

### ***F. Public Comment / Public Hearing***

At regular and special meetings of the Council, individuals, attending in-person, wishing to be heard may address the Council during the public comment/public hearing periods as set forth in the agenda under the following rules:



# City of St. Ignace, MI

396 N State Street  
St. Ignace, MI. 49781  
cityofstignace.com

**This report and any background material must be delivered to the City Manager's Office by 4:00 PM the Thursday prior to the second Council Meeting of the month.**

**Department:** City Manager's Office

**Please provide a summary of your department's recent goals/objectives/operations, and note any issues that you would like to make the Council aware of.**

## **City Assessor Contract Renewal 2024-2026**

The City Assessing contract is due for renewal. The new contract has an increase in annual pay from \$36,000 to \$38,400 – a total increase of \$2,400.

**AGREEMENT FOR ASSESSING SERVICES**

THIS AGREEMENT shall be deemed effective the 9th day of July 2021 among City of St. Ignace, a Michigan City, within Mackinac County, MI (City), Up North Assessing, INC., whose address is 350 S Huron St, Cheboygan MI 49721 (the Company).

**Recitals**

- A. The City desires to engage the services of the Company to perform City property assessment services.
- B. The Company has the time, skills, knowledge and desire to perform assessment duties under the terms and conditions of this Agreement.
- C. The parties, therefore, desire to specify their respective rights and obligations in this Agreement.

**Agreement**

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

- 1. **Engagement of Services.** The City hereby contracts with the Company to perform property assessment services under the terms and conditions of this Agreement.
- 2. **Contractor Duties.** The Company hereby designates Nick Couture as the individual to perform the assessing services contemplated under this Agreement on behalf of the Company (collectively the Company), who shall devote his best efforts when performing the property assessing services under this Agreement, including but not limited to the following:
  - a. The Company shall complete fieldwork on all properties within the City every five years. Complete fieldwork is defined as a physical inspection of the property, a sketch and picture of the structures, and the ability to print a card.
  - b. The Company shall use the State Assessor Manual as a guideline when appraising properties.
  - c. The Company will hold weekly office hours at the City Assessing office. The office hours will be one day each week mutually agreed upon by the City and the Company. The morning will be designated for phones, meetings, processing of paperwork, etc. The afternoon can be designated for conducting property inspections and updating assessing records.

- d. The Company shall designate an Assessing Officer to sign the assessment roll and perform the duties of the City Assessor as stated in the State Tax Commission policy attached as Addendum A.
  - e. The Company shall keep all records up to date and have them available for inspection according to the City public records policy. A current backup of the assessing database will be maintained monthly at the City assessing office.
  - f. The Company shall annually maintain:
    1. Land value rates and economic condition factors for all property in the City
    2. Prepare all splits and combinations of property
    3. Process all deeds and sales within the City
    4. Inventory all new construction annually
    5. Process all transfer affidavits
    6. Process all principle residence affidavits, qualified agricultural affidavits
3. Ownership of Records. The City shall retain ownership of all the materials, files and records pertaining to real and personal property assessments within the City. All records will remain at the City assessing office.
4. Software and Required Equipment:
  - a. The City shall maintain the proper licensing from BS&A software including a computer with the recommended hardware requirements set forth by BS&A software.
  - b. The City will provide the sketching software Apex and proper licensing.
  - c. The City will provide the most recent GIS layer that integrates with BS&A software.
5. Expenditures. The Company is not authorized to make any purchases or charge any expenditure to the City without prior approval of the City Board or its authorized representative.
6. Independent Contractor. The parties hereby acknowledge and agree that the Company is performing assessing services by this Agreement as an independent contractor and is not acting as an employee or agent of the City. As a result of the Company's status as an independent contractor, the City shall not be responsible for any state or federal income tax withholdings and shall not be responsible for providing worker's compensation insurance coverage for the Company.
7. No Employment Benefits; Insurance coverage.
8. Company Duties and Supervision. Company shall devote their best efforts when performing assessing duties under this Agreement, including but not limited to the following:
  - a. Company shall be responsible for supervising the Employees of the Company and all individuals designated to perform the assessing services contemplated

under this Agreement on behalf of the Company in all aspects of the assessing services to be performed by the Company under this Agreement.

b. Company shall be responsible to and shall report to the City Manager and will provide a quarterly report to the City Manager on any relative matters if requested.

9. Insurance. Throughout the term of this Agreement and any renewals, the Company shall obtain and maintain public liability insurance in the sum of not less than ONE MILLION and 00/100 DOLLARS (\$1,000,000.00) for damages relating to any one person or for damages relating to any one occurrence. This insurance policy shall name the City as an additional named insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the City. The Company shall provide notice of compliance with this insurance provision.

10. Indemnification. The Company shall indemnify and hold harmless the City, its officers, board members, assigns, agents, servants, employees, and insurance companies from any and all damages, legal fees or expenses, losses, claims and actions which may arise out of performing the services contemplated by this Agreement.

11. Term of Agreement; Renewals. This Agreement shall be for a term beginning July 9th 2021 and ending, July 8<sup>th</sup>, 2024.

12. Annual Renewal: Terms and conditions of the agreement shall be subject to annual review with formal adoption on any changes to terms and conditions of the agreement to be adopted as of September 1, of each year.

13. Contractor Compensation. During the term of this Agreement, the Company shall be paid on this schedule:

\$36,000 current pay

07/9/2021-7/8/2022	\$34,800	annually payable in monthly installments of \$2900.00
07/9/2022-7/8/2023	\$35,400	annually payable in monthly installments of \$2950.00
07/9/2023-7/8/2024	\$36,000	annually payable in monthly installments of \$3000.00

14. No Assignment. Because of the personal nature of the services to be provided under this Agreement, the Company may not assign this Agreement to any other person or entity.

15. Background check. Employee and all individuals designated to perform the assessing services contemplated under this Agreement on behalf of the Company shall consent to and will execute any forms necessary for the City to obtain a background check on them by the Michigan State Police.

16. Driver's license and motor vehicle. During the term of this Agreement and any renewals Employee and all individuals designated to perform the assessing services contemplated under this Agreement on behalf of the Company shall maintain a valid Michigan driver's license and shall own or have the right to operate a reliable motor

vehicle properly licensed and insured as required under the laws of the State of Michigan.

17. Termination. The City or the Company may terminate this Agreement by given to the other party thirty (30) days written notice of the intent to terminate this Agreement. In the event this Agreement is terminated as provided herein the last month's check due the Company for compensation and expenses may be held by the City until all City property and equipment are returned.
  18. Notice. Any notice required under this Agreement by any party shall be in writing to the party to be so notified and sent by certified mail, return receipt requested, to such address as noted herein, unless such address is changed and both parties have been notified consistent with this paragraph.
  19. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
  20. Amendments. This Agreement may be amended by the mutual consent of all parties that is documented in writing and signed by all parties.
  21. Entire Agreement. The Agreement contains the entire Agreement of the parties herein and supersedes all prior agreements and understandings, oral or written, if any, among the parties.
  22. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.
-




IN WITNESS WHEREOF, the parties have executed this Agreement to be effective the day and year first above written.

CITY OF ST. IGNACE, a Michigan City

By: 

Its: Manager

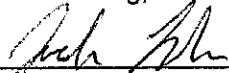
Dated: 7-9-2021

By: 

Its: Clerk

Dated: 7-9-2021

Up North Assessing, INC

By:   
Joseph Lavender, President

Dated: 7-9-21

## Addendum A

### State Tax Commission Supervising Preparation of the Assessment Roll

Michigan Compiled Law (MCL) 211.10d(9) states, "An assessor who certifies an assessment roll in which he or she did not have direct supervision is guilty of a misdemeanor." When signing the assessment roll, Assessors of Record are required to annually certify that they have met the following guidelines:

1. Form 4689, *STC Request for Changes in Personal or Employment Information for a Certified Assessor*, must be filed with the State Tax Commission by the certified assessor within 30 days of becoming the Assessor of Record for a local unit of government or Equalization Director for a county, or when a change in contact information occurs.
2. The assessor must sign the pre-Board of Review assessment roll certificate for the current assessment year by the first Monday in March or by the date specified by charter for delivery of the assessment roll to the Board of Review.
3. The assessor or the assessor's assistant(s) must timely deliver the certified assessment roll (original hard copy) to the local Board of Review for its required March meetings.
4. The assessor or the assessor's assistant(s) must timely deliver an original hard copy of the assessment roll to the County equalization department. This assessment roll is to have attached a post-Board of Review certificate which must be signed by the Board of Review.
5. The assessor or the assessor's assistant(s) must timely provide a copy of the assessor's database to the County equalization department.
6. The assessor must complete, sign (where applicable), and timely submit State Tax Commission Forms L-4021 and L-4022. These forms are to be submitted to the County equalization department and Form L-4022 is also to be submitted to the State Tax Commission.
7. The assessor must file all required State Tax Commission and equalization forms in a timely manner (in accordance with the State Tax Commission calendar and applicable statutes and administrative Rules).
8. The assessor or the assessor's assistant(s) must perform the following specific duties annually (if an assistant, the assessor must have direct supervision in all of the following tasks):
  - a. Appraise and assess taxable property (including new construction and including ensuring the taxable value uncapping of property following transfers of ownership).
  - b. Prepare and maintain the assessment roll, property classifications, property descriptions, special act rolls and other assessment records and have an established procedure to update records on a regular basis.
  - c. Attend Board of Review meetings if requested by the Township or City.
  - d. Attend meetings with the public at the Township or City municipal office facility.

- e Assist legal counsel in the prosecution or defense of cases arising out of assessment administration activities.
  - f Appear before the Michigan Tax Tribunal (both Entire Tribunal and Residential Property and Small Claims Division) to defend property tax appeals.
  - g Appear before the Township or City governing body when requested.
  - h Conduct personal property canvasses.
  - i Ensure the accuracy of land divisions and splits and combinations of parcels.
  - j Respond to general inquiries for assessment records and inquiries for assessment records made under the Freedom of Information Act. Assessment records identified in MCL 211.10a must be made accessible and available for inspection and copying by the public regardless of the location of the records (e.g., local unit public offices, office/home of the Township Supervisor, office/home of the assessor, other). The assessor must identify when records are available for inspection and copying as required by MCL 211.10a.
  - k Provide reports to the Township or City governing body when requested.
  - l Ensure that the mass appraisal methods and procedures employed are in compliance with requirements of the *Uniform Standards of Professional Appraisal Practice* and the State Tax Commission's *Assessor's Manual*.
9. Pursuant to MCL 211.10e, the assessor or the assessor's assistant(s) must use only a current version of the State Tax Commission *Assessor's Manual* or other STC approved manual.
10. Pursuant to MCL 211.10e, the assessor or the assessor's assistant(s) must use, maintain and calculate as necessary, the following assessment records:<sup>1</sup>
- a. Appraisal record card system
  - b. Personal property record system
  - c. Tax (cadastral) maps
  - d. Economic condition factor determinations
  - e. Land value determinations
  - f. Current year assessment roll
  - g. Photos of dwellings and outbuildings affixed to appraisal record cards and/or stored electronically using assessing software
  - h. Homeowner's principal residence and qualified agricultural property exemption documents
  - i. Record of site visits to individual parcels
  - j. Historical assessment data
11. The assessor or the assessor's assistant(s) must ensure that the assessment roll contains the following information:
- a. Name and address of property owner
  - b. Legal description or approved parcel identification number
  - c. School district code
  - d. Property classification
  - e. Assessed valuation
  - f. Capped valuation
  - g. Taxable valuation
  - h. Board of Review valuation column

<sup>1</sup> MCL 211.10e, as amended by 2018 PA 560, removes land value maps as a required record to be maintained.

- i. Michigan Tax Tribunal and/or State Tax Commission valuation column
  - j. Homeowner's principal residence or qualified agricultural property exemption percentage
  - k. Date of last transfer of ownership
  - l. Leasehold improvements identifier, if applicable
  - m. The value of Mathieu Gast non-considered improvements (under MCL 211.27), if applicable
12. The assessor or the assessor's assistant(s) must ensure that the true cash value on the appraisal record cards matches the true cash value indicated by the assessor's value on the assessment roll.

# Hardware Requirements for BS&A .NET Applications

Questions? Call us at (855) 272-7638 and ask for the I.T. Team, or email [itsupport@bsasoftware.com](mailto:itsupport@bsasoftware.com).

The recommended requirements are subject to change.

## Personal Computer Specifications

### WORKSTATION

<b>Recommended</b>	<i>Minimum</i>
3.2 GHz Intel® Core™ i5 (or faster) Processor	2.8 GHz Intel® Core™ i3 Processor
8 GB RAM	4 GB RAM
80 GB free disk space	40 GB free disk space
Windows 10 (Professional or above)	Windows 8 (Professional 64-bit or 32-bit)

### TABLET PC (*Community Development Field Inspection .NET Application*)

See Page 5 for tablet model recommendations

<b>Recommended</b>	<i>Minimum</i>
Intel® Core™ i5 520 UM (or faster) Processor	2.8 GHz Intel® Core™ i3 Processor
8 GB RAM	4 GB RAM
80 GB free disk space*	40 GB free disk space*
Windows 10 (Professional or above)	Windows 8 (Professional 64-bit or 32-bit)**

\*Note: The amount of free disk space required is dependent upon the size of the database and the number of attachments required

\*\*Note: BS&A applications are NOT compatible with Windows RT or Windows 10 in S mode

## Server Specifications (defined as a computer running a Windows Server Operating System)

### DATABASE SERVER (*fewer than 15 users*)

<b>Recommended</b>	<i>Minimum</i>
1 Xeon E5 series Quad-Core 2.4 GHz Processor (or faster)	2 GHz Multi-Core Xeon Processor
16 GB RAM	8 GB RAM
6x SATA 7.5K RPM 1TB (3x RAID 1)	250 GB free disk space
Separate RAID for Operating System	Windows Server 2012 Standard (32-bit)
Windows Server 2019 (Essentials or above)	

June 17, 2021

## Current Contract

To: City of St. Ignace  
From: Joe Lavender, MAAO  
Nick Couture, MCAO  
Up North Assessing, Inc  
Subject: Assessing Proposal

We are submitting a proposal for assessing services for the City of St. Ignace. We have 25 years of service and have a vast experience in all aspects of assessment administration. Here is some of the highlights that we conduct along with State mandates.

- Utilize current technologies and software for assessment administration
- We conduct property inspections. Property inspections are critical to maintaining a fair and equitable assessment roll.
- Successfully defended Tax Tribunals, including a good working relationship with the local government attorney for full tax tribunal appeals
- Distribute all sales and supporting data to Board of Review for a better understanding of assessments and transparency.
- Respond to taxpayer requests within 24-48 hours. Usually less than 24 hours.
- This is our dedicated profession, and we take our work seriously and strive for accurate and quality assessments.
- Excellent communication skills to educate the public on the assessment administration process
- Utilize GIS mapping for efficiency and planning
- Provide local zoning with maps and owners within proximity to subject properties
- Proactive in communicating with the city to upcoming changes
- Work cooperatively with county and state offices to ensure assessing practices are on track with law changes, etc.

Even though the contract is primarily with one assessor, you are getting a team to assist the City to ensure quality and transparency with the assessment administration process.

We look forward to any opportunity to meet and discuss any details further.

Respectfully,

*Joe Lavender*  
Joe Lavender, MAAO

*Nick Couture*  
Nick Couture, MCAO

### Qualifications

- MAAO 3 Michigan Advanced Assessing Officer (Joe)
- PPE Michigan Department of Treasury Personal Property Examiner  
MCAO Michigan Certified Assessing Officer (Nick)
- Citizen Planner MSUE
- GIS specialist ESRI ArcGIS software
- Proficient in BS&A software packages (tax, assessing, general ledger, special assessment, etc.)
- Excellent statistical analysis skills with use of computer mapping technology

### Experience

- Employed in assessment administration since 1995
- Previous Equalization Director for Cheboygan County for 12 years
- Multiple Assessing jurisdictions across various economic demographics
- Current valuation experience in Agricultural, Commercial, Industrial, Residential, Timber-Cutover, Buildings on Leased Land, and Personal

Examples or Board of Review packets, record cards and sales analysis we offer will be available upon request.

**AGREEMENT FOR ASSESSING SERVICES**

THIS AGREEMENT shall be deemed effective the 1<sup>st</sup> day of July 2024 among City of St. Ignace, a Michigan City, within Mackinac County, MI (City), Up North Assessing, INC., whose address is 350 S Huron St, Cheboygan MI 49721 (the Company).

**Recitals**

- A. The City desires to engage the services of the Company to perform City property assessment services.
- B. The Company has the time, skills, knowledge and desire to perform assessment duties under the terms and conditions of this Agreement.
- C. The parties, therefore, desire to specify their respective rights and obligations in this Agreement.

**Agreement**

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

- 1. Engagement of Services. The City hereby contracts with the Company to perform property assessment services under the terms and conditions of this Agreement.
- 2. Contractor Duties. The Company hereby designates Nick Couture as the individual to perform the assessing services contemplated under this Agreement on behalf of the Company (collectively the Company), who shall devote his best efforts when performing the property assessing services under this Agreement, including but not limited to the following:
  - a. The Company goal is to complete fieldwork on all properties within the City every five years. Complete fieldwork is defined as a physical inspection of the property, a sketch and picture of the structures, and the ability to print a card.
  - b. The Company shall use the State Assessor Manual as a guideline when appraising properties.
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- d. The Company shall designate an Assessing Officer to sign the assessment roll and perform the duties of the City Assessor as stated in the State Tax Commission policy attached as Addendum A.
  - e. The Company shall keep all records up to date and have them available for inspection according to the City public records policy. A current backup of the assessing database will be maintained monthly at the City assessing office.
  - f. The Company shall annually maintain:
    - 1. Land value rates and economic condition factors for all property in the City
    - 2. Prepare all splits and combinations of property
    - 3. Process all deeds and sales within the City
    - 4. Inventory all new construction annually
    - 5. Process all transfer affidavits
    - 6. Process all principal residence affidavits, qualified agricultural affidavits
    - 7. Prepare annual policies required for assessment administration
3. Ownership of Records. The City shall retain ownership of all the materials, files and records pertaining to real and personal property assessments within the City. All records will remain at the City assessing office.
  4. Software and Required Equipment:
    - a. The City shall maintain the proper licensing from BS&A software including a computer with the recommended hardware requirements set forth by BS&A software.
    - b. The City will provide the sketching software Apex and proper licensing.
    - c. The City will provide the most recent GIS layer that integrates with BS&A software.
  5. Expenditures. The Company is not authorized to make any purchases or charge any expenditure to the City without prior approval of the City Board or its authorized representative.
  6. Independent Contractor. The parties hereby acknowledge and agree that the Company is performing assessing services by this Agreement as an independent contractor and is not acting as an employee or agent of the City. As a result of the Company's status as an independent contractor, the City shall not be responsible for any state or federal income tax withholdings and shall not be responsible for providing worker's compensation insurance coverage for the Company.
  7. No Employment Benefits; Insurance coverage.
  8. Company Duties and Supervision. Company shall devote their best efforts when performing assessing duties under this Agreement, including but not limited to the following:
    - a. Company shall be responsible for supervising the Employees of the Company and all individuals designated to perform the assessing services contemplated

under this Agreement on behalf of the Company in all aspects of the assessing services to be performed by the Company under this Agreement.

- b. Company shall be responsible to and shall report to the City Manager and will provide a quarterly report to the City Manager on any relative matters if requested.
9. Insurance. Throughout the term of this Agreement and any renewals, the Company shall obtain and maintain public liability insurance in the sum of not less than ONE MILLION and 00/100 DOLLARS (\$1,000,000.00) for damages relating to any one person or for damages relating to any one occurrence. This insurance policy shall name the City as an additional named insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the City. The Company shall provide notice of compliance with this insurance provision.
10. Indemnification. The Company shall indemnify and hold harmless the City, its officers, board members, assigns, agents, servants, employees, and insurance companies from any and all damages, legal fees or expenses, losses, claims and actions which may arise out of performing the services contemplated by this Agreement.
11. Term of Agreement; Renewals. This Agreement shall be for a term beginning July 1<sup>st</sup> 2024 and ending, June 30<sup>th</sup>, 2026.
12. Annual Renewal: Terms and conditions of the agreement shall be subject to annual review with formal adoption on any changes to terms and conditions of the agreement to be adopted as of September 1, of each year.
13. Contractor Compensation. During the term of this Agreement, the Company shall be paid on this schedule:
 

\$2,400 increase to annual pay through June of 2026

07/1/2024-6/30/2026 \$38,400 annually payable in monthly installments of \$3200.00
14. No Assignment. Because of the personal nature of the services to be provided under this Agreement, the Company may not assign this Agreement to any other person or entity.
15. Background check. Employee and all individuals designated to perform the assessing services contemplated under this Agreement on behalf of the Company shall consent to and will execute any forms necessary for the City to obtain a background check on them by the Michigan State Police.
16. Driver's license and motor vehicle. During the term of this Agreement and any renewals Employee and all individuals designated to perform the assessing services contemplated under this Agreement on behalf of the Company shall maintain a valid Michigan driver's license and shall own or have the right to operate a reliable motor vehicle properly licensed and insured as required under the laws of the State of Michigan.
17. Termination. The City or the Company may terminate this Agreement by given to the other party thirty (30) days written notice of the intent to terminate this Agreement. In

the event this Agreement is terminated as provided herein the last month's check due the Company for compensation and expenses may be held by the City until all City property and equipment are returned.

18. Notice. Any notice required under this Agreement by any party shall be in writing to the party to be so notified and sent by certified mail, return receipt requested, to such address as noted herein, unless such address is changed and both parties have been notified consistent with this paragraph.
19. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.
20. Amendments. This Agreement may be amended by the mutual consent of all parties that is documented in writing and signed by all parties.
21. Entire Agreement. The Agreement contains the entire Agreement of the parties herein and supersedes all prior agreements and understandings, oral or written, if any, among the parties.
22. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed as if such invalid or unenforceable provision were omitted.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective the day and year first above written.

CITY OF ST. IGNACE, a Michigan City

By: \_\_\_\_\_

Its: Manager

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Its: Clerk

Dated: \_\_\_\_\_

Up North Assessing, INC

By: \_\_\_\_\_  
Joseph Lavender, President

Dated: \_\_\_\_\_

## Invoices for Approval Monday, March 4, 2024

Amazon Business	February 2024 Statement	\$562.06
Andy's Feed Station	Uniform Boots/Propane	\$283.70
Arrow Signs	Speed Limit Signs	\$125.00
BAM Tools	Water Plant Tools/Specialty Drill Bit Set	\$208.60
BC Pizza	LBE Concession	\$170.00
Belonga Plumbing and Heating	Plant Parts	\$178.60
C2AE	Water Grant Professional Services	\$1,500.00
Carrier & Gable	Marina Hardware Kit	\$43.00
ETNA	Water Line Parts	\$131.00
Gordon Food Service	LBE Concession	\$176.34
Grainger	Water Plant Parts/Uniform Boots/Safety Wear	\$964.46
Hawkins Inc	Water Plant Supplies	\$3,419.86
KSS	Trash Bags	\$323.90
Lakeside Equipment Corp	WWTR Service Rotating Screen	\$3,500.00
LexisNexis Risk Solutions	SIPD Citation Support 4 Devices	\$572.00
Mackinac County Treasurer	Fold & Stuff Assessment Notices	\$147.64
Meyer Ace Hardware	February 2024 Statement	\$1,091.26
Michigan Association of Planning	Planning & Zoning Workshop- Brooklynn Schlehuder	\$130.00
Michigan Township Association	FOIA Webinar - Scott Marshall	\$40.00
MissDig	Annual Membership Fee	\$1,494.01
National Office Products	February 2024 Statement	\$666.01
Nick Montie	SIFD Fuel Reimbursement	\$109.00
North Central Laboratories	Water Plant Glass Beaker	\$78.66
Pitney Bowes	Postage Machine Lease	\$407.94
Postmaster	Annual Permit Fee	\$320.00
Spartan Nash	February 2024 Statement	\$335.77
St Ignace Visitors Bureau	Independence Day Fireworks	\$5,000.00
Straits Building Center	February 2024 Statement	\$320.48
Wilk Wiring	SIFD Explorer Outfitting	\$465.00

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**\$22,764.29**

**CITY COUNCIL MEETING**  
City Council Chambers  
Monday March 4<sup>th</sup>, 2024  
**\*\*\*\* MANAGER'S REPORT\*\*\*\***

**Cherry Capital Fiber Optic Network**

Cherry Capital Communications is planning a fiber optic network build that will be passing through St. Ignace. Levi Schrepfer will be presenting the project at council and available to answer questions.

**Police Vehicle Request**

Chief James is looking to replace the 2017 patrol car that the city owns without debt. Police vehicles accumulate a lot of miles but most importantly these vehicles are always running and build up a lot of hours on the engine and wear and tear on the system. Chief James has put in a lot of work in acquiring vehicle quotes from Mackinac Sales, Newberry Motors and Enterprise Fleet. Chief James currently has an annual payment of \$25,625 for his (3) leased vehicles. Chief James budgeted 32,000 for financing in 2024 which was an additional \$6375 toward a new vehicle. There is also Police fund 260. To my understanding this was a fund with revenue received from the car seat program. There is \$130,000 in this fund. This fund is a restricted fund and must be used for police expenses. At this time, we aren't sure if a vehicle is an allowed purchase from this fund. In the past, training and supplies were purchased from this fund. Treasurer Insley is looking into this fund and it will take time and we will most likely not have an answer at this time. City Manager and Chief James recommendation is to purchase the vehicle from Mackinac Sales and finance it with the low financing bid from Central Savings. If we find out we are able to purchase the vehicle from fund 260, we will then payoff the loan. If we are not allowed to purchase the vehicle from fund 260, then we will make sure and charge out police training and other appropriate expenses from this fund and reduce expenses from general fund police department 301 account in 2024. I would also recommend that the 2017 patrol car be converted to a city manager/zoning administrator vehicle. Most communities provide a public vehicle to the city manager. I believe that most communities provide a public vehicle to their zoning administrators.

***Mackinac Sales***

\$44,860 Purchase Price

\$44,860 financed 5yrs @6.52%= \$878 X 60 months= \$52,680.

We own the vehicle at the end of term and unlimited miles.

***Enterprise Lease Program***

\$952.76 per month X 60 months = \$57,165 plus \$425 at end of term.

We don't own the vehicle; we must pay \$4,630 to purchase the vehicle at the end of term. limited miles-12,000 per year with this plan.

### **Golf Course Lawn Equipment Repair**

Golf Course Manager Kurt Ney brought his 3 mowers in for annual maintenance service. Ney discussed this issue last year with council. Last year Ney had some maintenance done on these mowers in hopes of buying more time. Unfortunately, that time is up. The work is extensive with a total cost of \$40,050.64. Once this work is completed, all 3 mowers will be in like new condition and a much, much cheaper alternative to purchasing new mowers. The service quote is provided in the packet. The mowers are currently at the Spartan Service company in lower Michigan. The equipment is specialized and necessary to maintain the golf course. Spartan is the only authorized service dealer of the Toro Lawn Equipment. These repairs were discussed at the finance meeting. The equipment is vital to operations. The service company is busy as more golf courses are bringing in their equipment and our equipment is falling farther down on their list. I recommend authorizing Ney to proceed with the repairs immediately after council. The golf course has a CD with a \$33,000 balance. The CD is for golf course improvements and repairs. It has been used in the past for these types of expenses. Currently there is \$39,556 in the golf course fund balance.

### **Recognition of Fire Department Personnel**

Definition of a hero is a person who is admired for courage, outstanding achievements or noble qualities. Two of the top 10 factors of a thriving community are leadership and civic involvement. A lot of the work our fire department performs is behind the scenes. I would like to take the time to recognize our fire department personnel who are leaders in our community and every day heroes to the people they are helping. Matt Bowlby will be at council to read off the names of our fire department personnel.

### **2024 Street Paving Project**

Street committee met on February 20<sup>th</sup> to discuss 2024 street paving projects. Superintendent Fraser submitted a list of 7 roads for 2024 street paving for a total mileage of .92 miles. Roads are determined by road condition, traffic volume and the health of the underground utilities. Total estimated cost of all 7 roads is \$443,210. Total amount budgeted in major and local 2024 budget is \$389,000. The remaining estimated \$54,210 would come from the fund balance. Currently there is \$945,000 in the major street fund balance and \$326,000 in the local street fund balance. The street committee discussed Second Street and Ferry Lane improvements. The committee is looking into grants and funding for these 2 roads and more information will be available in the near future.

### **Salty Mac Brewing Company, LLC Amended Resolution**

The State of Michigan requested two adjustments to the original resolution. The legal entity name was missing "LLC" and the specific license requested" MCL436.1521A(1)(b)

### **Proposed Amendment to Council Rules and Procedures**

Currently under "Meeting Procedure", section F regarding public comment, it would be consistent if we removed "or virtually" from this policy.

### **Assessor Contract Renewal**

The finance committee met on February 28<sup>th</sup> to review the renewal contract for city assessor Nick Couture. The current contract expires in July of 2024. The payment in 2023 was \$36,000. The new contract would run from July 2024 to July of 2026 at \$38,400 per year. I recommend renewing this contract. Assessor Couture is highly responsive, professional and knowledgeable. He is an asset to our team and community.

### **930 North State Street**

The market value of 930 North State was discussed at the finance committee meeting. City Manager Marshall is having the property appraised. More information to come in the next couple weeks.