

CITY COUNCIL MEETING

St. Ignace, Michigan

Monday, November 07, 2022 – 7:00 p.m.

City Council Chambers/Virtual Hybrid Attendance Meeting

Zoom Meeting ID: 870 4359 5151

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Additions to Agenda
- 6) Public Comment Regarding Agenda Items (2-minute limit)
- 7) Consideration of Minutes of October 17, 2022
- 8) Old Business
- 9) New Business
 - A. Cheeseman Lot Split
 - B. Shepler's Lot Split
 - C. Special Event Resolution—Hometown Holiday Parade
 - D. Resolution of Support—Michigan Trail Town Designation
 - E. Resolution to Establish Parking Fee—LBE Overflow Lot
 - F. Ordinance 2022-04—Floodplain Ordinance
 - G. Ordinance 2022-05—Amend Short-term Rental Ordinance
 - H. DDA Appointment
 - I. Budget Amendments
- 10) Consideration of Bills
- 11) Public Comment Regarding Non-Agenda Items (3-minute limit)
- 12) City Manager's Report
- 13) Committee Reports
 - A. Streets Committee
- 14) Council Member Comments

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**City of St. Ignace
Summary of Public Hearing
October 17, 2022**

The Special Council Meeting convened at 6:00 pm on Monday, October 17, 2022 in the Council Chambers at City Hall and remotely with Zoom video conference with Mayor LaLonde presiding.

PRESENT FROM CITY COUNCIL: Councilmember Cronan, Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmember Pelter.

STAFF PRESENT: Darcy Long, City Manager; Stephanie Baar, Assistant to the City Manager; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney.

A Public Hearing was held to discuss proposed zoning amendments to the Short-Term Rental (STR) Ordinance. The changes would remove the variance requirement for Category 2 short-term rentals in residential zones, and make short-term rentals with valid permits, limited to 50, an allowed use in all residential zones.

Public comment was received, with most residents speaking against removing the variance process. It was the consensus of Council to consider a more stringent permit procedure that would include elements of the variance process, therefore eliminating the extra steps.

There being no further business the meeting at 6:45 p.m.

Andrea Insley

City Clerk/Treasurer

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, October 17, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmember Pelter. It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve excusing Councilmember Pelter from the meeting due to illness.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Tony Brown, Police Chief; Allen Mitchell, Police Sergeant; Bill Fraser, DPW Director.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Dock #3 Committee Appointment.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

No public comment was received at this time.

CONSIDERATION OF MINUTES OF THE OCTOBER 3, REGULAR COUNCIL MEETING:

It was moved by Councilmember Cronan, seconded by Councilmember Williford, to approve the minutes of the October 3, Regular Council meeting as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

OLD BUSINESS

A. ADDITIONAL PAVING ON FIRST STREET PROJECT

DPW Director Fraser informed Council that during the paving on First Street with Norris Contracting Inc. he made the decision to add another 600 feet of paving work to continue onto Service Drive. Director Fraser explained that the total increased cost for the work was \$20,000 more than the quoted price approved, but the fund balance was available, and it benefitted the longevity of the road project. Director Fraser also stated that road patch was purchased to use on small portions of other roads, adding a cost of \$5,000.

It was the consensus of Council that Director Fraser's decisions were acceptable, considering the contractors were already onsite, and the value of the completed project was comparable to the additional expense.

NEW BUSINESS

A. MERIT FIBER NETWORK EASEMENT REQUEST

City Manager Long requested Council approval for an easement request from Merit Fiber Network to establish a broadband fiber network near Little Bear East. The area for the proposed development is approximately 600 square feet sitting north of the generator building on the west side of the Little Bear East facility.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to approve the easement request as presented.

Roll Call Vote

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

B. ELECTION INSPECTOR APPROVAL

City Clerk/Treasurer Insley presented Council with the list of Election Inspectors for the November 8th General Election, which included the following:

Laurie Steiner (R), Renee Vonderwerth (R), Donna LaLonde (D), Sherry Cece (R), Helen Thibault (D), Mary Kay Tamlyn (R), Martha Sjogren (D), Tharan Suvarna (D), Susan Justice (D) and Debra Ferguson (R). The Receiving Board Election Inspectors were Renee Vonderwerth (R) and Donna LaLonde (D).

It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the Election Inspectors as presented.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Abstain: Mayor LaLonde.

Motion carried four to zero, with one abstaining.

C. C2AE PROFESSIONAL ENGINEERING CONTRACT

DPW Director Fraser requested Council's approval of three proposals for professional services from C2AE. Each proposal would be \$2,500 annually and would consist of one agreement for General Engineering services, one agreement for the City Wastewater System and a third agreement for the City Water System effective as of September 26, 2022.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve the General Engineering, Wastewater and Water System agreements for an annual cost of \$2,500 annually per agreement.

Roll Call Vote

Yes: Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Mayor Pro-Tem St. Louis.

No: None.

Motion passed unanimously.

D. SPECIAL EVENT RESOLUTION-SNOWMOBILE THE MAC

RESOLUTION

The following resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember Williford:

WHEREAS, St. Ignace Visitors Bureau requests permission to conduct “Antique Snowmobiles on the Mac”; and

WHEREAS, Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, and

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

THEREFORE, BE IT RESOLVED that the City Council has determined that St. Ignace Visitors Bureau, has agreed to meet the criteria established in the various sections of Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22; and

FURTHER BE IT RESOLVED that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the use of the various public properties within the City limits for this event on the day of Saturday, December 10, and further grants St. Ignace Visitors Bureau the authority to control vending approved by the City during the event. The City of St. Ignace does not financially participate in “Antique Snowmobiles on the Mac”; and

FURTHER BE IT RESOLVED that the City does approve the use of the following areas and dates:

I-75 and I-75BL, a parade on Saturday, December 10 at 11:00 a.m. from the Mackinac Bridge Toll Booth to Little Bear East Arena.

Antique Snowmobiles on the Mac– December 10, 2022 at Little Bear East Community Center and parking lots.

Roll Call Vote:

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Absent: None.

Resolution declared Adopted.

E. BUDGET AMENDMENTS

City Manager Long presented a list of budget amendments for Council's consideration that included the General Fund, Local Streets, Little Bear East/Community Center Fund, Golf Course Fund, Water Fund and Equipment Funds. Mayor LaLonde also tentatively scheduled Council's first Budget Work Session for Wednesday, November 2nd at 6:00 p.m.

After some discussion regarding removing a few of the original amendments that were listed in the Council packets, it was moved by Councilmember Williford, seconded by Mayor Pro-Tem St. Louis, to approve the updated list of budget amendments.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Cronan and Williford.

No: None.

Motion passed unanimously.

F. OVERNIGHT STAY- ASSISTANT TO THE CITY MANAGER

Assistant Baar informed Council that her overnight stay is the last of two in-person trainings for the Women's Municipal Leadership Program in Lansing. The training subject-matter on November 4th will consist of Council – Manager relationships.

It was moved by Councilmember Cronan, seconded by Councilmember Fullerton, to approve the in-person, overnight training for Assistant Baar on November 4th.

Roll Call Vote

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Cronan, Williford and Fullerton.

No: None.

Motion passed unanimously.

G. POLICE CHIEF RECRUITMENT

City Manager Long presented a recruitment brochure to Council that included a job description for the Police Chief position. City Manager Long recommended that an Interview Committee be appointed to assist with the process consisting of himself, Mayor LaLonde, Mayor Pro-Tem St. Louis, the Mackinac County Sheriff and the Head of the Visitors Bureau. Applications will be accepted through November 18th and include open interviews for qualified candidates.

After some discussion, it was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Fullerton, to approve the recruitment brochure for the City Police Chief position.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Cronan, Williford, Fullerton and Mayor Pro-Tem St. Louis.

No: None.

Motion passed unanimously.

H. POLICE CHIEF BROWN SEPARATION AGREEMENT

City Manager Long informed Council that the Separation Agreement for Chief Brown was reviewed by both City Attorney Palmer and Chief Brown's attorney. The Agreement listed

specific items that Chief Brown's employment contract did not include, but that were included in his original resignation letter. Chief Brown requested two corrections of the document presented: first, to strike the sentence "It will not include time spent defending his own interest in the Lawsuit."; and second, that the health insurance benefit stay active through October 31, 2022.

At this time, it was moved by Councilmember Fullerton, seconded by Councilmember Williford, to approve accepting the terms of the Separation Agreement with the requested adjustments. City Clerk/Treasurer Insley requested that City Attorney Palmer verify the manner in which Chief Brown will be reimbursed for required participation in the ongoing litigation, after his termination date of October 19, 2022. Council also verified that the payment of \$1,494.04 referencing a "1% retirement difference" listed in the agreement is interpreted to be a one-time cash stipend paid through payroll and not under provisions of the MERS plan.

Roll Call Vote

Yes: Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis.

No: None.

Motion passed unanimously.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Appointment to the Dock #3 Committee.

Mayor LaLonde informed Council that Barbara Brown will replace Connie Litzner as the citizen member on the Dock #3 Committee. It was moved by Councilmember Cronan, seconded by Councilmember Fullerton, to approve appointing Barbara Brown to the Dock #3 Committee.

Roll Call Vote

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion passed unanimously.

I. FINANCIALS

City Manager Long reviewed the September budget-to-actual report with Council, noting over-budgeted line items in Parks Maintenance. City Manager Long plans to further review budget shortfalls in upcoming budget work sessions.

It was moved by Mayor Pro-Tem St. Louis, seconded by Mayor LaLonde, to approve the September 2022 financial report as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion passed unanimously.

CONSIDERATION OF BILLS

City Clerk/Treasurer Insley informed Council that there were a couple of adjustments to the list of bills for approval that included a credit and additional invoice. The updated amount for Council's consideration was then brought to \$211,159.03.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Williford, to approve paying the bills in the amount of \$211,159.03.

Airgas USA LLC	DPW Cylinder Rental Invoice	\$166.63
Arrow Signs	LBE-Field & Trail Signs	\$1,580.00
Belonga Excavating LLC	Major Streets Asphalt Hauling	\$1,030.00
Belonga Plumbing	Little Bear Park Plumbing	\$5.20
Blarney Castle Oil Co.	Golf Cart Fuel	\$785.76
Cheboygan Cement Products	DPW Sidewalk Form Stakes	\$151.50
City of St. Ignace	SIPD Training at LBE	\$300.00
Compass Minerals	Bulk Highway Salt Inventory	\$54,070.67
Crane Engineering	WWTR Lift Station Maintenance	\$11,635.71
EJ USA Inc	Riser Rings	\$411.60
ETNA Supply	Fountain Street Storm Drain/WTR LINE SUPPLIES	\$305.50
Great Lakes Coca-Cola	LBE-Concession	\$470.20
Judy Wyse	SIPD-Patches Affixed on Uniforms	\$60.00
Kelly's Splash of Colors	City Welcome Sign/Water Plant Flower Beds	\$660.00
KSS	City Hall Supplies	\$336.96
Lynn Auto Parts	September 2022 Statement	\$8,445.33
Mackinac Sales	LBE F-350 Repair	\$493.45
Mark Wilk	Dump Truck Radio Install	\$155.00
MI Assoc of Chiefs of Police	SIPD Chief Job Posting	\$100.00
MI Gov't Finance Officers Assoc	Annual Memberships-A Insley/S Cece	\$240.00
MI Municipal Treasurer's Assoc	A. Insley 2023 Membership Dues	\$99.00

Michigan Cat	Loader Repair	\$3,303.63
National Office Products	September 2022 Statement	\$2,984.96
Norris Contracting Inc.	1st/Spring Street Asphalt Paving	\$93,583.20
Northern Tree Service	Portage Street Tree Removal	\$750.00
Power Plan	Back Hoe Repair	\$2,451.09
Precision Edge Outdoor Services LLC	September 2022 Lawn Care	\$5,695.00
Rieth-Riley	Major Streets Routine Maintenance	\$1,581.15
Sault Printing Co. Inc.	City Call Copier/CMGR Printer	\$107.92
Spartan Nash	September 2022 Statement	\$67.35
Spring Hill Suites Lansing	S. Baar Stay November 2022	\$144.48
St. Ignace Auto	September 2022 Statement	\$287.91
St. Ignace True Value	September 2022 Statement	\$1,819.71
Straits Building Center	September 2022 Statement	\$2,847.92
Summit Fire Protection	Annual Inspection All City Owned Locations	\$3,720.58
Ted Festerling LLC	Hitch/Large Plow Half/Deep Vee Rocker	\$1,114.24
The St. Ignace News	Pavilion Project-Bid Posting	\$238.40
The St. Ignace News	SIPD-Public Auction Ad	\$37.20
The St. Ignace News	Hydrant Flushing Ad/ZBA Ad/STR AD/Minutes	\$383.69
The St. Ignace News	LBE-Fee Envelopes	\$72.00
Trojan UV	WWTR-UV Unit Bulbs	\$6,300.26
United Laboratories	WWTR-Oxy Blue Odor Eliminator	\$1,993.75
West Michigan Baseball Franchise LLC	Dippin Dots, Concession Stand	\$172.08
		\$211,159.03

Roll Call Vote

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and

Fullerton.
No: None.
Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS *(3 min limit)*

Public comment was received regarding maintenance of the US-2 cloverleaf, and Lester Livermore introduced himself as a candidate for the Mackinac County Road Commission race.

CITY MANAGER'S REPORT

City Manager Long presented his report to Council, discussing the Public Hearing for the Short-Term Rental Ordinance, a flood plan update that is required by FEMA, and several upcoming committee meetings.

COMMITTEE REPORTS

Finance Committee – Minutes were provided to Council from the October 17th meeting.

Planning Commission – Betsy Dayrell-Hart informed Council that the Planning Commission is considering updating language in the City Housing Ordinance to add more density to the residential neighborhoods. Consideration is also being given to the Master Plan projection and the development of the Dock #3 area.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:01 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer

Petition for Platted Lot Split

Lots Known As a portion of:
A portion of Lot 14, Block 7, Partition Plat of
Private Claim No. 1, Assessor's Plat No. 1,
City of St Ignace, Mackinac County Michigan

The undersigned petitions the Council of the City of St. Ignace to split a platted lot, pursuant to MCL 560.263, which lot is solely owned by:

Henry Cheeseman, of 216 Graham Street, St. Ignace, Michigan 49781

A. The Lots owned is described as follows:

Tax Parcel 052-620-056-00

Lot 14, Block 7, Partition Plat of PC 1, City of St. Ignace, Michigan EXCEPT:
COMM AT NW COR OF LOT 14 BLOCK 7
TH S 01 DEG 12' 56" E 418.25 ALONG W LINE OF LOT 14 TO POB
TH N 88 DEG 47' 04" E 13 FT
TH S 01 DEG 12' 56" E 239.5 FT
TH S 04 DEG 10' 17" W 96.41 FT TO TRAVERSE LINE
TH N 81 DEG 32' 24" W 4.0 FT ALONG TRAVERSE LINE
TH N 01 DEG 12' 56" W 334.81 FT ALONG W LINE OF LOT 14 TO POB

Tax Parcel 052-620-057-00

Lots 15 & 16, Block 7, Partition Plat of PC 1, City of St. Ignace, Michigan;
In addition: A PORTION OF LOT 14 BLOCK 7 DESC AS:
COMM AT NW COR OF LOT 14 TH S 01 DEG 12'56" E 418.25 FT ALONG W LINE OF LOT 14 TO POB
TH N 88 DEG 47'04" E 13.00 FT
TH S 01 DEG 12'56" E PARALLEL TO W LINE OF LOT 14 239.5 FT
TH S 04 DEG 10'17" W 96.41 FT TO TRAVERSE LINE
TH N 81 DEG 32'24" W 4.0 FT ALONG TRAVERSE LINE TO W LINE OF LOT 14
TH N 01 DEG 12'56" W 334.81 FT ALONG W LINE OF LOT 14 TO POB.

B. A Copy of a drawing showing the lot before and after the split is attached as Exhibit "A"

C. The lot is in the following zone under the City Zoning Ordinance:

R1 Residential 1

D. What is the purpose of the request to split the lot?

Existing property line was result of a court settlement with previous owner after a building encroachment. Cheeseman has since purchased both sides of line, and wishes to straighten line to a more logical line before selling property.

E. The undersigned represents if the land is encumbered by any lien, mortgage or other interest, that owner has approved this request to split in writing, which approval is attached hereto.

Applicant: Date: October 26, 2022

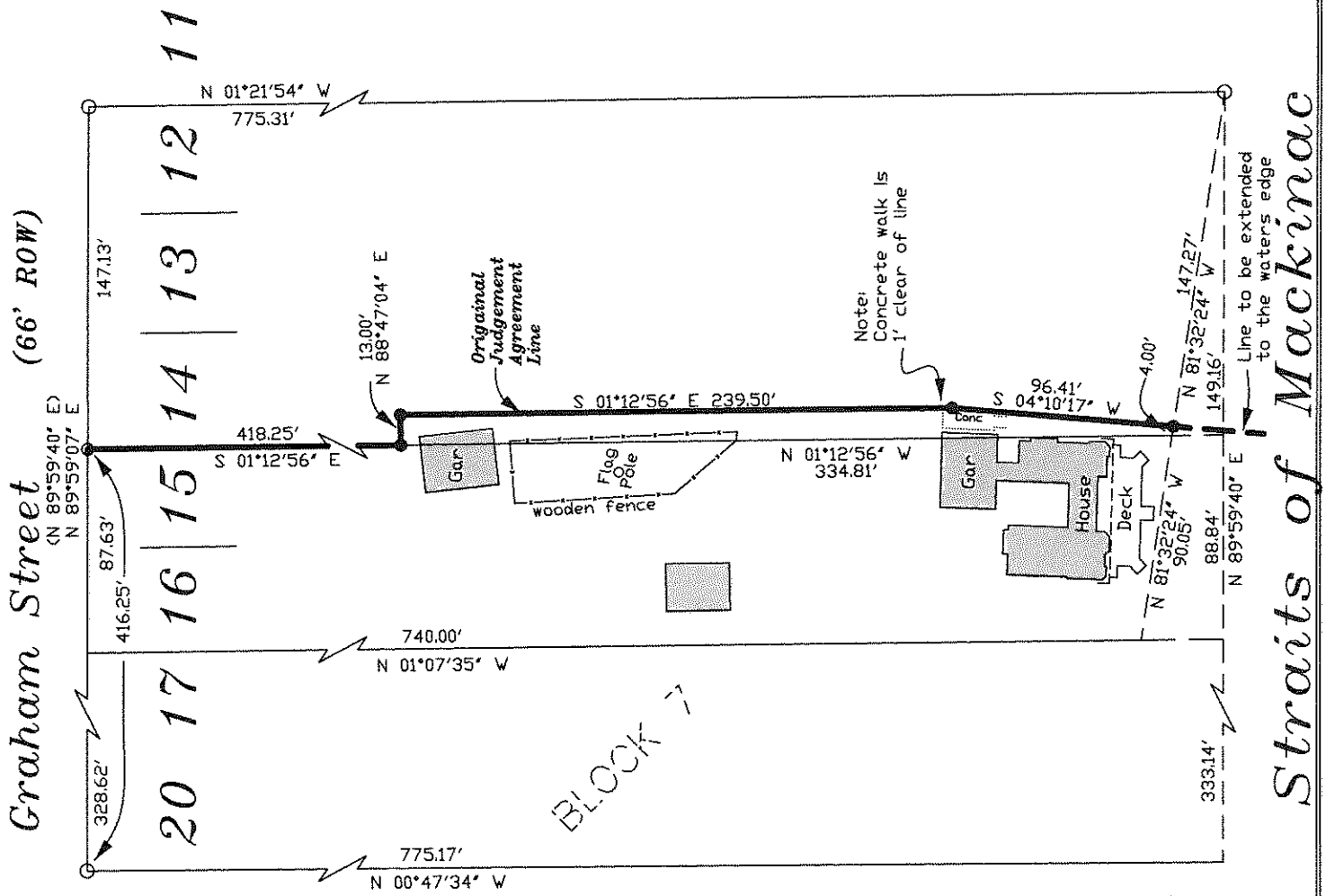
Henry Cheeseman

Henry Cheeseman Owner (via Electronic Signature)



Prepared under applicants request by:
Mackinac Country Land Surveys
429 Ellsworth St.
St. Ignace, MI 49781
(906) 643-9418 (906) 643-6327 Fax
info@mackinacsurveys.com

Exhibit "A"



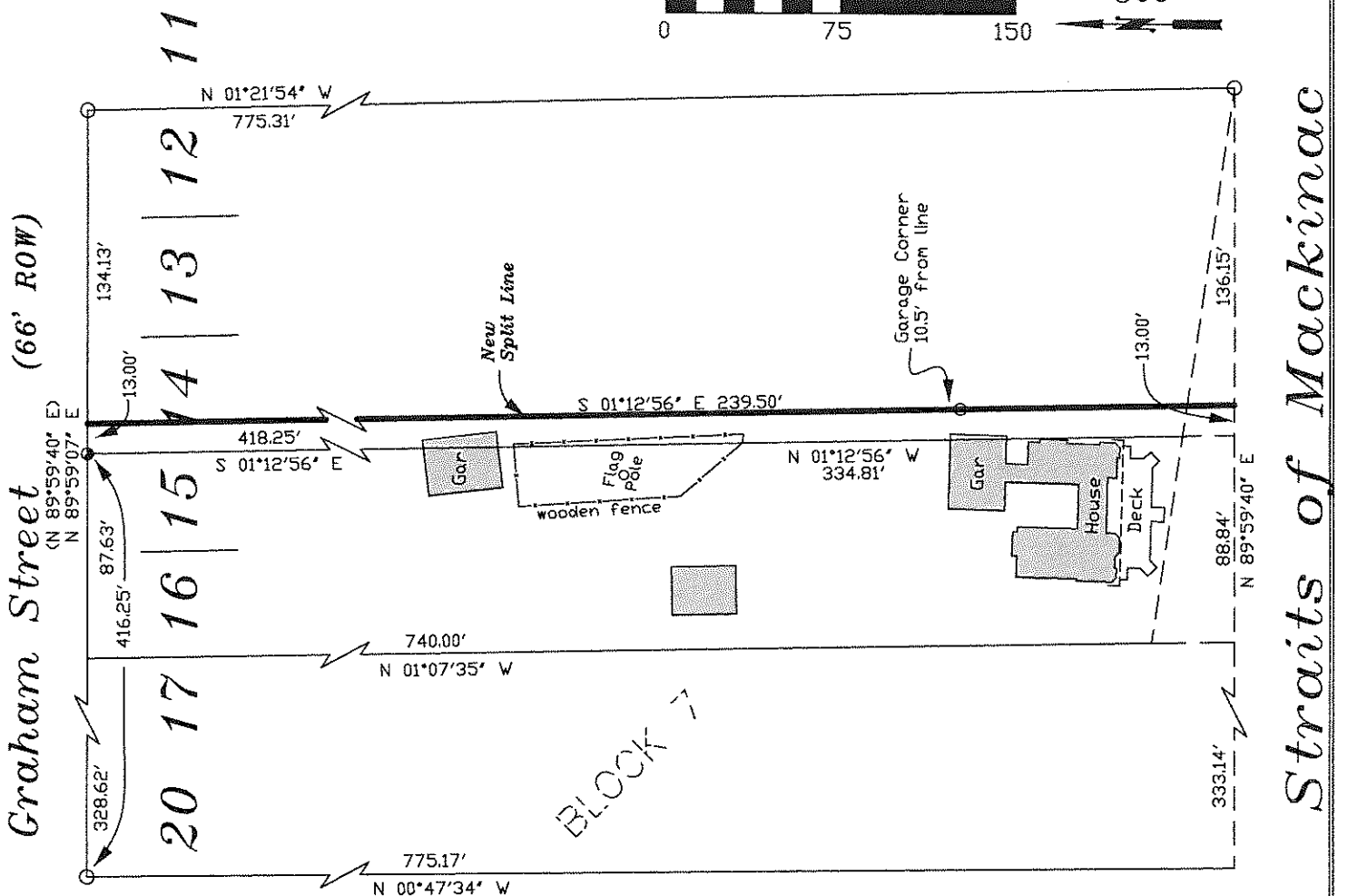
Before Split

After Split

Scale 1" = 75'

0 75 150

- Fd Pipe #27447
- Fd Iron #27447
- Fd Iron #27447
- Bearing from 1996
- NE Hill Survey



Straits of Mackinac

Resolution

At a regular meeting of the City Council of the City of St Ignace, held the ___st day of _____, 2022 at 7 p.m., the following resolution was offered by Council person _____ and seconded by Council person _____

Pursuant to the request of Henry Cheeseman for property located on Graham Ave, City of St. Ignace, to split off a portion of Tax Parcel # 052-620-056-00 & # 052-620-057-00, City of St. Ignace, Michigan.

BE IT RESOLVED, (if applicable), that pursuant to Section 263 of the Subdivision Control Act (Act 288 of 1967) as amended, (MCLA 560.263), the following parcel, Tax Parcel # # 052-620-056-00 & # 052-620-057-00, City of St. Ignace, Mackinac County, Michigan, may be split and recombined or reconfigured.

Said new split parcels being set forth below:

Tax Parcel 052-620-056-00

Lot 14, Block 7, Partition Plat of Private Claim No. 1, City of St. Ignace, Mackinac County, Michigan;
EXCEPT the Westerly 13 feet thereof.

Tax Parcel 052-620-057-00

The Westerly 13 feet of Lot 14, and all of Lots 15 & 16, Block 7, Partition Plat of Private Claim No. 1, City of St. Ignace, Mackinac County, Michigan.

thence Southwesterly 49.00 feet, along the arc of a curve to the right, with a radius of 620.69 feet, and a chord which bears: S S 37°00'08" W 48.99 feet, along said ROW;
thence N 42°57'59" W 80.70 feet, to the Point of Beginning.

BE IT FURTHER RESOLVED that the authorized split in said Parcel shall not be further split without permission of the City of St. Ignace.

Those voting "Yes"

Those voting "No"

NONE

The Resolution was declared *adopted* / denied.

Andrea Insley , City Clerk

STATE OF MICHIGAN)
COUNTY OF MACKINAC) ss.

I, Andrea Insley, the duly qualified and acting Clerk of the City of St Ignace, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on _____ 2022 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this _____ day of _____, 2022.

Andrea Insley, City Clerk



Prepared under applicants request by:
Mackinac Country Land Surveys
429 Ellsworth St.
St. Ignace, MI 49781
(906) 643-9418 (906) 643-6327 Fax
info@mackinacsurveys.com

Petition for Platted Lot Split

Lots Known As a portion of: A portion of Lot 20 & 21, Assessor's Plat No. 1, City of St Ignace, Mackinac County Michigan

The undersigned petitions the Council of the City of St. Ignace to split a platted lot, pursuant to MCL 560.263, which lot is solely owned by:

Shepler Development, LLC, & Paul & Tammy Shepard of St. Ignace, Michigan 49781

A. The Lots owned is described as follows:

Tax Parcel 052-140-013-00

Lot 20, Assessor's Plat No. 1, City of St. Ignace, Michigan EXCEPT Highway ROW

Tax Parcel 052-140-014-00

A portion of Lot 21, Assessor's Plat No. 1, City of St. Ignace, Michigan, described as:
Beginning at the Northeast corner of Lot 21,
Thence S 85d W 121 feet;
thence S 35d E 86 feet;
thence N 50d 21' E 84.4 feet, to the Point of Beginning.
EXCEPT Highway ROW

B. A Copy of a drawing showing the lot before and after the split is attached as Exhibit "A"

**C. The lot is in the following zone under the City Zoning Ordinance:
Tourist Business**

D. What is the purpose of the request to split the lot?
To correct improvement encroachments, and provide a buffer next to the existing house, while squaring the property line more to the existing street.

E. The undersigned represents if the land is encumbered by any lien, mortgage or other interest, that owner has approved this request to split in writing, which approval is attached hereto.

Applicant: Date: October 26, 2022



Erik Hefferman, Manager and representative for Sheplers, Owner

Applicant: Date: October 26, 2022

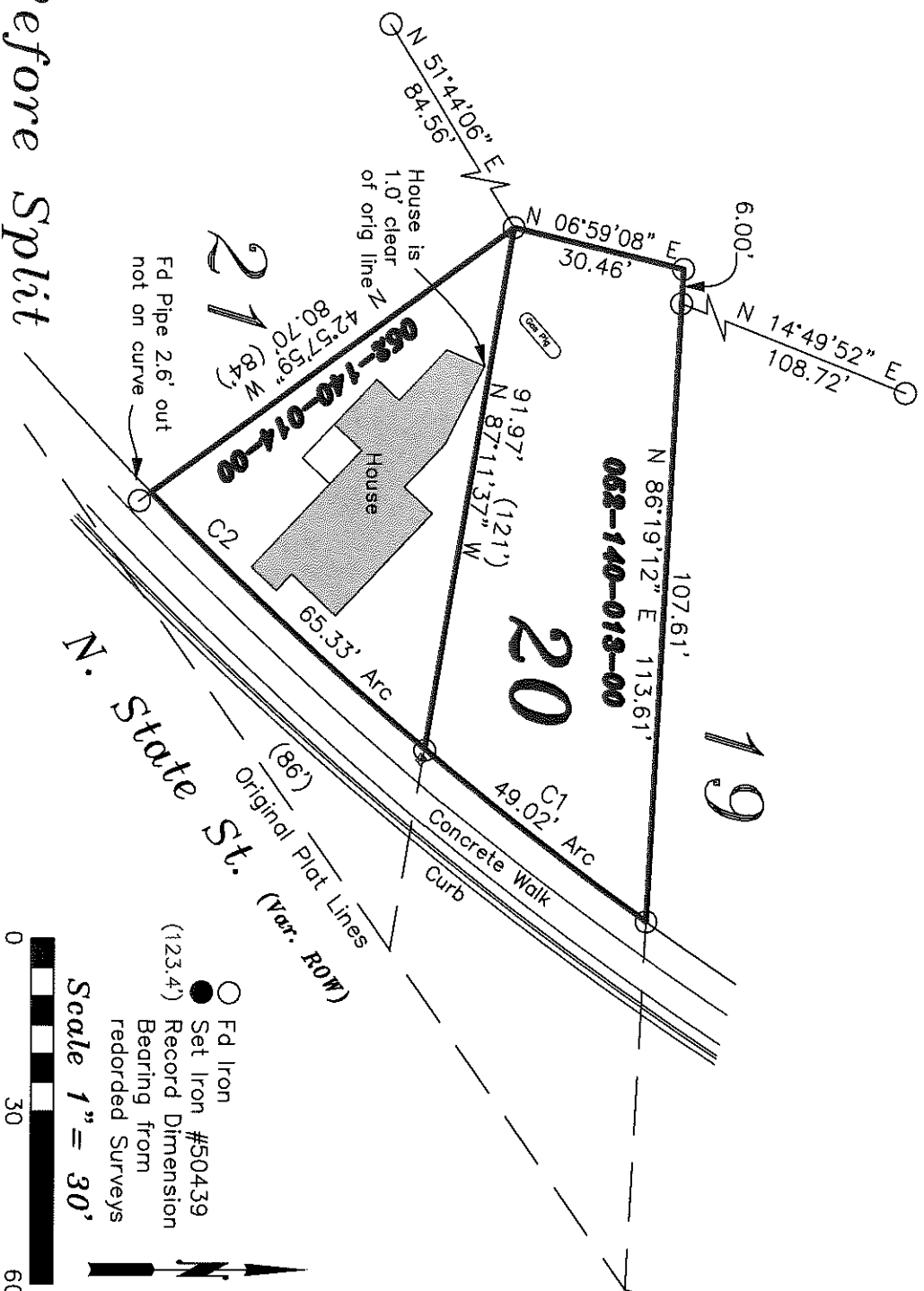
 *Neil Hill P.S., Surveyor*
Neil Hill, Surveyor, representative for Shepard, Owners



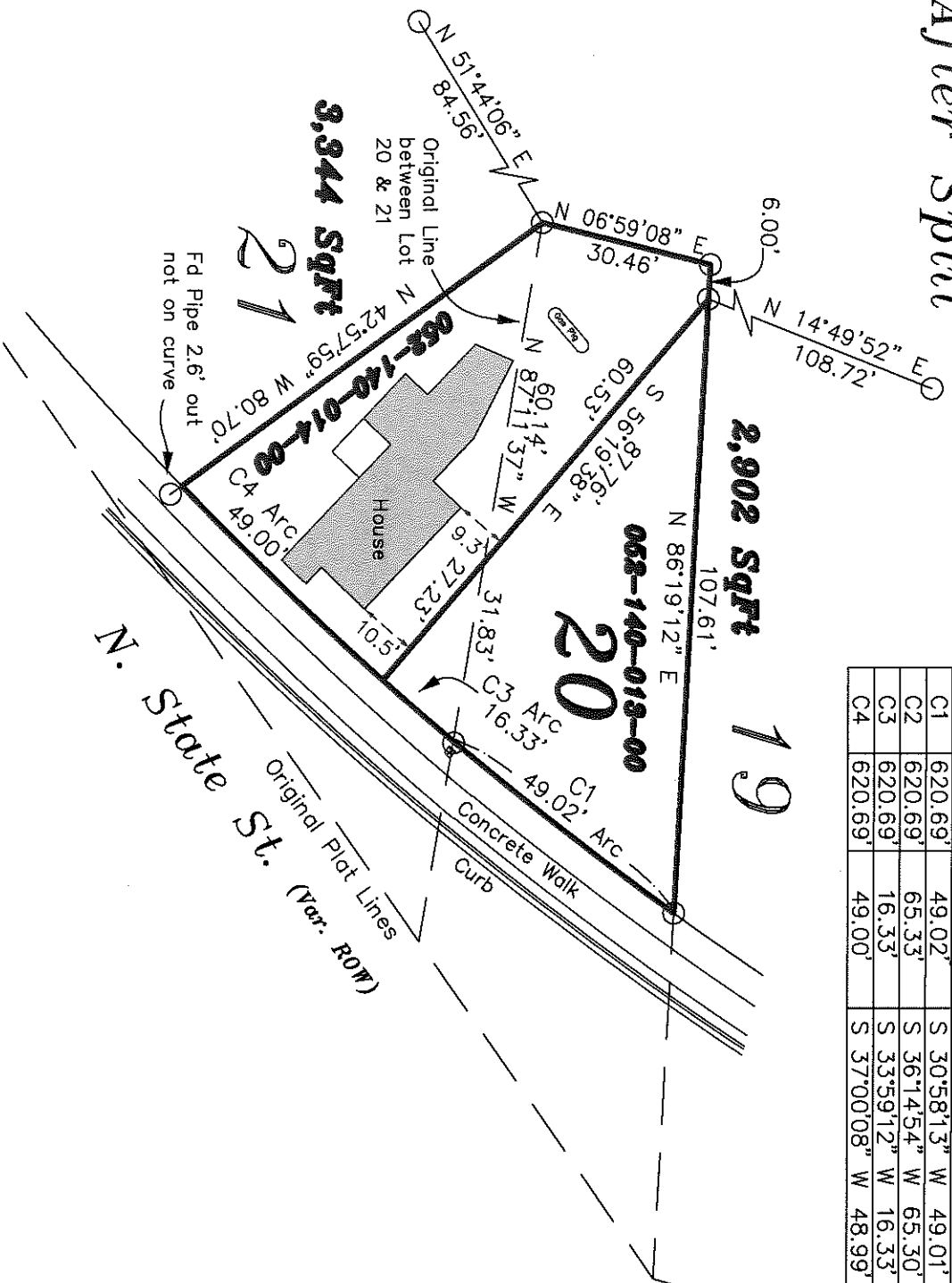
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Exhibit "A"

Before Split



After Split



Curve	Radius	Arc Length	Chord
C1	620.69'	49.02'	S 30°58'13" W 49.01'
C2	620.69'	65.33'	S 36°14'54" W 65.30'
C3	620.69'	16.33'	S 33°59'12" W 16.33'
C4	620.69'	49.00'	S 37°00'08" W 48.99'

Resolution

At a regular meeting of the City Council of the City of St Ignace, held the ____ st day of _____, 2022 at 7 p.m., the following resolution was offered by Council person _____ and seconded by Council person _____

Pursuant to the request of Shepard / Shepler for property located on North State Street Street, City of St. Ignace, to split off a portion of Tax Parcel # 052-140-013-00 & # 052-140-014-00, City of St. Ignace, Michigan.

BE IT RESOLVED, (if applicable), that pursuant to Section 263 of the Subdivision Control Act (Act 288 of 1967) as amended, (MCLA 560.263), the following parcel, Tax Parcel # 052-140-013-00 & # 052-140-014-00, City of St. Ignace, Mackinac County, Michigan, may be split and recombined or reconfigured.
Said new split parcels being set forth below:

Tax Parcel 052-140-013-00 ~ Shepler

Commencing at the Northwest corner of Lot 21, Assessor's Plat No. 1, City of St. Ignace, Mackinac County, Michigan;

Thence N 06°59'08" E 30.46 feet, to the NW cor of Lot 20;
thence N 86°19'12" E 6.00 feet, to the SW cor of Lot 19, and the Point of Beginning;

Thence N 86°19'12" E 107.61 feet, to the W ROW of State Street;
thence Southwesterly 49.02 feet, along the arc of a curve to the right, with a radius of 620.69 feet, and a chord which bears: S 30°58'13" W 49.01 feet, along said ROW,
to the line between Lots 20 & 21;
thence Southwesterly 16.33 feet, along the arc of a curve to the right, with a radius of 620.69 feet, and a chord which bears: S 33°59'12" W 16.33 feet, along said ROW;
thence N 56°19.38" W 87.76 feet, to the SW corner of Lot 19, and the Point of Beginning.

Containing 2,902 SqFt of land in Lots 20 & 21, Assessor's Plat No. 1, City of St. Ignace.

Tax Parcel 052-140-014-00 ~ Shepard

Beginning at the Northwest corner of Lot 21, Assessor's Plat No. 1, City of St. Ignace, Mackinac County, Michigan;

Thence N 06°59'08" E 30.46 feet, to the NW cor of Lot 20; thence N 86°19'12" E 6.00 feet, to the SW cor of Lot 19;

Thence S 86°19'38" W 87.76 feet, to the W ROW of State Street; thence Southwesterly 49.00 feet, along the arc of a curve to the right, with a radius of 620.69 feet, and a chord which bears: S S 37°00'08" W 48.99 feet, along said ROW; thence N 42°57'59" W 80.70 feet, to the Point of Beginning. Containing 3,344 SqFt of land in Lots 20 & 21, Assessor's Plat No. 1, City of St. Ignace.

BE IT FURTHER RESOLVED that the authorized split in said Parcel shall not be further split without permission of the City of St. Ignace.

Those voting "Yes"

Those voting "No"

NONE

The Resolution was declared *adopted* / *denied*.

Andrea Insley, City Clerk

STATE OF MICHIGAN)
COUNTY OF MACKINAC) ss.

I, Andrea Insley, the duly qualified and acting Clerk of the City of St Ignace, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on 2022 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this _____ day of _____, 2022.

Andrea Insley, City Clerk



Prepared under applicants request by:
Mackinac Country Land Surveys
429 Ellsworth St.
St. Ignace, MI 49781
(906) 643-9418 (906) 643-6327 Fax
info@mackinacsurveys.com

**CITY OF ST. IGNACE
RESOLUTION 22-33**

A RESOLUTION TO APPROVE THE HOMETOWN HOLIDAY PARADE & TREE LIGHTING

The following Resolution was offered for adoption by _____, supported by _____:

- WHEREAS:** the St. Ignace Chamber of Commerce requests permission to facilitate the Hometown Holiday Parade and Tree Lighting; and
- WHEREAS:** this event requires the use of the St. Ignace Public Marina Parking Lot; and
- WHEREAS:** Chapter 22 of the City of St. Ignace Code, “The Peddler’s Ordinance”, requires certain criteria be met for the event to be held; and
- WHEREAS:** this event will be required to follow all COVID Federal, State, and Local regulations in place at that time to qualify for Special Event status; and
- WHEREAS:** The St. Ignace City Council has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of Chapter 22; now therefore
- BE IT RESOLVED:** The St. Ignace City Council does approve the usage of the St. Ignace Marina Parking Lot on Friday, December 2, 2022 from 6:00 p.m. to 7:30 p.m. for the Hometown Holiday Parade and Tree Lighting.

Roll Call Vote:

Yes:
No:
Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, November 7, 2022, at 7:00 p.m.

sb

Andrea Insley, City Clerk/Treasurer

City of St. Ignace Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event

Event Name: Hometown Holiday Parade

Describe the Event: Stationary Parade held at the Public Marina December 10th 6-7:30pm. Lighted vehicles parked inside the marina. Tents will be set up with hot cocoa goodies, santa, tree lighting, and music.

Sponsoring Organization Information

Legal Business Name: St. Ignace Chamber of Commerce

Address: 560 N State St

City: St. Ignace

State/Zip: 49781

Mailing Address:

City:

State/Zip:

Telephone: 906 643 8717

Email: director@saintignace.org

Contact Name: Nikki

Title: Director

Telephone 906-430-7722

Email: December 2nd at 6pm at the St. Ignace Public Ma

Contact Person on Day of Event

Name: Nikki

Title:

Address: 560 N State St

City St ignace

State/Zip: 49781

Telephone:

Cell: 906-430-7722

Email: director@saintignace.org

Type of Event (Check one - See Special Events Policy for additional information)

- | | | |
|-------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> City Operated/Sponsored Event | <input type="checkbox"/> Political or Ballot Issue Event | <input type="checkbox"/> Run Event |
| <input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application) | <input type="checkbox"/> Wedding | <input type="checkbox"/> Other (describe) |
| <input checked="" type="checkbox"/> Non-Profit Event | <input type="checkbox"/> Video or Film Production | <input type="checkbox"/> Block Party |
| <input type="checkbox"/> For Profit Event | | |

Event Information

Event Location(s): 13 S State St St. Ignace MI 49781

Event Date(s): 12-02-22

Event Hours: 6-7:30pm

Estimated date/time for set up: Dec 1-2

Estimated date/time for clean up:

Describe set up and clean up procedures (include specifically who will be taking care of trash):
Individuals bring vehicles and set up lights. Tents will be set up a few days prior and garbage will be taken off site same

Event Information (continued)

Estimated DAILY attendance: 250

Describe crowd control plans for this event:

City Police on site

Describe the Special Event's impact on adjacent commercial and residential property:
none

Will sidewalks be used YES NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

10-24 N State St. - Increased General Pedestrian traffic is expected

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.*

Describe street closures:

10-24 N State St.
Partial Street Closure - Slow traffic

* Streets closed: Date/Time: 12-2-22 6-7:30 PM

* Streets re-open: Date/Time:

7:30 PM 12-2-22



St Ignace Marina

Historic Markers
Temporarily Closed

S State St

Partial Closure

Miehlmackinnac
Historical Society & Co.

Buoy's By The Bay

Google

75

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

Marina is closed for the season at this time. Patrons will be encouraged to use the ~~Star Line~~ parking lot next to Ace Hardware and walk along the boardwalk to the marina.

" Parking lot(s) closed: Date/Time: 12-22-22 5-7:30

" Parking lot(s) re-open: Date/Time: 12-2-22 7:30 PM

What parking arrangements are proposed to accommodate attendance?

Will music be provided/included during the event?

YES

NO

Describe type of music proposed:

Live

Amplification

Recorded

Loudspeakers

Proposed time music will begin: 6pm

Proposed time music will end: 7:30pm

Proposed location of live band/disc jockey/loudspeakers/equipment:

In front of marina building

Describe noise control:

None

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- | | | |
|-------------------------------------|-------------------|--------------|
| <input checked="" type="checkbox"/> | Trash Receptacles | Quantity: 6 |
| <input checked="" type="checkbox"/> | Barricades | Quantity: 4? |
| <input checked="" type="checkbox"/> | Traffic Cones | Quantity: 15 |
| <input type="checkbox"/> | Other (describe): | |

Sponsoring organization may be required to provide a dumpster

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- Item**
- | | |
|-------------------------------------|----------|
| <input type="checkbox"/> | Booths |
| <input checked="" type="checkbox"/> | Tents |
| <input type="checkbox"/> | Awnings |
| <input type="checkbox"/> | Canopies |

- Item**
- | | |
|-------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> | Tables |
| <input type="checkbox"/> | Rides |
| <input type="checkbox"/> | Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> | Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES

NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

Event Information (continued)

Will the event have food, beverage or concessions YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

Free hot cocoa, smores and cookies. Individually wrapped.

Do you plan to have alcohol served at this event? YES NO

* A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.

Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES NO

* An electrical permit is required. Include proposed locations on event layout

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? YES NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.

Do you plan to use city entrance signs or banner

YES NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Manager's Office within 1 week following notice of event approval)
- Insurance Policy endorsement (due to City Manager's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organizations letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.

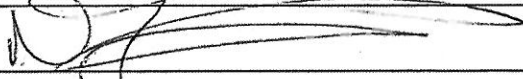

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature 	Date 10-26-22
Co-Applicant Signature	Date
<p>Complete this application, Print, sign and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.</p> <p></p>	Receipt Date

Print

**CITY OF ST. IGNACE
RESOLUTION 22-34**

**A RESOLUTION DEMONSTRATING SUPPORT FOR THE CITY OF ST. IGNACE TO ACHIEVE
PURE MICHIGAN TRAIL TOWN DESIGNATION**

The following Resolution was offered for adoption by _____, supported by _____:

- WHEREAS:** The State of Michigan Department of Natural Resources has created a Pure Michigan Trail Town designation program designed to showcase an array of quality land and water trails and trail-centered communities, and to recognize extensive collaboration of state and local government, nonprofits, and volunteers that develop and maintain the trails; and.
- WHEREAS:** St. Ignace, Michigan offers a large variety of land and water based recreational opportunities and trails; and
- WHEREAS:** The City of St. Ignace, with the cooperation of both public agencies and private, has established a number of easily accessible access points to the established trail systems with parking, bathrooms, and other supporting infrastructure improvements; and
- WHEREAS:** The St. Ignace City Council recognizes the importance of these trails to the community and their resulting economic impact to local businesses; and
- WHEREAS:** The St. Ignace City Council further recognizes the significant educational and service opportunities our trail assets could provide for local students; and
- WHEREAS:** The St. Ignace Visitor’s Bureau has initiated the application to the State of Michigan for Trail Town designation; now therefore
- BE IT RESOLVED:** The City of St. Ignace does hereby support the application to the State of Michigan to receive the designation as a Pure Michigan Trail Town.

Roll Call Vote:

Yes:
No:
Absent:
Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, November 7, 2022, at 7:00 p.m.

**CITY OF ST. IGNACE
RESOLUTION 22-35**

**A RESOLUTION ESTABLISHING A FEE FOR OVERNIGHT PARKING AT THE LITTLE BEAR EAST
OVERFLOW LOT**

The following Resolution was offered for adoption by _____, supported by _____ :

- WHEREAS:** the City of St. Ignace owns a piece of property, commonly known as the “Little Bear East Overflow Lot and Basketball Courts”; and
- WHEREAS:** this property is commonly used for overnight parking; and
- WHEREAS:** The City of St. Ignace is responsible for maintenance and improvements of this property; and
- WHEREAS:** The City of St. Ignace requires funding for said maintenance and improvements; and
- WHEREAS:** The City of St. Ignace reviews its schedule of fees charged for certain services on a regular basis; and
- WHEREAS:** The St. Ignace City Council has determined that charging a fee for providing overnight parking is in the best interest of the City of St. Ignace; and
- WHEREAS:** The City of St. Ignace, by its adoption of the local ordinances, has the authority to establish parking fees; now therefore

BE IT RESOLVED: The City of St. Ignace does hereby establish the following fee, effective immediately.

Overnight parking at the “Little Bear East Overflow Lot”: \$10.00/night

BE IT FURTHER RESOLVED: Non-compliance will result in a Civil Infraction Citation, pursuant to City Code Section 32-56, “Schedule of parking violations and fines”.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, November 7, 2022, at 7:00 p.m.

ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS OF THE STATE CONSTRUCTION CODE

City of St. Ignace, Mackinac County

Ordinance Number 2022-04

An ordinance to designate an enforcing agency to discharge the responsibility of the **City of St. Ignace of Mackinac County**, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The City of St. Ignace ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the City Manager and Building Inspector of the **City of St. Ignace** is hereby designated as the enforcing agency to discharge the responsibility of the **City of St. Ignace** under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The **City of St. Ignace** assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "**Flood Insurance Study for Mackinac County, all jurisdictions**" and dated effective **December 15, 2022**, and the Flood Insurance Rate Map(s) (FIRMS) contained on index panel number(s) **26097CIND1A, 26097CIND2A** dated **December 15, 2022** are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of

Section 1612.3 of the Michigan Building Code, and to provide the content of the “Flood Hazards” section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. PUBLICATION.

This ordinance duly adopted on November 7, 2022 at a regular meeting of the St. Ignace City Council and will become effective December 5, 2022.

Signed on November 7, 2022 by _____ Andrea Insley,
Clerk of the City of St. Ignace

Attested on November 7, 2022 by _____ William Lalonde,
Mayor of the City of St. Ignace

Delete from STR ordinance:

10) Per Ordinance Section 38-121, Ordinance Section 38-151, and Ordinance Section 38-181, no Category 2 short-term rental unit will be allowed in residential zoned R1, R2, R3, and R4 districts without a variance.

(11) Variance requests related to short-term Rental units shall be directed to the Zoning Board of Appeals.

(12) Once granted, a variance allowing a Category 2 STR transfers with the property. A new property owner must apply for a permit as described in this ordinance No. 38-364, part 2, (e) Permit (3) ownership.

ADD to allowed uses in all residential districts (R1, R2, R3 and R4)

“Short Term Rental of a dwelling, provided that the property owner holds a current valid permit.” (as required by Ordinance No. 38-364 of 2021)

CITY OF ST. IGNACE

BUDGET TRANSFERS & AMENDMENTS

7-Nov-22

Transfer or Amendment	From Account	To Account	Amount Budgeted	Dollar Amount	Notes
Sewer Fund					
Budget Transfer	590-541-750.000 Operating Supplies	590-544-778.000 Sewer RR&I Equip. Maint. Supplies		\$ 18,493.00	Purchase of supplies that qualify to be charged against the RR&I activity
Marina Fund					
Amend Budget	594-905-991.000 Bond Prin--Debt	306-905-991.000 Bond Prin--Debt			Debt payment--numbers are the same, just needs to be moved into the appropriate fund
Amend Budget	594-905-992.000 Bond Int--Debt	306-905-992.000 Bond Int--Debt			
Amend Budget	594-905-993.000 Paying Agent Fees	306-905-999.000 Paying Agent Fee			

Invoices for Approval

Monday, November 7, 2022

A.S.C. Security	Key Fobs	\$75.00
Amazon	September/October 2022 Statement	\$4,475.08
Andy's Feed Station	Workboots-M. McNeely/J. Krause/B. Hollister	\$534.93
Arrow Signs	LBE-Battle at the Bridge Banners	\$90.00
Arrow Signs	Election Drop Box Sign	\$445.00
B.C. Pizza	LBE-Program Expenses	\$25.97
BAM Tools	DPW Drill Set	\$57.99
Belonga Excavating	Truckey Street Gravel	\$865.00
Belonga Plumbing	LBE Park-Dirt, Gravel, Large Rocks	\$2,400.00
Belonga Plumbing	DPW Garage Repair Parts	\$343.47
Colby Investigations LLC	Attorney-Review Case Files/Listen to Interviews	\$377.98
Compass Minerals	Roadway Salt	\$3,484.07
Core Technology	SiPD-TIMS Ticket System Maintenance	\$3,920.00
Darcy Long	Mileage - EUP Planning MTG	\$62.13
EGLE-State of Michigan	Community Water Supply Program	\$1,521.96
ETNA	Storm Drains/Meter Stock	\$7,383.00
GFL	WWTR-Vacuum Lift Stations	\$4,257.19
Grand Traverse Diesel Services Inc.	DPW-Fuel Pump/Credit	\$299.17
Hach	WTR Plant Supplies	\$1,902.91
Harrell's	Golf Turf Supplies	\$4,820.84
Hawkins	Water Plant Supplies	\$3,561.71
Hawkins	WTR Plant Supplies	\$80.00
Joe St.Louis	LBE Boiler/City Hall Outlet/Lights	\$675.00
Kimball Midwest	DPW/WTR Supplies	\$397.77
KSS	LBE Supplies	\$280.40
Kurt Ney	Golf Cart Rental Agreement-Sept/Oct. 2022	\$982.00
LaForce	American Legion Park Louvers	\$537.00
Mackinac Plumbing & Heating Co.	LBE-Boiler	\$65.00
Mackinac Sales	DPW Director Truck Repair	\$625.93
Mark's Tire	Bobcat/T-45 Tires	\$1,575.80
Miller, Canfield, Paddock & Stone, PLC	Attorney-Employment Matters	\$1,664.00
National Office Products	Monthly Service Feb-October 2022	\$2,637.00
NCL	Water Plant Supplies	\$431.44
Northern Shirt Company	SiPD-Raincaps/Beanies	\$187.63
Paragon Laboratories	WWTR Testing	\$223.40
Plunkett Cooney	Grievance Investigation	\$475.00
Precision Edge Outdoor Services	October 2022 Statement	\$1,170.00
Pro-Tech	Uniform Shirts	\$188.00
Quill.com	Labels	\$40.83
Real VNC	Annual Subscription	\$40.68
Spartan Distributors	Golf Repair	\$250.54
St. Ignace Auto	October 2022 Statement	\$191.36
St. Ignace Chamber of Commerce	Hometown Holiday Parade	\$2,000.00
Straits Area Building Center	October 2022 Statement	\$662.99
The Cedars of Mackinac	City Hall Landscape Maintenance	\$99.75
The St. Ignace News	LBE Ice Rink Attendant Ad/Council Minutes	\$235.48
USA Bluebook	Wastewater Plant Supplies	\$1,060.30
USA Bluebook	Water Plant Supplies	\$185.55
Winder Police Equipment	SiPD-Cargo Boxes	\$634.98
Wix.com	LBE-stignacerec.com	\$14.95
		\$58,516.18

Streets Committee 10-27-22 10:00 am City Council Chambers

Present: Robert St. Louis, Bill Fraser, Brian Olsen, Steve Paquin, and Scott Marshall

Absent: Bryce Tracy, Paul Fullerton

Staff Present: City Manager Darcy Long and Assistant to the City Manager Stephanie Baar

Meeting was called to order at 10:00 a.m.

The committee discussed funding for roads within the city.

We have not received information on repair estimates from C2AE. Brian notes that he did it for many years for the city, and could do it again.

Committee agrees that it would be best to have the millage renewal on the ballot in August 2023, and to keep the proposed millage rate the same. The current millage runs through 2023.

A plan needs to be developed outlining priority projects, and a schedule for completion. Currently, it costs about \$200,000 to repave one mile of road.

The Major Streets Fund has a much higher fund balance than the Local Streets Fund—is it possible to transfer some money from Major to Local?

Truckey is a major street that needs repair; the County Courthouse & Sheriff's Department are located along it, and as such it sees lots of use. Will ask the County if they'd be willing to contribute funds for its repair.

Projects should be lined-up and shovel ready, so-as to get work started ASAP in the spring.

Bill and Brian will work on getting estimates for repairs for needed streets projects, and present those figures at the next meeting.

A brochure will be developed to distribute information and raise awareness about the need for the millage and details involved in it.

The next meeting will be held on Wednesday, November 30th at 10:00am. Draft language and promotional materials will be reviewed and discussed.

Meeting adjourned at 11:04 a.m.