

CITY COUNCIL MEETING
St. Ignace, Michigan
Monday, April 5, 2021 – 7:00 p.m.
Hybrid Attendance Meeting

The meeting will be held to meet CDC, State, and Local Health Guidelines to reduce the spread of COVID-19. Rules for social distancing and gathering limits will be followed for the meeting and building.

******A G E N D A******

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Invocation
- 4) Roll Call
- 5) Public Comment (3-minute limit)
- 6) Consideration of Minutes of the March 15, 2021, and March 29, 2021 meeting
- 7) Consideration of Bills
- 8) Old Business
- 9) New Business

- A. Approval of Marina Director**
- B. Marina Director Contract**
- C. Golf Course Manager Contract**
- D. Committee List**
- E. Board of Election**
- F. Mackinaw City Mustang Stampede-Event**
- G. Mackinaw Motorcycle Rally**
- H. Porsche The Mac-Event**
- I. Fish Feast-Event**
- J. St. Ignace Fireworks Permit**
- K. Police Chief Training Overnight Stay**
- L. Offers Training Overnight Escanaba**
- M. Financials**

- 10) Public Comment (3-minute limit)
- 11) City Manager's Report
- 12) Committee Reports
- 13) Council Member Comments

**City of St. Ignace
Council Proceedings
(Unofficial)**

A Regular Meeting of the St. Ignace City Council was held on Monday, March 15, 2021, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT/ZOOM FROM CITY: Councilmembers Clapperton (City Hall), Fullerton (City Hall), Mayor Litzner (City Hall), Councilmembers Pelter (St. Ignace), St. Louis (City Hall) and Tremble (City Hall).

ABSENT: None.

STAFF PRESENT/ZOOM: Darcy Long, City Manager; Kyle Mulka, City Assessor; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Tony Brown, Police Chief; Bill Fraser, DPW Director; Helen Thibault, Executive Secretary/Deputy Treasurer.

LIMITED PUBLIC COMMENT

Public comment was received regarding duties of Council and social comment.

CONSIDERATION OF MINUTES OF THE MARCH 1, 2021 REGULAR COUNCIL MEETING

A correction in the bills listed was noted showing Civic Plus was paid \$4,600 and the correct total for the bills paid was \$22,519.24.

It was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to approve the minutes from March 1, 2021, with the correction to the bills paid.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$50,158.30.

Roll Call Vote:

Yes: Mayor Litzner, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

Ace Hardware	February 2021 Statement	\$753.17
Airgas USA, LLC	Cylinder Rental	\$144.34
Anderson, Tackman & Company PLC	2020 Audit Progressive Billing	\$510.00
Arrow Signs	Recreation Dept Sign/Sorry I Missed you Sign LBE	\$128.00
Belonga Plumbing & Heating	SIPD City Hall Thermosat Repair	\$68.00

Charles J. Palmer, PC	February 2021 Statement	\$3,067.60
Crane Engineering	Coast Guard Lift Station/SI Twp Lift Station	\$490.00
ETNA	Water Meters	\$1,681.25
Galls	SIPD	\$15.84
Gary Sorenson	Reimbursement SIPD - Office Supplies/Vise	\$117.61
Gear Grid	SIFD Lockers New Fire Hall	\$496.00
Grand Traverse Diesel	DPW Valve	\$41.29
Great Lakes Air Inc.	SIFD Training Travel	\$35.00
HotShots Drain Cleaning LLC	Line Inspection-E. Truckey Street	\$1,560.00
Kimball Midwest	DPW Shop Supplies City Hall Cleaning Supplies/Paper Products/Trash Bags	\$128.17
KSS		\$221.89
Lynn Auto Parts	February 2021 Statement	\$2,581.92
Mackinac Island Ferry Company	Rental Gas	\$112.63
Mackinac Sales	SIPD 2014 Taurus Repair	\$272.24
Mark's Tire	T-43 Two Front Tires	\$1,425.66
Matt Bowlby	Printer/Clock	\$327.82
MI ASSOC of Chiefs of Police	SIPD-T Brown Annual Dues	\$115.00
MI Municipal Treasurer's Assoc	A. Insley March Treasurer-To- Treasurer Online	\$15.00
Michigan State Police	SIPD Token Fee	\$33.00
National Office Products	February 2021 Statement	\$9,535.18
NCL	Water/Sewer Supplies	\$2,811.35
Northern Lights Family Outfitters	Outdoor Gear DPW	\$1,368.00
Pitney Bowes	Postage Machine Lease	\$470.22
Pomasl Fire Equipment	SIFD Hose Washer	\$14,078.91
Postmaster	Annual Permit Fee 2021	\$245.00
Pro-Tech Security Sales	SIPD-B. Brothers Uniform	\$1,270.00
Quill	Envelopes/Paper	\$405.80
Rudyard Electric	Coast Guard Lift Station Wire Junction Boxes	\$649.00

Safety-Kleen Systems Inc	DPW Washer Solvent	\$158.00
Spartan Nash	February 2021 Statement	\$19.74
St Ignace Auto	T-35 Switch/Relay	\$31.06
St. Ignace True Value	February 2021 Statement	\$2,433.16
Straits Building Center	February 2021 Statement	\$650.77
Ted Festerling LLC	T-39 Swing Cylinder	\$416.29
The Hartford	SIFD 2021 Renewal Minutes/Public Hearing/ Help	\$633.36
The St. Ignace News	Wanted Marina-Golf/BOR	\$551.03
Valley Truck Parts	DPW Steel Wheel	\$90.00
	Total	\$50,158.30

OLD BUSINESS

C2AE UPDATE ON WATER & WASTEWATER PROJECT APPLICATIONS:

Kelly Heidbrier from C2AE updated Council on the City's application for Michigan's Drinking Water State Revolving Fund (DWSRF) program and two other USDA project applications for Water and Wastewater improvements. The eligibility process is close to completion and, with the City being declared as a "Disadvantaged Community" by the USDA, additional funding may be available.

PROCLAMATION FOR HELEN THIBAUT:

PROCLAMATION

Whereas, *Helen Thibault has been an employee of the City of St. Ignace from 2004 to 2021;*
and

Whereas, *in her 17 years of employment she held the positions of Deputy Treasurer and Executive Secretary within the City Administration, and Facility Host and Interim-Recreation Director at the Little Bear East Community Center; and*

Whereas, *Helen has worked alongside several different City Managers, supported many Department Administrators and has been the backbone of the organization and operations in City Hall, working many long days and always unselfish of her time; and*

Whereas, *Helen was instrumental in facilitating three different Federal Consultation Grants from the Native American Graves Protection and Repatriation Act of 1990 (NAGPRA) to manage the City's Native American collections with Fort de Buade, Marquette Mission Site and the Museum of Ojibwa Culture, while also acting as the City's representative during consultations with visiting Tribes; and*

Whereas, Helen was a member of the Michigan Municipal Treasurer's Association from 2013 to 2021, working with the Mackinac County Treasurer's office, multiple City Assessors and Treasurers, performing the majority of the tasks to administer the City's tax bills each season; and

Therefore, be it resolved that the St. Ignace City Council, together with the City employees, honor Helen Thibault on this 15th day of March, 2021, recognizing her for her loyalty and dedication to St. Ignace. Her smile, style and sense of humor will be greatly missed.

NEW BUSINESS

A. AGREEMENT BETWEEN CITY OF ST. IGNACE AND MICHILIMACKINAC HISTORICAL SOCIETY (MHS):

Executive Secretary Helen Thibault informed Council that the NAGPRA Grant will be able to fund necessary upgrades to the PastPerfect and Culture Code software programs used to catalogue the City's Native American collections for 2021, at a total cost of \$996. A letter of agreement was presented to Council between the City and the MHS to each pay \$548, which calculates as half of the \$400 for Culture Code and \$698 for PastPerfect, beginning in 2022 and annually thereafter. It was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to approve the agreement with MHS as stated in the agreement letter.

Roll Call Vote:

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Motion carried unanimously.

B. PROJECT PROPOSAL FROM THE CHAMBER OF COMMERCE:

Nikki St. Andrew, with the Chamber of Commerce, requested Council's approval to display picture boards in the Kiwanis Beach Park and the American Legion Park as part of a Scavenger Hunt event planned during the upcoming summer season.

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve the picture boards to be displayed in each of the City's downtown parks.

Roll Call Vote:

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Councilmember Pelter.

No: None.

Motion carried unanimously.

C. RESOLUTION ARTS DOCKSIDE:

RESOLUTION

The following Resolution was offered for adoption by Councilmember St. Louis, supported by Councilmember Tremble:

WHEREAS, the St. Ignace Business Association and Arts Dockside Committee request permission to sponsor and hold the "Arts Dockside", and

WHEREAS, the event requires the use of public streets and property in the Dock No. 2 area, and

WHEREAS, it is understood there may be fees for services provided by the City, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", as amended, requires certain criteria be met by the St. Ignace Business Association in compliance with the "Special Events" requirements of the City, and

WHEREAS, the St. Ignace Business Association has provided the City Council with all of the information required by Ordinance No. 413.

THEREFORE, BE IT RESOLVED that the City Council has determined that the St. Ignace Business Association has met the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the St. Ignace Business Association to be a Special Events Organization and approves the use of the Dock No. 2 area and the easterly northbound lane of South State Street between McCann Street on the South and Truckey Street on the North for this event on:

Saturday, September 4, and Sunday, September 5, 2020

Roll Call Vote:

Yes: Councilmembers Tremble, Clapperton, Fullerton, Mayor Litzner, Councilmembers Pelter and St. Louis.

No: None.

Absent: None.

Motion carried unanimously.

D. COUNCILMEMBER APPOINTMENT:

Mayor Litzner stated the following people submitted letters of interest for the vacant Council seat: Paul Grondin, Jackson Ingalls, William LaLonde, Matt Mortensen, Fred Paquin and Les Therrian. Mayor Litzner then opened the floor for nominations, at which time Councilmember St. Louis nominated William LaLonde. Once nominations were closed, it was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to appoint William LaLonde to fill the Council seat.

Roll Call Vote:

Yes: Councilmembers Clapperton, Fullerton, Mayor Litzner, Councilmembers Pelter, St. Louis and Tremble.

No: None.

Motion carried unanimously.

E. MAYOR PRO-TEM APPOINTMENT:

It was moved by Mayor Litzner, seconded by Councilmember Fullerton, to appoint Councilmember St. Louis as Mayor Pro-Tem.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Councilmembers Pelter, Tremble and Clapperton.

No: None.

Abstain: Councilmember St. Louis

Motion carried five to zero, with one abstaining.

F. APPROVAL OF GOLF COURSE MANAGER:

Councilmember Fullerton informed Council that, after holding interviews March 8th and 9th, the Golf Committee would like to recommend hiring Kurt Ney as the new Golf Course Manager. It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve hiring Kurt Ney as the St. Ignace Golf Course Manager.

Roll Call Vote:

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

G. FINANCIALS:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the financials for February 2021 as presented.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Motion carried unanimously.

PUBLIC COMMENT

Public comment was received regarding the return to in-person meetings, the opening of City Hall to the public, the process to get on the Council's agenda, the use of City parks and Public Comment being used as a question-and-answer period.

Also, City Clerk/Treasurer Insley announced the 2021 upcoming election dates for City residents.

CITY MANAGER'S REPORT

City Manager Long informed Council he plans to present budget amendments during the Regular Council meeting April 5, 2020.

COMMITTEE REPORTS

Mayor Litzner announced a scheduled Work Session Monday, March 29, at 6 p.m. for a presentation from the Planning Commission regarding the Short Term Ordinance draft.

COUNCILMEMBER COMMENTS

Councilmembers each took the opportunity to thank Helen Thibault for her time with the City. They also welcomed Willie LaLonde to Council and congratulated Robert St. Louis as Mayor Pro-Tem.

There being no further business, the meeting adjourned at 7:35 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

GL NUMBER DESCRIPTION ACTIVITY FOR MONTH YTD BALANCE AMENDED BUDGET 2021 % BDDT
 03/31/2021 03/31/2021 USED

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	AMENDED BUDGET	2021 BDDT USED
Fund 101 - GENERAL FUND					
Revenues					
TAXES	TAXES	35,361.00	53,702.57	1,202,530.00	4.47
LIC/PERM	LICENSES AND PERMITS	0.00	0.00	800.00	0.00
CHG SERV	CHARGE FOR SERVICES	1,289.78	1,362.13	20,470.00	6.65
CONT	CONT FM LOCAL UNITS	0.00	0.00	11,320.00	0.00
O/REV	OTHER REVENUE	382.31	1,162.58	172,460.00	0.67
FIN/FOR	FINES AND FORFEITURES	0.00	64.35	800.00	8.04
INT	INTEREST AND RENTALS	0.00	456.89	3,500.00	13.05
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	100,870.00	0.00
UNCLASSIFIED	Unclassified	2,074.04	45,855.12	406,561.00	11.28
TOTAL REVENUES		39,107.13	102,603.64	1,919,311.00	5.35

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	AMENDED BUDGET	2021 BDDT USED
Expenditures					
101	CITY COUNCIL	1,393.36	5,310.88	25,960.00	20.46
172	CITY MANAGER	27,134.12	62,935.06	190,770.00	32.99
191	ACCOUNTING DEPT	510.00	915.00	30,040.00	3.05
201	ADMINISTRATION	0.00	50.00	0.00	100.00
215	CLERK	22,168.84	64,950.16	260,900.00	24.89
234	CENTRAL SUPPLIES	733.77	862.31	3,400.00	25.36
247	BOARD OF REVIEW	1,078.95	1,078.95	2,090.00	51.62
257	ASSESSOR	4,215.06	33,591.39	79,794.00	42.10
262	ELECTIONS	0.00	0.00	4,000.00	0.00
265	BLDG & GROUNDS	3,377.95	7,422.38	31,250.00	23.75
266	ATTORNEY	3,067.60	5,524.08	27,000.00	20.46
301	POLICE	38,621.61	130,123.78	533,989.00	24.37
335	SAFETY & HEALTH	0.00	53,081.52	16,950.00	313.17
336	FIRE DEPARTMENT	20,710.17	31,206.13	104,575.00	29.84
441	PUBLIC WORKS	10,943.73	36,275.32	120,860.00	30.01
448	STREET LIGHTING	2,995.33	9,674.42	40,000.00	24.19
528	GARBAGE COLLECTION	0.00	0.00	1,100.00	0.00
701	PLANNING	0.00	0.00	3,000.00	0.00
703	ZONING BD OF APPEALS	0.00	0.00	650.00	0.00
704	COMMUNITY DEVELOPMENT	1,558.00	3,806.00	97,314.00	3.91
770	PARK MAINT	80.82	325.88	54,260.00	0.60
773	BOAT LAUNCH	29.07	101.19	4,195.00	2.41
953	FRINGE BENEFITS	4,336.64	15,124.72	96,000.00	15.75
954	INSURANCE & BONDS	0.00	0.00	26,300.00	0.00
965	TRANS TO OTHER FUNDS	0.00	0.00	101,050.00	0.00
TOTAL EXPENDITURES		142,955.02	462,359.17	1,855,447.00	24.92

Fund 101 - GENERAL FUND:	TOTAL REVENUES	TOTAL EXPENDITURES	NET OF REVENUES & EXPENDITURES
	39,107.13	142,955.02	(103,847.89)
	102,603.64	462,359.17	(359,755.53)
	1,919,311.00	1,855,447.00	63,864.00
	5.35	24.92	563.32

ACTIVITY FOR MONTH 03/31/2021 YTD BALANCE 03/31/2021 AMENDED BUDGET 2021 % BUDGET USED

GL NUMBER	DESCRIPTION	03/31/2021	03/31/2021	AMENDED BUDGET	2021	% BUDGET USED
Fund 202 - MAJOR STREETS						
Revenues						
TAXES	TAXES	1,256.51	1,911.90	55,200.00	3.46	
CONT	CONT FM LOCAL UNITS	0.00	0.00	3,250.00	0.00	
O/REV	OTHER REVENUE	12,103.39	28,129.89	55,000.00	51.15	
INT	INTEREST AND RENTALS	0.00	363.35	2,300.00	15.80	
ST REV	STATE REVENUE	88,636.72	127,772.52	235,800.00	54.19	
UNCLASSIFIED	Unclassified	407.95	1,223.85	4,000.00	30.60	
TOTAL REVENUES		102,404.57	159,401.51	355,550.00	44.83	

Expenditures						
444	SIDEWALKS	0.00	0.00	2,291.00	0.00	
451	ROAD CONSTRUCTION	0.00	0.00	11,200.00	0.00	
463	ROUTINE MAINT	919.61	1,101.80	84,599.00	1.30	
474	TRAFFIC CONTROL	24.72	24.72	2,810.00	0.88	
479	SNOW & ICE CONTROL	13,736.71	52,251.00	155,470.00	33.61	
483	ADM & RECORDS	237.89	870.18	6,571.00	13.24	
486	SURFACE MAINT TRUNKLINE	0.00	0.00	5,361.00	0.00	
488	SWEEPING & FLUSHING TRUNKLINE	0.00	0.00	12,020.00	0.00	
491	DRAINAGE & BACKSLOPES TRUNKLIN	0.00	0.00	4,270.00	0.00	
493	GRASS & WEED CONT TRUNKLINE	0.00	0.00	1,275.00	0.00	
494	TRAFFIC CONTROL TRUNKLINE	0.00	180.49	1,041.00	17.34	
497	WINTER MAINT TRUNKLINE	2,787.40	19,186.46	50,820.00	37.75	
965	TRANS TO OTHER FUNDS	0.00	0.00	56,369.00	0.00	
TOTAL EXPENDITURES		17,706.33	73,614.65	394,097.00	18.68	

Fund 202 - MAJOR STREETS:
 TOTAL REVENUES
 TOTAL EXPENDITURES
 NET OF REVENUES & EXPENDITURES

102,404.57	159,401.51	355,550.00	44.83
17,706.33	73,614.65	394,097.00	18.68
84,698.24	85,786.86	(38,547.00)	222.55
102,404.57	159,401.51	355,550.00	44.83
17,706.33	73,614.65	394,097.00	18.68
84,698.24	85,786.86	(38,547.00)	222.55

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	2021 AMENDED BUDGET	% BDCB USED
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Fund 203 - LOCAL STREET					
Revenues					
TAXES		1,256.51	1,911.90	50,200.00	3.81
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	300.00	0.00
CONT	CONT FM LOCAL UNITS	0.00	0.00	3,250.00	0.00
O/REV	OTHER REVENUE	0.00	0.00	5,100.00	0.00
INT	INTEREST AND RENTALS	0.00	84.98	550.00	15.45
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	45,369.00	0.00
ST REV	STATE REVENUE	21,617.42	39,352.97	115,387.00	34.11
UNCLASSIFIED	Unclassified	184.87	554.62	13,882.00	4.00
TOTAL REVENUES		23,058.80	41,904.47	234,038.00	17.90

Expenditures					
444	SIDEMARKS	0.00	0.00	9,715.00	0.00
451	ROAD CONSTRUCTION	0.00	0.00	24,054.00	0.00
463	ROUTINE MAINT	6,454.49	19,256.65	133,500.00	14.42
474	TRAFFIC CONTROL	84.63	388.76	2,659.00	14.62
479	SNOW & ICE CONTROL	11,913.14	28,643.25	54,450.00	52.60
483	ADM & RECORDS	119.58	631.96	3,160.00	20.00
965	TRANS TO OTHER FUNDS	0.00	0.00	6,500.00	0.00
TOTAL EXPENDITURES		18,571.84	48,920.62	234,038.00	20.90

Fund 203 - LOCAL STREET:
 TOTAL REVENUES 23,058.80 41,904.47 234,038.00 17.90
 TOTAL EXPENDITURES 18,571.84 48,920.62 234,038.00 20.90
 NET OF REVENUES & EXPENDITURES 4,486.96 (7,016.15) 0.00 100.00

GI NUMBER DESCRIPTION ACTIVITY FOR MONTH YTD BALANCE AMENDED BUDGET 2021 % BDET
 03/31/2021 03/31/2021 USFD

GI NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	AMENDED BUDGET 2021	% BDET USFD
Fund 271 - LIBRARY FUND					
Revenues					
TAXES	TAXES	1,675.01	2,548.85	73,000.00	3.49
CHG SERV	CHARGE FOR SERVICES	40.00	40.00	350.00	11.43
O/REV	OTHER REVENUE	0.00	0.00	500.00	0.00
INT	INTEREST AND RENTALS	0.00	234.18	500.00	46.84
TRANS	TRANSFERS-INTERNAL ACTIV	206.05	569.35	2,500.00	22.77
UNCLASSIFIED	Unclassified	31,860.61	50,718.25	95,630.00	53.04
TOTAL REVENUES		33,781.67	54,110.63	172,480.00	31.37

Expenditures					
790	LIBRARY	10,884.69	30,123.28	169,430.00	17.78
965	TRANS TO OTHER FUNDS	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		10,884.69	30,123.28	171,430.00	17.57

Fund 271 - LIBRARY FUND:					
TOTAL REVENUES		33,781.67	54,110.63	172,480.00	31.37
TOTAL EXPENDITURES		10,884.69	30,123.28	171,430.00	17.57
NET OF REVENUES & EXPENDITURES		22,896.98	23,987.35	1,050.00	2,284.51

ACTIVITY FOR MONTH 03/31/2021 YTD BALANCE 03/31/2021 AMENDED BUDGET 2021 % BDT USED

Fund 273 - DOCK NO. 3 IMPROVEMENTS
 Revenues UNCLASSIFIED Unclassified 0.00 0.00 11,180.00 0.00

TOTAL REVENUES 0.00 0.00 11,180.00 0.00

Expenditures 598 DOCK #3 IMPROVEMENTS 0.00 33.21 11,180.00 0.30

TOTAL EXPENDITURES 0.00 33.21 11,180.00 0.30

Fund 273 - DOCK NO. 3 IMPROVEMENTS:
 TOTAL REVENUES 0.00 0.00 11,180.00 0.00
 TOTAL EXPENDITURES 0.00 33.21 11,180.00 0.30
 NET OF REVENUES & EXPENDITURES 0.00 (33.21) 0.00 100.00

ACTIVITY FOR MONTH 03/31/2021 YTD BALANCE 03/31/2021 AMENDED BUDGET 2021 % BDCR USED

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	AMENDED BUDGET 2021	% BDCR USED
Fund 584 - GOLF COURSE FUND					
Revenues					
CHG SERV	CHARGE FOR SERVICES	0.00	0.00	6,000.00	0.00
O/REV	OTHER REVENUE	0.00	0.00	4,700.00	0.00
FIN/FOR	FINES AND FORFEITURES	0.00	0.00	125.00	0.00
INT	INTEREST AND RENTALS	0.00	19.30	800.00	2.41
UNCLASSIFIED	Unclassified	0.00	500.00	107,400.00	0.47
TOTAL REVENUES		0.00	519.30	119,025.00	0.44

Expenditures					
797	GOLF COURSE OPERATIONS	523.03	1,054.57	119,025.00	0.89
TOTAL EXPENDITURES		523.03	1,054.57	119,025.00	0.89

Fund 584 - GOLF COURSE FUND:					
TOTAL REVENUES		0.00	519.30	119,025.00	0.44
TOTAL EXPENDITURES		523.03	1,054.57	119,025.00	0.89
NET OF REVENUES & EXPENDITURES		(523.03)	(535.27)	0.00	100.00

ACTIVITY FOR MONTH 03/31/2021 YTD BALANCE 03/31/2021 AMENDED BUDGET 2021 % BUDGET USED

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	AMENDED BUDGET 2021	% BUDGET USED
Fund 590 - SEWER FUND					
Revenues					
TAXES		38,156.18	114,509.04	460,031.00	24.89
LIC/PERM	LICENSES AND PERMITS	468.47	1,691.03	5,714.00	29.59
CHG SERV	CHARGE FOR SERVICES	7,159.29	18,931.59	90,740.00	20.86
O/REV	OTHER REVENUE	3,017.73	8,411.23	56,330.00	14.93
INT	INTEREST AND RENTALS	0.00	413.41	2,845.00	14.53
UNCLASSIFIED	Unclassified	37,472.77	109,273.64	576,267.00	18.96
TOTAL REVENUES		86,274.44	253,229.94	1,191,927.00	21.25

Expenditures					
540	SWR ADMIN	6,931.38	20,757.91	123,725.00	16.78
541	SWR PLANT OPERATIONS	31,003.99	96,729.08	405,060.00	23.88
542	SWR LN MAINT	8,145.13	18,456.21	93,550.00	19.73
543	2000 SANITARY SWR RR&I	0.00	0.00	12,107.00	0.00
544	2010 USDA SWR IMP RR&I	0.00	0.00	10,000.00	0.00
905	DEBT SERVICE	63,883.89	63,883.89	506,285.00	12.62
906	SRF/ 5593 01	81,938.85	81,938.85	98,900.00	82.85
965	TRANS TO OTHER FUNDS	0.00	0.00	41,200.00	0.00
TOTAL EXPENDITURES		191,903.24	281,765.94	1,290,827.00	21.83

Fund 590 - SEWER FUND:
 TOTAL REVENUES 86,274.44 253,229.94 1,191,927.00 21.25
 TOTAL EXPENDITURES 191,903.24 281,765.94 1,290,827.00 21.83
 NET OF REVENUES & EXPENDITURES (105,628.80) (28,536.00) (98,900.00) 28.85

ACTIVITY FOR MONTH 03/31/2021 YTD BALANCE 03/31/2021 AMENDED BUDGET 2021 % BDT USED

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	AMENDED BUDGET 2021	% BDT USED
Fund 591 - WATER FUND					
Revenues					
TAXES	TAXES	33,645.51	101,331.31	408,505.00	24.81
CHG SERV	CHARGE FOR SERVICES	28,036.42	80,732.40	477,988.00	16.89
O/REV	OTHER REVENUE	6,039.61	15,439.25	78,701.00	19.62
INT	INTEREST AND RENTALS	0.00	308.22	1,644.00	18.75
O/FINAN	OTHER FINANCING SOURCES	3,367.68	6,452.94	26,695.00	24.17
UNCLASSIFIED	Unclassified	18,825.52	58,190.25	296,850.00	19.60
TOTAL REVENUES		89,914.74	262,454.37	1,290,383.00	20.34

Expenditures					
550	WTR ADMIN	6,912.37	20,236.15	75,830.00	26.69
551	WTR PLANT OPERATIONS	40,636.89	101,260.04	482,210.00	21.00
552	WTR LINE MAINT	21,487.25	50,115.40	209,840.00	23.88
553	2000 WTR RR&I	0.00	0.00	55,000.00	0.00
905	DEBT SERVICE	0.00	109,124.04	173,328.00	62.96
965	TRANS TO OTHER FUNDS	0.00	0.00	294,175.00	0.00
TOTAL EXPENDITURES		69,036.51	280,735.63	1,290,383.00	21.76

Fund 591 - WATER FUND:					
TOTAL REVENUES		89,914.74	262,454.37	1,290,383.00	20.34
TOTAL EXPENDITURES		69,036.51	280,735.63	1,290,383.00	21.76
NET OF REVENUES & EXPENDITURES		20,878.23	(18,281.26)	0.00	100.00

GL NUMBER DESCRIPTION ACTIVITY FOR MONTH YTD BALANCE 2021 % BDC
 03/31/2021 03/31/2021 AMENDED BDC USED

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	2021 AMENDED BDC	% BDC USED
Fund 594 - MARINA FUND					
Revenues					
TAXES		0.00	0.00	3,400.00	0.00
O/REV	OTHER REVENUE	0.00	0.00	92,124.00	0.00
INT	INTEREST AND RENTALS	0.00	112.42	1,000.00	11.24
TRANS	TRANSFERS-INTERNAL ACTIV	0.00	0.00	129,750.00	0.00
UNCLASSIFIED	Unclassified	(320.84)	136,960.18	194,724.00	70.34
TOTAL REVENUES		(320.84)	137,072.60	420,998.00	32.56

Expenditures					
590	MARINA ADMIN	0.00	5,960.48	36,205.00	16.46
597	MARINA OPERATIONS	6,641.94	13,972.95	224,560.00	6.22
851	INSURANCE	0.00	0.00	11,200.00	0.00
905	DEBT SERVICE	0.00	9,787.50	79,575.00	12.30
965	TRANS TO OTHER FUNDS	0.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		6,641.94	29,720.93	359,540.00	8.27

Fund 594 - MARINA FUND:					
TOTAL REVENUES	(320.84)	137,072.60	420,998.00	32.56	
TOTAL EXPENDITURES	6,641.94	29,720.93	359,540.00	8.27	
NET OF REVENUES & EXPENDITURES	(6,962.78)	107,351.67	61,458.00	174.67	

PERIOD ENDING 03/31/2021

ACTIVITY FOR MONTH 03/31/2021 YTD BALANCE 03/31/2021 AMENDED BUDGET 2021 \$ BDR USED

GL NUMBER DESCRIPTION

Fund 596 - GARBAGE COLLECTION

Revenues

LIC/PERM LICENSES AND PERMITS 86.81 270.78 1,300.00 20.83

UNCLASSIFIED Unclassified 10,345.10 31,022.50 122,306.00 25.36

TOTAL REVENUES 10,431.91 31,293.28 123,606.00 25.32

Expenditures

528 GARBAGE COLLECTION 9,732.40 19,464.80 123,606.00 15.75

TOTAL EXPENDITURES 9,732.40 19,464.80 123,606.00 15.75

Fund 596 - GARBAGE COLLECTION:
 TOTAL REVENUES 10,431.91 31,293.28 123,606.00 25.32
 TOTAL EXPENDITURES 9,732.40 19,464.80 123,606.00 15.75
 NET OF REVENUES & EXPENDITURES 699.51 11,828.48 0.00 100.00

GL NUMBER DESCRIPTION ACTIVITY FOR MONTH YTD BALANCE 2021 % BDT
 03/31/2021 03/31/2021 AMENDED BUDGET USED

Fund 641 - EQUIPMENT FUND		ACTIVITY FOR	MONTH	YTD BALANCE	2021	% BDT
GL NUMBER	DESCRIPTION	03/31/2021	03/31/2021	AMENDED BUDGET	USED	
Revenues						
CHG SERV	CHARGE FOR SERVICES	1,671.68	3,123.22	7,000.00	44.62	
O/REV	OTHER REVENUE	905.95	3,258.31	11,300.00	28.83	
TRANS	TRANSFERS-INTERNAL ACTIV	14,177.25	39,107.24	168,550.00	23.20	
O/FINAN	OTHER FINANCING SOURCES	0.00	0.00	1,000.00	0.00	
UNCLASSIFIED	Unclassified	11,560.48	32,495.36	136,500.00	23.81	
TOTAL REVENUES		28,315.36	77,984.13	324,350.00	24.04	

Expenditures						
581	GARAGE MAINT	1,730.50	5,699.56	55,570.00	10.26	
582	EQUIPMENT MAINT	20,813.82	47,183.39	207,543.00	22.73	
905	DEBT SERVICE	0.00	0.00	39,602.00	0.00	
965	TRANS TO OTHER FUNDS	0.00	0.00	21,635.00	0.00	
TOTAL EXPENDITURES		22,544.32	52,882.95	324,350.00	16.30	

Fund 641 - EQUIPMENT FUND:						
TOTAL REVENUES		28,315.36	77,984.13	324,350.00	24.04	
TOTAL EXPENDITURES		22,544.32	52,882.95	324,350.00	16.30	
NET OF REVENUES & EXPENDITURES		5,771.04	25,101.18	0.00	100.00	

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 03/31/2021	YTD BALANCE 03/31/2021	AMENDED BUDGET	2021 % BODGET USED
Fund 664 - OFFICE EQUIPMENT POOL					
Revenues					
TRANS UNCLASSIFIED	TRANSFERS-INTERNAL ACTIV Unclassified	0.00 0.00	0.00 0.00	9,900.00 19,000.00	0.00 0.00
TOTAL REVENUES		0.00	0.00	28,900.00	0.00
Expenditures					
233	CENTRAL EQUIP	1,804.36	3,689.46	28,900.00	12.77
TOTAL EXPENDITURES		1,804.36	3,689.46	28,900.00	12.77
Fund 664 - OFFICE EQUIPMENT POOL:					
TOTAL REVENUES		0.00	0.00	28,900.00	0.00
TOTAL EXPENDITURES		1,804.36	3,689.46	28,900.00	12.77
NET OF REVENUES & EXPENDITURES		(1,804.36)	(3,689.46)	0.00	100.00

GL NUMBER DESCRIPTION ACTIVITY FOR MONTH YTD BALANCE AMENDED BUDGET 2021 % EDGT USED
 03/31/2021 03/31/2021

Fund 729 - OTHER EMPLOYEE BENEFITS TRUST
 Revenues
 INT INTEREST AND RENTALS 0.00 127.81 1,200.00 10.65
 TRANS TRANSFERS-INTERNAL ACTIV 0.00 0.00 38,300.00 0.00
 UNCLASSIFIED Unclassified 0.00 0.00 23,000.00 0.00

TOTAL REVENUES 0.00 127.81 62,500.00 0.20

Expenditures
 201 ADMINISTRATION 0.00 0.00 23,500.00 0.00
 965 TRANS TO OTHER FUNDS 0.00 0.00 39,000.00 0.00

TOTAL EXPENDITURES 0.00 0.00 62,500.00 0.00

Fund 729 - OTHER EMPLOYEE BENEFITS TRUST:
 TOTAL REVENUES 0.00 127.81 62,500.00 0.20
 TOTAL EXPENDITURES 0.00 0.00 62,500.00 0.00
 NET OF REVENUES & EXPENDITURES 0.00 127.81 0.00 100.00

TOTAL REVENUES - ALL FUNDS 412,967.78 1,120,701.68 6,254,248.00 17.92
 TOTAL EXPENDITURES - ALL FUNDS 492,303.68 1,284,365.21 6,265,323.00 20.50
 NET OF REVENUES & EXPENDITURES (79,335.90) (163,663.53) (11,075.00) 1,477.77



Wolverine FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631
Phone: 989.662.0121 • Fax: 989.662.0122

Display, Inc.

— Visit us at www.wolverinefireworks.com —

Attachment #1
Display Dates and Times
385 N. State St.
St. Ignace, MI 49781

Show Number	Date	Start Time	Inclement Weather Date	Start Time
1	June 24, 2021	10:30 PM	June 25, 2021	10:30 PM
2	July 4, 2021	10:30 PM	July 5, 2021	10:30 PM
3	July 10, 2021	10:30 PM	July 11, 2021	10:30 PM
4	July 17, 2021	10:25 PM	July 18, 2021	10:25 PM
5	July 24, 2021	10:15 PM	July 25, 2021	10:15 PM
6	July 31, 2021	10:05 PM	August 1, 2021	10:05 PM
7	August 7, 2021	10:00 PM	August 8, 2021	10:00 PM
8	August 14, 2021	10:00 PM	August 15, 2021	10:00 PM
9	August 21, 2021	10:00 PM	August 22, 2021	10:00 PM
10	August 28, 2021	10:00 PM	August 29, 2021	10:00 PM
11	September 25, 2021	10:00 PM	September 26, 2021	10:00 PM
12	October 2, 2021	10:00 PM	October 3, 2021	10:00 PM

2021 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes)		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.	
<input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks		PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)	
<input type="checkbox"/> Public Display <input type="checkbox"/> Private Display			
<input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes			
NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.			
ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawlin, MI 48631			
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION City of St. Ignace			
ADDRESS 385 N. State St., St. Ignace, MI 49781			
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)			
See Proposal			
EXACT LOCATION OF DISPLAY OR USE 385 N. State St., St. Ignace, MI			
CITY, VILLAGE, TOWNSHIP St. Ignace, MI 49871		DATE See Attachment #1	TIME See Attachment #1
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT \$10,000,000.00	

Issued by action of the Legislative Body of a	
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____	
_____ (Signature and Title of Legislative Body Representative)	

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256
Compliance: Voluntary
Penalty: Permit will not be issued

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks Articles Pyrotechnic Display Fireworks

Public Display Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT: **Wolverine Fireworks Display, Inc.** ADDRESS OF APPLICANT: **205 W. Seidlers Rd., Kawkawlin, MI 48634** AGE (18 YEARS OR OLDER) OF APPLICANT: **N/A**

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER: **Jennifer Campau** ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER: **Same**

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT): ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT): TELEPHONE NUMBER: **989-662-0121**

NAME OF PYROTECHNIC OPERATOR: **Joshua Carter** ADDRESS OF PYROTECHNIC OPERATOR: **6211 Swan Creek Rd., Saginaw, MI 48609** AGE (18 YEARS OR OLDER) OF PYROTECHNIC OPERATOR: **42**

NO. YEARS EXPERIENCE: **20+** NO. DISPLAYS: **200+** WHERE: **Throughout MI**

NAME OF ASSISTANT: **John Campau** ADDRESS OF ASSISTANT: **1872 Midland Rd., Bay City, MI 48706** AGE OF ASSISTANT (18 YEARS OR OLDER): **18+**

NAME OF OTHER ASSISTANT: **Aaron Anderson** ADDRESS OF OTHER ASSISTANT: **2652 N. Peterson Beach Dr., Pinconning, MI 48650** AGE OF OTHER ASSISTANT (18 YEARS OR OLDER): **18+**

EXACT LOCATION OF PROPOSED DISPLAY: **385 N. State St., St. Ignace, MI**

DATE OF PROPOSED DISPLAY: **See Attachment #1** TIME OF PROPOSED DISPLAY: **See attachment #1**

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT
No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT): **\$10,000,000** NAME OF BONDING CORPORATION OR INSURANCE COMPANY: **The Partners Group Ltd.**

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY: **11225 SE 6th St. Suite 110, Bellevue, WA 98004**

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
	Counts will vary depending on date and budget but will consist of:
	3" - 5" 1.3G Aerial Shells
	3" Fire Mines
	.5" - 3" 1.3G Multi-Shot Cake Items (Some that shoot into the water)

SIGNATURE OF APPLICANT: *Jennifer Campau* DATE: **March 10, 2021**

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16.
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004	CONTACT NAME: Janet Nau	
	PHONE (A/C, No, Ext): 425-455-5640	FAX (A/C, No): 425-455-6727
E-MAIL ADDRESS: jnau@tpgrp.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED 14347 Wolverine Fireworks Display, Inc. 205 West Seidlers Road Kawkawlin MI 48631	INSURER A: T.H.E. Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 423990961

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		CPP010729701	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			ELP001317401	2/1/2021	2/1/2022	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$ GL ONLY
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract.

City of St. Ignace, St. Ignace Visitors Bureau and Arnold Transit
 Dates of Events: 6/24, 7/4, 7/10, 7/17, 7/24, 7/31, 8/7, 8/14, 8/21, 8/28, 9/25 and 10/2/21.
 Location of Event: 385 N. State St., St. Ignace, MI

CERTIFICATE HOLDER

City of St. Ignace
 St. Ignace Visitors Bureau
 396 N. State Street
 St. Ignace MI 49871

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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MEMORANDUM

To: Sustainable Strategies DC Local Government Clients & Associates
From: Sarah Marin, Associate & Client Services Manager
Date: March 9, 2021
Subject: Surface Transportation Reauthorization Bill Earmarks

This memorandum provides an overview of the process for earmarks that are expected to be included for community-specific projects in the surface transportation reauthorization bill led by the House Committee on Transportation and Infrastructure.

On March 3, 2021, House Committee on Transportation and Infrastructure Chair Peter DeFazio (D-OR) and Subcommittee Chair for Highways and Transit Eleanor Holmes Norton (D-DC) announced a new process for Members of Congress to submit their project priorities in the development of the surface transportation reauthorization bill. This new submission process allows more direct Member engagement on critical infrastructure projects that are consistent with State and local infrastructure plans. The committee also intends to make the process more transparent.

The Committee encourages Members of Congress to work with their State and local transportation and transit agencies and other planning organizations to identify projects that will help build a safer transportation network, increase access, strengthen our multi-modal transportation systems, reduce carbon pollution, enhance environmental justice, support underserved communities, and improve state of good repair of our Nation's infrastructure. The Committee will hold a Member Day hearing April 14, 2021, to receive testimony from Members of Congress about their policy priorities.

Sustainable Strategies DC encourages our local government clients to compile a short-list of top priority infrastructure projects. Consider projects that involve roadway construction or improvement, trails and sidewalks, streetscapes, bus and bus facility projects, passenger and freight rail, and other surface transportation projects. We will work with you to compile a chart of your ranked priority projects, and a short briefing sheet on each individual project which includes the key required information listed below. We will also help you to draft templates to help you secure the required letters of support. We will then work with you to contact your Member of Congress to share the briefing sheet(s) and set up a time to discuss the projects with the Member and/or his/her staff. We can also help congressional offices prepare testimony for the April 14 hearing.

The Committee requires all Members of Congress submissions to include the following information in each project requested:

1. ***Documentation of whether the project is on the State, Tribal, or territorial transportation improvement program (STIP); and on the metropolitan transportation improvement program (TIP), if applicable:*** To find out whether your project is a STIP or a TIP please visit your State Transportation website or your metropolitan planning organization (MPO) website. Each State and MPO is required to develop a Transportation Improvement Program covering a period of at least four years.
2. ***Sources of funding:*** Provide the sources of funding for the full share of the cost of the project beyond the amount requested.
3. ***Letter(s) of support:*** Letters of support are required from the State department of transportation, or local government, transit agency, or other non-Federal sponsor. S² can draft a letter of support template to be completed by your locality and/or transit agency.
4. ***A description of the process:*** Provide a description of the process that has been or will be followed to provide an opportunity for public comment on the project.
5. ***Project phase:*** Identify the appropriate project phase that aligns with your proposed project. (e.g. Planning, Final Design, Construction).
6. ***NEPA category of action:*** Identify the appropriate NEPA class of action. A class of action indicates the seriousness of the impacts and the resulting level of documentation that is required in the NEPA process (e.g. Categorical Exclusion, Environmental Assessment, Environmental Impact Statement).
7. ***Status of environmental review:*** Provide information on the current status of environmental review.
8. ***Previous Federal Funding:*** Identify whether the project has received Federal funding previously, and if so the source and amount.
9. ***Certification of No Financial Interest:*** Provide a certification that the Member, their spouse, and other immediate family members do not have a financial interest in the project.
10. ***Hearing: Committee will hold hearing April 14 to receive testimony from Members of Congress on their priority projects.***

Please begin the process of identifying your highest transportation priorities. We will be in touch with you soon.

Please contact Sarah Marin at 202.308.7125 with any questions.

3/22/2021

Dear Hiring Manager,

I am a 1983 graduate of Lasalle, High School. I spent my youth in St. Ignace and was employed in the hospitality industry while here. After leaving Michigan State I pursued a career in technology. Over a 34 year career, I have worked for Hp, Blackberry, and the last eight years with Google. I have been in management roles for almost 30 years and have managed operating budgets as high as \$6M annually, and at times have been responsible for the company procurement spend, as high as \$11B annually.

In August, my wife and I returned to St. Ignace after my father suffered a stroke. We became his caregiver until he passed last October. During this time, I continued working for Google in a work from home capacity. We have been fixing up and remodeling my childhood home, and recently, I made the decision to early retire from the technology world. We plan to live here permanently now.

I have a strong desire to stay active and find interesting work which keeps me in contact with the community and helps St. Ignace build on its welcoming spirit. While in College, I drove trucks for united van lines during the summer and learned some basic mechanical and heavy equipment skills in this role. I also have more than 4 weeks cumulative time behind the helm of >29 foot sailboats. I have managed teams of more than 50 people. I have always been able to work with people, help develop, and train them, and have encountered a myriad of complex problems to solve over the course of my technology career.

I would love to talk to you about the role of Marina manager. This job fits perfectly with my interests and availability. While I still need to close up our home and life in California, I could be available for this role by memorial day.

Thank you for your consideration.

Best Regards,

Joe Stearns

Phone: [REDACTED]

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JOSEPH (JOE) STEARNS

17709 Blackfoot Trl, Los Gatos, CA, 95033

SUMMARY

Successful supply chain, Product Development, and Procurement executive with 32 years of leadership and financial contributions across a variety of technology markets, ranging from fortune 100 companies to technology start-ups. Strong results in scaling supply chains to achieve aggressive growth goals.

Excellent record in cost management, contract negotiations, hands on manufacturing expertise, complex technologies, and alliance and asset management, effectively converting business strategy into P&L and balance sheet improvements

Accomplished builder of procurement processes, strategies, and organizations.
Expert deal negotiator & skilled relationship expert, with three decades of intentional experience,

Highly skilled sourcing expert with a wide range of dynamic commodity and proprietary architecture experience. Track record of establishing and achieving aggressive performance goals. Five years of international assignment experience - 3 in Italy, 2 in Taiwan.

WORK EXPERIENCE

Google Inc.

Sr. Program Manager - Risk Management - Device and Services PA (DSPA). July 2020-Present.

Leading cross business unit working group for elimination or non released product information leaks to the market, prior to Google new product announcements. Developed strategy, policy, and management framework and working group composed of multiple BU and cross organizational partners to analyze cause and work to address gaps in internal process or partner operations. Additional programs under development in Business Resiliency and integration of publicly announced acquisition expected to close in Q1.

Assignee to Covid-19 Company response - March 2020- July 2020

Volunteered for this role after International assignment. Reporting to COO, temporarily assigned 100% to several company wide tasks Google is sponsoring in worldwide effort to help mitigate and manage pandemic. 1) Personal Protective Equipment (PPE) Sourcing and supply chain strategy for Verily Health Sciences baseline Covid19 mobile testing platform, enabling test location scaling and serviceability; managed Swabs, Masks, Gloves, Face Shields, and Hand Sanitizer. Part of Tiger team that sourced material in a tight market to meet aggressive launch with 100% of PPE items in place though life of program 2) Sourcing and distribution of N95 and KN95 masks to support Google's philanthropy through CDC Foundation, prioritization to high risk US and Europe Locations. Aligned mask partner and scaled multiple sources while working with country leads, security, legal, and government policy teams to move this from inception to first shipment within two weeks. Delivered over 4.2M masks worldwide by the end of May, working nearly seven days per week through this challenge and time period.

Strategic Sourcing and Technical Operations - APAC lead DSPA - Two year International Assignment based in Taipei, Q1 18 to Q1 20.

Member of VP staff and in-region APAC program manager supporting build out of Pan APAC sourcing team and HTC acquisition integration. Member APAC hiring committee, contributed to over 50 interviews, leading to substantial regional org growth and development. Lead custom silicon sourcing and contract closure for Pixel Buds headset with a Shanghai based design house - two years ahead of launch and well before the program was assigned formal resources.



Mentored regional talent and incubated Google culture in new hires and new leaders in-region. Contributed yearly to Strategic Sourcing and Tech Ops three year plan and OKR efforts and consistently converted strategy into business objectives and results. Developed and implemented acquisition integration survey with the acquired engineering team, receiving very solid results and feedback for further areas of improvement. Five years of successful expat experience in my career including 3 in Italy with HP, and 2 with Google in Taiwan. Consistently represented my employers with high ethical standards, modeling company culture and values.

**Global Contract Manufacturing & Supplier Partner Management,
Consumer Hardware, 2013- Q1 2018**

Department head and alliance responsibility for global manufacturing partners supporting a portfolio of consumer hardware products including Pixel, Nexus, Home, Nest, Chromebook and VR products. Hired into the Android team as the first sourcing professional responsible for Nexus Alliance. Over the course of five years, lead the development of three different teams. Had a wide range of responsibilities through this period including CM/ODM management, Strategic sourcing for Display and Camera, as well as consumer hardware oversight & liaison for Memory/Storage and relationship with Data Center memory team. Established transparent cost and SC Risk processes and reporting through CM/ODM and commodity teams, and developed RFQ/Selection and cost/risk & supplier management processes for the rest of the portfolio. Heavy contribution to commodity strategy and cost modeling capabilities which are now utilized across our entire portfolio of spend. Received 93% and 97% positive employee feedback survey results respectively from the last two teams as a people manager.

**Research In Motion (Blackberry)
Director of Outsourced Manufacturing, 2011 to 2012**

Commercial alliance accountability for global manufacturing partner supporting ~1/4 of company revenue. Supported NPI launches from RFQ process through to product launch and post ramp phases. Successfully launched 5 phones into the marketplace. Drove quarterly MVA analysis and negotiated savings. In conjunction with Finance, developed financial models which analyzed partner cost and P&L implications. Established an open book P&L review with a partner to better understand performance and needs. Lead numerous shut down liability and asset transfers with CMs when the company was reducing its global factory footprint. Accountable for all commercial liability discussions, in support of new CM network evolution strategy. Brought up Asian based CM manufacturing plant.

**OrbitSound, Inc.
VP of Supply Chain and US Operations Head.**

Management consultant contracted by a UK based Audio Technology and Speaker Accessory startup, 2010. Responsible for US market entrance of Speaker Bar into US retail. Accountable for design of NA Value Chain, including all logistic and customer service resources. Asia based 50% of the time to address contract manufacturing disruptions due to quality and capacity constraints due to poor partner selection and limited touches prior to my arrival. . Mid assignment asked to lead a new mfg partner selection effort which delivered a 25% cost reduction from existing contract manufacturer and ultimately enabled a #1 UK market share attainment for a few years after. Designed and selected US Based Outsourced Operations including Sea Logistics, US Warehousing, Order fulfillment, and Customer Support

Hewlett-Packard (HP):

Sr. Director of Strategic Procurement and Alliances, Notebook Global Business Unit, 2007 through 2009.

Held procurement and inventory responsibility for **\$11B** annual component spend, for HP's largest consumer hardware division. Lead all sourcing, inventory, and cost management for strategic commodities on consumer and commercial segments. Delivered cost results which

helped HP grow it's #1 IDC Notebook Market Share by 1.4% to a post IBM compatible PC era record of 22.7% despite record ASP erosion and drastic commoditization of this space. HP maintained net profit goals in Notebook space while competition suffered under much less margin. or loss.

R&D and Supply Chain Manager, Computer Accessory Business, 2003 to 2007. Led product development and held supply accountability for PC accessories, including Digital Picture Frames, aftermarket DVDs, Mice, Keyboards, Webcams, and Audio devices. P&L accountability for aftermarket DVDs, which lost \$8M in 2006. Cut resources by 80%, overcame internal resistance and shifted to a low cost brand licensing model. Generated a \$2.8M profit with 85% GM while other Tier I brands exited the market entirely. This unique business model is now used for highly commoditized market segments company wide, allowing hp to project its brand in cost sensitive markets.

Director of Planning, Business Critical Systems, 2003 to 2004. Worldwide accountability for production planning and order fulfillment, supporting \$3B in enterprise server revenue. Responsible for forecasting, inventory, and customer serviceability in a Build to Order production environment. Eliminated over \$150M revenue risk due to materials shortages.

Director of Purchasing, Business Critical Systems, 1997 to 2003. Responsible for all Server component procurements with a \$700M annualized spend. Managed multi site, ~55 person organization, including NPI program mgt, planning, procurement, material, test, and product engineering resources. Designed and established HP/Compaq post-merger procurement organization for core technology components in Unix Server business.

Materials Manager, Bergamo Hard Copy (Italy), 1994 to 1997. Selected tn expatriate role on start-up team for new LaserJet PCA factory. Managed all functions of >30 person team including OEM, Procurement, Planning, Warehouse, and Logistics. Hired and trained staff; Learned enough Italian to build a respected relationship with warehouse and logistics staff.

Procurement Manager, Integrated Circuits Business, 1989 to 1994. Various individual contributor responsibilities leading to management of a 14 person semiconductor wafer fabrication procurement team. Extensive experience with capital equipment purchasing, wafer substrate, chip assembly, and process chemical and solvent procurement.

Procurement Specialist, Direct Marketing Division. Responsible for on-shelf availability of products for HP distribution center. Duties included forecasting, planning, contract negotiations, ordering and order maintenance. Used team building skills to successfully introduce 60 new products to the channel.

Contracts Administrator, Aircraft Controls Systems Division, General Electric, 1987 to 1988. Initiated, planned, expedited, and measured vendor quality and delivery performance metrics. Week-end supervisor for the shipping/receiving department successfully managing union relations.

Education

Michigan State University	Supply Chain Management	1988
Colorado State University	MBA	1993

RESOLUTION

The following Resolution was offered for adoption by _____, supported by _____:

WHEREAS, the St. Ignace Visitors Bureau requests permission to conduct the St. Ignace Fish Feast, and

WHEREAS, this event requires the usage of the St. Ignace public Marina, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Events Committee does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of the St. Ignace public Marina for this event on Saturday, July 17, 2021, from 2:00 p.m. until 10:00 p.m.

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared _____.

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, April 5, 2021 at 7:00 p.m.

Andrea Insley, City Clerk/Treasurer

City of St. Ignace Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event:

Event Name: St. Ignace Fish Feast

Describe the Event:

This annual event will take place at the marina. We would like to section off a portion of the parking lot nearest the dock so food vendors aren't on decking. We would use local restaurants and non-profits and including food trucks to fill gaps. Only bar 3 music on dock like usual. Possibly bounce houses

Sponsoring Organization Information:

Legal Business Name: St. Ignace Visitors Bureau

Address: 6 Spring St. City: St. Ignace State/Zip: MI 49781

Mailing Address: 6 Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-643-6950 Email: quincy@stignace.com

Contact Name: Quincy Kanville Title: events director

Telephone 906-643-6950 Email: quincy@stignace.com

Contact Person on Day of Event:

Name: Quincy Kanville Title: events director

Address: 6 Spring St. City: St. Ignace State/Zip: MI 49781

Telephone: 906-248-1902 Cell: 906-248-1902 Email: quincy@stignace.com

Type of Event (Check one - See Special Events Policy for additional information)

- City Operated/Sponsored Event
- Political or Ballot Issue Event
- Run Event
- Co-sponsored Event (all parties must provide sponsoring info and sign application)
- Other (describe)
- Non-Profit Event
- Wedding
- Block Party
- For Profit Event
- Video or Film Production

Event Information:

Event Location(s):

St. Ignace Marina

Event Date(s): 7/17/21

Event Hours: 4p-10p

Estimated date/time for set up: 12p.

Estimated date/time for clean up: 10p

Describe set up and clean up procedures (Include specifically who will be taking care of trash):

Volunteers / staff

Event Information (Continued)

Estimated DAILY attendance: ~ 2500

Describe crowd control plans for this event: if restrictions/crowd control is needed or recommended, we will limit the # of people at the gate.

Describe the Special Event's impact on adjacent commercial and residential property:

positive. It's a popular event that allows restaurants to showcase popular menu items.

Will sidewalks be used? YES NO

If yes, include a detailed map outlining the proposed sidewalk use

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of Northville does not have authority to close County roads.*

Describe street closures:

N/A

* Streets closed: Date/Time:

* Streets re-open: Date/Time:

Event Information (continued)

Will parking lot closures be necessary? YES NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

marina, partial closure. we'll need a few staff parking spaces but otherwise, the rest of the lot can be for marina guests only, Fish Feast guests can park elsewhere.

* Parking lot(s) closed: Date/Time: 2pm

* Parking lot(s) re-open: Date/Time: 10 pm

What parking arrangements are proposed to accommodate attendance?

street parking

Will music be provided/included during the event? YES NO

Describe type of music proposed:

Live Amplification Recorded Loudspeakers

Proposed time music will begin: 4pm

Proposed time music will end: ~10pm (just before fireworks)

Proposed location of live band/disc jockey/loudspeakers/equipment:

on the dock.

Describe noise control:

none

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- Trash Receptacles* Quantity: *Sponsoring Organization may be required to supply a dumpster
- Barricades Quantity: possibly for parking lot partial
- Traffic Cones Quantity: closure, will coordinate.
- Other (describe):

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt or in Town Square

- | <u>Item</u> | <u>Quantity</u> | <u>Item</u> | <u>Quantity</u> |
|--|-----------------|---|--------------------------------------|
| <input type="checkbox"/> Booths: | | <input checked="" type="checkbox"/> Tables: | |
| <input checked="" type="checkbox"/> Tents: | | <input type="checkbox"/> Rides: | |
| <input type="checkbox"/> Awnings: | | <input type="checkbox"/> Portable Toilets: | (may be required depending on event) |
| <input type="checkbox"/> Canopies: | | <input type="checkbox"/> Other (describe): | |
| <input type="checkbox"/> Rides: maybe | | | |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

we're not sure yet, but I will include it on the map. If we do, it would likely be 3-5 bouncy house type attractions. There would be a water feature like a slide. Fully staffed and insured.

Event Information (continued)

Will the event have food, beverage or concessions? YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

Food will be sold by local businesses and non-profits. If (and only if) we cannot secure a decent # of local restaurants and non-profits, food trucks will be used.

Do you plan to have alcohol served at this event? YES* NO

** A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.*

Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

St. Ignace Chamber of Commerce

Will there be temporary electricity at this event? YES* NO

** An electrical permit is required. Include proposed locations on event layout*

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? Yes No

Signs must conform to City ordinances

Describe signs, proposed locations, etc.

one sign @ marina

Do you plan to use the city entrance signs? Yes No

If yes, you must apply for use through the City Entrance Sign Policy

Do you plan to have banners?

Yes No

If yes, you must apply for use through the Municipal Banner System Policy

Application Checklist (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Clerk's Office within 1 week following notice of event approval)
- Insurance Policy Endorsement (due to City Clerk's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of Applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the Insurance policy Endorsement, and submit the required documents to the City Clerk's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organizations letterhead and submit it to the City Clerk's Office no later than one week following notice of the event approval.

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

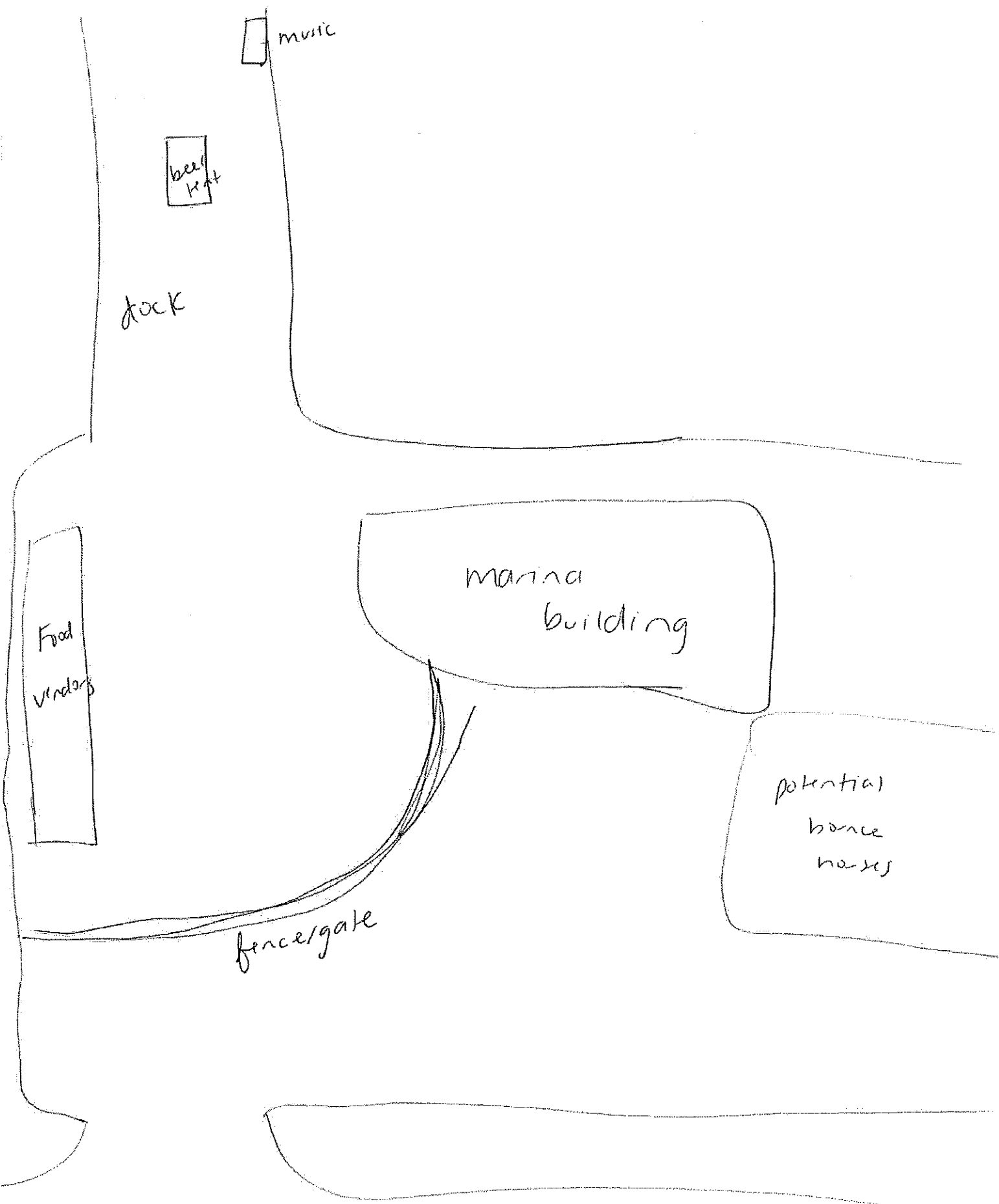
Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature <i>Dwight A. Powell</i>	Date 3/29/21
Co-Applicant Signature	Date
<p>Complete this application and return it along with all required documentation to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.</p>	<p>Application Receipt Date</p>



State St.

RESOLUTION

The following Resolution was offered for adoption by _____,
supported by _____:

WHEREAS, the St. Ignace Visitors Bureau requests permission to conduct Porsche the Mac, and

WHEREAS, this event requires the usage of the St. Ignace Little Bear East Arena parking lot, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW, THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED that the St. Ignace City Council does approve the usage of the St. Ignace Little Bear East Arena parking lot for this event on:

Friday, August 6, through Saturday, August 8, 2021

Roll Call Vote:

Yes:

No:

Absent:

Resolution declared _____.

I hereby certify that the above Resolution is a true copy of a Resolution presented to the St. Ignace City Council for adoption at a regular meeting held Monday, April 5, 2021, at 7:00 p.m.

Andrea Insley, City Clerk

City of St. Ignace Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event

Event Name: Porsche the Mac

Describe the Event:

Porsche owners gather at Little Bear Friday. August
6 for registration and checkin - private party to follow.
staging 3 drives meeting Sat. morning followed by 10am
bridge crossing with loop back in Mack City. lunch 3 car show
in the afternoon @ BRE followed by Start Brew fest in evening.

Sponsoring Organization Information

Legal Business Name:	St. Ignace Vineyard Assoc		
Address:	City: St. Ignace	State/Zip: MI / 49781	
Mailing Address:	City: St. Ignace	State/Zip: MI / 49781	
Telephone:	906-643-6950	Email:	quincy@stignace.com
Contact Name:	Quincy Pasquillo		Title: events director
Telephone:	906-298-1902	Email:	quincy@stignace.com

Contact Person on Day of Event

Name:	Quincy Pasquillo		Title: events director
Address:	City: St. Ignace	State/Zip: MI / 49781	
Telephone:	906-643-6950	Cell: 906-298-1902	Email: quincy@stignace.com

Type of Event (Check one - See Special Events Policy for additional information)

- City Operated/Sponsored Event
- Political or Ballot Issue Event
- Run Event
- Co-sponsored Event (all parties must provide sponsoring info and sign application)
- Other (describe)
- Non-Profit Event
- Wedding
- Block Party
- For Profit Event
- Video or Film Production

Event Information

Event Location(s): Little Bear East arena, parade through
town to bridge 3 back.

Event Date(s): August 6-8

Event Hours: all day

Estimated date/time for set up: Friday 12 noon.

Estimated date/time for clean up: Sunday 11am

Describe set up and clean up procedures (Include specifically who will be taking care of trash):

little Bear staff, volunteers, VB staff

Event Information (continued)

Estimated DAILY attendance: ~500

Describe crowd control plans for this event:

none, contained to arena. Police to assist with parade

Describe the Special Event's impact on adjacent commercial and residential property:

positive! lots of tourism

Will sidewalks be used? YES NO

If yes, include a detailed map outlining the proposed sidewalk use

Describe sidewalk use:

N/A

Will street closures be necessary? YES NO

*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of Northville does not have authority to close County roads.*

Describe street closures:

N/A

* **Streets closed: Date/Time:** N/A

* **Streets re-open: Date/Time:** N/A

Event Information (continued)

Will parking lot closures be necessary? YES NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

Little Bear lots

* Parking lot(s) closed: Date/Time: 2 pm Friday

* Parking lot(s) re-open: Date/Time: 11 am Sunday

What parking arrangements are proposed to accommodate attendance?

Spectators can park in overflow lot.

Will music be provided/included during the event? YES NO

Describe type of music proposed:

Live Amplification Recorded Loudspeakers

Proposed time music will begin:

no music for Porsche event

Proposed time music will end:

Specifically, there will be music

Proposed location of live band/disc jockey/loudspeakers/equipment:

for Straits Brew Fest (see separate application)

Describe noise control:

N/A

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- Trash Receptacles* Quantity: *Sponsoring Organization may be required to supply a dumpster
- Barricades Quantity:
- Traffic Cones Quantity: Will work with DPW
- Other (describe): as we get closer

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt or in Town Square

- | <u>Item</u> | <u>Quantity</u> | <u>Item</u> | <u>Quantity</u> |
|---|-----------------|---|--------------------------------------|
| <input checked="" type="checkbox"/> Booths: | | <input checked="" type="checkbox"/> Tables: | |
| <input checked="" type="checkbox"/> Tents: | | <input type="checkbox"/> Rides: | |
| <input type="checkbox"/> Awnings: | | <input type="checkbox"/> Portable Toilets: | (may be required depending on event) |
| <input type="checkbox"/> Canopies: | | <input type="checkbox"/> Other (describe): | |
| <input type="checkbox"/> Rides: | | | |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES NO *If yes, additional Insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

N/A

Event Information (continued)

Will the event have food, beverage or concessions? YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

lunch catered Saturday

Do you plan to have alcohol served at this event? YES* NO

* A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.

Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES* NO

* An electrical permit is required. Include proposed locations on event layout

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? Yes No

Signs must conform to City ordinances

Describe signs, proposed locations, etc.

Do you plan to use the city entrance signs? Yes No

If yes, you must apply for use through the City Entrance Sign Policy

Do you plan to have banners? Yes No

If yes, you must apply for use through the Municipal Banner System Policy

Application Checklist (Failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
- Certificate of Insurance and Indemnification (due to City Clerk's Office within 1 week following notice of event approval)
- Insurance Policy Endorsement (due to City Clerk's Office within 1 week following notice of event approval)
- Event Signage (description)
- Driver's License of Applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable policies, provide a separate copy of the Insurance policy Endorsement, and submit the required documents to the City Clerk's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organizations letterhead and submit it to the City Clerk's Office no later than one week following notice of the event approval.

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature <i>[Signature]</i>	Date 3/23/19
Co-Applicant Signature	Date
Complete this application and return, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Application Receipt Date

City of St. Ignace Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event		
Event Name: <u>Mackinaw City Mustang Stampede</u>		
Describe the Event: <u>Bridge Crossing - Requesting Police Escort on N Side of Bridge (Toll Booth) to exit # 348 thru downtown St Ignace to 75 entrance N</u>		
Sponsoring Organization Information		
Legal Business Name: <u>Mackinaw Area Visitors Bureau</u>		
Address: <u>10800 W. US 23 Hwy</u>	City: <u>Mackinaw City</u>	State/Zip: <u>MI 49701</u>
Mailing Address: <u>same</u>	City: <u>---</u>	State/Zip: <u>---</u>
Telephone: <u>231-436-5764</u>	Email: <u>deb@mackinawcity.com</u>	
Contact Name: <u>Deb Spence / Stephanie MacLeod</u>	Title: <u>events director</u>	
Telephone <u>C-231-420-8862 / C-231-818-1866</u>	Email: <u>stephanie@mackinawcity.com</u>	
Contact Person on Day of Event		
Name: <u>Stephanie MacLeod or Deb Spence</u>	Title: <u>---</u>	
Address: <u>---</u>	City: <u>---</u>	State/Zip: <u>---</u>
Telephone: <u>231-420-8862</u>	Cell: <u>231-818-1866</u>	Email: <u>---</u>
Type of Event (Check one - See Special Events Policy for additional information)		
<input type="checkbox"/> City Operated/Sponsored Event	<input type="checkbox"/> Political or Ballot Issue Event	<input type="checkbox"/> Run Event
<input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application)	<input checked="" type="checkbox"/> Other (describe) <u>parade</u>	<input type="checkbox"/> Block Party
<input type="checkbox"/> Non-Profit Event	<input type="checkbox"/> Wedding	<input type="checkbox"/> Video or Film Production
<input type="checkbox"/> For Profit Event		
Event Information		
Event Location(s): <u>Parade thru downtown St Ignace</u>		
Event Date(s): <u>7/17</u>		
Event Hours: <u>---</u>		
Estimated date/time for set up: <u>NA</u>		
Estimated date/time for clean up: <u>NA</u>		
Describe set up and clean up procedures (include specifically who will be taking care of trash): <u>NA</u>		

Event Information (continued)

Estimated DAILY attendance: **NA**

Describe crowd control plans for this event:

Describe the Special Event's impact on adjacent commercial and residential property:

Will sidewalks be used () YES (X) NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

Will street closures be necessary? () YES (X) NO
If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.

Describe street closures:

* Streets closed: Date/Time:

* Streets re-open: Date/Time:

Event Information (continued)

Will parking lot closures be necessary?

YES

NO

If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

" Parking lot(s) closed: Date/Time:

" Parking lot(s) re-open: Date/Time:

What parking arrangements are proposed to accommodate attendance?

Will music be provided/included during the event?

YES

NO

Describe type of music proposed: Live Amplification Recorded Loudspeakers

Proposed time music will begin:

Proposed time music will end:

Proposed location of live band/disc jockey/loudspeakers/equipment:

Describe noise control:

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- Trash Receptacles Quantity:
- Barricades Quantity:
- Traffic Cones Quantity:
- Other (describe):

Sponsoring organization may be required to provide a dumpster

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|-----------------------------------|---|
| <input type="checkbox"/> Booths | <input type="checkbox"/> Tables |
| <input type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

YES

NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

Event Information (continued)

Will the event have food, beverage or concessions () YES (X) NO
(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

Do you plan to have alcohol served at this event? () YES (X) NO

** A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals*

Will there be temporary electricity at this event? () YES (X) NO

** An electrical permit is required. Include proposed locations on event layout*

() Generators () Use of Light Pole Outlets () Temporary Distribution Panel

Do you plan to have special event signs? () YES (X) NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.

Do you plan to use city entrance signs or banner

() YES (X) NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
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- Event Signage (description)
- Driver's License of applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable polices, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

Execute an Indemnification Agreement on the sponsoring organizations letterhead and submit it to the City Manager's Office no later than one week following notice of the event approval.

Comply with all City and County ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies;

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature <i>Debra Sance</i>	Date <i>3/22/21</i>
Co-Applicant Signature	Date
Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Receipt Date

Indemnification Agreement

Agreement to Assume All Risks, Indemnify and Hold Harmless

To the fullest extent permitted by law, the Mackinaw Area Visitors Bureau assumes all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of St. Ignace, including all of its elected and appointed officials, all employees and volunteers, all boards, commissions, council and/or authorities and their board members, employees, volunteers, and any others working on behalf of the City of St. Ignace, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of St. Ignace and any of its elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees, and volunteers and others working on behalf of the City of St. Ignace, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or are in any way connected with or which are alleged to arise out of or alleged to be in any way connected with the Mackinaw City Mustang Stampede event, to be held on July 17, 2021 including, but not limited to, any negligence or alleged negligence on the part of the City of St. Ignace.

Signature of person authorized to execute this agreement:

Print Name: Debra Spence

Signature: Debra Spence

Date 3-22-21



MACKI30

OP ID: NT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Burns & Eustice Insurance PO Box 326 220 Water Street Cheboygan, MI 49721 Tony Eustice	231-627-5679		CONTACT NAME: Nicole Chlimer
			PHONE (A/C, No., Ext): 231-627-5679
			FAX (A/C, No.): 231-627-5171
		E-MAIL ADDRESS: nchlimer@burns-eustice.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Accident Fund Ins Co America	
		INSURER B: Property-Owners Insurance Co.	
		INSURER C: Home-Owners Insurance Company	
		INSURER D: U S Liability Ins Company	
		INSURER E:	
		INSURER F:	

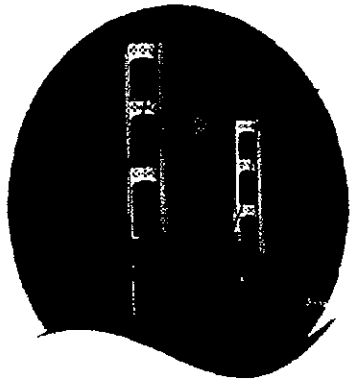
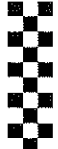
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROTECT <input type="checkbox"/> LOC OTHER:			33951895	12/02/2020	12/02/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			9695169501	12/02/2020	12/02/2021	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 PER STATUTE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/>
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in MI) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	ARP12003760000	08/02/2020	08/02/2021	E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 600,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Directors & Off			NDO1068102L	12/02/2020	12/02/2021	Ea Claim \$ 2,000,000 Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER The City of St Ignace Downtown Development Authority 396 North State Street St Ignace, MI 49781	CITY-6	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Tony Eustice
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*Mackinaw Area Visitors Bureau
10800 W US23 HWY
Mackinaw City, MI 49701
(2331) 436-5664*

FAX COVER PAGE

DATE: 3/23/2021

PAGES: 8

RE: Special Events Application

THANK YOU,

Stephanie MacLeod

Events Director

Stephanie@mackinawcity.com

Hannah K. Tropiano

Jackson, Michigan



Education

ANTIOCH UNIVERSITY LOS ANGELES **Graduated: Oct. 2020**
Master of Arts in Urban Sustainability
Certificate in Applied Geographic Information Systems (GIS)

GRAND VALLEY STATE UNIVERSITY **Graduated: May 2016**
Bachelor of Science in Biology, Minor: Psychology

Employment History

ANTIOCH UNIVERSITY, *Culver City, CA* **(Nov. 2018 – Sept. 2020)**
Administrative Assistant

- Creating and managing electronic databases for multiple departments
- Coordinating and monitoring employee schedules and off-schedule appointments
- Researching and identifying new resources appropriate for use in assessment practices
- Updating budget spreadsheets and assessment tracking documents

U.S. PEACE CORPS, *Sierra Leone, West Africa* **(Aug. 2016 – Sept. 2018)**
Literacy Specialist and Educator

- Served as a Lead Literacy Trainer in multiple professional development workshops
- Managed and engaged multi-level classrooms averaging 60 students per room
- Experience with applying for, and securing, small grants (up to \$1000)
- Supported 5 additional students after school in reaching their advanced placement goals

GRAND VALLEY STATE UNIVERSITY, *Allendale, MI* **(Jan. 2014 – June 2016)**
Senior Student Research Assistant—Psychology Department

- Facilitated lab meetings and research discussions between other student assistants
 - Responsible for training all new lab assistants in proper lab protocols and procedures
-

National and International Community Involvement

LOS ANGELES WATERKEEPER, *Santa Monica, CA* **(April 2019 – Aug. 2019)**
Programs Intern

- Created River Assessment and Volunteer Impact reports
- Organized program funding into manageable timelines and spreadsheets

ALTERNATIVE BREAKS, *GVSU, Allendale, MI* **(April 2014 – April 2016)**
Vice President of Fundraising

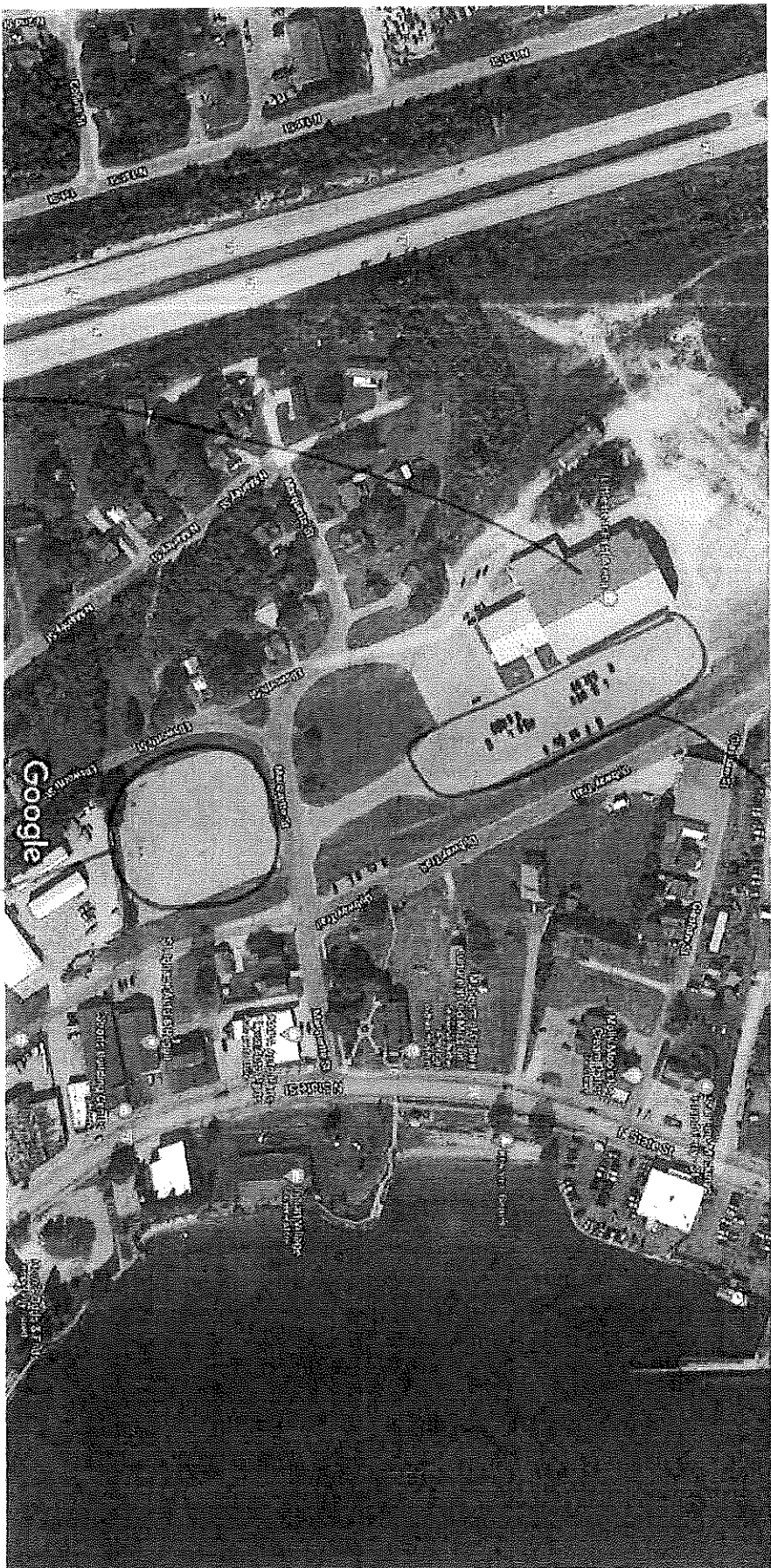
- Acquired over \$15,000 in additional organizational funds through fundraising events
- Assisted in recruitment, selection, and training of 46 different trip leaders

GIVE, *Jiquillo & Little Corn Island, Nicaragua* **(Summer, 2015)**
Community Engagement Personnel

- Invasive species removal leading to sustainable construction (local materials) for a new school
- Created and maintained artificial coral reefs to support overtaxed reef ecosystems

RECEIVED 11/11/11

Google Maps



Imagery ©2021 Maxar Technologies, USDA Farm Service Agency, Map data ©2021 100 ft.

registration

Spartan parking

stealing/grow

No Reso
needed

City of St. Ignace
Special Events Application

Complete and return this application to the City Manager's Office at least 21 calendar days prior to the starting date of the event.
A new application must be submitted each year.

Event		
Event Name: <u>Mackinaw City Motorcycle Rally</u>		
Describe the Event: <u>Bridge Crossing - Requesting Police Escort on N. Side of Bridge (toll booth) to exit #348 thru downtown St. Ignace to 75 entrance N</u>		
Sponsoring Organization Information		
Legal Business Name: <u>Mackinaw Area Visitors Bureau</u>		
Address: <u>10800 W US 23 Hwy.</u>	City: <u>Mackinaw City</u>	State/Zip: <u>MI 49701</u>
Mailing Address:	City:	State/Zip:
Telephone: <u>231-436-5664</u>	Email: <u>deb@mackinawcity.com</u> or <u>Stephanie@mackinawcity.com</u>	
Contact Name: <u>Deb Spence or Stephanie MacLeod</u>	Title: <u>Event Director</u>	
Telephone: <u>Deb cell 231-4208862</u>	Email:	
Contact Person on Day of Event	<u>Stephanie 231-818-1866</u>	
Name: <u>Stephanie MacLeod / Deb Spence</u>	Title:	
Address:	City	State/Zip:
Telephone:	Cell:	Email:
Type of Event (Check one - See Special Events Policy for additional information)		
<input type="checkbox"/> City Operated/Sponsored Event <input type="checkbox"/> Political or Ballot Issue Event <input type="checkbox"/> Run Event <input type="checkbox"/> Co-sponsored Event (all parties must provide sponsoring info and sign application) <input checked="" type="checkbox"/> Other (describe) <input type="checkbox"/> Non-Profit Event <input type="checkbox"/> Wedding <input type="checkbox"/> Block Party <input type="checkbox"/> For Profit Event <input type="checkbox"/> Video or Film Production		
Event Information		
Event Location(s): <u>Parade thru downtown St Ignace</u>		
Event Date(s): <u>6/12/21</u>		
Event Hours: <u>10:15 approx. to 10:45 - approx</u> <u>AM AM</u>		
Estimated date/time for set up: <u>NA</u>		
Estimated date/time for clean up: <u>NA</u>		
Describe set up and clean up procedures (include specifically who will be taking care of trash): <u>NA</u>		

Event Information (continued)

Estimated DAILY attendance: **NA**

Describe crowd control plans for this event:

Describe the Special Event's impact on adjacent commercial and residential property:

Will sidewalks be used YES NO *If yes, include a detailed map outlining the proposed sidewalk use*

Describe sidewalk use:

Will street closures be necessary? YES NO
*If yes, include a detailed map indicating road closures, emergency vehicle access, and barricade locations
The City of St. Ignace does not have authority to close County roads.*

Describe street closures:

* Streets closed: Date/Time:

* Streets re-open: Date/Time:

Event Information (continued)

Will parking lot closures be necessary? () YES (X) NO
If yes, include a detailed map indicating proposed closures and barricade locations

Describe parking lot closures:

" Parking lot(s) closed: Date/Time:

" Parking lot(s) re-open: Date/Time:

What parking arrangements are proposed to accommodate attendance?

Will music be provided/included during the event? () YES (X) NO

Describe type of music proposed: () Live () Amplification () Recorded () Loudspeakers

Proposed time music will begin:

Proposed time music will end:

Proposed location of live band/disc jockey/loudspeakers/equipment:

Describe noise control:

Event Information (continued)

Will the event require the use of any of the following municipal equipment:

Sponsoring organization should expect to be charged for use, placement, and maintenance of these items

- Trash Receptacles Quantity:
- Barricades Quantity:
- Traffic Cones Quantity:
- Other (describe):

Sponsoring organization may be required to provide a dumpster

Will the following be constructed or located in the event area?

No stakes of any kind allowed on asphalt

- | Item | Item |
|-----------------------------------|---|
| <input type="checkbox"/> Booths | <input type="checkbox"/> Tables |
| <input type="checkbox"/> Tents | <input type="checkbox"/> Rides |
| <input type="checkbox"/> Awnings | <input type="checkbox"/> Portable Toilets <i>(may be required depending on event)</i> |
| <input type="checkbox"/> Canopies | <input type="checkbox"/> Other <i>(describe)</i> |

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, portable toilets, rides, routes, etc.

Will the event have kiddie rides, inflatables (i.e. moonwalk), amusement rides, climbing walls, live animals, hot air balloon, etc.?

- YES NO *If yes, additional insurance coverage will be required*

If yes, describe in detail the types of attractions proposed:

Event Information (continued)

Will the event have food, beverage or concessions YES NO

(See Section X of the Special Events Policy for health department approvals and temporary food license requirements)

Describe:

Do you plan to have alcohol served at this event? YES NO

** A \$50.00 fee applies to special liquor license applications and Liquor Liability Insurance is required.*
Include proposed location(s) on event layout and describe measures to be taken to prohibit the sale of alcohol to minors or visibly impaired individuals

Will there be temporary electricity at this event? YES NO

** An electrical permit is required. Include proposed locations on event layout*

Generators Use of Light Pole Outlets Temporary Distribution Panel

Do you plan to have special event signs? YES NO

Signs must conform to City's ordinances

Describe signs, proposed locations, etc.

Do you plan to use city entrance signs or banner

YES NO

If yes you must apply for use through the City Entrance Sign Ordinance/Municipal Banner System Policy

Application Check List (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (includes detailed event layout for vendors, rides, booths, electrical needs, etc.)
- Detailed Plan showing road closures, sidewalk use, etc.
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- Event Signage (description)
- Driver's License of applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for this event, name the City of St. Ignace as an additional insured on all applicable polices, provide a separate copy of the insurance policy Endorsement, and submit the required documents to the City Manager's Office no later than one week following notice of event approval.

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Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Special Events Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval may be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and/or the County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature <i>Delroy Spence</i>	Date <i>3/22/21</i>
Co-Applicant Signature <i>DePharis MacLeod</i>	Date <i>3/22/21</i>
Complete this application and return it, along with all required documentation, to the City Manager's Office at least 21 calendar days prior to the starting date of the event. Please note that a new application must be submitted each year.	Receipt Date

Indemnification Agreement

Agreement to Assume All Risks, Indemnify and Hold Harmless

To the fullest extent permitted by law, the Mackinaw Area Visitors Bureau assumes all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of St. Ignace, including all of its elected and appointed officials, all employees and volunteers, all boards, commissions, council and/or authorities and their board members, employees, volunteers, and any others working on behalf of the City of St. Ignace, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of St. Ignace and any of its elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees, and volunteers and others working on behalf of the City of St. Ignace, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of or are in any way connected with or which are alleged to arise out of or alleged to be in any way connected with the Mackinaw City Motorcycle Rally event, to be held on June 12, 2021 including, but not limited to, any negligence or alleged negligence on the part of the City of St. Ignace.

Signature of person authorized to execute this agreement:

Print Name: Debra Spence

Signature: Debra Spence

Date 3/22/21



MACK130

OP ID: NT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/24/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Burns & Eustice Insurance PO Box 326 220 Water Street Cheboygan, MI 49721 Tony Eustice 231-627-5679	CONTACT NAME: Nicole Chimner PHONE (A/C, No, Ext): 231-627-5679 FAX (A/C, No): 231-627-5171 E-MAIL ADDRESS: nchimner@burns-eustice.com														
INSURED Mackinaw Area Tourist Bureau Inc. 10800 US 23 Hwy Mackinaw City, MI 49701	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Accident Fund Ins Co America</td> <td>10166</td> </tr> <tr> <td>INSURER B: Property-Owners Insurance Co.</td> <td>32905</td> </tr> <tr> <td>INSURER C: Home-Owners Insurance Company</td> <td>26638</td> </tr> <tr> <td>INSURER D: U S Liability Ins Company</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Accident Fund Ins Co America	10166	INSURER B: Property-Owners Insurance Co.	32905	INSURER C: Home-Owners Insurance Company	26638	INSURER D: U S Liability Ins Company		INSURER E:		INSURER F:	
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COVERAGES

CERTIFICATE NUMBER:

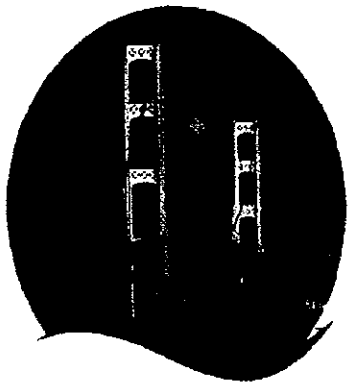
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRG JECT <input type="checkbox"/> LOC OTHER:			33951695	12/02/2020	12/02/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						\$ \$ \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			9695169501	12/02/2020	12/02/2021	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$ <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	ARP12003760000	08/02/2020	08/02/2021	\$ 500,000 \$ 500,000 \$ 500,000
D	Directors & Off			NDO1088102L	12/02/2020	12/02/2021	Ea Claim \$ 2,000,000 Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CITYO-6 The City of St. Ignace Downtown Development Authority 396 North State Street St. Ignace, MI 49781	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Tony Eustice
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*Mackinaw Area Visitors Bureau
10800 W US23 HWY
Mackinaw City, MI 49701
(2331) 436-5664*

FAX COVER PAGE

DATE: 3/23/2021

PAGES: 8

RE: Special Events Application

THANK YOU,

Stephanie MacLeod

Events Director

Stephanie@mackinawcity.com

EMPLOYEE CONTRACT

This agreement is made and entered into effective April 15, 2021 between the City of St. Ignace, County of Mackinac, Michigan, A Home Rule City, of 396 North State Street, St. Ignace, Michigan 49781, hereinafter called "Employer" and Kurt Ney, hereinafter called "Employee". This agreement is for 2 years, commencing on April 15, 2021.

Section 1. General

Employer hereby agrees to employ Employee to perform the functions of Golf Course Director as defined by a job description which has been provided. The term of this agreement shall be two years and subject to either party's right to terminate by providing notice as set forth in this agreement.

Section 2. Compensation

For the services provided under this agreement, the Employer agrees to pay Employee \$ 28,500 annually, as well as any additional compensation as the Employer, from time to time, may determine.

Section 3. Benefits

Employee understands that his/her compensation package is inclusive of all remuneration due to him/her, regardless of the hours required to perform the position's duties. Further, the Employee is appointed for a 2-year term and may be removed by the City Manager with or without cause. The minimum requirement is for him/her to work 40 hours per week. This is a seasonal job, requiring the Employee to be available from April 1st until November 15th each year

Section 4. Notice of termination by Employee

Before voluntarily resigning his/her position, Employee agrees to give Employer at least sixty (60) days notice, in writing, of his/her intention to resign or retire and further agree to continue working during such period of time. In case of resignation, Employer may release Employee from this obligation sooner than sixty (60) days from the date of notice, provided that critical services can be maintained during the period.

Section 5. Termination by Employer

Notwithstanding any other provisions of his agreement, Employee is considered "at-will" in that the Employer shall have the right to terminate the employment of Employee or this Employee Agreement on a prospective basis, with or without cause, reason or advance notice.

Section 6. Leave

As a seasonal employee, Employee is not entitled to the standard leave provided for other full-time City employees.

Section 7. Performance Evaluation

- A. Employer may review and evaluate the Employee's performance at least once annually in advance of the adoption of the annual operating budget. Said review and evaluation shall be in accordance with specific criteria developed jointly by Employer and Employee. Said criteria may be added to or deleted from as the Council may from time to time determine, in consultation with the Employee. Further, the Employee's supervisor may provide the Employee with a summary written statement of the evaluation findings and provide an adequate opportunity for the Employee to discuss the evaluation.
- B. Annually, the Supervisor and Employee may define such goals and performance objectives which they determine necessary for the proper operations of the City of St. Ignace and the attainment of the Council's policy objectives and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations specified and the annual operating and capital budget and appropriations provided.

Section 8. Terms and Conditions of Employment

Employer shall fix such other terms and conditions of employment from time to time as it may determine, relating to Employee's performance in the above named position. Such terms will not be inconsistent with the provisions of this agreement.

Section 9. Amendments

Amendments to this agreement may be made from time to time as mutually agreed upon by the parties.

Section 10. Other

The parties agree that the Employee will also operate the Pro Shop located at the Golf Course, pursuant to a separate agreement. Employee will also be paid a percentage of golf cart rental fees, according to a schedule which will be determined between the Employer and Employee.

DATED THIS _____ day of _____, 2021

City of St Ignace

Employee

By: _____

By: _____

Darcy D. Long, City Manager

Kurt Ney, Golf Course Director

EMPLOYEE CONTRACT

This agreement is made and entered into effective April 15, 2021 between the City of St. Ignace, County of Mackinac, Michigan, A Home Rule City, of 396 North State Street, St. Ignace, Michigan 49781, hereinafter called "Employer" and Joseph Stearns, hereinafter called "Employee". This agreement is for 2 years, commencing on April 15, 2021.

Section 1. General

Employer hereby agrees to employ Employee to perform the functions of Marina Director as defined by a job description which has been provided. The term of this agreement shall be two years and subject to either party's right to terminate by providing notice as set forth in this agreement.

Section 2. Compensation

For the services provided under this agreement, the Employer agrees to pay Employee \$30,000 annually, as well as any additional compensation as the Employer, from time to time, may determine. Said compensation shall be paid as follows:

- A. In biweekly increments throughout the calendar year, or
- B. Pursuant to an individualized schedule based upon the seasonal nature of the employment, said schedule to be agreed upon between the City Manager and Employee

Section 3. Benefits

Employee understands that his/her compensation package is inclusive of all remuneration due to him/her, regardless of the hours required to perform the position's duties. Further, the Employee is appointed for a 2-year term and may be removed by the City Manager with or without cause. The minimum requirement is for him/her to work 40 hours per week.

Section 4. Notice of termination by Employee

Before voluntarily resigning his/her position, Employee agrees to give Employer at least sixty (60) days notice, in writing, of his/her intention to resign or retire and further agree to continue working during such period of time. In case of resignation, Employer may release Employee from this obligation sooner than sixty (60) days from the date of notice, provided that critical services can be maintained during the period.

Section 5. Termination by Employer

Notwithstanding any other provisions of this agreement, Employee is considered "at-will" in that the Employer shall have the right to terminate the employment of Employee or this Employee Agreement on a prospective basis, with or without cause, reason or advance notice.

Section 6. Leave

Employee will receive three personal days per year.

Section 7. Performance Evaluation

- A. Employer may review and evaluate the Employee’s performance at least once annually in advance of the adoption of the annual operating budget. Said review and evaluation shall be in accordance with specific criteria developed jointly by Employer and Employee. Said criteria may be added to or deleted from as the Council may from time to time determine, in consultation with the Employee. Further, the Employee’s supervisor may provide the Employee with a summary written statement of the evaluation findings and provide an adequate opportunity for the Employee to discuss the evaluation.
- B. Annually, the Supervisor and Employee may define such goals and performance objectives which they determine necessary for the proper operations of the City of St. Ignace and the attainment of the Council’s policy objectives and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations specified and the annual operating and capital budget and appropriations provided.

Section 8. Terms and Conditions of Employment

Employer shall fix such other terms and conditions of employment from time to time as it may determine, relating to Employee’s performance in the above-named position. Such terms will not be inconsistent with the provisions of this agreement.

Section 9. Amendments

Amendments to this agreement may be made from time to time as mutually agreed upon by the parties.

DATED THIS _____ day of _____, 2021

City of St Ignace

Employee

By: _____

By: _____

Darcy D. Long, City Manager

Joseph Stearns, Marina Director