

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, April 3, 2023 in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmembers Cronan and Fullerton. Council excused Councilmember Cronan from this meeting during the Regular Council meeting January 9, 2023. It was moved by Councilmember Pelter, seconded by Councilmember Gustafson, to approve excusing Councilmember Fullerton from the meeting due to being out of town. Motion carried unanimously.

STAFF PRESENT: Andrea Insley, City Clerk-Treasurer; Bill Fraser, DPW Director; Charles Palmer, City Attorney; Scott Marshall, DDA Director.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Oath of Office for Chief of Police.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

Public comment was received regarding the Recreation Facility Manager.

CONSIDERATION OF MINUTES OF THE MARCH 20, 2023, REGULAR COUNCIL MEETING AND THE MARCH 21 & 22 SPECIAL COUNCIL MEETING:

It was moved by Councilmember Pelter, seconded by Councilmember Williford, to approve the minutes of the March 20, 2023, Regular Council meeting and the March 21 & 22 Special Council meeting. Motion carried unanimously.

OLD BUSINESS

ADDITION TO THE AGENDA

Mayor LaLonde – Oath of Office for Chief of Police.

At this time, City Clerk/Treasurer Insley administered the Oath of Office to Chief of Police Kevin James.

A. CITY COUNCIL BYLAWS ANNUAL REVIEW

After some discussion regarding the City Council Rules of Procedure, Section 3, F. Public Comment/Public Hearings, it was the consensus of Council to consider amendments to the number of public comments in a meeting, the time allowed during public comment and separating the procedures of public comment and public hearing in the Bylaws.

It was moved by Councilmember Pelter, seconded by Councilmember Williford, to approve postponing adoption of the amended bylaws until the next Regular Council meeting so changes can be made.

Roll Call Vote:

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Gustafson.

No: None.

Motion carried unanimously.

B. INTERIM RECREATION DIRECTOR

Interim-Recreation Director Marshall shared an updated report of improvements accomplished and those scheduled to complete. He informed Council that three interviews were held and that the Recreation Advisory Committee has recommended Cathy Lamb be offered the position. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the recommendation of Cathy Lamb for the position of Recreation Facility Manager and for the Negotiations Committee to schedule a meeting to establish a proposed employment contract.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

Council was also presented with approving Scott Marshall to continue as Interim-Recreation Director for up to an additional four weeks, to assist with the transition of the new Recreation Facility Manager.

It was moved by Councilmember Gustafson, seconded by Mayor Pro-Tem St. Louis, to approve Mr. Marshall continuing on as Interim-Recreation Director for up to four weeks pending the DDA approval at their April 14th meeting.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

C. CITY MANAGER 2ND INTERVIEW CANDIDATES

Council voted for the following three applicants to move on to a second interview for the position of City Manager: Lauren Amellal, Scott Marshall and Sue St. Onge. Second interviews will be scheduled for Friday, April 14th or Tuesday, April 18th, and Councilmember Pelter will prepare the questions to be presented to applicants.

It was moved by Councilmember Williford, seconded by Councilmember Pelter, to approve the three candidates for a second interview to be held either Friday, April 14 or Tuesday, April 18, 2023.

Roll Call Vote:

Yes: Councilmembers Williford, Gustafson, Mayor LaLonde, Councilmember Pelter, and Mayor Pro-Tem St. Louis.

No: None.
Motion carried unanimously.

NEW BUSINESS

A. RESOLUTION 23-19 – LMAS LOT SPLIT

RESOLUTION 23-19

At a Regular meeting of the City Council of the City of St. Ignace, held the 3rd day of April, 2023 at 7:00 p.m. the following Resolution was offered by Councilmember Gustafson, supported by Councilmember Williford.

Pursuant to the request of Mackinac Co/LMAS for property located on Hombach & Burdette Street, City of St. Ignace, to split off a portion of Tax Parcel #052-140-013-00 & #052-140-014-00, City of St. Ignace, Michigan.

BE IT RESOLVED, (if applicable) that pursuant to Section 263 of the Subdivision Control Act (Act 288 of 1967) as amended, (MCLA 560.263), the following parcel, Tax Parcel #052-006-035-00, City of St. Ignace, Mackinac County, Michigan, may be split and recombined or reconfigured.

Said new split parcels being set forth below:

PARCEL A

Beginning at the intersection of the South ROW of Burdette Street and the East ROW of Hombach Street, PC 6, City of St. Ignace, Mackinac County, Michigan.

Thence N 78°42'59"E 94.00 feet, along the South ROW of Burdette Street;
thence S 11°17'30"E 73.00 feet;
thence N 78°42'59"E 56.00 feet;
thence S 11°17'30"E 97.00 feet;
thence S 78°42'59"W 150.00 feet;
thence N 11°17'30"W 170.00 feet, along the East ROW of Hombach Street, to the Point of Beginning.

Containing 21,411 SqFt of land in PC 6, City of St. Ignace.

PARCEL B

Commencing at the intersection of the South ROW of Burdette Street and the East ROW of Hombach Street, PC 6, City of St. Ignace, Mackinac County, Michigan;

Thence N 78°42'59"E 94.00 feet, along the South ROW of Burdette Street, to the Point of Beginning;
Thence N 78°42'59"E 156.00 feet, along the South ROW of Burdette Street,
thence S 11°17'30"E 170.00 feet;
thence S 78°42'59"W 100.00 feet;
thence N 11°17'30"W 97.00 feet;
thence S 78°42'59"W 56.00 feet;
thence N 11°17'30"W 73.00 feet, to the Point of Beginning.

Containing 21,090 SqFt of land in PC 6, City of St. Ignace.

SURVEYOR'S NOTES:

Portions of described parcels are portions of long disused and mostly vacated plats.

PARCEL A is comprised of an unplatted parcel & an approx. 10.5 foot portion of Lots 1 & 6, with included vacated alley, Block 7 of the Hombach Edson & Moore Co Plat, all in PC 6, of City of St. Ignace.

PARCEL B is comprised of unplatted parcel & an approx. 10.5 foot portion of Lot 1, Block 7, and vacated William Street of the Hombach Edson & Moore Co Plat, and a 13.5 foot portion of Lot 15, of the Carmichael's Plat, all in PC6, City of St. Ignace.

BE IT FURTHER RESOLVED that the authorized split in said Parcel shall not be further split without permission of the City of St. Ignace.

Roll Call Vote:

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Absent: Councilmembers Cronan and Fullerton.

Resolution declared Adopted.

B. RESOLUTION 23-20 AUKEMAN LOT SPLIT

RESOLUTION 23-20

At a Regular meeting of the City Council of the City of St. Ignace, Michigan, held on this 3rd day of April, 2023 at 7:00 p.m., the following Resolution was offered by Councilmember Pelter, supported by Mayor Pro-Tem St. Louis.

Pursuant to the request of Heather L. Aukeman for property located at 260 Mary Street, St. Ignace, Michigan, to split off a portion of Tax ID #49-052-360-008-00, City of St. Ignace, Michigan and add that portion to Tax ID #49-052-360-009-00, City of St. Ignace, Michigan.

BE IT HEREBY RESOLVED by the City Council of the City of St. Ignace, Michigan, that pursuant to Section 263 of the Subdivision Control Act (Act 288 of 1967) as amended, (MCL 560.263), the following parcels, Tax ID #49-052-360-008-00 and 49-052-360-009-00, City of St. Ignace, Mackinac County, Michigan, may be split and recombined or reconfigured.

Said new split parcels being set forth below:

Tax Parcel 49-052-360-008-00

Lot 8, Block 1, GOUDREAU'S PLAT according to the plat recorded thereof, recorded in Liber 1 of Plats, page 22, Mackinac County Records, City of St. Ignace, Mackinac County, Michigan, EXCEPT the Northern 3 feet of the Eastern 65 feet of GOUDREAU'S PLAT.

Tax Parcel 49-052-360-009-00

Beginning at the Southeast corner of Lot 9, Block 1, GOUDREAU'S PLAT according to the recorded plat thereof, recorded in Liber 1 of Plats, page 22, Mackinac County Records, City of St. Ignace, Mackinac County, Michigan; thence S 80°W 82 feet; thence N10°W 34 feet; thence N80°E 82 feet; thence S10°E 34 feet to Point of Beginning.

AND

The Northern 3 feet of the Eastern 65 feet of Lot 8, Block 1, GOUDREAU'S PLAT, according to the recorded plat thereof, recorded in Liber 1 of Plats, page 22, Mackinac County Records, City of St. Ignace, Mackinac County, Michigan.

BE IT FURTHER RESOLVED that the authorized split in said Parcel shall not be further split without permission of the City of St. Ignace.

Roll Call Vote:

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Gustafson.

No: None.

Absent: Councilmembers Cronan and Fullerton.

Resolution declared Adopted.

C. APPROVAL OF ELECTION INSPECTORS

A list of Election Inspectors was presented to Council for the May 2nd Election.

It was moved by Councilmember Gustafson, seconded by Councilmember Pelter, to approve the Election Inspectors and the Receiving Board for the May 2nd Election as presented.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Gustafson.

No: None.

Abstain: Mayor LaLonde.

Motion carried unanimously with four voting and one abstaining.

CONSIDERATION OF BILLS

It was moved by Councilmember Williford, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$15,628.94.

ALLSTAR GRAPHICS	185.70
ARNOLD'S REFRIGERATION	140.00
BAM TOOLS	699.68
CUT RIVER SMALL ENGINE REPAIR	120.00
DUANE L BENTLEY	710.00
HARBOR FREIGHT TOOLS	779.98
HAWKINS	70.00
HD SUPPLY INC/USA BLUEBOOK	396.06
HOME DEPOT	518.06
INTERSTATE BATTERIES	257.80
KSS ENTERPRISES	375.09
LMAS DISTRICT HEALTH DEPARTMENT	216.00
MACKINAC PLUMBING AND HEATING CO	473.15
MEYER ACE HARDWARE	4,554.29
MICHAEL RICHARD LAMB	1,385.00
MILAN SUPPLY CO	462.85
PERENNIAL PARK PRODUCTS	317.32
POSTMASTER	290.00
QUILL CORPORATION	314.10
STRAITS BUILDING CENTER	1,198.46
SUNSHINE FILTERS OF PINELLAS INC	1,281.90
THE ST IGNACE NEWS	276.00
TYLER LANE	340.00
UPPER PENINSULA GOLF ASSOCIATION	125.00

VINCENT SEEWALD
WEX

85.00
57.50

Grand Total: \$15, 628.94

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS *(3 min limit)*

Public comment was received regarding Earth Day Community Clean-up, public comment procedures, Zoom video conference and Council's interview process.

MANAGEMENT REPORT

City Clerk/Treasurer Insley discussed the following points as part of the Management report:

-Announced that affidavits of identity and nominating petitions are due April 25th for Council and Mayor seats in the August/November elections.

-DTMB (Dept of Technology, Management and Budget has moved into the basement office of City Hall.

COMMITTEE REPORTS

None.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:29 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer