

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, December 7, 2020, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT/ZOOM FROM CITY: Councilmembers Clapperton (St. Ignace), Fullerton (St. Ignace), Mayor Litzner (St. Ignace), Mayor Pro-Tem Paquin (St. Ignace), Councilmembers Pelter (St. Ignace), St. Louis (St. Ignace) and Tremble (St. Ignace).

ABSENT: None.

STAFF PRESENT/ZOOM: Darcy Long, City Manager; Kyle Mulka, City Assessor; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Bill Fraser, DPW Director; Tony Brown, Police Chief; Scott Marshall, DDA Director; Lauren Yoder, Marina Director; Morgan Mills, Recreation Director.

LIMITED PUBLIC COMMENT:

Public comment was received regarding payment outlets for City taxes and utility bills.

CONSIDERATION OF MINUTES OF THE NOVEMBER 23, 2020 REGULAR COUNCIL MEETING

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve the minutes from November 23, 2020.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$ 35,782.45.

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

All Star Graphics	Uniform Shirts printing	\$298.40
Amazon	LBE External Hard Drive, Battery Backup, Data Plan	\$302.97
Amazon	CMGR Mouse/Keyboard-Council Chambers Video Equip	\$1,909.93
Amazon	DPW/WTR/WWTR/CHALL Uniforms	\$574.46
Belonga Excavating LLC	New Sewer Install/Manhold Protection Repair	\$1,379.95

Belonga Plumbing & Heating	Bertrand Street Sewer	\$69.52
Ben Brown	Credit Card Fees for Golf Course City Income	\$1,307.40
Blarney Castle Oil	Marina Pumps - Gasoline	\$10,651.68
Charles Palmer, PC.	Attorney October and November Statement	\$2,422.92
Jack Doheny Company	Root Cutter	\$2,683.30
Kimball Midwest	Shop Supplies	\$145.05
KSS	LBE/CHALL/SIFD Supplies	\$786.92
Lighthouse.net/Astrea	SIPD - IT Services	\$85.00
Mackinac County Treasurer	Winter 2020 Tax Prep	\$176.24
Mackinac Sales	SIPD Vehicle Maintenance	\$420.42
Mark Wilk	SIPD Vehicle Maintenance	\$60.00
Michigan State Police	SIPD - Token Fee	\$33.00
Miss Dig Systems, Inc.	WTR/WWTR Annual Fees	\$1,618.50
National Office Products	November 2020 Statement	\$350.52
NCL	Wtr Plant Supplies	\$767.80
NetExpress	December 2020 Statement	\$680.67
Paragon Laboratories	Water Testing	\$207.00
R&R Fire Truck Repair	1988 Grumman GMC Repair	\$1,842.59
Safety Kleen Systems Inc	Washer Solvent	\$158.00
St. Ignace Auto	November 2020 Statement	\$47.56
St. Ignace Christmas Committee	2020 Tree Lighting, Parade & Community Activities	\$1,500.00
State of MI - EGLE	WTR/WWTR Annual Permit Fee	\$3,150.00
Straits Building Center	November 2020 Statement	\$95.26
The St. Ignace News	November 2020 Statement	\$279.38
USA Bluebook	Ferric Pump	\$1,778.01

Total: \$ 35,782.45

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

A. RESOLUTION LANE REDUCTION

Resolution Lane Reduction

At the meeting of the St. Ignace City Council on December 7, 2020, the following resolution was proposed.

The following resolution was offered for adoption by Mayor Pro-Tem Paquin, supported by Councilmember St. Louis.

WHEREAS, the residents of the City of St. Ignace would like to provide a safe community for pedestrian; and

WHEREAS, the City of St. Ignace requests that the Michigan Department of Transportation (MDOT) to convert highway BL I-75 from 4 travel lanes to 2 travel lanes with a center lane for left turns (3 lanes) from Antoine Street to North Airport and High Street to Church Street; and

WHEREAS, the proposed changes would be included with current construction projects; and

WHEREAS, THEREFORE BE IT RESOLVED that the City of St. Ignace City Council does support and is formally requesting that MDOT convert the 4-lane BL I-75 to a 3-lane cross section at or near Antoine Street to North Airport and High Street to Church Street.

Roll Call Vote:

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, and Mayor Litzner.

No: Councilmember Fullerton.

Absent: None.

Resolution declared adopted.

B. RESOLUTION HOMETOWN HOLIDAY PARADE & TREE LIGHTING

RESOLUTION

The following Resolution was offered for adoption by Mayor Pro-Tem Paquin, supported by Councilmember Tremble:

WHEREAS, St. Ignace Chamber of Commerce, Visitors Bureau and City of St. Ignace requests permission to hold the Hometown Holiday Parade and Tree Lighting.

WHEREAS, this event requires the usage of St. Ignace public sidewalks, and streets, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met for the event to be held, and

WHEREAS, the St. Ignace City Council has determined that the requesting organizations do meet the criteria established in the various sections of the Ordinance No. 413.

NOW THEREFORE BE IT RESOLVED, that the City Council does approve the usage of the public sidewalks and streets on Friday December 11, 2020 from 4:00- 9:00 p.m. for the Hometown

Holiday Parade and Tree Lighting.

Roll Call Vote:

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Mayor Pro-Tem Paquin.

No: None.

Absent: None.

Resolution declared adopted.

C. RESOLUTION COUNCIL MEETING DATES

RESOLUTION

The following Resolution was offered for adoption by Councilmember St. Louis, supported by Councilmember Tremble:

WHEREAS, per the City of St. Ignace Charter, the City Council shall provide by resolution for the time and place of its regular meetings; and

WHEREAS, in accordance with the City of St. Ignace Charter following are the dates, times and places of the regular meetings:

January 4, 2021 @ 7:00 p.m. @ City Hall Council Chambers

January 19, 2021, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers

February 1, 2021 @ 7:00 p.m. @ City Hall Council Chambers

February 15, 2021 @ 7:00 p.m. @ City Hall Council Chambers

March 1, 2021 @ 7:00 p.m. @ City Hall Council Chambers

March 15, 2021 @ 7:00 p.m. @ City Hall Council Chambers

April 5, 2021 @ 7:00 p.m. @ City Hall Council Chambers

April 19, 2021 @ 7:00 p.m. @ City Hall Council Chambers

May 3, 2021 @ 7:00 p.m. @ City Hall Council Chambers

May 17, 2021 @ 7:00 p.m. @ City Hall Council Chambers

June 7, 2021 @ 7:00 p.m. @ City Hall Council Chambers

June 21, 2021 @ 7:00 p.m. @ City Hall Council Chambers

July 6, 2021, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers

July 19, 2021 @ 7:00 p.m. @ City Hall Council Chambers

August 2, 2021 @ 7:00 p.m. @ City Hall Council Chambers

August 16, 2021 @ 7:00 p.m. @ City Hall Council Chambers

September 8, 2021, WEDNESDAY @ 7:00 p.m. @ City Hall Council Chambers

September 20, 2021 @ 7:00 p.m. @ City Hall Council Chambers

October 4, 2021 @ 7:00 p.m. @ City Hall Council Chambers

October 18, 2021 @ 7:00 p.m. @ City Hall Council Chambers

November 1, 2021 @ 7:00 p.m. @ City Hall Council Chambers

November 15, 2021 @ 7:00 p.m. @ City Hall Council Chambers

December 6, 2021 @ 7:00 p.m. @ City Hall Council Chambers

December 20, 2021 @ 7:00 p.m. @ City Hall Council Chambers

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council approves the herein stated regular meeting dates, times and places.

Roll Call Vote:

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin and Councilmember Pelter.

No: None.

Absent: None.

Resolution declared adopted.

D. SET THE PUBLIC HEARING FOR ORD 652 ANNUAL APPROPRIATION BILL 2021

City Manager Long informed Council that a Public Hearing for Ordinance 652 Annual Appropriation Bill 2021 is scheduled for Monday, December 21, 2020 at 7:00 p.m. City Manager Long added that he will provide a presentation of the 2021 Budget document he has been preparing for Council.

PUBLIC COMMENT

Mayor Litzner announced the Planning Commission has scheduled a Public Hearing for Dock #3 rezoning for December 21, 2020 at 5pm via Zoom conference.

Other public comment was received regarding the City's website, electronic communications to residents and Council agenda/packet requests.

Lauren Yoder, Marina Director, provided an update on the new pump-out machine that was recently delivered to the Marina for installation, but had damage. The pump-out has been returned for repair under warranty and is expected to be installed before the next business season.

CITY MANAGER'S REPORT

City Manager Long informed Council that he continues to work on the proposed 2021 budget document, as well as the proposed Short Term Rental Ordinance. City Manager Long provided an update on the Little Bear East facility and recognized extended directives by the State of Michigan for COVID mitigation through December 20th.

COMMITTEE REPORTS

St. Ignace Building Authority minutes 12-2-2020

The St. Ignace Building Authority approved pay request #9 for the Fire Hall construction. DPW Director Fraser summarized some of the recent punch list items that have yet to be met, stating the progress is going well overall.

COUNCILMEMBER COMMENTS

Mayor Litzner encouraged everyone to view the Tree Lighting downtown this Friday.

There being no further business, the meeting adjourned at 7:38 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

