

**Council
Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 19, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Paquin, with the Pledge of Allegiance.

Councilmember Clapperton gave the invocation.

Present: Councilmember Clapperton, Mayor Pro-Tem Paquin, Councilmembers St. Louis and Tremble.

Absent: Councilmembers Fullerton, Pelter and Mayor Litzner.

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to excuse Councilmembers Fullerton and Pelter due to being out of town and Mayor Litzner due to illness. Motion carried unanimously.

Staff Present: Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer.

Consideration of minutes from November 5, 2018 Council meeting:

It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to approve the minutes of November 5, 2018. Motion carried unanimously.

Limited Public Comment: None.

Additions to the Agenda:

City Manager Stelmaszek – Public Meeting for 2019 – 2023 Recreation Plan:

City Manager Stelmaszek informed Council a Public Meeting was announced to discuss the 2019 -2023 Recreation Plan. It was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to go in to Public Meeting. Motion carried unanimously.

No comment was received. It was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to come out of Public Meeting. Motion carried unanimously.

1. RATIFICATION OF AGREEMENT BETWEEN CITY AND POLICE UNION:

City Manager Stelmaszek announced to Council the Negotiation Committee's recommendation to approve a 2019 - 2021 contract with the Police Union which includes wage increases of two

percent for 2019, two percent for 2020 and three percent for 2021. The contract also includes change in contract language regarding participation in the Police Union, opt-out health payment amounts, equalization of overtime and sick leave pay-out calculation. It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the 2019 – 2021 Police Union contract. Motion carried unanimously.

2. RESOLUTION EFT POLICY:

RESOLUTION TO AUTHORIZE ELECTRONIC TRANSACTIONS

At a regular meeting of the St. Ignace City Council in the City Council Chambers on November 19, 2018, the following resolution was offered for adoption by Councilmember Clapperton, supported by Councilmember Tremble:

WHEREAS, Public Act 738 of 2002, effective December 30, 2002, requires the City of St. Ignace City Council to adopt a resolution containing certain conditions to lawfully conduct electronic financial transactions involving public funds by electronic payment, debit, or credit transfer processed through an automated clearing house (ACH); and

NOW, THEREFORE, BE IT RESOLVED that the City of St. Ignace City Clerk/Treasurer is hereby appointed the Electronic Transactions Officer (ETO) and is responsible for ACH agreements including payment approval, accounting, reporting, and generally overseeing compliance or shall appoint an employee to perform such duties;

BE IT FURTHER RESOLVED that documentation is to be prepared and retained, that may be contained within the computerized accounting system, for ACH transactions detailing the goods or services purchased, related costs, date of payment, and cost accounting classifications.

BE IT FURTHER RESOLVED that the ETO will implement a system of internal accounting controls to monitor the use of ACH transactions that may include additional requirements;

BE IT FURTHER RESOLVED that approval of ACH invoices is required before payment.

Roll Call Vote:

Ayes: Mayor Pro-Tem Paquin, Councilmembers St. Louis, Tremble and Clapperton.

Nays: None.

Absent: Councilmembers Fullerton, Pelter and Mayor Litzner.

Resolution declared Adopted.

3. FINANCIALS:

City Manager Stelmaszek reviewed the financials for October 2018 with Council and also updated Council on upcoming budget review.

Public Comment:

Public comment was received regarding spring weight limits on local streets and the intentions of a local waterfront business.

Consideration of Bills:

It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to approve payment of the bills in the amount of \$100,244.04. Motion carried unanimously.

The following bills were presented to Council for payment:

ACE HARDWARE	634.93
AIRGAS USA LLC	200.65
ALFRED FELEPPA	341.25
ALLSTAR GRAPHICS	191.62
ARNOLD'S REFRIGERATION	4,072.70
ASCOM NORTH INC.	285.00
BELONGA'S PLUMBING AND HEATING	588.00
CHARLES J. PALMER, P.C.	1,120.00
CHEBOYGAN CEMENT PRODUCTS INC	605.88
COMPASS MINERALS AMERICA	60,813.91
ENTERPRISE VENDING, INC	45.00
GALLS, AN ARAMARK CO	36.00
GREAT LAKES COCA-COLA DISTRIBUTION	238.60
HALT FIRE	72.59
HD SUPPLY FACILITIES MAINTENANCE LT	671.83
HYDRITE CHEMICAL CO	8,849.14
KELLY J CHAMPION	397.00
KIMBALL-MIDWEST	310.74
KSS ENTERPRISES	391.32
LYNN AUTO PARTS	2,584.19
MACKINAC PLUMBING AND HEATING CO	3,426.69
MAXWELL MEDALS & AWARDS	996.50
MICHAEL RICHARD LAMB	60.00
NATIONAL OFFICE PRODUCTS	480.34
NCL OF WISCONSIN INC	1,815.14
NYE UNIFORM COMPANY	158.65

OSCAR W LARSON	792.64
PARAGON LABS	1,817.50
POMASL FIRE EQUIPMENT	818.00
POWER PLAN	64.52
PRO-VISION VIDEO SYSTEMS	1,624.00
PURITY CYLINDER GASES, INC.	134.26
R & R FIRE TRUCK REPAIR	122.79
RUDYARD ELECTRICAL SERVICE INC	336.84
SAULT PRINTING COMPANY	88.64
SPARTAN STORES	14.95
ST IGNACE AUTOMOTIVE	137.83
ST IGNACE CHAMBER OF COMMERCE	150.00
ST IGNACE TRUE VALUE	1,483.74
STRAITS BUILDING CENTER	1,443.72
TED FESTERLING LLC	3,172.00
WESLEY H MAURER JR	1,084.35
Grand Total:	\$ 100,244.04

There being no further business, the meeting adjourned at 7:15 p.m.

Luke Paquin, Mayor Pro-Tem

Andrea Insley, City Clerk/Treasurer