

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 18, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Paquin, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmember Clapperton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: Mayor Litzner and Councilmember Fullerton.

It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to excuse Councilmember Fullerton from the meeting due to being out of town. Motion carried unanimously.

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to excuse Mayor Litzner from the meeting due to a prior commitment. Motion carried unanimously.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Andrea Insley, City Clerk/Treasurer.

Consideration of minutes from November 4, 2019 Council meeting:

It was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to approve the minutes from November 4, 2019. Motion carried unanimously.

Consideration of minutes from November 11, 2019 Special Council meeting:

It was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to approve the minutes from November 11, 2019 with the correction to add Councilmember Pelter to the "Present" list. Motion carried unanimously.

Limited Public Comment: None.

Additions to the Agenda: None.

1. COMMITTEE APPOINTMENTS:

Mayor Pro-Tem Paquin announced that Committee appointments are scheduled for the next Regular Council meeting Monday, December 2, 2019.

2. POLICE POLICIES AND PROCEDURES:

City Manager Stelmaszek informed Council that the Policy Committee is recommending the updates to policies in the Police Department operations put together by the Michigan Municipal Risk Management Division and Police Chief Brown.

It was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to approve the updates to the Police Department operations recommended by the Policy Committee. Motion carried unanimously.

3. RFP REVIEW AND SELECT CONTRACT:

City Manager Stelmaszek presented Council with three responses to the Request For Proposals (RFP) for audit services from Anderson, Tackman & Company PLC; Rehmann; and Dennis, Gartland & Niergarth (DGN). City Clerk/Treasurer Insley announced the tabulation of each proposal over a five year period with Anderson, Tackman and Company, PLC proposing an estimate of \$116,500; Rehmann with an estimate of \$119,750; and DGN proposing an estimate of \$150,000. After some discussion, it was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to approve hiring Anderson, Tackman & Company PLC to provide audit services for 2019 thru 2024 to the City. Motion carried unanimously.

4. FINANCIALS:

City Manager Stelmaszek reviewed the October 2019 financials with Council.

Public Comment:

Comment was received regarding the vote on agenda item three.

Consideration of Bills:

It was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$84,376.78. Motion carried unanimously.

The following bills were presented to Council for payment:

ACE HARDWARE	393.88
AIRGAS USA LLC	202.91
BELONGA'S PLUMBING AND HEATING	198.86
CAROL BELL	41.25
CHARLES J. PALMER, P.C.	1,020.64
CHEBOYGAN CEMENT PRODUCTS INC	282.25
COMPASS MINERALS AMERICA	66,592.12
CRANE ENGINEERING SALES INC	4,373.20
CUT RIVER SMALL ENGINE REPAIR	40.90
EAST COAST FLAG & BANNER	111.67
INTERNATIONAL CODE COUNCIL	115.00
JUDITH WYSE	20.00
KIMBALL-MIDWEST	396.28
LAUREN YODER	268.84
LYNN AUTO PARTS	2,650.81
MACKINAC SALES	795.68
MELISSA HESS	78.58
MUNICIPAL CODE CORPORATION	747.00
POMASL FIRE EQUIPMENT	1,244.65
QUILL CORPORATION	348.29
SAULT PRINTING COMPANY	211.62
SPARTAN STORES	53.86
ST IGNACE AUTOMOTIVE	28.38
ST IGNACE BUSINESS ASSOCIATION	300.00
ST IGNACE TRUE VALUE	756.82
STATE OF MICHIGAN-DEQ	1,339.40
STRAITS BUILDING CENTER	703.01
TELE-RAD INC	109.35
WESLEY H MAURER JR	835.53

WISCONSIN STATE LABORATORY OF HYGIE

116.00

Grand Total:

\$84,376.78

There being no further business, the meeting adjourned at 7:16 p.m.

Luke Paquin, Mayor Pro-Tem

Andrea Insley, City Clerk/Treasurer

