

**Council  
Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 5, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

**Absent:** None.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer; Gary Sorenson, Fire Chief; City Attorney, Charles Palmer.

**Consideration of minutes from October 15, 2018 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve the minutes of October 15, 2018. Motion carried unanimously.

**Limited Public Comment:** None.

**Additions to the Agenda:**

Police Chief Wilk – Expenses for Police Department.

Fire Chief Sorenson – Expenses for Fire Department.

Mayor Litzner – Negotiation Committee appointment.  
- City Attorney Palmer update.

Councilmember Fullerton – Reminder to public.

**1. NEGOTIATION COMMITTEE RECOMMENDATION ON EMPLOYEE CREDITED HOURS OF MERS (Municipal Employees' Retirement System) RETIREMENT:**

City Manager Stelmaszek informed Council that the Negotiation Committee recommended bringing Helen Thibault's request for additional MERS credited years before the Council to consider. After some discussion, it was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to offer Helen Thibault two and a half credited years for MERS. Motion carried six to one (Pelter).

**2. RESOLUTION HOMETOWN CHRISTMAS PARADE, CHRISTMAS TREE LIGHTING AND HOLIDAY OPEN HOUSE:**

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Tremble:

**WHEREAS**, on behalf of the St. Ignace Business Association requests permission to hold the Hometown Christmas Parade, Christmas Tree Lighting, and Holiday Open House, and

**WHEREAS**, this event requires the usage of St. Ignace public sidewalks, and streets, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held, and

**WHEREAS**, the St. Ignace City Council has determined that the St. Ignace Business Association does meet the criteria established in the various sections of the Ordinance No. 413.

**NOW THEREFORE BE IT RESOLVED**, that the City Council does approve the usage of the public sidewalks and streets on Friday November 30, 2018, from 4:30 - 8:00 p.m. for the Hometown Christmas Parade, Christmas Tree Lighting and Holiday Open House.

**Roll Call Vote:**

Yes: Councilmember Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner and Councilmember Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

**3. RESOLUTION NOTICE OF INTENT FOR CAPITAL IMPROVEMENT BONDS FOR SANITARY SEWER PROJECT:**

**RESOLUTION**

Minutes of a regular meeting of the City Council of the City of St. Ignace, County of Mackinac, State of Michigan, held on the 5th day of November, 2018, at 7:00 o'clock p.m. prevailing Eastern Time.

PRESENT: Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin,  
Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner and Councilmember Clapperton.  
ABSENT: None.

The following preamble and resolution were offered by Member Fullerton and supported by Member Tremble.

WHEREAS, the City of St. Ignace, County of Mackinac, State of Michigan (the "City"), intends to authorize the issuance and sale of one or more series of general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), to pay all or part of the cost to acquire, construct, furnish and equip sanitary sewer system improvements, including sanitary sewer line replacements, together with all related appurtenances and attachments (the "Project"); and

WHEREAS, the total amount of bonds to be issued to finance the acquisition and construction of the Project shall not exceed One Million Seven Hundred Thousand Dollars (\$1,700,000); and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the City intends at this time to state its intention to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue the Bonds in the *St. Ignace News*, a newspaper of general circulation in the City.
2. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this Resolution as Exhibit A.
3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds, and the manner of publication directed, is adequate notice to the taxpayers and electors of the City, and is the method best calculated to give them notice of the City's intent to issue the Bonds, the purpose of the Bonds, the security for the Bonds, and the right of referendum of the electors with respect thereto, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City's electors may

exercise their legal rights of referendum, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) The City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from funds of the City subsequent to sixty (60) days prior to today.

(b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$1,700,000.

(c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton and Fullerton.

NAYS: None.

RESOLUTION DECLARED ADOPTED.

#### **4. ANNOUNCEMENT OF POLICE CHIEF WILK RETIREMENT AND PERMISSION TO FILL POSITION UPON VACANCY:**

Chief of Police Mark Wilk announced to Council that he plans to retire February 2, 2019, after 31 years of service. City Manager Stelmaszek requested to fill the vacant position upon Chief Wilk's retirement. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve filling the position of Chief of Police upon vacancy, and to establish an appropriate start date for the new Chief between Chief Wilk and City Manager Stelmaszek. Motion carried unanimously.

**Additions to the Agenda:**

**Police Chief Wilk – Expenses for Police Department.**

Police Chief Wilk sought Council approval to purchase new body cameras in the amount of \$1624 with the 2% contribution from the Sault Tribe to update older model cameras currently being used in the Police Department. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve the purchase of the new body cameras for the Police Department with the 2% funding from the Sault Tribe. Motion carried unanimously.

**Fire Chief Sorenson – Expenses for Fire Department.**

Fire Chief Sorenson updated Council on the expenditures in the Fire Department with the equipment and vehicles, noting all expenses are expected to stay within the budget.

**Mayor Litzner – Negotiation Committee resignation and appointment and update on City matters.**

Mayor Litzner announced the resignation of Councilmember Clapperton from the Negotiation Committee, and informed Council that Mayor Pro-Tem Paquin has now been appointed to fill the vacancy. It was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to approve the appointment. Motion carried unanimously.

City Attorney Charles Palmer updated Council regarding the pending litigation with Hope Lutheran Church vs the City of St. Ignace. Mr. Palmer noted the City is currently in the preliminary stages of an investigation through the Department of Justice.

**Councilmember Fullerton – Reminder to the Public.**

Councilmember Fullerton announced the importance of voting in the upcoming election.

**Public Comment:** None.

**Consideration of Bills:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Tremble, to approve payment of the bills in the amount of \$53,588.16. Motion carried unanimously.

**The following bills were presented to Council for payment:**

AIRGAS USA LLC	134.90
BELONGA EXCAVATING, LLC	3,212.78
BELONGA'S PLUMBING AND HEATING	34.00
CHEMSEARCH	197.26
CUT RIVER SMALL ENGINE REPAIR	9.00
EJ USA INC	264.64

GEORGE'S BODY SHOP	325.00
GIFTS GALORE	673.47
HACH COMPANY	2,105.61
HYDRITE CHEMICAL CO	2,135.84
JUDITH WYSE	90.00
LIGHTHOUSE .NET	15.99
LYNN AUTO PARTS	3,474.76
MACKINAC PLUMBING AND HEATING CO	458.75
MARCO LLC	52.00
MICHAEL RICHARD LAMB	100.00
MICROBIOLOGICS INC	196.92
MINNESOTA CONWAY FIRE & SAFETY INC	6,089.21
NORRIS CONTRACTING	1,937.44
OK INDUSTRIAL SUPPLY	658.27
POMASL FIRE EQUIPMENT	4,725.42
PRO-TECH SECURITY SALES	1,780.00
R & R FIRE TRUCK REPAIR	20,045.74
ROBERT A ST LOUIS	329.00
SAFELITE FULFILLMENT, INC	84.97
SAFETY-KLEEN SYSTEMS INC	206.89
ST IGNACE CHAMBER OF COMMERCE	150.00
STRAITS BUILDING CENTER	1,960.01
TED FESTERLING LLC	1,824.29
WOLVERINE CRANE & SERVICE INC	316.00
Grand Total:	\$ 53,588.16

There being no further business, the meeting adjourned at 7:29 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**