

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 4, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Scott Marshall, DDA Director; Lauren Yoder, Marina Director; Bill Fraser, DPW Director; Andrea Insley, City Clerk/Treasurer.

Consideration of minutes from October 21, 2019 Council meeting:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the minutes of October 21, 2019. Motion carried unanimously.

Limited Public Comment:

Some public comment was received regarding the November 5th Election and safety during Halloween.

Additions to the Agenda:

Mayor Litzner – Request for support.

1. RECREATION DIRECTOR POSITION:

City Manager Stelmaszek informed Council that the Hiring Committee for the Recreation Director has made the recommendation to hire Morgan Mills.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to approve hiring Morgan Mills as the next Recreation Director. Motion carried unanimously.

2. BOILER BID RECOMMENDATION:

City Manager Stelmaszek presented Bill Fraser's recommendation to award the boiler bid to Mark & Son's Plumbing & Heating with the Option #2 installation.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve Bill Fraser's recommendation to award the bid to Mark & Son's Plumbing & Heating. Motion carried unanimously.

3. APPROVAL OF PAYMENT #3 ON WASTEWATER PROJECT 16-0072 & CHANGE ORDER #2:

City Manager Stelmaszek requested Council's approval to pay Draw #3 for Wastewater Project 16-0072 along with the Change Order #2.

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve payment of Draw #3 with Change Order #2. Motion carried unanimously.

4. RESOLUTION STATE TRUNKLINE MAINTENANCE:

RESOLUTION

The following resolution was offered for adoption by Councilmember St. Louis, supported by Mayor Pro-Tem Paquin:

BE IT RESOLVED THAT the State Trunkline Maintenance Contract between the Michigan Department of Transportation and the City of St. Ignace for the period of 10/1/2019 to 9/30/2024, is hereby accepted and William Fraser is designated as Maintenance Superintendent on sections of State Trunkline Highways as shown on the Municipal Route Section Map and Budget Sheets.

BE IT FURTHER RESOLVED THAT the City Mayor and City Manager, are authorized to sign the said maintenance contract.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

5. RESOLUTION HOMETOWN CHRISTMAS PARADE, TREE LIGHTING AND SANTA LAND:

RESOLUTION

The following Resolution was offered for adoption by Councilmember Pelter, supported by Mayor Pro-Tem Paquin:

WHEREAS, the St. Ignace Business Association in conjunction with the St. Ignace DDA, St. Ignace Chamber of Commerce, and City of St. Ignace requests permission to hold the Hometown Christmas Parade, Christmas Tree Lighting, and Holiday Open House (Santa Land), and

WHEREAS, this event requires the usage of St. Ignace public sidewalks, and streets, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held, and

WHEREAS, the St. Ignace City Council has determined that the requesting organization, St. Ignace Business Association, does meet the criteria established in the various sections of the Ordinance No. 413.

NOW THEREFORE BE IT RESOLVED, that the City Council does approve the usage of the public sidewalks and streets on Friday December 6, 2019 from 4:30 - 9:00p.m. for the Hometown Christmas Parade, Christmas Tree Lighting and Holiday Open House (Santa Land).

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Absent: None.

Resolution declared Adopted.

6. REQUEST FOR SPECIAL EVENT STATUS FOR HOLIDAY MARKET EVENT:

City Manager Stelmaszek informed Council the St. Ignace Business Association is requesting Special Event Status for the Holiday Market in downtown St. Ignace on Saturday, December 14th from 10:00 a.m. – 3:00 p.m.

It was moved by Councilmember St. Louis, seconded by Councilmember Tremble, to approve the Holiday Market Event. Motion carried unanimously.

Mayor Litzner – Request for Support:

Mayor Litzner announced that the DDA is working to achieve a new amphitheater downtown and has been presented with a donation offer in honor of Anthony Earl, former resident and former Governor of Wisconsin.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to support honoring Mr. Earl for the donation toward the amphitheater. Motion carried unanimously.

Public Comment:

Public comment was received regarding the submission of the 101 Budget to Council in October.

Consideration of Bills:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$112,910.96. Motion carried unanimously.

The following bills were presented to Council for payment:

BELONGA EXCAVATING, LLC	2,333.00
BELONGA'S PLUMBING AND HEATING	913.75
CHEBOYGAN CEMENT PRODUCTS INC	125.00
CUT RIVER SMALL ENGINE REPAIR	929.96
DARROW BROS EXCAVATING INC	3,819.59
EAST COAST FLAG & BANNER	114.97
EJ USA INC	2,022.42
ENVIRONMENTAL DYNAMICS INT'L	25,433.00
ETNA SUPPLY COMPANY	762.50
FERGUSON ENT-DBA	143.84
G & G MANUFACTURING & SOUVENIR, INC	426.10
GORDON FOOD SERVICE	373.56
HD SUPPLY FACILITIES MAINTENANCE LT	2,204.40
HYDRITE CHEMICAL CO	9,189.34
INTERSTATE BATTERIES	9.95
MACKINAC PLUMBING AND HEATING CO	2.30
MACKINAC SALES	76.66
MARK WILK	85.00
MELISSA HESS	341.66
NORRIS CONTRACTING	61,797.13
OK INDUSTRIAL SUPPLY	89.44
PARAGON LABS	1,504.00
ULINE	213.39

Grand Total: \$ 112,910.96

There being no further business, the meeting adjourned at 7:14 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

