

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, October 21, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers St. Louis and Tremble.

Absent: Councilmember Pelter. It was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to excuse Councilmember Pelter from the meeting due to being delayed at work. Motion carried unanimously.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Kyle Mulka, City Assessor; Lauren Yoder, Marina Director; Bill Fraser, DPW Director; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney.

Consideration of minutes from October 7, 2019 Council meeting:

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the minutes of October 7, 2019. Motion carried unanimously.

Limited Public Comment: None.

Additions to the Agenda: None.

1. PUBLIC HEARING TO INTRODUCE ORDINANCE 649 (ESTABLISHING A MORATORIUM OF TAX EXEMPT USES IN CENTRAL, GENERAL AND TOURIST BUSINESS DISTRICTS:

It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to open the Public Hearing to introduce establishing a moratorium of tax exempt uses in the CBD, GBD and TBD. Motion carried unanimously.

Public comment was received with discussion.

It was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to close the Public Hearing. Motion carried unanimously.

2. ADOPTION OF ORDINANCE 649 (ESTABLISHING A MORATORIUM OF TAX EXEMPT USES IN CENTRAL, GENERAL AND TOURIST BUSINESS DISTRICTS:

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve the adoption of Ordinance 649. Motion carried unanimously.

3. BID OPENING FOR WATER PLANT BOILER:

City Manager Stelmaszek presented Council with five bids for the Water Plant boiler replacement. Bids from Mackinac Plumbing, Mark & Sons, Sheren, Ballard's and Albert Heating & Cooling were opened. The bid award is scheduled for the next regular Council meeting.

4. RECOMMENDATION OF DPW SAND PURCHASE:

Bids for the annual sand purchase were received from Darrow Bros. for \$10.50/ton and Norris Contracting Inc. for \$13/ ton.

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve the recommended bid from Darrow Bros. for \$ 10.50/ton. Motion carried unanimously.

5. AMENDED DEBT SERVICE AGREEMENT FIRE HALL:

City Manager Stelmaszek informed Council that the Straits Area Fire Authority (S.A.F.A.) requested to make an amendment to the original Debt Service Agreement stating deposits will be directly submitted to the St. Ignace Building Authority’s debt service bank account for the Fire Hall project.

It was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to approve the Amended Debt Service Agreement for the Fire Hall project. Motion carried unanimously.

6. MARINA DIRECTOR TRAINING:

City Manager Stelmaszek requested Council’s approval for Lauren Yoder to attend the Michigan Boaters’ Industry Association’s training overnight in Lansing December 4th and 5th.

It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to approve the training in Lansing for Lauren Yoder in December. Motion carried unanimously.

7. FINANCIALS:

City Manager Stelmaszek reviewed the September 2019 financials and budget process with Council. It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to accept the September 2019 financials. Motion carried unanimously.

Public Comment: None.

Consideration of Bills:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Fullerton, to approve payment of the bills in the amount of \$41,709.01. Motion carried unanimously.

The following bills were presented to Council for payment:

ACE HARDWARE	191.65
AIRGAS USA LLC	141.80
ARNOLD'S REFRIGERATION	3,200.90
BELNICK RETAIL LLC	2,401.62
BELONGA EXCAVATING, LLC	7,207.47
BELONGA'S PLUMBING AND HEATING	249.23
CHARLES J. PALMER, P.C.	2,870.00
COUNTRYSIDE ELECTRIC INC	2,069.09
ETNA SUPPLY COMPANY	1,510.00
FERGUSON WATERWORKS #3386	282.09
GBS Inc	121.84
GREAT LAKES COCA-COLA DISTRIBUTION	230.93
HAWKINS	2,370.50
HD SUPPLY FACILITIES MAINTENANCE LT	392.77
INTERSTATE BATTERIES	209.95

KELLY J CHAMPION	418.00
KIMBALL-MIDWEST	101.85
KSS ENTERPRISES	413.03
LYNN AUTO PARTS	1,357.13
MACKINAC SALES	699.99
MARK WILK	1,290.00
NATIONAL OFFICE PRODUCTS	913.40
NCL OF WISCONSIN INC	1,357.27
NORRIS CONTRACTING	2,450.00
NORTHERN BALANCE AND SCALE	167.50
OFFICE DEPOT	129.99
OSCAR W LARSON	243.75
R S SCOTT ASSOCIATES	694.81
RUDYARD ELECTRICAL SERVICE INC	5,181.00
SPARTAN STORES	25.13
ST IGNACE TRUE VALUE	655.06
STATE OF MICHIGAN	333.34
STRAITS BUILDING CENTER	150.88
TELE-RAD INC	456.52
THE FEED STATION	93.90
THE HARTFORD	75.00
TITAN MANUFACTURING & DISTRIB, INC.	652.37
YAYA CREATIONS INC.	399.25

Grand Total: \$ 41,709.01

There being no further business, the meeting adjourned at 7:20 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

