

**Council  
Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, September 17, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

**Absent:** None.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer; Gary Sorenson, Fire Chief.

**Consideration of minutes from September 4, 2018 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the minutes of September 4, 2018. Motion carried unanimously.

**Limited Public Comment:**

Public comment was received regarding an announcement for a Capital Improvement meeting with the Redevelopment Ready Communities (RRC).

**Additions to the Agenda:** None.

**1. NEGOTIATION COMMITTEE RECOMMENDATION ON EMPLOYEE CREDITED HOURS OF MERS RETIREMENT:**

City Manager Stelmaszek informed Council that the Negotiation Committee recommended to credit the employee with an additional 2.5 years of service time toward her current accrued years of service. After brief discussion, it was moved by Mayor Litzner, seconded by Councilmember Fullerton, to postpone the decision until the City Attorney, Charles Palmer, can verify this action would not violate the City Charter. Motion carried unanimously.

**2. REQUEST TO PURCHASE A SPECTOPHOTOMETER FOR WATER QUALITY TESTING:**

City Manager Stelmaszek announced the Wastewater Department has requested to purchase an updated meter for an estimated \$6,000 to be paid from the Sanitary Sewer RR&I fund. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the purchase of a new spectrophotometer. Motion carried unanimously.

### **3. CITY COUNCIL APPOINTMENTS:**

City Manager Stelmaszek updated Council on the process for building the new Fire Hall, stating the City must have an active Building Authority in place. Mayor Litzner announced the following appointments to the Building Authority: Larry Belonga, Steven Paquin, Gary Sorenson, Bill Fraser and City Manager Stelmaszek. It was moved by Councilmember Fullerton, seconded by Councilmember St. Louis, to approve the appointments to the St. Ignace Building Authority.

Mayor Litzner also informed Council that Cheryl Schlehuder has been appointed to the DDA Board to replace Tom Della-Moretta. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to support this appointment. Motion carried unanimously.

### **6. COMMITTEE RECOMMENDATION TO HIRE RECREATION DIRECTOR AND FACILITY DIRECTOR:**

City Manager Stelmaszek presented Council with the recommendation from the Recreation Board's Hiring Committee to hire Teryn Williams as the Recreation Director and Kevin Campbell as the Facility Director for Little Bear East.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve both candidates for the respective positions. Motion carried unanimously.

### **7. FINANCIALS:**

City Manager Stelmaszek reviewed the August 2018 financials with Council.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Tremble, to approve the August 2018 financials. Motion carried unanimously.

### **CLOSED SESSION (OMA Section 8(e), MCL 15.268(e)):**

Mayor Pro-Tem Paquin announced that Council would be going into Closed Session by recommendation from City Attorney, Charles Palmer, for discussion regarding pending litigation. It was moved by Mayor Pro-Tem Paquin, seconded by Mayor Litzner, to go into Closed Session at 7:17 p.m. Motion carried unanimously.

After Council returned from Closed Session, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to come out of Closed Session at 7:57 p.m. Motion carried unanimously.

At this time, Mayor Litzner announced appointments to the Litigation Committee as follows: Mayor Litzner, City Manager Stelmaszek and Betsy Dayrell-Hart. It was moved by Mayor Litzner, seconded by Councilmember Clapperton, to support the appointments to the Litigation Committee. Motion carried unanimously.

**Public Comment:** None.

**Consideration of Bills:**

It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to approve payment of the bills in the amount of \$11,938.65. Motion carried unanimously.

**The following bills were presented to Council for payment:**

AIRGAS USA LLC	139.72
ALFRED FELEPPA	351.75
BELONGA'S PLUMBING AND HEATING	61.90
ENTERPRISE VENDING, INC	32.00
ETNA SUPPLY COMPANY	929.08
GBS Inc	350.00
HYDRITE CHEMICAL CO	2,458.41
INTERSTATE BATTERIES	43.95
KSS ENTERPRISES	284.08
MACKINAC PLUMBING AND HEATING CO	12.06
MACKINAC STRAITS HEALTH SYSTEM	28.00
MID AMERICA RINK SERVICES	1,286.36
NATIONAL OFFICE PRODUCTS	659.64
NCL OF WISCONSIN INC	2,053.12
NYE UNIFORM COMPANY	214.54
OFFICE DEPOT	75.98
OSCAR W LARSON	89.08
PITNEY BOWES INC	470.22
SAULT PRINTING COMPANY	154.34
SPARTAN STORES	85.14
SPIES AUTO PARTS & TIRE	433.28
ST IGNACE AUTOMOTIVE	312.48
STATE INDUSTRIAL PRODUCTS	345.62
STRAITS BUILDING CENTER	115.34
UNITEX DIRECT	528.65
WESLEY H MAURER JR	351.25
Grand Total:	\$11,938.65

There being no further business, the meeting adjourned at 8:00 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

