

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, September 8, 2020, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

**Absent:** None.

**Staff Present:** Kyle Mulka, City Assessor; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Lauren Yoder, Marina Director; Al Mitchell, Police Sergeant.

**Consideration of minutes from August 17, 2020 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the minutes from August 17, 2020.

**Roll Call Vote:**

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

**1. RESOLUTION FINAL PAYMENT ON WASTEWATER PROJECT 16-0072:**

**CITY OF ST IGNACE, MI**

**WASTEWATER SYSTEM IMPROVEMENTS**

**PROJECT: 16-0072**

**USDA-RD**

**APPROVAL OF PAYMENTS (#06)**

**Meeting Date: September 8, 2020**

**It was moved by: Councilmember Fullerton**

**and seconded by: Councilmember Clapperton**

**that the following invoices be approved for payment:**

<b><u>Invoice</u></b>	<b><u>Dated</u></b>	<b><u>From</u></b>	<b><u>Contract</u></b>	<b><u>Category</u></b>	<b><u>Amount</u></b>
<b>70610</b>	<b>7/31/20</b>	<b>C2AE</b>	<b>16-0072</b>		<b>\$ 18,619.81</b>

70276	8/26/20	C2AE	16-0072		\$ 12,529.62
				Basic Engineering	\$ 3,800.00
				Inspection	\$ 18,467.65
				Additional Engineering	\$ 8,881.78
				Total:	\$ 31,149.43
PPE #6	9/08/20	Elmer's Crane & Dozer	16-0072	Development	\$ 65,502.95
				TOTAL:	\$ 96,652.38

**Note:** We are requesting the remaining loan funds to be ordered and applied as an extra payment on our loan after the above expenses are covered, since the project is complete. We understand these funds will be deposited into our construction account and Rural Development will provide more directions on how to make the extra payment.

**Ayes: 7**

**Nays: 0**

**Absent: 0**

**Motion passed.**

In discussion, Council was informed by Kelly Heidbrier, with C2AE, that an estimated \$170,000 will be returned to USDA to be considered as payment on the loan after this pay request is satisfied. Mr. Heidbrier also confirmed that no retainage funds are being withheld, but noted that the contractor is bonded in this project for one year after the date of substantial completion and held responsible to complete all remaining tasks on the project punchlist.

**Roll Call Vote:**

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

**2. RESOLUTION TREK THE MIGHTY MAC 2020:**

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember St. Louis, supported by Councilmember Pelter:

**WHEREAS**, the St. Ignace Visitors Bureau request permission to conduct the Trek the Mighty Mac 2020, and

**WHEREAS**, this event requires the usage of I-75NB and I-75BL and the St. Ignace Little Bear East Arena parking lot, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, requires certain criteria be met in order for the event to be held.

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of the Ordinance No. 413, and

**FURTHER BE IT RESOLVED**, that the City Council does approve the usage of I-75NB, I-75BL and the St. Ignace Little Bear East Arena parking lot for this event on September 26, 2020.

**Roll Call Vote:**

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Absent: None.

Resolution declared Adopted.

**3. REQUEST FOR SUPPORT OF PURPLE DAY FROM MACKINAC STRAITS EVERGREEN LIVING CENTER:**

Mayor Litzner informed Council that the Evergreen Living Center has requested Council’s support to recognize Tuesday, September 29<sup>th</sup> as “Purple Day” to raise awareness for Alzheimer’s and dementia. Evergreen Living Center will be fundraising that day, as well as displaying purple pinwheels and ribbons downtown.

It was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to support the Evergreen Living Center in designating September 29<sup>th</sup> as “Purple Day.”

**Roll Call Vote:**

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Mayor Pro-Tem Paquin.

No: None.

Motion carried unanimously.

**4. UPDATE ON THE CITY MANAGER:**

Mayor Litzner presented Council with the employment contract for Darcy Long, stating City Attorney Palmer and an attorney for Mr. Long have reviewed the document for verification.

Mayor Litzner requested City Clerk/Treasurer Insley to include the accurate description of the retirement benefit for Mr. Long as stated in the City’s current MERS plan.

It was moved by Councilmember St. Louis, seconded by Councilmember Fullerton, to approve ratifying the employment contract for City Manager Darcy Long, with the addition of the relative retirement plan description.

**Roll Call Vote:**

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin and Councilmember Pelter.

No: None.

Motion carried unanimously.

## 5. UPDATE ON CHIEF OF POLICE:

Mayor Litzner informed Council that she has received no further updates from the State Police regarding the investigation of Chief Brown and that the information has been submitted to the Attorney General's office awaiting an official opinion.

It was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to approve Police Chief Brown's return to active duty immediately.

### Roll Call Vote:

Yes: Councilmembers Tremble, Clapperton, Mayor Litzner, Councilmembers Pelter and St. Louis.

No: Councilmember Fullerton and Mayor Pro-Tem Paquin.

Motion carried five to two.

### Public Comment:

Public comment was received regarding Chief Brown, welcoming the new City Manager and to welcome the return of the Biscayne Bay to St. Ignace.

### Consideration of Bills:

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$ 34,433.08.

### Roll Call Vote:

Yes: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

No: None.

Motion carried unanimously.

ARCTIC GLACIER USA INC	220.10
ASCAP	232.77
BELONGA EXCAVATING, LLC	3,930.00
BELONGA'S PLUMBING AND HEATING	43.70
ETNA SUPPLY COMPANY	4,669.25
FERGUSON WATERWORKS #3386	47.95
FIRE SUPPRESSION PRODUCTS	520.00
FLOTATION DOCKING SYSTEMS INC	2,168.70
HAWKINS	5,323.16
HD SUPPLY FACILITIES MAINTENANCE LT	569.75
INTERSTATE BATTERIES	421.90
KIMBALL-MIDWEST	158.21
KSS ENTERPRISES	501.61
MACKINAC PLUMBING AND HEATING CO	145.75
MARK WILK	312.00
MICROBIOLOGICS INC	215.47
MILLER CONSULTATIONS&ELECTIONS,INC	350.00
NATIONAL OFFICE PRODUCTS	306.35
NCL OF WISCONSIN INC	919.52
OSCAR W LARSON	276.25
PARAGON LABORATORIES, INC	271.00
POMASL FIRE EQUIPMENT	1,281.41
QUILL CORPORATION	186.43

SAFETY-KLEEN SYSTEMS INC	158.00
SKINNER'S GARAGE INC	138.74
STRAITS BUILDING CENTER	1,085.33
SYNCB/AMAZON	855.77
WASTE MGMT OF WI-MN	9,123.96
Grand Total:	\$34,433.08

There being no further business, the meeting adjourned at 7:24 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

