

**Council
Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, September 4, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer.

Consideration of minutes from August 20, 2018 Council meeting:

Councilmember Pelter requested a minor change in the Consideration of Bills. It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to approve the minutes of August 20, 2018 with the requested change. Motion carried unanimously.

Limited Public Comment: None.

Additions to the Agenda:

Police Chief Wilk – new officer introduction.

Councilmember Clapperton – zoning and blight update.

1. REQUEST TO REPLACE HALF OF THE REFRIGERANT IN THE CHILLER SYSTEM FOR LBE ARENA:

City Manager Stelmaszek informed Council that Scott Marshall, Acting Recreation Director, is requesting to replace half of the refrigerant in Little Bear East Arena's chiller system due to environmental concerns regarding the type of coolant that is currently used. City Manager Stelmaszek described the cost of the coolant used currently, together with the environmental risk if a leak occurs, is reason enough to be proactive with a plan to make the change. City Manager Stelmaszek assured Council the request is within the Arena budget for this year and will plan the second half be changed as part of next year's budget. After some discussion, it was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve the

replacement of half of the refrigerant in the chiller system this year. Motion carried unanimously.

2. CITY MANAGER TRAINING REQUEST:

City Manager Stelmaszek presented Council with a request to attend the U.P. City Managers Conference in Norway on October 18th and 19th.

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve the City Manager’s training request. Motion carried unanimously.

3. POLICE DEPARTMENT TRAINING REQUEST:

City Manager Stelmaszek announced Police Chief Wilk will be sending the department’s two new officers to Certified Radar Training in Marquette as a requirement of the position. The cost of training has been budgeted, as well as the lodging and travel expenses.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to approve the necessary training for the new officers. Motion carried unanimously.

4. UPDATE ON POLICY COMMITTEE RECOMMENDATIONS:

Mayor Litzner presented Council with a recommendation from the Policy Committee for procedures to follow when updating or creating City policies. It was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to support the procedures recommended by the Policy Committee. Motion carried unanimously.

Mayor Litzner informed Council the Policy Committee discussed a rate for the Rental Policy regarding office space in City Hall and recommends the rate of \$1.25 per square foot. It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to accept the recommended rate for the City’s Rental Policy for City Hall office space. Motion carried unanimously.

Additions to the Agenda:

Police Chief Wilk – Introduction of Officer Caleb Dean.

Police Chief Wilk introduced Caleb Dean as a newly hired City Police Officer to the Council.

Councilmember Clapperton – Update on Zoning and Blight Issues.

Councilmember Clapperton inquired about the status of past zoning and blight issues. City Manager Stelmaszek called upon Police Chief Wilk who informed Council that there are a couple citations going out this week, as well as a pending court case on another offense.

Public Comment: None.

Consideration of Bills:

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve payment of the bills in the amount of \$23,431.97. Motion carried unanimously.

The following bills were presented to Council for payment:

ACE HARDWARE	705.43
AIRGAS USA LLC	195.62
AMERICAN WASTE INC	3,962.75
BELONGA EXCAVATING, LLC	480.00
BELONGA'S PLUMBING AND HEATING	132.50
CRANE ENGINEERING SALES INC	290.00
CUT RIVER SMALL ENGINE REPAIR	144.00
ETNA SUPPLY COMPANY	860.38
HYDRITE CHEMICAL CO	8,954.24
INTERSTATE BATTERIES	597.75
KSS ENTERPRISES	609.28
LIGHTHOUSE .NET	170.00
LYNN AUTO PARTS	1,184.39
MCDONALD EQUIPMENT COMPANY	173.56
MICHAEL RICHARD LAMB	393.00
NYE UNIFORM COMPANY	146.20
OI CORPORATION	167.73
PARAGON LABS	470.00
RUDYARD ELECTRICAL SERVICE INC	315.00
ST IGNACE TRUE VALUE	990.03
STRAITS BUILDING CENTER	2,096.36
THE FEED STATION	223.75
UIS SCADA	170.00
Grand Total:	\$23,431.97

There being no further business, the meeting adjourned at 7:20 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer