

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, September 3, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Bill Fraser, DPW Director; Teryn Williams, Recreation Director; Kevin Campbell, Facility Director; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney.

Consideration of minutes from August 19, 2019 Council meeting:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve the minutes of August 19, 2019. Motion carried unanimously.

Limited Public Comment:

Mayor Litzner announced 105th birthday for former City Clerk, Virginia Olmstead.

Additions to the Agenda:

Mayor Litzner – Donation of Art.

Councilmember Pelter – Responses to Citizen Concerns.

City Manager Stelmaszek – Amended Resolution and Letter from Treasury.

1. RESOLUTION SUPPORTING A BROWNFIELD PLAN:

**CITY OF ST. IGNACE
RESOLUTION SUPPORTING A BROWNFIELD PLAN
BY THE CITY COUNCIL OF ST. IGNACE
PURSUANT TO AND IN ACCORDANCE WITH
THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS
OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the St. Ignace City Council, held in City Hall, located at 396 N. State Street, St. Ignace, Michigan, on the 3rd day of September, 2019, at 7 p.m.

PRESENT: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

ABSENT: None.

MOTION BY: Councilmember Fullerton.

SUPPORTED BY: Mayor Pro-Tem Paquin.

WHEREAS, the City Council of St. Ignace, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), have formally resolved to participate in the Brownfield Redevelopment Authority (BRA) of Mackinac County (the "Authority") and have designated that all related activities shall proceed through the BRA; and

WHEREAS, the Authority, pursuant to and in accordance with Section 13 of the Act, has reviewed, adopted and recommended for approval by the Mackinac County Board of Commissioners, the Brownfield Plan (the "Plan") attached hereto, to be carried out within the City, relating to the redevelopment by Shepler's Mackinac Island Ferry of the property located on North State St., St. Ignace, Michigan, (the Site formally Don Lawson property), as more particularly described and shown in Figure 1A contained within the attached Plan; and

WHEREAS, the City Council of the City of St. Ignace has reviewed the Plan, and has been provided a reasonable opportunity to express their views and recommendations regarding the Plan and in accordance with Sections 13(13) of the Act; and

WHEREAS, as a result of it's review of the Plan, the City Council of the City of St. Ignace concurs with approval of the Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Plan Support.** Pursuant to the authority vested in the City Council of the City of St. Ignace, by the Act, the Plan is hereby supported in the form attached to this Resolution.
2. **Severability.** Should any section, clause or phrase of this Resolution be declared by the courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. **Repeals.** All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

AYES: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin,
Councilmembers Pelter, St. Louis, Tremble and Clapperton.

NAYES: None.

ABSTAINED: None.

ABSENT: None.

RESOLUTION DECLARED ADOPTED.

2. RESOLUTION FALL FESTIVAL & GREAT PUMPKIN ROLL:

RESOLUTION

The following Resolution was offered for adoption by Mayor Pro-Tem Paquin, supported by Councilmember Pelter:

WHEREAS, the St. Ignace Business Association requests permission to conduct the Fall Festival & Great Pumpkin Roll; and

WHEREAS, event requires the usage of Goudreau, Ellsworth, Marquette and North State Streets; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Business Association does meet the criteria established in the various sections of the Ordinance No. 413; and

FURTHER BE IT RESOLVED that the City Council does approve the usage of Goudreau, Ellsworth and North State Streets for this event held on the following date:

Saturday, October 5, 2019 1p.m. – 6p.m.

FURTHER BE IT RESOLVED, that the City Council approves the closure of Goudreau Street, from Ellsworth to N. State Street on Saturday, October 5, 2019, from 3:00 p.m. to 6:00 p.m.

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Absent: None.

Resolution declared Adopted.

3. FIRST STREET BID RECOMMENDATION:

DPW Director Fraser informed Council that three bids were received for the First Street paving project from Reith-Riley for \$84,531.25, Norris for \$67,560 and Payne & Dolan for \$67,500. DPW Director

Fraser recommended Norris be awarded the bid, because they were the only contractor to commit to completing project in 2019.

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve Norris be awarded the First Street paving project for \$67,560. Motion carried unanimously.

4. RENEWAL OF SUPPLEMENT TO LEASE AGREEMENT WITH USCG BISCAYNE BAY AT DOCK 3:

City Manager Stelmaszek requested Council's approval to renew the supplement to the Lease Agreement with USCG Biscayne Bay at Dock 3 under the same terms as the prior lease.

It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve the renewal of the supplement to the Lease Agreement with USCG at Dock 3. Motion carried unanimously.

5. REQUEST TO COMBINE TWO FUNDS AND RESTRUCTURE MULTIPLE FUNDS:

City Manager Stelmaszek informed Council that the Recreation Board has offered its' recommendation to combine funds 508 and 509 into one fund and accept the Recreation proposal to re-establish one position as Recreation Director to oversee both recreation programs and Little Bear East facility events. It was moved by Councilmember St. Louis, seconded by Councilmember Pelter, to approve to combine the 508 and 509 funds into one fund, per the Recreation Board's recommendation. Motion carried unanimously.

6. REQUEST TO FILL POLICE OFFICER VACANCY:

City Manager requested Council's approval to seek a replacement for Officer Caleb Dean who has accepted a position with Otsego County and will be leaving employment as of September 11, 2019. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the process to hire a replacement officer. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

Mayor Litzner – Donated Art to the City.

Mayor Litzner announced that artists with the Indigenous Art Show donated two pieces of art to the City.

Councilmember Pelter – Response to Citizen Concerns.

Councilmember Pelter announced concerns mentioned in Public Comment at prior meetings should be addressed by Council.

City Manager Stelmaszek – Letter from Dept of Treasury.

City Clerk/Treasurer Insley informed Council that the Department of Treasury has issued a preliminary review of underfunded status for the City's MERS retirement system and that the City will submit the application of Waiver of Underfunded Status.

It was moved by Mayor Litzner, seconded by Councilmember Fullerton, to approve the Waiver of Underfunded Status with the City Manager's authorization to be submitted to the State of Michigan Department of Treasury. Motion carried unanimously.

City Manager Stelmaszek – Amended Resolution Truck Show 2019.

AMENDED RESOLUTION

The following Resolution was offered for adoption by Councilmember Tremble, supported by Councilmember Pelter:

WHEREAS, St. Ignace Visitors Bureau annually sponsor the "Richard Crane Memorial Truck Show" and

WHEREAS, the event requires the use of public property located within the City Limits of the City of St. Ignace; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the "Special Events" requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau must provide the City Council with all of the information required by Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau, to be a "Special Events Organization", and approves the use of the public properties within the City Limits for this event on the days of September 13, 14, 15, 2019 and further grants St. Ignace Visitors Bureau, to have vending during the event that is approved by the City. Further neither the City nor the St. Ignace Downtown Development Authority financially participates in the "Richard Crane Memorial Truck Show", and

FURTHER BE IT RESOLVED that the City does approve, subject to compliance with City rules and regulations, the use of the St. Ignace Little Bear East Community Center and parking lot and State Street closure between Marquette and High Streets.

Roll Call Vote:

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.
Absent: None.

Resolution declared Adopted.

Public Comment:

Public comment was received regarding citizen concerns and Truck Show on Friday.

Consideration of Bills:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve payment of the bills in the amount of \$16,104.52. Motion carried unanimously.

The following bills were presented to Council for payment:

ASCOM NORTH INC.	309.40
BELONGA EXCAVATING, LLC	37.50
BELONGA'S PLUMBING AND HEATING	162.45
BRIANNA ALLEN	560.00
CMP DISTRIBUTORS INC	319.50
ERICA LAYSELL	50.00
GEORGES AUTO PARTS	50.00
GEORGE'S BODY SHOP	69.95
GRAND TRAVERSE RESORT AND SPA	482.70
HALT FIRE	122.23
HAWKINS	3,702.50
KSS ENTERPRISES	1,616.68
MACKINAC PLUMBING AND HEATING CO	4.70
MACKINAC SALES	622.00
MELISSA HESS	135.44
MI GOVT FINANCE OFFICER ASSOCIATION	305.00
MI MUNICIPAL TREASURERS ASSOC	339.00
NCL OF WISCONSIN INC	3,029.45
NORTHERN SHIRT COMPANY, LLC	202.50
OK INDUSTRIAL SUPPLY	226.88
PARAGON LABS	333.00
POMASL FIRE EQUIPMENT	116.88
RADISSON HOTEL	393.75
SAFE LIFE DEFENSE	986.40
SMALL BUSINESS ASSOC OF MICHIGAN	119.00
STRAITS BUILDING CENTER	455.93
SUSAN JUSTICE	105.00
TELE-RAD INC	95.18
TERYN WILLIAMS	61.50

U.S. FIGURE SKATING	50.00
VALLEY TRUCK PARTS	1,040.00

Grand Total:	\$ 16,104.52
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There being no further business, the meeting adjourned at 7:35 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

