

**Council
Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 20, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer; Bill Fraser, DPW Director.

Consideration of minutes from August 6, 2018 Council meeting:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the minutes of August 6, 2018. Motion carried unanimously.

Limited Public Comment: None.

Additions to the Agenda:

Mayor Litzner – Library Board.
Police Chief Wilk – New patrol officer.

1. DPW HOLDER DISCUSSION:

DPW Director Fraser informed Council the DPW holder is no longer operable and is requesting approval to purchase or lease a new Bobcat Tool Cat to replace it. DPW Director Fraser explained he would like to pay off the current holder one year in advance and auction it off to alleviate some of that expense. The new Bobcat purchase or lease payment would then be scheduled to replace that debt payment schedule. DPW Director Fraser announced the cost for the Bobcat to be \$ 61,398.03, which includes attachments and would take three months to be delivered. After some discussion, it was moved by Councilmember St. Louis, seconded by Councilmember Fullerton, to approve the purchase or lease of the new Bobcat Tool Cat and to approve financing through the bid process with results being presented to Council at the next meeting. Motion carried unanimously.

2. DISCUSSION ON FILTER BUILDING SHINGLE REPLACEMENT:

City Manager Stelmaszek informed Council that after discussion with DPW Director Fraser, they have concluded to schedule for a roof replacement on the filter building in the 2019 budget. DPW Director Fraser also distributed a summary of expected expenses for 2019 for the Water Department, Wastewater Department and the DPW Department prioritizing the projects and equipment needs.

3. C2AE BILL BALANCE:

City Manager Stelmaszek presented an outstanding invoice from C2AE from the 2016 CDBG project. Reimbursement was received by the City thru project funding in 2017, but payment was held until project was closed. It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve the payment of the outstanding invoice. Motion carried unanimously.

4. REQUEST TO HOLD 2ND ANNUAL RECOVERY WALK:

Mayor Litzner presented to Council the request for the 2nd Annual Recovery Walk and verified with Police Chief Wilk that the same route from last year will be followed from McCann to the Ojibwa Museum. It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to approve the request to hold the 2nd Annual Recovery Walk. Motion carried unanimously.

5. REQUEST FOR ACCOUNTING ASSISTANCE:

City Manager Stelmaszek informed Council that City Clerk/Treasurer Insley has made a formal request for accounting assistance from former City Clerk Renee Vonderwerth for the remainder of the fiscal year. After lengthy discussion, it was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve the City Clerk/Treasurer's request for accounting assistance thru 2018. Motion carried six to one.

6. FINANCIALS:

City Manager Stelmaszek reviewed the July 2018 financials with Council and announced he will continue his budget review at the next Council Work Session scheduled for Monday, August 27, 2018 at 6 p.m. It was moved by Mayor Litzner, seconded by Mayor Pro-tem Paquin, to accept the July 2018 financials. Motion carried unanimously.

Additions to the Agenda:

Mayor Litzner – Library Board.

Mayor Litzner informed Council of the resignation of Tarry Stowitts from the Library Board and announced the appointment Eliska Grogan as her replacement. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Fullerton, to approve the appointment to the Library Board. Motion carried unanimously.

Police Chief Wilk – New Patrol Officer.

Police Chief Wilk introduced Joshua Jezewski as the recently hired patrol officer for the St. Ignace Police Department.

Public Comment: None.

Consideration of Bills:

Councilmember Pelter questioned the invoice from City Attorney, Charles Palmer, with noted concerns of disputed charges for follow-up emails. Mayor Litzner suggested City Manager Stelmaszek verify the review of these charges before submitting payment for the invoice. It was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to approve payment of the bills in the amount of \$29,611.74. Motion carried unanimously.

The following bills were presented to Council for payment:

A & I MIDWEST PRINTING CO	189.00
ACC PLANNED SERVICE INC	1,314.88
AED PRIME, LLC	1,293.26
ALFRED FELEPPA	73.50
ARCTIC GLACIER USA INC	612.00
BELONGA EXCAVATING, LLC	665.00
BELONGA'S PLUMBING AND HEATING	288.55
BS & A SOFTWARE	272.00
CHARLES J. PALMER, P.C.	863.12
CHEBOYGAN CEMENT PRODUCTS INC	744.00
ENTERPRISE VENDING, INC	78.65
FIRE PROS, INC.	88.40
HYDRITE CHEMICAL CO	6,191.80
INTERSTATE BATTERIES	463.80
KIMBALL-MIDWEST	143.29
MACKINAC PLUMBING AND HEATING CO	14.41
MC VEIGH'S TRUCK SPRINGS	468.54
NATIONAL OFFICE PRODUCTS	323.49
NCL OF WISCONSIN INC	2,120.59
OFFICE DEPOT	144.36
OSCAR W LARSON	2,087.76

PAYNE & DOLAN INC	7,678.30
SAFETY-KLEEN SYSTEMS INC	633.64
SAULT PRINTING COMPANY	87.54
SPARTAN STORES	86.63
ST IGNACE AUTOMOTIVE	396.50
VALLEY TRUCK PARTS	327.43
WESLEY H MAURER JR	436.30
WOLVERINE POWER SYSTEMS	1,525.00
Grand Total:	\$29,611.74

There being no further business, the meeting adjourned at 7:44 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer