

**Council  
Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 6, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter (arrived at 7:09 pm), St. Louis, Tremble and Mayor Litzner.

**Absent:** None.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer; Gary Sorenson, Fire Chief; Kyle Mulka, Assessor.

**Consideration of minutes from July 16, 2018 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the minutes of July 16, 2018. Motion carried unanimously.

**Limited Public Comment:** None.

**Additions to the Agenda:**

Councilmember Fullerton – August Primary.

**1. PERMISSION TO GET BIDS ON SHINGLES FOR FILTER BUILDING:**

City Manager Stelmaszek informed Council that Bill Fraser, DPW Director, has made a request to replace shingles on the filter building for the Water Plant using the RR&I budget to support the expense. After some discussion, the decision on this request was postponed to allow better interpretation of the need to repair the roof this year or plan for next, as DPW Director Fraser is currently out on vacation.

**2. RESOLUTION RICHARD CRANE MEMORIAL TRUCK SHOW:**

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Tremble:

WHEREAS, St. Ignace Visitors Bureau annually sponsor the “Richard Crane Memorial Truck Show” and Swap Meet; and

WHEREAS, the event requires the use of public property located within the City Limits of the City of St. Ignace; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the “Special Events” requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau must provide the City Council with all of the information required by Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau, to be a “Special Events Organization”, and approves the use of the public properties within the City Limits for this event on the days of September 14, 15, 16, 2018 and further grants St. Ignace Visitors Bureau, to have vending during the event that is approved by the City. Further neither the City nor the St. Ignace Downtown Development Authority financially participates in the “Richard Crane Memorial Truck Show”, and

FURTHER BE IT RESOLVED that the City does approve, subject to compliance with City rules and regulations, the use of the St. Ignace Little Bear East Community Center and parking lot and State Street closure between Marquette and Truckey Streets.

**Roll Call Vote (7:06 p.m.):**

Yes: Councilmember Fullerton, Mayor Pro-Tem Paquin, Councilmembers St. Louis, Tremble, Mayor Litzner and Councilmember Clapperton.

No: None.

Absent: Councilmember Pelter

Resolution declared Adopted.

**3. RESOLUTION TREK THE MIGHTY MAC:**

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember Clapperton, supported by Councilmember Tremble:

WHEREAS, the St. Ignace Events Committee request permission to conduct the Trek the Mighty Mac, and

WHEREAS, this event requires the usage of I-75NB and I-75BL and the St. Ignace Little Bear East Arena parking lot, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Events Committee does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of I-75NB, I-75BL and the St. Ignace Little Bear East Arena parking lot for this event on September 29, 2018.

**Roll Call Vote:**

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton and Fullerton.

No: None.

Absent: None.

Resolution declared Adopted.

**4. RESOLUTION SIDEWALK SALES:**

**Resolution**

The following Resolution was offered for adoption by Councilmember Fullerton, seconded by Councilmember Mayor Pro-Tem Paquin:

WHEREAS, the St. Ignace Business Association is requesting to sponsor Sidewalk Sales downtown, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Business Association does meet the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED that the City Council does approve the usage of downtown property for this event on Wednesday, August 22, 2018, from 10 a.m. to 4 p.m.

**Roll Call Vote:**

Yes: Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton, Fullerton and Mayor Pro-Tem Paquin.

No: None.

Absent: None.

Resolution declared Adopted.

**5. RESOLUTION OF SUPPORT FOR PROPERTY DEVELOPMENT:**

**RESOLUTION OF SUPPORT TO DEVELOP PROPERTIES**

The following Resolution was offered for adoption by Councilmember Tremble, supported by Councilmember Fullerton:

WHEREAS, the City Council of the City of St. Ignace, supports CCM, GCC, LLC in their proposed land development project, and

WHEREAS, the land development project would include the 6 following parcels: 052-140-018-00, 052-140-019-00, 052-140-020-00, 052-140-021-00, 052-140-022-00, 052-140-129 -00, and

WHEREAS, the project would improve the business climate by creating an attractive and more vibrant area, where residents want to live and work, and

WHEREAS, the City of St. Ignace recognizes the need to provide sufficient, useable office space, and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of St. Ignace does hereby support CCM, GCC, LLC in their effort to develop said properties.

**Roll Call Vote:**

Yes: Councilmembers St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin and Councilmember Pelter.

No: None.

Absent: None.

Resolution declared Adopted.

**6. COMMITTEE APPOINTMENTS:**

Mayor Litzner informed Council of the following changes to committees effective immediately:  
Policy Committee – reinstated and consisting of Councilmember Pelter, Councilmember St. Louis and Mayor Litzner;  
Ambulance Committee – Councilmember Pelter replaced by Mayor Litzner and Councilmember St. Louis replaced by Councilmember Tremble;  
Recreation Board - Councilmember St. Louis replaces Councilmember Tremble.  
It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve the appointments to the Policy Committee, Ambulance Committee and Recreation Board.  
Motion carried unanimously.  
In addition, Mayor Litzner announced the need for an alternate for the Board of Review.

#### **7. RESPONSE TO CITIZEN QUESTION ASKED AT LAST MEETING:**

City Manager Stelmaszek informed Council he has followed up on the question posed last Council meeting with regards to the City Charter process.

#### **8. APPROVAL OF PROPERTY SPLIT:**

City Manager Stelmaszek introduced Brian Snyder as the property owner requesting a split, if necessary, for purpose of property sale. Kyle Mulka, City Assessor, was also present to confirm the process. The two parcels considered in the change, if necessary, are 052-240-012-00 and 052-240-014-00. After brief discussion, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve the property split process. Motion carried unanimously.

#### **Additions to the Agenda:**

##### **Councilmember Fullerton – August Primary.**

Councilmember Fullerton announced the importance of voting and reminded everyone to participate in the August Primary.

##### **Public Comment:**

Public comment was received regarding voting in the August Primary election.

Fire Chief Sorenson informed Council of some unexpected Fire expenses coming for unit Rescue 1.

City Manager Stelmaszek announced the General Fund budget will continue to be discussed at the next Work Session on August 27<sup>th</sup>.

##### **Consideration of Bills:**

It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to approve payment of the bills in the amount of \$38,744.21. Motion carried unanimously.

#### **The following bills were presented to Council for payment:**

ACE HARDWARE	664.54
ARCTIC GLACIER USA INC	21.20
BENDZINSKI & CO	1,000.00
FIRST DUE FIRE SUPPLY	1,342.06
GBS Inc	51.76
HAKOLA PORTA JOHN SERVICE & RENTALS	290.00
HEIMAN FIRE EQUIPMENT	28.95
HYDRITE CHEMICAL CO	2,218.93
IDEXX DISTRIBUTION CORP	1,101.22
INTERSTATE BATTERIES	17.70
KIMBALL-MIDWEST	278.16
KSS ENTERPRISES	2,251.93
LIGHTHOUSE .NET	637.50
LYNN AUTO PARTS	1,169.68
MACKINAC COUNTY EQUALIZATION DEPT	857.00
MACKINAC STRAITS HEALTH SYSTEM	70.00
MICHIGAN WATER ENVIRONMENT ASSOC	410.00
MICROBIOLOGICS INC	284.89
NATIONAL OFFICE PRODUCTS	714.00
NORRIS CONTRACTING	8,580.00
OK INDUSTRIAL SUPPLY	175.68
OMS COMPLIANCE SERVICES	131.25
ORKIN PEST CONTROL	261.36
OSCAR W LARSON	4,813.68
PARAGON LABS	477.50
PRO-VISION VIDEO SYSTEMS	113.88
QUILL CORPORATION	179.94
RUDYARD ELECTRICAL SERVICE INC	9,833.02
SKINNER'S GARAGE INC	62.54
STRAITS BUILDING CENTER	705.84
<b>Grand Total:</b>	<b>\$38,744.21</b>

There being no further business, the meeting adjourned at 7:28 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**