

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 20, 2020, in the Little Bear East Conference Center.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: None.

Staff Present: Kyle Mulka, City Assessor; Bill Fraser, Interim City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Lauren Yoder, Marina Director; Morgan Mills, Recreation Director; Rich Cullen, Police; Scott Marshall, DDA Director.

Consideration of minutes from July 6, 2020 Council meeting:

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve the minutes from July 6, 2020. Motion carried unanimously.

Limited Public Comment:

Public comment was received regarding the GFL contract, the status of the Police Chief investigation, Mayor's proposal of duties, the Planning Commission's "Walk-and-Talk" events and their survey regarding retail marijuana facilities.

Additions to the Agenda:

Interim City Manager Fraser – Utility Billing.
Councilmember Clapperton – Police Department.

1. UPDATE ON WASTEWATER PROJECT 16-0072 BY DARREN PIONKE OF C2AE:

Mayor Litzner introduced Darren Pionke with C2AE who updated Council on the Wastewater project on South State Street, noting that the construction with the project is complete. Mr. Pionke reviewed Change Order #5 and Interim City Manager Fraser listed items that have yet to be completed.

2. APPROVAL OF PAYMENT #6 WASTEWATER PROJECT 16-0072:

CITY OF ST IGNACE, MI

WASTEWATER SYSTEM IMPROVEMENTS

PROJECT: 16-0072

USDA-RD

APPROVAL OF PAYMENTS (#06)

Meeting Date: July 20, 2020

It was moved by: Councilmember St. Louis
and seconded by: Councilmember Clapperton

that the following invoices be approved for payment:

<u>Invoice</u>	<u>Dated</u>	<u>From</u>	<u>Contract</u>	<u>Category</u>	<u>Amount</u>
69403	2/26/20	C2AE	16-0072		\$ 3,082.84
69574	3/31/20	C2AE	16-0072		\$ 579.72
69850	5/29/20	C2AE	16-0072		\$ 839.44
69953	6/25/20	C2AE	16-0072		\$19,777.67

Basic Engineering \$ 6,720.00

Inspection \$ 17,379.67

Additional Engineering \$ 180.00

Total: \$ 24,279.67

PPE #5 10/7/19 Elmer's Crane & Dozer 16-0072 Development \$286,010.37

TOTAL: \$ 310,290.04

Ayes: 7

Nays: 0

Absent: 0

Motion passed.

3. APPROVAL OF CHANGE ORDER #5 WASTEWATER PROJECT 16-0072:

It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to approve Change Order #5 for the Wastewater Project 16-0072. Motion carried unanimously.

4. UPDATED ORDINANCE 651 SHORT TERM RENTAL:

Mayor Litzner introduced Betsy Dayrell-Hart, Planning Commission Chairperson, to review with Council the changes implemented to Ordinance 651.

It was moved by Mayor Litzner, seconded by Councilmember St. Louis, to schedule a Public Hearing on August 11, 2020, at 6pm. Motion carried unanimously.

5. RESOLUTION FOR WEEKLY EVENTS 2020:

RESOLUTION

The following resolution was offered for adoption by Councilmember Pelter, supported by Councilmember St. Louis:

WHEREAS, St. Ignace Visitors Bureau is requesting to sponsor the 2020 Weekly Events, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the "Special Events" requirements of the City, and

WHEREAS, St. Ignace Visitors Bureau has provided the City Council with all of the information required by Ordinance No. 413, and

THEREFORE BE IT RESOLVED, that the City Council has determined that St. Ignace Visitors Bureau has met the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau to be a "Special Events Organization", and approves the Weekly Events be held from July thru September 2020. The vending for this event will be handled exclusively by St. Ignace Visitors Bureau. The City does not participate in this event, and

FURTHER BE IT RESOLVED, that the City does approve, subject to compliance with City rules and regulations, for the 2020 Weekly Events usage of downtown property which would include Star Line Dock 2 and American Legion Park for the following events and dates:

Movies by the Bay
Dusk Sun., July 7-Sept. 6

Museum of Ojibwa Culture
Friday Night at the Museum
July 5-August 28

Museum of Ojibwa Culture
Historic Walking Tours
July 1-August 27
7p.m., Mon. & Tues.

Fireworks Downtown St. Ignace
July 4 then every Saturday at dusk
July 6-Sept 5

Bayside Farmer's Market
Star Line Dock 2
July 4-Sept. 25
Thursday 4p.m.-7p.m.

Music by the Bay
American Legion Park
July 3-September 6
7p.m.-8:30p.m.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

6. UPDATE ON CITY MANAGER POSITION:

Mayor Litzner informed Council that interviews for the City Manager position have been scheduled for July 21, 22, 28 and 29, all via Zoom conference.

7. FINANCIALS:

It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve the June 2020 financials as presented. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

Interim City Manager Fraser – Utility Billing:

Interim City Manager Fraser informed Council that although Governor Whitmer has issued Executive Order 2020-144 “Restoring water service to occupied residences during the COVID-19 pandemic” through December 31, 2020, the City of St. Ignace will return to billing for late fees on the regular utility billing cycles.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve returning to charging late fees during the regular billing cycles. Motion carried unanimously.

Councilmember Clapperton – Police Department:

Councilmember Clapperton requested Council’s consideration to call for an investigation regarding an incident involving a City Police Officer losing his deputy-status with the Mackinac County Sheriff’s Department.

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to call for an investigation into an incident involving a City Police Officer aiding the Mackinac County Sheriff’s Department. Motion carried six to one (Fullerton).

Public Comment:

Public comment was received regarding the Mayor’s duties and the City Charter, distance requirements set in Ordinance 651, restoring lawns in the South State Street Wastewater Project, the new offices at City Hall and policy violation parameters.

Consideration of Bills:

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$32,030.02. Motion carried unanimously.

ACE HARDWARE	741.21
AIRGAS USA LLC	147.69
BARNICH, KAVANAUGH, & COOPER INC	1,942.00
BELONGA EXCAVATING, LLC	860.00
BLARNEY CASTLE OIL CO	451.65
CHEBOYGAN LIFE SUPPORT SYSTEMS INC	460.00
ETNA SUPPLY COMPANY	1,022.10
FUSION CLOUD SERVICE, LLC	335.92
GEORGE'S BODY SHOP, INC	131.54
GFL ENVIRONMENTAL USA, INC.	125.01
GINOP SALES INC.	81.69
HARRELL'S INC	1,375.00
INTERSTATE BATTERIES	265.90
JAMES WEST	2,219.32
JUSTIN BIRD	254.32
KYLE JAMES BROW	2,400.00
LYNN AUTO PARTS	2,323.56
MACKINAC SALES	130.02
MARK WILK	60.00

MARK'S TIRE LLC	1,291.00
MASONIC LODGE LES CHENEAUX #590	100.00
MILLER CONSULTATIONS&ELECTIONS,INC	221.00
NATIONAL OFFICE PRODUCTS	382.98
NCL OF WISCONSIN INC	1,303.23
NORRIS CONTRACTING, INC	4,280.60
NORTHERN MICHIGAN REVIEW, INC	245.75
NORTHERN SHIRT COMPANY, LLC	50.00
OK INDUSTRIAL SUPPLY	202.79
OSCAR W LARSON	1,980.00
PITNEY BOWES INC	113.04
RUDYARD ELECTRICAL SERVICE INC	966.40
SPARTAN DISTRIBUTORS, INC	58.84
SPARTAN STORES	37.89
ST IGNACE AUTOMOTIVE	148.46
ST IGNACE TRUE VALUE	942.20
STRAITS BUILDING CENTER	1,509.08
THE FEED STATION	426.15
UNITED LABORATORIES	2,047.92
WESLEY H MAURER JR	395.76
Grand Total:	\$32,030.02

There being no further business, the meeting adjourned at 7:40 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

