

**Council  
Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 16, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmember Clapperton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

**Absent:** Councilmember Fullerton. It was moved by Mayor Litzner, seconded by Councilmember Tremble, to excuse Councilmember Fullerton due to illness. Motion carried unanimously.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer and Scott Marshall, Recreation Director.

**Consideration of minutes from July 2, 2018 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve the minutes of July 2, 2018. Motion carried unanimously.

**Limited Public Comment:**

Public comment was received.

**Additions to the Agenda:**

Mayor Litzner – Moyle Construction Proposal.

Councilmember St. Louis – Personal Fireworks and Fire Concern.

**1. RRC DEVELOPMENT READY:**

Betsy Dayrell-Hart reviewed the RRC-Quarterly Progress Report with Council. A volunteer Review Team has been scheduled to meet Tuesday, July 24, 2018 at 6 p.m. in the Council Chambers to begin the steps to becoming development ready.

**2. APPROVAL OF ELECTION OFFICIALS:**

City Manager Stelmaszek provided a list to Council of the Election Inspectors who have been called to serve at the August 7, 2018 Primary Election.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the Election Inspectors listed for the August 2018 Primary Election. Motion carried unanimously.

### **3. RECREATION DIRECTOR/FACILITY MANAGER POSITION:**

City Manager Stelmaszek informed Council that the Recreation Board has recommended splitting the position formerly held by Scott Marshall into two administrative positions, one position as Recreation Director and one as the Facility Manager position. The Recreation Board is scheduled to meet again August 1<sup>st</sup> to review appropriate job descriptions for each position. After some discussion, it was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to support the recommendation of the Recreation Board and split the Little Bear East position into the two positions: Recreation Director and Facility Manager. Motion carried unanimously.

### **4. PUBLIC COMMENT PROCEDURE:**

Mayor Litzner presented the Public Comment Procedure, drafted by Councilmember Pelter, for discussion. City Manager Stelmaszek spoke against the Procedure, describing it as unnecessary. After both positive and negative reaction to the Procedure, it was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to adopt the Public Comment Procedure into process. Motion carried five to one. Mayor Litzner voted against the motion.

### **5. FINANCIALS:**

City Manager Stelmaszek reviewed the June 2018 financials with Council and announced he plans to present a more detailed review at the work session scheduled for Monday, July 30<sup>th</sup> in the Council Chambers. It was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to accept the June 2018 financials. Motion carried unanimously.

### **Additions to the Agenda:**

#### **Mayor Litzner – Request for Support.**

Mayor Litzner introduced Kim Stoker, with Moyle Construction, to request Council's support for pursuit of a Brownfield project for the Riviera Motel properties. Mr. Stoker informed Council the State Department of Management & Budget is currently reviewing proposals to award bids for the development of properties to satisfy the need for facilities used by the Department of Health and Human Services. The State Department of Management & Budget has a projected completion date of March 2019 for the project. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Tremble, to draft a resolution in support of the Brownfield project consideration for the Riviera Motel properties. Motion carried unanimously.

**Councilmember St. Louis – Citizen Concerns With Personal Fireworks.**

Councilmember St. Louis voiced concerns regarding personal fireworks being fired off during times they are not allowed. Police Chief Wilk verified City Ordinance allows personal fireworks to be discharged around the Saturday Night Firework event, but that officers will respond to calls regarding instances outside those time frames. Councilmember St. Louis requested there be notice given to public during times of fire bans, and Police Chief Wilk reiterated the Ordinance is listed on the City’s website for reference. After some discussion, it was moved by Councilmember St. Louis, seconded by Councilmember Tremble, to allow Police Chief Wilk to issue a news release reminding the public that during DNR fire bans personal fireworks are not to be discharged. Motion carried unanimously.

**Public Comment:**

Public comment was received regarding the Public Comment Procedure, support for the Election Inspectors and the speed limit on West US-2.

**Consideration of Bills:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$33, 475.28. Motion carried unanimously.

**The following bills were presented to Council for payment:**

A & I MIDWEST PRINTING CO	829.00
AIRGAS USA LLC	226.40
ALLSTAR GRAPHICS	111.03
ANDERSON TACKMAN & COMPANY	4,615.42
BAVARIAN INN LODGE	241.98
BECKER ARENA PRODUCTS INC	556.06
BELONGA EXCAVATING, LLC	182.00
BELONGA'S PLUMBING AND HEATING	138.27
BSN/PASSON'S/US GAMES	77.96
CHARLES J. PALMER, P.C.	442.00
CORE TECHNOLOGY CORP	5,301.00
CUT RIVER SMALL ENGINE REPAIR	46.78
ENTERPRISE VENDING, INC	144.15
FIRE PROS, INC.	120.00
GINOP SALES INC.	164.20
GORDON FOOD SERVICE	751.56
GOVCONNECTION INC	922.67
GREAT LAKES COCA-COLA DISTRIBUTION	241.50
INDUSTRIAL MARKETING	2,460.71
KSS ENTERPRISES	447.08

MACKINAC COUNTY TREASURER	168.72
MACKINAC PLUMBING AND HEATING CO	56.28
MAMC	99.00
NORTHERN MICHIGAN REVIEW, INC	345.33
NORTHERN MICHIGAN UNIVERSITY	280.00
NSI LAB SOLUTIONS	293.00
OK INDUSTRIAL SUPPLY	50.80
OSCAR W LARSON	323.00
POMASL FIRE EQUIPMENT	5,009.00
POWER PLAN	2,294.51
SAULT PRINTING COMPANY	196.70
SPARTAN STORES	173.51
SPORT ENGINE, INC	300.00
ST IGNACE AUTOMOTIVE	906.82
ST IGNACE TRUE VALUE	1,868.43
STATE OF MICHIGAN	130.00
THE FEED STATION	194.90
WESLEY H MAURER JR	2,765.51
Grand Total:	\$33,475.28

There being no further business, the meeting adjourned at 8:38 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**