

**Council  
Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 2, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

**Absent:** None.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer and Scott Marshall, Recreation Director.

**Consideration of minutes from June 18, 2018 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve the minutes of June 18, 2018. Motion carried unanimously.

**Limited Public Comment:** None.

**Additions to the Agenda:**

Councilmember Pelter – Proposal of Procedure to Council.  
Police Chief Wilk – Police Department Update.

**1. USDA-RD CERTIFICATION FOR R.O.W. MAP:**

City Manager Stelmaszek presented Council with the USDA Right-Of-Way Certificate for the upcoming Wastewater Project, noting the North State Street portion of the project has been placed on hold due to lack of one relevant property owner not approving a right-of-way for the project.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve the USDA Right-Of-Way Certificate. Motion carried unanimously.

**2. RESOLUTION OF ABANDONMENT CORRECTION:**

Correction made to property description as stated in original resolution dated September 18, 2017.

## RESOLUTION OF ABANDONMENT

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Tremble:

**WHEREAS**, a petition has been received requesting the City Council to vacate, discontinue or abandon the following:

A 20-foot wide alley located East of Lot 5 and West of Lots 2, 3 and 4 of Block 2 of Hombach's and Edison Moore & Co.'s plat, according to the recorded plat thereof, recorded in Liber 1 of Plats, page 43, Mackinac County records, City of St. Ignace, Mackinac County, MI.

**WHEREAS**, Chapter VII, Section 7.6a of the City Charter requires such action to be done by resolution of the Council, with the resolution first introduced and thereafter, before final adoption, to hold a Public Hearing with at least one week prior notice published thereof.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of St. Ignace, Michigan is hereby considering to vacate, discontinue or abolish the above described property, subject to a reservation of City sewer and utilities, and

**BE IT FURTHER RESOLVED**, that notice be published in The St. Ignace News calling for a Public Hearing on the resolution, said meeting to be held on October 2, 2017 at 7:00 p.m. in the City Council Chambers of the St. Ignace Municipal Building.

### Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner and Councilmember Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

### 3. RECREATION AGREEMENT:

City Manager Stelmaszek informed Council that Moran Township requests to change the due date listed in the Recreation Agreement from March 1st to April 30<sup>th</sup>.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to allow the change in the due date listed in the Recreation Agreement. Motion carried unanimously.

### 4. CITY OF ST. IGNACE YELLOW BIKE WAIVER:

City Manager Stelmaszek proposed to Council the “City of” be added to the current St. Ignace Yellow Bike Waiver, recognizing the City would then officially administer the Yellow Bike Program through the Marina with the stipulation that any other costs for the program will not be the responsibility of the City.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve the City to administer the St. Ignace Yellow Bike Program and be named on waiver. Motion carried unanimously.

#### **5. AMERICAN TOWER LEASE:**

City Manager Stelmaszek presented to Council that American Tower Corporation has proposed a 50- year antenna easement for up to \$272, 232 be considered to replace the current 2015 lease agreement with the City. City Manager Stelmaszek noted the current lease agreement includes monthly lease payments with three percent incremental annual increases, as well as fifteen percent revenue from any profits the lessee receives with any third-party leasing.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to remain under the conditions of the original 2015 Lease Agreement and to not accept the long-term antenna easement proposal. Motion carried unanimously.

#### **6. PROPOSED LAND PURCHASE FOR GOLF COURSE:**

City Manager Stelmaszek informed Council that the St. Ignace Golf Course Committee has recommended purchasing ½ acre of land, positioned northeast of the Golf Course, with funds from the City of St. Ignace 2008 CD.

It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve the purchase of the ½ acre of land with the funds from the City of St. Ignace 2008 CD. Motion carried unanimously.

#### **7. RECREATION INTERIM POSITION:**

City Manager Stelmaszek announced to Council that the DDA Board is requesting Scott Marshall begin training as DDA Director July 9<sup>th</sup>. City Manager Stelmaszek noted that the DDA agrees to compensate Mr. Marshall with 50% of his DDA salary while the other 50% of his compensation be paid from his current Recreation salary from July 9<sup>th</sup> through August 6<sup>th</sup>, allowing his working hours to be split between the two departments.

It was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to approve Scott Marshall be compensated by 50% of his DDA salary and 50% of his current Recreation Director salary from July 9<sup>th</sup> through August 6<sup>th</sup>, 2018, while splitting his working hours between each department during this time. Motion carried unanimously.

City Manager Stelmaszek also requested Council approve that Scott Marshall and he appoint a temporary Interim-Recreation Director to begin August 6<sup>th</sup> until the position is officially filled.

After some discussion, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to allow City Manager Stelmaszek and Scott Marshall to appoint a current employee of Little Bear East as a temporary Interim-Recreation Director at a rate of \$15 per hour beginning August 6<sup>th</sup> until the position has been officially filled. Motion carried six to one.

**Additions to the Agenda:**

**Councilmember Pelter – Proposal of Procedure to Council.**

Councilmember Pelter presented Council with a proposal of procedure to respond to Public Comment during regular Council meetings, noting she would like Council to review and consider implementing the process as a standard of proceedings.

**Police Chief Wilk – Police Department Update.**

Police Chief Wilk informed Council there have been six applications submitted to date for the openings in the Police Department, and Officer Paul is scheduled to depart from the City two days prior to his original notice.

**Public Comment:**

Public comment was received regarding the Yellow Bike program and the speaker system implemented in the City Hall Council Chambers.

**Consideration of Bills:**

Mayor Litzner recommended the EUP Regional Planning invoice payment be excluded and reviewed. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Fullerton, to approve payment of the bills in the amount of \$25,459.82. Motion carried unanimously.

**The following bills were presented to Council for payment for June 18, 2018:**

A & I MIDWEST PRINTING CO	234.00
ACE HARDWARE	167.90
ALFRED FELEPPA	194.25
ANDERSON TACKMAN & COMPANY	6,788.75
ARCTIC GLACIER USA INC	255.20
BELONGA'S PLUMBING AND HEATING	488.05
BLUE BOOK	27.95
BSN/PASSON'S/US GAMES	514.97
CHARLES J. PALMER, P.C.	723.12
ENTERPRISE VENDING, INC	16.80
ENVIRONMENTAL SYSTEMS RESEARCH INST	700.00
<b>EUP REGIONAL PLANNING</b>	<b>1,750.00</b>
FITNESS THINGS	1,998.00
GEORGES AUTO PARTS	145.00
GIFTS GALORE	220.00

KIMBALL-MIDWEST	255.05
LYNN AUTO PARTS	1,181.52
MICHAEL RICHARD LAMB	397.00
MUNICIPAL CODE CORPORATION	250.00
OSCAR W LARSON	170.00
PARAGON LABS	2,513.50
PATRICIA SANDERS	113.00
POWER PLAN	705.92
R S TECHNICAL SERVICES INC	115.33
SAULT PRINTING COMPANY	131.76
SCHWARTZ BOILER SHOP INC	337.50
SILVERSMITH INC	1,215.00
SPARTAN STORES	141.03
ST IGNACE AUTOMOTIVE	769.35
STRAITS BUILDING CENTER	1,175.13
TAYLOR RENTAL	2,669.00
WATCH DOG GOOSE PATROL	240.27
WESLEY H MAURER JR	605.47

Grand Total: \$27,209.82

**Consideration of Bills:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Fullerton, to approve payment of the bills in the amount \$ 42,830.31. Motion carried unanimously.

**The following bills were presented to Council for payment for July 2, 2018:**

A & I MIDWEST PRINTING CO	86.50
AIRGAS USA LLC	263.72
BACCO CONSTRUCTION CO	1,933.72
BELONGA'S PLUMBING AND HEATING	240.50
CHEBOYGAN LIFE SUPPORT SYSTEMS INC	18,000.00
CRANE ENGINEERING SALES INC	4,087.00
EUP REGIONAL PLANNING	1,750.00
FIRE PROS, INC.	120.00
GIFTS GALORE	30.00
GORDON FOOD SERVICE	255.38
GREAT LAKES COCA-COLA DISTRIBUTION	450.86
HACH COMPANY	1,500.76
HYDRITE CHEMICAL CO	1,534.76
INTERSTATE BATTERIES	267.30
KELLY J CHAMPION	578.50
KSS ENTERPRISES	2,665.63
MACKINAC SALES	1,487.33
MICHAEL RICHARD LAMB	130.00

MICHIGAN RURAL WATER ASSOCIATION	690.00
NATIONAL OFFICE PRODUCTS	1,839.93
NCL OF WISCONSIN INC	669.47
PARAGON LABS	850.00
ST IGNACE IN BLOOM	156.13
ST IGNACE TRUE VALUE	2,738.62
WESLEY H MAURER JR	504.20
Grand Total:	\$ 42,830.31

There being no further business, the meeting adjourned at 7:48 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**