

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, June 3, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Police Chief; Kyle Mulka, City Assessor; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney; Kevin Campbell, Facility Director; Lauren Yoder, Marina Director.

Consideration of minutes from May 20, 2019 Council meeting:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve the minutes of May 20, 2019. Motion carried unanimously.

Limited Public Comment:

Public comment was received regarding the grass cutting.

Additions to the Agenda:

Mayor Litzner – Police Chief updates.

1. DOCK #3 LEASE BID OPENING:

City Manager Stelmaszek presented Council with one bid for the Dock #3 lease from Arnold Freight Company proposing a base lease rate for 2020 of \$28,500 with an annual increase of 3% for 2021, 2022, 2023 and 2024.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to approve the bid from Arnold Freight Company as proposed. Motion carried unanimously.

2. PROPOSED THREE-YEAR LEASE FOR INTERSTATE HOCKEY LEAGUE (IHL) WITH LITTLE BEAR EAST:

City Manager Stelmaszek informed Council that Kevin Campbell, Little Bear East Facility Director, received a proposed lease from Interstate Hockey League for the 2019/2020 hockey season, with the option to renew the lease for the 2020/2021 and 2021/2022 seasons by June 1st of each year. After some discussion, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve the 2019/2020 lease for Little Bear East and the IHL pending inclusion of the following items: #5 will include “shared space within the League” at the end of the statement, and #7 will include a statement describing all constructed additions must have prior approval from the City. Motion carried unanimously.

3. REQUEST TO BEGIN RFP PROCESS FOR 2019-2023 AUDIT SERVICES:

City Manager Stelmaszek requested Council’s approval to begin seeking audit services for the City’s 2019 – 2023 contract by the Request for Proposal (RFP) process. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Tremble, to approve the RFP process to hire for audit services in the City’s next five-year contract. Motion carried unanimously.

4. REQUEST FOR TRAINING:

City Manager Stelmaszek informed Council that City Treasurer Insley and Deputy Treasurer Thibault will be attending training with the Michigan Municipal Treasurer’s Association (MMTA) June 21st in Marquette. It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the training in Marquette for June 21st. Motion carried unanimously.

5. FIRE AGREEMENT 2019 – 2023 RATIFICATION:

City Manager Stelmaszek presented the 2019 – 2023 Fire Agreement renewal to Council which will no longer include the contributions to the maintenance of the current Fire Hall. The contract will include consideration of funding for the increased costs of the new Fire Hall in the initial year and possible insurance for Firefighters. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve the 2019 – 2023 Fire Agreement. Motion carried unanimously.

6. RESOLUTION FOR FIREWORKS 2019:

RESOLUTION

The following resolution was offered for adoption by Councilmember Pelter, supported by Mayor Pro-Tem Paquin:

WHEREAS, the St. Ignace Visitors Bureau, and the City of St. Ignace requests permission to sponsor and hold Sensational Saturday, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by the St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City, and

THEREFORE BE IT RESOLVED, that the City Council has determined that the St. Ignace Events Committee, through its association with the St. Ignace Visitors Bureau, has met the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the St. Ignace Events Committee to be a “Special Events Organization”, and

FURTHER BE IT RESOLVED, that the City Council grants the St. Ignace Events Committee the authority to host fireworks on the following dates: June 29, 2019, July 4, 2019, July 6, 2019, July 13, 2019, July 20, 2019, July 27, 2019, August 3, 2019, August 10, 2019, August 17, 2019, August 24, 2019 and August 31, 2019 around 10:00 p.m./dusk.; and to schedule an alternate date(s) for fireworks in the event of weather cancellation; and

FURTHER BE IT RESOLVED, that the City Council grants the St. Ignace Visitors Bureau, as the representative for the St. Ignace Events Committee, the authority to control the vending on the above dates, during the fireworks, beginning at dusk, so as to protect our local businesses.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

7. RESOLUTION FOR FISH FEAST 2019:

RESOLUTION

The following Resolution was offered for adoption by Mayor Pro-Tem Paquin, supported by Councilmember Clapperton:

WHEREAS, the St. Ignace Events Committee request permission to conduct the St. Ignace Fish Feast, and

WHEREAS, this event requires the usage of the St. Ignace Public Marina, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Events Committee does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of the St. Ignace public marina for this event on:

Saturday, July 20, 2019, from 2:00 p.m. until 11:00 p.m.

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Absent: None.

Resolution declared Adopted.

Additions to the Agenda:

Mayor Litzner – Chief of Police Update:

Chief Tony Brown updated Council on the recent activity in the Police Department regarding training, policy, uniforms, complaints/reports processed and blight issues.

Public Comment:

Public comment was received regarding Fire Department insurance coverage, the IHL hockey contract and outdoor ice rinks.

8. CLOSED SESSION (SECTION 8(e), MCL 15.268(e)):

It was moved by Mayor Litzner, seconded by Mayor Pro-Tem Paquin, to enter in to Closed Session with City Attorney Charles Palmer regarding pending litigation. Motion carried unanimously.

After Council returned from Closed Session at 9:23 p.m., it was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Fullerton, to return to open meeting. Motion carried unanimously.

Consideration of Bills:

It was moved by Councilmember Tremble, seconded by Mayor Pro-Tem Paquin, to approve payment of the bills in the amount of \$ 18,381.39. Motion carried unanimously.

The following bills were presented to Council for payment:

AIRGAS USA LLC	55.00
BELONGA EXCAVATING, LLC	90.00
D & B HEAT TRANSFER PRODUCTS INC	1,102.29
HAWKINS	438.00
INTERSTATE BATTERIES	25.90
KLOOSTER MACHINERY	297.70
MACKINAC ISLAND FERRY COMPANY	96.00
MICHIGAN STATE POLICE	33.00
NCL OF WISCONSIN INC	2,607.49
OFFICE DEPOT	117.78
OK INDUSTRIAL SUPPLY	51.00
PARAGON LABS	107.00
POLICEONE.COM	554.00
POMASL FIRE EQUIPMENT	652.68
ST IGNACE VISITOR'S BUREAU	3,000.00
STRAITS AREA GLASS	162.00
TELE-RAD INC	355.13
TRUCK AND TRAILER SPECIALTIES	1,953.25
V.T.L. INC	6,442.90
WATCH DOG GOOSE PATROL	240.27
Grand Total:	\$18,381.39

There being no further business, the meeting adjourned at 9:25 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

