

**Council  
Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, May 21, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

**Absent:** None.

**Staff Present:** Mike Stelmaszek, City Manager; Mark Wilk, Police Chief; Andrea Insley, City Clerk/Treasurer.

**Consideration of minutes from May 7, 2018 Council meeting:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the minutes of May 7, 2018. Motion carried unanimously.

**Limited Public Comment:** None.

**Additions to the Agenda:**

Mayor Pro-Tem Paquin – Lawson property update.

City Manager Stelmaszek - Bid opening for ambulance loan financing.

Councilmember Pelter – Marina update.

**1. CONSIDERATION OF RESOLUTION ON ROAD CLOSING (GRONDIN STREET):**

**RESOLUTION OF THE ST. IGNACE CITY COUNCIL TO ABANDON PORTIONS OF  
GRONDIN ROAD LOCATED WITHIN THE CITY OF ST. IGNACE**

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Mayor Pro-Tem Paquin:

**WHEREAS**, Grondin Road is a road established and maintained by the City of St. Ignace and

**WHEREAS**, a proposal has been made by an owner of property located on Grondin Road, to vacate or abandon a portion of Grondin Road and allow development of the adjoining parcel of land, and

**WHEREAS**, the proposed portion of the roadway is not necessary for public travel, and

**WHEREAS**, the City of St. Ignace now wishes to consider a proposal to abandon that portion of Grondin Road, and

**NOW THEREFORE BE IT RESOLVED**, by the St. Ignace City Council, that the following criteria has been met as follows:

1. It is the intent of the St. Ignace City Council, pursuant to City Charter Sections 7.6a, to consider the request to abandon a portion of Grondin Road, located within the City of St. Ignace.
2. That the request is conditioned upon the following:
  - a. Petitioner would agree to not build any structures on or near public utilities.
  - b. Petitioner would provide proper legal easements to allow for the City to maintain all utilities on the portion of the road to be returned to private use.
  - c. The land owner will construct standard circular turn-around areas, not offset in any way from end of the road, on his property sufficient for a City plow truck to turn around without backing at each location where the road will end from vehicle traffic.
3. That a public hearing will be held regarding this Resolution on May 7<sup>th</sup>, 2018, at 7:00pm in the City Council Chamber at 396 N. State Street, St. Ignace, MI 49781.
4. That a notice of the above public meeting will be published at least one (1) week prior to the public hearing.
5. That after the public hearing, the City Council will consider the proposed road abandonment, at a regularly scheduled session of the City Council.

**FURTHER MAY IT BE RESOLVED**, that the St. Ignace City Council does support the partial closure of Grondin Road with the condition that all the above criteria is met by petitioner.

**Roll Call Vote:**

Yes: Councilmember Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner and Councilmember Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

**2. RESOLUTION DOWNTOWN YARD SALE:**

**Resolution**

The following Resolution was offered for adoption by Mayor Pro-Tem Paquin, seconded by

Councilmember Tremble:

**WHEREAS**, the St. Ignace Business Association is requesting to sponsor the Downtown Yard Sale, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, requires certain criteria be met in order for the event to be held.

**THEREFORE BE IT RESOLVED**, that the St. Ignace City Council has determined that the St. Ignace Business Association does meet the criteria established in the various sections of Ordinance No. 413, and

**FURTHER BE IT RESOLVED**, that the City Council does approve the usage of downtown property for this event on Saturday, June 16, 2018, 8a.m. – 5 p.m.

**Roll Call Vote:**

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton and Fullerton.

No: None.

Absent: None.

Resolution declared Adopted.

**3. RESOLUTION RRC CERTIFICATION:**

**RESOLUTION TO PROCEED WITH THE REDEVELOPMENT READY COMMUNITIES(RRC) PROGRAM OF THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC)**

The following resolution was offered for adoption by Councilmember Pelter, supported by Mayor Pro-Tem Paquin:

**Whereas**, the City of St. Ignace has engaged in the MEDC Redevelopment Ready Communities Program, including entering into a Memorandum of Understanding with the MEDC and undergoing an evaluation of the City’s redevelopment practices as reported in the Redevelopment Ready Communities Community Assessment Report and Evaluation of Findings dated April 2018; and

**Whereas**, the MEDC has developed a program for certifying Redevelopment Ready communities and the City of St. Ignace desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; and

**Whereas**, the city of St. Ignace is currently updating its Master Plan and will utilize recommendations and technical assistance to ensure that development readiness is appropriately addressed in that document; and

**Whereas**, the program includes evaluating the strong partnerships with city boards and commissions related to development including the City Council, City Planning Commission, City Zoning Board of Appeals, St. Ignace Downtown Development Authority, Mackinac County and Regional Planning Boards and associations; and

**Whereas**, after review of the Redevelopment Ready Community Assessment Report, the City of St. Ignace is willing to complete the tasks as outlined, which will involve interaction with the aforementioned City commissions and boards; and

**Whereas**, certain recommendations have and will be made by the MEDC that are required in order for the City to attain Redevelopment Ready Communities Certification;

**THEREFORE BE IT RESOLVED**, that the City of St. Ignace, through its City Council, authorizes the implementation of recommendations made by MEDC and that are necessary to receive Redevelopment Ready Communities Certification from MEDC.

**Roll Call Vote**

Ayes: Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton, Fullerton and Mayor Pro-Tem Paquin.

Nays: None.

Absent: None.

Resolution declared Adopted.

**4. PERMISSION FOR JUNE TRAININGS:**

City Manager Stelmaszek informed Council of training opportunities for City employees in June. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve the June trainings. Motion carried unanimously.

**5. FINANCIALS:**

City Manager Stelmaszek reviewed the 2018 April financials with Council.

**Additions to the agenda:**

**Mayor Pro-Tem Paquin – Lawson property update:**

City Manager Stelmaszek reported to Council that there is a possible sale pending for the Lawson property with details regarding the structures and blight on site to be determined.

**City Manager Stelmaszek – Bid openings for new ambulance loan:**

City Manager Stelmaszek announced the bid from First National Bank of St. Ignace to include a three-year term for the loan with 3.25% financing. The second bid submitted from Central Savings Bank also included a three-year term for the loan but with 3.29% financing. After brief discussion, it was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Tremble, to accept the bid from First National Bank of St. Ignace for the financing of the loan and to authorize Mark Wilk to proceed with the purchase process of the new ambulance. Motion carried unanimously.

**Councilmember Pelter – Update on Marina deck:**

City Manager Stelmaszek informed Council that there is one day planned next week for the City DPW to assist with the Marina’s deck replacement project and another day next week Enbridge has scheduled to provide a crew to assist in the project.

**Limited Public Comment:**

Councilmember Pelter thanked Council for the opportunity to attend the Michigan Municipal League’s Elected Official Academy in Spring Lake, Michigan, May 18-19<sup>th</sup>.

**Consideration of Bills:**

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Pelter, to approve payment of the bills in the amount of \$ 26,996.52. Motion carried unanimously.

**The following bills were presented to Council for payment:**

AIRGAS USA LLC	310.60
ANDERSON TACKMAN & COMPANY	14,095.83
CHARLES J. PALMER, P.C.	2,460.00
ENTERPRISE VENDING, INC	74.70
ETNA SUPPLY COMPANY	247.28
FERGUSON WATERWORKS #3386	475.95
GINA HARMAN	500.00
GREAT LAKES COCA-COLA DISTRIBUTION	309.70
IDEXX DISTRIBUTION CORP	309.67
INDUSTRIAL MARKETING	237.84
KSS ENTERPRISES	142.33
LYNN AUTO PARTS	2,483.32
MAMC	976.00
MICHAEL RICHARD LAMB	1,405.00
NYE UNIFORM COMPANY	84.95
PARAGON LABS	436.00
POMASL FIRE EQUIPMENT	150.84
SAFETY-KLEEN SYSTEMS INC	206.89
SAULT PRINTING COMPANY	160.39

SPARTAN STORES	55.74
STRAITS BUILDING CENTER	539.80
SYSCO GRAND RAPIDS	338.84
WESLEY H MAURER JR	994.85

Grand Total: \$ 26, 996.52

There being no further business, the meeting adjourned at 7:47 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**