

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, May 18, 2020, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Kyle Mulka, City Assessor; Bill Fraser, DPW Director; Tony Brown, Police Chief; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Andrea Insley, City Clerk/Treasurer.

Consideration of minutes from May 4, 2020 Council meeting:

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve the minutes from May 4, 2020.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

Additions to the Agenda:

Councilmember Pelter – Events update.

1. FAVORITE PROPERTY LEASE PROPOSAL:

Mayor Litzner presented a proposal from the Mackinac Island Freight Company, LLC. d/b/a Arnold Freight Company, for leasing the downtown property #052-200-013-00 known as the Favorite Dock. The term of the lease is through 2023 for a base rent of \$25,000 per year.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve the Favorite Property Lease as presented.

Roll call vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously

2. DOCK #3 LEASE EXTENSION:

Mayor Litzner requested Council's consideration of extending the current Dock #3 lease with Arnold Freight Company from an end date of 2025 to an end date of 2039. The rental amount was also updated to reflect a base lease rate of \$28,500 with annual increases of 3% for the next four years, and the rate of \$32,077 per year for the remainder of the lease term.

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve extending the current Dock #3 lease to Arnold Freight Company as presented.

Roll call vote:

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Motion carried unanimously.

3. RESOLUTION TO LIFT ZONING RESTRICTIONS:

RESOLUTION

The following resolution was offered for adoption by Councilmember St. Louis, supported by Mayor Pro-Tem Paquin:

Whereas, in the face of the economic impact caused by the COVID-19 virus outbreak of 2020, the City of Saint Ignace finds it necessary and proper to promote outdoor business activity as soon as businesses are allowed by the State of Michigan to re-open; and

Whereas, the City Council of the City of Saint Ignace hereby issues emergency waiver of all requirements for off-street parking in the Business Districts in the City, for the purpose of allowing owners of businesses to conduct business activity outdoors on their own property; and

Whereas, the City Council of the City of Saint Ignace will waive all the following zoning restrictions related to requirements for doing business “on premises within a completely enclosed building” to include Chapter 38 Sec. 38-232 (1), (2), (3), (11)b. City Council will further waive all off-street parking requirements in business districts including those referred to in Sec. 38-251 Description of District and in Sec. 38-253 (a), Sec. 38-492 (3) e, k, & n.; and

Whereas, the City Council of the City of Saint Ignace also resolves to allow business owners to use designated areas of City property, e.g., designated areas on City sidewalks, to conduct business outside, and to issue separate Resolutions, when required, for businesses needing such Resolutions to accompany applications to the State of Michigan for extensions of existing liquor licenses to accommodate outdoor sales of alcoholic beverages; and

Whereas, the businesses using City sidewalks are limited to the area directly in front of their business and must keep an area of at least 60” from the curb clear for pedestrian use; and

Whereas, the City Council of the City of Saint Ignace will suspend the limits of one sign per business as stated in the Zoning Ordinance Sec. 38-555(3) for temporary signs; and

Whereas, the number of temporary signs allowed in front of any commercial business shall be what is reasonably required to explain the new manner of conducting business in response to the COVID-19 emergency.

Whereas, to include, but is not limited to, signs showing location of curbside pickup, signs marking the location of lines to enter businesses, signs stating limitations to the number of patrons who may enter a business at the same time, and signs showing the need for patrons to wear protective masks or other protective equipment.

Roll Call Vote:

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Mayor Pro-Tem Paquin.

No: None.
Absent: None.
Resolution declared Adopted.

**4. RESOLUTION TO ESTABLISH FUNDING FOR STREETS:
CITY OF ST. IGNACE RESOLUTION**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR Resurfacing of East Truckey Street, East Spring Street, Service Drive, North and South Marley Street, Maloney Hill/Goudreau Street, McCann Street and Reagon Street FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Minutes of a regular meeting of the City Council of the City of St. Ignace, Mackinac County, Michigan, held remotely via Zoom video conference in said City, on May 18, 2020 at 7:00p.m.

The following preamble and resolution were offered for adoption by Councilmember Pelter, supported by Councilmember St. Louis.

WHEREAS, the City of St. Ignace is applying for \$500,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to construct/resurface on of East Truckey Street, East Spring Street, Service Drive, North and South Marley Street, Maloney Hill/Goudreau Street, McCann Street and Reagon Street.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Bill Fraser DPW Director to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$250,000.00 (50%) toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Roll Call Vote:

YAHS: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin and Councilmember Pelter.

NAYS: None.

ABSENT: None.

RESOLUTION DECLARED ADOPTED.

5. FINANCIALS:

City Manager Stelmaszek reviewed the April 2020 Financials with Council.

Additions to the Agenda:

Councilmember Pelter – Events update:

Councilmember Pelter requested information on the status of Car Show and the July 4th plans. Mayor Pro-Tem Paquin provided information regarding the decision on the Car Show 2020. Mayor Litzner announced the Memorial Day service has been cancelled and the July 4th events have yet to be determined.

Public Comment:

Public comment was received regarding the rescheduling of the summer events.

Consideration of Bills:

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$37,354.02.

AIRGAS USA LLC	147.69
ALFRED FELEPPA	120.75
ANDERSON TACKMAN & COMPANY	1,261.25
BFMC INC	876.46
BLARNEY CASTLE OIL CO	226.48
BS & A SOFTWARE	4,022.00
CALVIN BURNSIDE	1,500.00
CHARLES J. PALMER, P.C.	3,103.12
CHEBOYGAN CEMENT PRODUCTS INC	203.30
CORE TECHNOLOGY CORPORATION	5,946.00
CRANE ENGINEERING SALES INC	46.70
DUANE L BENTLEY	1,563.00
ETNA SUPPLY COMPANY	1,072.50
GEORGES AUTO PARTS	100.00
GINA HARMAN	500.00
HD SUPPLY FACILITIES MAINTENANCE LT	693.15
INTERSTATE BATTERIES	110.95
JUDITH WYSE	20.00
KSS ENTERPRISES	513.50
MACKINAC SALES	82.32
MARK WILK	1,817.00
NCL OF WISCONSIN INC	1,760.80
OTIS ELEVATOR CO	1,500.00
PARAGON LABORATORIES, INC	217.00
PAYNE & DOLAN INC	7,505.08
POMASL FIRE EQUIPMENT	1,111.30
SAULT PRINTING COMPANY	243.58
SPARTAN STORES	56.31
ST IGNACE AUTOMOTIVE	172.14
STRAITS BUILDING CENTER	491.44
US PUBLIC SAFETY GROUP INC	124.35
WESLEY H MAURER JR	245.85

Grand Total: \$37,354.02

Roll Call Vote:

Yes: Councilmembers Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin,

Councilmembers Pelter and St. Louis.

No: None.

Motion carried unanimously.

There being no further business, the meeting adjourned at 7:39 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

