

**Council  
Proceedings  
Official**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, April 17, 2018, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Mayor Litzner.

**Absent:** None.

**Staff Present:** Mike Stelmaszek, City Manager; Andrea Insley, City Clerk/Treasurer.

**Consideration of minutes from April 2, 2018 Council meeting:**

Mayor Litzner made a correction to the motion excusing Councilmember Fullerton and Mayor Pro-Tem Paquin, stating the reason for each of their absences was due to illness. It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to approve the minutes of April 2, 2018 with the correction by Mayor Litzner. Motion carried unanimously.

**Limited Public Comment:**

Public comment was received regarding the City's park pavilion rental process.

**Additions to the Agenda:**

City Manager Stelmaszek – Police department training event.

Mayor Pro-Tem Paquin – Speaker system update.

- Blight in City.
- City park rental revenue.

**1. INTRODUCTION OF TWO NEW EMPLOYEES:**

City Manager Stelmaszek welcomed two new City staff members: Marina Director, Josh Soblaskey, and Library Director, Alycia McKowen, who was unable to attend the Council meeting.

**2. APPROVAL DPW EXPENSES:**

City Manager Stelmaszek informed Council that DPW Director Bill Fraser is requesting to purchase two pumps that are in need of replacement in the water system and that Crane Engineering offered the lowest of two bids for \$9,200 and \$12,768. After some discussion, it was moved by Councilmember St. Louis, seconded by Councilmember Fullerton, to approve the purchase of the two pumps from Crane Engineering. Motion carried unanimously.

**3. APPROVAL OF R.S. SCOTT AGREEMENT:**

City Manager Stelmaszek presented to Council an agreement between R.S. Scott and the City of St. Ignace for the provision of limited professional services regarding the Little Bear East Park Development Project. The agreement offers a specific fee arrangement for engineering services at a flat fee. Council agreed that an update on the project and plans be presented at the next work session scheduled for 6 p.m. Monday, April 23<sup>rd</sup>. After a lengthy discussion, it was moved by Mayor Litzner, seconded by Councilmember Tremble, to accept the agreement with R.S. Scott. Motion carried four to three.

**4. RESOLUTION WEEKLY EVENTS:**

**RESOLUTION**

The following resolution was offered for adoption by Mayor Pro-Tem Paquin, supported by Councilmember Tremble:

WHEREAS, St. Ignace Visitors Bureau is requesting to sponsor the 2018 Weekly Events, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the “Special Events” requirements of the City, and

WHEREAS, St. Ignace Visitors Bureau has provided the City Council with all of the information required by Ordinance No. 413, and

THEREFORE BE IT RESOLVED, that the City Council has determined that St. Ignace Visitors Bureau has met the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the Weekly Events be held from July thru September 2018. The vending for this event will be handled exclusively by St. Ignace Visitors Bureau. The City does not participate in this event, and

FURTHER BE IT RESOLVED, that the City does approve, subject to compliance with City rules and regulations, for the 2018 Weekly Events usage of downtown property which would include the St. Ignace Marina and American Legion Park for the following events and dates:

Movies by the Bay Dusk Sun., July 1-Sept. 2	Bayside Live! 7p.m., Thurs., July 5-Aug. 30 Bayside Farmer's Market 4-7pm.Thurs July 5-Sept. 27	Real Street Theater 2pm-7pm., Sat., July 7- Sept. 1
Museum of Ojibwa Culture Historic Walking Tours 7p.m., Mon. & Tues., July 2-Aug. 28	Friday Night at the Museum 7-9pm.,Fri.,July 6-Aug.31 Museum of Ojibwa Culture	Fireworks Dusk Sat., July 7-Sept. 1 Downtown St. Ignace
Locals on the Bay 7p.m. Wed., July 4-Aug. 29	Live Music Friday Nights 7-9pm.,Fri.,July 6-Aug.31 at 1 <sup>st</sup> Nat'l Bank	

**Roll Call Vote:**

**Yes:** Councilmember Fullerton, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner and Councilmember Clapperton.

**No:** None.

**Absent:** None.

Resolution declared Adopted.

**5. RESOLUTION SENSATIONAL SATURDAY (FIREWORKS):**

**RESOLUTION**

The following resolution was offered to adoption by Mayor Litzner, supported by Mayor Pro-Tem Paquin:

**WHEREAS**, the St. Ignace Visitors Bureau, and the City of St. Ignace requests permission to sponsor and hold Sensational Saturday, and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by the St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City, and

**THEREFORE BE IT RESOLVED**, that the City Council has determined that the St. Ignace Events Committee, through its association with the St. Ignace Visitors Bureau, has met the criteria established in the various sections of Ordinance No. 413, and

**FURTHER BE IT RESOLVED**, that the City Council does approve the St. Ignace Events Committee to be a “Special Events Organization”, and

**FURTHER BE IT RESOLVED**, that the City Council grants the St. Ignace Events Committee the authority to host fireworks on the following dates: July 4, 2018, July 7, 2018, July 14, 2018, July 21, 2018, July 28, 2018, August 4, 2018, August 11, 2018, August 18, 2018, August 25, 2018 and September 1, 2018 around 10:00 p.m.; and to schedule an alternate date(s) for fireworks in the event of weather cancellation.

**Roll Call Vote:**

**Yes:** Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Mayor Litzner, Councilmembers Clapperton and Fullerton.

**No:** None.

**Absent:** None.

Resolution declared Adopted.

**6. REVERTED LANDS:**

City Manager Stelmaszek informed Council that Mackinac County has notified the City that the parcel listed as 319 Marley Street is being prepared to be offered at public auction due to non-payment of 2015 property taxes if the City does not wish to retain the property. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Pelter, to allow Mackinac County to process the parcel through public auction. Motion carried unanimously.

**8. FINANCIALS:**

City Manager Stelmaszek reviewed the March 2018 financials with Council. It was moved by Mayor Litzner, seconded by Councilmember Pelter, to approve the presentation of the March 2018 financials. Motion carried unanimously.

**Additions to the agenda:**

**City Manager Stelmaszek – Police Dept training event.**

City Manager Stelmaszek informed Council the Police Department has requested an employee attend the 2018 Michigan Child Passenger Safety Conference in Mt. Pleasant in May. It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to approve this training. Motion carried unanimously.

**Mayor Pro-Tem Paquin – Speaker system in Council chambers.**

Mayor Pro-Tem Paquin requested an update on the speaker system for the Council chambers. City Manager Stelmaszek reported Police Chief Wilk is corresponding with a vendor to put together a system within the approved \$1500 budget, but no date has been scheduled for installation at this time.

**Mayor Pro-Tem Paquin – Blight in the City.**

Mayor Pro-Tem Paquin stated efforts to do away with blight in the City should progress with the hiring of the new Assessor. Mayor Litzner also requested City Manager Stelmaszek follow up on the Lawson property with an update to Council.

**Mayor Pro-Tem Paquin – City park pavilion rental.**

Mayor Pro-Tem Paquin inquired about the expected revenue from City park pavilion rentals and stated he would like to see it be used directly for expenses in keeping the parks maintained. Councilmember Pelter stated concerns with the posting and monitoring of the reservations at the parks.

**Public Comment:**

Public comment was received regarding the overcrowding of public parking in the downtown area due to passengers of Star Line.

**Consideration of Bills:**

It was moved by Councilmember Pelter, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$15,855.36. Motion carried unanimously.

**The following bills were presented to Council for payment:**

AIRGAS USA LLC	128.92
ARNOLD'S REFRIGERATION	148.00
BELONGA EXCAVATING, LLC	200.00
BELONGA'S PLUMBING AND HEATING	91.29
BSN/PASSON'S/US GAMES	108.99
CHARLES J. PALMER, P.C.	1,420.00
ENTERPRISE VENDING, INC	71.15

ETNA SUPPLY COMPANY	67.50
FERGUSON WATERWORKS #3386	235.00
GATEHOUSE MEDIA	194.60
GEORGES AUTO PARTS	5.00
GREAT LAKES COCA-COLA DISTRIBUTION	232.11
JOSEPH G. POLLARD CO. INC	357.61
KIMBALL-MIDWEST	68.94
KSS ENTERPRISES	555.21
LMAS DISTRICT HEALTH DEPARTMENT	216.00
LYNN AUTO PARTS	1,482.31
MACKINAC COUNTY EQUALIZATION DEPT	29.20
MACKINAC PLUMBING AND HEATING CO	8.42
MACKINAC SALES	176.00
MICHAEL RICHARD LAMB	15.00
MICROBIOLOGICS INC	243.62
NATIONAL OFFICE PRODUCTS	1,313.37
NCL OF WISCONSIN INC	1,253.50
NSI LAB SOLUTIONS	508.00
POMASL FIRE EQUIPMENT	179.42
POSITIVE PROMOTIONS	103.80
QUILL CORPORATION	248.90
SAULT PRINTING COMPANY	151.09
SPARTAN STORES	40.95
ST IGNACE AUTOMOTIVE	1,593.12
ST IGNACE TRUE VALUE	432.22
STRAITS BUILDING CENTER	207.66
THE SAULT NEWS	190.60
U P ENGINEERS & ARCHITECTS INC	2,275.00
UIS SCADA	814.41
WESLEY H MAURER JR	488.45
Grand Total:	\$15855.36

There being no further business, the meeting adjourned at 7:55 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**