

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, April 6, 2020, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Anthony Brown, Chief of Police; Kyle Mulka, City Assessor; Alycia McKowen, Library Director; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney.

Consideration of minutes from March 23, 2020 Special Council meeting:

It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to approve the minutes from March 23, 2020.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

Additions to the Agenda:

City Manager Stelmaszek – Mutual Aid Agreement for Law Enforcement renewal.

Councilmember Fullerton – Request.

1. COMMUNITY ECONOMIC DEVELOPMENT ASSOCIATION OF MICHIGAN (CEDAM) AGREEMENT 2020:

Mayor Litzner and Betsy Dayrell-Hart, Planning Commission Chairperson, informed Council that the City has an opportunity to participate in a grant agreement with the CEDAM that would provide professional services for 15 months through a fellowship program. The agreement is based on the City's Redevelopment Ready efforts and will include fellowship assistance with various projects related to its economic development. The Host Site fee of \$6,000 to be paid by the City from the Planning and City Council budgets. All other expenses are the responsibility of the grant.

It was moved by Councilmember St. Louis, seconded by Councilmember Fullerton, to approve the City's participation in the CEDAM grant agreement as presented.

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

2. APPROVAL OF RISK AVOIDANCE PROGRAM (RAP) GRANT FOR SECURITY CAMERA SYSTEM AT MARINA:

City Manager Stelmaszek requested Council's consideration to approve purchasing a digital camera and security system for the Marina through a Michigan Municipal Risk Management Authority (MMRMA) RAP Grant. In the grant award, the City will be reimbursed one-third the cost of equipment and labor upon completion of installation.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve purchasing and installing a digital camera and security system for the Marina.

Roll call vote:

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Motion carried unanimously.

3. REQUEST FOR ADDITIONAL CONTRIBUTIONS TO MERS PENSION LIABILITY:

City Manager Stelmaszek informed Council that the City's MERS Pension plan is currently in underfunded status with the State of Michigan and that he is requesting additional contributions be paid during the fiscal year 2020 to become compliant. The additional voluntary contributions intended are \$1,000 per month for the budget year 2020 to be paid from the 729 Other Employee Benefits Trust.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve paying the additional voluntary contributions for this year:

Roll call vote:

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin and Councilmember Pelter.

No: None.

Motion carried unanimously.

4. APPROVAL OF CORRECTIVE ACTION PLAN (CAP) TO FUND MERS PENSION LIABILITY:

City Manager Stelmaszek presented a completed form 5598, Protecting Local Government Retirement and Benefits Act Corrective Action Plan, for the City's MERS Pension plan. City Manager Stelmaszek requested Council's approval for submission of the CAP to be reviewed by the Michigan Stability Board. It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to approve submitting the Corrective Action Plan presented.

Roll call vote:

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Mayor Pro-Tem Paquin.

No: None.

Motion carried unanimously.

5. CITY EMPLOYEE WORK FROM HOME DURING STATE OF EMERGENCY:

City Manager Stelmaszek informed Council that City staff has made various adjustments to their work schedules to adhere to Governor Whitmer's Executive Order 2020-21. He is requesting Council's consideration to reimburse up to 40 hours of leave time for any employee who has had to use other leave benefits to comply with the Executive Order.

It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to approve reimbursing up to 40 hours of leave time for employees who have or will have to use leave time to comply with the Governor's Executive Order.

Roll Call Vote:

Yes: Councilmembers Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter and St. Louis.

No: None.

Motion carried unanimously.

6. CITY EMPLOYEE ON CALL DURING STATE OF EMERGENCY:

City Manager Stelmaszek requested Council's approval to pay essential employees in the Water, Sewer and DPW departments their regular pay during normal work hours for any time spent at home on standby during the State of Emergency, so long as they are immediately available for call-out. After some discussion, it was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve essential employees in the Water, Sewer and DPW departments to receive regular pay when serving time on Standby during normal working hours during this State of Emergency.

Roll call vote:

Yes: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

No: None.

Motion carried unanimously.

Additions to the Agenda:

City Manager Stelmaszek – Mutual Aid Agreement for Law Enforcement Renewal:

City Manager Stelmaszek informed Council that the Mutual Aid Agreement for Law Enforcement between the City of St. Ignace, Mackinaw City and Mackinac Island is currently up for renewal. It was moved by Councilmember Fullerton, seconded by Councilmember Clapperton, to renew the current Mutual Aid Agreement for Law Enforcement for the next three-year period, April 2020 thru April 2023.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

Councilmember Fullerton – Request:

Councilmember Fullerton requested a phone appointment with the City Manager to discuss recent correspondence.

Public Comment:

Public comment was received regarding essential employee compensations during the COVID-19 pandemic and an update of operations statement from the City Manager.

Consideration of Bills:

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$21,290.17.

Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Absent: Councilmember Pelter (disconnected at 7:48 p.m.).

Motion carried unanimously.

The following bills were presented to Council for payment:

BELONGA'S PLUMBING AND HEATING	62.84
CALVIN BURNSIDE	5,956.00
CHARTER COMMUNICATIONS	31.48
GEORGE'S BODY SHOP, INC	232.00
INTERSTATE BATTERIES	127.95
KIMBALL-MIDWEST	430.92
KSS ENTERPRISES	580.68
NATIONAL OFFICE PRODUCTS	566.68
NCL OF WISCONSIN INC	1,811.91
OSCAR W LARSON	233.75
OTIS ELEVATOR CO	1,985.00
PARAGON LABORATORIES, INC	75.00
STANDARD ELECTRIC COMPANY	224.80
STRAITS BUILDING CENTER	110.89
WAUBAUSHENE MACHINE & WELDING	8,323.00
Grand Total:	\$21,290.17

There being no further business, the meeting adjourned at 7:51p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

