

**Council  
Proceedings  
(Official)**

A Special Meeting of the St. Ignace City Council was held on Monday, March 23, 2020, remotely via Zoom video conference.  
The meeting was called to order at 5:00 p.m. by Mayor Litzner with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**Present:** Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble (connected at 5:08 p.m.).

**Absent:** None.

**Staff Present:** Michael Stelmaszek, City Manager; Charles Palmer, City Attorney; Tony Brown, Chief of Police, Kyle Mulka, City Assessor; Andrea Insley, City Clerk/Treasurer; Alycia McKowen, Library Director; Morgan Mills, Recreation Director.

**Consideration of minutes from March 2, 2020 Council meeting:**

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve the minutes from March 2, 2020.

**Roll Call Vote:** (5:03 p.m.)

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Clapperton.

No: None.

Absent: Councilmember Tremble not connected at this time.

Motion carried unanimously.

**1. ADOPT INTER-LOCAL AMBULANCE AGREEMENT 2020:**

City Manager Stelmaszek informed Council that the Inter-Local Ambulance Agreement will allow the St. Ignace Area Emergency Medical Services Council to operate as a separate entity. The Agreement also includes the Townships of Moran, St. Ignace, Brevort, Hendricks and Trout Lake. Mark Wilk confirmed the Cheboygan Life Support Systems will continue as a managing unit with this Agreement.

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve the adoption of the 2020 Inter-Local Ambulance Agreement.

**Roll call vote:**

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

**2. ADOPT AGREEMENT TO TERMINATE AMBULANCE MANAGEMENT CONTRACT:**

City Manager Stelmaszek requested Council’s consideration of terminating the existing Ambulance Management Contract, as it would be a direct conflict with the new Inter-Local Ambulance Agreement 2020.

It was moved by Councilmember Tremble, seconded by Councilmember Pelter, to approve terminating the current Ambulance Management Contract.

**Roll call vote:**

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Motion carried unanimously.

**3. APPROVAL TO ALLOW CITY MANAGER TO PAY BILLS DURING STATE OF EMERGENCY:**

City Manager Stelmaszek requested Council’s approval authorizing the City’s bills be paid if the amount is within the budget and under \$10,000 for each invoice. In addition, all paid bills will be posted on the City website periodically until they are presented at a Regular City Council meeting.

It was moved by Councilmember Tremble, seconded by Councilmember Fullerton, to authorize the City Manager to pay City bills within the current budget and under \$10,000 each, prior to the next Regular Council meeting

**Roll call vote:**

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Mayor Pro-Tem Paquin.

No: None.

Motion carried unanimously.

**Public Comment:**

Public comment was received regarding essential services of the City, altered employee schedules and recent Executive Orders from Governor Whitmer in response to the recent COVID-19 pandemic.

**Consideration of Bills:**

It was moved by Councilmember Tremble, seconded by Councilmember Pelter, to approve payment of the bills in the amount of \$21,288.36.

**Roll Call Vote:**

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin and Councilmember Pelter.

No: None.

Motion carried unanimously.

**The following bills were presented to Council for payment:**

ACE HARDWARE	192.43
AMERICAN GLASS AND MIRROR, INC	340.00
B C PIZZA	69.00

BELONGA'S PLUMBING AND HEATING	117.81
ELIZABETH MARIE O'BOYLE	348.00
GEORGES AUTO PARTS	30.00
GEORGE'S BODY SHOP, INC	155.00
GREAT LAKES COCA-COLA DISTRIBUTION	243.50
HD SUPPLY FACILITIES MAINTENANCE LT	414.37
INTERSTATE BATTERIES	17.93
JOHNSON CONTROLS INC.	3,765.51
KIMBALL-MIDWEST	141.68
KSS ENTERPRISES	340.94
LYNN AUTO PARTS	4,152.88
MACKINAC COUNTY TREASURER	94.00
MELISSA HESS	144.05
MICHIGAN STATE POLICE	33.00
NATIONAL OFFICE PRODUCTS	368.24
NCL OF WISCONSIN INC	315.42
PARAGON LABORATORIES, INC	279.00
PITNEY BOWES INC	470.22
POWER PLAN	941.75
QUARTZ LAMPS INC	932.76
QUILL CORPORATION	452.05
R & R FIRE TRUCK REPAIR	219.48
SAFELITE FULFILLMENT, INC	134.99
SAFETY-KLEEN SYSTEMS INC	158.00
SAULT PRINTING COMPANY	173.33
SHARE CORPORATION	282.71
SPARTAN STORES	89.97
ST IGNACE AUTOMOTIVE	626.63
ST IGNACE TRUE VALUE	409.45
STATE OF MICHIGAN	125.00
STATE OF MICHIGAN-DEQ	2,812.02
STICKER MULE	134.00
STRAITS BUILDING CENTER	99.98
THE HARTFORD	633.36
WESLEY H MAURER JR	891.71
WEX	138.19
Grand Total:	\$21,288.36

There being no further business the meeting adjourned at 5:34 p.m.

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**Mayor, Connie Litzner**

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**Andrea Insley, Assistant Clerk/Treasurer**