

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, February 18, 2019, in the Council Chambers at City Hall.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, with the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

Present: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmember Pelter (arrived at 7:05 p.m.), Councilmembers St. Louis and Tremble.

Absent: None.

Staff Present: Mike Stelmaszek, City Manager; Bill Fraser, DPW Director; Kyle Mulka, City Assessor; Andrea Insley, City Clerk/Treasurer.

Consideration of minutes from February 4, 2019 Council meeting:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to approve the minutes of February 4, 2019. Motion carried unanimously.

Limited Public Comment: None.

Additions to the Agenda:

Councilmember Pelter – Statement to Council.

1. CITY ASSESSOR UPDATE:

City Assessor, Kyle Mulka, informed Council that notification has been received from the State Tax Commission announcing the 2017 and 2018 tax rolls are now certified and now the City awaits official correspondence to determine how to process the changes.

2. APPROVAL OF POLICE CHIEF CONTRACT 2019:

City Manager Stelmaszek requested Council's approval of the Negotiation Committee's recommendation to offer Anthony Brown the new Police Chief contract that includes a first-year salary of \$48,000, a second-year salary of \$50,000, family medical coverage immediately, a cell phone stipend and leave benefits equivalent to those listed in the current Police Union contract, with the exception of allowing the sale of accrued leave time back to the City.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to accept the recommendation of the Negotiation Committee and approve the Police Chief contract of \$48,000 for the first-year salary, \$50,000 for the second-year salary. Motion carried unanimously.

3. REQUEST FOR TRAINING APPROVAL FOR POLICE CHIEF:

City Manager Stelmaszek informed Council of a five-day training opportunity for Anthony Brown specifically for new Police Chiefs, held in Lansing and sponsored by the Michigan Association of Chiefs of Police (MACP).

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve the training for Anthony Brown. Motion carried unanimously.

4. PERMISSION TO PURCHASE PUMP FOR WATER PLANT:

City Manager Stelmaszek presented Council with a request to rebuild a high service pump at the Water Plant. DPW Director Bill Fraser verified this request was approved by Council last year but then put on hold due to a computer system repair. DPW Director Fraser received two bids for the pump rebuild, one from KSB Dubric for \$13,216 and another from Crane Engineering for \$13,468, but recommended that Council accept the Crane Engineering bid due to the company's efficient and dedicated relationship with the City and other existing equipment.

It was moved by Councilmember St. Louis, seconded by Mayor Pro-Tem Paquin, to approve the purchase to rebuild the high service pump at the Water Plant. Motion carried unanimously.

5. REQUEST TO BUY LAKESIDE CEMETERY PLOT FROM OWNER:

City Manager Stelmaszek informed Council the heirs of the Linda Budnick Estate owning Lakeside Cemetery plots LL-H-B9-12 and 13 request to sell the plots back to the City, per Ordinance 583.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to purchase the two Lakeside Cemetery plots from the Linda Budnick Estate for the original purchase price of \$400. Motion carried unanimously.

6. LAWSON PROPERTY UPDATE:

City Manager Stelmaszek updated Council on the Lawson property, confirming the sale of the property to Shepler's was completed and a plan to renovate the area into a parking area for their customers by June 2020 was submitted via email by Chris Shepler.

7. COMMITTEE APPOINTMENTS:

Mayor Litzner announced an appointment of Zach Dulzane to the Board of Review for a one-year term. It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Pelter, to approve the one-year appointment to the Board of Review. Motion carried unanimously.

Mayor Litzner requested Council’s consideration for the following appointments:
Councilmember Tremble to the Ambulance Committee, Mayor Pro-Tem to the Planning Commission and Mayor Litzner to the Recreation Board.
It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem Paquin, to approve these appointments. Motion carried unanimously.

Additions to the Agenda:

Councilmember Pelter – Statement to Council.

Councilmember Pelter announced an apology to the Council and public regarding her dismissal to vote in the February 4th Council meeting, recognizing it as a violation of the City Charter.
It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to accept the apology and not move forward with any misconduct proceedings. Motion carried unanimously.

8. FINANCIALS:

City Manager Stelmaszek reviewed the January 2019 financials with Council.
It was moved by Mayor Pro-Tem Paquin, seconded by Councilmember Pelter, to accept the January 2019 financials. Motion carried unanimously.

Public Comment: None.

Consideration of Bills:

It was moved by Councilmember Clapperton, seconded by Councilmember St.Louis, to approve payment of the bills in the amount of \$18,904.75. Motion carried unanimously.

The following bills were presented to Council for payment:

A & I MIDWEST PRINTING CO	139.92
ACC PLANNED SERVICE INC	1,329.76
ACE HARDWARE	171.48
AIRGAS USA LLC	140.65
BELONGA'S PLUMBING AND HEATING	37.26
BS & A SOFTWARE	829.00
CHARLES J. PALMER, P.C.	2,646.04
EJ USA INC	170.07
HARRIS COMPUTER SYSTEMS	207.70
INTERSTATE BATTERIES	112.95
JOHNSON CONTROLS INC.	520.80
KIMBALL-MIDWEST	169.29
KSS ENTERPRISES	337.93
LYNN AUTO PARTS	3,073.37

MACKINAC SALES	508.00
MICHIGAN ASSOC MUNICIPAL CEMETERIES	35.00
MICHIGAN MUNICIPAL LEAGUE	1,771.00
NATIONAL OFFICE PRODUCTS	402.47
NCL OF WISCONSIN INC	1,369.88
OK INDUSTRIAL SUPPLY	177.94
PARAGON LABS	204.00
PATRIOT 2000 INC	295.00
SAULT PRINTING COMPANY	119.41
SPARTAN STORES	19.90
ST IGNACE AUTOMOTIVE	696.95
ST IGNACE TRUE VALUE	702.20
STATE OF MICHIGAN	975.00
STRAITS BUILDING CENTER	95.94
TED FESTERLING LLC	50.00
UIS SCADA	231.00
WESLEY H MAURER JR	1,256.27
YOGA ACCESSORIES LLC	108.57
Grand Total:	\$18,904.75

There being no further business, the meeting adjourned at 7:25 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

