

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, September 6, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmembers Pelter and Williford.

**ABSENT:** Mayor Pro-Tem St. Louis. It was moved by Councilmember Pelter, seconded by Councilmember Williford, to excuse Mayor Pro-Tem St. Louis from the meeting due to being out of town. Motion carried unanimously.

**STAFF PRESENT:** Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney (via Zoom); Scott Marshall, DDA Director; Nick Montie, Fire Chief; Tony Brown, Police Chief.

**ADDITIONS TO THE AGENDA**

**Mayor LaLonde – Schedule Special Meeting.**

At this time, Mayor LaLonde announced there will be a Special Meeting of Council on Monday, September 12<sup>th</sup> at 6:30 p.m. The meeting will include a Closed Session to discuss the City Manager's evaluation per Section 8(a), MCL 15.268(a).

It was moved by Councilmember Fullerton, seconded by Councilmember Williford, to approve scheduling a Special Meeting with a Closed Session on Monday, September 12<sup>th</sup> at 6:30 p.m. in the Council Chambers. Motion carried unanimously.

**PUBLIC COMMENT – AGENDA ITEMS** *(2-min limit)*

No public comment was received.

**CONSIDERATION OF MINUTES OF THE AUGUST 15, REGULAR COUNCIL MEETING & AUGUST 22, 2022, SPECIAL MEETING:**

It was moved by Councilmember Cronan, seconded by Councilmember Fullerton, to approve the minutes of the August 15, Regular Council meeting and the August 22, 2022, Special Meeting as presented.

**Roll Call Vote**

Yes: Councilmembers Pelter, Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Motion carried unanimously.

**OLD BUSINESS**

**A. LITTLE BEAR EAST FEE UPDATES**

City Manager Long informed Council that the Recreation Board has recommended increasing fees for the Little Bear East Conference Center. An itemized list of specific fees for consideration was provided and discussed.

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the updated fee schedule presented, noting the description of "Weddings" be changed to "Special Occasions".

**Roll Call Vote**

Yes: Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

**NEW BUSINESS**

**A. SPECIAL EVENT FALL FEST RESOLUTION 2022**

**RESOLUTION**

The following Resolution was offered for adoption by Councilmember Pelter, supported by Councilmember Cronan:

**WHEREAS**, the St. Ignace Chamber of Commerce requests permission to conduct the Fall Festival & Great Pumpkin Roll; and

**WHEREAS**, the event requires the usage of Goudreau Street and the Little Bear East Community Center parking lots; and

**WHEREAS**, Chapter 22 of the City of St. Ignace Code of Ordinances, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

**WHEREAS**, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Event status; and

**NOW THEREFORE BE IT RESOLVED**, that the St. Ignace City Council does approve the St. Ignace Chamber of Commerce to be a "Special Events Organization" and has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of "The Peddler's Ordinance"; and

**FURTHER BE IT RESOLVED**, that the City Council does approve the usage of Goudreau Street and Little Bear East Community Center parking lots for this event; and grants St. Ignace Chamber of Commerce the authority to control vending approved by the City during the event.

Saturday, October 1, 2022 12 p.m. – 5 p.m.

**FURTHER BE IT RESOLVED**, that the City Council approves the closure of Goudreau Street, from Ellsworth to North State Street.

**Roll Call Vote**

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmembers Pelter and Williford.

No: None.

Absent: Mayor Pro-Tem St. Louis.  
Resolution declared Adopted.

### **CONSIDERATION OF BILLS**

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve paying the bills in the amount of \$209,516.35.

A.S.C. Security Systems	City Hall/Water Plant Key Card System	\$285.00
AlcoPro	SIPD Disposable Mouthpieces	\$184.55
Arctic Glacier	Marina Ice	\$212.12
Arrow Signs	Street Signs (6)	\$330.00
BAM Tools	T-35/T-39 Sanders, Tool Kit, Channel Lock Pliers	\$459.59
BC Pizza	LBE Catering	\$883.65
Belonga Excavating LLC	2nd Street Topsoil	\$110.00
Belonga Plumbing and Heating	Abe Street/Paquin Street Sewer Camera/Wtr Plant Parts	\$1,058.35
Blarney Castle Oil Co.	Marina Fuel	\$107,303.39
Brown Motors	SIPD-F-150 Oil Change/Tire Rotate	\$113.83
BS&A	A. Insley Online Training	\$150.00
Darcy Long	Software, Mileage, Meals, Bridge Fare	\$137.83
Ed's Lock & Key	City Hall - Lock Rekey and Repair	\$200.00
Enterprise Vending Inc.	Removal of Machine City Hall	\$75.00
First Alert	LBE Safe Keys	\$21.90
Government Finance Officers Assoc	A. Insley Membership/Books	\$320.12
Grainger	Landscape Rake	\$178.86
Great Lakes Coca-Cola	LBE Catering/Concession	\$470.20
Hannah Tropiano	Reimbursement-LBE Program Expense/Catering	\$161.42
Hawkins	Water Plant Supplies	\$3,501.03
Interstate Batters	T-42, Sewer Machine, Shop Batters	\$724.75
Joe St. Louis	Golf Course Lighting Replacement	\$1,100.00

Kimball Midwest	DPW Shop Supplies	\$246.26
KSS	Marina/LBE Supplies	\$543.01
Mark Wilk	Marina - Circuit Breaker Maintenance	\$45.00
Meyer Ace Hardware	August 2022 Statement	\$1,650.79
Michigan Steam	2' Shop Broom, Brace and Handle	\$224.96
Microbiologics	Water Plant Testing	\$245.47
Norris Contracting Inc.	AMZ Sand	\$2,600.74
North Central Laboratories	Water Plant Supplies	\$832.95
Northern Shirt Company	LBE Recreation Program Shirts	\$884.00
Paragon Laboratories	Plant Testing	\$1,058.75
Payne & Dolan Inc.	Cold Mix	\$7,744.46
Pioneer Manufacturing Company	LBE Rec Truck Parts	\$172.35
Precision Edge Outdoor Services-Kyle Brow	August 2022 Mowing	\$4,400.00
Quill	Central Office Envelopes	\$76.44
Rieth-Riley Construction	I-75 Shoulder Repair-MDOT Project	\$67,505.55
Rotary Multiforms Inc	DNR Plaque Little Bear Park	\$219.50
Rudyard Electric Service Inc.	LBE Lighting Repair	\$850.00
Seewald's Towing	Tow Golf Mower to Sparta for Repair	\$950.00
Spartan Distributors	Golf Supplies/Repair	\$1,098.81
UIS Scada	Water Plant Service through 8/11/2022	\$186.00
		<b>\$209,516.35</b>

#### **Roll Call Vote**

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmembers Pelter, Williford and Cronan.

No: None.

Motion carried unanimously.

#### **PUBLIC COMMENT - NON-AGENDA ITEMS (3 min limit)**

Public comment was received thanking Mayor LaLonde for representing the City of St. Ignace to welcome the State Lieutenant Governor at the Bridge walk event on Labor Day.

### **CITY MANAGER'S REPORT**

City Manager Long reported various City business items to Council. Councilmembers also requested that City Manager Long follow up with updates on a number of prior items. Councilmember Pelter specifically requested an individual meeting be considered for updating the Capital Improvement Plan (C.I.P) and that FOIA requests be processed timely.

### **COMMITTEE REPORTS**

No committee business was discussed.

### **COUNCILMEMBER COMMENTS**

Councilmember offered comments regarding the high school swimming pool, Harbor Authority, community events and downtown businesses.

### **B. CLOSED SESSION MCL 15.268(e) – PENDING LITIGATION**

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to enter into Closed Session [Section 8(e) MCL 15.268(e)] at 7:34 p.m. to discuss pending litigation with City Attorney Palmer.

### **Roll Call Vote**

Yes: Mayor LaLonde, Councilmembers Pelter, Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

Council returned from Closed Session at 8:46 p.m.

There being no further business, the meeting adjourned at 8:47 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**